

GENOA CHARTER TOWNSHIP BOARD
Regular Meeting
June 15, 2026
6:30 p.m.

AGENDA

Call to Order:

Invocation:

Pledge of Allegiance:

Roll Call:

Call to the Public (Public comment must be addressed to the Chairperson and will be limited to three minutes per person) *:

Approval of Consent Agenda:

- 1) Payment of Bills: June 15, 2026
- 2) Request to approve the June 1, 2026 regular meeting minutes.

Approval of Regular Agenda:

- 3) Public Hearing on the proposed **Pardee Lake** Aquatic Weed Control Special Assessment Project.
 - A. Call to the Property Owners
 - B. Call to the Public
- 4) Request for approval of **Resolution #3** - Approving the Project Cost Estimates, Special Assessment District and causing the Special Assessment Roll to be prepared for the **Pardee Lake** Aquatic Weed Control Special Assessment Project (winter tax 2026). (Roll Call)
- 5) Request for approval of **Resolution #4** - Resolution Acknowledging the Filing of the Special Assessment Roll, Scheduling the Second Hearing for July 6, 2026 and Directing the Issuance of Statutory Notices for the **Pardee Lake** Aquatic Weed Control Special Assessment Project (winter tax 2026). (Roll Call)
- 6) Public Hearing on the proposed for the **Lindsey Drive (Herbst Estates)** Road Rehabilitation Special Assessment Project.
 - A. Call to the Property Owners
 - B. Call to the Public

- 7) Request for approval of **Resolution #3** - Approving the Project Cost Estimates, Special Assessment District and causing the Special Assessment Roll to be prepared for the **Lindsey Drive (Herbst Estates)** Road Rehabilitation Special Assessment Project (winter tax 2026). (Roll Call)
- 8) Request for approval of **Resolution #4** - Resolution Acknowledging the Filing of the Special Assessment Roll, Scheduling the Second Hearing for July 6, 2026 and Directing the Issuance of Statutory Notices for the for the **Lindsey Drive (Herbst Estates)** Road Rehabilitation Special Assessment Project (winter tax 2026). (Roll Call)
- 9) Update on the Oak Pointe Watermain repairs and consideration of a request to approve a proposal from Fedawa, Inc. to perform maintenance on the Oak Pointe Water System Ground Mounted Storage Tank at a cost not to exceed \$35,899.
- 10) Consideration of a request to approve water rate adjustments in response to the City of Brighton's revised fee schedule effective September 1, 2026 as recommended by the accountants and Utility Director as follows:
 - A. Increase the Lake Edgewood North Star (Conference Center Drive) Quarterly Water Fee to \$8.77 / 1,000 gallons from \$8.50 / 1,000 gallons;
 - B. Increase the Lake Edgewood Other Quarterly water fee to \$8.51 / 1,000 gallons from \$8.14 / 1,000 gallons;
 - C. Hold the applicable Brighton City water connection fee at \$2,802 per REU and the sewer connection at \$7,198 per REU.
- 11) Consider approval of the Township Supervisor's appointment of Michael Hadjinian and Tim Chouinard to the Planning Commission for a 3-year term ending on June 30, 2029. (requires majority vote)
- 12) Consideration of a request to re-appoint Michelle Kreutzberg to the Zoning Board of Appeals for a 3-year term ending on June 30, 2029.
- 13) Consideration of a request to approve phases 1 and 3 of a proposal with Memtech Acoustics to assist with zoning and noise ordinance development at a cost not to exceed \$4,500 from Planning and Zoning Contractual Services Fund #101-701-802-000.

Board Comments
Adjournment

*Citizen's Comments- In addition to providing the public with an opportunity to address the Township Board at the beginning of the meeting, opportunity to comment on individual agenda items or at a second call to the public at the end of the meeting *may* be offered by the Chairman as they are presented.

BOARD PACKET

CHECK REGISTERS FOR TOWNSHIP BOARD MEETING

MEETING DATE: June 15, 2026

All information below through June 9, 2026

June 5, 2026 Bi Weekly Payroll - GENOA TOWNSHIP ONLY	\$	54,018.48
TOWNSHIP GENERAL EXPENSES	\$	252,428.30
OPERATING EXPENSES SAD (264CK)	\$	10,989.87
OPERATING EXPENSES PARKS AND REC (270CK)	\$	7,294.00
OPERATING EXPENSES LAKE EDGEWOOD (593FN)	\$	17,489.34
OPERATING EXPENSES OAK POINTE (592FN)	\$	103,969.67
OPERATING EXPENSES ESCROW (792CK)	\$	157.50
TOTAL	\$	<u>446,347.16</u>

CASH REQUIREMENTS

CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR ELECTRONIC FUNDS TRANSFERS (EFT) FOR CHECK DATE 06/05/26: \$54,018.48

TRANSACTION SUMMARY

SUMMARY BY TRANSACTION TYPE -	TOTAL ELECTRONIC FUNDS TRANSFER (EFT)	54,018.48
	CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR EFT	54,018.48
	TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES	4,658.14
	CASH REQUIRED FOR CHECK DATE 06/05/26	58,676.62

TRANSACTION DETAIL

ELECTRONIC FUNDS TRANSFER - *Your financial institution will initiate transfer to Paychex at or after 12:01 A.M. on transaction date.*

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>		BANK DRAFT AMOUNTS & OTHER TOTALS
06/04/26	BANK OF ANN ARBOR	xxxxxxxxxxxx130	Direct Deposit	Net Pay Allocations	38,792.80	38,792.80
06/04/26	BANK OF ANN ARBOR	xxxxxxxxxxxx130	Taxpay®	Employee Withholdings		
				Social Security	3,257.47	
				Medicare	761.82	
				Fed Income Tax	5,140.53	
				MI Income Tax	2,046.50	
				Total Withholdings	11,206.32	
				Employer Liabilities		
				Social Security	3,257.51	
				Medicare	761.85	
				Total Liabilities	4,019.36	15,225.68
				EFT FOR 06/04/26		54,018.48
				TOTAL EFT		54,018.48

REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES - *Unless stated otherwise, Paychex does not remit these funds. You must ensure accurate and timely payment of applicable items.*

