**GENOA CHARTER TOWNSHIP BOARD**
**Regular Meeting**
**November 16, 2026**
**6:30 p.m.**

# AGENDA

Call to Order:

Invocation:

Pledge of Allegiance:

Roll Call:

Call to the Public (Public comment must be addressed to the Chairperson and will be limited to three minutes per person) *:

## Approval of Consent Agenda:

1) Payment of Bills: November 16, 2026

2) Request to approve the October 19, 2026 meeting minutes.

## Approval of Regular Agenda:

3) Request for approval of **Resolution #1** to Proceed with the Project and Direct Preparation of the Plans and Cost Estimates for the **Northshore Village Subdivision (Phases 1 & 2) Road Rehabilitation** Special Assessment Project (summer tax 2027). (Roll Call)

4) Request for approval of **Resolution #2** to Approve the Project, Schedule the First Hearing for December 7, 2026 and Direct Issuance of Statutory Notices for the **Northshore Village Subdivision (Phases 1 & 2) Road Rehabilitation** Special Assessment Project (summer tax 2027). (Roll Call)

5) Request for approval to amend the Refuse Special Assessment Roll X0012, increasing the total levy by $1,760.00 to $1,592,580.00, and authorize the corresponding adjustments to the individual 2026 Winter tax bills as requested by Township Treasurer, Robin L. Hunt.

6) Consideration of a recommendation for approval of the proposed 2026-2027 Employee Benefit Plan.

7) Consideration of **Resolution 261116A** electing the annual exemption under Section 8 of Public Act 152 of 2011 for the 2026-2027 Medical Benefit Plan Coverage Year. (Roll Call-2/3 vote)

8) Consideration of **Resolution 261116B** Recognizing and Honoring Jodie Valenti for her Dedicated Service to the People of Genoa Charter Township as a member of the Board of Trustees.

9) Review of Fiscal Year 2026-2027 First Quarter (April – June) budget to actual report.

10) Closed session to consider a confidential written legal opinion exempt from discussion or disclosure by state or federal statute pursuant to MCL 15.268(1)(h) and to consult with the Township attorney regarding trial or settlement strategy in connection with Latson Partners et al v. Genoa Charter Township and Latson Beck et al v. Genoa Charter Township pursuant to MCL 15.268(1)(e).

    A. Consider motion to enter into closed session to consider a confidential written legal opinion exempt from discussion or disclosure by state or federal statute pursuant to MCL 15.268(1)(h) and to consult with the Township attorney regarding trial or settlement strategy pursuant to MCL 15.268(1)(e). (roll call)

    B. Consider motion to conclude the closed session and return to open session. (roll call)

Member Updates
Board Comments
Adjournment

*Citizen's Comments- In addition to providing the public with an opportunity to address the Township Board at the beginning of the meeting, an opportunity to comment on individual agenda items *may* be offered by the Chairman as they are presented.

# CHECK REGISTERS FOR TOWNSHIP BOARD MEETING

MEETING DATE: November 16, 2026

All information below through November 10, 2026

| | | |
|---|---|---|
| October 23, 2026 Bi Weekly Payroll - GENOA TOWNSHIP ONLY | $ | 57,636.57 |
| November 6, 2026 Bi Weekly Payroll - GENOA TOWNSHIP ONLY | $ | 73,424.92 |
| OPERATING EXPENSES ROADS (261C2) | $ | 207,500.00 |
| OPERATING EXPENSES SAD (264CK) | $ | 261,035.24 |
| OPERATING EXPENSES PARKS AND REC (270CK) | $ | 6,474.00 |
| OPERATING EXPENSES OAK POINTE (592FN) | $ | 133,934.83 |
| OPERATING EXPENSES LAKE EDGEWOOD (593FN) | $ | 55,017.52 |
| OPERATING EXPENSES ESCROW ACCOUNT (792CK) | $ | 6,768.02 |
| TOWNSHIP GENERAL EXPENSES | $ | 271,856.65 |
| TOTAL | $ | 1,073,647.75 |

# CASH REQUIREMENTS

**CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR ELECTRONIC FUNDS TRANSFERS (EFT) FOR CHECK DATE 10/23/26: $57,636.57**

## TRANSACTION SUMMARY

**SUMMARY BY TRANSACTION TYPE -**

| | |
|---|---|
| TOTAL ELECTRONIC FUNDS TRANSFER (EFT) | 57,636.57 |
| CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR EFT | **57,636.57** |
| TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES | 4,563.93 |
| CASH REQUIRED FOR CHECK DATE 10/23/26 | 62,200.50 |

## TRANSACTION DETAIL

**ELECTRONIC FUNDS TRANSFER -** *Your financial institution will initiate transfer to Paychex* ***at or after 12:01 A.M.*** *on transaction date.*

| TRANS. DATE | BANK NAME | ACCOUNT NUMBER | PRODUCT | DESCRIPTION | | BANK DRAFT AMOUNTS & OTHER TOTALS |
|---|---|---|---|---|---|---|
| 10/22/26 | BANK OF ANN ARBOR | xxxxxxxxxxxxx130 | Direct Deposit | Net Pay Allocations | 40,714.92 | **40,714.92** |
| 10/22/26 | BANK OF ANN ARBOR | xxxxxxxxxxxxx130 | Readychex® | Check Amounts | 158.58 | **158.58** |
| 10/22/26 | BANK OF ANN ARBOR | xxxxxxxxxxxxx130 | Taxpay® | Employee Withholdings | | |
| | | | | Social Security | 3,460.46 | |
| | | | | Medicare | 809.30 | |
| | | | | Fed Income Tax | 5,373.16 | |
| | | | | MI Income Tax | 2,197.40 | |
| | | | | **Total Withholdings** | **11,840.32** | |
| | | | | Employer Liabilities | | |
| | | | | Social Security | 3,460.47 | |
| | | | | Medicare | 809.29 | |
| | | | | **Total Liabilities** | **4,269.76** | **16,110.08** |
| 10/22/26 | BANK OF ANN ARBOR | xxxxxxxxxxxxx130 | Paychex Flex® Perks | Employee Deductions | 652.99 | **652.99** |
| | | | | | **EFT FOR 10/22/26** | **57,636.57** |
| | | | | | **TOTAL EFT** | **57,636.57** |

**REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES** - *Unless stated otherwise, Paychex does not remit these funds. You must ensure accurate and timely payment of applicable items.*

| TRANS. DATE | BANK NAME | ACCOUNT NUMBER | PRODUCT | DESCRIPTION | | TOTAL |
|---|---|---|---|---|---|---|
| 10/23/26 | Refer to your records for account Information | | Payroll | Employee Deductions | | |
| | | | | 457 EE Pretax | 1,511.00 | |
| | | | | 457 EE Roth | 170.00 | |
| | | | | EE Medical Contribut | 1,500.00 | |

# CASH REQUIREMENTS



**CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR ELECTRONIC FUNDS TRANSFERS (EFT) FOR CHECK DATE 11/06/26: $73,424.92**

**REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES (cont.)** - *Unless stated otherwise, Paychex does not remit these funds. You must ensure accurate and timely payment of applicable items.*

| TRANS. DATE | BANK NAME | ACCOUNT NUMBER | PRODUCT | DESCRIPTION | | TOTAL |
|---|---|---|---|---|---|---|
| 11/06/26 | Refer to your records for account Information | | Payroll | Employee Deductions (cont.) | | |
| | | | | FSA Medical Pretax | 617.26 | |
| | | | | Prin Retire Loan 1 | 672.59 | |
| | | | | Vol Life Ch Post Tax | 1.82 | |
| | | | | Vol Life EE Post Tax | 60.97 | |
| | | | | Vol Life Sp Post Tax | 30.29 | |
| | | | | **Total Deductions** | **4,101.90** | |

**TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES** **4,101.90**

**PAYCHEX WILL MAKE THESE TAX DEPOSIT(S) ON YOUR BEHALF** - *This information serves as a record of payment.*

| DUE DATE | PRODUCT | DESCRIPTION | |
|---|---|---|---|
| 11/12/26 | Taxpay® | FED IT PMT Group | 16,999.20 |

# CHECK REGISTER FOR GENOA TOWNSHIP

CHECK DATE 10/15/2026 - 11/12/2026

BANK CODE: FNBCK, 264CK, 270CK, 592FN, 593FN (4 more)

| Check Date | Bank | Check | Vendor Name | Description | Amount |
|---|---|---|---|---|---|
| **Bank 261C2 ROAD IMPROVEMENT# 401** | | | | | |
| 11/09/2026 | 261C2 | 1099 | LIVINGSTON COUNTY ROAD COMMIS | CLIFFORD MILL AND FILL | 207,500.00 |
| 261C2 TOTALS: | | | | | |
| Total of 1 Checks: | | | | | 207,500.00 |
| Less 0 Void Checks: | | | | | 0.00 |
| Total of 1 Disbursements: | | | | | 207,500.00 |
| **Bank 264CK ROAD PROJECTS & LAKE MAN REIM FUND #202** | | | | | |
| 10/22/2026 | 264CK | 4648 | DONNE BEASELY BETTES | REIMBURSE FOR SPECIAL ASSESSMENT | 987.43 |
| 11/09/2026 | 264CK | 4649 | DTE ENERGY | WHITE PINES STREET LIGHTING | 68.69 |
| 11/09/2026 | 264CK | 4650 | LIVINGSTON COUNTY ROAD COMMIS | LINDSEY DRIVE | 60,000.00 |
| | | | | GRAND BEACH MILL AND RESURFACE | 196,979.12 |
| | | | | | 256,979.12 |
| 11/09/2026 | 264CK | 4651 | QUALITY OUTDOOR SERVICES LLC | HOMESTEAD SNOW REMOVAL 26/27 | 3,000.00 |
| 264CK TOTALS: | | | | | |
| Total of 4 Checks: | | | | | 261,035.24 |
| Less 0 Void Checks: | | | | | 0.00 |
| Total of 4 Disbursements: | | | | | 261,035.24 |
| **Bank 270CK FUTURE DEVELOPMENT-PARKS&REC #208** | | | | | |
| 11/09/2026 | 270CK | 5867 | BRIGHTON SENIOR CENTER | REPLENISH FUNDS | 2,000.00 |
| 11/09/2026 | 270CK | 5868 | COOPER'S TURF MANAGEMENT LLC | LAWN MAINTENANCE, PATH MAINTENANCE & VE | 3,509.00 |
| 11/09/2026 | 270CK | 5869 | COOPER'S LANDSCAPE GROUP | WINTERIZE IRRIGATION | 965.00 |
| 270CK TOTALS: | | | | | |
| Total of 3 Checks: | | | | | 6,474.00 |
| Less 0 Void Checks: | | | | | 0.00 |
| Total of 3 Disbursements: | | | | | 6,474.00 |
| **Bank 592FN OAK POINTE OPERATING FUND #592** | | | | | |
| 10/19/2026 | 592FN | 6720 | CONSUMERS ENERGY | 5341 BRIGHTON RD ~ ACCT# 1000 1776 5098 | 133.73 |
| | | | | 4505 CLUB DR ~ ACCT# 1000 1776 7318 | 133.73 |
| | | | | | 267.46 |
| 10/19/2026 | 592FN | 6721 | MHOG UTILITIES | SEWER USAGE | 57,665.14 |
| 11/09/2026 | 592FN | 6722 | AMERICAN AQUA | SYSTEM CHECKUP AND NEW RO STEEL TANK FO | 391.00 |
| 11/09/2026 | 592FN | 6723 | BRIGHTON ANALYTICAL LLC | DRINKING WATER CALCIUM BY EPA, WATER AN | 290.00 |
| | | | | DRINKING WATER CALCIUM BY EPA, WATER AN | 145.00 |
| | | | | DRINKING WATER CALCIUM BY EPA, WATER AN | 145.00 |
| | | | | DRINKING WATER CALCIUM BY EPA, WATER AN | 145.00 |
| | | | | | 725.00 |
| 11/09/2026 | 592FN | 6724 | COOPER'S TURF MANAGEMENT LLC | LAWN MAINTENANCE & VEGETATION CONTROL | 1,065.00 |
| | | | | LAWN MAINTENANCE & VEGETATION CONTROL | 775.00 |
| | | | | | 1,840.00 |

| Check Date | Bank | Check | Vendor Name | Description | Amount |
|---|---|---|---|---|---|
| **Bank 592FN OAK POINTE OPERATING FUND #592** | | | | | |
| 11/09/2026 | 592FN | 6725 | D'ANGELO BROTHERS INC. | 4271 CLIFFORD - EMERGENCY GRINDER SERVI | 6,990.00 |
| 11/09/2026 | 592FN | 6726 | DTE ENERGY | 4531 BRIGHTON RD ~ ACCT# 9100 128 2889 | 144.59 |
| | | | | 5497 SHARPE DR ~ ACCT# 9100 094 2909 3 | 469.99 |
| | | | | 4386 FILBERT DR. ~ ACCT# 9100 125 9148 | 38.00 |
| | | | | 4610 CLIFFORD RD ~ ACCT# 9100 094 2875 | 539.66 |
| | | | | 5025 OAK POINTE DR ~ ACCT# 9100 128 291 | 39.45 |
| | | | | 3684 HONORS WAY ~ ACCT# 9100 160 4593 2 | 82.60 |
| | | | | 3508 WOODRIDGE DR ~ ACCT # 9100 160 460 | 46.21 |
| | | | | CROOKED LAKE RD ~ ACCT # 9100 094 2959 | 68.92 |
| | | | | 5108 VERSAILLES AVE ~ ACCT # 9100 094 2 | 102.71 |
| | | | | 3477 LAKEWOOD SHORES DR ~ ACCT # 9100 0 | 73.22 |
| | | | | | 1,605.35 |
| 11/09/2026 | 592FN | 6727 | DTE ENERGY | 4975 BRIGHTON RD ~ ACCT # 9100 154 9059 | 1,096.25 |
| | | | | 4505 OAK POINTE DR ~ ACCT # 9100 128 29 | 266.69 |
| | | | | 5269 PENTWATER DR ~ ACCT # 9100 172 982 | 217.82 |
| | | | | 5210 MORET WATERTANK ~ ACCT # 9100 0094 | 28.66 |
| | | | | | 1,609.42 |
| 11/09/2026 | 592FN | 6728 | DUBOIS-COOPER | 75" SUPPLY CABLE KIT | 343.00 |
| 11/09/2026 | 592FN | 6729 | HYDROCORP LLC | MONTHLY CONTRACT - COMMERCIAL CROSS CON | 262.42 |
| | | | | MONTHLY CONTRACT- RESIDENTIAL CROSS CON | 769.84 |
| | | | | | 1,032.26 |
| 11/09/2026 | 592FN | 6730 | LOREA TOPSOIL & AGGREGATE | FILL SAND | 20.00 |
| 11/09/2026 | 592FN | 6731 | MHOG DPW FUND | NOVEMBER MAINTENANCE/BILLING FEES | 32,143.00 |
| | | | | NOVEMBER MAINTENANCE/BILLING | 25,896.00 |
| | | | | | 58,039.00 |
| 11/09/2026 | 592FN | 6732 | STATE OF MICHIGAN | WATER SAMPLING (LEAD) IN OAK POINTE | 627.00 |
| | | | | COMMUNITY PUBLIC WATER SUPPLY ANNUAL FE | 1,778.72 |
| | | | | | 2,405.72 |
| 11/09/2026 | 592FN | 6733 | UIS SCADA | FURNISHED & INSTALLED VEGA BRACKET FOR | 834.00 |
| 11/10/2026 | 592FN | 6734 | AT&T LONG DISTANCE | ACCT# 117456092 ~ PHONE AND INTERNET | 167.48 |
| 592FN TOTALS: | | | | | |
| Total of 15 Checks: | | | | | 133,934.83 |
| Less 0 Void Checks: | | | | | 0.00 |
| Total of 15 Disbursements: | | | | | 133,934.83 |
| **Bank 593FN LAKE EDGEWOOD OPERATING FUND #590** | | | | | |
| 10/19/2026 | 593FN | 4799 | CONSUMERS ENERGY | 2740 BRECKENRIDGE DR ~ ACCT# 1000 2370 | 21.00 |

| Check Date | Bank | Check | Vendor Name | Description | Amount |
|---|---|---|---|---|---|
| **Bank 593FN LAKE EDGEWOOD OPERATING FUND #590** | | | | | |
| 10/19/2026 | 593FN | 4800 | MHOG UTILITIES | SEWER CHARGES | 39,510.88 |
| | | | | METER CHARGE | 20.00 |
| | | | | | 39,530.88 |
| 11/09/2026 | 593FN | 4801 | COOPER'S TURF MANAGEMENT LLC | LAWN MAINTENANCE & SPRAY VEGETATION | 445.00 |
| | | | | LAWN MAINTENACE & SPRAY VEGETATION | 445.00 |
| | | | | | 890.00 |
| 11/09/2026 | 593FN | 4802 | DTE ENERGY | 7819 BENDIX RD ~ ACCT # 9100 101 4421 0 | 1,023.03 |
| | | | | 7985 COLLINGWOOD DR ~ ACCT # 9100 101 4 | 64.58 |
| | | | | 2740 BRECKENRIDGE DR ~ ACCT # 9100 101 | 119.97 |
| | | | | 7801 BENDIX RD ~ ACCT # 9100 149 8836 4 | 218.16 |
| | | | | 2340 ROLLING ROCK DR ~ ACCT # 9100 164 | 56.37 |
| | | | | | 1,482.11 |
| 11/09/2026 | 593FN | 4803 | HAVILAND PRODUCTS COMPANY | CALCIUM NITRATE | 4,095.80 |
| | | | | DEPOSITE RETURN 2 CONTAINERS | (2,400.00) |
| | | | | | 1,695.80 |
| 11/09/2026 | 593FN | 4804 | MHOG DPW FUND | NOVEMBER MAINTENANCE/BILLING FEES | 11,264.00 |
| 11/10/2026 | 593FN | 4805 | CONSUMERS ENERGY | 7817 BENDIX ~ ACCT# 1000 2508 9382 | 133.73 |
| 593FN TOTALS: | | | | | |
| Total of 7 Checks: | | | | | 55,017.52 |
| Less 0 Void Checks: | | | | | 0.00 |
| Total of 7 Disbursements: | | | | | 55,017.52 |
| **Bank 792CK GENOA TOWNSHIP ESCROW FUND #705** | | | | | |
| 11/03/2026 | 792CK | 2934 | TETRA TECH, INC. | PLAN REVIEW | 1,307.50 |
| | | | | PLAN REVIEW | 620.00 |
| | | | | | 1,927.50 |
| 11/09/2026 | 792CK | 2935 | DTE ENERGY | STREET LIGHTING HIDDEN PONDS, LAKE EDGE | 125.52 |
| 11/09/2026 | 792CK | 2936 | TETRA TECH, INC. | LEGACY HILLS INSPECTIONS | 2,220.00 |
| | | | | SUMMERFIELD POINTE | 2,495.00 |
| | | | | | 4,715.00 |
| 792CK TOTALS: | | | | | |
| Total of 3 Checks: | | | | | 6,768.02 |
| Less 0 Void Checks: | | | | | 0.00 |
| Total of 3 Disbursements: | | | | | 6,768.02 |
| **Bank FNBCK GENERAL FUND CHECKING ACCT FUND 101** | | | | | |

| Check Date | Bank | Check | Vendor Name | Description | Amount |
|---|---|---|---|---|---|
| **Bank FNBCK GENERAL FUND CHECKING ACCT FUND 101** | | | | | |
| 10/19/2026 | FNBCK | 40574 | CONSUMERS ENERGY | 2911 DORR ROAD ~ ACCT# 1000 2370 3653 | 248.63 |
| | | | | 6132 CROOKED LAKE RD ~ ACCT# 1030 4990 | 17.00 |
| | | | | | 265.63 |
| 10/19/2026 | FNBCK | 40575 | KP ELITE CLEANING LLC | TOWNSHIP HALL CLEANING | 2,220.50 |
| 10/19/2026 | FNBCK | 40576 | MICHIGAN ASSESSOR'S ASSOC | MAA 2027 MEMBERSHIP | 285.00 |
| 10/19/2026 | FNBCK | 40577 | PFM FINANCIAL ADVISORS LLC | PREPARATION OF FYE 2026 ANNUAL DISCLOSU | 1,200.00 |
| 10/19/2026 | FNBCK | 40578 | VERIZON WIRELESS | TABLETS | 120.03 |
| 10/19/2026 | FNBCK | 40579 | VISA | VISA PURCHASES | 2,412.21 |
| 10/21/2026 | FNBCK | 40580 | AMERICAN AWARDS & ENGRAVING | NAME PLATE FOR BOARD ROOM | 44.00 |
| 10/21/2026 | FNBCK | 40581 | AMERICAN AWARDS & ENGRAVING | NAME PLATES FOR BOARD ROOM | 1,063.25 |
| 10/21/2026 | FNBCK | 40582 | JUSTICE FENCE CO. | REPAIR FENCE IN CHILSON HILLS - TREE DA | 2,576.27 |
| 10/21/2026 | FNBCK | 40583 | PRECISION COMFORT HEATING AND | 6 MONTH PLAN FOR MAINTENANCE | 847.50 |
| 10/22/2026 | FNBCK | 40584 | DELTA DENTAL | NOVEMBER DENTAL INSURANCE | 1,539.88 |
| 10/22/2026 | FNBCK | 40585 | LIVINGSTON COUNTY TREASURER A | ROBIN HUNT, KRISTEN SAPIENZA & TAMMY LI | 87.00 |
| 10/22/2026 | FNBCK | 40586 | MICHIGAN TOWNSHIP ASSOC | CLASSIFIED AD | 60.00 |
| 10/22/2026 | FNBCK | 40587 | MUTUAL OF OMAHA | NOVEMBER LIFE INSURANCE | 1,191.81 |
| 11/02/2026 | FNBCK | 40588 | RAHMBERG STOVER AND ASSOCIATE | JULY 2026 PROFESSIONAL SERVICES | 2,175.00 |
| 11/03/2026 | FNBCK | 40589 | TETRA TECH, INC. | SITE PLAN REVIEW | 300.00 |
| | | | | SITE PLAN REVIEW | 600.00 |
| | | | | | 900.00 |
| 11/09/2026 | FNBCK | 223(E) | MERS-MICH. EMPLOYEES RETIRE | MERS CONTRIBUTION FOR THE MONTH OF OCTO | 693.00 |
| 11/09/2026 | FNBCK | 40590 | AMERICAN AQUA | WATER DELIVERY | 97.50 |
| 11/09/2026 | FNBCK | 40591 | CHECKER'S CLEANING SUPPLY, LL | OFFICE SUPPLIES | 143.74 |
| | | | | OFFICE SUPPLIES | 247.41 |
| | | | | | 391.15 |
| 11/09/2026 | FNBCK | 40592 | JIM SMITH | INSTALL 9 NAME PLATE HOLDERS | 110.00 |
| 11/09/2026 | FNBCK | 40593 | BUSINESS IMAGING GROUP | BUSINESS CARDS | 103.42 |
| | | | | LAMINATE AND TRIMMING | 13.20 |
| | | | | ADDITIONAL LAMINATING AND TRIMMING | 24.85 |
| | | | | | 141.47 |
| 11/09/2026 | FNBCK | 40594 | CELEBRATE LIFE CO. | ANNUAL CEMETERY SOFTWARE | 2,190.10 |
| 11/09/2026 | FNBCK | 40595 | CHILSON HILLS BAPTIST CHURCH | NOV 2026 ELECTION FACILITY RENTAL | 300.00 |
| 11/09/2026 | FNBCK | 40596 | CHURCH OF THE NAZARENE | NOV 2026 ELECTION FACILITY RENTAL | 300.00 |
| 11/09/2026 | FNBCK | 40597 | CLEARY UNIVERSITY | NOV 2026 ELECTION FACILITY RENTAL | 300.00 |
| 11/09/2026 | FNBCK | 40598 | COMMUNITY BIBLE CHURCH | NOV 2026 ELECTION FACILITY RENTAL | 300.00 |
| 11/09/2026 | FNBCK | 40600 | COOPER'S TURF MANAGEMENT LLC | LAWN MAINTENANCE & VEGETATION CONTROL | 1,415.00 |
| 11/09/2026 | FNBCK | 40602 | ETNA SUPPLY COMPANY | 1"COPPER HORNS FOR STOCK | 2,340.00 |
| | | | | 1"COPPER HORNS FOR STOCK | 3,960.00 |
| | | | | 1 1/2" CORDONEL FOR CHIPOLTE | 1,700.00 |
| | | | | SMARTPOINT MXU READING DEVICES FOR STOC | 15,930.00 |
| | | | | 1"COPPER HORNS FOR STOCK | 1,827.94 |

