

GENOA CHARTER TOWNSHIP BOARD
Regular Meeting
July 20, 2026
6:30 p.m.

AGENDA

Call to Order:

Invocation:

Pledge of Allegiance:

Roll Call:

Call to the Public (Public comment must be addressed to the Chairperson and will be limited to three minutes per person) *:

Approval of Consent Agenda:

- 1) Payment of Bills: July 20, 2026
- 2) Request to approve the July 6, 2026 regular meeting minutes.
- 3) Request to approve a project agreement with the Livingston County Road Commission for the Grand Beach No. 3 (Rink Drive, Simon Drive, and Mahinske Drive) road rehabilitation project with the Township's cost to not exceed \$240,000.
- 4) Request to approve a project agreement with the Livingston County Road Commission for the Herbst Estates (Lindsey Drive) road rehabilitation project with the Township's cost to not exceed \$60,000.

Approval of Regular Agenda:

- 5) Request for review and approval of a Certificate of License to conduct an outdoor assembly not to exceed 2,500 attendees on August 8, 2026 from 12:00pm to 3:00pm for the "Vet Fest 2026" event to be located at Cleary University, 3750 Cleary Drive, Howell, Michigan 48443. The request is petitioned by VetLife.
- 6) Request for approval of **Resolution #1** to Proceed with the Project and Direct Preparation of the Plans and Cost Estimates for the **Grand Beach Lake** Aquatic Weed Control Special Assessment Project (winter tax 2026). (Roll Call)
- 7) Request for approval of **Resolution #2** to Approve the Project, Schedule the First Hearing for August 3, 2026 and Direct Issuance of Statutory Notices for the **Grand Beach Lake** Aquatic Weed Control Special Assessment Project (winter tax 2026). (Roll Call)

- 8) Request for approval of the closed session minutes from July 6, 2026.
 - A. If necessary, consider motion to enter into closed session under the Open Meetings Act, MCL 15.268(1)(h) to consider material exempt from discussion or disclosure by state or federal statute. (Roll Call, requires 2/3 vote)
 - B. If necessary, consider motion to adjourn the closed session and reconvene in open session. (Roll Call)
- 9) Closed session to consult with the Township attorney regarding trial or settlement strategy in connection with Latson Partners et al v. Genoa Charter Township and Latson Beck et al v. Genoa Charter Township pursuant to MCL 15.268(1)(e).
 - A. Consider motion to enter into closed session to consult with the Township attorney regarding trial or settlement strategy pursuant to MCL 15.268(1)(e). (Roll Call, requires 2/3 vote)
 - B. Consider motion to conclude the closed session and return to open session. (Roll Call)

Board Comments

Adjournment

*Citizen's Comments- In addition to providing the public with an opportunity to address the Township Board at the beginning of the meeting, opportunity to comment on individual agenda items or at a second call to the public at the end of the meeting *may* be offered by the Chairman as they are presented.

BOARD PACKET

CHECK REGISTERS FOR TOWNSHIP BOARD MEETING

MEETING DATE: July 20, 2026

All information below through July 16, 2026

July 3, 2026 Bi Weekly Payroll - GENOA TOWNSHIP	\$	55,859.32
TOWNSHIP GENERAL EXPENSES	\$	234,226.44
OPERATING EXPENSES SAD (264CK)	\$	11,960.67
OPERATING EXPENSES PARKS AND REC (270CK)	\$	8,354.00
OPERATING EXPENSES ROAD IMPROVEMENT (261C2)	\$	5,054.26
OPERATING EXPENSES LAKE EDGEWOOD (593FN)	\$	39,962.83
OPERATING EXPENSES OAK POINTE (592FN)	\$	3,921.31
TOTAL	\$	359,338.83

CASH REQUIREMENTS

CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR ELECTRONIC FUNDS TRANSFERS (EFT) FOR CHECK DATE 07/03/26: \$55,859.32

TRANSACTION SUMMARY

SUMMARY BY TRANSACTION TYPE -	TOTAL ELECTRONIC FUNDS TRANSFER (EFT)	55,859.32
	CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR EFT	55,859.32
	TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES	4,438.14
	CASH REQUIRED FOR CHECK DATE 07/03/26	60,297.46

TRANSACTION DETAIL

ELECTRONIC FUNDS TRANSFER - Your financial institution will initiate transfer to Paychex **at or after 12:01 A.M.** on transaction date.

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>		BANK DRAFT AMOUNTS & OTHER TOTALS
07/02/26	BANK OF ANN ARBOR	xxxxxxxxxxxx130	Direct Deposit	Net Pay Allocations	40,048.10	40,048.10
07/02/26	BANK OF ANN ARBOR	xxxxxxxxxxxx130	Readychex®	Check Amounts	105.72	105.72
07/02/26	BANK OF ANN ARBOR	xxxxxxxxxxxx130	Taxpay®	Employee Withholdings		
				Social Security	3,357.75	
				Medicare	785.29	
				Fed Income Tax	5,302.73	
				MI Income Tax	2,116.65	
				Total Withholdings	11,562.42	
				Employer Liabilities		
				Social Security	3,357.78	
				Medicare	785.30	
				Total Liabilities	4,143.08	15,705.50
				EFT FOR 07/02/26		55,859.32
				TOTAL EFT		55,859.32

REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES - Unless stated otherwise, Paychex does not remit these funds. You must ensure accurate and timely payment of applicable items.

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>	<u>TOTAL</u>
07/03/26	Refer to your records for account Information		Payroll	Employee Deductions	
				457 EE Pretax	1,511.00
				457 EE Roth	170.00
				EE Medical Contribut	1,380.00
				FSA Medical Pretax	617.26
				Prin Retire Loan 1	672.59
				Vol Life Ch Post Tax	1.82

CHECK REGISTER FOR GENOA TOWNSHIP

CHECK DATE 7/1/26 - 7/16/26

Check Date	Check	Vendor Name	Description	Amount
Bank 261C2 ROAD IMPROVEMENT# 401				
07/14/2026	1090	CHLORIDE SOLUTIONS, LLC	DUST CONTROL	5,054.26
Total for 261C2 ROAD IMPROVEMENT# 401				5,054.26
Bank 264CK ROAD PROJECTS & LAKE MAN REIM FUND #202				
07/10/2026	4622	CLAM/PLM LAKES & LAND MGMT.	WEST CROOKED LAKE WEED TREATMENT	1,937.93
07/10/2026	4622	CLAM/PLM LAKES & LAND MGMT.	EAST CROOKED LAKE WEED TREATMENT	2,638.62
07/10/2026	4623	GANNETT MICHIGAN LOCALIQ	PUBLICATIONS SAD	1,800.12
07/10/2026	4624	TIGRIS AQUATIC SERVICES/GRAND BEACH	REMAINING MUCKBIOTICS	3,183.00
07/14/2026	4625	TIGRIS AQUATIC SERVICES/PARDEE LAKE	CHAROID ALGAE CONTROL TREATMENT	2,401.00
Total for 264CK ROAD PROJECTS & LAKE MAN REIM FUND #202				11,960.67
Bank 270CK FUTURE DEVELOPMENT-PARKS&REC #208				
07/10/2026	5849	BRIGHTON SENIOR CENTER	REPLENISH FUNDS FOR BRIGHTON SENIOR CENTER	1,000.00
07/10/2026	5850	COOPER'S TURF MANAGEMENT LLC	LAWN MAINTENANCE & VEGETATION CONTROL	3,415.00
07/10/2026	5851	COOPER'S LANDSCAPE GROUP	IRRIGATION REPAIRS	965.00
07/14/2026	5852	NORTHERN PLUMBING, INC.	PAVILION LOW PRESSURE	280.00
07/16/2026	5853	SPRUCE HOMES AND HARDSCAPES LLC	HANDRAIL REPAIRS AT BRIGHTON RD	945.77
07/16/2026	5853	SPRUCE HOMES AND HARDSCAPES LLC	GRAND RIVER SIDEWALK HANDRAIL REPAIRS	419.70
07/16/2026	5853	SPRUCE HOMES AND HARDSCAPES LLC	BAUER RD BOARDWALK & RAIL REPAIRS	1,328.53
Total for 270CK FUTURE DEVELOPMENT-PARKS&REC #208				8,354.00
Bank 592FN OAK POINTE OPERATING FUND #592				
07/09/2026	6662	AT&T LONG DISTANCE	PHONE AND INTERNET	165.14
07/09/2026	6663	DTE ENERGY	5025 OAK POINTE ACCT#9100 128 2913 1	72.62
07/09/2026	6663	DTE ENERGY	4531 BRIGHTON RD ACCT# 9100 128 2889 3	144.46
07/09/2026	6663	DTE ENERGY	FILBERT ACCT#9100 125 9148 3	52.70
07/09/2026	6663	DTE ENERGY	SHARPE DR ACCT#9100 094 2909 3	305.82
07/09/2026	6663	DTE ENERGY	4610 CLIFFORD RD ACCT# 9100 094 2875 6	596.85
07/09/2026	6663	DTE ENERGY	HONORS WAY ACCT# 9100 160 4593 2	86.10
07/09/2026	6663	DTE ENERGY	3508 WOODRIDGE ACCT#9100 160 4604 7	53.29
07/09/2026	6663	DTE ENERGY	5108 VERSAILLES ACCT#9100 094 2935 8	108.85
07/09/2026	6663	DTE ENERGY	4335 CROOKED LAKE ACCT# 9100 094 2959 8	67.45
07/09/2026	6664	DTE ENERGY	4505 OAK POINTE ACCT# 9100 128 2901 6	246.14
07/09/2026	6664	DTE ENERGY	4975 BRIGHTON ACCT# 9100 154 9059 2	1,801.25
07/09/2026	6664	DTE ENERGY	5269 PENTWATER ACCT# 9100 172 9821 7	60.26
07/09/2026	6664	DTE ENERGY	MORET WATERTANK ACCT# 9100 094 3000 0	26.65
07/16/2026	6665	CONSUMERS ENERGY	4505 CLUB DR ACCT # 1000 1776 7318	133.73
Total for 592FN OAK POINTE OPERATING FUND #592				3,921.31

CHECK REGISTER FOR GENOA TOWNSHIP

CHECK DATE 7/1/26 - 7/16/26

Check Date	Check	Vendor Name	Description	Amount
Bank 593FN LAKE EDGEWOOD OPERATING FUND #590				
07/09/2026	4757	DTE ENERGY	CORTLAND ACCT#9100 164 7608 7	37.73
07/09/2026	4757	DTE ENERGY	2340 ROLLING ROCK ACCT#9100 164 6377 0	58.07
07/09/2026	4757	DTE ENERGY	7819 BENDIX ACCT# 9100 101 4421 0	983.05
07/09/2026	4757	DTE ENERGY	2740 BRECKENRIDGE ACCT#9100 101 3190 2	141.43
07/09/2026	4757	DTE ENERGY	7985 COLLINGWOOD ACCT# 9100 101 4407 9	57.40
07/09/2026	4757	DTE ENERGY	7801 BENDIX ACCT#9100 149 8836 4	279.28
07/10/2026	4758	BRIGHTON TOWNSHIP	O&M SEWER & 2025 CAPITAL CHARGE	940.00
07/10/2026	4759	CITY OF BRIGHTON	NORTHSTAR #2/LK EDGE	27,400.94
07/10/2026	4760	CITY OF BRIGHTON	NORTHSTAR #1 CONF CE	9,910.20
07/14/2026	4761	CONSUMERS ENERGY	7817 BENDIX RD ACCT# 1000 2508 9382	133.73
07/16/2026	4762	CONSUMERS ENERGY	2740 BRECKENRIDGE DR ACCT# 1000 2370 3554	21.00
Total for 593FN LAKE EDGEWOOD OPERATING FUND #590				39,962.83
Bank FNBCK GENERAL FUND CHECKING ACCT FUND 101				
07/07/2026	40365	UNITED STATES POSTAL SERVICE	REPLENISH FUNDS FOR BUSINESS REPLY ACCT 2409384	400.00
07/09/2026	40366	GO TO COMMUNICATIONS, INC	JULY PHONE SERVICES	822.83
07/09/2026	40367	DTE ENERGY	STREET LIGHTING (NS, LE, HP, WP AND GENOA) ACCT#910040560922	567.52
07/09/2026	40367	DTE ENERGY	6132 CROOKED LAKE ACCT# 9200 561 2354 9	40.00
07/09/2026	40367	DTE ENERGY	2911 DORR RD ACCT# 9100 094 2885 5	1,490.72
07/09/2026	40368	PRECISION COMFORT HEATING AND AIR	REPAIRS TO A/C AND COIL	721.80
07/09/2026	40369	ALLSTAR ALARM LLC	8/1/26-10/31/26 MONITORING	373.14
07/09/2026	40370	FEDERAL EXPRESS CORP	FED EXPRESS	86.00
07/09/2026	40371	DTE ENERGY	2911 DORR RD #FRONT ACCT# 9100 094 2972 1	17.41
07/09/2026	40371	DTE ENERGY	2911 DORR RD #REAR ACCT#9100 094 2986 1	39.35
07/14/2026	40372	ADAMS WELL REPAIR INC.	REPLACEMENT OF WELL SYSTEM	22,991.00
07/14/2026	40373	AMERICAN AQUA	WATER DELIVERY	44.50
07/14/2026	40374	BLUE CROSS & BLUE SHIELD OF MI	MEDICAL INSURANCE	23,672.83
07/14/2026	40375	COMCAST	DEDICATED ETHERNET	677.15
07/14/2026	40376	COOPER'S TURF MANAGEMENT LLC	LAWN MAINTENANCE & VEGETATION CONTROL	1,720.00
07/14/2026	40377	COOPER'S LANDSCAPE GROUP	IRRIGATION REPAIRS	219.00
07/14/2026	40377	COOPER'S LANDSCAPE GROUP	TREE REMOVAL FOR WELL PROJECT	725.00
07/14/2026	40378	GANNETT MICHIGAN LOCALIQ	PUBLICATIONS	1,598.53
07/14/2026	40379	GORDON FOOD SERVICE	SUPPLIES	226.75
07/14/2026	40380	GREEN OAK TWP	LIVINGSTON DAILY PRESS & ARGUS DEFERMENT SUMMER 26	10.14
07/14/2026	40381	HART INTERCIVIC, INC	EXTENDED WARRANTY, LICENSE & SUPPORT & PM	6,476.00
07/14/2026	40382	LIVINGSTON COUNTY TREASURERS	BOR/PRINCIPAL RESIDENCE EXEMPTION ADJUSTMENTS	75.46
07/14/2026	40383	MICHIGAN ASSESSOR'S ASSOC	4/28/26 - 5/28/26 JOB POSTING	300.00
07/14/2026	40384	NETWORK SERVICES GROUP, L.L.C.	MONTHLY SERVER & WORKSTATION	2,241.25
07/14/2026	40384	NETWORK SERVICES GROUP, L.L.C.	SERVER MAINTENANCE	55.00

