

**ELECTION COMMISSION  
GENOA CHARTER TOWNSHIP  
SPECIAL MEETING  
AGENDA**

**Friday, June 26, 2026  
11:00 a.m.**

**Call to Order:**

**Roll Call:** Rick Soucy, Jodie Valenti and Candi Hovarter.

**Pledge of Allegiance:**

**Call to the Public:** (Public comment must be addressed to the Chairperson and will be limited to three (3) minutes per person)

**Regular Agenda:**

1. Approval of the Special Meeting Minutes dated March 30, 2026.
2. Request for adoption of **A RESOLUTION OF THE ELECTION COMMISSION OF THE CHARTER TOWNSHIP OF GENOA, AFFIRMING THE APPOINTMENT OF PERSONS TO SERVE AS ELECTION INSPECTORS AND CHAIRPERSONS, FOR THE 2026 ELECTION CYCLE AND GRANT THE CLERK OR THEIR APPOINTEE TO ADD OR REMOVE INSPECTORS IF NEEDED.**
3. Request for adoption of **A RESOLUTION OF THE ELECTION COMMISSION OF THE CHARTER TOWNSHIP OF GENOA, CONFIRMING THE ESTABLISHMENT OF THE RECEIVING BOARD AND THE APPOINTMENT OF MEMBERS TO THE BOARD FOR THE 2026 SPECIAL, PRIMARY AND GENERAL ELECTIONS.**
4. Request for adoption of **A RESOLUTION OF THE ELECTION COMMISSION OF THE CHARTER TOWNSHIP OF GENOA, ESTABLISHING THE ABSENTEE VOTER COUNTING BOARD CONTINGENCY LOCATION AND AFFIRMING/AUTHORIZING THE APPOINTMENT OF MEMBERS TO THE BOARD FOR THE 2026 ELECTION CYCLE AND SETTING THE DAYS AND HOURS.**
5. Request for adoption of **A RESOLUTION OF THE ELECTION COMMISSION OF THE CHARTER TOWNSHIP OF GENOA, APPROVING THE RECOMMENDATION OF ELECTION WORKERS WAGES TO THE TOWNSHIP BOARD.**
6. Approval of Ballot and Presentation of Preliminary Logic and Accuracy Test results and Conduct the Public Logic and Accuracy Test for the August 4, 2026, election.

**Adjournment:**

**ELECTION COMMISSION  
GENOA CHARTER TOWNSHIP  
SPECIAL MEETING  
DRAFT MINUTES**

**Monday, March 30, 2026  
2:00 p.m.**

**Call to Order:**

The meeting was called to order at: 2:01 p.m. by Chair Soucy.

**Roll Call:**

The following members were in attendance: Rick Soucy, Jodie Valenti and Candi Hovarter. Also, in attendance were: Supervisor Spicher, Deputy Clerk Przybyla, Clerk's Assistant/Elections Coordinator Domen

**Pledge of Allegiance:**

The Pledge of Allegiance was led by Chair Soucy.

**Call to the Public:** (Public comment must be addressed to the Chairperson and will be limited to three (3) minutes per person)

There were no members of the public present.

**Regular Agenda:**

1. Approval of the Special Meeting Minutes dated May 29, 2025.

Chair Soucy noted there was a typo that needed to be corrected.

It was moved by Member Hovarter, seconded by Valenti and unanimously carried to approve the minutes.

2. Request for adoption of **A RESOLUTION OF THE ELECTION COMMISSION OF THE CHARTER TOWNSHIP OF GENOA, APPOINTING PERSONS TO SERVE AS ELECTION INSPECTORS AND CHAIRPERSONS, FOR THE 2026 ELECTION CYCLE AND GRANT THE CLERK OR THEIR APPOINTEE TO ADD OR REMOVE INSPECTORS IF NEEDED.**

Chair Soucy provided the report and explained the method of training that will be provided. Members Hovarter and Valenti inquired about inspector information: applications, appointments and authority granted to Clerk and staff.