| Check Date | Bank | Check | Vendor Name | Description | Amount |
|---|---|---|---|---|---|
| **Bank FNBCK GENERAL FUND CHECKING ACCT FUND 101** | | | | | |
| | | | | | 25,757.94 |
| 11/09/2026 | FNBCK | 40603 | FEDERAL EXPRESS CORP | EXPRESS MAILING | 45.14 |
| 11/09/2026 | FNBCK | 40604 | FOSTER SWIFT COLLINS & SMITH | PROFESSIONAL SERVICES | 1,564.86 |
| 11/09/2026 | FNBCK | 40605 | MELISSA FURNACE | ELECTION MILEAGE | 49.02 |
| | | | | ELECTION MILEAGE | 29.87 |
| | | | | | 78.89 |
| 11/09/2026 | FNBCK | 40606 | GANNETT MICHIGAN LOCALIQ | OCTOBER PUBLICATION | 746.92 |
| 11/09/2026 | FNBCK | 40607 | GO TO COMMUNICATIONS, INC | MONTHLY PHONE CONTRACT | 826.67 |
| 11/09/2026 | FNBCK | 40608 | GORDON FOOD SERVICE | OFFICE SUPPLIES | 106.41 |
| 11/09/2026 | FNBCK | 40609 | STRUNK, JENNIFER | ELECTION MILEAGE | 18.24 |
| 11/09/2026 | FNBCK | 40610 | JUSTICE FENCE CO. | CEMETERY FENCE | 589.00 |
| 11/09/2026 | FNBCK | 40611 | KP ELITE CLEANING LLC | TOWNSHIP HALL CLEANING | 2,220.50 |
| 11/09/2026 | FNBCK | 40612 | LAKESIDE SERVICE COMPANY, INC | SERVICE CALL | 415.00 |
| 11/09/2026 | FNBCK | 40613 | MANER COSTERISAN | STATE OF MICHIGAN FORMS PREPARATION | 2,500.00 |
| 11/09/2026 | FNBCK | 40614 | MOMENTIVE SOFTWARE INC. | CLASSIFIED ADS-MICHIGAN MUNICIPAL | 150.00 |
| 11/09/2026 | FNBCK | 40615 | NETWORK SERVICES GROUP, L.L.C | MONTHLY SERVER & WORKSTATION CONTRACT | 2,241.25 |
| | | | | REVIEW FOR LINUX SERVER | 55.00 |
| | | | | | 2,296.25 |
| 11/09/2026 | FNBCK | 40616 | NORTHERN PLUMBING, INC. | BASEMENT LEAK | 1,223.00 |
| 11/09/2026 | FNBCK | 40617 | PAMELA PRZYBYLA | ELECTION MILEAGE | 110.73 |
| | | | | ELECTION MILEAGE | 39.37 |
| | | | | | 150.10 |
| 11/09/2026 | FNBCK | 40618 | PITNEY BOWES, INC | POSTAGE METER INK | 24.89 |
| 11/09/2026 | FNBCK | 40619 | PIVOT POINT PARTNERS LLC | 10/21/26 - 10/21/27 SOFTWARE LICENSE | 3,027.25 |
| 11/09/2026 | FNBCK | 40620 | RAHMBERG STOVER AND ASSOCIATE | FINAL COMPENSATION STUDY PAYMENT | 2,825.00 |
| 11/09/2026 | FNBCK | 40621 | SAFEBUILT LLC | REVIEW SERVICES | 1,639.60 |
| 11/09/2026 | FNBCK | 40622 | SEMCOG | 2026 ANNUAL MEMBERSHIP DUES | 3,568.00 |
| 11/09/2026 | FNBCK | 40623 | SEWARD HENDERSON PLLC | PROFESSIONAL SERVICES | 7,675.00 |
| 11/09/2026 | FNBCK | 40624 | STAPLES | OFFICE SUPPLIES | 298.92 |
| 11/09/2026 | FNBCK | 40625 | STATE OF MICHIGAN | PUBLIC WATER FEES | 188.98 |
| 11/09/2026 | FNBCK | 40626 | SUSAN DOMEN | ELECTION MILEAGE | 65.36 |
| | | | | MILEAGE FOR ELECTION | 64.07 |
| | | | | ELECTION MILEAGE | 68.70 |
| | | | | ELECTION MILEAGE | 35.49 |
| | | | | ELECTION MILEAGE | 59.58 |
| | | | | | 293.20 |
| 11/09/2026 | FNBCK | 40627 | TETRA TECH, INC. | REVIEW SERVICES | 445.00 |
| | | | | REVIEW SERVICES | 300.00 |
| | | | | REVIEW SERVICES | 300.00 |

| Check Date | Bank | Check | Vendor Name | Description | Amount |
|---|---|---|---|---|---|
| **Bank FNBCK GENERAL FUND CHECKING ACCT FUND 101** | | | | | |
| | | | | | 1,045.00 |
| 11/09/2026 | FNBCK | 40628 | THREE FIRES ELEMENTARY SCHOOL | NOV 2026 ELECTION FACILTIY RENTAL | 300.00 |
| 11/09/2026 | FNBCK | 40629 | TODD WALKER | SEMCOG | 53.20 |
| 11/09/2026 | FNBCK | 40630 | WASTE MANAGEMENT CORP, SERVIC | OCTOBER WASTE MANAGEMENT | 143,793.40 |
| 11/09/2026 | FNBCK | 40631 | XEROX BUSINESS SOLUTIONS | MONTHLY KIP CHARGES | 347.95 |
| 11/09/2026 | FNBCK | 40632 | CONTINENTAL LINEN SERVICE | RUGS | 172.95 |
| 11/09/2026 | FNBCK | 40633 | DTE ENERGY | 4740 BAUER RD ~ ACCT# 9100 164 6399 4 | 38.64 |
| | | | | 2911 DORR ROAD ~ ACCT# 9100 094 2885 5 | 1,264.90 |
| | | | | 6132 CROOKED LAKE RD ~ ACCT# 9200 561 2 | 68.57 |
| | | | | 2911 DORR RD # REAR~ ACCT # 9100 094 29 | 34.82 |
| | | | | 2911 DORR RD # FRONT ~ ACCT # 9100 094 | 324.72 |
| | | | | | 1,731.65 |
| 11/09/2026 | FNBCK | 40634 | DTE ENERGY | STREET LIGHTING | 187.38 |
| 11/12/2026 | FNBCK | 40635 | BLUE CROSS & BLUE SHIELD OF M | DECEMBER MEDICAL INSURANCE | 30,096.85 |
| 11/12/2026 | FNBCK | 40636 | TAMMY LINDBERG | 5 MONTHS OF MILEAGE TO BANKS AND GORDON | 395.06 |
| 11/12/2026 | FNBCK | 40637 | MICHIGAN TOWNSHIP ASSOC | 2026 WINTER ACADEMY - HOVARTER | 175.00 |
| 11/12/2026 | FNBCK | 40638 | PAMELA PRZYBYLA | MILEAGE TO COUNTY CLERK | 10.03 |
| 11/12/2026 | FNBCK | 40639 | SEWARD HENDERSON PLLC | PROFESSIONAL SERVICES | 4,175.83 |
| | | | | PROFESSIONAL SERVICES | 1,220.00 |
| | | | | PROFESSIONAL SERVICES | 1,425.00 |
| | | | | | 6,820.83 |
| 11/12/2026 | FNBCK | 40640 | STATE OF MICHIGAN | 2026 LICENSE RENEWAL - ASSESSORS | 400.00 |
| 11/12/2026 | FNBCK | 40641 | TOSHIBA AMERICAN BUSINESS SOL | PRINTERS/COPIES | 611.96 |
| 11/12/2026 | FNBCK | 40642 | VISA | VISA PURCHASES | 1,338.80 |
| 11/12/2026 | FNBCK | 40643 | VISA | VISA PURCHASES | 2,920.53 |
| FNBCK TOTALS: | | | | | |
| Total of 69 Checks: | | | | | 271,856.65 |
| Less 0 Void Checks: | | | | | 0.00 |
| Total of 69 Disbursements: | | | | | 271,856.65 |
| REPORT TOTALS: | | | | | |
| Total of 102 Checks: | | | | | 942,586.26 |
| Less 0 Void Checks: | | | | | 0.00 |
| Total of 102 Disbursements: | | | | | 942,586.26 |

BANK OF ANN ARBOR

KELLY VANMARTER
GENOA CHARTER TOWNSHIP
Account Number: #### #### #### [redacted]
Page 1 of 3

VISA

Rewards

Bonus Points Available
35,445

## Account Summary

| | | |
|---|---|---|
| Billing Cycle | | 11/01/2026 |
| Days In Billing Cycle | | 31 |
| Previous Balance | | $2,412.21 |
| Purchases | + | $1,338.80 |
| Cash | + | $0.00 |
| Balance Transfers | + | $0.00 |
| Special | + | $0.00 |
| Credits | - | $0.00 |
| Payments | - | $2,412.21- |
| Other Charges | + | $0.00 |
| Finance Charges | + | $0.00 |
| **NEW BALANCE** | | **$1,338.80** |

## Credit Summary

| | |
|---|---|
| Total Credit Line | $10,000.00 |
| Available Credit Line | $8,661.20 |
| Available Cash | $1,000.00 |
| Amount Over Credit Line | $0.00 |
| Amount Past Due | $0.00 |
| Disputed Amount | $0.00 |

## Account Inquiries

Call us at: (800) 883-0131
Lost or Stolen Card: (800) 883-0131

Go to MyCardStatement.com

Write us at PO BOX 105666, ATLANTA, GA 30348-5666

## Payment Summary

| | |
|---|---|
| NEW BALANCE | $1,338.80 |
| MINIMUM PAYMENT | $1,338.80 |
| PAYMENT DUE DATE | 11/26/2026 |

*NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.*

## Cardholder Account Summary

| Trans Date | Post Date | Plan Name | Reference Number | Description | Amount | |
|---|---|---|---|---|---|---|
| 10/05 | 10/05 | PBUS01 | 24692166278400616897145 | AMAZON MKTPL*598HB6801 Amzn.com/bill WA | $42.99 | equipment 101-261-751-000 |
| 10/05 | 10/06 | PBUS01 | 24755426279642791263509 | SEC OF STATE ESERVICES 517-3350436 MI | $10.17 | notary renewal 101-257-910-000 |
| 10/08 | 10/08 | PBUS01 | 24204296281000003865076 | Microsoft-G189251195 800-6427676 WA | $660.15 | monthly office 365 101-261-751-000 |
| 10/13 | 10/13 | PBUS01 | 24011346286100002497342 | AMAZON RETA* 5P6N33NR1 WWW.AMAZON.CO WA | $23.18 | supplies 101-261-750-000 |
| 10/13 | 10/13 | PBUS01 | 24011346286100002378328 | AMAZON RETA* 592UV39G2 WWW.AMAZON.CO WA | $70.38 | equipment 101-261-751-000 |
| 10/14 | 10/15 | PBUS01 | 24755426288642881725424 | MICHIGAN TAX TRIBUNAL 517-6367592 MI | $25.00 | assessing legal 101-257-803-000 |
| 10/15 | 10/16 | PBUS01 | 24692166288408344313929 | AMAZON MKTPL*5E16J50X2 Amzn.com/bill WA | $133.50 | supplies } |
| 10/16 | 10/18 | PBUS01 | 24692166289408580968393 | AMAZON MKTPL*5P8G61SJ1 Amzn.com/bill WA | $144.90 | supplies } 101-261-750-000 |
| 10/16 | 10/18 | PBUS01 | 24692166289408966713728 | AMAZON MKTPL*AY5590WB3 Amzn.com/bill WA | $184.13 | supplies } |
| 10/23 | 10/23 | | 74009776296001204003398 | PAYMENT - THANK YOU | $2,412.21- | |
| 10/28 | 10/28 | PBUS01 | 24011346301100049643099 | MICROSOFT#G194339260 MICROSOFT.COM WA | $44.40 | monthly email license 101-261-751-000 |

BANK OF ANN ARBOR

RICK SOUCY
GENOA CHARTER TOWNSHIP
Account Number: #### #### #### 5990
Page 1 of 3

VISA

Rewards

Bonus Points Available
12,039

## Account Summary

| | | |
|---|---|---|
| Billing Cycle | | 11/01/2026 |
| Days In Billing Cycle | | 31 |
| Previous Balance | | $797.92 |
| Purchases | + | $2,920.53 |
| Cash | + | $0.00 |
| Balance Transfers | + | $0.00 |
| Special | + | $0.00 |
| Credits | - | $0.00 |
| Payments | - | $797.92- |
| Other Charges | + | $0.00 |
| Finance Charges | + | $0.00 |
| **NEW BALANCE** | | **$2,920.53** |

## Credit Summary

| | |
|---|---|
| Total Credit Line | $10,000.00 |
| Available Credit Line | $7,079.47 |
| Available Cash | $0.00 |
| Amount Over Credit Line | $0.00 |
| Amount Past Due | $0.00 |
| Disputed Amount | $0.00 |

## Account Inquiries

Call us at: (800) 883-0131
Lost or Stolen Card: (800) 883-0131

Go to MyCardStatement.com

Write us at PO BOX 105666, ATLANTA, GA 30348-5666

## Payment Summary

| | |
|---|---|
| **NEW BALANCE** | **$2,920.53** |
| **MINIMUM PAYMENT** | **$2,920.53** |
| **PAYMENT DUE DATE** | **11/26/2026** |

***NOTE:*** *Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.*

## Cardholder Account Summary

| Trans Date | Post Date | Plan Name | Reference Number | Description | Amount | |
|---|---|---|---|---|---|---|
| 10/08 | 10/09 | PBUS01 | 24011346281100122450218 | WWW.BANNERBUZZ.COM BANNERBUZZ.CO GA | $1,498.99 | 101-728-880-001 |
| 10/13 | 10/13 | PBUS01 | 24011346286100001828471 | AMAZON RETA* 5989P09M2 WWW.AMAZON.CO WA | $19.92 | 101-262-751-001 |
| 10/17 | 10/19 | PBUS01 | 24445006291200098322112 | GFS STORE #0116 BRIGHTON MI | $172.87 | 101-262-751-001 |
| 10/19 | 10/20 | | 74009776293001208503297 | PAYMENT - THANK YOU | $797.92- | |
| 10/24 | 10/26 | PBUS01 | 24692166298407638067132 | QDOBA 2876 HOWELL MI | $59.67 | 101-262-802-005 |
| 10/26 | 10/27 | PBUS01 | 24323006300376522072626 | JONNAS MARKET HOWELL MI | $961.16 | 101-262-802-005 |
| 10/25 | 10/27 | PBUS01 | 24000976299621900313390 | RED OLIVE - HOWELL HOWELL MI | $88.98 | 101-262-802-005 |
| 10/28 | 10/30 | PBUS01 | 24445006302200192980317 | GFS STORE #0116 BRIGHTON MI | $118.94 | 101-262-751-001 |

| | |
|---|---|
| Total Credit Line | $10,000.00 |
| Available Credit Line | $7,587.79 |
| Available Cash | $1,000.00 |
| Amount Over Credit Line | $0.00 |
| Amount Past Due | $0.00 |
| Disputed Amount | $0.00 |

*NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.*

## Important Information About Your Account

**STAY CONNECTED AND BE THE FIRST TO HEAR ABOUT EXCLUSIVE CREDIT CARD OFFERS, BONUS REWARDS, AND SPECIAL PROMOTIONS. ENROLL IN TEXT MESSAGING TODAY BY VISITING INFO.TCMBANK.COM/SWEEPS AND COMPLETING THE FORM.**

## Cardholder Account Summary

| Trans Date | Post Date | Plan Name | Reference Number | Description | Amount | |
|---|---|---|---|---|---|---|
| 09/02 | 09/03 | PBUS01 | 74208476246100001309532 | WWW.DOODLE.COM ZURICH | $83.40 | Annual software renewal 101-261-751-000 |
| 09/02 | 09/03 | PBUS01 | 24755426246642460697458 | MISTATE TAX COMMISSION 517-3353429 MI | $1,010.00 | Level 2 Assessor training - 101-257-910-000 |
| 09/02 | 09/03 | PBUS01 | 74208476246100001309532 | INTERNATIONAL TRANS FEE | $2.34 | Service fee for Doodle renewal - 101-261-751-000 |
| 09/15 | 09/16 | PBUS01 | 24011346258100117730151 | MICROSOFT#G180485886 MICROSOFT.COM WA | $44.40 | Monthly Email License 101-261-751-000 |
| 09/15 | 09/16 | PBUS01 | 24011346258100117820440 | MICROSOFT#G182322665 MICROSOFT.COM WA | $660.15 | Monthly Office 365 101-261-751-000 |
| 09/15 | 09/16 | PBUS01 | 24692166258401323322249 | AMAZON MKTPL*5L5CM1SN2 Amzn.com/bill WA | $162.60 | Office supplies 101-261-750-000 |

## Cardholder Account Summary Continued

| Trans Date | Post Date | Plan Name | Reference Number | Description | Amount | |
|---|---|---|---|---|---|---|
| 09/16 | 09/17 | PBUS01 | 24040836259900014700023 | IMAGE 360 BRIGHTON BRIGHTON MI | $189.00 | Logo magnets for Twp. Truck - 101-261-802-001 |
| 09/16 | 09/17 | PBUS01 | 24137466259300863533957 | BELLE TIRE 078 HOWELL MI | $305.00 | Tires for Twp. Truck - 101-261-802-001 |
| 07/20 | 09/25 | | 70002406268777268510013 | CORRECT FRAUD TRFR - C | $89.08- | Corrected - not fraud |
| 09/28 | 09/28 | PBUS01 | 24011346271100033615281 | MICROSOFT#G187117182 MICROSOFT.COM WA | $44.40 | Monthly email license 101-261-751-000 |
| 09/25 | 09/28 | | 74009776271001208803297 | PAYMENT - THANK YOU | $2,561.35- | |

## cRewards Bonus Points Information as of 09/30/2026

| cRewards | Beginning Balance | Points Earned | Points Adjusted | Points Redeemed | Ending Balance |
|---|---|---|---|---|---|
| | 31,609 | 2,498 | 0 | 0 | 34,107 |

## Finance Charge Summary / Plan Level Information

| Plan Name | Plan Description | FCM[1] | Average Daily Balance | Periodic Rate * | Corresponding APR | Finance Charges | Effective APR Fees ** | Effective APR | Ending Balance |
|---|---|---|---|---|---|---|---|---|---|
| **Purchases** | | | | | | | | | |
| PBUS01 001 | PURCHASE | G | $0.00 | 2.12416%(M) | 25.4900%(V) | $0.00 | $0.00 | 0.0000% | $2,412.21 |
| **Cash** | | | | | | | | | |
| CBUS01 001 | CASH | A | $0.00 | 2.37416%(M) | 28.4900%(V) | $0.00 | $0.00 | 0.0000% | $0.00 |

* Periodic Rate (M)=Monthly (D)=Daily
** includes cash advance and foreign currency fees
[1] FCM = Finance Charge Method
(V) = Variable Rate If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.

Days In Billing Cycle: 30
APR = Annual Percentage Rate

# GENOA CHARTER TOWNSHIP BOARD
# Regular Meeting
# October 19, 2026

# MINUTES

## Call to Order

Supervisor Spicher called the regular meeting of the Genoa Charter Township Board to order at 6:30 pm at the Township Hall.

### Invocation

Supervisor Spicher led the invocation for the Board and the members of the public.

### Pledge of Allegiance

The Pledge of Allegiance was recited.

### Roll Call

The following members were present constituting a quorum for the transaction of business: Kevin Spicher, Candie Hovarter, Robin Hunt, Bill Reiber, Rick Soucy, Jodi Valenti, and Todd Walker.

Also present was Township Manager Kelly VanMarter, Township Attorney Kali Henderson and 11 people in the audience.

### Call to the Public

The call to the public was opened at 6:32 pm.

Mr. Jim Carpenter of 4517 Stillmeadow Drive stated that the team that develops the budget also approves the budget. He recommended having an advisory committee to give the community more transparency. He has issues that there is a cost of living increase and a longevity bonuses for employees. He would like to see one item, and it should be based on the Headlee increase. He hopes that flock cameras are not in the budget. He appreciates the housing town hall; noting that the representative from the school said that affordable housing is needed in order to hire teachers, but there are no openings for teachers right now.

Ms. Debbie McCormick of 2656 Springhill asked if there is a study being done for the raises being proposed. She does not understand why raises are given every year. Elected officials should be paid based on a contractual agreement and not receive annual raises. The cluster housing being developed will cause traffic problems. Dorr Road floods and it should be fixed. She asked why it is necessary to have the attorney at the meeting.

Ms. Deb Beatty of 3179 Pineview Trail had questions from Susan Nichols regarding the wage study, who was unable to attend tonight. She agrees with having a town hall regarding the budget. She stated that Bill Reiber was very respectful when he was talking about not being invited to the meeting. She asked why this is in the packet.

The call to the public was closed at 6:43 pm.

**Approval of Consent Agenda**:

Mr. Reiber had questions regarding the Payment of Bills.

**Moved** by Soucy, supported by Reiber, to approve the consent agenda with Item #2. **The motion carried unanimously**.

1. ~~**Payment of Bills: October 19, 2026**~~ **(moved to regular agenda)**

2. **Request to approve the October 5, 2026 regular meeting minutes.**

**Approval of Regular Agenda**

Mr. Reiber requested to have Agenda Item #4 moved to the "Items for Discussion" section of the agenda. He was expecting an analysis of how the township staff's salaries compare to surrounding communities. The report that was received is beyond that original scope. After a brief discussion, it was decided to leave Item #4 where it was originally on the agenda.

**Moved** by Hunt, supported by Valenti, to approve the regular agenda with Items #1 and #3-#6. **The motion carried unanimously.**

1. **Payment of Bills: October 19, 2026 (moved from Consent Agenda)**

Mr. Reiber questioned the money being spent for T-shirts for the clerk's department staff. A peel and stick tag with the name is a better way to spend township money. This is not necessary. Mr. Soucy stated this is in the budget.

**Moved** by Hunt, supposed by Walker, to approve the Payment of Bills as presented. **The motion carried with Mr. Reiber and Ms. Hovarter voting no.**

3. **Consideration of a recommendation for approval of an environmental impact assessment related to the site plan for a proposed parking lot expansion for Schultz Outfitters. The property is located at 5776 East Grand River Avenue, south side of Grand River Avenue west of Dorr Road. The request is petitioned by MITTS LLC.**

Mr. Chris Grzenkowicz, the design engineer, provided a review of the property and the proposed project. Schultz Outfitters is a fly fishing supply company. There are currently 9 parking spaces, but the ordinance requires 23. They are proposing to bank eight parking spaces so they can expand the parking if needed in the future.

Mr. Reiber stated this is an unoccupied building and in the perfect location for this business. This is responsible development. Mr. Grzenkowicz addressed Mr. Reiber's concern from the Planning Commission regarding the visibility because of the stop signs. He stated their proposed signage meets the ordinance.

**Moved** by Soucy, supported by Hunt, to approve the Environmental Impact Assessment dated August 19, 2026 for proposed parking lot expansion and site improvements for Schultz Outfitters located at 5776 E. Grand River Avenue, with the following conditions:

1. Outdoor storage, sales, or displays is prohibited.
2. The entrance and exit signs shall comply with the township's sign ordinance.

**The motion carried unanimously.**

**4. Presentation from Rahmberg, Stover and Associates regarding the findings and recommendations of the Township Compensation Study; to approve a motion to receive and file the final report; and to authorize the adoption of the proposed salary ranges, including a framework for annual cost-of-living or market adjustments to be made utilizing ongoing guidance and input from the consulting vendor.**

Mr. Jeffrey Rahmberg reviewed and provided details of the wage study process, market analysis results, a proposed salary structure, elected officials market analysis, benefits analysis, implementation, and ongoing pay administration.

Overall, Genoa Township is at 100 percent in the salary range midpoints. He noted that the township currently has a pay structure, but he is proposing a revised structure that includes salary ranges and progression steps based on the data collected. This new structure will put Genoa Township at 102 percent of salary range midpoints.

The elected officials analysis showed that Genoa Township's pay levels are reasonable, but recommended monitoring the market.

The Township's type of health insurance and employee contributions are competitive with the market.

The study was completed with 2025/2026 data. If this new structure is adopted, he recommends that it be increased by 2.5 percent for 2026/2027. He provided details of how to implement the new structure with the current positions and employees at the township, including what should be done on an annual basis. He noted that increases to the structure are not based on cost of living; they are based on what has changed in the market.

Ms. Hovarter questioned the other benefits that township employees receive, such as dental and vision insurance, paid time off, longevity bonuses, etc. Mr. Rahmberg stated he was not asked to analyze that, but those are common benefits provided to municipal employees. Ms. Hunt noted that the dental and vision insurance is included in the health benefit costs.

Ms. Hunt is pleased with these results. It shows that the township is competitive.

Mr. Rahmberg stated he did the same data analysis for MHOG and recommend the same type of structure.

Mr. Soucy stated that if this structure is adopted and the 2.5 percent increase is implemented, a review of the market does not need to be done again for a few years.

Ms. Henderson stated that the step increases provide less discretion for any employee disputes. The salaries are set for them.

Mr. Reiber appreciates the level of detail and the logic of the report. He wanted to know how Genoa Township compares to other municipalities and would like to have seen a comparison of all of the benefits that employees receive, such as vacation, 401K contribution, longevity bonuses, healthcare, etc. Mr. Soucy agreed those items were not put in the analysis, but all municipalities have those benefits.

There was a discussion regarding what was being requested to be approved tonight. Should the board accept the new structure and how will that structure be implemented? It is not tied to any township employee or job. Mr. Reiber would like to table this until there is a town hall held where the public can give their opinions and Mr. Rahmberg's company can compare more information regarding additional employee benefits.

Ms. VanMarter stated that the township did not do a wage study until the Compease one was first done in 2022 and it has been updated yearly, except last year. The results of that study showed that employees were below the midpoint so significant raises were given to get the staff to mid-point. Compease no longer does analyses for municipalities, so that is why Mr. Rahmberg's company was hired.