CHECK REGISTER FOR GENOA TOWNSHIP

CHECK DATE 7/1/26 - 7/16/26

Check Date	Check	Vendor Name	Description	Amount
07/14/2026	40384	NETWORK SERVICES GROUP, L.L.C.	WEB DESIGN	5,200.00
07/14/2026	40385	PITNEY BOWES, INC	METER RENTAL	135.75
07/14/2026	40386	SAFEBUILT LLC	PLANNING & ZONING REVIEW	2,705.34
07/14/2026	40387	SEWARD HENDERSON PLLC	PROFESSIONAL SERVICES	9,805.00
07/14/2026	40387	SEWARD HENDERSON PLLC	PROFESSIONAL SERVICES	286.00
07/14/2026	40388	TETRA TECH, INC.	SITE PLAN REVIEW	600.00
07/14/2026	40388	TETRA TECH, INC.	SITE PLAN REVIEW	350.00
07/14/2026	40389	TOSHIBA AMERICAN BUSINESS SOLUTIONS	PRINTERS	611.96
07/14/2026	40389	TOSHIBA AMERICAN BUSINESS SOLUTIONS	PRINTERS	381.16
07/14/2026	40390	ULINE	MAIL TRAYS AND TOTES	173.89
07/14/2026	40391	VISA	VISA PURCHASES	2,200.68
07/14/2026	40391	VISA	VISA PURCHASES	933.40
07/14/2026	40392	WASHTENAW COUNTY CLERK	CAITLYN-NOTARY COMMISSION FILING FEE	10.00
07/14/2026	40393	WASTE MANAGEMENT CORP, SERVICES	JUNE WASTE MANAGEMENT	143,654.45
07/14/2026	40394	MAMC TREASURER-KIRK CAITHAMER	2026 MAMC CONFERENCE	338.00
07/14/2026	40395	STAPLES	OFFICE SUPPLIES	15.51
07/14/2026	40395	STAPLES	OFFICE SUPPLIES	391.50
07/14/2026	40396	TRUCK & TRAILER SPECIALTIES, INC.	REIMBURSEMENT FOR VARIANCE REQUEST	395.00
07/14/2026	40397	STATE OF MICHIGAN	APPLICATION FOR EXAM FOR LEVEL 2	50.00
07/16/2026	40398	BLOOM SLUGGETT, PC	SERVICES THROUGH 6/30/2026	75.00
07/16/2026	40399	CARDMEMBER SERVICE	LANDS END BACKORDER	38.50
07/16/2026	40400	CONSUMERS ENERGY	2911 DORR RD ACCT # 1000 2370 3653	146.89
07/16/2026	40400	CONSUMERS ENERGY	6132 CROOKED LK RD ACCT# 103049907845	17.00
07/16/2026	40401	VERIZON WIRELESS	6/7/26 - 7/6/26 TABLETS	120.03
Total for FNBCK GENERAL FUND CHECKING ACCT FUND 101				234,226.44
TOTAL FOR ALL FUNDS				303,479.51



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ACCOUNT ACTIVITY

Date of Transaction	Merchant Name or Transaction Description	\$ Amount
06/24	Payment ThankYou - Image Check GREG TATARA TRANSACTIONS THIS CYCLE (CARD INCLUDING PAYMENTS RECEIVED	-159.00
06/25	LANDS END BUS OUTFITTERS DODGEVILLE WI KELLY VANMARTER TRANSACTIONS THIS CYCLE (CARD	38.50

2026 Totals Year-to-Date	
Total fees charged in 2026	\$14.74
Total interest charged in 2026	\$0.00

Year-to-date totals do not reflect any fee or interest refunds
you may have received.

INTEREST CHARGES

Your **Annual Percentage Rate (APR)** is the annual interest rate on your account.

Balance Type	Annual Percentage Rate (APR)	Balance Subject To Interest Rate	Interest Charges
PURCHASES			
Purchases	16.74%(v)(d)	- 0 -	- 0 -
CASH ADVANCES			
Cash Advances	28.49%(v)(d)	- 0 -	- 0 -
BALANCE TRANSFERS / MY CHASE LOAN			
Balance Transfers	16.74%(v)(d)	- 0 -	- 0 -
My Chase Loan	16.74%(v)(d)	- 0 -	- 0 -
			30 Days in Billing Period

(v) = Variable Rate

(d) = Daily Balance Method (including new transactions)

NEW BALANCE **\$933.40**

Credit Summary

MINIMUM PAYMENT

PAYMENT DUE DATE

07/26/2026

Total Credit Line \$10,000.00
 Available Credit Line \$9,066.60
 Available Cash \$0.00
 Amount Over Credit Line \$0.00
 Amount Past Due \$0.00
 Disputed Amount \$0.00

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

101-212-910-000

Cardholder Account Summary

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
06/19	06/21	PBUS01	24000976170935402402590	RADISSON PLAZA HOTEL A KALAMAZOO MI	\$640.95
06/20	06/21	PBUS01	24269796172001315078161	JIMMY JOHNS - 2175 HOWELL MI	\$64.45
06/24	06/25		74009776176001205901835	PAYMENT - THANK YOU	\$331.56
06/26	06/28	PBUS01	24801976177801067644344	BIG FROG CUSTOM T-SHIRTS 248-782-5501 MI	\$228.00

101-262-885-000

cRewards Bonus Points Information as of 06/30/2026

	Beginning Balance	Points Earned	Points Adjusted	Points Redeemed	Ending Balance
• Rewards	4,009	933	0	0	4,942

OK to pay

Credit Summary

Total Credit Line	\$10,000.00
Available Credit Line	\$7,799.32
Available Cash	\$1,000.00
Amount Over Credit Line	\$0.00
Amount Past Due	\$0.00
Disputed Amount	\$0.00

MINIMUM PAYMENT

\$2,200.68

PAYMENT DUE DATE

07/26/2026

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

Cardholder Account Summary

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
06/01	06/02	PBUS01	24692166152402492178021	AMAZON MKTPL*SF5ZL9853 Amzn.com/bill WA	\$640.20
06/03	06/03	PBUS01	24011346154100025816592	AMAZON RETA* DB80290J3 WWW.AMAZON.CO WA	\$56.09
06/08	06/08	PBUS01	24011346159100033162679	MICROSOFT#G162850630 MICROSOFT.COM WA	\$660.15
06/10	06/11		74692166161401057641914	CREDIT VOUCHER	\$21.99
06/12	06/15		74009776166001210101415	AMAZON MKTPLACE PMTS Amzn.com/bill WA	\$1,191.68
06/19	06/21	PBUS01	24692166170409850777227	PAYMENT - THANK YOU	\$847.85
06/28	06/28	PBUS01	24011346179100029261051	AMAZON MKTPL*2R1D29YVW3 Amzn.com/bill WA	\$18.38
				MICROSOFT#G167383655 MICROSOFT.COM WA	

PC monitors 101-261-751-000

PC equipment 101-261-751-000

monthly office 365 101-261-751-000

101-262-751-001

new PC member tablet device 101-261-751-000

monthly email license 101-261-751-000

**GENOA CHARTER TOWNSHIP BOARD
Regular Meeting
July 6, 2026**

MINUTES

Call to Order

Supervisor Spicher called the regular meeting of the Genoa Charter Township Board to order at 6:30 pm at the Township Hall.

Invocation

Supervisor Spicher led the invocation for the Board and the members of the public.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Roll Call

The following members were present constituting a quorum for the transaction of business: Kevin Spicher, Candie Hovarter, Robin Hunt, Bill Reiber, Rick Soucy, and Jodie Valenti. Absent was Todd Walker.

Also present was Township Manager Kelly VanMarter, Township Attorney Joe Seward and 13 people in the audience.

Call to the Public

The call to the public was opened at 6:32 pm with no response.

Approval of Consent Agenda:

Moved by Soucy, supported by Hovarter, to approve the Consent Agenda as presented. **The motion carried unanimously.**

- 1. Payment of Bills: July 6, 2026**
- 2. Request to approve the June 15, 2026 regular meeting minutes.**

Approval of Regular Agenda:

Moved by Hunt, supported by Soucy, to approve the Regular Agenda as presented. **The motion carried unanimously.**

- 3. Request for approval and adoption of Resolution No. 260706 to recognize and honor Chris Grajek for 19 years of distinguished service to the Genoa Charter Township**

Planning Commission and Zoning Board of Appeals. (Roll Call)

Ms. VanMarter stated Ms. Grajek has served the township for 19 years on the Planning Commission and on the Zoning Board of Appeals. He is currently on the Board of Review.

Mr. Grajek thanked the board.

Supervisor Spicher read the resolution aloud and Ms. VanMarter presented Mr. Grajek with a copy of the resolution.

Moved by Hunt, supported by Soucy, to approve and adopt Resolution 260706 honoring Chris Grajek for Distinguished Service. **The motion carried unanimously with a roll call vote (Hunt – yes; Valenti – yes; Hovarter - yes; Reiber – yes; Soucy – yes; Spicher – yes)**

- 4. Public Hearing on the proposed Pardee Lake Aquatic Weed Control Improvement Special Assessment Roll.**
 - A. Call to the Property Owners**
 - B. Call to the Public**

The call to the property owners was opened at 6:40 pm with no response.

The call to the public was opened at 6:41 pm with no response.

- 5. Request for approval of Resolution #5 – Confirming the Special Assessment Roll for the Pardee Lake Aquatic Weed Control Improvement Special Assessment Project (winter tax 2026). (Roll Call)**

Moved by Soucy, supported by Hunt, to approve Resolution #5 – Confirming the Special Assessment Roll for the Pardee Lake Aquatic Weed Control Improvement Special Assessment Project (winter tax 2026). **The motion carried unanimously with a roll call vote (Valenti – yes; Hovarter - yes; Reiber – yes; Hunt – yes; Soucy – yes; Spicher – yes)**

- 6. Public Hearing on the proposed Lindsey Drive (Herbst Estates) Road Rehabilitation Special Assessment Roll.**
 - A. Call to the Property Owners**
 - B. Call to the Public**

The call to the property owners was opened at 6:43 pm.

Mr. Eric Stephens of 7121 Lindsey Drive is hopeful this will be approved. He questioned when the project would be done.

The call to the property owners was closed at 6:44 pm.

The call to the public was opened at 6:44 pm with no response.

- 7. Request for approval of Resolution #5 – Confirming the Special Assessment Roll for the Lindsey Drive (Herbst Estates) Road Rehabilitation Special Assessment Project winter tax 2026). (Roll Call)**

Moved by Soucy, supported by Valenti, to approve Resolution #5 – Confirming the Special Assessment Roll for the Lindsey Drive (Herbst Estates) Road Rehabilitation Special Assessment Project (winter tax 2026). **The motion carried unanimously with a roll call vote (Hovarter – yes; Reiber – yes; Hunt – yes; Valenti – yes; Soucy – yes; Spicher – yes)**

8. Discussion of upcoming August 5, 2026 Town Hall regarding transportation issues in Genoa Charter Township.

Supervisor Spicher stated the town hall will be on August 5, 2026 at 6:30 pm at the Township Hall to allow residents to provide input on transportation related issues. This was prompted by answers in the township survey. He will be inviting representatives from Livingston Essential Transportation Service (L.E.T.S.) and the Livingston County Road Commission.

9. Closed session to consider a confidential written legal opinion exempt from discussion or disclosure by state or federal statute pursuant to MCL 15.268(1)(h).

A. Consider motion to enter into closed session to consider a confidential written legal opinion exempt from discussion or disclosure by state or federal statute pursuant to MCL 15.268(1)(h). (Roll Call)

B. Consider motion to conclude the closed session and return to open session. (Roll Call)

Moved by Hunt, supported by Hovarter, to enter into a closed session to consider a confidential written legal opinion exempt from discussion or disclosure by state or federal statute pursuant to MCL 15.268(1)(h). **The motion carried unanimously with a roll call vote (Reiber – yes; Hunt – yes; Valenti – yes; Hovarter – yes; Soucy – yes; Spicher – yes)**

The board entered into the closed session at 6:55 pm.

Moved by Hunt, supported by Soucy, to conclude the closed session and return to open session. **The motion carried unanimously with a roll call vote (Hunt – yes; Valenti – yes; Hovarter – yes; Reiber – yes; Soucy – yes; Spicher – yes)**

The closed session ended at 8:43 pm.

Board Comments:

Ms. Hunt stated tax bills were sent to the post office on June 30.

Ms. VanMarter stated Adam VanTassel has been phenomenal working on the issues the township has been having with the well. He worked on the 4th of July holiday and has been here when the building was closed and the rest of the staff were not.