It was moved by Member Valenti, seconded by Member Hovarter and unanimously carried to adopt of **RESOLUTION NO. 26001: A RESOLUTION OF THE ELECTION COMMISSION OF THE CHARTER TOWNSHIP OF GENOA, APPOINTING PERSONS TO SERVE AS ELECTION INSPECTORS AND CHAIRPERSONS, FOR THE 2026 ELECTION CYCLE AND GRANT THE CLERK OR THEIR APPOINTEE TO ADD OR REMOVE INSPECTORS IF NEEDED.**

3. Request for adoption of **A RESOLUTION OF THE ELECTION COMMISSION OF THE CHARTER TOWNSHIP OF GENOA, ESTABLISHING THE RECEIVING BOARD AND AUTHORIZING THE APPOINTMENT OF MEMBERS TO THE BOARD FOR THE 2026 ELECTION CYCLE.**

Chair Soucy provided the report and Deputy Clerk Przybyla explained the duties of the Board.

It was moved by Member Hovarter, seconded by Member Valenti and unanimously carried to adopt **RESOLUTION NO. 26002: A RESOLUTION OF THE ELECTION COMMISSION OF THE CHARTER TOWNSHIP OF GENOA, ESTABLISHING THE RECEIVING BOARD AND AUTHORIZING THE APPOINTMENT OF MEMBERS TO THE BOARD FOR THE 2026 ELECTION CYCLE.**

4. Request for adoption of **A RESOLUTION OF THE ELECTION COMMISSION OF THE CHARTER TOWNSHIP OF GENOA, ESTABLISHING THE ABSENTEE VOTER COUNTING BOARD AND AUTHORIZING THE APPOINTMENT OF MEMBERS TO THE BOARD FOR THE 2026 ELECTION CYCLE.**

Chair Soucy provided the report and responded to questions from Member Valenti.

It was moved by Member Valenti, seconded by Member Hovarter and unanimously carried to adopt **RESOLUTION NO. 26003: A RESOLUTION OF THE ELECTION COMMISSION OF THE CHARTER TOWNSHIP OF GENOA, ESTABLISHING THE ABSENTEE VOTER COUNTING BOARD AND AUTHORIZING THE APPOINTMENT OF MEMBERS TO THE BOARD FOR THE 2026 ELECTION CYCLE.**

5. Request for adoption of **A RESOLUTION OF THE ELECTION COMMISSION OF THE CHARTER TOWNSHIP OF GENOA, APPROVING THE RECOMMENDATION OF ELECTION WORKERS WAGES TO THE TOWNSHIP BOARD** and confirm meeting stipend for Election Commissioners as set in 2024.

Chair Soucy provided the report. There was discussion regarding the hours worked and the pay for positions in Early Voting and Election Day. Deputy Clerk Przybyla explained the

reimbursements provided by the school district and/or the State for items related to elections.

It was moved by Member Hovarter, seconded by Member Valenti and unanimously carried to adopt **RESOLUTION NO. 26004: A RESOLUTION OF THE ELECTION COMMISSION OF THE CHARTER TOWNSHIP OF GENOA, APPROVING THE RECOMMENDATION OF ELECTION WORKERS WAGES TO THE TOWNSHIP BOARD** and confirmed the meeting stipend for Election Commissioners as set in 2024.

6. Request for adoption of **A RESOLUTION OF THE ELECTION COMMISSION OF THE CHARTER TOWNSHIP OF GENOA, DELEGATING CERTAIN ELECTION DUTIES TO THE TOWNSHIP CLERK AND THEIR DESIGNEES FOR THE 2026 ELECTION CYCLE.**

Chair Soucy provided the report.

It was moved by Member Valenti, seconded by Member Hovarter and unanimously carried to adopt **RESOLUTION NO. 26005: A RESOLUTION OF THE ELECTION COMMISSION OF THE CHARTER TOWNSHIP OF GENOA, DELEGATING CERTAIN ELECTION DUTIES TO THE TOWNSHIP CLERK AND THEIR DESIGNEES FOR THE 2026 ELECTION CYCLE.**

7. Request for adoption of **A RESOLUTION OF THE ELECTION COMMISSION OF THE CHARTER TOWNSHIP OF GENOA, ADOPTING A CODE OF CONDUCT FOR ELECTION INSPECTORS, CHAIRPERSONS AND ASSISTANTS WORKING ELECTIONS IN OUR JURISDICTION.**

Chair Soucy provided the report.