**Moved** by Reiber, supported by Hovarter, to table voting on Agenda Item #4 until such time we have held a town hall meeting with public input on whether or not we adopt a structured step salary increase.

Ms. Hunt stated a town hall can be held, opinions can be obtained, and the salaries are set through the budget process. Accepting the table does not affect that. Supervisor Spicher stated there is already a structure, this is just a better structure. Mr. Reiber would prefer to have the town hall done and let the residents have a say in the decision making.

**The motion failed with a roll call vote (Walker – no; Reiber – yes; Hunt – no; Valenti – no; Hovarter – yes; Soucy – no; Spicher – no).**

**Moved** by Soucy, supported by Walker, to receive and file the final report and to authorize the adoption of the proposed salary ranges, including a framework for annual cost-of-living or market adjustments to be made utilizing ongoing guidance and input from the consulting vendor. **The motion carried with a roll call vote (Valenti – yes; Hovarter – yes; Walker – yes; Reiber – no; Hunt – yes; Soucy – yes; Spicher – yes).**

Ms. VanMarter stated that Jeff has been incredible to work with so she does not believe an email to him asking for the market adjustment would cost the Township. She will confirm with him.

5. **Consideration of a request to create a part-time Human Resources Specialist position, including backup support for payroll and shared HR services, and transition planning for human resources coverage.**

Ms. VanMarter reviewed the justification for creating a part time Human Resources Specialist position. The position would be between a Grade 5 and Grade 6, with a median salary range of $31.36 per hour. Mr. Soucy noted that the Clerk's office has been assisting HR with payroll and other tasks.

**Moved** by Hunt, supported by Soucy, to approve the creation of a part time Human Resources Specialist position, including backup support for payroll and shared HR services and transition planning for human resources coverage. **The motion carried unanimously with a roll call vote (Hovarter -yes; Walker – yes; Reiber – yes; Valenti – yes; Hunt – yes; Soucy – yes; Spicher – yes)**

**Items for Discussion**

**6. Discussion regarding future road projects.**

Supervisor Spicher contacted the Livingston County Road Commission asking if any of the township roads require any reconstruction in the 2027/2028 fiscal year. There are no reconstruction needed, just maintenance. He is recommending beginning to "bank" funding toward future major improvement projects. He noted that the following intersections were noted as priority by township residents during the Master Plan Survey and the transportation town hall.

- Brighton and Chilson Road improvement - This is a large and expensive project.
- Crooked Lake and Dorr Road - There is a lot of concern with the safety of this intersection - The Road Commission recommends a roundabout be put there.
- Crooked Lake and Latson Road - This is scheduled for a traffic light improvements.
- Bauer and Brighton Road - There are no plans for this intersection.
- Chilson and Latson Road - The Road Commission is aware of this but they do not have a plan.

Additionally, the Road Commission is proposing a traffic circle at Hacker and Hyne. This would be funded by Brighton Township, The Road Commission, and Genoa Township.

There were also dirt roads that were requested to be paved.

Supervisor Spicher stated that the initial 2027/2028 budget will be presented to the board on December 1, 2026. It will return several times and must be adopted by April 1, 2027. There will be a town hall after more definite numbers are in the budget. It may be in January or February.

**Correspondence**

There was no discussion on the correspondence.

**Member Updates**

Mr. Soucy stated the Clerk's office mailed 6,400 absentee ballots and 2,300 have been returned. The state of Michigan has instructed the post office to not directly deliver ballots to local jurisdictions without first going to the Detroit sorting center. He recommends that voters drop off their absentee ballots, instead of mailing them.

Mr. Soucy stated a community cemetery clean up is scheduled for Chilson Hills on Saturday, November 7 from 9 am to 12 pm. He asked residents to contact the township to sign up.

Mr. Soucy stated new larger name plates for board members will be installed before the next meeting.

Mr. Walker provided details of grants received from BAFA, which include smoke alarms, and SCUBA gear. They will be hiring nine new full-time firefighters. Current employees will be receiving a 15 percent raise, but the board will not get a raise.

The BAFA 150th birthday celebration and open house was held on October 10 on Main Street in Brighton. This is usually done at the fire hall, but the construction is not complete. They may hold future events on Main Street.

Supervisor Spicher stated the raise for the firefighters was portrayed inaccurately on social media. A comparison was done with Howell's firefighter salaries so it needed to be increased to attract and keep firefighters.

Mr. Reiber stated the Planning Commission received a proposal for the buildout of one of the out lots of Meijer. The intersection of Grand River and Latson Road has service levels of F's. He would like to ask MDOT to do a traffic light study here. The petitioner's traffic engineer said the F's could be fixed with a change to the timing of the lights.

**Board Comments**

Ms. VanMarter stated the next meeting is November 16. The November 2 meeting was cancelled due to the election.

She stated she has been working with the residents in the Northshore Village subdivision off Crooked Lake Road for a possible SAD road project. They are currently at 70 percent residents who are in favor of it. This will be before the board at their November 16 meeting.

A call to the public was made at 9:26 pm.

Mr. Carpenter stated that the plan for the parking lot discussed this evening was almost 30 pages. He had to go before the Planning Commission and other boards. There are a lot of hoops for him to jump through for an existing parking lot.

The taxpayer viewpoint of the wage table that was approved this evening is that every employee gets a raise. Then they get a step and COLA raise, which could be 8 – 10 percent each year. Supervisor Spicher stated that is completely not true. He absolutely disagrees with that statement. There is no guarantee of a step raise and there will not be a COLA rate on top of the step increase.

The call to the public was closed at 9:34 pm.

**Adjournment**

**Moved** by Walker, supported by Hunt, to adjourn the meeting at 9:34 pm. **The motion carried unanimously.**

Respectfully Submitted,

Patty Thomas
Recording Secretary

| | | |
|---|---|---|
| Approved: | Rick Soucy, Clerk<br>Genoa Charter Township | Kevin Spicher, Supervisor<br>Genoa Charter Township |

2911 Dorr Road
Brighton, MI 48116
810.227.5225
810.227.3420 fax
genoa.org

# MEMORANDUM

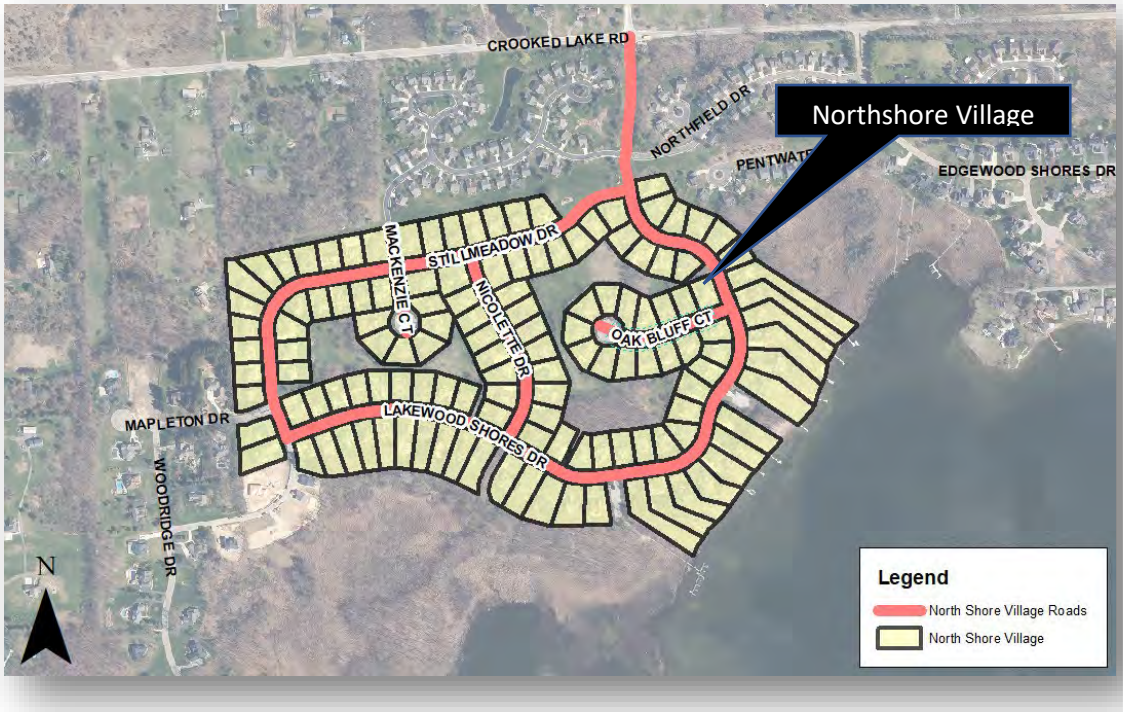
**TO:** Honorable Board of Trustees

**FROM:** Kelly VanMarter, Township Manager

**DATE:** November 11, 2026

**RE:** Northshore Village (Phases 1 & 2) Road Rehabilitation Special Assessment

Agenda items #3 and #4 propose to initiate a new Special Assessment district to rehabilitate the public roads in the first two (2) phases of the Northshore Village subdivision. The roads scheduled for rehabilitation include the public portions of Stillmeadow Drive, Mackenzie Court, Lakewood Shores Drive, Nicolette Court and Oak Bluff Court. These roads are located on the south side of Crooked Lake Road west of Dorr Road. Please see area map below.




These public roadways consist of 1.73 miles and have been rated in poor condition (2 out of 10 using the PASER scale) by the Livingston County Road Commission. The project covers 132 lots in North Shore Village Phases 1 and 2, which have the oldest roads in the subdivision. North Shore consists of six subdivisions with two road types (public and private). The proposed district is limited to Phases 1 and 2 for these reasons:

**SUPERVISOR**
Kevin Spicher
**CLERK**
Rick Soucy
**TREASURER**
Robin L. Hunt
**TRUSTEES**
Jodie Valenti
Bill Reiber
Candie Hovarter
Todd Walker
**MANAGER**
Kelly VanMarter

- These are the public roads proposed for improvement, and they were developed first, providing connections used by residents of the private-road subdivisions.
- Private-road owners already bear 100% of the cost to repair and maintain their own roads. Including them would make them pay for part of a public road project as well.
- Public roads are eligible for Township and County contributions, reflecting their broader use.
- A focused district keeps the required petition support tied to the properties directly involved.

At the request of subdivision residents, I have worked with the Livingston County Road Commission (LCRC) to prepare cost estimates, informational materials, and petitions for the North Shore Village Phases 1 and 2 road project. The LCRC has prepared a plan and cost estimate of $950,000 to remove and replace the existing asphalt, with subgrade undercutting and base improvements, limited curb, gutter and drainage repairs, and driveway repair as needed. I have attached the LCRC letter dated August 6, 2026. Please note that the LCRC is contributing through a new program, made possible by Michigan's 2025 transportation funding package. Beginning in 2027, it intends to fund 25% of qualifying Township SAD projects, or $237,500 here, in addition to engineering, inspection, and construction oversight. We appreciate the Road Commission's new investment in community roads.

On September 16, 2026, I hosted an informational meeting at the Township Hall to explain the process and begin the petition phase. I have attached the presentation shared with residents. As of the date of this memo, the Township has certified petitions signed by over 77% of the property owners in the proposed district asking for this project. I would like to recognize here the hard work of the road committee in bringing the project to this point.

In accordance with Board policy, the Township contribution is the lesser of 25% of project cost or $1,500 per home. Here that is 25% of the LCRC-reduced project, or $178,125. The administration fee is estimated at $4,000. The allocation of project funds is shown in the table below. Staff suggests a 10-year payment term, with 2% interest on the outstanding balance.

| North Shore Village Road SAD | | |
|---|---|---|
| **PROJECT COST** | **$** | **950,000.00** |
| LCRC Contribution (25%) | $ | (237,500.00) |
| ADMINISTRATIVE COSTS | $ | 4,000.00 |
| TOWNSHIP CONTRIBUTION * | $ | (178,125.00) |
| **TOTAL** | **$** | **538,375.00** |
| INTEREST % | | 2 |
| NUMBER OF PROPERTIES | | 132 |
| **TOTAL PER PARCEL** | **$** | **4,078.60** |

I look forward to discussing this with you at Monday's meeting. If you choose to initiate the district, I request your consideration of Resolution 1 and Resolution 2 with disposition via roll call as follows:

**(Requires Roll Call)**

Resolution #1
Moved by _____ and supported by _____ to approve **Resolution #1** to proceed with the **Northshore Village Subdivision (Phases 1 & 2) Road Rehabilitation** Special Assessment Project (summer tax 2027) and direct preparation of the plans and cost estimates

Resolution #2
Moved by _____ and supported by _____ to approve **Resolution #2** to approve the **Northshore Village Subdivision (Phases 1 & 2) Road Rehabilitation** Special Assessment Project (summer tax 2027), to schedule the first public hearing for December 7, 2026 and to direct the issuance of statutory notice.

Sincerely,

Kelly VanMarter

**LIVINGSTON COUNTY ROAD COMMISSION**
3535 Grand Oaks Drive • Howell, MI 48843-8575
(517) 546-4250 • Fax (517) 546-9628
**www.LivingstonRoads.org**

August 6, 2026

Mrs. Kelly VanMarter
Genoa Charter Township
2911 Dorr Road
Brighton, MI 48116

Re: North Shore Village Rehabilitation Estimate

Dear Mrs. VanMarter,

The following is a road rehabilitation estimate for the North Shore Village Subdivision, per your request:

The above-mentioned 1.73 miles of roadway appears to be in poor condition, rating as a 2 out of 10 on the Pavement Surface Evaluation and Rating scale (PASER). The Livingston County Road Commission Engineering staff recommends these roads be rehabilitated utilizing the following method:

- 4.0" Mill and HMA Resurface
- Subgrade undercutting and base improvements, as necessary
- Driveway Repair, as necessary
- Curb and Gutter Replacement, where needed

The proposed cost of this project is **$950,000** altogether with the necessary related work**.** The above price is based on anticipated contract prices for our 2027 Pavement Preservation Program (PPP) and is subject to change. LCRC will contribute 25% of the cost expenditure toward the project resulting in the following financial obligations:

- Special Assessment District/Township: **$712,500**
- Livingston County Road Commission: **$237,500**

If you have any questions or concerns, please contact me.

Sincerely,

Dylan Abbas
Construction Engineer

Paul S. Funk • Chair Stephen F. Crane • Vice Chair Thomas W. Econom • Member Steven J. Wasylk • Managing Director
Trevor J. Bennett • Director of Operations Sarah R. Newton • Director of Finance Garrett J. Olson • Director of Engineering




# North Shore Village Road Improvement Project

Special Assessment District

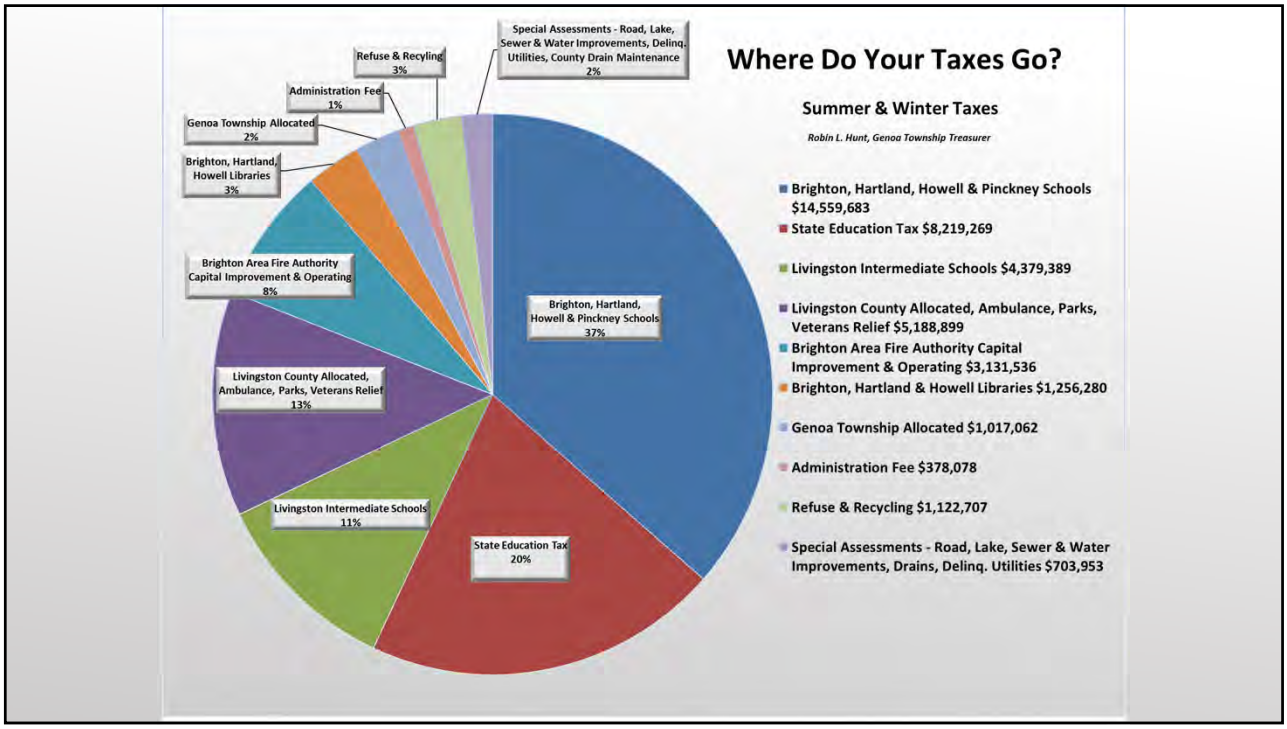
Kelly VanMarter, Township Manager
Rick Soucy, Township Clerk
Kevin Spicher, Township Supervisor
Dylan Abbas, Construction Engineer, Livingston County Road Commission

## Why?

- The roads in the original North Shore Village are approximately 30 years old.
- The Township has been contacted by residents in the neighborhood who are interested in improving your subdivision road.
- The Township's role is to help by providing a mechanism to finance the project.

## Why isn't the Township fixing the roads? Isn't that why I pay taxes?

- Property taxes are not dedicated to roads. Unlike a city, Township government has zero jurisdiction over roads and there is no road millage to help pay for roads.



## Why isn't the County fixing the roads? Isn't that why I pay taxes?

- The County is funded through Act 51, which provides revenue from state gas tax and vehicle registration fees.
  - The County's revenue from Act 51 struggles to provide enough funding even for its two main expenses:
    - Primary asphalt road rehabilitations (Grand River, Latson, Dorr, etc)
    - Day to day maintenance of all roads (pothole patching, grading, shoulders, signals, signs, etc)
  - Michigan gas tax is below the national average and ranks in the bottom six states in per capita road funding.
  - The Livingston County Road Commission receives no direct revenue from growth and development and is not part of the Livingston County general government.

## How do we get our roads fixed?

- Public Act 188 of 1954 allows for the Township, through the special assessment process, to assist residents by providing funding and financing for the cost of the improvement, and then levying and collecting the special assessment to pay off the debt.
- The Township has used this law successfully for many years to help residents improve both public and private roads in the Township.

## What is the Township's Role?



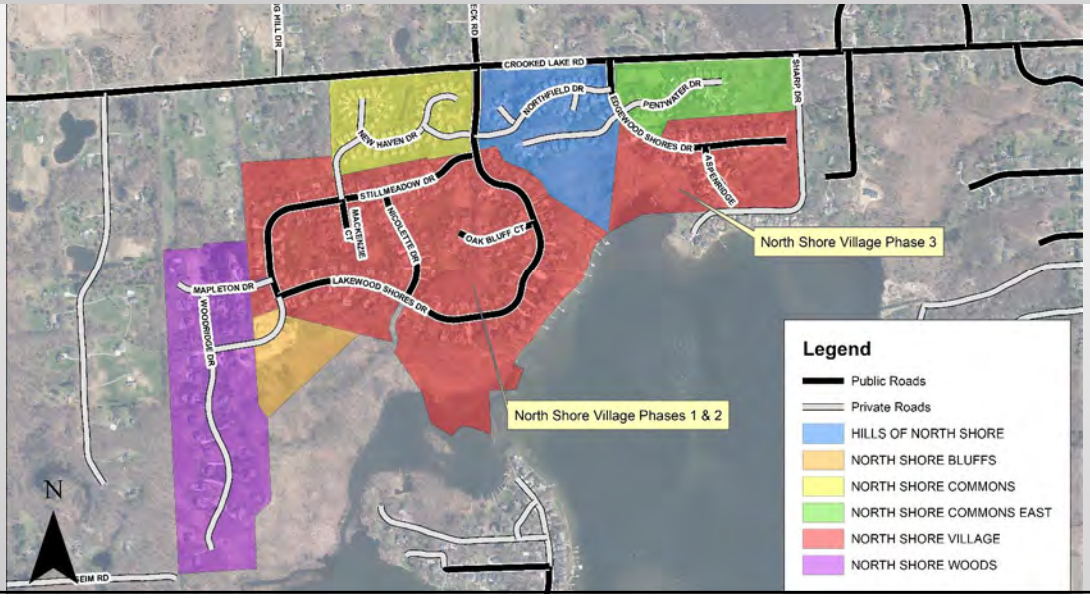

- The Township is the finance mechanism only, this is a Livingston County Road Commission project, requested by the homeowners.
- The Township's participation is VOLUNTARY.
- The project is initiated by petitions signed by residents.

## What is the project?

- 132 Lots in North Shore Village Phases 1 and 2.
- These are the oldest roads in the subdivision.
- Including 1.7 miles:
  - ➢Stillmeadow Drive
  - ➢Lakewood Shores Drive
  - ➢Nicollete Drive
  - ➢Mackenzie Ct. and
  - ➢Oak Bluff Ct.



# North Shore - 6 Subdivisions, 2 Road Types




# Who is in the District? A question of fairness.

- The district is proposed to be limited to Northshore Village Phases 1 & 2, which are the public roads proposed for improvement.
- Phases 1 & 2 were developed first and provide connections and access used by residents of the private road subdivisions.
- Private-road property owners are responsible for 100% of the cost to repair and maintain their private roads.

## A question of fairness, continued.

- The public roads are eligible for Township and County contributions, recognizing their broader use beyond the properties within the proposed district.
- Including private road properties would make them responsible for a portion of a public road project while they remain solely responsible for their own private roads.
- Keeping the district focused on Northshore Village Phases 1 & 2 aligns the assessment with the roads being improved and keeps the required level of petition support tied to the properties directly involved in the project.

## Benefit Basis for Cost Allocation

- The proposed SAD is based on the special benefit the improvement provides to the property.
- Properties in Northshore Village Phases 1 & 2 have a clear, direct benefit because their public road frontage will be improved.
- The benefit is to the property itself, including improved access, condition, safety, appearance and overall value associated with improved road frontage.
- The benefit is not determined by how many times or how far a property owner drives on the road. It is based on the benefit the improvement provides to the property.
- Because the properties receive a substantially equal special benefit, the cost can be apportioned equally among the parcels.

# A note about driveways….

- A few properties have driveways that were constructed from an adjoining private road, although they were intended to be served from the public road.
- The location of those driveways does not eliminate the property's benefit from the improvement of the public road and its frontage.
- The focus is on the benefit to the property and its value, rather than the particular location from which an individual property owner accesses the road.




# The Project

- The Livingston County Road Commission has prepared a project cost estimate of $950,000.
- The estimate includes:
  - Removing and replacing the existing asphalt;
  - Perform subgrade undercutting and base improvements as necessary;
  - Limited curb and gutter and drainage structure repairs, as needed.
  - Driveway repair, as necessary

## County Road Commission Contribution

- Michigan enacted a major transportation funding package in 2025, providing significant new funding for state and local roads.
- This additional funding gives the Livingston County Road Commission greater capacity to participate financially in local road projects.
- Livingston County Road Commission has indicated that beginning in 2027, it intends to contribute 25% toward qualifying Township SAD road projects, in addition to providing engineering, inspection and construction oversight.
- For this project, this will reduce the project costs by an additional $237,500

## Township Contribution

- Your elected officials recognize that subdivision road projects improve and maintain property values and can help to improve the quality of life for residents who utilize those roadways.
- This contribution recognizes that these roads serve more than just the properties within the district.
- For this reason, the Township Board has established a policy whereby, at their discretion, they may agree to help fund a public road improvement project at 25% of the project cost or $1,500 per home or whichever is less.
  - For this project, it would be 25% of the project cost which is $178,125

# Cost Factors:

- Duration - Staff is suggesting a 10 year assessment duration. The Board ultimately determines the term.
- Interest – The Township charges 2% interest which is applied to the outstanding balance each year.