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>		<u>TOTAL</u>
06/05/26	Refer to your records for account information		Payroll	Employee Deductions		
				457 EE Catch Up	550.00	
				457 EE Pretax	1,061.00	
				457 EE Roth	170.00	
				EE Medical Contribut	1,500.00	
				FSA Medical Pretax	617.26	
				Prin Retire Loan 1	672.59	
				Vol Life Ch Post Tax	1.82	
				Vol Life EE Post Tax	55.90	

CHECK REGISTER FOR GENOA TOWNSHIP

CHECK DATE 5/28/26 - 6/9/26

Check Date	Check	Vendor Name	Description	Amount
Bank 264CK ROAD PROJECTS & LAKE MAN REIM FUND #202				
06/02/2026	4614	PLM LAKES & LAND MGMT.CORP	ALGAE AND FLUMIOXAZIN TREATMENTS	3,598.12
06/09/2026	4615	TIGRIS AQUATIC SERVICES/PARDEE LAKE	CHAROID ALGAE, CURLY LEAF PONDWEED AND OFFSHORE CURLY LEAF PONDWEED TREATMENT	7,391.75
264CK TOTALS:				<u>10,989.87</u>
Bank 270CK FUTURE DEVELOPMENT-PARKS&REC #208				
06/03/2026	5839	BRIGHTON SENIOR CENTER	REPLENISH SENIOR CENTER FUNDS	1,000.00
06/09/2026	5840	COOPER'S TURF MANAGEMENT LLC	MAY LAWN & FERTILIZATION	3,559.00
06/09/2026	5841	THE DOOR HEROES	DOOR REPAIRS	85.00
06/09/2026	5842	SUPERIOR GROUNDCOVER, INC.	ENGINEERED WOOD FIBER WITH INSTALLATION	2,400.00
06/09/2026	5843	W4 SIGNS INC	DECAL	250.00
270CK TOTALS:				<u>7,294.00</u>
Bank 592FN OAK POINTE OPERATING FUND #592				
06/02/2026	6637	LIVINGSTON COUNTY REGISTER OF DEEDS	4143 HIGHCREST EASEMENT	30.00
06/09/2026	6638	AT&T LONG DISTANCE	INTERNET & PHONE	165.14
06/09/2026	6639	COOPER'S TURF MANAGEMENT LLC	LAWN MAINTENANCE & SPRAY VEGETATION	775.00
06/09/2026	6639	COOPER'S TURF MANAGEMENT LLC	SPRINKLER REPAIR AT OP COUNTRY CLUB	395.00
06/09/2026	6640	DTE ENERGY	3684 HONORS WAY ACCT# 9100 160 4593 2	84.64
06/09/2026	6640	DTE ENERGY	4610 CLIFFORD ACCT# 9100 094 2875 6	565.32
06/09/2026	6640	DTE ENERGY	5497 SHARPE DR ACCT# 9100 094 2909 3	478.54
06/09/2026	6640	DTE ENERGY	4386 FILBERT DR ACCT#9100 125 9148 3	55.08
06/09/2026	6640	DTE ENERGY	4531 BRIGHTON RD ACCT# 9100 128 2889 3	251.39
06/09/2026	6640	DTE ENERGY	5025 OAK POINTE DR ACCT# 9100 128 2913 1	44.60
06/09/2026	6640	DTE ENERGY	3508 WOODRIDGE DR ACCT # 9100 160 4604 7	60.87
06/09/2026	6640	DTE ENERGY	3477 LAKEWOOD SHORES ACCT # 9100 094 2921 8	80.87
06/09/2026	6640	DTE ENERGY	5269 PENTWATER DR ACCT # 9100 172 9821 7	221.38
06/09/2026	6640	DTE ENERGY	4335 CROOKED LAKE ACCT #9100 094 2959 8	72.19
06/09/2026	6641	DTE ENERGY	4975 BRIGHTON RD ACCT# 9100 154 9059 2	1,880.75
06/09/2026	6641	DTE ENERGY	2740 BRECKENRIDGE DR ACCT#9100 101 3190 2	247.02
06/09/2026	6641	DTE ENERGY	5210 MORET WATERTANK ACCT # 9100 094 3000 0	30.42
06/09/2026	6641	DTE ENERGY	5108 VERSAUKKES AVE ACCT #9100 094 2935 8	112.84
06/09/2026	6641	DTE ENERGY	4505 OAK POINTE ACCT# 9100 128 2901 6	302.39
06/09/2026	6642	HYDROCORP LLC	MONTHLY CONTRACT-NON-RESIDENTIAL CROSS CONNECTION	252.34
06/09/2026	6642	HYDROCORP LLC	MONTHLY CONTRACT-RESIDENTIAL CROSS CONNECTION	740.23
06/09/2026	6643	K & J ELECTRIC, INC.	OAK POINTE BOOSTER STATION PUMP #2	15,000.00
06/09/2026	6644	MHOG UTILITIES	JUNE 2026 UTILITY BILLING-SEWER	31,270.33

CHECK REGISTER FOR GENOA TOWNSHIP

CHECK DATE 5/28/26 - 6/9/26

06/09/2026	6644	MHOG UTILITIES	JUNE 2026 UTILITY BILLING-WATER	25,193.83
06/09/2026	6645	NELSON TANK ENGINEERING & CONSULTIN	REPAIR/REPAINTING SPECIFICATION & CONTRACT DOCUMENTS FOR OP 500,000 CONCRETE TANK	4,500.00
06/09/2026	6646	WSP MICHIGAN INC	OP PFAS WWTP GRANT ACTIVITIES	5,457.50
06/09/2026	6647	D'ANGELO	4150 CLIFFORD-INSTALL CURB STOP & TEE	12,558.00
06/09/2026	6648	D'ANGELO	WATER MAIN INVESTIGATION & VALVE INSTALL	3,144.00
592FN TOTALS:				<u>103,969.67</u>

Bank 593FN LAKE EDGEWOOD OPERATING FUND #590

06/09/2026	4746	COOPER'S TURF MANAGEMENT LLC	LAWN MAINTENANCE & SPRAY VEGETATION	445.00
06/09/2026	4747	DTE ENERGY	6652 CORTLAND AVE ACCT#9100 164 7608 7	36.22
06/09/2026	4747	DTE ENERGY	2340 ROLLING ROCK DR ACCT# 9100 164 6377 0	71.71
06/09/2026	4747	DTE ENERGY	7801 BENDIX RD ACCT# 9100 149 8836 4	438.69
06/09/2026	4747	DTE ENERGY	7819 BENDIX RD ACCT # 9100 101 4421 0	1,413.79
06/09/2026	4747	DTE ENERGY	7985 COLLINGWOOD DR ACCT # 9100 101 4407 9	59.80
06/09/2026	4748	HAVILAND PRODUCTS COMPANY	CALCIUM NITRATE	4,065.80
06/09/2026	4749	MHOG UTILITIES	JUNE UTILITY BILLING	10,958.33
593FN TOTALS:				<u>17,489.34</u>