It was moved by Member Hovarter, seconded by Member Valenti and unanimously carried to adopt **RESOLUTION NO. 26006: A RESOLUTION OF THE ELECTION COMMISSION OF THE CHARTER TOWNSHIP OF GENOA, ADOPTING A CODE OF CONDUCT FOR ELECTION INSPECTORS, CHAIRPERSONS AND ASSISTANTS WORKING ELECTIONS IN OUR JURISDICTION.**

8. Approval of Ballot and Presentation of Preliminary Logic and Accuracy Test results and Conduct the Public Logic and Accuracy Test.

The members reviewed the ballot and conducted the Public Logic and Accuracy test.

**Adjournment:**

Being no further business, the meeting was adjourned at: 3:09 p.m.



## MEMORANDUM

2911 Dorr Road  
Brighton, MI 48116  
810.227.5225  
810.227.3420 fax  
genoa.org

**TO:** Election Commission Members

**FROM:** Rick Soucy, Clerk

**DATE:** June 26, 2026

**RE: Appointment of Election Inspectors for the 2026 Election Cycle.**

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Honorable Members,

On March 30, 2026, the Election Commission (Commission) met and approved a list of Election Inspectors for the 2026 election cycle and delegated the removal and appointment of additional inspectors to the Clerk on an as needed basis.

Attached is a Resolution updating the approved Election Inspector list to include any persons added or deleted since the first appointment.

The Commission is being requested to approve the updated list as well as, to continue to grant authority to the Clerk and their designee to adjust as needed for the August election. Further changes will be brought back prior to the November election.

**Recommendation:**

It is our recommendation that the Commission:

1. adopt **A RESOLUTION OF THE ELECTION COMMISSION OF THE CHARTER TOWNSHIP OF GENOA, AFFIRMING THE APPOINTMENT OF PERSONS TO SERVE AS ELECTION INSPECTORS AND CHAIRPERSONS FOR THE 2026 ELECTION CYCLE AND GRANT THE CLERK OR THEIR APPOINTEE TO ADD OR REMOVE INSPECTORS IF NEEDED.**

**SUPERVISOR**

Kevin Spicher

**CLERK**

Rick Soucy

**TREASURER**

Robin L. Hunt

**TRUSTEES**

Jodie Valenti

Bill Reiber

Candie Hovarter

Todd Walker

**MANAGER**

Kelly VanMarter

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE ELECTION COMMISSION OF THE CHARTER TOWNSHIP OF GENOA, AFFIRMING THE APPOINTMENT OF PERSONS TO SERVE AS ELECTION INSPECTORS AND CHAIRPERSONS, FOR THE 2026 ELECTION CYCLE AND GRANT THE CLERK OR THEIR APPOINTEE TO ADD OR REMOVE INSPECTORS IF NEEDED.**

**Whereas**, MCL 168.674(1) Notwithstanding any other provision of law to the contrary and subject to this section, the city and township board of election commissioners, at least 21 days before each election, but in no case less than 5 days before the date set for holding schools of instruction, shall appoint for each election precinct and early voting site at least 3 election inspectors and as many more as in the board's opinion is required for the efficient, speedy, and proper conduct of the election.;

**Whereas**, MCL 168.674(2) The board of election commissioners shall designate 1 appointed election inspector as chairperson. The board of election commissioners shall appoint at least 1 election inspector from each major political party and shall appoint an equal number, as nearly as possible, of election inspectors in each election precinct from each major political party. The board of election commissioners may appoint election inspectors in an election precinct from minor political parties;

**Whereas**, on March 30, 2026, the Election commission appointed Election Inspectors and Precinct Chairs for the 2026 election cycle; and

**Whereas**, MCL 168.674(5) If a vacancy occurs in the office of chairperson or in the office of election inspector before election day, the chairperson of the board of election commissioners shall designate some other properly qualified applicant or election inspector as chairperson or some other qualified applicant as election inspector, as applicable, subject to this section;

**The Election Commission (Commission) of the Charter Township of Genoa hereby resolves:**

- 1) To appoint Election Inspectors and Chairpersons listed on Exhibit A, for the 2026 election cycle.
- 2) To delegate authority to the Township Clerk and/or their designee to add or remove inspectors if needed, assign Chairpersons and assign Inspectors to precincts per requirements set in MCL 168.674(2) for the 2026 election cycle.