# What is the cost?

| | |
|---|---|
| **COST ESTIMATE FROM THE COUNTY ROAD COMMISSION** | **$950,000** |
| ADMINISTRATION COSTS (Publications/Mailings/Staff Time) | **$4,000** |
| **TOTAL OVERALL PROJECT COST** | **$954,000** |
| LIVINGSTON COUNTY ROAD COMMISSION CONTRIBUTION (25% of project cost) | **($237,500)** |
| TOWNSHIP CONTRIBUTION (25% of LCRC Reduced Project) | **($178,125)** |
| **NET PROJECT COST** | **$538,375** |

**Financing Costs – 2% interest**

## Cost per Parcel

| TOTAL PER PARCEL | | $ 4,078.60 | | |
|---|---|---|---|---|
| | YEAR | PAYMENT | TO INTEREST | TO PRINCIPAL | OUTSTANDING |
| 1 | 2027 | $ **489.43** | $ 81.57 | $ 407.86 | $ 3,670.72 |
| 2 | 2028 | $ **481.27** | $ 73.41 | $ 407.86 | $ 3,262.86 |
| 3 | 2029 | $ **473.12** | $ 65.26 | $ 407.86 | $ 2,855.01 |
| 4 | 2030 | $ **464.96** | $ 57.10 | $ 407.86 | $ 2,447.15 |
| 5 | 2031 | $ **456.80** | $ 48.94 | $ 407.86 | $ 2,039.29 |
| 6 | 2032 | $ **448.65** | $ 40.79 | $ 407.86 | $ 1,631.43 |
| 7 | 2033 | $ **440.49** | $ 32.63 | $ 407.86 | $ 1,223.58 |
| 8 | 2034 | $ **432.33** | $ 24.47 | $ 407.86 | $ 815.72 |
| 9 | 2035 | $ **424.17** | $ 16.31 | $ 407.86 | $ 407.86 |
| 10 | 2036 | $ **416.01** | $ 8.16 | $ 407.86 | $ - |
| | | $ **4,527.23** | $ **448.64** | $ **4,078.58** | |

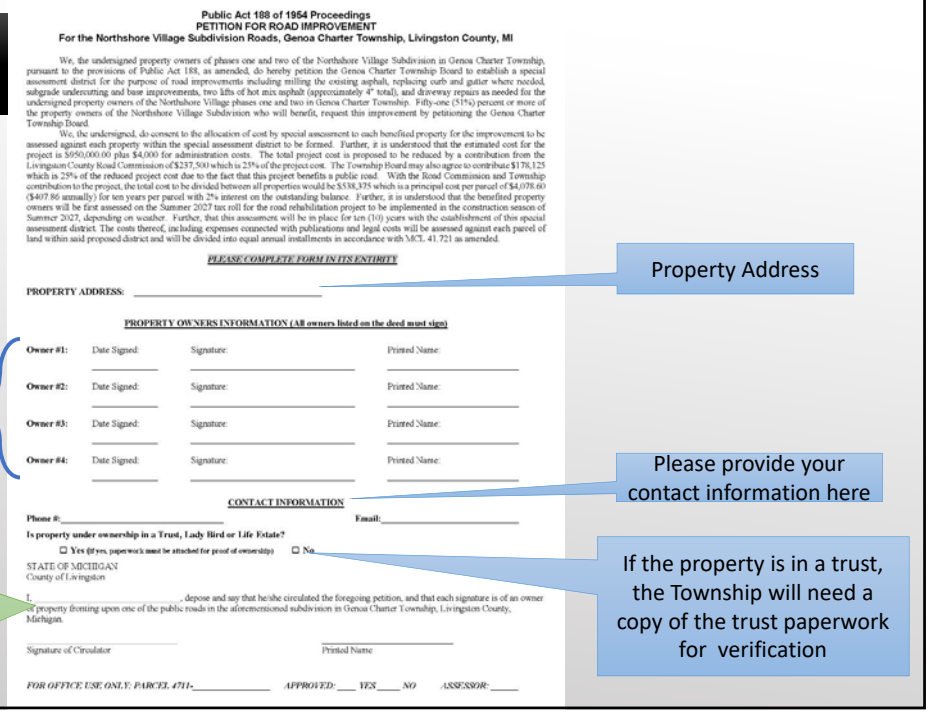
## What is next?

- Over 50% of the property owners (67 parcels) must file a petition supporting the project.
- Petitions are available this evening.
- One petition per parcel.

# Petition Sufficiency

- All owners of a property who are listed on the deed must sign the petition for it to be valid for each parcel.
- For a trust, the Township Assessor will need documentation from the trust to verify that the person signing the petition is authorized by the trust to do so.
- Signed petitions should be returned to the Assessor's Office by OCTOBER 30, 2026.

## Example Petition
One Per Property



**Public Act 188 of 1954 Proceedings**
**PETITION FOR ROAD IMPROVEMENT**
**For the Northshore Village Subdivision Roads, Genoa Charter Township, Livingston County, MI**

We, the undersigned property owners of phases one and two of the Northshore Village Subdivision in Genoa Charter Township, pursuant to the provisions of Public Act 188, as amended, do hereby petition the Genoa Charter Township Board to establish a special assessment district for the purpose of road improvements including milling the existing asphalt, replacing curb and gutter where needed, subgrade undercutting and base improvements, two lifts of hot mix asphalt (approximately 4" total), and driveway repairs as needed for the undersigned property owners of the Northshore Village phases one and two in Genoa Charter Township. Fifty-one (51%) percent or more of the property owners of the Northshore Village Subdivision who will benefit, request this improvement by petitioning the Genoa Charter Township Board.

We, the undersigned, do consent to the allocation of cost by special assessment to each benefited property for the improvement to be assessed against each property within the special assessment district to be formed. Further, it is understood that the estimated cost for the project is $950,000.00 plus $4,000 for administration costs. The total project cost is proposed to be reduced by a contribution from the Livingston County Road Commission of $237,500 which is 25% of the project cost. The Township Board may also agree to contribute $178,125 which is 25% of the reduced project cost due to the fact that this project benefits a public road. With the Road Commission and Township contribution to the project, the total cost to be divided between all properties would be $538,375 which is a principal cost per parcel of $4,078.60 ($407.86 annually) for ten years per parcel with 2% interest on the outstanding balance. Further, it is understood that the benefited property owners will be first assessed on the Summer 2027 tax roll for the road rehabilitation project to be implemented in the construction season of Summer 2027, depending on weather. Further, that this assessment will be in place for ten (10) years with the establishment of this special assessment district. The costs thereof, including expenses connected with publications and legal costs will be assessed against each parcel of land within said proposed district and will be divided into equal annual installments in accordance with MCL 41.721 as amended.

***PLEASE COMPLETE FORM IN ITS ENTIRITY***

**PROPERTY ADDRESS:** _____

**PROPERTY OWNERS INFORMATION (All owners listed on the deed must sign)**

| | Date Signed: | Signature: | Printed Name: |
|---|---|---|---|
| **Owner #1:** | | | |
| **Owner #2:** | | | |
| **Owner #3:** | | | |
| **Owner #4:** | | | |

**CONTACT INFORMATION**

**Phone #:** _____ **Email:** _____

**Is property under ownership in a Trust, Lady Bird or Life Estate?**

☐ **Yes (If yes, paperwork must be attached for proof of ownership)** ☐ **No**

STATE OF MICHIGAN
County of Livingston

I, _____, depose and say that he/she circulated the foregoing petition, and that each signature is of an owner of property fronting upon one of the public roads in the aforementioned subdivision in Genoa Charter Township, Livingston County, Michigan.

Signature of Circulator _____ Printed Name _____

*FOR OFFICE USE ONLY: PARCEL 4711-_____ APPROVED: ___ YES ___ NO ASSESSOR: ____*

Each owner listed on the deed or each trustee listed on a Trust must fill out this section with date, signature and printed name.

Property Address

Please provide your contact information here

If the property is in a trust, the Township will need a copy of the trust paperwork for verification

The law requires the person circulating the petition to complete this section. You can circulate your own petition.

# Act 188 Example of Time Frame for Process Steps




This is an estimate and is subject to change as the project progresses

# Public Hearings

- Direct mailing will be sent via USPS to each record owner in the district. Publications will also be posted in the Livingston Daily newspaper.
- Pursuant to the provisions of Public Act 188 of 1954, record owners of land have the right to file written objections to the Project with the Township Board.
- First hearing – objections to creating and/or need for the district.
- Second hearing – objections to the assessments and correct errors.

## Protests and Appeals

- Record owners of land have the right to comment and object to the project. Appearance and protest at the hearing OR filing of a written objection is REQUIRED to appeal the amount of the assessment to the Michigan Tax Tribunal.
- Once the roll is confirmed, Public Act 64 of 1998 provides a 30 day period for challenging special assessments with the Michigan Tax Tribunal.

## Frequently Asked Questions?

- **Can I pay off early to avoid interest?**
  - Yes. Typically for 30 days following approval.
- **What if costs exceed or are below the estimate?**
  - If a cost increase exceeds 10% of the original estimate, additional notice and public hearings are required.
  - If the cost is below estimates by more than 5%, the surplus will be prorated to the properties.
- **What if I sell my property?**
  - We do not require that the assessment be paid off, however, many mortgage companies do require pay off upon sale.
- **What if one of the owners listed on the deed is deceased?**
  - A copy of the death certificate shall be verified by the Township Assessor.

**Resolution #1**
**Northshore Village Subdivision (Phases 1 & 2) Road Rehabilitation Special Assessment Project (summer tax 2027)**

**GENOA CHARTER TOWNSHIP**

At a regular meeting of the Township Board of Genoa Charter Township, Livingston County, Michigan, (the "Township") held at the Township Hall on November 16, 2026, at 6:30 p.m., there were

PRESENT:

ABSENT:

The following preamble and resolution were offered by _____ and seconded by _____.

**Resolution to Proceed with the Project and Direct Preparation of the Plans and Cost Estimates**

WHEREAS, the Board of Trustees of the Township has received petitions which have been signed by property owners in phases 1 & 2 of the **Northshore Village Subdivision** with frontage upon Stillmeadow Drive, Mackenzie Court, Lakewood Shores Drive, Nicolette Drive, and Oak Bluff Court which is located south of Crooked Lake Road in Section 21 requesting a road rehabilitation project as described in Exhibit A (the "Project") under the authority of Act No 188, Michigan Public Acts of 1954, as amended;

WHEREAS, the Assessor has checked the signatures on the petitions by record owners of land within the Township contained within the district described above and had prepared and filed a report setting forth the percentage of record owners of lands within the district who signed the petitions which amounted to seventy-seven percent (77%) of parcels; and

WHEREAS, the creation of a Special Assessment District for the **Northshore Village Subdivision (Phases 1 & 2) Road Rehabilitation Project** (summer tax 2027) is appropriate pursuant to Section 2 of Act No. 188, Michigan Public Acts of 1954.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. In accordance with Act No. 188, Michigan Public Acts of 1954, as amended, and the laws of the State of Michigan, the Township Supervisor is directed to have plans prepared illustrating the Project, the location of the Project, and an estimate of the cost of the Project subject to quarterly periodic redetermination of costs, pursuant to MCL 41.724(4).

2. The plans and estimates identified in paragraph 1, when prepared, shall be filed with the Township Manager.

A vote on the foregoing resolution was taken and was as follows:

YES:

NO:

ABSENT:

RESOLUTION DECLARED ADOPTED.

## CLERK'S CERTIFICATE

The undersigned, being the duly qualified and acting Clerk of the Township, hereby certifies that (1) the foregoing is a true and complete copy of a resolution duly adopted by the Township Board at a meeting of the Township Board on November 16, 2026, at which meeting a quorum was present and remained throughout; (2) the original thereof is on file in the records in my office; (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended); and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

_____

Rick Soucy, Clerk
Genoa Charter Township

**EXHIBIT A – THE PROJECT**
**NORTHSHORE VILLAGE SUBDIVISION (PHASES 1 & 2) ROAD REHABILITATION SPECIAL ASSESSMENT PROJECT**
**(SUMMER TAX 2027)**

**DESCRIPTION OF PROJECT**
**A TEN (10) YEAR SPECIAL ASSESSMENT DISTRICT**
**WITH PROJECTED COSTS AS FOLLOWS:**

This public road improvement project (the "Project") involves rehabilitating the public portions of Lakewood Shores Drive, Oak Bluff Court, Stillmeadow Drive, Mackenzie Court, and Nicolette Drive which are located in the Northshore Village Subdivision on the south side of Crooked Lake Road in Section 21 of Genoa Charter Township. The project includes milling the existing asphalt, replacing curb and gutter where needed, subgrade undercutting and base improvements, two lifts of hot mix asphalt (approximately 4" total), and driveway repairs as needed. This project benefits the property owners of Lots 1-132 in the Northshore Village Subdivision. A majority of homeowners representing over 77% of the properties have signed petitions requesting the project.

The estimated total cost for the project is $950,000.00 plus $4,000 for administration costs. The total project cost is proposed to be reduced by a contribution from the Livingston County Road Commission of $237,500 which is 25% of the project cost. The Township is contributing to the project since this project will improve a public roadway in accordance with established policy. The Township contribution will be $178,125 which is 25% of the reduced project cost. With the Road Commission and Township contribution to the project, the total cost to be divided between all properties would be $538,375 which is a principal cost per parcel of $4,078.60 ($407.86 annually) for ten years per parcel with 2% interest on the outstanding balance.

## North Shore Village Road SAD

| | | |
|---|---|---|
| **PROJECT COST** | **$** | **950,000.00** |
| LCRC Contribution (25%) | $ | (237,500.00) |
| ADMINISTRATIVE COSTS | $ | 4,000.00 |
| TOWNSHIP CONTRIBUTION * | $ | (178,125.00) |
| **TOTAL** | **$** | **538,375.00** |
| INTEREST % | | 2 |
| NUMBER OF PROPERTIES | | 132 |
| **TOTAL PER PARCEL** | **$** | **4,078.60** |

| | YEAR | PAYMENT | TO INTEREST | TO PRINCIPAL | OUTSTANDING |
|---|---|---|---|---|---|
| 1 | 2027 | **$ 489.43** | $ 81.57 | $ 407.86 | $ 3,670.72 |
| 2 | 2028 | **$ 481.27** | $ 73.41 | $ 407.86 | $ 3,262.86 |
| 3 | 2029 | **$ 473.12** | $ 65.26 | $ 407.86 | $ 2,855.01 |
| 4 | 2030 | **$ 464.96** | $ 57.10 | $ 407.86 | $ 2,447.15 |
| 5 | 2031 | **$ 456.80** | $ 48.94 | $ 407.86 | $ 2,039.29 |
| 6 | 2032 | **$ 448.65** | $ 40.79 | $ 407.86 | $ 1,631.43 |
| 7 | 2033 | **$ 440.49** | $ 32.63 | $ 407.86 | $ 1,223.58 |
| 8 | 2034 | **$ 432.33** | $ 24.47 | $ 407.86 | $ 815.72 |
| 9 | 2035 | **$ 424.17** | $ 16.31 | $ 407.86 | $ 407.86 |
| 10 | 2036 | **$ 416.01** | $ 8.16 | $ 407.86 | $ - |
| | | **$ 4,527.23** | **$ 448.64** | **$ 4,078.58** | |

* 25% of Project Cost

**Resolution #2**
**Northshore Village Subdivision (Phases 1 & 2) Road Rehabilitation Special Assessment Project (summer tax 2027)**

**GENOA CHARTER TOWNSHIP**

At a regular meeting of the Township Board of Genoa Charter Township of Livingston County, Michigan (the "Township") held at the Township Hall on November 16, 2026 at 6:30 p.m. there were

PRESENT:

ABSENT:

The following preamble and resolution were offered by _____ and seconded by _____.

**Resolution to Approve the Project, Schedule the First Hearing for December 7, 2026**

**And Direct the Issuance of Statutory Notices**

WHEREAS, the Board of Trustees of Genoa Charter Township has decided to make road improvements in the Township which project shall be known as the **Northshore Village Subdivision (Phases 1 & 2) Road Rehabilitation Special Assessment Project (summer tax 2027)** as described in Exhibit A (the "Project");

WHEREAS, preliminary plans describing the Project and its location in the Township and a preliminary estimate of the cost of the Project, prepared by the Livingston County Road Commission have been filed with the Township Manager;

WHEREAS, after reviewing the plans and cost estimate, the Board of Trustees desires to proceed with the Project in accordance with Act No. 188, Michigan Public Acts of 1954, as amended;

WHEREAS, the Board of Trustees of Genoa Charter Township has determined to levy special assessments against the lands specially benefited by the Project, and to expend funds of the Township therefore in anticipation of the collection of such special assessments to defray all or part of the cost of the Project, all pursuant to and as authorized by Act. No. 188, Public Acts of Michigan 1954, as amended;

WHEREAS, the special assessment district for the Project has been tentatively determined by the Township Manager and is described in Exhibit B;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Board of Trustees of the Township hereby tentatively declares its intention to proceed with the Project.
2. The Board of Trustees of the Township hereby declares its intention to make the improvement and tentatively designates the special assessment district against which the cost of the improvement and maintenance is to be assessed as described in Exhibit B.
3. In accordance with Act No. 188, Michigan Public Acts of 1954, as amended, and the laws of the State of Michigan, there shall be a public hearing on the Project, the petitions requesting the Project, and the proposed Special Assessment District for the Project which is known as the "**Northshore Village Subdivision (Phases 1 & 2) Road Rehabilitation Special Assessment Project (summer tax 2027)**."
4. The public hearing will be held on December 7, 2026 at 6:30 p.m., at the offices of Genoa Charter Township, 2911 Dorr Road, Brighton, Michigan 48116.

5. The Township Manager is directed to mail, by first class mail, a notice of the public hearing to each owner of or party in interest in property to be assessed, whose name appears upon the last Township tax assessment records. The last Township tax assessment records means the last assessment roll for ad valorem tax purposes which has been reviewed by the Township Board of Review, as supplemented by any subsequent changes in the names or addresses of such owners or parties listed thereon. The notice to be mailed by the Township Manager shall be similar to the notice attached as Exhibit C and shall be mailed by first class mail on or before November 20, 2026. Following the mailing of the notices, the Township Manager shall complete an affidavit of mailing similar to the affidavit set forth in Exhibit D.
6. The Township Manager is directed to publish a notice of the public hearing in the Livingston County Daily Press & Argus, a newspaper of general circulation within the Township. The notice shall be published twice, once on or before November 20, 2026 and once on or before November 27, 2026. The notice shall be in a form substantially similar to the notice attached as Exhibit C.

A vote on the foregoing resolution was taken as was as follows:

YES:

NO:

ABSENT:

RESOLUTION DECLARED _____.

CLERK'S CERTIFICATE

The Undersigned, being duly qualified and acting Clerk of the Township, hereby certifies that (1) the foregoing is a true and complete copy of a resolution duly adopted by the Board of Trustees at a meeting of the Township Board on November 16, 2026, at which meeting a quorum was present and remained throughout; (2) the original thereof is on file in the records of the Manager's office; (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act. No. 267, Public Acts of Michigan, 1976, as amended); and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

_____

Rick Soucy
Genoa Charter Township Clerk

**EXHIBIT A – THE PROJECT**
**NORTHSHORE VILLAGE SUBDIVISION (PHASES 1 & 2) ROAD REHABILITATION SPECIAL ASSESSMENT PROJECT**
**(SUMMER TAX 2027)**

**DESCRIPTION OF PROJECT**
**A TEN (10) YEAR SPECIAL ASSESSMENT DISTRICT**
**WITH PROJECTED COSTS AS FOLLOWS:**

This public road improvement project (the "Project") involves rehabilitating the public portions of Lakewood Shores Drive, Oak Bluff Court, Stillmeadow Drive, Mackenzie Court, and Nicolette Drive which are located in the Northshore Village Subdivision on the south side of Crooked Lake Road in Section 21 of Genoa Charter Township. The project includes milling the existing asphalt, replacing curb and gutter where needed, subgrade undercutting and base improvements, two lifts of hot mix asphalt (approximately 4" total), and driveway repairs as needed. This project benefits the property owners of Lots 1-132 in the Northshore Village Subdivision. A majority of homeowners representing over 77% of the properties have signed petitions requesting the project.

The estimated total cost for the project is $950,000.00 plus $4,000 for administration costs. The total project cost is proposed to be reduced by a contribution from the Livingston County Road Commission of $237,500 which is 25% of the project cost. The Township is contributing to the project since this project will improve a public roadway in accordance with established policy. The Township contribution will be $178,125 which is 25% of the reduced project cost. With the Road Commission and Township contribution to the project, the total cost to be divided between all properties would be $538,375 which is a principal cost per parcel of $4,078.60 ($407.86 annually) for ten years per parcel with 2% interest on the outstanding balance.

## North Shore Village Road SAD

| | | |
|---|---|---|
| **PROJECT COST** | **$** | **950,000.00** |
| LCRC Contribution (25%) | $ | (237,500.00) |
| ADMINISTRATIVE COSTS | $ | 4,000.00 |
| TOWNSHIP CONTRIBUTION * | $ | (178,125.00) |
| **TOTAL** | **$** | **538,375.00** |
| INTEREST % | | 2 |
| NUMBER OF PROPERTIES | | 132 |
| **TOTAL PER PARCEL** | **$** | **4,078.60** |

| | YEAR | PAYMENT | TO INTEREST | TO PRINCIPAL | OUTSTANDING |
|---|---|---|---|---|---|
| 1 | 2027 | **$ 489.43** | $ 81.57 | $ 407.86 | $ 3,670.72 |
| 2 | 2028 | **$ 481.27** | $ 73.41 | $ 407.86 | $ 3,262.86 |
| 3 | 2029 | **$ 473.12** | $ 65.26 | $ 407.86 | $ 2,855.01 |
| 4 | 2030 | **$ 464.96** | $ 57.10 | $ 407.86 | $ 2,447.15 |
| 5 | 2031 | **$ 456.80** | $ 48.94 | $ 407.86 | $ 2,039.29 |
| 6 | 2032 | **$ 448.65** | $ 40.79 | $ 407.86 | $ 1,631.43 |
| 7 | 2033 | **$ 440.49** | $ 32.63 | $ 407.86 | $ 1,223.58 |
| 8 | 2034 | **$ 432.33** | $ 24.47 | $ 407.86 | $ 815.72 |
| 9 | 2035 | **$ 424.17** | $ 16.31 | $ 407.86 | $ 407.86 |
| 10 | 2036 | **$ 416.01** | $ 8.16 | $ 407.86 | $ - |
| | | **$ 4,527.23** | **$ 448.64** | **$ 4,078.58** | |

* 25% of Project Cost

## EXHIBIT B – THE DISTRICT

The **Northshore Village Subdivision (Phases 1 & 2) Road Rehabilitation Special Assessment Project** (summer tax 2027) is being designed to serve the properties in the Special Assessment District, which district is illustrated on the map below and includes the specific properties that are identified by the following permanent parcel numbers:

| | | | | | |
|---|---|---|---|---|---|
| 11-21-201-001 | 11-21-201-023 | 11-21-201-045 | 11-21-201-067 | 11-21-201-089 | 11-21-201-111 |
| 11-21-201-002 | 11-21-201-024 | 11-21-201-046 | 11-21-201-068 | 11-21-201-090 | 11-21-201-112 |
| 11-21-201-003 | 11-21-201-025 | 11-21-201-047 | 11-21-201-069 | 11-21-201-091 | 11-21-201-113 |
| 11-21-201-004 | 11-21-201-026 | 11-21-201-048 | 11-21-201-070 | 11-21-201-092 | 11-21-201-114 |
| 11-21-201-005 | 11-21-201-027 | 11-21-201-049 | 11-21-201-071 | 11-21-201-093 | 11-21-201-115 |
| 11-21-201-006 | 11-21-201-028 | 11-21-201-050 | 11-21-201-072 | 11-21-201-094 | 11-21-201-116 |
| 11-21-201-007 | 11-21-201-029 | 11-21-201-051 | 11-21-201-073 | 11-21-201-095 | 11-21-201-117 |
| 11-21-201-008 | 11-21-201-030 | 11-21-201-052 | 11-21-201-074 | 11-21-201-096 | 11-21-201-118 |
| 11-21-201-009 | 11-21-201-031 | 11-21-201-053 | 11-21-201-075 | 11-21-201-097 | 11-21-201-119 |
| 11-21-201-010 | 11-21-201-032 | 11-21-201-054 | 11-21-201-076 | 11-21-201-098 | 11-21-201-120 |
| 11-21-201-011 | 11-21-201-033 | 11-21-201-055 | 11-21-201-077 | 11-21-201-099 | 11-21-201-121 |
| 11-21-201-012 | 11-21-201-034 | 11-21-201-056 | 11-21-201-078 | 11-21-201-100 | 11-21-201-122 |
| 11-21-201-013 | 11-21-201-035 | 11-21-201-057 | 11-21-201-079 | 11-21-201-101 | 11-21-201-123 |
| 11-21-201-014 | 11-21-201-036 | 11-21-201-058 | 11-21-201-080 | 11-21-201-102 | 11-21-201-124 |
| 11-21-201-015 | 11-21-201-037 | 11-21-201-059 | 11-21-201-081 | 11-21-201-103 | 11-21-201-125 |
| 11-21-201-016 | 11-21-201-038 | 11-21-201-060 | 11-21-201-082 | 11-21-201-104 | 11-21-201-126 |
| 11-21-201-017 | 11-21-201-039 | 11-21-201-061 | 11-21-201-083 | 11-21-201-105 | 11-21-201-127 |
| 11-21-201-018 | 11-21-201-040 | 11-21-201-062 | 11-21-201-084 | 11-21-201-106 | 11-21-201-128 |
| 11-21-201-019 | 11-21-201-041 | 11-21-201-063 | 11-21-201-085 | 11-21-201-107 | 11-21-201-129 |
| 11-21-201-020 | 11-21-201-042 | 11-21-201-064 | 11-21-201-086 | 11-21-201-108 | 11-21-201-130 |
| 11-21-201-021 | 11-21-201-043 | 11-21-201-065 | 11-21-201-087 | 11-21-201-109 | 11-21-201-131 |
| 11-21-201-022 | 11-21-201-044 | 11-21-201-066 | 11-21-201-088 | 11-21-201-110 | 11-21-201-132 |