Adjournment

Moved by Reiber, supported by Hunt, to adjourn the meeting at 8:47 pm. **The motion carried unanimously.**

Respectfully Submitted,

Patty Thomas
Recording Secretary

Approved: Rick Soucy, Clerk
Genoa Charter Township

Kevin Spicher, Supervisor
Genoa Charter Township



MEMORANDUM

2911 Dorr Road
Brighton, MI 48116
810.227.5225
810.227.3420 fax
genoa.org

TO: Honorable Board of Trustees

FROM: Kelly VanMarter, Manager

DATE: July 15, 2026

RE: Grand Beach No. 3 and Herbst Estates Road Rehabilitation Project Agreement

Please find attached the Project Agreements from the Livingston County Road Commission for the Grand Beach No. 3 and Herbst Estates Road Rehabilitation Projects. This item has been placed on the consent agenda since the special assessment district to fund these projects were recently approved by the Board.

SUPERVISOR

Kevin Spicher

CLERK

Rick Soucy

TREASURER

Robin L. Hunt

TRUSTEES

Jodie Valenti

Bill Reiber

Candie Hovarter

Todd Walker

MANAGER

Kelly VanMarter

P R O J E C T A G R E E M E N T
J O B N U M B E R: 489.05.5235BW

This Agreement made and entered into this _____ day of _____, 2026 by and between the TOWNSHIP of GENOA Livingston County, Michigan, hereinafter referred to as "TOWNSHIP" and the BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF LIVINGSTON, hereinafter referred to as "ROAD COMMISSION."

W I T N E S S E T H

The Township has selected the following road to be improved as described below:

**RINK DRIVE, SIMON DRIVE AND MAHINSKE DRIVE
APPROXIMATELY 0.52 MILES
CRUSH & SHAPE, 4" HMA OVERLAY ALONG WITH
SUBGRADE UNDERCUTTING, BASE IMPROVEMENTS AND
DRIVEWAY REPAIR, AS NECESSARY
ALTOGETHER WITH THE NECESSARY RELATED WORK**

The parties agree as follows:

1. The Engineer's Opinion of Probable Cost is \$240,000. The Township shall pay the Road Commission 100% of the cost of the project not to exceed \$240,000.
 - A. The balance shall be paid promptly as invoiced.
 - B. The Road Commission shall furnish the Township with a final breakdown of its actual expenses upon completion of the project.
 - C. The Township will not withhold payments because of any set-off, counterclaim, or any other claim which it may have against the Road Commission arising out of this or any other matter. If there is a dispute over the balance due upon completion, the Township will pay the amount claimed by the Road Commission, and such payment shall not be a waiver by the Township of any claims it may have arising from this contract and the completion of the project.
2. All work shall be performed in a good workmanlike manner and in accordance with plans and specifications adopted by the Road Commission.
3. The work will be completed within the current contract year, unless the parties otherwise so agree.
4. In the event the project cannot be completed due to circumstances beyond the control of the Road Commission, and through no fault of the Road Commission, the contract price for later completion will be subject to renegotiation.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the date and year first above written.

TOWNSHIP OF GENOA

BY: _____
KEVIN SPICHER, SUPERVISOR

RICK SOUCY, CLERK

**BOARD OF COUNTY ROAD COMMISSIONERS
OF THE COUNTY OF LIVINGSTON**

BY: _____
STEVEN J. WASYLK, MANAGING DIRECTOR

SARAH NEWTON, DIRECTOR OF FINANCE

P R O J E C T A G R E E M E N T
J O B N U M B E R: 489.05.5234BW

This Agreement made and entered into this _____ day of _____, 2026 by and between the TOWNSHIP of GENOA Livingston County, Michigan, hereinafter referred to as "TOWNSHIP" and the BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF LIVINGSTON, hereinafter referred to as "ROAD COMMISSION."

W I T N E S S E T H

The Township has selected the following road to be improved as described below:

**LINDSEY DRIVE
APPROXIMATELY 0.12 MILES
CRUSH & SHAPE, 4" HMA OVERLAY ALONG WITH
SUBGRADE UNDERCUTTING, BASE IMPROVEMENTS AND
DRIVEWAY REPAIR, AS NECESSARY
ALTOGETHER WITH THE NECESSARY RELATED WORK**

The parties agree as follows:

1. The Engineer's Opinion of Probable Cost is \$60,000. The Township shall pay the Road Commission 100% of the cost of the project not to exceed \$60,000.
 - A. The balance shall be paid promptly as invoiced.
 - B. The Road Commission shall furnish the Township with a final breakdown of its actual expenses upon completion of the project.
 - C. The Township will not withhold payments because of any set-off, counterclaim, or any other claim which it may have against the Road Commission arising out of this or any other matter. If there is a dispute over the balance due upon completion, the Township will pay the amount claimed by the Road Commission, and such payment shall not be a waiver by the Township of any claims it may have arising from this contract and the completion of the project.
2. All work shall be performed in a good workmanlike manner and in accordance with plans and specifications adopted by the Road Commission.
3. The work will be completed within the current contract year, unless the parties otherwise so agree.
4. In the event the project cannot be completed due to circumstances beyond the control of the Road Commission, and through no fault of the Road Commission, the contract price for later completion will be subject to renegotiation.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the date and year first above written.

TOWNSHIP OF GENOA

BY: _____
KEVIN SPICHER, SUPERVISOR

RICK SOUCY, CLERK

**BOARD OF COUNTY ROAD COMMISSIONERS
OF THE COUNTY OF LIVINGSTON**

BY: _____
STEVEN J. WASYLK, MANAGING DIRECTOR

SARAH NEWTON, DIRECTOR OF FINANCE



2911 Dorr Road
Brighton, MI 48116
810.227.5225
810.227.3420 fax
genoa.org

SUPERVISOR

Kevin Spicher

CLERK

Rick Soucy

TREASURER

Robin L. Hunt

TRUSTEES

Jodie Valenti

Bill Reiber

Candice Hovarter

Todd Walker

MANAGER

Kelly VanMarter

MEMORANDUM

TO: Honorable Board of Trustees
FROM: Amy Ruthig, Planning Director
DATE: July 7, 2026
RE: VETLIFE Assembly Ordinance submittal
Vetfest

Please find attached a request from the VETLIFE to conduct an outdoor assembly not to exceed 2,500 attendees on August 8, 2026 from 12:00pm to 3:00pm for the "Vetfest" to be located at 3750 Cleary Drive, Howell. The submittal was required per the Genoa Charter Township Assembly Ordinance.

I have reviewed the information that was submitted under the Assembly Ordinance including Section 10, Requirements for Issuance of License, and we offer the following for your consideration:

Section 5. Site Plan.

The Board may allow the plans submitted as sufficient to meet this requirement as long as the Brighton Area Fire Department and Livingston County Sheriff's Department find the plan sufficient also.

Section 6. Request for Recommendations.

The applicant must assume the responsibility of obtaining the recommendations from the local offices as required.

Section 10. Requirements for Issuance of License.

a) Security Personnel. The applicant shall submit a detailed plan for security personnel to ensure that the plan is accordance with this section and acceptable by the Livingston County Sheriff Department.

b) Water Facilities.

Applicant shall ensure that the existing facility is in compliance with and obtain all necessary approvals from the Livingston County Health Department requirements.

c) Restroom Facilities.

According to Livingston County Environmental Health Department a permit will be required for the assembly. A copy of the permit from Livingston County Environmental Health shall be submitted to the Township.

d) Food Services.

Applicant shall ensure that the food trucks receive Livingston County Health Department and Brighton Area Fire Department approval 7-10 days prior to the event as required by the Brighton Area Fire Department. Staff was informed that the Brighton Area Fire Department will not do inspections the day of the event which differs from what was stated in the submittal. Applicant shall provide acknowledgment that a liquor license is not required for the giving away of alcohol.

e) Medical Facilities.

The applicant shall supply the appropriate number of emergency medical trained personal as recommended by the Livingston County EMS and the Brighton Area Fire Department.

j) Access and Traffic Control.

Applicant shall follow any Livingston County Sheriff's Department recommendations and shall indicate on the plan a 25-foot ingress and egress safety lane, designated and marked as such, for the exclusive use of emergency, police, and fire vehicles.

k) Parking.

Per Applicant, there is 476 existing parking spaces available on site. The required parking for the event is 833. The existing parking on site does meet the requirement for the maximum number of attendees however applicant has stated that parking with shuttle services will be available from the ice arena located across Grand Oaks Drive and potential Wal-Mart. Prior to license issuance, applicant shall submit a detailed on the number spaces available at each site and authorization from the ice arena and Wal-Mart.

m) Illumination.

A photometric plan is not required due to the event taking place during the day.

n) Insurance.

The certificate of insurance is attached.

o) Bonding.

Applicant must submit a bond meeting all of the criteria for this section at least 2 weeks prior to the event in the amount of \$100,000.

p) Fire Protection. Applicant must receive approval from the Brighton Area Fire Department.

q) Sound Producing and Amplifying Equipment.

Applicant shall provide a list of all sound producing and amplification equipment in accordance with this section. Applicant must stay in conformance with the noise ordinance.

r) Fencing.

If necessary the applicant shall ensure that appropriate sizing and spacing for ingress and egress and the existing fencing meets the requirements of this section.

s) Communications.

This requirement is met due to modern technology.

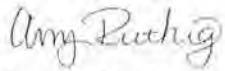
Other Considerations:

Staff recommends that approval of this event be contingent upon the applicant providing all required information as stated above prior to event. Staff may reserve the right to send final approval of the license back to the Township Board for review and final approval.

Applicant shall be aware that the Board can revoke a license whenever the licensee, neglects or refuses to fully comply with any and all provisions and regulations or requirements set forth herein or with any and all provisions, ordinances, regulations, statutes, or other laws incorporated herein by reference. If the required agreements, approvals and any information required to the event are not received in time then the license can be revoked.

If you should have any questions, please feel free to contact me.

Best Regards,

A handwritten signature in cursive script, appearing to read "Amy Ruthig".

Amy Ruthig, Planning Director

4.a

VETLIFE

Authorization to Apply for Assembly Permit in Genoa Township VET FEST 2026

The Board of Directors of VETLIFE make an application to Genoa Township for an Assembly Permit to hold VET FEST at Cleary University on Saturday, August 8th, 2026.

Location Name: Cleary University Howell, MI

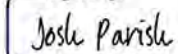
Location Address: 3750 Cleary Drive, Howell, MI 48843 County of Livingston

Type of Event: Vet Fest is a free event for all active duty, retired, or military veteran families. Veterans can enjoy a day of camaraderie while learning about a wide variety of veteran-specific resources. This event is family-oriented, and veteran's family members can enjoy food, bounce houses, live music, backpack and school supply giveaways, celebrity appearances, and more. All veterans in attendance are also eligible to win a wide variety of valuable prizes

"No individuals or entities hold a financial interest in the event beyond standard nonprofit operational activities."

Signed,

Signed by:



Joshua Parish

PO BOX 803 Howell, MI 48844

Signed by:



Cortnie Parish

PO BOX 803 Howell, MI 48844

Genoa Township
2911 Dorr Road
Brighton, MI 48116

June 10th, 2026

RE: Request for Assembly Ordinance
Cleary University Howell, MI
3750 Cleary Dr. Howell, MI 48844
August 8th 2026, from 12 pm-3 pm

Cortnie Parish, Co-Founder and CMO of VETLIFE
Katie Skidmore, Event Coordinator
VETLIFE
PO BOX 803 Howell, MI 48843

FEE \$100- Please make a check out to Genoa Charter Township - Cortnie will follow up here

VETLIFE, with the permission of Cleary University, would request that we be granted an Assembly Ordinance for and Event at Cleary University called VET FEST to be held on August 8th, 2026. The event hours will be from 12 pm to 3 pm on that date. VETLIFE was founded in 2018, and this is our 9th year hosting VET FEST. Vet Fest is a free event for all active duty, retired, or military veteran families. Veterans can enjoy a day of camaraderie while learning about a wide variety of veteran-specific resources. This event is family-oriented, and veteran's family members can enjoy food, bounce houses, live music, backpack and school supply giveaways, celebrity appearances, and more. All veterans in attendance are also eligible to win a wide variety of valuable prizes. In the past, we have averaged 2000 people at our event. This is a FREE event for our local veterans and their families. They come and go throughout the 3 hours.

1. Section 4

- a. Cortnie Parish, Co-Founder and CMO of VETLIFE
Katie Skidmore, Event Coordinator of VETLIFE
PO BOX 803 Howell, MI 48844

ARTICLES OF INCORPORATION ATTACHED

4. Continued

- b. This event will be a three-hour festival with the Billy Gunter Band performing from 12-3 pm. We have also requested to have Roary, the Detroit Lions mascot, present. We will have a few celebrities in attendance for autographs (TBD), Kid Zone with bounce houses, an Old Car show on site, Food Trucks, Exhibitors to provide education/resource to our veterans, Disney Characters, Home Depot Crafts, Photo Booth, FIRE TRUCK on site (Please advise)
- c. Cleary University 3750 Cleary Dr. Howell, MI 48844- CONTRACT ATTACHED- signed by all parties
- d. August 8th, 2026, from 12 pm -3 pm
- e. Our festival has grown over the years. We estimate 2000 will be in attendance. We use ZEFFY software to register our veterans and to account for attendance. We have two entrances with a registration area, and they will check in when they get there.

f. Detailed Plans

1. Police/Fire

6/10 I met with Art Slavik- Brighton Fire Department, Lt. Mike Young from the Sheriff's department, George Horn - Grounds from Cleary, Josh Parish- CEO VETLIFE, Matt Leach - VETLIFE representative, and myself.