It was moved by: \_\_\_\_\_, seconded by: \_\_\_\_\_, and \_\_\_\_\_ to adopt Resolution No. \_\_\_\_\_

**A RESOLUTION OF THE ELECTION COMMISSION OF THE CHARTER TOWNSHIP OF GENOA, AFFIRMING THE APPOINTMENT OF PERSONS TO SERVE AS ELECTION INSPECTORS AND CHAIRPERSONS, FOR THE 2026 ELECTION CYCLE AND GRANT THE CLERK OR THEIR APPOINTEE TO ADD OR REMOVE INSPECTORS IF NEEDED**

Ayes:

Nays:

Absent:

**Certification:**

This resolution is hereby declared passed and adopted on this \_\_\_\_ day of \_\_\_\_\_ 2026.

\_\_\_\_\_  
Rick Soucy, Township Clerk

## EXHIBIT A

### Election Inspectors and Chairpersons for the 2026 Election Cycle

Last Name	First Name	Party Affiliation
Ash	Mary	R
Atkins	Pamela	R
Barkoff	Leah	R
Becker	Claudia	D
Becker	George	D
Carpenter	James (Jim)	R
Chavannes	Deborah	D
Colloton	Cheryl	D
Contreras	Samuelito	D
Craven	Monica	D
Craven	Monica's Daughter	D
Daavettila	Karen	R
Dubay	Mary	D
Foster	Bobby	D
Galleher	John	D
Gambaccini	Jane	D
Garlick	Richard	R
Gibbs	Michelle	D
Giles	Terrence (Terry)	R
Gnaster	Mark	R
Green	Cynthia	L
Grochowski	Cynthia	R
Hamilton	Beverly	R
Hassett	Theresa	R
Hassett	Daniel	R
Hawkins	Mary	R
Hess	Brian	R
Hollis	Tracey	R
Hurley	Matthew	D
James	Margery (Marge)	R
Jarrell	Kay	D
Johnson	Melissa (Missy)	D
Johnson	Keely	R
Kenny	Lucinda (Cindy)	R
Kenny	Darrell	R
Knop	Jeffrey	D
Lampert	Anne	D
Leyda	Diane	R
Luce	Richard	D

Lyons	Timothy	R
MacArthur	Patricia	D
Macut	Sandra	D
Marz	Caitlin	R
McCormick	Jerrilann	D
Moore	William	R
Morrish	Natalie	R
Morrison	Carolyn	R
Moyer	Maureen	D
Nicholas	Daena	D
Noetzel	Deborah	D
Nolff	Mary	D
Novak	Jill	D
Oakes	Holly	D
Olech	Pamela	R
Park	David	D
Popp	Laurie	D
Quinn	Colleen	D
Righetti	Roxanne	R
Rockwell	William	R
Schniers	Faith	D
Schram	Kathleen	R
Schram	Robert	R
Sebastian	Paul	R
Strzalkowski	Victoria (Vicki)	R
Tousignant	Brenda	R
Tyler	Deborah	D
Vantaram	Joanna	D
Wallbank	John	R
Walters	Lori	
Wetzel	Kevin	D
Wetzel	Christine	D
White	Lisa	D
Wilson	Debbra	R
Wisman	Charles (Chuck)	D
Witkowski	Robert	D
Woodfox-White	Amiya	D



## MEMORANDUM

2911 Dorr Road  
Brighton, MI 48116  
810.227.5225  
810.227.3420 fax  
genoa.org

**TO:** Election Commission Members

**FROM:** Rick Soucy, Clerk

**DATE:** June 26, 2026

**RE: Inspectors for the Receiving Board for the 2026 Election Cycle.**

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Honorable Members,

On March 30, 2026, the Election Commission (Commission) established the Receiving Board and appointed two members to serve as inspectors for the 2026 election cycle. Additionally, the Commission granted authority to the Clerk to add or remove persons from the board as necessary.

The Commission is being requested to affirm/approve additional appointments to the Receiving Board inspectors list for the remainder of the 2026 election cycle.