**EXHIBIT C – NOTICE OF PUBLIC HEARING**

**GENOA CHARTER TOWNSHIP, LIVINGSTON COUNTY, MICHIGAN**
**NOTICE OF PUBLIC HEARING – DECEMBER 7, 2026 AT 6:30PM**

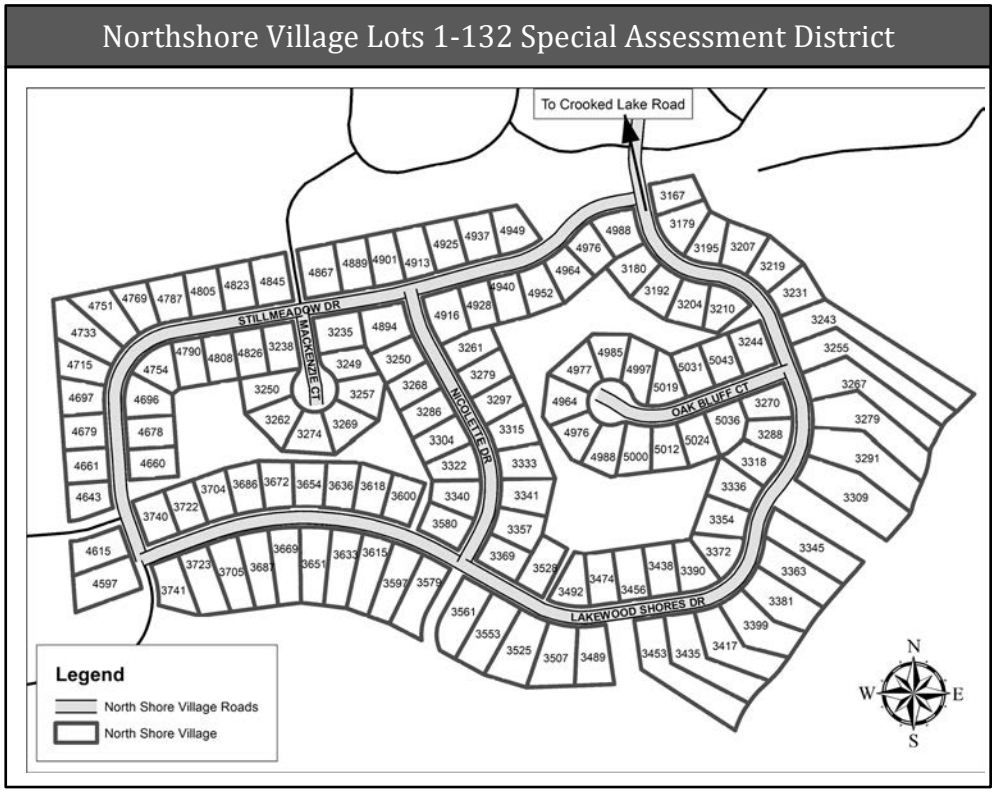
**UPON A PROPOSED NORTHSHORE VILLAGE SUBDIVISION (PHASES 1 & 2) ROAD REHABILITATION SPECIAL ASSESSMENT PROJECT (summer tax 2027)**

NOTICE IS HEREBY GIVEN:

(1) The Township Board of Genoa Charter Township, Livingston County, Michigan, in accordance with the laws of the State of Michigan, will hold a Public Hearing on December 7, 2026 at 6:30 p.m., at the Genoa Charter Township Offices, 2911 Dorr Road, Brighton, Michigan 48116, to review the following proposed special assessment district and to hear any objections thereto and to the proposed project as follows:

**NORTHSHORE VILLAGE SUBDIVISION ROAD REHABILITATION SPECIAL ASSESSMENT PROJECT (summer tax 2027)**

(2) This public road improvement project (the "Project") involves rehabilitating the public portions of Lakewood Shores Drive, Oak Bluff Court, Stillmeadow Drive, Mackenzie Court, and Nicolette Drive which are located in the Northshore Village Subdivision on the south side of Crooked Lake Road in Section 21 of Genoa Charter Township. The project includes milling the existing asphalt, replacing curb and gutter where needed, subgrade undercutting and base improvements, two lifts of hot mix asphalt (approximately 4" total), and driveway repairs as needed. This project benefits the property owners of Lots 1-132 in the Northshore Village Subdivision.




(3) There are 132 parcels which front of the sections of road proposed for rehabilitation. A majority of homeowners representing over 77% of property have signed petitions. The estimated total cost for the project is $950,000.00 plus $4,000 for administration costs. The total project cost will be reduced by a contribution from the Livingston County Road Commission of $237,500 which is 25% of the project cost. The Township is also contributing since this project will improve a public roadway in accordance with established policy. The Township contribution will be $178,125 which is 25% of the reduced project cost. With the Road Commission and Township contribution to the project, the total cost to be divided between all properties would be $538,375. **This will be a principal cost per parcel of $4,078.60 ($407.86 annually) for ten years with 2% interest on the outstanding balance.**

(4) The Project is being designed to serve the properties in the Special Assessment District, which district is illustrated on the map on page 1 and includes the specific properties that are identified by the following parcel numbers:

| | | | | | |
|---|---|---|---|---|---|
| 11-21-201-001 | 11-21-201-023 | 11-21-201-045 | 11-21-201-067 | 11-21-201-089 | 11-21-201-111 |
| 11-21-201-002 | 11-21-201-024 | 11-21-201-046 | 11-21-201-068 | 11-21-201-090 | 11-21-201-112 |
| 11-21-201-003 | 11-21-201-025 | 11-21-201-047 | 11-21-201-069 | 11-21-201-091 | 11-21-201-113 |
| 11-21-201-004 | 11-21-201-026 | 11-21-201-048 | 11-21-201-070 | 11-21-201-092 | 11-21-201-114 |
| 11-21-201-005 | 11-21-201-027 | 11-21-201-049 | 11-21-201-071 | 11-21-201-093 | 11-21-201-115 |
| 11-21-201-006 | 11-21-201-028 | 11-21-201-050 | 11-21-201-072 | 11-21-201-094 | 11-21-201-116 |
| 11-21-201-007 | 11-21-201-029 | 11-21-201-051 | 11-21-201-073 | 11-21-201-095 | 11-21-201-117 |
| 11-21-201-008 | 11-21-201-030 | 11-21-201-052 | 11-21-201-074 | 11-21-201-096 | 11-21-201-118 |
| 11-21-201-009 | 11-21-201-031 | 11-21-201-053 | 11-21-201-075 | 11-21-201-097 | 11-21-201-119 |
| 11-21-201-010 | 11-21-201-032 | 11-21-201-054 | 11-21-201-076 | 11-21-201-098 | 11-21-201-120 |
| 11-21-201-011 | 11-21-201-033 | 11-21-201-055 | 11-21-201-077 | 11-21-201-099 | 11-21-201-121 |
| 11-21-201-012 | 11-21-201-034 | 11-21-201-056 | 11-21-201-078 | 11-21-201-100 | 11-21-201-122 |
| 11-21-201-013 | 11-21-201-035 | 11-21-201-057 | 11-21-201-079 | 11-21-201-101 | 11-21-201-123 |
| 11-21-201-014 | 11-21-201-036 | 11-21-201-058 | 11-21-201-080 | 11-21-201-102 | 11-21-201-124 |
| 11-21-201-015 | 11-21-201-037 | 11-21-201-059 | 11-21-201-081 | 11-21-201-103 | 11-21-201-125 |
| 11-21-201-016 | 11-21-201-038 | 11-21-201-060 | 11-21-201-082 | 11-21-201-104 | 11-21-201-126 |
| 11-21-201-017 | 11-21-201-039 | 11-21-201-061 | 11-21-201-083 | 11-21-201-105 | 11-21-201-127 |
| 11-21-201-018 | 11-21-201-040 | 11-21-201-062 | 11-21-201-084 | 11-21-201-106 | 11-21-201-128 |
| 11-21-201-019 | 11-21-201-041 | 11-21-201-063 | 11-21-201-085 | 11-21-201-107 | 11-21-201-129 |
| 11-21-201-020 | 11-21-201-042 | 11-21-201-064 | 11-21-201-086 | 11-21-201-108 | 11-21-201-130 |
| 11-21-201-021 | 11-21-201-043 | 11-21-201-065 | 11-21-201-087 | 11-21-201-109 | 11-21-201-131 |
| 11-21-201-022 | 11-21-201-044 | 11-21-201-066 | 11-21-201-088 | 11-21-201-110 | 11-21-201-132 |

(5) The Township plans to impose special assessments on the properties located in the Special Assessment District to pay for the costs of the Project.

(6) The plan and cost estimate from the Livingston County Road Commission for the proposed project and the boundaries of the Special Assessment District are now on file in the office of the Township Manager and Township Clerk for public inspection. Periodic redeterminations of the cost of the Project may be made, and subsequent hearings shall not be required if such cost redeterminations do not increase the estimated cost of the Project by more than 10%. The Township Board has received petitions signed by 102 property owners which is over 77% percent of property owners within the proposed district. Pursuant to the provisions of Public Act 188 of 1954, record owners of land have the right to object to the Project with the Township Board. Any person objecting to the proposed Project or the proposed Special Assessment District shall appear and protest at the hearing or shall file an objection in writing with the Township Manager before the close of the December 7, 2026 hearing or within such further times as the Township Board may grant.

All interested persons are invited to be present at the hearing to submit comments concerning the foregoing. The Township will provide necessary reasonable auxiliary aids and services to individuals with disabilities at the hearing upon seven (7) days' notice to the Township Manager. Individuals with disabilities requiring such aids or services should contact the Manager at the address or phone number listed below.

This notice is given by order of the Genoa Charter Township Board.
Dated: November 16, 2026



Kelly VanMarter
Township Manager

2911 Dorr Road, Brighton, MI 48116
Phone: 810-227-5225
Email: kelly@genoa.org

(Published in Livingston Daily on 11/20/26 and 11/27/26)

**EXHIBIT D**

**AFFIDAVIT OF MAILING**

STATE OF MICHIGAN )

COUNTY OF LIVINGSTON )

Kathleen Murphy, being first duly sworn, deposes and says that she personally prepared for mailing, and did on November _____, 2026, send by first-class mail, the notice of hearing, a true copy of which is attached hereto, to each record owner of or party in interest in all property to be assessed for the improvement described therein, as shown on the last local tax assessment records of the Township of Genoa; that she personally compared the address on each envelope against the list of property owners as shown on the current tax assessment rolls of the Township; that each envelope contained therein such notice and was securely sealed with postage fully prepaid for first-class mail delivery and plainly addressed; and that she personally placed all of such envelopes in a United States Post Office receptacle on the above date.

_____

Kathleen Murphy
Genoa Charter Township

Genoa Township
2911 Dorr Rd.
Brighton, MI 48116
810-227-5225

# Memo

To: Genoa Township Board of Trustees

From: Robin L. Hunt, Treasurer

Date: 11/12/2026

Re: Addition to Refuse Special Assessment Roll X0012 - 2026 Winter Tax

---

I am requesting Board approval to amend the Refuse Special Assessment Roll X0012 by adding $1,760.00 to the total levy for the 2026 tax roll, as well as approval to adjust the individual 2026 Winter tax bills accordingly.

This amendment is necessary to account for eight additional parcels representing new residential homes within the Township that were added after the original totals were submitted to the County on September 30, 2026.

Upon approval, the total Refuse Special Assessment levy for the 2026 tax roll will be revised to $1,592,580.00.

- 4711-03-200-017 – 5620 Golf Club
- 4711-05-100-021 – 3157 Char Ann
- 4711-19-400-019 – 2555 E. Coon Lake
- 4711-20-200-032 – 3550 Misty Meadow
- 4711-25-404-007 – 4757 Al Joann
- 4711-26-202-008 – 6970 Mountain Ridge
- 4711-29-200-021 – 3800 E. Coon Lake
- 4711-29-300-030 – 4540 Richardson Rd.

If you have any questions please feel free to contact me at the Township (810) 227-5225 or by email at robin@genoa.org. Thank you.

2911 Dorr Road
Brighton, MI 48116
810.227.5225
810.227.3420 fax
genoa.org

# MEMORANDUM

**TO:** Board of Trustees

**FROM:** Kelly VanMarter, Township Manager

**DATE:** November 11, 2026

**RE:** 2026-2027 Employee Benefit Plan Renewal and Recommendations

The purpose of this memorandum is to present the Administrative Committee's recommendations regarding the Township's 2026-2027 employee benefit renewals, effective December 1, 2026, and request Board approval of the proposed changes.

The accompanying presentation provides additional detail regarding renewal rates, alternative coverage arrangements evaluated, employee plan comparisons, and anticipated financial impacts. This memorandum is intended to summarize the key considerations and recommendations requiring Board action.

HEALTHCARE RENEWAL AND RECOMMENDATIONS

The Township's annual healthcare renewal reflects continued pressure on employer-sponsored healthcare costs, with renewal increases varying significantly between the two plans currently offered. The BCBS-PPO renewal reflects a 14.1% increase, while the BCN-POS renewal reflects a 4.7% increase. In both cases, a higher-than-average claims experience is a factor in the increase.

As part of the renewal process, the Administrative Committee evaluated several alternative coverage arrangements, including options through Livingston County, Priority Health, HAP, level-funded plans, medical stop-loss captive arrangements, and individual market plans. None offered a more favorable or viable alternative for the Township at this time. Accordingly, the Committee recommends maintaining the existing BCBS-PPO and BCN-POS offerings.

To address the increased costs while maintaining employee choice, the Committee recommends the following changes:

- BCBS-PPO: Continue offering the plan to existing employees, with the employee contribution increasing from 10% to 12.5%.
- BCN-POS: Continue offering the plan, maintaining the employee contribution at 10% to encourage enrollment in the lower-cost alternative.
- New Employees: Permit new employees to elect the BCBS-PPO plan; however, those electing the PPO will be responsible for the full difference between the PPO premium and the Township's net cost for the BCN plan.

This approach maintains access to both healthcare options while providing an incentive for employees to consider the more cost-effective plan and establishing a longer-term cost-management strategy for new employees.

**SUPERVISOR**
Kevin Spicher
**CLERK**
Rick Soucy
**TREASURER**
Robin L. Hunt
**TRUSTEES**
Jodie Valenti
Bill Reiber
Candie Hovarter
Todd Walker
**MANAGER**
Kelly VanMarter

OTHER BENEFIT RENEWALS

In addition to healthcare, the Administrative Committee reviewed the Township's dental, life, and disability coverage. Delta Dental's renewal reflects a nominal 2.9% increase, or approximately $536 annually. The Committee recommends maintaining the existing dental provider and coverage. Following a competitive review, the Committee chose to transition coverage from Mutual of Omaha to Lincoln Financial for the life and disability coverage. This change is expected to generate approximately 9% savings, or $2,300 annually, and provides a three-year rate guarantee through December 1, 2029.

FINANCIAL IMPACT

Depending on employee plan selections, the recommended healthcare renewals are projected to increase the Township's net annual benefit costs between approximately 3.3% and 8.7% with an increase to employee costs of either 4.7% or 43%.

The Committee's recommendations are intended to balance competitive employee benefits with responsible management of the Township's ongoing financial obligations.

TIMING AND IMPLEMENTATION

You may recall that the HR Director would typically bring the annual benefit renewals to the Board for consideration in September or October, allowing sufficient time to communicate changes to employees and complete the necessary enrollment and administrative processes well in advance of the December 1 coverage effective date. This year's renewal process has been impacted by unforeseen circumstances, including the HR Director's unexpected leave of absence and the cancellation of the November 2 Board meeting due to the election. As a result, the renewal approval process has been significantly compressed.

In the interim, I have been working hard to keep the renewal process moving and coordinate the necessary details. However, with the HR Director's absence, the Township is operating without its regular human resources support. With the new benefit year beginning December 1, the Township is now facing a very limited implementation window. Following Board approval, employees must be notified of the available options, complete their enrollment elections, and have those elections processed so that coverage can be established and identification cards issued prior to the start of the new benefit year.

*Timely Board action is critical.* Further delay could create significant administrative challenges and jeopardize the Township's ability to complete enrollment and implementation requirements before December 1.

ADMINISTRATIVE COMMITTEE RECOMMENDATION

The Administrative Committee recommends that the Township Board approve the 2026-2027 employee benefit renewals as presented. The Committee believes these recommendations provide a reasonable balance between maintaining competitive employee benefits, preserving employee choice, and managing the Township's long-term benefit costs. Given the December 1 effective date and the limited time remaining to complete employee enrollment and implementation, the Administrative Committee requests the Board's timely approval of these recommendations.

# 2026-2027 Benefit Solutions

Review and Recommendations

# Trends in healthcare

*(Click on each graphic below for a link to the source)*

## Costs surge again for Michigan health insurance plans

by **Eli Newman**
October 29, 2026

## Michigan health insurance continues to rise in 2027

Premiums are rising for more than 400,000 on the small group market.

| Insurer | Rate change | Current enrollment |
|---|---|---|
| Alliance Health | 11.6% | 16,845 |
| Blue Care Network of Michigan | 10.7% | 133,899 |
| Blue Cross Blue Shield of Michigan | 7.0% | 133,192 |
| Health Alliance Plan (HAP) | 11.6% | 22,605 |
| Priority Health | 11.6% | 87,423 |
| Priority Health | | |

Source: Michigan Department of Insurance and Financial Services

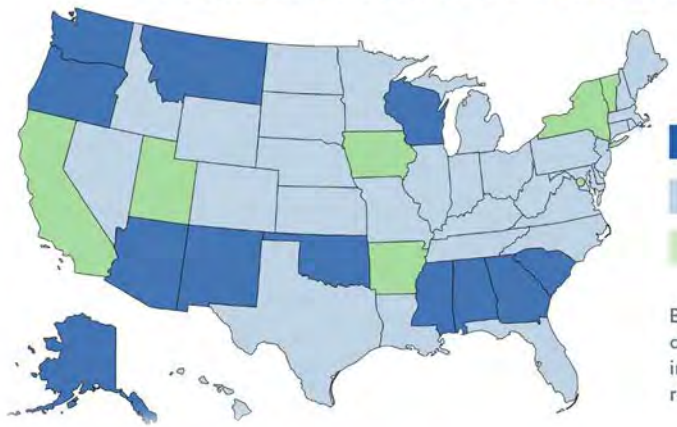
Bridge — *Eli Newman*

## Michigan regulators approve double-digit health insurance rate hikes

**JC Reindl**
Detroit Free Press

Updated Oct. 28, 2026, 4:18 p.m. ET

### Premium increases for 2027 plans



20%+ finalized increase
10-20% finalized increase
Under 10% finalized increase

Based on publicly available 2027 individual-market rate filings.

health insurance .org

# Trend factors

01

**Unit Cost**

*What providers charge per service*

Contract negotiations, provider consolidation, and general inflation all drive the price of a single visit, procedure, or prescription — independent of how often care is used.

02

**Utilization**

*How often members use care*

Visit frequency, procedure volume, inpatient admissions, and site of care all affect total spend. Post-COVID utilization has returned above pre-pandemic levels and continues to rise.

03

**Pharmacy**

*Drug spend*

Specialty drugs, GLP-1s, and cell & gene therapies are reshaping the pharmacy cost curve. Rx trend is now running well above medical and accelerating.

04

**Population Health**

*The severity of who is covered*

The complexity and chronic condition burden of a covered population drives claim severity and frequency. Deteriorating population health increases both the cost and unpredictability of claims.

05

**Carrier Margin & Costs**

*The cost of insuring the risk*

Carriers price to make money. When claims outpace premiums, they reprice to restore profitability — and that correction flows directly into the renewal you see next year.

# Highlights For 2026-2027

- BCBS-PPO renewal increased 14.1%, driven primarily by higher-than-average claims experience under the self-insured HRA arrangement.
- BCN-POS renewal increased 4.7%.
- Alternative healthcare options were evaluated:
  - Livingston County Health Care Plan – the County declined.
  - Priority Health HRA – 11% increase
  - HAP PPO – 41% increase
  - We also looked at Level funded, Medical Stop Loss Captive and Individual Market plans each of which were not viable alternatives.
- Delta Dental renewal increased 2.9% ($536).
- A competitive review of life and disability insurance identified an opportunity to switch from Mutual of Omaha to Lincoln Financial, generating 9% savings ($2,300) with a three-year rate guarantee through December 1, 2029.

# Recommendations For 2026-2027

**Healthcare:**

- Maintain the BCBS-PPO as an option for existing employees, increasing employee contributions from 10% to 12.5%.
- Continue offering BCN-POS at a 10% employee contribution to encourage enrollment.
- Require new employees electing BCBS-PPO to pay the full difference between the PPO premium and the Township's net BCN cost.

# Important Considerations for Employees

**Impact on Employees to switch to BCN Point of Service Plan:**

- BCN requires selection of a primary care physician but does not require referrals for specialty care.
- The BCN network is approximately 10% smaller than the PPO network.
- Employees should verify physician participation and prescription coverage.
- HRA coverage and reimbursement remain unchanged, but BCN will administer its own HRA.
- Prescription drug copays are lower, while specialist, urgent care and emergency room copays are higher.

# Employee Impacts

**Employees remaining on the BCBS-PPO plan will see a 43% increase in annual contributions -**

| | Current Employee Contribution | BCBS – PPO Plan Renewal (12.5%) | Increase Amount $ | Percent Increase |
|---|---|---|---|---|
| Single | $ 1,296 | $ 1,860 | $ 564 | 43% |
| 2 Person | $ 3,120 | $ 4,452 | $1,332 | 43% |
| Family | $ 3,900 | $ 5,568 | $1,668 | 43% |

**Employees selecting the BCN-POS plan will see a 5% increase in annual contributions -**

| | Current Employee Contribution (PPO) | BCN – POS Plan Renewal (10%) | Increase Amount $ | Percent Increase |
|---|---|---|---|---|
| Single | $ 1,296 | $ 1,356 | $ 60 | 5% |
| 2 Person | $ 3,120 | $ 3,264 | $ 144 | 5% |
| Family | $ 3,900 | $ 4,080 | $180 | 5% |

# Township Impacts

- The recommended changes preserve employee access to both healthcare options while reducing the Township's overall cost exposure.
  - Existing employees may maintain their PPO coverage.
  - New employees electing PPO coverage will pay the full cost difference over the Township's net BCN cost.
  - Dental coverage remains unchanged.
  - Life and disability coverage will transition to Lincoln Financial, producing approximately $2,300 in annual savings.
  - Depending on employee plan selection, the Township's net annual benefit cost will increase approximately 3.3% to 8.7%.

# Total Benefit Costs

| Township Expenses | | | |
|---|---|---|---|
| | **Current Budget** | **26-27 Renewal with BCBS-PPO** | **26-27 Renewal with BCN-POS** |
| Health/Vision | $344,449 | $361,163 | $324,582 |
| EHIM/HRA | $45,570 | $83,915 | $83,915 |
| Delta Dental | $18,479 | $19,014 | $19,014 |
| Basic Life Insurance | $2,847 | $2,639 | $2,639 |
| Short-Term Disability | $5,124 | $4,439 | $4,439 |
| Long-Term Disability | $4,516 | $4,338 | $4,338 |
| Opt-Out Cost | $10,085 | $7,000 | $7,000 |
| Wellness Program | $9,000 | $9,000 | $9,000 |
| Total Cost | **$439,985** | **$491,508** | **$454,927** |
| Less Employee Contributions | **$39,002** | **$55,635** | **$40,850** |
| Net Annual Township Cost | **$400,983** | **$435,873** | **$414,077** |
| Percent Increase Prior to EE Contributions | | 11.7% | 3.4% |
| **Percent Increase Less EE Contributions** | | **8.7%** | **3.3%** |

# Board Action - 2026-2027 Benefit Plan

- Approve the recommended healthcare plan renewals and employee contribution changes.
- Require new employees electing the PPO plan to pay the full difference between the PPO premium and the Township's net BCN cost.
- Renew Delta Dental coverage.

2911 Dorr Road
Brighton, MI 48116
810.227.5225
810.227.3420 fax
genoa.org

# MEMORANDUM

**TO:** Board of Trustees

**FROM:** Kelly VanMarter, Township Manager

**DATE:** November 11, 2026

**RE:** Michigan Public Act 152 – 2026-2027 Annual Opt-Out Resolution

The purpose of this memorandum is to provide additional background and context regarding the Michigan Publicly Funded Health Insurance Contribution Act (PA 152) and to request Board approval of a resolution exempting Genoa Charter Township from the requirements of the Act for the December 1, 2026 through November 30, 2027 medical benefit plan coverage year.

The second half of the presentation on the following pages provides a condensed overview of PA 152, the Township's approach to employee healthcare benefits, and the rationale for maintaining local flexibility through the annual opt-out provision.

Background and Historical Practice

PA 152 establishes limits on the amount public employers may contribute toward employee medical benefit plans. Under Section 8 of the Act (MCL 15.568), eligible local units of government may exempt themselves from these requirements through a two-thirds vote of the governing body, provided the resolution is adopted before the beginning of the applicable coverage year. The exemption must be approved annually.

Upon recently reviewing the requirements of PA 152, I identified that the exemption under Section 8 requires an affirmative two-thirds vote of the governing body each year. Although the Township had previously understood that it was exempt from the Act, the annual resolution requirement had not consistently been addressed. The Township is now taking steps to establish this annual process and ensure that the required resolution is brought before the Board each year moving forward.