Bank 792CK GENOA TOWNSHIP ESCROW FUND #705

06/09/2026	2931	TETRA TECH, INC.	CONSTRUCTION PROJECT REVIEW	157.50
792CK TOTALS:				<u>157.50</u>

Bank FNBCK GENERAL FUND CHECKING ACCT FUND 101

06/04/2026	40300	GENOA TWP OAK POINTE OPERATING	MOVING ESCROW FUNDS FROM METER FUND TO OP OPERATING	7,250.00
06/09/2026	40301	ACCESS INFO INTERMEDIATE HOLDINGS	2 -95 GALLON BINS FOR SHREDDING	82.20
06/09/2026	40302	AMERICAN AQUA	WATER DELIVERY	119.00
06/09/2026	40303	BS&A SOFTWARE	CLOUD TRAINING	37,640.00
06/09/2026	40304	COMCAST	DEDICATED ETHERNET	677.15
06/09/2026	40305	CONTINENTAL LINEN SERVICE	RUGS	170.47
06/09/2026	40306	COOPER'S TURF MANAGEMENT LLC	MAY LAWN & FERTILIZATION	1,415.00
06/09/2026	40307	DTE ENERGY	4740 BAUER ROAD STREET LIGHT ACCT # 9100 164 6399 4	38.64
06/09/2026	40307	DTE ENERGY	NORTH SHORE, HIDDEN PONDS, WHITE PINES, LAKE EDGEWOOD & GENOA STREET LIGHTING	573.99
06/09/2026	40307	DTE ENERGY	6132 CROOKED LAKE RD ACCT#9200 561 2354 9	71.92
06/09/2026	40307	DTE ENERGY	2911 DORR RD ACCT# 9100 094 2885 5	1,133.20
06/09/2026	40307	DTE ENERGY	2911 DORR RD # FRONT ACCT# 9100 094 2972	17.41
06/09/2026	40307	DTE ENERGY	2911 DORR RD # REAR ACCT# 9100 094 2986 1	36.03
06/09/2026	40308	ETNA SUPPLY COMPANY	1" IPERL METERS & 2" FLANGE KITS FOR STOCK	6,293.90

CHECK REGISTER FOR GENOA TOWNSHIP

CHECK DATE 5/28/26 - 6/9/26

06/09/2026	40309	FEDERAL EXPRESS CORP	OVERNIGHT FOR REVIEW SERVICES	44.62
06/09/2026	40310	FOSTER SWIFT COLLINS & SMITH PC	LEGAL SERVICES	246.91
06/09/2026	40311	GANNETT MICHIGAN LOCALIQ	PUBLICATIONS	3,100.20
06/09/2026	40312	GO TO COMMUNICATIONS, INC	JUNE PHONE CONTRACT	663.74
06/09/2026	40313	IMAGE 360	20 -24 X 24 "VOTE HERE" SIGNS	424.82
06/09/2026	40314	KP ELITE CLEANING LLC	TOWNSHIP HALL CLEANING 5/16/26 - 5/31/26	2,220.50
06/09/2026	40315	NETWORK SERVICES GROUP, L.L.C.	ARCGIS -SRV / GO SERVER	171.88
06/09/2026	40315	NETWORK SERVICES GROUP, L.L.C.	JUNE SERVER MAINTENANCE	1,296.19
06/09/2026	40315	NETWORK SERVICES GROUP, L.L.C.	REGULAR MAINTENANCE	55.00
06/09/2026	40315	NETWORK SERVICES GROUP, L.L.C.	PAYMENT 1 OF 3 WEBSITE DESIGN	5,200.00
06/09/2026	40316	PRECISION COMFORT HEATING & AIR	R410A	32.40
06/09/2026	40317	SAFEBUILT LLC	PLANNING & ZONING REVIEW	737.82
06/09/2026	40318	SEWARD HENDERSON PLLC	LEGAL SERVICES	1,100.00
06/09/2026	40318	SEWARD HENDERSON PLLC	LEGAL SERVICES	1,848.00
06/09/2026	40319	STAPLES	OFFICE SUPPLIES	504.81
06/09/2026	40319	STAPLES	DESK RISER	197.28
06/09/2026	40319	STAPLES	PAPER	27.55
06/09/2026	40321	TOSHIBA AMERICAN BUSINESS SOLUTIONS	JUNE MONTHLY CONTRACT	669.66
06/09/2026	40322	UNEMPLOYMENT INSURANCE AGENCY	UNEMPLOYMENT FROM 2025	5,487.04
06/09/2026	40323	WASTE MANAGEMENT CORP, SERVICES	MAY WASTE MANAGEMENT	143,634.60
06/09/2026	40324	WEST SHORE SERVICES, INC	TORNADO SIREN REPAIR	405.00
06/09/2026	40325	BLUE CROSS & BLUE SHIELD OF MI	JULY 2026 HEALTH INSURANCE	27,649.69
06/09/2026	40326	VISA	CREDIT CARD CHARGES 5/4/26 - 5/24/26	1,191.68
FNBCK TOTALS:				252,428.30
<hr/>				
TOTAL FOR ALL FUNDS				392,328.68

Special	-	\$0.00
Credits	-	\$30.48
Payments	-	\$1,419.78
Other Charges	+	\$0.00
Finance Charges	+	\$0.00

NEW BALANCE \$1,191.68

Payment Summary

NEW BALANCE	\$1,191.68
MINIMUM PAYMENT	\$1,191.68
PAYMENT DUE DATE	06/26/2026

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

Credit Summary

Total Credit Line	\$10,000.00
Available Credit Line	\$8,808.32
Available Cash	\$1,000.00
Amount Over Credit Line	\$0.00
Amount Past Due	\$0.00
Disputed Amount	\$0.00