**Recommendation:**

It is our recommendation that the Commission:

- 1) adopt **A RESOLUTION OF THE ELECTION COMMISSION OF THE CHARTER TOWNSHIP OF GENOA, CONFIRMING THE ESTABLISHMENT OF THE RECEIVING BOARD AND THE APPOINTMENT OF MEMBERS TO THE BOARD FOR THE 2026 SPECIAL, PRIMARY AND GENERAL ELECTIONS**

**SUPERVISOR**

Kevin Spicher

**CLERK**

Rick Soucy

**TREASURER**

Robin L. Hunt

**TRUSTEES**

Jodie Valenti

Bill Reiber

Candie Hovarter

Todd Walker

**MANAGER**

Kelly VanMarter

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE ELECTION COMMISSION OF THE CHARTER TOWNSHIP OF GENOA, CONFIRMING THE ESTABLISHMENT OF THE RECEIVING BOARD AND THE APPOINTMENT OF MEMBERS TO THE BOARD FOR THE 2026 SPECIAL, PRIMARY AND GENERAL ELECTIONS**

**Whereas**, MCL 168.679(a) provides the Election Commission of a city, township, or village shall, by resolution, provide that at an election at which the ballots are counted and certified at the precinct, 1 or more additional boards of election inspectors be appointed to serve as Receiving Boards;

**Whereas**, the Genoa Charter Township Receiving Board is responsible for the duties as outlined in Section 168.679(a) of the Michigan Election Law (Article 116 of 1954); and

**Whereas**, the Election Commission shall appoint two or more election inspectors, with an equal number from each major political party, to the Receiving Board prior to each election;

**The Election Commission (Commission) of the Charter Township of Genoa hereby resolves:**

- 1) The confirmation of the establishment of a Receiving Board.
- 2) The appointment of two or more election inspectors, with an equal number from each major political party.
- 3) The appointment of Election Inspectors listed in Exhibit A, to the Receiving Board for elections in the year 2026.
- 4) In the absence of a vacancy on the board, the Clerk and/or their designee have the authority to fill positions from qualified applicants.
- 5) This Resolution shall become effective immediately.

It was moved by: \_\_\_\_\_, seconded by: \_\_\_\_\_, and \_\_\_\_\_ to adopt Resolution No. \_\_\_\_\_

**A RESOLUTION OF THE ELECTION COMMISSION OF THE CHARTER TOWNSHIP OF GENOA, CONFIRMING THE ESTABLISHMENT OF THE RECEIVING BOARD AND THE APPOINTMENT OF MEMBERS TO THE BOARD FOR THE 2026 SPECIAL, PRIMARY AND GENERAL ELECTIONS**

Ayes:

Nays:

Absent:

**Certification:**

This resolution is hereby declared passed and adopted on this \_\_\_\_ day of \_\_\_\_\_ 2026.

\_\_\_\_\_  
Rick Soucy, Township Clerk

**EXHIBIT A**

Receiving Board Members for the 2026 Election Cycle

<b>First Name</b>	<b>Last Name</b>	<b>Party Affiliation</b>
Holly	Oakes	Democrat
Bobby	Foster	Democrat
Leah	Barkoff	Republican
Caitlin	Marz	Republican



## MEMORANDUM

2911 Dorr Road  
Brighton, MI 48116  
810.227.5225  
810.227.3420 fax  
genoa.org

**TO:** Election Commission Members

**FROM:** Rick Soucy, Clerk

**DATE:** June 26, 2026

**RE: Confirming the Establishment of the Absentee Voter Counting Board (AVCB);  
Establishing a Contingency Location and Affirming/Appointing Members of the  
AVCB for the 2026 Election Cycle.**

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Honorable Members,

On March 30, 2026, the Commission established the AVCB and appointed inspectors to serve on the board. Additionally, authority was delegated to the Clerk to add/remove inspectors as necessary for the 2026 election cycle. This item will affirm/approve any changes made to the list of inspectors to serve on the AVCB.

The establishment of a contingency location is essential in ensuring Absentee Ballot processing and counting continues in the event of an emergency at Township Hall that would prevent the work be completed there. It is recommended that Brighton Fire Authority Station No. 34 located at 2755 Dorr Road, be identified and approved as the contingency location for the 2026 election cycle.