Art- Brighton Fire:

- We will shut down the right lane of traffic/ We will not allow any traffic to flow along Cleary Dr. from the stadium to the Commons Building.
- Emergency evacuation plans are posted in each building.
- Bounce House Generator to be placed by the tree line 20 ft away with exhaust facing trees
- Food trucks to start at the RED statute and line up as close to the curb as possible going towards Grand Oaks Drive
- One Required Dedicated EMS on Site- Katie will talk to AMY
- Katie to call Art when setting up Large tent and bounce houses so he can come inspect those
- Two Required fire hydrants with STAGE
- Art will follow up closer to event to see if we can have a fire truck on site

Lt. Matt Young- Sheriff's Department

- To have a Deputy at each entrance helping with traffic flow/ along with the volunteer trained ROTC

- We can use signs to outline the alcohol barrier- we do not need to rope off
- We can use Orange/White Barrels to show road closure
- We DO NOT need an alcohol license- we are giving it away, and each adult participant will get two drink coupons

George Horn is the on-site contact 248-910-0766

2. Food and water supply and facilities,

We will have 6 food trucks on site. I have attached their insurance policies (still waiting on a few- will send over as soon as I get them)

We will have donated water, which will be distributed throughout the venue for people to have.

As they enter and check-in, every guest will get a token, and they will use that to pick a food truck. Every truck has a very limited menu that also includes a drink.

We are using the concession stand at the stadium. All over +21 adults will each receive 2 drink tickets for a beverage of their choice.

ID will be checked at registration as necessary for the alcohol drink tickets

3. Health and sanitation facilities,

There are 2 mens & 2 Womens bathrooms in the Commons area. Additionally, there are 4 stalls (2) handicap for men in the concessions area. And 12 stalls (3) handicap for women in concessions area. We are adding 5 regular and 1 handicap to the high traffic areas in Kid Zone and Outdoor Exhibitor Area.

4. Medical and service, including emergency vehicles and equipment

We will have EMT, FIRE Truck, Police on Site- **Confirm how many**

5. Vehicle access and parking facilities

There are 10 parking lots available for use with 476 parking spots.. We will put overflow across the street at ICE ARENA and they will be shuttled over. Katie is talking to LETS for shuttle services.

Katie is also meeting with Dave at Walmart to discuss a section to be blocked off. Walmart backs up to the university. We will have two entrances and volunteers stationed to help with the parking.

6. Camping and trailer facilities
No one is staying the night

7. Illumination
Our event is during the day 12-3pm and does not need lighting.

8. Noise Control and Abatement
We are working with Gordon Letourneau for our sound system.
He is bringing all necessary equipment, minus the generator to provide the sound for the Billy Gunther Band.
DTE is providing a Generator for setup It will be delivered on 8/7 for Gordon.
We will have a certified Electrician on site- bv

9. Solid waste disposal and cleanup
We will be bringing trash bags- The university has 10 receptacles to be dispersed around the venue. We will have volunteers signed up to help empty the trash and dispose of it in the Cleary Dumpsters located by the commons building.

10. Insurance and Bonding Arrangements-
Insurance is printed and attached
I talked to TERRI he is updating Bond 5/5



Photographed: Army National Guard soldiers stand in front of a Humvee at VETLIFE's Vet Fest in Fowlerville, Michigan.

STAND WITH OUR MILITARY HEROES

2026 SPONSORSHIPS NOW OPEN

PARTNER WITH VETLIFE to transform the lives of veterans nationwide and strengthen your brand while making a lasting difference.

WHY PARTNER WITH VETLIFE?



National Visibility

Exposure across 50 states through radio, podcasts, social media, the Battle Buddy app, and premier veteran events



Proven Reach

100,000+ veterans already engaged, with projections of 200,000+ by 2026



High Value ROI

Every \$1,000 invested expands support for veterans and strengthens resilience



Employee Engagement & Networking

Empower your team through veteran focused events while building strategic connections with corporate partners and veteran leaders



Life-Saving Impact

Prevention model reduces suicide risk by up to 50%



Corporate Responsibility

Highlight your commitment to giving back



Values Alignment

Align your company with the values of service, integrity, and leadership embraced by the veteran community



Tax Deductible

Fully deductible as a 501(c)3 sponsorship

MAKE AN IMPACT THAT MATTERS



(Photo Above) Veterans residing in supportive housing gather to receive complimentary food and essential items from VETLIFE. (Right Photo) A veteran and his service dog accepting a prize from VETLIFE's co-founder at a VETLIFE event.



Building a Stronger Veteran Community - Together, Nationwide

BENEFITS

Logo placement at select veteran events

Onsite branding at Vet Fest (including standard booth space)

Recognition in newsletters, social media, and/or press releases

Weekly 30-second commercial on *From Glory Days - Veterans Edition* (13 weeks for Sergeant, 26 weeks for Colonels, and 52 weeks for General Packages)

Company listing in Battle Buddy app with direct link (For those that provide services to veterans)

Featured sponsor listing on website

Onsite branding at Vet Fest and/or flagship events (including premium booth space and signage in high traffic areas)

Live guest feature on 102.9 W4 Country

Speaking opportunity and stage recognition at major VETLIFE event

SERGEANT
\$10,000

COLONEL
\$25,000

GENERAL
\$50,000



Looking for
something
different?

Let's build a
sponsorship
package that
aligns with
your vision.



www.vetlifetoday.org
EIN: 84-2917759

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MAKE AN IMPACT WITH VETLIFE

Explore sponsorship opportunities, receive additional pricing, and discover how your company can create a meaningful impact while connecting with a loyal, engaged veteran community.

LET'S MAKE THIS HAPPEN! CONTACT ME TODAY TO GET STARTED.

MATT LEACH, PARTNERSHIP COORDINATOR
EMAIL: MLEACH@VETLIFETODAY.ORG

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **SEP 17 2019**

VETLIFE
C/O CORTNIE C PARISH
3715 AMBER OAKS DRIVE
HOWELL, MI 48855-0000

Employer Identification Number:
84-2917759
DLN:
26053648003349
Contact Person: CUSTOMER SERVICE ID# 31954
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
509(a)(2)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
December 05, 2018
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Letter 947

MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
FILING ENDORSEMENT

This is to Certify that the ARTICLES OF INCORPORATION

for

VETLIFE

ID Number: 802261727

received by electronic transmission on December 04, 2018 ***, is hereby endorsed.***

Filed on December 05, 2018, ***by the Administrator.***

The document is effective on the date filed, unless a subsequent effective date within 90 days after received date is stated in the document.



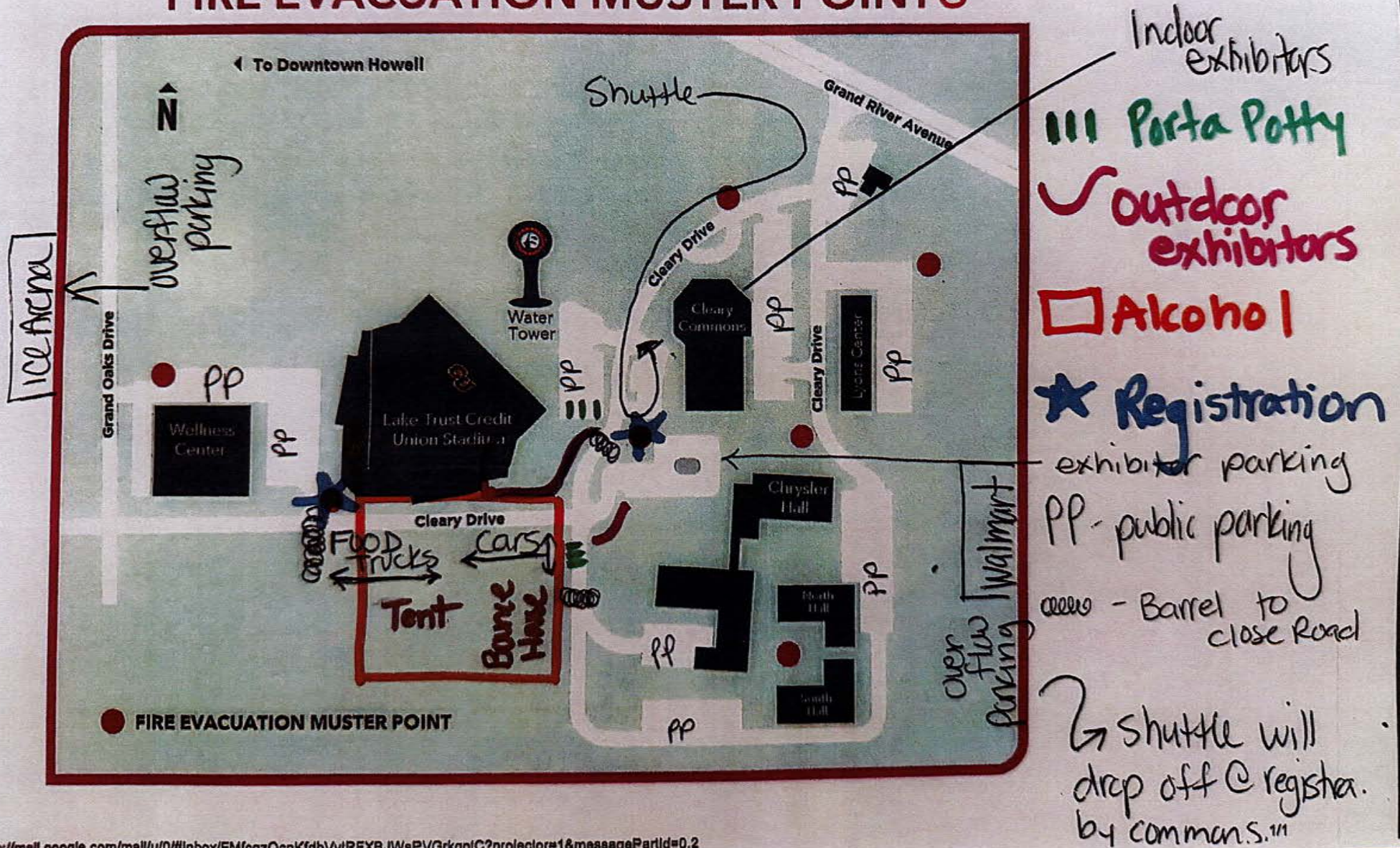
In testimony whereof, I have hereunto set my hand and affixed the Seal of the Department, in the City of Lansing, this 5th day of December, 2018.