Cardholder Account Summary

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
05/04	05/04	PBUS01	24692166124408518525827	AMAZON MKTPL*BJ0810AN0 Amzn.com/bill WA	\$23.99
05/05	05/06	PBUS01	24692166125400139427672	AMAZON MKTPL*BV2B16321 Amzn.com/bill WA	\$90.00
05/08	05/08	PBUS01	24011346128100035392314	MICROSOFT#G156677304 MICROSOFT.COM WA	\$660.15
05/08	05/08	PBUS01	24692166128402252069635	AMAZON MKTPL*BF1XG7M12 Amzn.com/bill WA	\$43.98
05/07	05/10		24011346128100163563447	CREDIT VOUCHER	\$8.49
05/10	05/11	PBUS01	24692166130404888742680	AMAZON RETA* BS08A0GL2 SEATTLE WA	\$8.39
05/10	05/11	PBUS01	24692166130404890197519	AMAZON MKTPL*BF8169FJ1 Amzn.com/bill WA	\$8.09
05/12	05/13	PBUS01	24011346132100108363535	ZOOM.COM 888-799-9666 ZOOM.US CA	\$18.01
05/14	05/15	PBUS01	24335546134900018100071	VICTORY LANE QUICK OIL CH HOWELL MI	\$135.97
05/18	05/18		8ZJDXWCTA03	PAYMENT - THANK YOU	\$1,419.78
05/21	05/22		74692166141402299972260	CREDIT VOUCHER	\$21.99
05/24	05/25	PBUS01	24011346144100147003619	AMAZON MKTPL*CE PMTS Amzn.com/bill WA	\$167.98
				AMAZON RETA* XD9288RP3 WWW.AMAZON.CO WA	

supplies 101-261-750-000
 Election Supplies 101-262-751-001
 Software 101-261-751-000
 Election Supplies 101-262-751-001
 Election Supplies 101-262-751-001
 Supplies 101-261-750-000
 Election Supplies 101-262-751-001
 Software 101-261-751-000
 Trip Voucher 101-261-802-001
 Election Supplies 101-262-751-001
 equipment monitor 101-261-751-000

PLEASE DETACH BOTTOM AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE. ALLOW UP TO 7 DAYS FOR RECEIPT.



KELLY VANMARTER
 GENOA CHARTER TOWNSHIP

Cardholder Account Summary Continued

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
05/28	05/28	PBUS01	24011346148100041520615	MICROSOFT#G161145498 MICROSOFT.COM WA	\$18.38
05/30	05/31	PBUS01	24692166150400172425847	AMAZON MKTPL*7214G69G3 Amzn.com/bill WA	\$47.22

software 101-261-751-000
 election supplies 101-262-751-001

cRewards Bonus Points Information as of 05/31/2026

Beginning Balance	Points Earned	Points Adjusted	Points Redeemed	Ending Balance
22,588	1,144	0	0	23,732

Finance Charge Summary / Plan Level Information

Plan Name	Plan Description	FCM ¹	Average Daily Balance	Periodic Rate *	Corresponding APR	Finance Charges	Effective APR Fees **	Effective APR	Ending Balance
PBUS01	PURCHASE	G	\$0.00	2.12416%(M)	25.4900%(A)	\$0.00	\$0.00	0.0000%	\$1,191.68

CHARTER TOWNSHIP BOARD
Regular Meeting
June 1, 2026

MINUTES

Call to Order

Supervisor Spicher called the regular meeting of the Genoa Charter Township Board to order at 6:30 pm at the Township Hall.

Invocation

Supervisor Spicher led the invocation for the Board and the members of the public.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Roll Call

The following members were present constituting a quorum for the transaction of business: Kevin Spicher, Candie Hovarter, Robin Hunt, Bill Reiber, Rick Soucy, Jodie Valenti, and Todd Walker.

Also present was Township Manager Kelly VanMarter, Township Attorney Joe Seward, and 14 people in the audience.

Call to the Public

The call to the public was opened at 6:32 pm.

Ms. Deb Beattie of 3109 Pineview Trail stated she sent the board a copy of Putnam Township's wetlands ordinance. They regulate wetlands that are under two acres, but not under one acre. There is a lot of detailed information in the ordinance.

Ms. Denise Pollicella of 4200 Sweet Road stated she had a conversation with two young men who live in the township. They stated they would like to stay in the area but they are unable to find affordable homes. She suggested there be an area where people can buy a small home that is affordable. There is a desire and need for this.

The call to the public was closed at 6:36 pm.

Approval of Consent Agenda:

Moved by Soucy, supported by Walker, to approve the Consent Agenda as presented. **The motion carried unanimously.**

1. **Payment of Bills: June 1, 2026**
2. **Request to approve the May 18, 2026 regular meeting minutes.**

Approval of Regular Agenda:

Moved by Hunt, supported by Soucy, to approve the Regular Agenda as presented. **The motion carried unanimously.**

3. **Public Hearing on the proposed Grand Beach No. 3 Road Rehabilitation Special Assessment Roll.**
 - A. **Call to the Property Owners**
 - B. **Call to the Public**

The call to the property owners was opened at 6:37 pm.

Mr. Kristian Smith of 6972 Rink Drive has lived here for 25 years. He drives 50 feet to go in and out of his driveway and he is paying the same amount as other residents who live in the back of the subdivision. Also, the paperwork states that the interest rate is 2 percent, but there will be quarterly reviews where the cost can be reassessed. He believes that the project is going to cost more than what the township is estimating because of material costs, increase in oil prices, etc.

The call to the property owners was closed at 6:41 pm.

The call to the public was opened at 6:41 pm with no response.

4. **Request for approval of Resolution #5 – Confirming the Special Assessment Roll for the Grand Beach No. 3 Road Rehabilitation Special Assessment Project (winter tax 2026). (Roll Call)**

Ms. VanMarter stated it is a challenge trying to determine the benefit levels for each property. Mr. Smith's statement is heard very often with these special assessment districts. The law requires that each parcel be assessed based upon a benefit basis, not simply whether the properties are next to one another. A property that does not have a direct driveway connection to the road definitely has a different benefit level which justifies the different assessment amount. Regarding the redetermination of costs, only one invoice will be received from the contractor after the project is complete and depending on that cost, the assessed amounts could change. She noted that in 30 years, she is not aware of a public road assessment that has been reassessed for an increase.

Ms. Hunt noted that this reassessment is only done at that time. It will not be done annually for ten years.