As required by law, the Election Commission shall appoint and set the days and hours, for an AVCB for any election within its jurisdiction. The day and hours are being reaffirmed as the Friday and Monday prior to the election day, from 10:00 a.m. until 3:00 p.m. as is necessary; and from 12:30 p.m. until the completion of ballot processing on election day, as is necessary. The Clerk shall determine the hours on the established days and post such notice as required by law, as is necessary based on the amount of the returned ballots.

**Recommendation:**

It is our recommendation that the Commission:

1. adopt **A RESOLUTION OF THE ELECTION COMMISSION OF THE CHARTER TOWNSHIP OF GENOA, ESTABLISHING THE ABSENTEE VOTER COUNTING BOARD CONTINGENCY LOCATION AND AFFIRMING/AUTHORIZING THE APPOINTMENT OF MEMBERS TO THE BOARD FOR THE 2026 ELECTION CYCLE AND SETTING THE DAYS AND HOURS.**

**SUPERVISOR**

Kevin Spicher

**CLERK**

Rick Soucy

**TREASURER**

Robin L. Hunt

**TRUSTEES**

Jodie Valenti

Bill Reiber

Candie Hovarter

Todd Walker

**MANAGER**

Kelly VanMarter

EXHIBIT A

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE ELECTION COMMISSION OF THE CHARTER TOWNSHIP OF GENOA, ESTABLISHING THE ABSENTEE VOTER COUNTING BOARD CONTINGENCY LOCATION AND AFFIRMING/AUTHORIZING THE APPOINTMENT OF MEMBERS TO THE BOARD FOR THE 2026 ELECTION CYCLE AND SETTING THE DAYS AND HOURS.**

**Whereas**, MCL 168.679(1) provides that the legislative body of a city or township, by resolution, may provide that for an election in a precinct of the city or township, there shall be an additional board of election inspectors, known as the counting board;

**Whereas**, MCL 168.765a (1) the board of election commissioners of that city or township shall establish an absent voter counting board for each election day precinct in that city or township;

**Whereas**, the counting board shall count the ballots cast in the precinct at an election and make a statement of returns of that count;

**Whereas**, the legislative body in each municipality shall provide a suitable polling place for each precinct located in the municipality for use on election day;

**Whereas**, MCL 168.765a (11) The board of election commissioners of a city or township with a population of at least 5,000, may authorize that absent voter counting boards be established under subsection (1) to process and tabulate absent voter ballots between the hours of 7 a.m. and 8 p.m. on any of the 8 days before election day and between the hours of 7:00 a.m. and 8:00 p.m. on election day;

**The Election Commission (Commission) of Genoa Charter Township does hereby resolve:**

- 1) The confirmation of the establishment of an Absent Voter Counting Board (AVCB)
- 2) The appointment of both members of the Republican and Democratic parties to the board as listed on Exhibit A, for all elections to be held in the year of 2026.
- 3) Set the location for the AVCB to process and tabulate Absent Voter ballots, to be at Genoa Township Hall, 2911 Dorr Rd., Brighton, MI, 48116.
- 4) Approve the location of: Brighton Area Fire Authority, Station No. 34, 2755 Dorr Road, as a contingency location to hold the AVCB processing in the event of an emergency at Township Hall that would prevent the processing to be conducted there.
- 5) Approve the processing and tabulation of Absent Voter Ballots on the Friday and Monday, preceding the day of the election, now known as Pre-Processing days, as is necessary before each of the elections held in 2026.
- 6) Declares that the AVCB will work from 10:00 a.m. until 3:00 p.m. on the Pre-Processing days; and, from the hours of 12:30 p.m. until the conclusion of the count on Election day.
- 7) Directs the Clerk and/or their appointee to fill vacancies on the board, as quickly as possible prior to the election, with any qualified applicants.
- 8) This Resolution shall become effective immediately.

It was moved by: \_\_\_\_\_, seconded by: \_\_\_\_\_, and \_\_\_\_\_ to adopt Resolution No. \_\_\_\_\_

**A RESOLUTION OF THE ELECTION COMMISSION OF THE CHARTER TOWNSHIP OF GENOA, ESTABLISHING THE ABSENTEE VOTER COUNTING BOARD CONTINGENCY LOCATION AND AFFIRMING/AUTHORIZING THE APPOINTMENT OF MEMBERS TO THE BOARD FOR THE 2026 ELECTION CYCLE AND SETTING THE DAYS AND HOURS.**

Ayes:

Nays:

Absent:

**Certification:**

This resolution is hereby declared passes and adopted on this \_\_\_\_ day of \_\_\_\_\_ 2026.