The use of the annual opt-out provision is not unique to Genoa Charter Township. Numerous public employers throughout Michigan, including Livingston County and other county and local governmental jurisdictions, utilize this provision to maintain flexibility in managing employee healthcare benefits. It is one of the options expressly provided under the Act and reflects a common approach to balancing competitive employee benefits with responsible fiscal management.

**SUPERVISOR**
Kevin Spicher
**CLERK**
Rick Soucy
**TREASURER**
Robin L. Hunt
**TRUSTEES**
Jodie Valenti
Bill Reiber
Candie Hovarter
Todd Walker
**MANAGER**
Kelly VanMarter

Rationale for Maintaining Local Flexibility

Maintaining the exemption allows the Township to structure employee health benefits as part of its overall compensation package based on its workforce, financial position, market conditions, and recruitment and retention needs, rather than being restricted by statutory contribution caps.

The Township's self-funded HRA model further underscores the importance of maintaining this flexibility. Because the Township's costs are tied to actual claims experience, annual healthcare expenses can fluctuate and are not entirely predictable in advance. Maintaining local control allows the Township to respond to changing claims experience, evaluate funding levels and benefit structures, and make adjustments as necessary without being constrained by statutory contribution caps.

This flexibility is particularly important in light of the Township's recent compensation study. The study found that employee wages generally fall around the midpoint of the market, despite many employees having significant tenure and institutional expertise. Healthcare benefits are an important component of total compensation and must be considered alongside wages when evaluating the Township's overall competitiveness.

The annual exemption does not lessen the Township's responsibility to manage healthcare costs prudently. Rather, it preserves the ability to evaluate available benefit options and make decisions that appropriately balance employee recruitment and retention, financial sustainability, and the responsible use of taxpayer resources.

The Township will continue to monitor healthcare costs, evaluate benefit options, and assess its overall compensation position. The annual resolution also provides the Board an opportunity to review and affirm this approach each year.

Recommendation and Requested Board Action

The Administrative Committee recommends that the Township Board approve the attached Resolution 261116A electing to exempt Genoa Charter Township from the requirements of PA 152 for the medical benefit plan coverage year beginning December 1, 2026 and ending November 30, 2027.

Approval requires an affirmative vote of at least five members of the seven-member Township Board.

This resolution represents the Township's affirmative annual election under Section 8 of PA 152 and will establish the exemption for the upcoming coverage year. The recommended approach preserves local control and flexibility while maintaining fiscal responsibility, Board oversight, and accountability to Township taxpayers.

# Michigan Public Act 152

## Publicly Funded Health Insurance Contribution Act

# Michigan Public Act 152 of 2011

## Publicly Funded Health Insurance Contribution Act

- PA 152 establishes limits on the amount a public employer may contribute toward employee medical benefit plans.
  - Hard cap: a dollar ceiling set by the State per covered employee, set by coverage type (single, two-person, family)
  - 80/20 option: governing body votes by majority to pay no more than 80% of total annual plan costs
- Act 152 also offers an annual opt-out by a 2/3 vote of the governing body.
- The PA 152 hard cap formula has lagged premium growth in recent years, rising just 0.2% for 2025 and 2.9% for 2026 against premium increases that were often double-digit.

# Why is this before the board now?

- The Township has historically operated under the understanding that it was opted out of PA 152.
- During a recent review, staff identified the need to formally address the annual resolution requirement.
- Staff is bringing the matter forward to confirm statutory compliance and establish a clear, consistent annual process moving forward.

# How Other Communities Approach PA 152

- Many Michigan municipalities elect the annual opt-out.
- Local examples include Livingston County, Marion Township and Hamburg Township.
- Livingston County annually adopts an opt-out resolution.
  - The County has identified uncertainty in self-insured claims costs as one consideration, since actual costs may not be known until months after services are provided.
  - The County continues to monitor costs against statutory limits and pursue cost-management measures.

# Why consider the opt out?

## Claims Uncertainty

- Actual claims fluctuate throughout the year.
- Some costs are not fully known until months after services are provided.
- This makes it difficult to forecast compliance with fixed statutory limits.

## Local Flexibility

- Preserves Board discretion over plan design & employee cost-sharing.
- Allows benefit decisions to reflect Township finances, workforce needs and negotiated arrangements.
- Keeps decisions with locally accountable officials.

## Continued Accountability

- Opting out does not eliminate financial oversight.
- The Township can continue benchmarking costs against PA 152 limits.
- The Board retains annual review and decision-making authority.

# Benefits Are Part of Total Compensation

- The quality of our public service depends on the strength, experience, and commitment of our team.
- Our recent compensation study demonstrated the importance of evaluating wages and benefits together when assessing our competitiveness in the labor market.
- By opting out of PA 152's statutory requirements, the Township retains flexibility to structure competitive total compensation packages that attract qualified employees, support retention, and recognize employee performance.
- This flexibility allows the Township to thoughtfully balance wages and benefits while maintaining fiscal responsibility and maximizing the value of taxpayer dollars.

# Genoa's approach – flexibility and accountability

- Preserve local flexibility while continuing to benchmark healthcare costs against PA 152 statutory limits.
- Maintain annual review of claims experience, plan design, projected costs and employee contributions.
- Evaluate opportunities to improve the Township's position relative to statutory limits and manage long-term benefit expenses.
- Maintain Board oversight of benefit decisions and annual opt-out resolutions.

# Board Action - Michigan PA 152

- Adopt the PA 152 Opt-Out Resolution for the 2026-2027 Coverage Year.

  Two-Thirds vote required (5 of 7)

---

**Local Flexibility. Fiscal Responsibility. Competitive Workforce.**

*This approach allows Genoa Township to maintain local control over its benefit decisions while continuing to evaluate costs, manage financial exposure, and provide a competitive total compensation package.*

*Opting out is not a decision to spend without limits. It is a decision to preserve the flexibility to make informed, responsible decisions locally, with continued Board oversight and accountability to taxpayers.*

2911 Dorr Road
Brighton, MI 48116
810.227.5225
810.227.3420 fax
genoa.org

# Summary

**TO:** Board of Trustees

**FROM:** Kevin T. Spicher, Supervisor

**DATE:** 11-10-2026

**RE:** **Resolution Honoring Jodie Valenti For Her Service To The People of Genoa Township**

Attached for the Board's consideration is a resolution honoring Jodie Valenti upon her final meeting as a Trustee of Genoa Charter Township.

Jodie stepped forward to serve the people of Genoa at a time of unrest in the relative infancy of a newly elected board. Drawing upon her community-focused experience, she provided a steady, focused voice for the citizens as the entire Board found its footing.

This resolution recognizes Jodie's commitment to public service, her professionalism and high ethical standards, and the positive impact she had in helping our entire Board serve the people of Genoa Charter Township.

We wish her all the best as she moves on to the next chapter of her story, and look forward to continuing the excellence in service she helped to establish.

Approval of this resolution will allow the Township Board to formally express its gratitude to Jodie Valenti.

(Requires Roll Call)

Moved by _____ and supported by _____ to

Approve **Resolution 261116B** honoring Jodie Valenti for Dedicated Service.

**SUPERVISOR**
Kevin Spicher

**CLERK**
Rick Soucy

**TREASURER**
Robin L. Hunt

**TRUSTEES**
Bill Reiber
Candie Hovarter
Todd Walker

**MANAGER**
Kelly VanMarter

# Genoa Charter Township
# Livingston County, Michigan

## RESOLUTION NO. 261116B

**A RESOLUTION RECOGNIZING AND HONORING JODIE VALENTI FOR HER DEDICATED SERVICE TO THE PEOPLE OF GENOA CHARTER TOWNSHIP AS A MEMBER OF THE BOARD OF TRUSTEES**

**WHEREAS,** a vacancy occurred on the Genoa Charter Township Board of Trustees requiring the appointment of a dedicated and qualified community member to fill the seat mid-term; and

**WHEREAS,** Jodie Valenti, a longtime Genoa Charter Township resident and dedicated community leader, willingly stepped forward to accept this appointment on December 15, 2025, demonstrating a steadfast commitment to public service and good governance; and

**WHEREAS,** during her tenure on the Township Board of Trustees, as well as her service on the Township Election Commission, Trustee Valenti served with integrity, thoughtful preparation, and a focus on balancing community growth, preserving the Township's rural character, and supporting residents of all ages; and

**WHEREAS,** Trustee Valenti chose not to seek election in the November 2026 general election for the remaining two years of the term, concluding her appointed service upon the qualification of her successor; and

**WHEREAS,** the Genoa Charter Township Board of Trustees wishes to formally recognize and express its sincere gratitude for Mrs. Valenti's willingness to step up during a critical time of transition for a newly elected board and draw on her deep involvement in the local community to help provide a steady influence on the Board.

**NOW, THEREFORE, BE IT RESOLVED,** that the Genoa Charter Township Board of Trustees hereby extends its deepest gratitude and highest commendation to **Jodie Valenti** for her faithful, exemplary, and selfless service to the people of Genoa Charter Township; and

**BE IT FURTHER RESOLVED,** that this resolution be recorded in the official minutes of the Genoa Charter Township Board of Trustees, and that an executed copy be presented to Jodie Valenti as a token of the Board's esteem and appreciation.

ADOPTED this 16th day of November, 2026 by the Genoa Charter Township Board of Trustees.

_____
Kevin T. Spicher
Township Supervisor

_____
Rick Soucy
Township Clerk

2911 Dorr Road
Brighton, MI 48116
810.227.5225
810.227.3420 fax
genoa.org

# MEMORANDUM

**TO:** Honorable Board of Trustees

**FROM:** Kelly VanMarter, Township Manager

**DATE:** November 11, 2026

**RE:** Q1 Budget to Actual Reports

Attached please find the first quarter budget to actual reports prepared by Denise Schniers, Township Bookkeeping Specialist. The first quarter report represents the first 3 months of the fiscal year from April 1st through June 30th, 2026. This report is shared for your information and no action is needed. If you have questions prior to Monday night's meeting please let me know.

Sincerely,

Kelly VanMarter

**SUPERVISOR**
Kevin Spicher
**CLERK**
Rick Soucy
**TREASURER**
Robin L. Hunt
**TRUSTEES**
Jodie Valenti
Bill Reiber
Candie Hovarter
Todd Walker
**MANAGER**
Kelly VanMarter

| GL Number | Description | 26-27 Original Budget | 26-27 Amended Budget | YTD Balance 06/30/2026 | % Bdgt Remain | Available Balance 06/30/2026 |
|---|---|---|---|---|---|---|
| **Fund: 101 GENERAL FUND** | | | | | | |
| **Account Category: Revenues** | | | | | | |
| **Department: 000 REVENUE** | | | | | | |
| 101-000-402-001 | CURRENT REAL PROP TAX | 1,400,000.00 | 1,400,000.00 | 48,501.05 | 96.54 | 1,351,498.95 |
| 101-000-411-001 | DELINQ TAX - PERSONAL & REAL | 1,000.00 | 1,000.00 | 0.00 | 100.00 | 1,000.00 |
| 101-000-434-002 | TRAILER FEES | 3,600.00 | 3,600.00 | 1,270.00 | 64.72 | 2,330.00 |
| 101-000-448-001 | COLLECT FEES/EXCESS OF ROLL | 465,000.00 | 465,000.00 | 10,002.29 | 97.85 | 454,997.71 |
| 101-000-448-002 | COLLECTION FEE - SCHOOLS | 25,000.00 | 25,000.00 | 0.00 | 100.00 | 25,000.00 |
| 101-000-451-024 | ADMIN FEE/UTILITY-OPERATING | 105,400.00 | 105,400.00 | 0.00 | 100.00 | 105,400.00 |
| 101-000-452-001 | INTEREST-SPECIAL ASSESSMENTS | 35,000.00 | 35,000.00 | 0.00 | 100.00 | 35,000.00 |
| 101-000-476-001 | CABLE FRANCHISE | 300,000.00 | 300,000.00 | 71,501.69 | 76.17 | 228,498.31 |
| 101-000-476-002 | LICENSE & PERMITS | 20,000.00 | 20,000.00 | 6,892.00 | 65.54 | 13,108.00 |
| 101-000-476-004 | CABLE FRANCHISE PEG FUND | 45,000.00 | 45,000.00 | 26,624.17 | 40.84 | 18,375.83 |
| 101-000-567-001 | CEMETERY REVENUE | 1,600.00 | 1,600.00 | 1,000.00 | 37.50 | 600.00 |
| 101-000-572-001 | METRO ACT REVENUE | 25,000.00 | 25,000.00 | 32,183.82 | (28.74) | (7,183.82) |
| 101-000-573-001 | LCSA-PPT REIMBURSEMENT | 20,400.00 | 20,400.00 | 9,985.26 | 51.05 | 10,414.74 |
| 101-000-574-002 | STATE SHARED REVENUE | 2,321,320.00 | 2,321,320.00 | 697,399.53 | 69.96 | 1,623,920.47 |
| 101-000-608-000 | CHARGES FOR SERV-APPL FEES | 25,000.00 | 25,000.00 | 19,987.50 | 20.05 | 5,012.50 |
| 101-000-609-000 | CHARGES FOR SERVICES- FOIA/PRINTING | 1,000.00 | 1,000.00 | 612.75 | 38.73 | 387.25 |
| 101-000-626-031 | SAD ADMINISTRATIVE FEES | 4,000.00 | 4,000.00 | 0.00 | 100.00 | 4,000.00 |
| 101-000-626-032 | ADM FEE LIQUOR LAW | 3,790.00 | 3,790.00 | 901.00 | 76.23 | 2,889.00 |
| 101-000-631-000 | REFUSE COLLECTION FEES | 1,590,820.00 | 1,590,820.00 | 58,988.65 | 96.29 | 1,531,831.35 |
| 101-000-657-001 | ORDINANCE FINES | 1,000.00 | 1,000.00 | 2,635.00 | (163.50) | (1,635.00) |
| 101-000-665-001 | INTEREST | 50,000.00 | 50,000.00 | 18,754.55 | 62.49 | 31,245.45 |
| 101-000-671-000 | OTHER REVENUE | 1,000.00 | 1,000.00 | 15.00 | 98.50 | 985.00 |
| 101-000-672-000 | TAXES ON LAND TRANSFER | 150,000.00 | 150,000.00 | 0.00 | 100.00 | 150,000.00 |
| 101-000-682-000 | ELECTION REIMBURSEMENTS | 18,000.00 | 18,000.00 | 29,657.67 | (64.76) | (11,657.67) |
| 101-000-698-202 | TRANSFER IN - SAD RESIDUAL BALANCE | 6,000.00 | 6,000.00 | 0.00 | 100.00 | 6,000.00 |
| 101-000-699-249 | MMRMA REIMBURSEMENT | 0.00 | 0.00 | 4,234.00 | 0.00 | (4,234.00) |
| | Total Dept 000 - REVENUE | 6,618,930.00 | 6,618,930.00 | 1,041,145.93 | 84.27 | 5,577,784.07 |
| | Revenues | 6,618,930.00 | 6,618,930.00 | 1,041,145.93 | 84.27 | 5,577,784.07 |
| **Account Category: Expenditures** | | | | | | |
| **Department: 101 TOWNSHIP BOARD** | | | | | | |
| 101-101-702-014 | TRUSTEES/SECRETARY WAGES & SALARIES | 42,000.00 | 42,000.00 | 8,982.26 | 78.61 | 33,017.74 |
| 101-101-861-000 | TRUSTEES MILEAGE & TRAVEL EXPENSE | 3,000.00 | 3,000.00 | 566.67 | 81.11 | 2,433.33 |
| 101-101-910-000 | TRUSTEES PRO DEV/CONF/DUES/HOTEL | 18,000.00 | 18,000.00 | 419.50 | 97.67 | 17,580.50 |
| 101-101-955-000 | TRUSTEES MISCELLANEOUS | 100.00 | 100.00 | 0.00 | 100.00 | 100.00 |
| | Total Dept 101 - TOWNSHIP BOARD | 63,100.00 | 63,100.00 | 9,968.43 | 84.20 | 53,131.57 |
| **Department: 171 TOWNSHIP SUPERVISOR** | | | | | | |
| 101-171-702-014 | TWP SUPERVISOR SALARY | 71,000.00 | 71,000.00 | 16,211.98 | 77.17 | 54,788.02 |
| 101-171-861-000 | SUPERVISOR MILEAGE & TRAVEL EXPENSE | 500.00 | 500.00 | 0.00 | 100.00 | 500.00 |
| 101-171-910-000 | SUPERVISOR PRO DEV/CONF/DUES/HOTEL | 2,000.00 | 2,000.00 | 0.00 | 100.00 | 2,000.00 |
| 101-171-955-000 | SUPERVISOR MISCELLANEOUS | 500.00 | 500.00 | 13.00 | 97.40 | 487.00 |
| | Total Dept 171 - TOWNSHIP SUPERVISOR | 74,000.00 | 74,000.00 | 16,224.98 | 78.07 | 57,775.02 |
| **Department: 172 TOWNSHIP MANAGER** | | | | | | |
| 101-172-702-014 | TWP MANAGER SALARY | 166,000.00 | 166,000.00 | 37,533.63 | 77.39 | 128,466.37 |
| 101-172-703-000 | MANAGER DEPT WAGES & SALARIES | 54,000.00 | 54,000.00 | 12,316.01 | 77.19 | 41,683.99 |
| 101-172-861-000 | MANAGER DEPT MILEAGE & TRAVEL EXPENS | 800.00 | 800.00 | 0.00 | 100.00 | 800.00 |

| GL Number | Description | 26-27 Original Budget | 26-27 Amended Budget | YTD Balance 06/30/2026 | % Bdgt Remain | Available Balance 06/30/2026 |
|---|---|---|---|---|---|---|
| **Fund: 101 GENERAL FUND** | | | | | | |
| **Account Category: Expenditures** | | | | | | |
| **Department: 172 TOWNSHIP MANAGER** | | | | | | |
| 101-172-910-000 | MANAGER DEPT PRO DEV/CONF/DUES/HOTEL | 3,000.00 | 3,000.00 | 1,829.38 | 39.02 | 1,170.62 |
| 101-172-955-000 | MANAGER DEPT MISCELLANEOUS | 500.00 | 500.00 | 0.00 | 100.00 | 500.00 |
| Total Dept 172 - TOWNSHIP MANAGER | | 224,300.00 | 224,300.00 | 51,679.02 | 76.96 | 172,620.98 |
| **Department: 191 ACCOUNTING & FINANCE** | | | | | | |
| 101-191-703-000 | ACCT DEPT WAGES & SALARIES | 50,000.00 | 50,000.00 | 7,342.84 | 85.31 | 42,657.16 |
| 101-191-801-000 | ACCOUNTING CONSULTANT (PHP) | 30,000.00 | 30,000.00 | 0.00 | 100.00 | 30,000.00 |
| 101-191-801-001 | FINANCIAL CONSULTING (PFM) | 1,200.00 | 1,200.00 | 0.00 | 100.00 | 1,200.00 |
| 101-191-861-000 | ACCT DEPT MILEAGE & TRAVEL EXPENSE | 100.00 | 100.00 | 0.00 | 100.00 | 100.00 |
| 101-191-910-000 | ACCT DEPT PRO DEV/CONF/DUES/HOTEL | 100.00 | 100.00 | 0.00 | 100.00 | 100.00 |
| 101-191-955-000 | ACCT DEPT MISCELLANEOUS | 500.00 | 500.00 | 0.00 | 100.00 | 500.00 |
| Total Dept 191 - ACCOUNTING & FINANCE | | 81,900.00 | 81,900.00 | 7,342.84 | 91.03 | 74,557.16 |
| **Department: 215 TOWNSHIP CLERK** | | | | | | |
| 101-215-702-014 | TWP CLERK SALARY | 72,000.00 | 72,000.00 | 15,913.59 | 77.90 | 56,086.41 |
| 101-215-703-000 | CLERKS DEPT WAGES & SALARIES | 134,000.00 | 134,000.00 | 30,229.75 | 77.44 | 103,770.25 |
| 101-215-861-000 | CLERKS DEPT MILEAGE & TRAVEL EXPENSE | 800.00 | 800.00 | 1,077.54 | (34.69) | (277.54) |
| 101-215-910-000 | CLERKS DEPT PRO DEV/CONF/DUES/HOTEL | 3,000.00 | 3,000.00 | 2,785.32 | 7.16 | 214.68 |
| 101-215-955-000 | CLERKS DEPT MISCELLANEOUS | 300.00 | 300.00 | 13.00 | 95.67 | 287.00 |
| Total Dept 215 - TOWNSHIP CLERK | | 210,100.00 | 210,100.00 | 50,019.20 | 76.19 | 160,080.80 |
| **Department: 223 AUDIT** | | | | | | |
| 101-223-801-000 | AUDIT SERVICES (MANER COSTERISAN) | 36,100.00 | 36,100.00 | 0.00 | 100.00 | 36,100.00 |
| Total Dept 223 - AUDIT | | 36,100.00 | 36,100.00 | 0.00 | 100.00 | 36,100.00 |
| **Department: 228 INFORMATION TECHNOLOGY** | | | | | | |
| 101-228-703-000 | IT DEPT WAGES & SALARIES | 85,000.00 | 85,000.00 | 18,686.56 | 78.02 | 66,313.44 |
| 101-228-861-000 | IT DEPT MILEAGE & TRAVEL EXPENSE | 500.00 | 500.00 | 0.00 | 100.00 | 500.00 |
| 101-228-910-000 | IT DEPT PRO DEV/CONF/DUES/HOTEL | 200.00 | 200.00 | 0.00 | 100.00 | 200.00 |
| 101-228-955-000 | IT DEPT MISCELLANEOUS | 500.00 | 500.00 | 0.00 | 100.00 | 500.00 |
| Total Dept 228 - INFORMATION TECHNOLOGY | | 86,200.00 | 86,200.00 | 18,686.56 | 78.32 | 67,513.44 |
| **Department: 247 BOARD OF REVIEW** | | | | | | |
| 101-247-702-014 | BOARD OF REVIEW SALARIES | 4,200.00 | 4,200.00 | 2,027.08 | 51.74 | 2,172.92 |
| 101-247-791-000 | BD OF REV PUBLICATIONS | 1,700.00 | 1,700.00 | 0.00 | 100.00 | 1,700.00 |
| 101-247-861-000 | BD OF REV MILEAGE & TRAVEL EXPENSE | 100.00 | 100.00 | 0.00 | 100.00 | 100.00 |
| 101-247-910-000 | BD OF REV PRO DEV/CONF/DUES/HOTEL | 540.00 | 540.00 | 0.00 | 100.00 | 540.00 |
| 101-247-955-000 | BD OF REV MISCELLANEOUS | 500.00 | 500.00 | 0.00 | 100.00 | 500.00 |
| 101-247-964-000 | REFUNDS & CHARGEBACKS | 3,000.00 | 3,000.00 | 75.46 | 97.48 | 2,924.54 |
| Total Dept 247 - BOARD OF REVIEW | | 10,040.00 | 10,040.00 | 2,102.54 | 79.06 | 7,937.46 |
| **Department: 253 TOWNSHIP TREASURER** | | | | | | |
| 101-253-702-014 | TREASURER SALARY | 72,000.00 | 72,000.00 | 15,913.59 | 77.90 | 56,086.41 |
| 101-253-703-000 | TREASURERS DEPT WAGES & SALARIES | 119,000.00 | 119,000.00 | 27,066.66 | 77.25 | 91,933.34 |
| 101-253-861-000 | TREASURERS DEPT MILEAGE & TRAVEL EXP | 500.00 | 500.00 | 0.00 | 100.00 | 500.00 |
| 101-253-910-000 | TREASURERS DEPT PRO DEV/CONF/DUES/HO | 500.00 | 500.00 | 0.00 | 100.00 | 500.00 |
| 101-253-955-000 | TREASURERS DEPT MISCELLANEOUS | 250.00 | 250.00 | 10.14 | 95.94 | 239.86 |
| Total Dept 253 - TOWNSHIP TREASURER | | 192,250.00 | 192,250.00 | 42,990.39 | 77.64 | 149,259.61 |
| **Department: 257 ASSESSING DEPARTMENT** | | | | | | |