Mr. Reiber asked if the language that Mr. Smith referred to is in all special assessments. Ms. VanMarter stated that it is part of the state statute and is required to be in there if there could be a change in the project cost.

Ms. VanMarter displayed the parcel map for the neighborhood and which properties have lower

assessments than the others. Ms. VanMarter explained in detail how the benefit was determined for this project. Those without a driveway connection may use the road for visitor parking, recreation or emergency services so while they do not depend on the roadway for daily use, they do still receive a benefit.

Supervisor Spicher understands Mr. Smith's concerns.

Moved by Hunt, supported by Soucy, to approve Resolution #5 – Confirming the Special Assessment Roll for the Grand Beach No. 3 Road Rehabilitation Special Assessment Project (winter tax 2026). **The motion carried unanimously with a roll call vote (Reiber – yes; Hunt – yes; Valenti – yes; Hovarter – yes; Soucy – yes; Spicher – yes; Walker – yes).**

Supervisor Spicher stated there were letters returned from the mailing for the Pardee Lake project. They were mailed to the property addresses instead of the mailing addresses so some came back undeliverable. The public hearing will be conducted tonight, but there will not be a vote. That will be done at the next meeting after we resend the notice to the district.

- 5. Public Hearing on the proposed Pardee Lake Aquatic Weed Control Special Assessment Project.**
 - A. Call to the Property Owners**
 - B. Call to the Public**

The call to the property owners was opened at 6:51 pm with no response.

The call to the public was opened at 6:51 pm with no response.

- 6. Request for approval of Resolution #3 - Approving the Project Cost Estimates, Special Assessment District and causing the Special Assessment Roll to be prepared for the Pardee Lake Aquatic Weed Control Special Assessment Project (winter tax 2026). (Roll Call)**
- 7. Request for approval of Resolution #4 - Resolution Acknowledging the Filing of the Special Assessment Roll, Scheduling the Second Hearing for June 15, 2026 and Directing the Issuance of Statutory Notices for the Pardee Lake Aquatic Weed Control Special Assessment Project (winter tax 2026). (Roll Call)**

Moved by Soucy, supported by Walker, to table Agenda Items #6 and 7 until the June 15, 2026 Township Board Meeting. **The motion carried unanimously.**

- 8. Review of the Park Restoration Management Plan and request for approval of a proposal for continued grant and fundraising support not to exceed \$11,875 from K2 Environmental from Parks and Recreation Fund, Planning/Engineering line item 208-751-934-006.**

Mr. Spencer Kellum of K2 Environmental Consulting stated this is an interesting parcel. There are a lot of challenges, and he put together a very detailed plan. The goal of the property is to pursue habitat management, improve access for residents, and install trails. He provided details of the plan that he submitted to the Township. These are adaptive plans so changes may come up and that will be addressed at that time. With his current proposal, he would continue to work

with the township to pursue grant funding for the project. He has assisted with the submission of proposals to three government offices for appropriations.

Supervisor Spicher stated two proposals were submitted at the Federal level that were not granted. He noted it was not due to the quality of the application, but this project is not very appropriate for that grant. The township reached a little far in submitting it.

Mr. Reiber asked if this proposal will come before the Planning Commission and what is the current zoning. Ms. VanMarter stated it is zoned low density residential and she will be requesting to have it rezoned to Parks and Recreation. There may also be a recreational plan required for some of the grants, and that will go before the Planning Commission. She also noted that public parks are permitted in the current zoning district.

Ms. Hovarter suggested using some of the money that is already budgeted to start the project. Ms. VanMarter recommends keeping that money in the budget in case there is a match required. It is also an asset to have available funds when applying for a grant.

Ms. Hunt is in favor of this. The great work that has been done should be continued.

Ms. VanMarter stated that a plan involving any improvements would go before the Planning Commission for recommendation.

Mr. Reiber asked how the vegetation chemicals could affect neighbors. Mr. Kellum stated the foliage would be cut and then the chemicals would be sprayed low and would not be done on a windy day. The closest neighbor to the trail is approximately 50 feet. Mr. Reiber is in favor of these being walking trails.

Mr. Kellum stated his proposal for the restoration is approximately \$970,000.

The discussion continued regarding the process of applying for grants, what types of grants will be pursued, etc.

Supervisor Spicher stated the proposal is for Mr. Kellum to continue to research and apply for grants. He will charge his hourly rate with a total not to exceed \$11,875.

Moved by Soucy, supported by Walker, to approve the proposal for continued grant and fundraising support not to exceed \$11,875 from K2 Environmental from Parks and Recreation Fund, Planning/Engineering line item 208-751-934-006. **The motion carried unanimously.**

9. Request for approval of Resolution #1 to Proceed with the Project and Direct Preparation of the Plans and Cost Estimates for the Lindsey Drive (Herbst Estates) Road Rehabilitation Special Assessment Project (winter tax 2026). (Roll Call)

Ms. VanMarter stated Lindsey Drive was not originally included in the Grand Beach Road Rehabilitation Project because it was going to increase the cost of the project for Grant Beach #3. The residents distributing the petition for that project did not include the parcels on Lindsey. The residents on Lindsey contacted Kelly to request Lindsey Drive be rehabilitated. Eight of the nine parcels have approved of the project. She noted that the last parcel is vacant and the petition circulator did not contact that owner; however, they will be included in the assessment.

Moved by Hunt, supported by Soucy, to approve Resolution #1 to proceed with the Lindsey Drive (Herbst Estates) Road Rehabilitation Special Assessment Project (winter 2026) and direct preparation of the plans and cost estimates. **The motion carried unanimously with a roll call**

vote (Hunt – yes; Valenti– yes; Hunt – yes; Hovarter– yes; Walker - yes; Reiber – yes; Soucy – yes; Spicher – yes).

10. Request for approval of Resolution #2 to Approve the Project, Schedule the First Hearing for June 15, 2026 and Direct Issuance of Statutory Notices for the Lindsey Drive (Herbst Estates) Road Rehabilitation Special Assessment Project (winter tax 2026). (Roll Call)

Moved by Reiber, supported by Hovarter, to approve Resolution #2 to approve the Lindsey Drive (Herbst Estates) Road Rehabilitation Special Assessment Project (winter tax 2026), and schedule the first public hearing for June 15, 2026 and to direct the issuance of statutory notice. **The motion carried unanimously with a roll call vote (Valenti – yes; Hovarter – yes; Walker – yes; Reiber – yes; Hunt – yes; Soucy – yes; Spicher – yes).**

11. Request for approval of an application for a Public Display of Fireworks permit for Cleary University at Lake Trust Stadium on Friday, June 12, 2026 as submitted by George Horn, Cleary University and Dueling Dragons, LLC.