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Rick Soucy, Chairperson

DRAFT

## EXHIBIT A

Listing of Election Inspectors assigned to the ACVB for the 2026 Election Cycle.

First Name	Last Name	Party Affiliation
Richard	Luce	Democrat
Karen	Daavettila	Republican
Richard	Garlick	Republican
Laurie	Popp	Democrat
Faith	Schniers	Democrat
Sam	Contreras	Democrat
Debra	Wilson	Republican
Deborah	Noetzel	Democrat
Lucinda	Kenny	Republican
Joanna	Vantaram	Democrat
Kay	Jarrell	Democrat
Tracy	Hollis	Republican
Michelle	Gibbs	Democrat
Darrell	Kenny	Republican
Jill	Novak	Democrat



# MEMORANDUM

2911 Dorr Road  
Brighton, MI 48116  
810.227.5225  
810.227.3420 fax  
genoa.org

**TO:** Election Commission Members

**FROM:** Rick Soucy, Clerk

**DATE:** June 26, 2026

**RE: Election Worker Wages**

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Honorable Members,

On March 30, 2026, the Election Commission (Commission) approved a recommendation to the Board of Trustees (Board) to set wages for the Election Inspectors going forward until such time as determined they needed to be adjusted. At that time there was discussion on some of the rates and determined to send to the Board for approval. On April 20, 2026, the Board approved the recommendation for wages.

After completion of one election, it is necessary to review the previously approved recommendations for some adjustments.

**Previously approved wage scale:**

**Early Voting:**

Election Inspector: \$200.00/day  
Co-Chair: \$250.00/day

Office Assistants: \$20.00/hour

**Election Inspector Election Day:**

Election Inspector: \$300.00/day  
Co-Chair: \$350.00/day  
Receiving Board: \$150.00/day  
Absentee Counting Board (AVCB): \$375.00/day  
Office Assistants: \$20.00/hour  
EV Closers: \$50.00/day

Training \$45.00/day

There are several types of training necessary for Inspectors, currently people receiving one hour of training as opposed to 2.5 hours would receive the same rate. It is believed that we should have rates for special trainings.

**SUPERVISOR**

Kevin Spicher

**CLERK**

Rick Soucy

**TREASURER**

Robin L. Hunt

**TRUSTEES**

Jodie Valenti

Bill Reiber

Candie Hovarter

Todd Walker

**MANAGER**

Kelly VanMarter



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Additionally, we do not have a rate for the Absentee Voter Counting Board for the early processing days. While the work performed is the same as election day, these days are shorter by several hours.

In continuing efforts to provide quality work and ensure integrity in our election process while being fiscally responsible and efficient, the following changes are being recommended at this time.

**Recommended changes to the wage scale:**

Special Trainings	\$20/day
AVCB Pre-Processing	\$200/day
AVCB Pre-Processing Chairs	\$250/day

All other set wages would remain the same at this time.

**Recommendation:**

It is our recommendation that the Commission:

1. adopt **A RESOLUTION OF THE ELECTION COMMISSION OF THE CHARTER TOWNSHIP OF GENOA, APPROVING THE RECOMMENDATION OF ELECTION WORKERS WAGES TO THE TOWNSHIP BOARD.**

**SUPERVISOR**

Kevin Spicher

**CLERK**

Rick Soucy

**TREASURER**

Robin L. Hunt

**TRUSTEES**

Jodie Valenti

Bill Reiber

Candie Hovarter

Todd Walker

**MANAGER**

Kelly VanMarter

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE ELECTION COMMISSION OF THE CHARTER TOWNSHIP OF GENOA,  
APPROVING THE RECOMMENDATION OF ELECTION WORKERS WAGES TO THE TOWNSHIP BOARD**

**Whereas**, MCL 168.682 states that any person employed as an inspector of election, or in any other official capacity at any election, or on any board of canvassers or board of registration, shall, except as otherwise specifically provided, receive reasonable compensation as allowed by the township board of any township, board of commissioners of any county, or the legislative body of any city, as applicable; and

**Whereas**, historically the Election Commission has approved a set of wages for recommendation to the Township Board during each election cycle.