Julia Dale, Director
Corporations, Securities & Commercial Licensing Bureau

6-16-26 KS

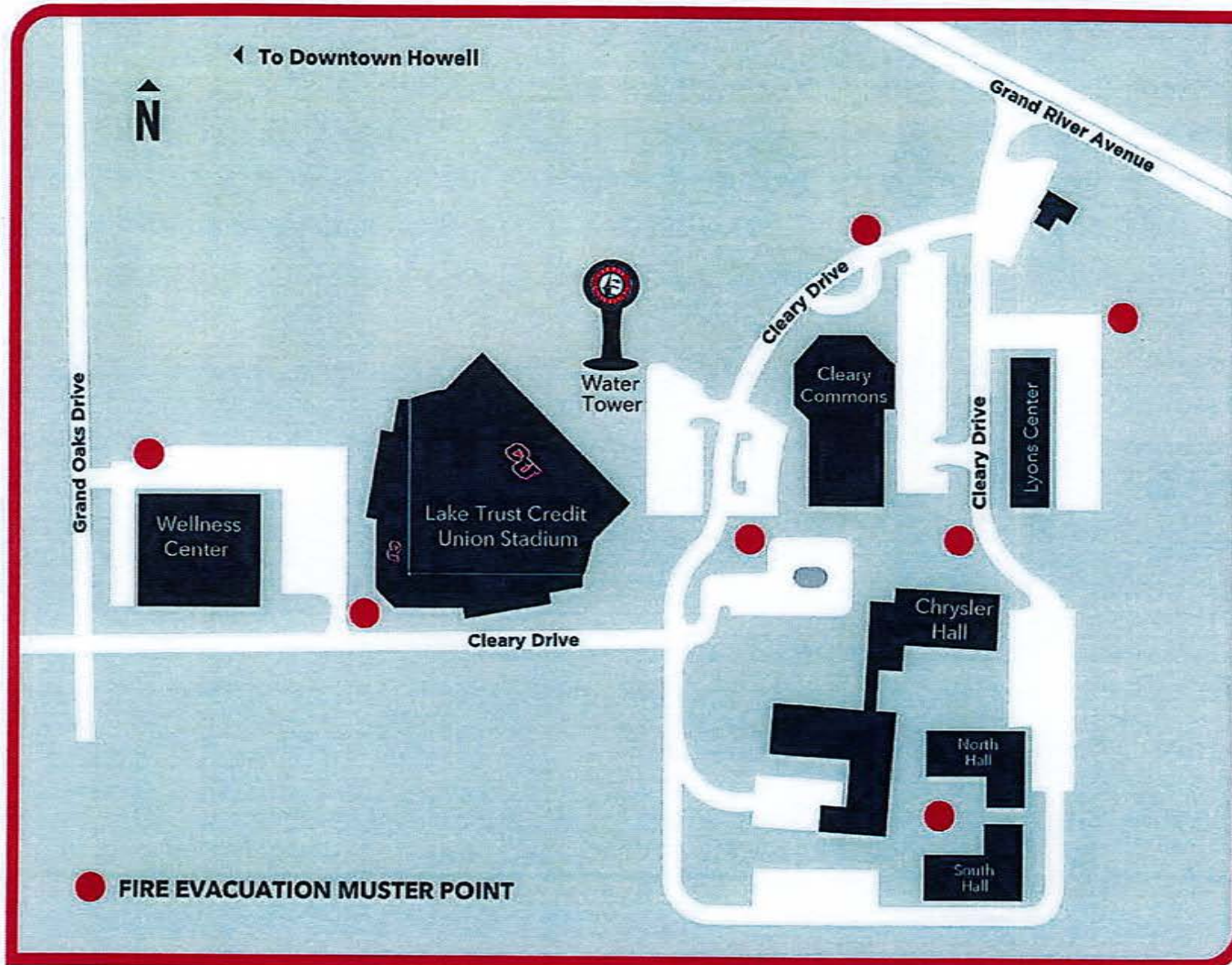
CLEARY UNIVERSITY CAMPUS MAP

FIRE EVACUATION MUSTER POINTS



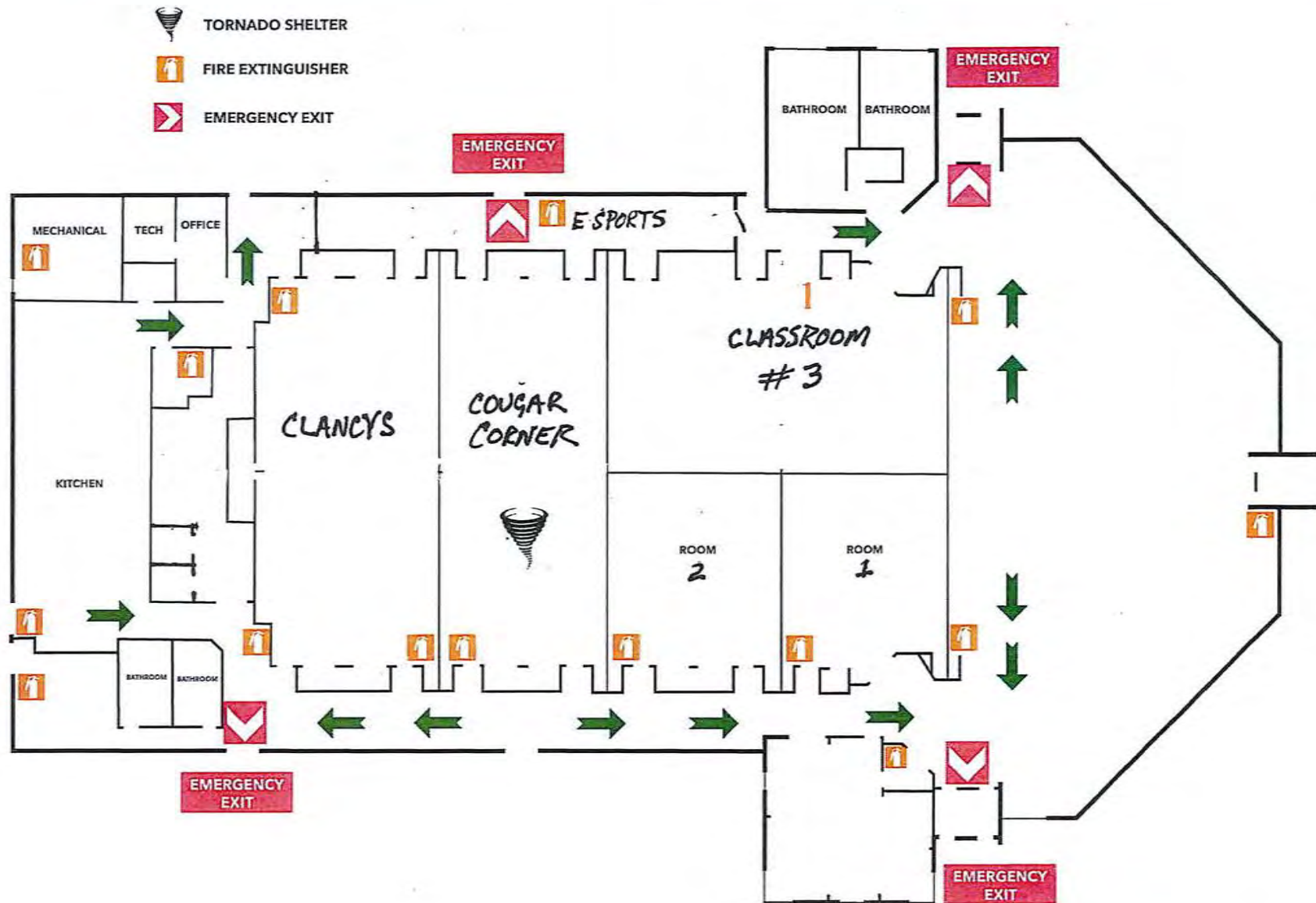
CLEARY UNIVERSITY CAMPUS MAP

FIRE EVACUATION MUSTER POINTS



EMERGENCY EVACUATION PLAN

CLEARY COMMONS

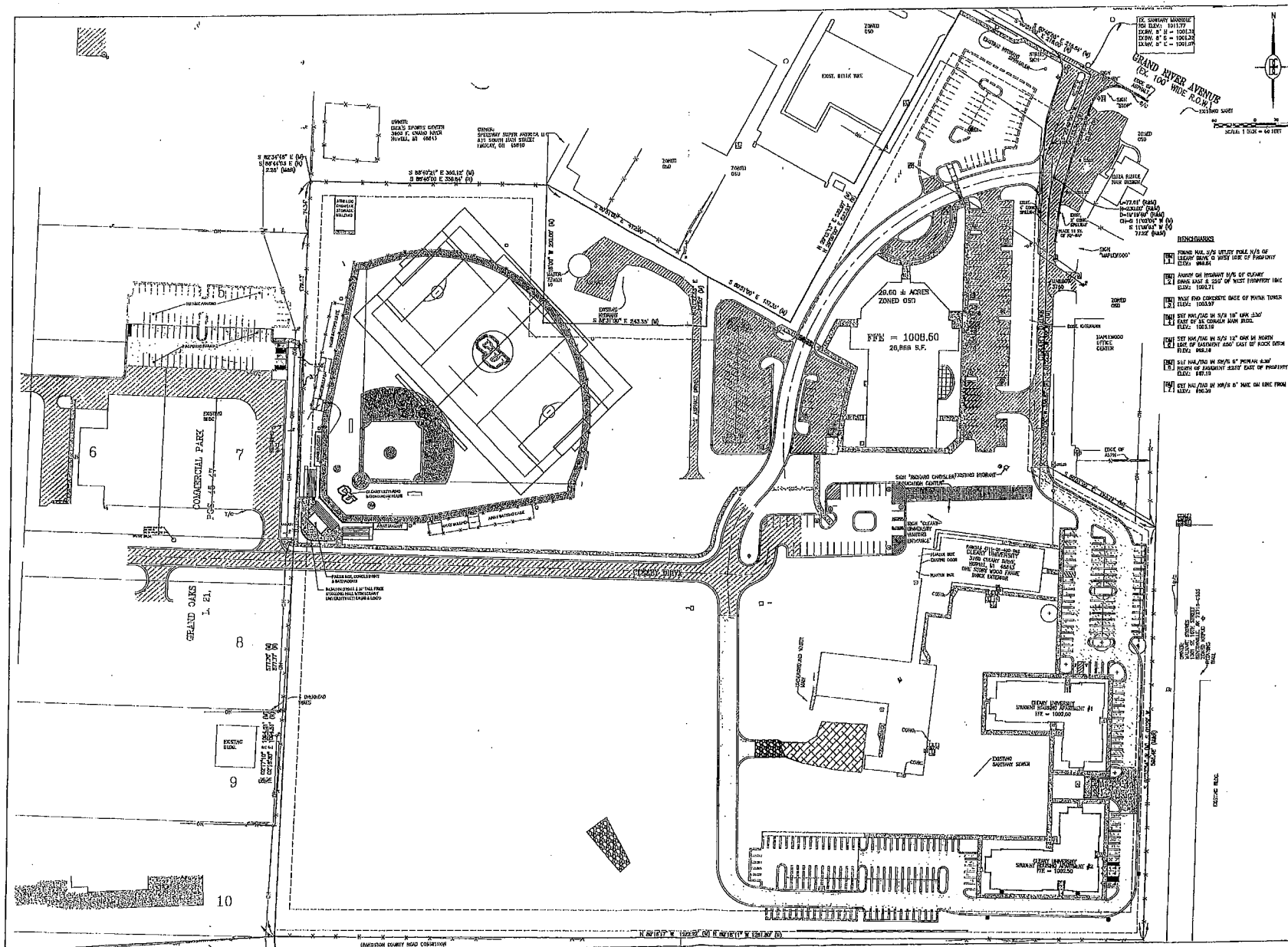


3/14/23, 1:43 PM

CLEARY CAMPUS

IMG-7106.jpg





DEBOSS Engineering
 3221 E GRAND RIVER AVE
 HOWELL, MI 48843
 810.246.6755 FAX 517.546.1670

OVERALL SITE PLAN

DESIGNED BY: ST
CHECKED BY: ST
SCALE: 1" = 60'
JOB NO.: 17-344
DATE: 8/30/17
SHEET NO.: 3

LEGEND

SYMBOL	DESCRIPTION
[Symbol]	EXISTING BUILDING
[Symbol]	PROPOSED BUILDING
[Symbol]	EXISTING DRIVEWAY
[Symbol]	PROPOSED DRIVEWAY
[Symbol]	EXISTING PARKING
[Symbol]	PROPOSED PARKING
[Symbol]	EXISTING LANDSCAPE
[Symbol]	PROPOSED LANDSCAPE



MEMORANDUM OF UNDERSTANDING

Campus Rental & Event Services Agreement

THIS MEMORANDUM OF UNDERSTANDING (the "Agreement") is made and entered into this 10th of April 2026, by and between **Cleary University**, located at 3750 Cleary Drive, Howell, MI 48843 ("University"), and **VETLIFE**, organizers of **VetFest** ("Organizer").

ARTICLE I: EVENT SCOPE & TERM

1.1 Event Description: The University hereby grants the Organizer the right to use the Campus for the "VetFest" event, a full-day outdoor campus-wide event.

1.2 Event Date: The primary event shall take place on **August 8, 2026**.

1.3 Terms of Access:

- **Move-in/Setup:** August 7, 2026 (Full day).
- **Event Hours:** August 8, 2026 (Full day).
- **Move-out/Teardown:** To be completed no later than the morning of August 9, 2026.

ARTICLE II: FACILITY USAGE

2.1 Authorized Areas: The Organizer shall have access to Cleary University facilities, subject to prohibited buildings in Article IV, including as follows:

- **Lake Trust Stadium** (including field access for stage construction).
- **The Commons** (subject to the restrictions in Article IV).
- **Parking Facilities:** All designated campus parking lots.

2.2 Standard of Use: The scope of usage shall be consistent with the University's past on-campus commencement events.

ARTICLE III: FINANCIAL TERMS

3.1 Rental Fee: The Organizer agrees to pay the University a flat rental fee of **\$3,000.00**.

3.2 Payment Schedule: 50% deposit due upon signing, balance due 14 days prior to event.

ARTICLE IV: ALCOHOL & COMPLIANCE

4.1 Restricted Areas: Lyons Administrative Building, Student Housing Complex, Chrysler Academic Building are expressly prohibited. Alcohol consumption and service are strictly limited to **Lake Trust Stadium**. Alcohol is expressly prohibited on the field, within **The Commons** or any other University buildings.

4.2 Field Use Restrictions: The renter agrees to always protect the integrity of Lake Trust Stadium's synthetic turf field. The following activities and items are strictly prohibited on the turf: vehicles of any kind (including cars, trucks, golf carts, and equipment not specifically approved in writing), open flames, fireworks, grilling equipment, stakes or ground-penetrating objects, tents or structures not designed for turf use, glass containers, confetti, glitter, gum, tobacco products, and any food or beverage items that may stain or damage the surface. Only appropriate footwear is permitted; metal cleats and high-heeled shoes are strictly prohibited. The renter is responsible for ensuring all vendors, staff, and attendees comply with these restrictions and will be held financially responsible for any damage resulting from prohibited use.

4.2 (a) Field Condition Documentation:

Prior to event setup, the University and Organizer shall conduct a joint inspection of the synthetic turf field and document its condition.

Post-event, any claimed damages must be reasonably demonstrated to have occurred during the Organizer's use of the premises.

The Organizer shall not be responsible for pre-existing damage or normal wear and tear.

4.3 Procurement & Licensing: The Organizer is solely responsible for independent alcohol procurement. Alcohol may be distributed **free of charge only**. The Organizer must secure a temporary liquor license independently if any sales are to occur.

4.4 Enforcement: The Organizer shall post prominent signage stating *"No alcohol beyond this point"* at stadium perimeters and is responsible for the strict enforcement of all local and state liquor laws.

4.5 Alcohol Liability:

The Organizer shall ensure compliance with all applicable laws; however, the University acknowledges that enforcement of individual attendee conduct cannot be fully guaranteed. Both parties agree to cooperate in good faith to maintain a safe environment.

ARTICLE V: RESPONSIBILITIES & OPERATIONAL COVENANTS

5.1 Operations: The Organizer assumes full responsibility for all event logistics, including staffing, setup, and teardown. University staff presence will be minimal and limited to facility oversight.

5.2 Waste Management: The Organizer shall provide all necessary refuse bags and is responsible for transporting all event-related waste to the designated University dumpsters.

5.3 Restoration: The Organizer shall return all utilized spaces to their original condition. Any costs incurred by the University to repair damage to grounds or facilities shall be billed to the Organizer.

5.4 Security & Safety: The Organizer shall fund and coordinate all necessary security personnel and establish comprehensive emergency protocols, to be reviewed by the University prior to the event.

5.5 Vendor Requirements: All third-party vendors, contractors, and partners engaged by the Organizer must maintain appropriate general liability insurance and agree to comply with all University rules and restrictions outlined in this Agreement.

Each vendor shall indemnify and hold harmless the Organizer for any claims, damages, or liabilities arising from their actions, negligence, or failure to comply with event restrictions.

5.6 Limitation of Damages:

Organizer responsibility for damages shall be limited to those directly caused by Organizer negligence or failure to comply with agreed-upon restrictions.

In no event shall Organizer be responsible for indirect, incidental, or consequential damages.