| GL Number | Description | 26-27 Original Budget | 26-27 Amended Budget | YTD Balance 06/30/2026 | % Bdgt Remain | Available Balance 06/30/2026 |
|---|---|---|---|---|---|---|
| **Fund: 101 GENERAL FUND** | | | | | | |
| **Account Category: Expenditures** | | | | | | |
| **Department: 257 ASSESSING DEPARTMENT** | | | | | | |
| 101-257-702-014 | ASSESSING SALARIES | 262,000.00 | 262,000.00 | 69,216.17 | 73.58 | 192,783.83 |
| 101-257-703-000 | ASSESSING WAGES & SALARIES INTERN | 10,500.00 | 10,500.00 | 3,530.00 | 66.38 | 6,970.00 |
| 101-257-803-000 | ASSESSING LEGAL | 20,000.00 | 20,000.00 | 0.00 | 100.00 | 20,000.00 |
| 101-257-861-000 | ASSESSING MILEAGE & TRAVEL EXPENSE | 500.00 | 500.00 | 0.00 | 100.00 | 500.00 |
| 101-257-910-000 | ASSESSING PRO DEV/CONF/DUES/SUB/HOTE | 5,000.00 | 5,000.00 | 898.00 | 82.04 | 4,102.00 |
| 101-257-955-000 | ASSESSING MISCELLANEOUS | 500.00 | 500.00 | 0.00 | 100.00 | 500.00 |
| | Total Dept 257 - ASSESSING DEPARTMENT | 298,500.00 | 298,500.00 | 73,644.17 | 75.33 | 224,855.83 |
| **Department: 260 TOWNSHIP GENERAL EXPENSES** | | | | | | |
| 101-260-927-001 | UNEMPLOYMENT TAXES | 0.00 | 0.00 | 5,487.04 | 0.00 | (5,487.04) |
| | Total Dept 260 - TOWNSHIP GENERAL EXPENSES | 0.00 | 0.00 | 5,487.04 | 0.00 | (5,487.04) |
| **Department: 261 GENERAL GOVERNMENT** | | | | | | |
| 101-261-703-000 | UNALLOCATED WAGES & SALARIES | 2,000.00 | 2,000.00 | 0.00 | 100.00 | 2,000.00 |
| 101-261-704-001 | RECRUITMENT | 5,000.00 | 5,000.00 | 600.00 | 88.00 | 4,400.00 |
| 101-261-709-000 | EMPLOYER'S SHARE SS & MEDICARE | 101,000.00 | 101,000.00 | 25,303.78 | 74.95 | 75,696.22 |
| 101-261-709-001 | CELLPHONE REIMBURSEMENT | 8,500.00 | 8,500.00 | 2,118.42 | 75.08 | 6,381.58 |
| 101-261-709-002 | WORKERS COMP | 18,000.00 | 18,000.00 | 0.00 | 100.00 | 18,000.00 |
| 101-261-718-001 | RETIREMENT | 150,000.00 | 150,000.00 | 32,277.53 | 78.48 | 117,722.47 |
| 101-261-718-002 | HEALTH/LIFE INSURANCE | 360,000.00 | 360,000.00 | 74,182.41 | 79.39 | 285,817.59 |
| 101-261-718-003 | WELLNESS | 8,000.00 | 8,000.00 | 406.06 | 94.92 | 7,593.94 |
| 101-261-718-004 | EHIM/PROCARE RESERVE | 50,000.00 | 50,000.00 | 0.00 | 100.00 | 50,000.00 |
| 101-261-718-005 | EHIM/PROCARE | 60,000.00 | 60,000.00 | 22,076.87 | 63.21 | 37,923.13 |
| 101-261-750-000 | SUPPLIES | 25,000.00 | 25,000.00 | 7,375.27 | 70.50 | 17,624.73 |
| 101-261-750-001 | POSTAGE | 33,000.00 | 33,000.00 | 10,185.00 | 69.14 | 22,815.00 |
| 101-261-751-000 | EQUIP / SOFTWARE / SOFTWARE MAINTENA | 200,000.00 | 200,000.00 | 87,403.99 | 56.30 | 112,596.01 |
| 101-261-752-000 | WEBSITE MAINTENANCE/UPGRADES | 15,000.00 | 15,000.00 | 15,600.00 | (4.00) | (600.00) |
| 101-261-791-000 | SUBSCRI/PUBLICATIONS/MEMBERS | 15,000.00 | 15,000.00 | 9,040.39 | 39.73 | 5,959.61 |
| 101-261-802-000 | CONTRACTUAL SERVICES / CONSULTING | 17,000.00 | 17,000.00 | 1,557.85 | 90.84 | 15,442.15 |
| 101-261-802-001 | TWP VEHICLE EXPENSES | 2,000.00 | 2,000.00 | 228.91 | 88.55 | 1,771.09 |
| 101-261-861-000 | UNALLOCATED MILEAGE & TRAVEL EXPENSE | 100.00 | 100.00 | 0.00 | 100.00 | 100.00 |
| 101-261-941-000 | CONTINGENCY | 10,000.00 | 10,000.00 | 0.00 | 100.00 | 10,000.00 |
| 101-261-955-000 | UNALLOCATED MISCELLANEOUS | 10,000.00 | 10,000.00 | 519.60 | 94.80 | 9,480.40 |
| | Total Dept 261 - GENERAL GOVERNMENT | 1,089,600.00 | 1,089,600.00 | 288,876.08 | 73.49 | 800,723.92 |
| **Department: 262 ELECTIONS** | | | | | | |
| 101-262-703-001 | WAGES- PART TIME OFFICE WORKERS | 60,800.00 | 60,800.00 | 10,114.16 | 83.36 | 50,685.84 |
| 101-262-703-002 | SCANNERS, CHAIRPERSON & POLL WORKERS | 63,900.00 | 63,900.00 | 7,100.00 | 88.89 | 56,800.00 |
| 101-262-703-004 | TRAINING: $45<4 HRS - $90>4 HRS | 5,000.00 | 5,000.00 | 1,095.00 | 78.10 | 3,905.00 |
| 101-262-703-005 | WAGES - RECEIVING BOARD- $200 PER DI | 3,000.00 | 3,000.00 | 0.00 | 100.00 | 3,000.00 |
| 101-262-751-001 | ELECTION OFFICE SUPPLIES/EQUIPMENT | 40,000.00 | 40,000.00 | 6,402.39 | 83.99 | 33,597.61 |
| 101-262-791-000 | ELECTION PUBLICATIONS | 800.00 | 800.00 | 0.00 | 100.00 | 800.00 |
| 101-262-802-001 | ELECTION MEETING FEES | 2,400.00 | 2,400.00 | 0.00 | 100.00 | 2,400.00 |
| 101-262-802-002 | BALLOT TESTING | 12,000.00 | 12,000.00 | 2,084.90 | 82.63 | 9,915.10 |
| 101-262-802-003 | LIVINGSTON COUNTY CLERK | 15,000.00 | 15,000.00 | 0.00 | 100.00 | 15,000.00 |
| 101-262-802-004 | CHURCH / SCHOOL CLEANUP/SETUP/ TAKE | 3,400.00 | 3,400.00 | 300.00 | 91.18 | 3,100.00 |
| 101-262-802-005 | ELECTION BREAKFAST / DINNER | 3,000.00 | 3,000.00 | 1,258.14 | 58.06 | 1,741.86 |
| 101-262-861-001 | ELECTION MILEAGE & TRAVEL | 900.00 | 900.00 | 535.75 | 40.47 | 364.25 |
| 101-262-901-001 | POSTAGE FOR APPLICATIONS | 2,000.00 | 2,000.00 | 0.00 | 100.00 | 2,000.00 |

| GL Number | Description | 26-27 Original Budget | 26-27 Amended Budget | YTD Balance 06/30/2026 | % Bdgt Remain | Available Balance 06/30/2026 |
|---|---|---|---|---|---|---|
| **Fund: 101 GENERAL FUND** | | | | | | |
| **Account Category: Expenditures** | | | | | | |
| **Department: 262 ELECTIONS** | | | | | | |
| 101-262-901-002 | POSTAGE FOR MAILING BALLOTS | 17,000.00 | 17,000.00 | 5,000.00 | 70.59 | 12,000.00 |
| 101-262-901-003 | POSTAGE FOR MAILING NEW I.D. CARDS | 2,600.00 | 2,600.00 | 0.00 | 100.00 | 2,600.00 |
| 101-262-955-000 | ELECTION MISCELLANEOUS | 3,000.00 | 3,000.00 | 431.00 | 85.63 | 2,569.00 |
| Total Dept 262 - ELECTIONS | | 234,800.00 | 234,800.00 | 34,321.34 | 85.38 | 200,478.66 |
| **Department: 265 BUILDING & GROUNDS** | | | | | | |
| 101-265-740-000 | INSURANCE - PROP LIAB/VEHICLE | 63,000.00 | 63,000.00 | 0.00 | 100.00 | 63,000.00 |
| 101-265-850-000 | PHONE/INTERNET/CABLE/ALARM | 28,500.00 | 28,500.00 | 6,463.54 | 77.32 | 22,036.46 |
| 101-265-851-001 | HERBST HOME UTILITIES | 5,000.00 | 5,000.00 | 1,048.91 | 79.02 | 3,951.09 |
| 101-265-920-001 | UTIL:ELECTRICITY & NAT.GAS | 26,000.00 | 26,000.00 | 5,921.29 | 77.23 | 20,078.71 |
| 101-265-934-060 | REPAIRS & MAINTENANCE | 130,000.00 | 130,000.00 | 19,451.52 | 85.04 | 110,548.48 |
| 101-265-955-000 | BUILDING & GROUNDS MISCELLANEOUS | 3,000.00 | 3,000.00 | 0.00 | 100.00 | 3,000.00 |
| Total Dept 265 - BUILDING & GROUNDS | | 255,500.00 | 255,500.00 | 32,885.26 | 87.13 | 222,614.74 |
| **Department: 266 LEGAL SERVICES** | | | | | | |
| 101-266-803-000 | GENERAL TOWNSHIP LEGAL FEES | 75,000.00 | 75,000.00 | 15,953.00 | 78.73 | 59,047.00 |
| 101-266-803-001 | LITIGATION LEGAL FEES | 150,000.00 | 150,000.00 | 9,871.78 | 93.42 | 140,128.22 |
| Total Dept 266 - LEGAL SERVICES | | 225,000.00 | 225,000.00 | 25,824.78 | 88.52 | 199,175.22 |
| **Department: 270 HUMAN RESOURCES** | | | | | | |
| 101-270-703-000 | HR WAGES & SALARIES | 22,000.00 | 22,000.00 | 4,908.18 | 77.69 | 17,091.82 |
| 101-270-802-000 | HR CONTRACTUAL SERVICES | 1,500.00 | 1,500.00 | 0.00 | 100.00 | 1,500.00 |
| 101-270-861-000 | HR MILEAGE & TRAVEL EXPENSE | 100.00 | 100.00 | 0.00 | 100.00 | 100.00 |
| 101-270-910-000 | HR PRO DEV/CONF/DUES/HOTEL | 100.00 | 100.00 | 0.00 | 100.00 | 100.00 |
| 101-270-955-000 | HR MISCELLANEOUS | 100.00 | 100.00 | 0.00 | 100.00 | 100.00 |
| Total Dept 270 - HUMAN RESOURCES | | 23,800.00 | 23,800.00 | 4,908.18 | 79.38 | 18,891.82 |
| **Department: 445 DRAINS AT LARGE** | | | | | | |
| 101-445-802-000 | CONTRACTUAL SERVICES - LIVINGSTON CO | 83,750.00 | 83,750.00 | 0.00 | 100.00 | 83,750.00 |
| Total Dept 445 - DRAINS AT LARGE | | 83,750.00 | 83,750.00 | 0.00 | 100.00 | 83,750.00 |
| **Department: 521 REFUSE COLLECTION** | | | | | | |
| 101-521-802-000 | REFUSE CONTRACTUAL SERVICES | 1,810,000.00 | 1,810,000.00 | 430,923.65 | 76.19 | 1,379,076.35 |
| Total Dept 521 - REFUSE COLLECTION | | 1,810,000.00 | 1,810,000.00 | 430,923.65 | 76.19 | 1,379,076.35 |
| **Department: 567 CEMETERY** | | | | | | |
| 101-567-703-002 | CEMETERY SOFTWARE, MAINT. & EXPENSE | 8,000.00 | 8,000.00 | 880.00 | 89.00 | 7,120.00 |
| Total Dept 567 - CEMETERY | | 8,000.00 | 8,000.00 | 880.00 | 89.00 | 7,120.00 |
| **Department: 701 PLANNING & ZONING** | | | | | | |
| 101-701-702-014 | PLANNING COMMISSION SALARIES | 11,550.00 | 11,550.00 | 4,802.39 | 58.42 | 6,747.61 |
| 101-701-702-015 | ZONING BOARD WAGES | 13,125.00 | 13,125.00 | 2,763.39 | 78.95 | 10,361.61 |
| 101-701-703-000 | PLANNING & ZONING WAGES & SALARIES | 230,000.00 | 230,000.00 | 47,958.80 | 79.15 | 182,041.20 |
| 101-701-791-000 | PLANNING & ZONING PUBLICATIONS | 8,000.00 | 8,000.00 | 868.80 | 89.14 | 7,131.20 |
| 101-701-802-000 | PLANNING & ZONING CONTRACTUAL SERVIC | 65,000.00 | 65,000.00 | 5,848.76 | 91.00 | 59,151.24 |
| 101-701-861-000 | PLANNING & ZONING MILEAGE & TRAVEL E | 2,000.00 | 2,000.00 | 0.00 | 100.00 | 2,000.00 |
| 101-701-910-000 | PLANNING & ZONING PRO DEV/CONF/DUES/ | 8,000.00 | 8,000.00 | 0.00 | 100.00 | 8,000.00 |
| 101-701-946-001 | REVIEW SERVICES - PLANNING | 35,000.00 | 35,000.00 | 4,017.02 | 88.52 | 30,982.98 |
| 101-701-946-002 | REVIEW SERVICES - ENGINEERING | 35,000.00 | 35,000.00 | 2,250.00 | 93.57 | 32,750.00 |
| 101-701-946-003 | REVIEW SERVICES - PUBLICATIONS/POSTA | 2,500.00 | 2,500.00 | 277.62 | 88.90 | 2,222.38 |

| GL Number | Description | 26-27 Original Budget | 26-27 Amended Budget | YTD Balance 06/30/2026 | % Bdgt Remain | Available Balance 06/30/2026 |
|---|---|---|---|---|---|---|
| **Fund: 101 GENERAL FUND** | | | | | | |
| **Account Category: Expenditures** | | | | | | |
| **Department: 701 PLANNING & ZONING** | | | | | | |
| 101-701-946-004 | REVIEW SERVICES - ROUTING | 1,500.00 | 1,500.00 | 170.21 | 88.65 | 1,329.79 |
| 101-701-946-005 | REVIEW SERVICES - LEGAL/RECORDING FE | 10,000.00 | 10,000.00 | 1,232.00 | 87.68 | 8,768.00 |
| 101-701-955-000 | PLANNING & ZONING MISCELLANEOUS | 1,000.00 | 1,000.00 | 69.00 | 93.10 | 931.00 |
| Total Dept 701 - PLANNING & ZONING | | 422,675.00 | 422,675.00 | 70,257.99 | 83.38 | 352,417.01 |
| **Department: 728 COMMUNITY DEVELOPMENT** | | | | | | |
| 101-728-880-000 | COMMUNITY PROMOTION - CONTRIBUTION | 10,000.00 | 10,000.00 | 0.00 | 100.00 | 10,000.00 |
| 101-728-880-001 | COMMUNITY OUTREACH | 10,000.00 | 10,000.00 | 159.00 | 98.41 | 9,841.00 |
| Total Dept 728 - COMMUNITY DEVELOPMENT | | 20,000.00 | 20,000.00 | 159.00 | 99.21 | 19,841.00 |
| **Department: 900 CAPITAL OUTLAY FUNCTION** | | | | | | |
| 101-900-970-000 | CAPITAL OUTLAY > $5,000 | 30,000.00 | 30,000.00 | 0.00 | 100.00 | 30,000.00 |
| 101-900-975-000 | CAPITAL OUTLAY < $5,000 | 10,000.00 | 10,000.00 | 2,170.00 | 78.30 | 7,830.00 |
| Total Dept 900 - CAPITAL OUTLAY FUNCTION | | 40,000.00 | 40,000.00 | 2,170.00 | 94.58 | 37,830.00 |
| **Department: 965 TRANSFERS OUT & OTHER FINANCING USES** | | | | | | |
| 101-965-995-202 | TRANSFER OUT - FUND #202 - SAD | 100,000.00 | 100,000.00 | 0.00 | 100.00 | 100,000.00 |
| 101-965-995-208 | TRANSFER OUT- FUND #208 - PARKS & RE | 200,000.00 | 200,000.00 | 0.00 | 100.00 | 200,000.00 |
| 101-965-995-249 | TRANSFER OUT- FUND #249 - BLDG RESER | 100,000.00 | 100,000.00 | 0.00 | 100.00 | 100,000.00 |
| 101-965-995-401 | TRANSFER OUT- FUND #401 - ROAD IMPRO | 600,000.00 | 600,000.00 | 0.00 | 100.00 | 600,000.00 |
| Total Dept 965 - TRANSFERS OUT & OTHER FINANCING USES | | 1,000,000.00 | 1,000,000.00 | 0.00 | 100.00 | 1,000,000.00 |
| Expenditures | | 6,489,615.00 | 6,489,615.00 | 1,169,351.45 | 81.98 | 5,320,263.55 |
| Fund 101 - GENERAL FUND: | | | | | | |
| TOTAL REVENUES | | 6,618,930.00 | 6,618,930.00 | 1,041,145.93 | 84.27 | 5,577,784.07 |
| TOTAL EXPENDITURES | | 6,489,615.00 | 6,489,615.00 | 1,169,351.45 | 81.98 | 5,320,263.55 |
| NET OF REVENUES & EXPENDITURES: | | 129,315.00 | 129,315.00 | (128,205.52) | | 257,520.52 |

| GL Number | Description | 26-27 Original Budget | 26-27 Amended Budget | YTD Balance 06/30/2026 | % Bdgt Remain | Available Balance 06/30/2026 |
|---|---|---|---|---|---|---|
| **Fund: 202 SAD ROADS AND LAKES** | | | | | | |
| **Account Category: Revenues** | | | | | | |
| **Department: 000 REVENUE** | | | | | | |
| 202-000-452-001 | INTEREST | 12,000.00 | 12,000.00 | 3,721.82 | 68.98 | 8,278.18 |
| 202-000-699-000 | TRANSFER IN - FUND # 101 | 100,000.00 | 100,000.00 | 0.00 | 100.00 | 100,000.00 |
| | Total Dept 000 - REVENUE | 112,000.00 | 112,000.00 | 3,721.82 | 96.68 | 108,278.18 |
| **Department: 448 STREETLIGHTS** | | | | | | |
| 202-448-628-005 | WHITE PINES LIGHTING -SAD PRINCIPAL | 1,000.00 | 1,000.00 | 63.54 | 93.65 | 936.46 |
| | Total Dept 448 - STREETLIGHTS | 1,000.00 | 1,000.00 | 63.54 | 93.65 | 936.46 |
| **Department: 478** | | | | | | |
| 202-478-628-005 | HOMESTEAD (S22-31) -SAD PRINCIPAL | 14,967.00 | 14,967.00 | 559.42 | 96.26 | 14,407.58 |
| 202-478-665-001 | HOMESTEAD (S22-31) -INTEREST | 1,796.00 | 1,796.00 | 0.00 | 100.00 | 1,796.00 |
| | Total Dept 478 | 16,763.00 | 16,763.00 | 559.42 | 96.66 | 16,203.58 |
| **Department: 484** | | | | | | |
| 202-484-628-005 | EARL LAKE (W18-25) -SAD PRINCIPAL | 0.00 | 0.00 | 882.68 | 0.00 | (882.68) |
| | Total Dept 484 | 0.00 | 0.00 | 882.68 | 0.00 | (882.68) |
| **Department: 487** | | | | | | |
| 202-487-628-005 | EDWIN DR (S25-29) -SAD PRINCIPAL | 0.00 | 0.00 | 310.56 | 0.00 | (310.56) |
| | Total Dept 487 | 0.00 | 0.00 | 310.56 | 0.00 | (310.56) |
| **Department: 489** | | | | | | |
| 202-489-628-005 | BLACK OAKS (W21-30) -SAD PRINCIPAL | 2,200.00 | 2,200.00 | 0.00 | 100.00 | 2,200.00 |
| 202-489-665-001 | BLACK OAKS (W21-30) -INTEREST | 220.00 | 220.00 | 0.00 | 100.00 | 220.00 |
| | Total Dept 489 | 2,420.00 | 2,420.00 | 0.00 | 100.00 | 2,420.00 |
| **Department: 490** | | | | | | |
| 202-490-628-005 | DARLENE DR (W21-30) -SAD PRINCIPAL | 6,900.00 | 6,900.00 | 0.00 | 100.00 | 6,900.00 |
| 202-490-665-001 | DARLENE DR (W21-30) -INTEREST | 690.00 | 690.00 | 0.00 | 100.00 | 690.00 |
| | Total Dept 490 | 7,590.00 | 7,590.00 | 0.00 | 100.00 | 7,590.00 |
| **Department: 491** | | | | | | |
| 202-491-628-005 | ELMHURST (S20-26) -SAD PRINCIPAL | 8,564.00 | 8,564.00 | 815.16 | 90.48 | 7,748.84 |
| 202-491-665-001 | ELMHURST (S20-26) -INTEREST | 171.00 | 171.00 | 0.00 | 100.00 | 171.00 |
| | Total Dept 491 | 8,735.00 | 8,735.00 | 815.16 | 90.67 | 7,919.84 |
| **Department: 492** | | | | | | |
| 202-492-628-005 | MCNAMARA (S23-32) -SAD PRINCIPAL | 14,708.00 | 14,708.00 | 0.00 | 100.00 | 14,708.00 |
| 202-492-665-001 | MCNAMARA (S23-32) -INTEREST | 2,059.00 | 2,059.00 | 0.00 | 100.00 | 2,059.00 |
| | Total Dept 492 | 16,767.00 | 16,767.00 | 0.00 | 100.00 | 16,767.00 |
| **Department: 494** | | | | | | |
| 202-494-628-005 | STILLRIVER (S23-32) -SAD PRINCIPAL | 9,575.00 | 9,575.00 | 0.00 | 100.00 | 9,575.00 |
| 202-494-665-001 | STILLRIVER (S23-32) -INTEREST | 1,340.00 | 1,340.00 | 0.00 | 100.00 | 1,340.00 |
| | Total Dept 494 | 10,915.00 | 10,915.00 | 0.00 | 100.00 | 10,915.00 |
| **Department: 495** | | | | | | |
| 202-495-628-005 | TIMBERVIEW PRIV (W23-32)-SAD PRINCIP | 3,514.00 | 3,514.00 | 0.00 | 100.00 | 3,514.00 |
| 202-495-665-001 | TIMBERVIEW PRIV (W23-32)-INTEREST | 492.00 | 492.00 | 0.00 | 100.00 | 492.00 |
| | Total Dept 495 | 4,006.00 | 4,006.00 | 0.00 | 100.00 | 4,006.00 |
| **Department: 496** | | | | | | |

| GL Number | Description | 26-27 Original Budget | 26-27 Amended Budget | YTD Balance 06/30/2026 | % Bdgt Remain | Available Balance 06/30/2026 |
|---|---|---|---|---|---|---|
| **Fund: 202 SAD ROADS AND LAKES** | | | | | | |
| **Account Category: Revenues** | | | | | | |
| **Department: 496** | | | | | | |
| 202-496-628-005 | CRYSTAL VALLEY (S24-33) - SAD PRINCI | 36,900.00 | 36,900.00 | 1,741.68 | 95.28 | 35,158.32 |
| 202-496-665-001 | CRYSTAL VALLEY (S24-33) - INTEREST | 5,904.00 | 5,904.00 | 0.00 | 100.00 | 5,904.00 |
| Total Dept 496 | | 42,804.00 | 42,804.00 | 1,741.68 | 95.93 | 41,062.32 |
| **Department: 497** | | | | | | |
| 202-497-628-005 | GRAND RAVINE (W24-38) -SAD PRINCIPAL | 12,275.00 | 12,275.00 | 604.34 | 95.08 | 11,670.66 |
| 202-497-665-001 | GRAND RAVINE (W24-38) -INTEREST | 3,191.00 | 3,191.00 | 0.00 | 100.00 | 3,191.00 |
| Total Dept 497 | | 15,466.00 | 15,466.00 | 604.34 | 96.09 | 14,861.66 |
| **Department: 498** | | | | | | |
| 202-498-628-005 | LAKEWOOD KNOLL (W24-38) -SAD PRINCIP | 35,633.00 | 35,633.00 | 1,800.14 | 94.95 | 33,832.86 |
| 202-498-665-001 | LAKEWOOD KNOLL (W24-38) -INTEREST | 9,265.00 | 9,265.00 | 0.00 | 100.00 | 9,265.00 |
| Total Dept 498 | | 44,898.00 | 44,898.00 | 1,800.14 | 95.99 | 43,097.86 |
| **Department: 499** | | | | | | |
| 202-499-628-005 | MILROY MYSTIC LK (W24-34) - SAD PRIN | 55,600.00 | 55,600.00 | 0.00 | 100.00 | 55,600.00 |
| 202-499-665-001 | MILROY MYSTIC LK (W24-34) - INTEREST | 8,896.00 | 8,896.00 | 0.00 | 100.00 | 8,896.00 |
| Total Dept 499 | | 64,496.00 | 64,496.00 | 0.00 | 100.00 | 64,496.00 |
| **Department: 500** | | | | | | |
| 202-500-628-005 | GENOA ESTATES 1 (W25-34) -SAD PRINCI | 25,000.00 | 25,000.00 | 0.00 | 100.00 | 25,000.00 |
| 202-500-665-001 | GENOA ESTATES 1 (W25-34) -INTEREST | 4,500.00 | 4,500.00 | 0.00 | 100.00 | 4,500.00 |
| Total Dept 500 | | 29,500.00 | 29,500.00 | 0.00 | 100.00 | 29,500.00 |
| **Department: 501** | | | | | | |
| 202-501-628-005 | TIMBER GREEN (W25-39) - SAD PRINCIPA | 14,054.00 | 14,054.00 | 0.00 | 100.00 | 14,054.00 |
| 202-501-665-001 | TIMBER GREEN (W25-39) - INTEREST | 3,935.00 | 3,935.00 | 0.00 | 100.00 | 3,935.00 |
| Total Dept 501 | | 17,989.00 | 17,989.00 | 0.00 | 100.00 | 17,989.00 |
| **Department: 502** | | | | | | |
| 202-502-628-005 | FOREST VIEW (S26-35) -SAD PRINCIPAL | 30,250.00 | 30,250.00 | 5,931.37 | 80.39 | 24,318.63 |
| 202-502-665-001 | FOREST VIEW (S26-35) - INTEREST | 6,050.00 | 6,050.00 | 0.00 | 100.00 | 6,050.00 |
| Total Dept 502 | | 36,300.00 | 36,300.00 | 5,931.37 | 83.66 | 30,368.63 |
| **Department: 503** | | | | | | |
| 202-503-628-005 | NORTHSHORE COMMONS (S26-35) - SAD PR | 40,320.00 | 40,320.00 | 41,142.92 | (2.04) | (822.92) |
| 202-503-665-001 | NORTHSHORE COMMONS (S26-35) - INTERE | 8,064.00 | 8,064.00 | 0.00 | 100.00 | 8,064.00 |
| Total Dept 503 | | 48,384.00 | 48,384.00 | 41,142.92 | 14.97 | 7,241.08 |
| **Department: 570 LAKE IMPROVEMENTS** | | | | | | |
| 202-570-628-005 | LK CHEMUNG (W23-27) -SAD PRINCIPAL | 41,850.00 | 41,850.00 | 2,872.71 | 93.14 | 38,977.29 |
| Total Dept 570 - LAKE IMPROVEMENTS | | 41,850.00 | 41,850.00 | 2,872.71 | 93.14 | 38,977.29 |
| **Department: 571** | | | | | | |
| 202-571-628-005 | PARDEE LK (W21-25) -SAD PRINCIPAL | 22,396.00 | 22,396.00 | 3,125.04 | 86.05 | 19,270.96 |
| Total Dept 571 | | 22,396.00 | 22,396.00 | 3,125.04 | 86.05 | 19,270.96 |
| **Department: 572** | | | | | | |
| 202-572-628-005 | GRAND BEACH (W21-25) -SAD PRINCIPAL | 14,105.00 | 14,105.00 | 0.00 | 100.00 | 14,105.00 |
| Total Dept 572 | | 14,105.00 | 14,105.00 | 0.00 | 100.00 | 14,105.00 |
| **Department: 573** | | | | | | |