Whereas, after continued review of wages and needs for categories of wages, the areas of: Specialized Training for \$20 per hour, AVCB Pre-Processing Inspectors \$200 per day and AVCB Chairs \$250 per day, have been determined as needed categories.

**The Election Commission (Commission) of the Charter Township of Genoa hereby resolves:**

- 1) To recommend to the Township Board the wages for Election Inspectors, Chairpersons, and the Absentee Voter Counting Board going forward.

It was moved by: \_\_\_\_\_, seconded by: \_\_\_\_\_, and \_\_\_\_\_ to adopt Resolution No. \_\_\_\_\_

**A RESOLUTION OF THE ELECTION COMMISSION OF THE CHARTER TOWNSHIP OF GENOA, APPROVING  
THE RECOMMENDATION OF ELECTION WORKERS WAGES TO THE TOWNSHIP BOARD**

Ayes:

Nays:

Absent:

**Certification:**

This resolution is hereby declared passed and adopted on this \_\_\_\_ day of \_\_\_\_\_ 2026.

\_\_\_\_\_  
Rick Soucy, Township Clerk

## Exhibit A

### Election Inspector Wages Table

The following chart is a listing of wages for Election Workers. Each is denoted as to whether it is an hourly or daily rate.

#### Early Voting:

Election Inspector:	\$200.00/day
Co-Chair:	\$250.00/day

AVCB Pre- Processing	
Election Inspector	\$200.00/day
Co-Chair	\$250.00/day

#### Election Inspector Election Day:

Election Inspector:	\$300.00/day
Co-Chair:	\$350.00/day
Receiving Board:	\$150.00/day
Absentee Counting Board (AVCB):	\$375.00/day
Office Assistants:	\$20.00/hour
EV Closers:	\$50.00/day

Training	\$45.00/day
Special Trainings	\$20.00/day

Office Assistants:	\$20.00/hour
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## MEMORANDUM

2911 Dorr Road  
Brighton, MI 48116  
810.227.5225  
810.227.3420 fax  
genoa.org

**TO:** Election Commission Members

**FROM:** Rick Soucy, Clerk

**DATE:** June 26, 2026

**RE: Ballot, Preliminary Logic and Accuracy, and Public Logic and Accuracy**

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Honorable Members,

The purpose of this item is to meet the requirements of various state statutes in regards to the conduct of elections.

Jurisdictions are required to follow local, state and federal Election Laws and regulations.

Michigan law establishes Election Commissions for all jurisdictions throughout the state and has provided direction on the responsibilities and duties of the Election Commission. The Clerk is responsible for having the knowledge and ensuring that all laws and regulations are adhered to and elections conducted in accordance thereof.

On February 10, 2026, we were notified of a May 5, 2026, Special Election for the Brighton Area Schools district Bond proposal.

Additional requirements include review of ballots and testing of equipment to be used in the election being held.

Ballots are created by the County through the submission from the jurisdictions of offices and measures to be placed on them. There are many additional laws regulating the submission of measures before it reaches the stage of being accepted to be placed on a ballot. Once all items for the ballot are submitted and accepted, the County prepares a ballot proof and submits it to the jurisdiction for approval. In order to meet the deadlines required by law and allow the County to start the printing of ballots to meet the deadlines of getting them out to the jurisdictions, Clerk's review and approve ballots. Ballots are submitted to Election Commissions.

All equipment to be utilized in an election must meet several criteria: be certified by the State for allowed equipment; be tested prior to each election; and, to hold a public test prior to each election.

In this packet there is a copy of the sample ballot, which is also posted on our website and available in the Clerk's office for review by any member of the public.

### **SUPERVISOR**

Kevin Spicher

### **CLERK**

Rick Soucy

### **TREASURER**

Robin L. Hunt

### **TRUSTEES**

Jodie Valenti

Bill Reiber

Candie Hovarter

Todd Walker

### **MANAGER**

Kelly VanMarter



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Prior to today, staff conducted the preliminary testing of equipment per required procedures. Today we will confirm the documentation from that test and conduct a Public Logic and Accuracy test.

**SUPERVISOR**

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