ARTICLE VI: INDEMNIFICATION & INSURANCE

6.1 Indemnification: The Organizer agrees to indemnify, defend, and hold harmless Cleary University and its trustees, officers, and employees from any and all claims, damages, or liabilities arising out of the Organizer's use of the premises.

6.2 Insurance: The Organizer shall maintain general liability insurance and provide a Certificate of Insurance (COI) naming **Cleary University as an Additional Insured** at least thirty (30) days prior to the event.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first

written above.

CLEARY UNIVERSITY

Signed by:
By: Jeremy Walker
6ABA9F4A9CAA428...
Name: Jeremy L Walker

Title: Chief Operating Officer

VETLIFE (VETFEST)

Signed by:
By: Josh Parish
E665052956504EC...
Name: Josh Parish

Title: CEO

Certificate Of Completion

Envelope Id: 4931DD9D-8DE5-864B-808F-4DADD9F7DCFA
 Subject: Complete with Docusign: VETFEST Cleary Contract 2026.docx
 Source Envelope:
 Document Pages: 5
 Certificate Pages: 2
 AutoNav: Enabled
 EnvelopeId Stamping: Enabled
 Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Status: Completed

Envelope Originator:
 josh
 josh@vetlifetoday.org
 IP Address: 2600:1702:1de0:

Record Tracking

Status: Original
 5/8/2026 5:28:34 AM

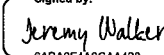
Holder: josh
 josh@vetlifetoday.org

Location: DocuSign

Signer Events

Jeremy Walker
 Jewalker@clearly.edu
 Security Level: Email, Account Authentication
 (None)

Signature

Signed by:

 8ABA9F4A9CAA428...

Signature Adoption: Pre-selected Style
 Using IP Address:
 2600:6c48:647f:8507:4008:8385:ea12:c3fa

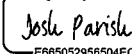
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 Resent: 5/13/2026 7:07:04 AM
 Resent: 5/21/2026 8:22:09 AM
 Viewed: 5/21/2026 8:26:40 AM
 Signed: 5/21/2026 8:27:10 AM

Electronic Record and Signature Disclosure:

Not Offered via Docusign

Josh Parish
 josh@vetlifetoday.org
 CEO
 VETLIFE
 Security Level: Email, Account Authentication
 (None)

Signed by:

 E665052956504EC...

Signature Adoption: Pre-selected Style
 Using IP Address: 107.122.241.97
 Signed using mobile

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 Signed: 5/8/2026 5:32:37 AM

Electronic Record and Signature Disclosure:

Not Offered via Docusign

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

Witness Events

Signature

Timestamp

Notary Events

Signature

Timestamp

Envelope Summary Events

Status

Timestamps

Envelope Sent
 Certified Delivered
 Signing Complete

Hashed/Encrypted
 Security Checked
 Security Checked

5/8/2026 5:31:08 AM
 5/8/2026 5:32:29 AM
 5/8/2026 5:32:37 AM

Envelope Summary Events

Completed

Status

Security Checked

Timestamps

5/21/2026 8:27:10 AM

Payment Events

Status

Timestamps

CONTRACT JOHN'S SANITATION

59075 OASIS CENTER DRIVE., SOUTH LYON, MI 48178

PHONE: 248-437-0841, FAX: 248-437-0130

EMAIL ADDRESS: johnsanitation1@yahoo.com WEBSITE ADDRESS: www.johnssanitation.com

Vet Life
PO Box 803
[Howell, MI 48843](#)
[C/O Katie Skidmore](#)
[810-922-2926](#)
ktlynnevents@gmail.com

DATE: 05/12/26

EVENT: August 8th 2026

DELIVER: August 6th 2026

Pick UP: August 10th 2026

QUANTITY	DESCRIPTION	UNIT	TOTAL
5	Standard Toilet with hand sanitizers	105.00	\$525.00
1	Handicap Toilet	235.00	\$235.00
1	Vets Discount	-75.00	-\$75.00
Deliver: Cleary University 3750 Cleary DR. Howell, MI 48843 Our Prices include, delivery-set up chemicals,paper products and pick up. (Prices may change if quantity changes)			
TOTAL:			\$685.00

Lessee rents from John's the Units above. Term commences on delivery of Units and expires upon receipt of payment in full for full rental amount, all additional charges and timely return of Units in good condition, free from damage, ordinary wear and tear excepted. Rental is at rate stated above and is due before delivery. Any Unit kept beyond Return Date billed at \$8.50 per day. Any cancellations will be charge a cancelation fee. Lessee is charged highest lawful rate of interest applicable as of Due Date for late and/or partial payments, and a fee of \$40.00 for all returned checks. Lessee shall use Units only for their intended purpose and shall in no way use them, or permit them to be used, for any unlawful purpose or in any manner inconsistent with their intended purpose. Lessee responsible for loss or damage to Units beyond ordinary wear and tear whatever the cause and bears full replacement cost if, in John's sole opinion, Units cannot be repaired. JOHNS DISCLAIMS ANY AND ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE. The Units are, and at all times remain, the property of John's. Lessee may not move or transfer Units from original Event site. Lessee shall provide, at John's request, proof of insurance for full Unit replacement cost and shall indemnify and hold harmless John's from and against any and all claims, actions, proceedings, costs, damages and liabilities whatsoever arising out of use of the Units, same extends to Lessee's employees, invitees, guests, agents, successors and assigns. In event of default John's may terminate Lease and/ or to pursue any other available remedy at law or in equity including, but not limited to, immediate repossession of the Units. If any disputes cannot be informally resolved the Parties shall forego formal litigation and submit to binding arbitration according to the rules and procedures of the American Arbitration Association for consumer or commercial agreements, as applicable. This constitutes entire agreement and supersedes any prior oral or written agreements and may not be altered or amended except by subsequent signed written agreement. Lessee may not assign this Lease or any of its rights or responsibilities hereunder. This Lease is governed by the laws of the State of Michigan. John's is not responsible or liable for circumstances beyond its control including, but not limited to, force majeure, equipment malfunction, acts of God, weather conditions, strikes, lockouts or illness / injury. Should any part of this Agreement be declared void or unenforceable in a court of law it shall be severed from this Agreement and shall not adversely affect the remaining terms herein, which shall continue with full force and effect. This Agreement may be signed in two original counterparts. The person signing this Lease warrants that s/he is an authorized representative of Lessee who may contract for, represent and bind Lessee.No toilets are to be moved after they have been placed. There will be a charge for any toilets that are moved. **A 3% credit card processing fee will be added to orders paid on Credit**

Cards.

Please Sign Below and Fax

Customer Signature: _____ Date: _____



VETLIFE-01

SCOAD

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/24/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Hartland Insurance Agency, Inc. PO Box 129 Hartland, MI 48353	CONTACT NAME: Shelly Coad
	PHONE (A/C, No, Ext): (810) 632-5161 245 FAX (A/C, No):
	E-MAIL ADDRESS: shellycoad@hartlandinsurance.com
	INSURER(S) AFFORDING COVERAGE
	INSURER A : National Specialty Ins a Division of West Bend Mutual Ins Company
	NAIC # 15350
INSURED VetLife 3715 Amber Oaks Drive Howell, MI 48855	INSURER B :
	INSURER C :
	INSURER D :
	INSURER E :
	INSURER F :

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADD'L SUBR INSD: WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR ☒ Owner's & Contractor GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC OTHER:		A865176	1/1/2026	1/1/2027	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY ☐ ANY AUTO OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED ☐ RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) ☐ Y/N N/A If yes, describe under DESCRIPTION OF OPERATIONS below					PER STATUTE ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

CLEARY University
3750 Cleary Dr
Howell, MI 48843

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



AGENCY CUSTOMER ID: VETLIFE-01

SCOAD

LOC #: 1

ADDITIONAL REMARKS SCHEDULE

Page 1 of 1

AGENCY Hartland Insurance Agency, Inc.		NAMED INSURED VetLife 3715 Amber Oaks Drive Howell, MI 48855 Livingston	
POLICY NUMBER SEE PAGE 1			
CARRIER SEE PAGE 1	NAIC CODE SEE P 1	EFFECTIVE DATE: SEE PAGE 1	

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
FORM NUMBER: ACORD 25 FORM TITLE: Certificate of Liability Insurance

CLEARY University

Event Dates ; 8/8/26



MISSBBQ-01

STALIANO

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

1/30/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER License # 2060346 Hub International Mid Atlantic 3290 North Ridge Road Suite 300 Ellicott City, MD 21043	CONTACT NAME: Sara Taliano		
	PHONE (A/C, No, Ext): (410) 465-4300	FAX (A/C, No): (410) 465-7458	
	E-MAIL ADDRESS: sara.taliano@hubinternational.com		
INSURED Mission BBQ Northville MI, LLC 20420 Haggerty Road Northville, MI 48167	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: Hartford Fire Insurance Company		19682
	INSURER B: Trumbull Insurance Company		27120
	INSURER C: Hartford Casualty Insurance Company		29424
	INSURER D: MEMIC Indemnity Company		11030
	INSURER E:		
INSURER F:			

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☒ LOC OTHER:			30UENAX3C9M	1/1/2026	1/1/2027	EACH OCCURRENCE \$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000
							MED EXP (Any one person) \$ 15,000
							PERSONAL & ADV INJURY \$ 1,000,000
							GENERAL AGGREGATE \$ 2,000,000
							PRODUCTS - COMP/OP AGG \$ 2,000,000
							\$
B	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ HIRED AUTOS ONLY ☒ NON-OWNED AUTOS ONLY			30UENBH4T1X	1/1/2026	1/1/2027	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
							BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
							\$
C	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED ☒ RETENTION \$ 10,000			30RHUAY6AG7	1/1/2026	1/1/2027	EACH OCCURRENCE \$ 10,000,000
							AGGREGATE \$ 10,000,000
							\$
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N ☒ N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	3102807228	7/1/2025	7/1/2026	☒ PER STATUTE ☐ OTH-ER \$
							E.L. EACH ACCIDENT \$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE \$ 1,000,000
							E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

For Information Purposes

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

05/08/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER  Michael Szafranski 120 Livingston Pinckney MI 481698095	CONTACT NAME: Michael Szafranski PHONE (A/C, No, Ext): 734-648-9500 E-MAIL ADDRESS: michael.szafranski.yawz@statefarm.com FAX (A/C, No): INSURER(S) AFFORDING COVERAGE INSURER A: State Farm Fire and Casualty Company INSURER B: State Farm Mutual Automobile Insurance Company INSURER C: INSURER D: INSURER E: INSURER F:
INSURED AUTHENTIC ENTERTAINMENT LLC 423 W MAIN ST BRIGHTON MI 481161445	NAIC # 25143 25178

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADD INSD	SUB WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY ☐ PRO-JECT ☒ LOC OTHER:	N	N	92-AJ-G741-1	03/12/2026	03/12/2027	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ HIRED AUTOS ONLY ☒ SCHEDULED AUTOS ☐ NON-OWNED AUTOS ONLY	N	N	C56 3040-D14-22	04/14/2026	10/14/2026	COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB ☐ EXCESS LIAB DED ☐ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? ☐ Y/N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A					PER STATUTE ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

Dunham Hills Golf Course 13561 Dunham Rd Hartland MI 48353	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE  This form was system-generated on 05/08/2026
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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
06/16/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER BIBERK P.O. Box 113247 Stamford, CT 06911	CONTACT NAME: PHONE (A/C, No, Ext): 844-472-0967 FAX (A/C, No): 203-654-3613 E-MAIL ADDRESS: customerservice@biBERK.com														
INSURED Wellas Kitchen 1212 Malzahn Street Saginaw, MI 48602-2974	<table border="1"><tr><th>INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr><tr><td>INSURER A : Berkshire Hathaway Direct Insurance Company</td><td>10391</td></tr><tr><td>INSURER B :</td><td></td></tr><tr><td>INSURER C :</td><td></td></tr><tr><td>INSURER D :</td><td></td></tr><tr><td>INSURER E :</td><td></td></tr><tr><td>INSURER F :</td><td></td></tr></table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Berkshire Hathaway Direct Insurance Company	10391	INSURER B :		INSURER C :		INSURER D :		INSURER E :		INSURER F :	
INSURER(S) AFFORDING COVERAGE	NAIC #														
INSURER A : Berkshire Hathaway Direct Insurance Company	10391														
INSURER B :															
INSURER C :															
INSURER D :															
INSURER E :															
INSURER F :															

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

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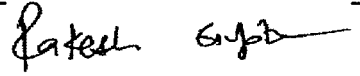
INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY		N8BP600930	06/17/2026	06/17/2027	EACH OCCURRENCE \$ 1,000,000
	☐ CLAIMS-MADE ☒ OCCUR	DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000				
		MED EXP (Any one person) \$ 5,000				
		PERSONAL & ADV INJURY \$ Included				
		GENERAL AGGREGATE \$ 2,000,000				
	GEN'L AGGREGATE LIMIT APPLIES PER:					PRODUCTS - COM/OP AGG \$ 2,000,000
	☐ POLICY ☐ PRO-JECT ☐ LOC					\$
	☒ OTHER:					
	AUTOMOBILE LIABILITY					COMBINED SINGLE LIMIT (Ea accident) \$
	☐ ANY AUTO					BODILY INJURY (Per person) \$
	☐ OWNED AUTOS ONLY	☐ SCHEDULED AUTOS				BODILY INJURY (Per accident) \$
	☐ HIRED AUTOS ONLY	☐ NON-OWNED AUTOS ONLY				PROPERTY DAMAGE (Per accident) \$
						\$
	UMBRELLA LIAB					EACH OCCURRENCE \$
	EXCESS LIAB	☐ OCCUR				AGGREGATE \$
	☐ DED ☐ RETENTION \$	☐ CLAIMS-MADE				\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY					PER STATUTE ☐ OTH-ER ☐
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	☐ Y ☒ N	N/A			E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below					E.L. DISEASE - EA EMPLOYEE \$
						E.L. DISEASE - POLICY LIMIT \$
	Professional Liability (Errors & Omissions): Claims-Made					Per Occurrence/Aggregate

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Non-Owned Auto coverage is included in the general liability policy limits.