Supervisor Spicher stated this is part of Cleary University's Summerfest.

Moved by Hunt , supported by Soucy, to approve an application for a Fireworks permit for Cleary University at Lake Trust Stadium on Friday, June 12, 2026. **The motion carried unanimously.**

12. Request for approval of an application for a Public Display of Fireworks permit on West Crooked Lake on July 3, 2026 as submitted by Chris Renema, Ace Pyro, LLC.

Ms. Valenti stated that the BAFA letter says Wednesday, July 3, but the report says Friday , July 3. It was confirmed that they will be held on Friday, July 3, 2026.

Moved by Valenti, supported by Walker, to approve an application for a Public Display of Fireworks permit on West Crooked Lake on Friday, July 3, 2026 as submitted by Chris Renema, Ace Pyro, LLC. **The motion carried unanimously.**

13. Request for approval and adoption of Resolution No. 260601 to honor Laura Gambino for her 23 years of Dedicated Service to Genoa Charter Township. (Roll Call)

Supervisor Spicher stated that Ms. Gambino has been the deputy assessor at the township since 2003. She is a big part of the department. She will be missed, but she will enjoy her retirement. Ms. Hunt agrees. The township has been lucky to have her. She has done a wonderful job in the department and she will be missed.

Moved by Soucy, supported by Hunt, to approve the adoption of Resolution 260601 to honor Laura Gambino for her 23 years of dedicated service to Genoa Charter Township. **The motion carried unanimously with a roll call vote (Hovarter – yes; Walker – yes; Reiber – yes; Hunt – yes; Valenti – yes; Soucy – yes; Spicher – yes)**

Mr. Reiber asked if the open position would be filled. Mr. Soucy stated that her position has already been filled internally. Ms. Hunt indicated that they were able to utilize the intern program through Livingston County which has been an excellent resource.

14. Consideration of a recommendation for approval of Ordinance Number Z-26-01

regarding zoning ordinance text amendments to Article 13 entitled “Environmental Protection Regulation” related to Hazardous Materials and Fuel Storage and Wetland Protection Standards. (Roll Call-majority)

Ms. VanMarter noted that this ordinance amendment was returned to the Planning Commission due to comments by the township attorney, specifically the regulations of fuel storage tanks cannot be more stringent than state law. Also, the version of the ordinance they saw previously regulated the use of pesticides and fertilizers within the natural features setback. That has been eliminated because there is not a way that it can be enforced. Her practice has always been to not regulate actions that cannot be enforced. Ms. Hunt noted that there will be public education regarding fertilization.

Mr. Reiber reiterated that the goal of the Planning Commission is to protect wetlands, woodlands and the environment. He cited that in the document that Ms. Beattie submitted, there is an advisory committee to assist the Planning Commission with ordinances. He is in favor of such a committee. He agrees that if it cannot be enforced, it should not be in an ordinance.

Ms. Hovarter spoke to the code enforcement officer for Milford Township and they monitor all wetlands, regardless of size. If they were notified that someone was filling in a wetland, he would go onto the property. Ms. VanMarter stated if the township heard of someone filling in a wetland, they would notify the Livingston County Drain Commissioner and visit the site but would not enter onto the property. Mr. Seward stated it is illegal to enter onto someone’s private property.

Ms. VanMarter noted that just because a wetland is under two acres does not mean it is not a regulated wetland by the State of Michigan. Ms. Hunt noted that the Planning Director, the township Planning Commission, and the County Planning Commission have all put a lot of work into this ordinance.

Mr. Reiber asked if the conditions from the Livingston Planning Commission’s report were included in the ordinance. Ms. VanMarter stated all comments from them are reviewed and addressed.

Moved by Soucy, supported by Reiber, to approve the planning commission’s recommendation for Ordinance Number Z-26-01 regarding zoning ordinance text amendments to Article 13 entitled Environmental Protection Regulations regulated to Hazardous Materials and Fuel Storage and Wetland Protection Standards. **The motion carried unanimously with a roll call vote (Walker – yes; Reiber – yes; Hunt – yes; Valenti - yes; Hovarter - yes; Soucy – yes; Spicher - yes)**

Items for Discussion:

15. Discussion regarding Peddlers and Solicitors Ordinance as requested by Trustee Walker.

Mr. Walker noted there was an incident in Brighton Township involving a solicitor pursuing a small child. Genoa Township does have a permit process and an ordinance for solicitation.

Genoa Charter Township Board Meeting

June 1, 2026

Unapproved Minutes

Mr. Soucy stated applicants are fingerprinted, the company must post a bond and come in person to fill out the application. The township does not do a detailed screening. We do have the ability to pull their permit if any of the township's ordinances are violated and if so, it will. The solicitor must carry the permit, their picture, their contact information as well as the company's contact information. This must be presented at the door. If they do not comply with the regulations, they will be suspended for a calendar year.

Mr. Seward stated it is unconstitutional for the township to completely ban all solicitation.

It was noted that the ordinance will be reviewed to ensure it complies with all laws.

Ms. VanMarter found a website where the City of Novi has a no knock registry where residents can enter their information and a list is shared with the solicitor. She would like to explore that further.

The board continued the discussion regarding what can be legally enforced by the township, what types of solicitations can be controlled, what private property owners can do, what neighborhood associations with private streets can do, and the difference between peddling, soliciting and canvassing.

Ms. Valenti recommends educating the public on solicitation in the township. It was suggested to put a FAQ section on the website and the app.

Board Comments:

Mr. Walker had a meeting with GoGov, the app company, and they will have updates in mid to late June, which will allow the township to set expirations on notifications, allow residents to select which sections they would like to receive notifications for without having to give personal information, except for an email.

Ms. Hovarter stated that Melonfest is going to sell gambling pull tabs. They are requesting volunteers for this and the upcoming Balloonfest.

Mr. Soucy stated the clerk's office hosted a group of 12 second grade students and their parents to learn about the voting process. There was a mock election.

