



GENOA CHARTER TOWNSHIP
SCHEDULE OF HOLIDAYS
January 1, 2023 thru December 31, 2023

HOLIDAY	DATE OBSERVED 2023
New Year's Day	January 2, 2023
Martin Luther King Day	January 16, 2023
Good Friday	April 7, 2023
Memorial Day	May 29, 2023
Floating Holiday	July 3, 2023
Independence Day	July 4, 2023
Labor Day	September 4, 2023
Columbus Day	October 9, 2023
Veterans Day	November 10, 2023 (observed)
Thanksgiving	November 23, 2023
Post-Thanksgiving	November 24, 2023
Christmas Eve	December 25 (observed)
Christmas Day	December 26 (observed)
New Year's Eve	January 1 (observed)

As designated in the Employee Handbook, all regular full time and part time employees receive time off with pay for designated holidays. Temporary employees will receive holiday time off without pay. Part time employees are compensated at a percentage determined by hours worked during the previous year.

The holidays designated in the employee handbook are shown in Table I at right.

If a holiday falls on a Saturday, the preceding day will be recognized as the holiday. If the holiday falls on a Sunday, the following Monday will be recognized as the holiday.

If the preceding Friday or the following Monday is also a holiday, then the preceding Thursday or following Tuesday will be recognized as the holiday, provided, however, by mutual consent of the Township Board or the Township Manager and a majority of the affected employees, the holiday days may be changed to allow the Township Hall to remain open for normal business.

Table I.

HOLIDAY	DATE
New Year's Day	January 1
Martin Luther King Day	Third Monday in January
Good Friday	Friday before Easter
Memorial Day	Last Monday in May
Independence Day	July 4
Labor Day	First Monday in September
Columbus Day	Second Monday in October
Veterans Day	November 11
Thanksgiving	Fourth Thursday in November
Post-Thanksgiving	Friday after Thanksgiving
Christmas Eve	December 24
Christmas Day	December 25
New Year's Eve	December 31
Election Day or Floating Holiday	Presidential and Gubernatorial