CERTIFICATE HOLDER

CANCELLATION

Wellas Kitchen 1212 Malzahn Street Saginaw, MI 48602-2974	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

05/19/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Trucordia Insurance Services, LLC Trucordia Ins Svs, LLC DBA: P.O. Box 321070 Flint MI 48532		CONTACT NAME: Arlesia Tanner PHONE (A/C, No, Ext): (810) 732-5800 E-MAIL ADDRESS: Arlesia.tanner@trucordia.com FAX (A/C, No): (810) 233-4650	
INSURED Sup Dogs Llc 8142 Northview Dr Howell MI 48855-7280		INSURER(S) AFFORDING COVERAGE INSURER A: Auto-Owners Insurance Co INSURER B: The Travelers Indemnity Company INSURER C: INSURER D: INSURER E: INSURER F:	
		NAIC # 18988 25658	

COVERAGES**CERTIFICATE NUMBER:** CL2651319735**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC OTHER:			14760264	05/09/2026	05/09/2027	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☒ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY			5176026400	05/15/2026	05/15/2027	COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ 250,000 BODILY INJURY (Per accident) \$ 500,000 PROPERTY DAMAGE (Per accident) \$ 300,000
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED \$ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N Y	N/A	6KUB1K348588-26	05/09/2026	05/09/2027	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

Jake Gross 8142 Northview Dr Howell MI 48855	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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2911 Dorr Road
Brighton, MI 48116
810.227.5225
810.227.3420 fax
genoa.org

MEMORANDUM

TO: Honorable Board of Trustees

FROM: Kelly VanMarter, Township Manager

DATE: July 15, 2026

RE: Renewal of the Grand Beach Lake Aquatic Weed Control Special Assessment District

Agenda items #6 and #7 propose to initiate renewal of the Grand Beach Lake Aquatic Weed Control Special Assessment district. This will be the 3rd renewal for this district which was first created in 2016. The Township has been requested to once again renew the district for another 5-year term. The assessment is levied on the winter tax bill for treatment the following year. It has been the historical practice of the Board, to initiate renewals of aquatic weed control districts without the requirement for petitions provided there is a request for renewal and no history of complaints.

The proposed lake management project covers a five-year period from 2027 through 2031 and includes a comprehensive program of water quality monitoring, aquatic vegetation surveys, algae control, herbicide treatments, and muck reduction. Annual activities include obtaining the required EGLE permit, conducting spring and late-summer water quality testing, vegetation surveys, multiple scheduled algaecide applications throughout the growing season, two planned contact herbicide treatments, monthly Muckbiotic tablet applications from April through September, and additional surveys or treatments if conditions warrant. The annual budget increases modestly each year to account for an assumed 3% annual increase in permit, algaecide, and herbicide costs, while survey and Muckbiotic costs remain constant.

The total estimated project cost over the five-year period is \$86,495.93. After applying the existing fund balance of \$11,758.00 and including \$2,000 in upfront administrative costs, the total amount to be assessed through the Special Assessment District (SAD) is \$76,737.93, or \$15,347.59 annually. Using the existing assessment formula, the annual cost allocation would be \$7,673.79 for the Sylvan Glen parcels (which collectively share 50% of the cost), \$225.70 per riparian parcels, and \$22.57 per non-riparian lake access parcels. These assessments would appear on the winter tax bills during the assessment period. An annual cost comparison with the previous district is shown in the table below:

Annual Cost Comparison	Proposed New Assessment	2021-2025 District Costs	Annual Cost Increase
Sylvan Glen Parcels	\$7,673.79	\$6,854.97	+\$818.32
Riparian Parcels	\$225.70	\$207.73	+\$17.97
Non-Riparian Lake Access Parcels	\$22.57	\$20.77	+\$1.80

SUPERVISOR

Kevin Spicher

CLERK

Rick Soucy

TREASURER

Robin L. Hunt

TRUSTEES

Jodie Valenti

Bill Reiber

Candie Hovarter

Todd Walker

MANAGER

Kelly VanMarter

I look forward to discussing this with you at Monday's meeting. If you choose to initiate the district, I request your consideration of Resolution 1 and Resolution 2 with disposition via roll call as follows:

Resolution #1

Request for approval of **Resolution #1** to Proceed with the Project and Direct Preparation of the Plans and Cost Estimates for the **Grand Beach Lake** Aquatic Weed Control Special Assessment Project (winter tax 2026). (Roll Call)

Resolution #2

Request for approval of **Resolution #2** to Approve the Project, Schedule the First Hearing for August 3, 2026 and Direct Issuance of Statutory Notices for the **Grand Beach Lake** Aquatic Weed Control Special Assessment Project (winter tax 2026). (Roll Call)

Sincerely,



Kelly VanMarter

Resolution #1

**Grand Beach Lake Aquatic Weed Control Improvement Project
Special Assessment Project (winter tax 2026)**

GENOA CHARTER TOWNSHIP

At a regular meeting of the Township Board of the Genoa Charter Township, Livingston County, Michigan, (the "Township") held at the Township Hall on July 20, 2026, at 6:30 p.m., there were

PRESENT:

ABSENT:

The following preamble and resolution were offered by _____, and seconded by _____:

Resolution to Proceed with the Grand Beach Lake Aquatic Weed Control Project and Direct Preparation of the Plans and Cost Estimates

WHEREAS, the Board of Trustees of the Township desires to create a special assessment district for an Aquatic Weed Control Project for Grand Beach Lake within the Township as described in Exhibit A (the "Project"), under the authority of Act No 188, Michigan Public Acts of 1954, as amended;

WHEREAS, the Board of Trustees of the Township has received correspondence asking for the renewal of an existing special assessment district for Grand Beach Lake Aquatic Weed Control and determined to proceed with the Project in accordance with Act. No. 188, Michigan Public Acts of 1954, as amended;

WHEREAS, the Board of Trustees of the Township has determined to advance the costs of the project from Township funds and to use special assessments to raise the money necessary to reimburse the Township for the advance of such funds;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. In accordance with Act No. 188, Michigan Public Acts of 1954, as amended, and the laws of the State of Michigan, the Township Supervisor is directed to have plans prepared illustrating the Project, the location of the Project, and an estimate of the cost of the Project.

2. The plans and estimates identified in paragraph 1, when prepared, shall be filed with the Township Manager.

A vote on the foregoing resolution was taken and was as follows:

YES:

NO:

ABSTAIN:

RESOLUTION DECLARED _____.

CLERK'S CERTIFICATE

The undersigned, being the duly qualified and acting Clerk of the Township, hereby certifies that (1) the foregoing is a true and complete copy of a resolution duly adopted by the Township Board at a meeting of the Township Board on July 20, 2026, at which meeting a quorum was present and remained throughout; (2) the original thereof is on file in the records in my office; (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended); and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

Rick Soucy
Genoa Charter Township Clerk

EXHIBIT A

GRAND BEACH LAKE AQUATIC WEED CONTROL PROJECT

DESCRIPTION OF PROJECT A FIVE-YEAR SPECIAL ASSESSMENT DISTRICT WITH PROJECTED COSTS AS FOLLOWS:

The project (the “Project”) will consist of Treatments in years 2027-2031 and assumes a 3% cost increase on permits, algicide and herbicide each year:

MONTH	TREATMENT	Yr 1 - 2027	Yr. 2 - 2028	Yr. 3 - 2029	Yr. 4 - 2030	Yr. 5 - 2031
February	EGL Permit (5-20 Acres)	\$510.00	\$525.30	\$541.06	\$557.29	\$574.01
April	Water Quality Analysis & Vegetation Survey	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
April	Algicide Treatment	\$720.00	\$741.60	\$763.85	\$786.76	\$810.37
April	Contact Herbicide (5 acres)	\$1,890.00	\$1,946.70	\$2005.10	\$2065.25	\$2127.21
May	Algicide Treatment	\$720.00	\$741.60	\$763.85	\$786.76	\$810.37
June	Algicide Treatment	\$720.00	\$741.60	\$763.85	\$786.76	\$810.37
July	Lake Vegetation Survey	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00
July	Algicide Treatment	\$720.00	\$741.60	\$763.85	\$786.76	\$810.37
July	Contact herbicide (5 Acres)	\$1,890.00	\$1,946.70	\$2005.10	\$2065.25	\$2127.21
July	Algicide Treatment	\$720.00	\$741.60	\$763.85	\$786.76	\$810.37
August	Water Quality Analysis	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00
August	Algicide Treatment	\$720.00	\$741.60	\$763.85	\$786.76	\$810.37
Monthly	Muckbiotic Tablets (April–Sept)	\$4,900.00	\$4,900.00	\$4,900.00	\$4,900.00	\$4,900.00
Additional	Survey (as needed)	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00
Additional	Algicide Treatment (as needed)	\$720.00	\$741.60	\$763.85	\$786.76	\$810.37
Additional	Contact Herbicide (as needed)	\$1,890.00	\$1,946.70	\$2005.10	\$2065.25	\$2127.21
Annual Budget Recommendation Total:		\$17,370.00	\$17,706.60	\$18,053.31	\$18,410.36	\$18,778.23
TOTAL PROJECT COST:						\$86,495.93

Projected Cost Allocation levied on the winter tax bill in years 2026-2030:

TOTAL 5 YEAR PROJECT COST	\$86,495.93		
ADMINISTRATION COST (upfront)	\$2,000.00		
MINUS ROLL OVER OF REMAINING FUND BALANCE:	(\$11,758.00)		
TOTAL COST TO DISTRICT	\$76,737.93		
Annual SAD Cost: \$15,347.59			
Per Parcel Cost Allocation (using original formula):	Annual	5 yr. Total	All Parcel Total
Sylvan Glen (2 parcels share 50% of cost)	\$7,673.79	\$38,368.96	\$38,368.96
Riparian Lot Cost (33 + 1 to be shared by non-riparian)	\$225.70	\$1,128.50	\$37,240.46
Non-Riparian Lake Access Cost (10 parcels)	\$22.57	\$112.85	\$1,128.50
	\$15,347.59		\$76,737.93

Resolution #2

**Grand Beach Lake Aquatic Weed Control Project
Special Assessment Project (winter tax 2026)**

GENOA CHARTER TOWNSHIP

At a regular meeting of the Township Board of the Genoa Charter Township of Livingston County, Michigan, (the "Township") held at the Township Hall on July 20, 2026, at 6:30 p.m., there were

PRESENT:

ABSENT:

The following preamble and resolution were offered by _____ and seconded by _____:

**Resolution to Approve the Project, Schedule the First Hearing for August 3, 2026 and
Direct the Issuance of Statutory Notices**

WHEREAS, the Board of Trustees of the Township has approved the Grand Beach Lake Aquatic Weed Control Project (winter tax 2026) within the Township as described in Exhibit A (the "Project");

WHEREAS, preliminary plans and cost estimates for the Project have been filed with the Township Manager;

WHEREAS, the Board of Trustees of the Township has determined to proceed with the Project in accordance with Act No. 188, Michigan Public Acts of 1954, as amended;

WHEREAS, the Board of Trustees of the Township has determined to advance the costs of the Project from Township funds and to use special assessments to raise the money necessary to reimburse the Township in advance of such funds;

WHEREAS, the special assessment district for the Project has been tentatively determined by the Township Manager and is described in Exhibit B;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Board of Trustees of the Township hereby tentatively declares its intent to proceed with the Project.
2. The Board of Trustees of the Township hereby declares its intention to make the improvement and tentatively designates the special assessment district against which the cost of the Grand Beach Lake Aquatic Weed Control Project is to be assessed as described in Exhibit B.
3. In accordance with Act No. 188, Michigan Public Acts of 1954, as amended, and the laws of the State of Michigan, there shall be a public hearing to hear any objections for the Grand Beach Lake Aquatic Weed Control Project, to the improvement and to the proposed Special

Assessment District for the Project which is known as the “Grand Beach Lake Aquatic Weed Control Project Special Assessment District (winter tax 2026).”

4. The public hearing will be held on August 3, 2026 at 6:30 p.m., at the offices of Genoa Charter Township, Livingston County, Michigan.

5. The Township Manager is directed to mail, by first class mail, a notice of the public hearing to each owner of or party in interest in property to be assessed, whose name appears upon the last Township tax assessment records. The last Township tax assessment records means the last assessment roll for ad valorem tax purposes which has been reviewed by the Township Board of Review, as supplemented by any subsequent changes in the names or addresses of such owners or parties listed thereon. The notice to be mailed by the Township Manager shall be similar to the notice attached as Exhibit C and shall be mailed by first class mail on or before July 24, 2026. Following the mailing of the notices, the Township shall complete an affidavit of mailing similar to the affidavit set forth in Exhibit D.

6. The Township Manager is directed to publish a notice of the public hearing in the Livingston County Daily Press & Argus, a newspaper of general circulation within the Township. The notice shall be published twice, once on or before July 24, 2026 and once on or before July 31, 2026. The notice shall be in a form substantially similar to the notice attached as Exhibit C.

A vote on the foregoing resolution was taken and was as follows:

YES:

NO:

ABSTAIN:

RESOLUTION DECLARED _____.