Mr. Reiber asked if the township will be advising the public on the status of the Latson PUD. Supervisor Spicher stated the attorneys are not comfortable with a lot of public discussion on the topic except that a hearing is scheduled. The filings are public documents.

Adjournment

Moved by Walker, supported by Valenti, to adjourn the meeting at 8:23 pm. **The motion carried unanimously.**

Respectfully Submitted,

Patty Thomas
Recording Secretary

Genoa Charter Township Board Meeting
June 1, 2026
Unapproved Minutes

Approved: Rick Soucy, Clerk
Genoa Charter Township

Kevin Spicher, Supervisor
Genoa Charter Township

DRAFT



2911 Dorr Road
Brighton, MI 48116
810.227.5225
810.227.3420 fax
genoa.org

MEMORANDUM

TO: Honorable Board of Trustees
FROM: Kelly VanMarter, Township Manager
DATE: June 10, 2026
RE: Pardee Lake Aquatic Weed Control Special Assessment District Renewal

Agenda Items 3, 4, and 5 are presented in furtherance of the renewal of the Pardee Lake Aquatic Weed Control Special Assessment District, which was initiated through Resolutions 1 and 2 adopted at the May 18, 2026 Township Board meeting. In accordance with Public Act 188 of 1954, notice of the proposed district renewal was mailed to affected property owners on May 22, 2026, and was published in the Livingston Daily on May 22 and May 29, 2026. Out of an abundance of caution, due to a potential issue with the address formatting associated with the initial mailing, the Township reissued the notices on June 5, 2026.

To ensure that all affected property owners receive proper notice and have a full opportunity to address the Township Board, I am requesting that a second public hearing be held and that the Board consider the accompanying resolutions at Monday's meeting. As of the date of this memorandum, no correspondence has been received from property owners within the proposed assessment district.

For your consideration at Monday's meeting, there is first the requirement for a public hearing for both the property owners and the general public to hear objections to the proposed project and/or the district. This is agenda item #3.

After the conclusion of the public hearing, the Township Board of Trustees will consider adoption of **Resolution #3** which:

- Describes the improvement and resolves to complete the improvement according to the plans.
- Approves the plans and cost estimates as provided.
- Designates the boundaries of the district.
- Designates the term of the special assessment district's existence.
- Directs the Supervisor and assessing staff to prepare the special assessment roll.

Following Resolution #3, the Township Board of Trustees will consider adoption of **Resolution #4** which:

- Acknowledges that the Supervisor has certified and filed the Special Assessment Roll.
- Sets the time and day for the public hearing to review and hear objections on the Roll.
- Outlines the notification requirements for the second public hearing.

SUPERVISOR

Kevin Spicher

CLERK

Rick Soucy

TREASURER

Robin L. Hunt

TRUSTEES

Jodie Valenti

Bill Reiber

Candie Hovarter

Todd Walker

MANAGER

Kelly VanMarter

June 10, 2026

Pardee Lake Aquatic Weed Control SAD

Page 2 of 2

I look forward to discussing this with you at Monday's meeting. If, following the public hearing, you choose to continue with the establishing the district, I request your consideration of Resolution 3 and Resolution 4 with disposition via roll call as follows:

Agenda Item #4 - Resolution #3 (Requires Roll Call)

Moved by _____ and supported by _____ to approve **Resolution #3**
- Approving the Project Cost Estimates, Special Assessment District and causing the Special Assessment Roll to be prepared for the Pardee Lake Aquatic Weed Control Special Assessment Project (winter tax 2026).

Agenda Item #5 - Resolution #4 (Requires Roll Call)

Moved by _____ and supported by _____ to approve **Resolution #4**
- Resolution Acknowledging the Filing of the Special Assessment Roll, Scheduling the Second Hearing for July 6, 2026 and Directing the Issuance of Statutory Notices for the Pardee Lake Aquatic Weed Control Special Assessment Project (winter tax 2026).

Sincerely,



Kelly VanMarter
Township Manager

**Resolution No. 3
Pardee Lake Aquatic Weed Control Improvement
Special Assessment Project (winter tax 2026)**

GENOA CHARTER TOWNSHIP

At a regular meeting of the Township Board of the Township of Genoa, Livingston County, Michigan, (the "Township") held at the Township Hall on June 15, 2026, at 6:30 p.m., there were

PRESENT:

ABSENT:

The following preamble and resolution were offered by _____ and seconded by _____:

**Resolution Approving Project, Cost Estimates, Special Assessment
District and Causing the Special Assessment Roll to be Prepared**

WHEREAS, preliminary plans and cost estimates for the Project have been filed with the Township;

WHEREAS, the Township Board has tentatively determined to proceed with the Project as described in Exhibit A and in accordance with Act No. 188, Michigan Public Acts of 1954, as amended;

WHEREAS, The Board of Trustees of the Township has declared its intention to make the improvement and tentatively designated the special assessment district against which the cost of the improvement is to be assessed is described in Exhibit B.

WHEREAS, on June 1, 2026 and June 15, 2026 a public hearing was held to hear any objections to the petition, to the improvement and to the special assessment district and notice of the hearing was provided pursuant to the requirements of Act No 188, Michigan Public Acts of 1954, as amended;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Township Board approves the completion of the Project and approves the plans and cost estimates for the Project, which are on file with the Township Manager and which are identified as "Plans and Cost Estimates for the Pardee Lake Aquatic Weed Control Improvement Special Assessment Project (winter tax 2026)."
2. The Township Board determines that the Special Assessment District for the Project shall consist of the parcels identified in Exhibit B. The term of the Special Assessment District shall be for five-years.
4. The Township Board has determined to advance the costs of the Project from Township funds and to use special assessments to raise the money necessary to reimburse the Township for the advance of such funds;
5. The Township Supervisor is directed to prepare the Special Assessment Roll for the Special Assessment District identified in Exhibit B. The Special Assessment Roll shall describe all the parcels of land to be assessed with the names of the respective record owners of each parcel, if known, and the total amount to be assessed against each parcel of land. When the Township Supervisor completes the Special Assessment Roll, he shall affix his certificate to the roll stating that the roll was made pursuant to a resolution of the Township Board adopted on a specified date, and that in making the assessment roll the supervisor, according to

his best judgment, has conformed in all respects to the directions contained in the resolution and the statutes of the State of Michigan.