| GL Number | Description | 26-27 Original Budget | 26-27 Amended Budget | YTD Balance 06/30/2026 | % Bdgt Remain | Available Balance 06/30/2026 |
|---|---|---|---|---|---|---|
| **Fund: 202 SAD ROADS AND LAKES** | | | | | | |
| **Account Category: Revenues** | | | | | | |
| **Department: 573** | | | | | | |
| 202-573-628-005 | E/W CROOKED LK (S23-27) -SAD PRINCIP | 18,049.00 | 18,049.00 | 523.82 | 97.10 | 17,525.18 |
| Total Dept 573 | | 18,049.00 | 18,049.00 | 523.82 | 97.10 | 17,525.18 |
| **Department: 575** | | | | | | |
| 202-575-628-005 | BAETCKE LK (S23-27) -SAD PRINCIPAL | 7,600.00 | 7,600.00 | 0.00 | 100.00 | 7,600.00 |
| Total Dept 575 | | 7,600.00 | 7,600.00 | 0.00 | 100.00 | 7,600.00 |
| **Department: 576** | | | | | | |
| 202-576-628-005 | EARL LAKE (W24-29) - SAD PRINCIPAL | 2,789.00 | 2,789.00 | 0.00 | 100.00 | 2,789.00 |
| Total Dept 576 | | 2,789.00 | 2,789.00 | 0.00 | 100.00 | 2,789.00 |
| **Department: 577** | | | | | | |
| 202-577-628-005 | ROUND LAKE (S26-30) - SAD PRINCIPAL | 29,920.00 | 29,920.00 | 0.00 | 100.00 | 29,920.00 |
| Total Dept 577 | | 29,920.00 | 29,920.00 | 0.00 | 100.00 | 29,920.00 |
| Revenues | | 616,742.00 | 616,742.00 | 64,095.20 | 89.61 | 552,646.80 |
| **Account Category: Expenditures** | | | | | | |
| **Department: 223 AUDIT** | | | | | | |
| 202-223-801-000 | AUDIT | 5,000.00 | 5,000.00 | 0.00 | 100.00 | 5,000.00 |
| Total Dept 223 - AUDIT | | 5,000.00 | 5,000.00 | 0.00 | 100.00 | 5,000.00 |
| **Department: 448 STREETLIGHTS** | | | | | | |
| 202-448-801-075 | WHITE PINES LIGHTING -PROJECT EXPENS | 1,000.00 | 1,000.00 | 233.81 | 76.62 | 766.19 |
| Total Dept 448 - STREETLIGHTS | | 1,000.00 | 1,000.00 | 233.81 | 76.62 | 766.19 |
| **Department: 478** | | | | | | |
| 202-478-802-000 | HOMESTEAD (S22-31) -ANNUAL MAINT. EX | 6,100.00 | 6,100.00 | 0.00 | 100.00 | 6,100.00 |
| Total Dept 478 | | 6,100.00 | 6,100.00 | 0.00 | 100.00 | 6,100.00 |
| **Department: 502** | | | | | | |
| 202-502-801-075 | FOREST VIEW (S26-35) - PROJECT EXPEN | 375,000.00 | 375,000.00 | 0.00 | 100.00 | 375,000.00 |
| 202-502-801-076 | FOREST VIEW (S26-35) - ADMIN EXPENSE | 4,000.00 | 4,000.00 | 0.00 | 100.00 | 4,000.00 |
| Total Dept 502 | | 379,000.00 | 379,000.00 | 0.00 | 100.00 | 379,000.00 |
| **Department: 503** | | | | | | |
| 202-503-801-075 | NORTHSHORE COMMONS (S26-35) - PROJEC | 399,200.00 | 399,200.00 | 142.50 | 99.96 | 399,057.50 |
| 202-503-801-076 | NORTHSHORE COMMONS (S26-35) - ADMIN | 4,000.00 | 4,000.00 | 0.00 | 100.00 | 4,000.00 |
| Total Dept 503 | | 403,200.00 | 403,200.00 | 142.50 | 99.96 | 403,057.50 |
| **Department: 504** | | | | | | |
| 202-504-801-076 | GRAND BEACH NO.3 (W26-35) - ADMIN EX | 0.00 | 0.00 | 1,379.78 | 0.00 | (1,379.78) |
| Total Dept 504 | | 0.00 | 0.00 | 1,379.78 | 0.00 | (1,379.78) |
| **Department: 505** | | | | | | |
| 202-505-801-076 | LINDSAY DR (W26-35) - ADMIN EXPENSE | 0.00 | 0.00 | 1,200.08 | 0.00 | (1,200.08) |
| Total Dept 505 | | 0.00 | 0.00 | 1,200.08 | 0.00 | (1,200.08) |
| **Department: 570 LAKE IMPROVEMENTS** | | | | | | |
| 202-570-801-075 | LK CHEMUNG (W23-27) -PROJECT EXPENSE | 55,000.00 | 55,000.00 | 25,564.68 | 53.52 | 29,435.32 |
| Total Dept 570 - LAKE IMPROVEMENTS | | 55,000.00 | 55,000.00 | 25,564.68 | 53.52 | 29,435.32 |

| GL Number | Description | 26-27 Original Budget | 26-27 Amended Budget | YTD Balance 06/30/2026 | % Bdgt Remain | Available Balance 06/30/2026 |
|---|---|---|---|---|---|---|
| **Fund: 202 SAD ROADS AND LAKES** | | | | | | |
| **Account Category: Expenditures** | | | | | | |
| **Department: 571** | | | | | | |
| 202-571-801-075 | PARDEE LK (W21-25) -PROJECT EXPENSE | 25,000.00 | 25,000.00 | 14,055.25 | 43.78 | 10,944.75 |
| 202-571-801-076 | PARDEE LAKE - ADMIN EXPENSE | 4,000.00 | 4,000.00 | 1,559.48 | 61.01 | 2,440.52 |
| Total Dept 571 | | 29,000.00 | 29,000.00 | 15,614.73 | 46.16 | 13,385.27 |
| **Department: 572** | | | | | | |
| 202-572-801-075 | GRAND BEACH (W21-25) -PROJECT EXPENS | 14,800.00 | 14,800.00 | 9,390.90 | 36.55 | 5,409.10 |
| 202-572-801-076 | GRAND BEACH - ADMIN EXPENSE | 4,000.00 | 4,000.00 | 0.00 | 100.00 | 4,000.00 |
| Total Dept 572 | | 18,800.00 | 18,800.00 | 9,390.90 | 50.05 | 9,409.10 |
| **Department: 573** | | | | | | |
| 202-573-801-075 | E/W CROOKED LK (S23-27) -PROJECT EXP | 15,910.00 | 15,910.00 | 4,576.55 | 71.23 | 11,333.45 |
| Total Dept 573 | | 15,910.00 | 15,910.00 | 4,576.55 | 71.23 | 11,333.45 |
| **Department: 575** | | | | | | |
| 202-575-801-075 | BAETCKE LK (S23-27) -PROJECT EXPENSE | 7,250.00 | 7,250.00 | 7,250.00 | 0.00 | 0.00 |
| Total Dept 575 | | 7,250.00 | 7,250.00 | 7,250.00 | 0.00 | 0.00 |
| **Department: 576** | | | | | | |
| 202-576-801-075 | EARL LAKE (W24-29) - PROJECT EXPENSE | 2,264.00 | 2,264.00 | 3,598.12 | (58.93) | (1,334.12) |
| Total Dept 576 | | 2,264.00 | 2,264.00 | 3,598.12 | (58.93) | (1,334.12) |
| **Department: 577** | | | | | | |
| 202-577-801-075 | ROUND LAKE (S26-30) - PROJECT EXPENS | 28,610.00 | 28,610.00 | 18,418.40 | 35.62 | 10,191.60 |
| 202-577-801-076 | ROUND LAKE (S26-30) - ADMIN EXPENSE | 4,000.00 | 4,000.00 | 0.00 | 100.00 | 4,000.00 |
| Total Dept 577 | | 32,610.00 | 32,610.00 | 18,418.40 | 43.52 | 14,191.60 |
| **Department: 852 TRANSFER TO OTHER FUNDS** | | | | | | |
| 202-852-995-101 | SAD INTEREST TRANSFER OUT TO 101 | 35,000.00 | 35,000.00 | 0.00 | 100.00 | 35,000.00 |
| Total Dept 852 - TRANSFER TO OTHER FUNDS | | 35,000.00 | 35,000.00 | 0.00 | 100.00 | 35,000.00 |
| **Department: 906** | | | | | | |
| 202-906-956-000 | MISC EXPENSE | 1,000.00 | 1,000.00 | 150.00 | 85.00 | 850.00 |
| Total Dept 906 | | 1,000.00 | 1,000.00 | 150.00 | 85.00 | 850.00 |
| Expenditures | | 991,134.00 | 991,134.00 | 87,519.55 | 91.17 | 903,614.45 |
| Fund 202 - SAD ROADS AND LAKES: | | | | | | |
| TOTAL REVENUES | | 616,742.00 | 616,742.00 | 64,095.20 | 89.61 | 552,646.80 |
| TOTAL EXPENDITURES | | 991,134.00 | 991,134.00 | 87,519.55 | 91.17 | 903,614.45 |
| NET OF REVENUES & EXPENDITURES: | | (374,392.00) | (374,392.00) | (23,424.35) | | (350,967.65) |

| GL Number | Description | 26-27 Original Budget | 26-27 Amended Budget | YTD Balance 06/30/2026 | % Bdgt Remain | Available Balance 06/30/2026 |
|---|---|---|---|---|---|---|
| **Fund: 208 PARK/RECREATION FUND** | | | | | | |
| **Account Category: Revenues** | | | | | | |
| **Department: 000 REVENUE** | | | | | | |
| 208-000-434-001 | FARM LEASE REVENUE | 3,500.00 | 3,500.00 | 0.00 | 100.00 | 3,500.00 |
| 208-000-665-001 | INTEREST | 12,000.00 | 12,000.00 | 6,394.97 | 46.71 | 5,605.03 |
| 208-000-699-101 | TRANSFER IN FROM GF #101 OPERATING | 200,000.00 | 200,000.00 | 0.00 | 100.00 | 200,000.00 |
| | Total Dept 000 - REVENUE | 215,500.00 | 215,500.00 | 6,394.97 | 97.03 | 209,105.03 |
| | Revenues | 215,500.00 | 215,500.00 | 6,394.97 | 97.03 | 209,105.03 |
| **Account Category: Expenditures** | | | | | | |
| **Department: 223 AUDIT** | | | | | | |
| 208-223-801-000 | AUDIT | 500.00 | 500.00 | 0.00 | 100.00 | 500.00 |
| | Total Dept 223 - AUDIT | 500.00 | 500.00 | 0.00 | 100.00 | 500.00 |
| **Department: 751 PARKS & RECREATION** | | | | | | |
| 208-751-934-006 | PARK PLANNING/ENGINEERING | 0.00 | 0.00 | 8,990.00 | 0.00 | (8,990.00) |
| 208-751-934-013 | SECURITY UPGRADES | 10,000.00 | 10,000.00 | 0.00 | 100.00 | 10,000.00 |
| 208-751-934-015 | REPAIR/REPLACE RUBBER- POUR IN PLACE | 13,200.00 | 13,200.00 | 0.00 | 100.00 | 13,200.00 |
| 208-751-934-019 | WAYFINDING SIGNAGE | 2,000.00 | 2,000.00 | 1,248.60 | 37.57 | 751.40 |
| 208-751-934-020 | BRIGHTON ROAD CLEANUP | 50,000.00 | 50,000.00 | 0.00 | 100.00 | 50,000.00 |
| 208-751-934-021 | UPPER PARKING LOT REPAIR/REPLACEMENT | 120,000.00 | 162,937.00 | 163,837.00 | (0.55) | (900.00) |
| 208-751-934-022 | SENIOR CENTER ADMISSION | 10,000.00 | 10,000.00 | 2,000.00 | 80.00 | 8,000.00 |
| 208-751-934-060 | PATH / PARK MAINTENANCE | 140,000.00 | 140,000.00 | 23,171.15 | 83.45 | 116,828.85 |
| 208-751-934-061 | EQUIPMENT REPLACEMENT | 5,000.00 | 5,000.00 | 1,800.00 | 64.00 | 3,200.00 |
| | Total Dept 751 - PARKS & RECREATION | 350,200.00 | 393,137.00 | 201,046.75 | 48.86 | 192,090.25 |
| **Department: 906** | | | | | | |
| 208-906-956-000 | MISC EXPENSE | 4,500.00 | 4,500.00 | 150.00 | 96.67 | 4,350.00 |
| | Total Dept 906 | 4,500.00 | 4,500.00 | 150.00 | 96.67 | 4,350.00 |
| | Expenditures | 355,200.00 | 398,137.00 | 201,196.75 | 49.47 | 196,940.25 |
| Fund 208 - PARK/RECREATION FUND: | | | | | | |
| TOTAL REVENUES | | 215,500.00 | 215,500.00 | 6,394.97 | 97.03 | 209,105.03 |
| TOTAL EXPENDITURES | | 355,200.00 | 398,137.00 | 201,196.75 | 49.47 | 196,940.25 |
| NET OF REVENUES & EXPENDITURES: | | (139,700.00) | (182,637.00) | (194,801.78) | | 12,164.78 |

| GL Number | Description | 26-27 Original Budget | 26-27 Amended Budget | YTD Balance 06/30/2026 | % Bdgt Remain | Available Balance 06/30/2026 |
|---|---|---|---|---|---|---|
| **Fund: 212 LIQUOR LAW ENFORCEMENT** | | | | | | |
| **Account Category: Revenues** | | | | | | |
| **Department: 000 REVENUE** | | | | | | |
| 212-000-574-001 | STATE SHARED REV LIQUOR LAW | 16,700.00 | 16,700.00 | 6,523.00 | 60.94 | 10,177.00 |
| 212-000-665-001 | INTEREST | 20.00 | 20.00 | 10.19 | 49.05 | 9.81 |
| Total Dept 000 - REVENUE | | 16,720.00 | 16,720.00 | 6,533.19 | 60.93 | 10,186.81 |
| Revenues | | 16,720.00 | 16,720.00 | 6,533.19 | 60.93 | 10,186.81 |
| **Account Category: Expenditures** | | | | | | |
| **Department: 330 LIQUOR LAW ENFORCEMENT** | | | | | | |
| 212-330-702-013 | LIQUOR LAW ENF WAGES | 9,336.00 | 9,336.00 | 3,112.00 | 66.67 | 6,224.00 |
| 212-330-709-009 | EMPLOYER'S SHARE FICA | 724.00 | 724.00 | 241.00 | 66.71 | 483.00 |
| 212-330-715-002 | RETIREMENT | 933.00 | 933.00 | 311.00 | 66.67 | 622.00 |
| 212-330-801-070 | AUDITING EXPENSE | 500.00 | 500.00 | 500.00 | 0.00 | 0.00 |
| 212-330-803-070 | LIQUOR LAW ADM FEE/GENOA TWP. | 3,605.00 | 3,605.00 | 901.00 | 75.01 | 2,704.00 |
| 212-330-860-070 | VEHICLE EXPENSE | 1,545.00 | 1,545.00 | 0.00 | 100.00 | 1,545.00 |
| Total Dept 330 - LIQUOR LAW ENFORCEMENT | | 16,643.00 | 16,643.00 | 5,065.00 | 69.57 | 11,578.00 |
| Expenditures | | 16,643.00 | 16,643.00 | 5,065.00 | 69.57 | 11,578.00 |
| Fund 212 - LIQUOR LAW ENFORCEMENT: | | | | | | |
| TOTAL REVENUES | | 16,720.00 | 16,720.00 | 6,533.19 | 60.93 | 10,186.81 |
| TOTAL EXPENDITURES | | 16,643.00 | 16,643.00 | 5,065.00 | 69.57 | 11,578.00 |
| NET OF REVENUES & EXPENDITURES: | | 77.00 | 77.00 | 1,468.19 | | (1,391.19) |

| GL Number | Description | 26-27 Original Budget | 26-27 Amended Budget | YTD Balance 06/30/2026 | % Bdgt Remain | Available Balance 06/30/2026 |
|---|---|---|---|---|---|---|
| **Fund: 249 BUILDING AND GROUNDS FUND** | | | | | | |
| **Account Category: Revenues** | | | | | | |
| **Department: 000 REVENUE** | | | | | | |
| 249-000-665-001 | INTEREST | 8,000.00 | 8,000.00 | 5,497.62 | 31.28 | 2,502.38 |
| 249-000-699-000 | OPERATING TRANSFER IN #101 | 100,000.00 | 100,000.00 | 0.00 | 100.00 | 100,000.00 |
| Total Dept 000 - REVENUE | | 108,000.00 | 108,000.00 | 5,497.62 | 94.91 | 102,502.38 |
| Revenues | | 108,000.00 | 108,000.00 | 5,497.62 | 94.91 | 102,502.38 |
| **Account Category: Expenditures** | | | | | | |
| **Department: 265 BUILDING & GROUNDS** | | | | | | |
| 249-265-801-000 | AUDIT | 250.00 | 250.00 | 0.00 | 100.00 | 250.00 |
| 249-265-955-000 | MISCELLANEOUS EXP | 1,000.00 | 1,000.00 | 150.00 | 85.00 | 850.00 |
| 249-265-981-007 | ASPHALT REPLACE, REPAIRS & RESEALING | 30,000.00 | 30,000.00 | 0.00 | 100.00 | 30,000.00 |
| 249-265-981-008 | SECURITY UPGRADES | 10,000.00 | 10,000.00 | 0.00 | 100.00 | 10,000.00 |
| 249-265-981-017 | WIRING/FIREWALL UPGRADE | 25,000.00 | 25,000.00 | 0.00 | 100.00 | 25,000.00 |
| Total Dept 265 - BUILDING & GROUNDS | | 66,250.00 | 66,250.00 | 150.00 | 99.77 | 66,100.00 |
| Expenditures | | 66,250.00 | 66,250.00 | 150.00 | 99.77 | 66,100.00 |
| Fund 249 - BUILDING AND GROUNDS FUND: | | | | | | |
| TOTAL REVENUES | | 108,000.00 | 108,000.00 | 5,497.62 | 94.91 | 102,502.38 |
| TOTAL EXPENDITURES | | 66,250.00 | 66,250.00 | 150.00 | 99.77 | 66,100.00 |
| NET OF REVENUES & EXPENDITURES: | | 41,750.00 | 41,750.00 | 5,347.62 | | 36,402.38 |

| GL Number | Description | 26-27 Original Budget | 26-27 Amended Budget | YTD Balance 06/30/2026 | % Bdgt Remain | Available Balance 06/30/2026 |
|---|---|---|---|---|---|---|
| **Fund: 401 ROAD IMPROVEMENT FUND** | | | | | | |
| **Account Category: Revenues** | | | | | | |
| **Department: 000 REVENUE** | | | | | | |
| 401-000-665-001 | INTEREST | 10,000.00 | 10,000.00 | 5,967.84 | 40.32 | 4,032.16 |
| 401-000-699-000 | OPERATING TRANSFER IN | 600,000.00 | 600,000.00 | 0.00 | 100.00 | 600,000.00 |
| | Total Dept 000 - REVENUE | 610,000.00 | 610,000.00 | 5,967.84 | 99.02 | 604,032.16 |
| | Revenues | 610,000.00 | 610,000.00 | 5,967.84 | 99.02 | 604,032.16 |
| **Account Category: Expenditures** | | | | | | |
| **Department: 223 AUDIT** | | | | | | |
| 401-223-801-000 | AUDIT | 500.00 | 500.00 | 0.00 | 100.00 | 500.00 |
| | Total Dept 223 - AUDIT | 500.00 | 500.00 | 0.00 | 100.00 | 500.00 |
| **Department: 446 ROAD PROJECTS** | | | | | | |
| 401-446-804-000 | DUST CONTROL/CHLORIDE | 60,000.00 | 60,000.00 | 6,986.10 | 88.36 | 53,013.90 |
| 401-446-812-014 | CLIFFORD ROAD -BRIGHTON TO FILBERT | 207,500.00 | 207,500.00 | 0.00 | 100.00 | 207,500.00 |
| 401-446-812-015 | BRIGHTON RD WEST OF CHILSON | 75,000.00 | 75,000.00 | 0.00 | 100.00 | 75,000.00 |
| 401-446-812-016 | BECK RD -LATSON TO CHILSON | 165,000.00 | 165,000.00 | 0.00 | 100.00 | 165,000.00 |
| 401-446-812-018 | HUBERT RD-END OF PAVEMENT TO HERBST | 85,000.00 | 85,000.00 | 0.00 | 100.00 | 85,000.00 |
| | Total Dept 446 - ROAD PROJECTS | 592,500.00 | 592,500.00 | 6,986.10 | 98.82 | 585,513.90 |
| **Department: 906** | | | | | | |
| 401-906-956-000 | MISC EXPENSE | 780.00 | 780.00 | 150.00 | 80.77 | 630.00 |
| | Total Dept 906 | 780.00 | 780.00 | 150.00 | 80.77 | 630.00 |
| | Expenditures | 593,780.00 | 593,780.00 | 7,136.10 | 98.80 | 586,643.90 |
| Fund 401 - ROAD IMPROVEMENT FUND: | | | | | | |
| TOTAL REVENUES | | 610,000.00 | 610,000.00 | 5,967.84 | 99.02 | 604,032.16 |
| TOTAL EXPENDITURES | | 593,780.00 | 593,780.00 | 7,136.10 | 98.80 | 586,643.90 |
| NET OF REVENUES & EXPENDITURES: | | 16,220.00 | 16,220.00 | (1,168.26) | | 17,388.26 |

2911 Dorr Road
Brighton, MI 48116
810.227.5225
810.227.3420 fax
genoa.org

# MEMORANDUM

**TO:** Honorable Board of Trustees

**FROM:** Kelly VanMarter, Manager

**DATE:** November 11, 2026

**RE:** Closed Session

In accordance with the Open Meetings Act (Act 267 of 1976), Section 15.268(1)(e) and 15.268(1)(h) please consider a motion to enter into closed session to consider a confidential written legal opinion exempt from discussion or disclosure by state or federal statute and to consult with the Township attorney regarding trial or settlement strategy in connection with Latson Partners et al v. Genoa Charter Township and Latson Beck et al v. Genoa Charter Township. Please note that a closed session requires a motion with majority roll call vote to enter and a second roll call vote to conclude the closed session. I've provided the following motions for your consideration:

**Enter Closed Session (requires 2/3 vote):**

Closed session to consider a confidential written legal opinion exempt from discussion or disclosure by state or federal statute pursuant to MCL 15.268(1)(h) and to consult with the Township attorney regarding trial or settlement strategy in connection with Latson Partners et al v. Genoa Charter Township and Latson Beck et al v. Genoa Charter Township pursuant to MCL 15.268(1)(e). (Roll Call, requires 2/3 vote)

**Conclude Closed Session:**

Moved by _____ and supported by _____to conclude the closed session and return to open session. (Roll Call)

**SUPERVISOR**
Kevin Spicher
**CLERK**
Rick Soucy
**TREASURER**
Robin L. Hunt
**TRUSTEES**
Jodie Valenti
Bill Reiber
Candie Hovarter
Todd Walker
**MANAGER**
Kelly VanMarter