CLERK’S CERTIFICATE

The undersigned, being the duly qualified and acting Clerk of the Township, hereby certifies that (1) the foregoing is a true and complete copy of a resolution duly adopted by the Township Board at a meeting of the Township Board on July 20, 2026, at which meeting a quorum was present and remained throughout; (2) the original thereof is on file in the records in my office; (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended); and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

Rick Soucy
Genoa Charter Township Clerk

EXHIBIT A

GRAND BEACH LAKE AQUATIC WEED CONTROL PROJECT

DESCRIPTION OF PROJECT A FIVE-YEAR SPECIAL ASSESSMENT DISTRICT WITH PROJECTED COSTS AS FOLLOWS:

The project (the "Project") will consist of Treatments in years 2027-2031 and assumes a 3% cost increase on permits, algicide and herbicide each year:

MONTH	TREATMENT	Yr 1 - 2027	Yr. 2 - 2028	Yr. 3 - 2029	Yr. 4 - 2030	Yr. 5 - 2031
February	EGL Permit (5-20 Acres)	\$510.00	\$525.30	\$541.06	\$557.29	\$574.01
April	Water Quality Analysis & Vegetation Survey	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
April	Algicide Treatment	\$720.00	\$741.60	\$763.85	\$786.76	\$810.37
April	Contact Herbicide (5 acres)	\$1,890.00	\$1,946.70	\$2005.10	\$2065.25	\$2127.21
May	Algicide Treatment	\$720.00	\$741.60	\$763.85	\$786.76	\$810.37
June	Algicide Treatment	\$720.00	\$741.60	\$763.85	\$786.76	\$810.37
July	Lake Vegetation Survey	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00
July	Algicide Treatment	\$720.00	\$741.60	\$763.85	\$786.76	\$810.37
July	Contact herbicide (5 Acres)	\$1,890.00	\$1,946.70	\$2005.10	\$2065.25	\$2127.21
July	Algicide Treatment	\$720.00	\$741.60	\$763.85	\$786.76	\$810.37
August	Water Quality Analysis	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00
August	Algicide Treatment	\$720.00	\$741.60	\$763.85	\$786.76	\$810.37
Monthly	Muckbiotic Tablets (April–Sept)	\$4,900.00	\$4,900.00	\$4,900.00	\$4,900.00	\$4,900.00
Additional	Survey (as needed)	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00
Additional	Algicide Treatment (as needed)	\$720.00	\$741.60	\$763.85	\$786.76	\$810.37
Additional	Contact Herbicide (as needed)	\$1,890.00	\$1,946.70	\$2005.10	\$2065.25	\$2127.21
Annual Budget Recommendation Total:		\$17,370.00	\$17,706.60	\$18,053.31	\$18,410.36	\$18,778.23
TOTAL PROJECT COST:						\$86,495.93

Projected Cost Allocation levied on the winter tax bill in years 2026-2030:

TOTAL 5 YEAR PROJECT COST	\$86,495.93		
ADMINISTRATION COST (upfront)	\$2,000.00		
MINUS ROLL OVER OF REMAINING FUND BALANCE:	(\$11,758.00)		
TOTAL COST TO DISTRICT	\$76,737.93		
Annual SAD Cost: \$15,347.59			
Per Parcel Cost Allocation (using original formula):	Annual	5 yr. Total	All Parcel Total
Sylvan Glen (2 parcels share 50% of cost)	\$7,673.79	\$38,368.96	\$38,368.96
Riparian Lot Cost (33 + 1 to be shared by non-riparian)	\$225.70	\$1,128.50	\$37,240.46
Non-Riparian Lake Access Cost (10 parcels)	\$22.57	\$112.85	\$1,128.50
	\$15,347.59		\$76,737.93

EXHIBIT B

GRAND BEACH LAKE AQUATIC WEED CONTROL PROJECT PARCELS INCLUDED IN THE SPECIAL ASSESSMENT DISTRICT

The Project is being designed to serve the properties in the Special Assessment District, which district includes the specific properties that are identified by the following permanent parcel numbers:

11-30-100-010	11-30-101-010	11-30-101-049	11-30-300-001
11-30-100-011	11-30-101-015	11-30-101-051	11-30-300-002
11-30-100-013	11-30-101-018	11-30-101-053	11-30-300-003
11-30-100-015	11-30-101-022	11-30-101-123	11-30-300-007
11-30-100-017	11-30-101-029	11-30-101-125	11-30-300-008
11-30-100-024	11-30-101-033	11-30-101-126	11-30-300-009
11-30-100-040	11-30-101-034	11-30-101-127	11-30-300-013
11-30-100-041	11-30-101-037	11-30-101-130	11-30-300-024
11-30-101-001	11-30-101-046	11-30-101-132	11-30-300-025
11-30-101-002	11-30-101-047	11-30-101-134	11-30-300-026
			11-30-300-028



EXHIBIT C

NOTICE OF PUBLIC HEARING - AUGUST 3, 2026 AT 6:30PM UPON A PROPOSED GRAND BEACH LAKE AQUATIC WEED CONTROL PROJECT AND SPECIAL ASSESSMENT DISTRICT (winter tax 2026) GENOA CHARTER TOWNSHIP, LIVINGSTON COUNTY, MICHIGAN

PLEASE TAKE NOTICE that the Township Board of Genoa Charter Township, Livingston County, Michigan proposes to create a special assessment district for the recovery of costs by special assessment against the properties specially benefitted.

PLEASE TAKE FURTHER NOTICE that the Genoa Township Board, in accordance with the laws of the State of Michigan, will hold a Public Hearing on August 3, 2026 at 6:30 p.m., at the Genoa Charter Township Offices, 2911 Dorr Road, Brighton, Michigan 48116, to review the plans, district and estimate of costs.

PLEASE TAKE FURTHER NOTICE that the Township Manager has received a request to renew the special assessment district and the Township Board has received cost estimates for the aquatic weed control project and has placed them on file with the Township Manager and Township Clerk. The Board has passed a resolution tentatively declaring its intention to create the special assessment district. The project and the estimated costs are more particularly described as follows:

The project (the "Project") will consist of Treatments in years 2027-2031 and assumes a 3% cost increase on permits, algicide and herbicide each year:

MONTH	TREATMENT	Yr 1 - 2027	Yr. 2 - 2028	Yr. 3 - 2029	Yr. 4 - 2030	Yr. 5 - 2031
February	EGLE Permit (5-20 Acres)	\$510.00	\$525.30	\$541.06	\$557.29	\$574.01
April	Water Quality Analysis & Vegetation Survey	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
April	Algicide Treatment	\$720.00	\$741.60	\$763.85	\$786.76	\$810.37
April	Contact Herbicide (5 acres)	\$1,890.00	\$1,946.70	\$2005.10	\$2065.25	\$2127.21
May	Algicide Treatment	\$720.00	\$741.60	\$763.85	\$786.76	\$810.37
June	Algicide Treatment	\$720.00	\$741.60	\$763.85	\$786.76	\$810.37
July	Lake Vegetation Survey	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00
July	Algicide Treatment	\$720.00	\$741.60	\$763.85	\$786.76	\$810.37
July	Contact herbicide (5 Acres)	\$1,890.00	\$1,946.70	\$2005.10	\$2065.25	\$2127.21
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August	Algicide Treatment	\$720.00	\$741.60	\$763.85	\$786.76	\$810.37
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Additional	Survey (as needed)	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00
Additional	Algicide Treatment (as needed)	\$720.00	\$741.60	\$763.85	\$786.76	\$810.37
Additional	Contact Herbicide (as needed)	\$1,890.00	\$1,946.70	\$2005.10	\$2065.25	\$2127.21
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TOTAL PROJECT COST:						\$86,495.93

Projected Cost Allocation levied on the winter tax bill in years 2026-2030:

TOTAL 5 YEAR PROJECT COST	\$86,495.93		
ADMINISTRATION COST (upfront)	\$2,000.00		
MINUS ROLL OVER OF REMAINING FUND BALANCE:	(\$11,758.00)		
TOTAL COST TO DISTRICT	\$76,737.93		
Annual SAD Cost:	\$15,347.59		
PER PARCEL COST ALLOCATION (USING ORIGINAL FORMULA):	ANNUAL	5 YR. TOTAL	ALL PARCEL TOTAL
Sylvan Glen (2 parcels share 50% of cost)	\$7,673.79	\$38,368.96	\$38,368.96
Riparian Lot – Each Parcel Cost (33 + 1 to be shared by non-riparian)	\$225.70	\$1,128.50	\$37,240.46
Non-Riparian Lake Access – Each Parcel Cost (10 parcels)	\$22.57	\$112.85	\$1,128.50

PLEASE TAKE FURTHER NOTICE that the special assessment district within which the aquatic weed control is proposed and within which the costs thereof are proposed to be special assessed is illustrated on the following map and includes the specific properties that are identified by the parcel numbers listed below:

11-30-100-010	11-30-101-051
11-30-100-011	11-30-101-053
11-30-100-013	11-30-101-123
11-30-100-015	11-30-101-125
11-30-100-017	11-30-101-126
11-30-100-024	11-30-101-127
11-30-100-040	11-30-101-130
11-30-100-041	11-30-101-132
11-30-101-001	11-30-101-134
11-30-101-002	11-30-300-001
11-30-101-010	11-30-300-002
11-30-101-015	11-30-300-003
11-30-101-018	11-30-300-007
11-30-101-022	11-30-300-008
11-30-101-029	11-30-300-009
11-30-101-033	11-30-300-013
11-30-101-034	11-30-300-024
11-30-101-037	11-30-300-025
11-30-101-046	11-30-300-026
11-30-101-047	11-30-300-028
11-30-101-049	



PLEASE TAKE FURTHER NOTICE that the plan and cost estimate from TIGRIS Aquatic Services for the proposed project and the boundaries of the Special Assessment District are now on file in the office of the Township Manager and Township Clerk for public inspection. Periodic redeterminations of the cost of the Project may be made, and subsequent hearings shall not be required if such cost redeterminations do not increase the estimated cost of the Project by more than 10%. Pursuant to the provisions of Public Act 188 of 1954, record owners of land have the right to object to the Project with the Township Board. Any person objecting to the proposed Project or the proposed Special Assessment District shall appear and protest at the hearing or shall file an objection in writing with the Township Manager before the close of the August 3, 2026 hearing. At the hearing, the Board will consider any written objections to any of the foregoing matters filed with the Board at or before the hearing as well as any revisions, corrections, amendments or changes to the plans, estimates and costs or special assessment district.

All interested persons are invited to be present at the hearing to submit comments concerning the foregoing. The Township will provide necessary reasonable auxiliary aids and services to individuals with disabilities at the hearing upon seven (7) days' notice to the Township Manager. Individuals with disabilities requiring such aids or services should contact the Manager at the address or phone number listed below.

This notice is given by order of the Genoa Charter Township Board.

Dated: July 20, 2026


Kelly VanMarter

Genoa Charter Township Manager

2911 Dorr Road, Brighton, MI 48116

Phone: 810-227-5225 | Email: kelly@genoa.org

(Livingston Daily 07/24/26 & 07/31/26)

EXHIBIT D

AFFIDAVIT OF MAILING

STATE OF MICHIGAN)
)
COUNTY OF LIVINGSTON)

Kathleen Murphy, being first duly sworn, deposes and says that he personally prepared for mailing, and did on July _____, 2026, send by first-class mail, the notice of hearing, a true copy of which is attached hereto, to each record owner of or party in interest in all property to be assessed for the improvement described therein, as shown on the last local tax assessment records of the Township of Genoa; that he personally compared the address on each envelope against the list of property owners as shown on the current tax assessment rolls of the Township; that each envelope contained therein such notice and was securely sealed with postage fully prepaid for first-class mail delivery and plainly addressed; and that he personally placed all of such envelopes in a United States Post Office receptacle on the above date.

Kathleen Murphy
Genoa Charter Township



MEMORANDUM

2911 Dorr Road
Brighton, MI 48116
810.227.5225
810.227.3420 fax
genoa.org

TO: Honorable Board of Trustees
FROM: Kelly VanMarter, Township Manager
DATE: July 15, 2026
RE: Closed Session Minutes

Sealed envelopes containing individual copies of the draft closed session minutes will be available for Board member review and approval at Monday's meeting. Please note that if changes to the closed session minutes are requested which would disclose the contents of the minutes, a closed session will be required. The agenda includes action items for this if necessary.

Please let me know if you have any questions or comments.

Sincerely,



Township Manager

SUPERVISOR

Kevin Spicher

CLERK

Rick Soucy

TREASURER

Robin L. Hunt

TRUSTEES

Jodie Valenti

Bill Reiber

Candie Hovarter

Todd Walker

MANAGER

Kelly VanMarter



MEMORANDUM

2911 Dorr Road
Brighton, MI 48116
810.227.5225
810.227.3420 fax
genoa.org

TO: Honorable Board of Trustees
FROM: Kelly VanMarter, Manager
DATE: July 15, 2026
RE: Closed Session

In accordance with the Open Meetings Act (Act 267 of 1976), Section 15.268(1)(e) please consider a motion to enter into closed to consult with the Township attorney regarding trial or settlement strategy in connection with Latson Partners et al v. Genoa Charter Township and Latson Beck et al v. Genoa Charter Township pursuant to MCL 15.268(1)(e). Please note that a closed session requires a motion with majority roll call vote to enter and a second roll call vote to conclude the closed session. I've provided the following motions for your consideration:

Enter Closed Session (requires 2/3 vote):

Moved by _____ and supported by _____ to into closed session to consider to consult with the Township attorney regarding trial or settlement strategy in connection with Latson Partners et al v. Genoa Charter Township and Latson Beck et al v. Genoa Charter Township pursuant to MCL 15.268(1)(e). (Roll Call, requires 2/3 vote)

Conclude Closed Session:

Moved by _____ and supported by _____ to conclude the closed session and return to open session. (Roll Call)

SUPERVISOR

Kevin Spicher

CLERK

Rick Soucy

TREASURER

Robin L. Hunt

TRUSTEES

Jodie Valenti

Bill Reiber

Candie Hovarter

Todd Walker

MANAGER

Kelly VanMarter