5. All resolutions or parts of resolutions in conflict with this resolution are hereby rescinded.

A vote on the foregoing resolution was taken and was as follows:

YES:

NO:

ABSENT:

CLERK'S CERTIFICATE

The undersigned, being the duly qualified and acting Clerk of the Township, hereby certifies that (1) the foregoing is a true and complete copy of a resolution duly adopted by the Township Board at the June 15, 2026 meeting of the Township Board, at which meeting a quorum was present and remained throughout; (2) the original thereof is on file in the records in my office; (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended); and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

Rick Soucy, Genoa Township Clerk

EXHIBIT A

PARDEE LAKE AQUATIC WEED CONTROL PROJECT

**DESCRIPTION OF PROJECT
A FIVE-YEAR SPECIAL ASSESSMENT DISTRICT
WITH PROJECTED COSTS AS FOLLOWS:**

The project (the “Project”) will consist of Treatments in years 2027-2031:

MONTH	TREATMENT	COST
February	EGLE Permit for Algicide & Herbicide Treatments (5-20 Acres)	\$1,020.00
April	Lake Vegetation Survey for initial inventory and treatment planning	\$250.00
April	Algicide Treatment	\$1,620.00
May	Algicide Treatment	\$1,300.00
May	Contact Herbicide for Curly-Leaf/Nuisance Native Pondweed (6 Acres)	\$1,320.00
June	Lake Vegetation Survey for treatment evaluation	\$250.00
June	Algicide Treatment	\$1,300.00
June	Systemic herbicide for Eurasian Milfoil & Nuisance Native Plants (9 Acres)	\$6,885.00
July	Algicide Treatment (Immediately before July 4 th holiday)	\$1,620.00
July	Lake Vegetation Survey for late season inventory and treatment planning	\$250.00
July	Algicide Treatment	\$1,300.00
July	Contact herbicide for broad spectrum control and late blooms	\$1,980.00
August	Algicide Treatment	\$1,300.00
September	Algicide Treatment	\$1,300.00
Annual Aquatic Plant Management Budget Recommendation Total:		\$21,695.00

Projected Cost Allocation levied on the winter tax bill in years 2026-2030:

PROJECT COST	\$	115,181.70	*
ADMINISTRATION	\$	2,000.00	
TOTAL PROJECT COST	\$	117,181.70	
<hr/>			
TOTAL NUMBER OF PROPERTIES:		41	

TOTAL PRINCIPAL PER PARCEL	\$	2,858.09
ANNUAL COST PER PARCEL	\$	571.62

* Project cost is for 5 year project with a \$21,695 per year allocation plus a 3% increase each year as follows:

Year 1	\$	21,695.00
Year 2	\$	22,345.85
Year 3	\$	23,016.23
Year 4	\$	23,706.71
Year 5	\$	24,417.91
	\$	115,181.70

EXHIBIT B

PARDEE LAKE AQUATIC WEED CONTROL PROJECT PARCELS INCLUDED IN THE SPECIAL ASSESSMENT DISTRICT

The Project is being designed to serve the properties in the Special Assessment District, which district includes the specific properties that are identified by the following permanent parcel numbers:

11-30-100-010	11-30-100-041	11-30-101-029	11-30-101-051	11-30-101-132	11-30-300-009
11-30-100-011	11-30-101-001	11-30-101-033	11-30-101-053	11-30-101-134	11-30-300-013
11-30-100-013	11-30-101-002	11-30-101-034	11-30-101-123	11-30-300-001	11-30-300-024
11-30-100-015	11-30-101-010	11-30-101-037	11-30-101-125	11-30-300-002	11-30-300-025
11-30-100-017	11-30-101-015	11-30-101-046	11-30-101-126	11-30-300-003	11-30-300-026
11-30-100-024	11-30-101-018	11-30-101-047	11-30-101-127	11-30-300-007	11-30-300-028
11-30-100-040	11-30-101-022	11-30-101-049	11-30-101-130	11-30-300-008	



**Resolution No. 4
Pardee Lake Aquatic Weed Control Improvement
Special Assessment Project (winter tax 2026)**

GENOA CHARTER TOWNSHIP

At a regular meeting of the Township Board of the Genoa Charter Township, Livingston County, Michigan, (the “Township”) held at the Township Hall on June 1, 2026, at 6:30 p.m., there were

PRESENT:

ABSENT:

The following preamble and resolution were offered by _____ and supported by _____:

**Resolution Acknowledging the Filing of the Special
Assessment Roll, Scheduling the Second Hearing for July 6, 2026,
and Directing the Issuance of Statutory Notices**

WHEREAS, the Board of Trustees of the Township has determined to proceed with the Pardee Lake Aquatic Weed Control Improvement Special Assessment Project (winter tax 2026) within the Township as described in Exhibit A (the “Project”) and in accordance with Act No. 188, Michigan Public Acts of 1954, as amended;

WHEREAS, the Board of Trustees of the Township has determined to advance the costs of the Project from Township funds and to use special assessments to raise the money necessary to reimburse the Township for the advance of such funds;

WHEREAS, the Township Supervisor has prepared the Special Assessment Roll entitled “Special Assessment Roll for the Pardee Lake Aquatic Weed Control Improvement Special Assessment Project (winter tax 2026) (Exhibit B) and has filed the Proposed Roll with the Township Manager and Township Clerk;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Township Board acknowledges that the Township Supervisor has filed the Proposed Roll with the Township Manager and Township Clerk.
2. The Township Board acknowledges that the Township Supervisor has certified that (a) the Proposed Roll was prepared in accordance with the direction of the Township Board and (b) the Proposed Roll was prepared in accordance with the laws of the State of Michigan. (Exhibit C)
3. In accordance with Act No. 188, Michigan Public Acts of 1954, as amended, and the laws of the State of Michigan, there shall be a public hearing to review and hear objections on the Proposed Roll.
4. The second public hearing will be held on Monday, July 6, 2026 at 6:30 p.m. at the offices of Genoa Charter Township, Livingston County, Michigan.
5. The Township Manager is directed to mail, by first class mail, a notice of the public hearing to each owner of or party in interest in property to be assessed, whose name appears upon the last Township tax assessment records. The last Township tax assessment records means the last assessment roll for ad valorem tax purposes which has been reviewed by the Township Board of Review, as supplemented by any subsequent changes in the names or addresses of such owners or parties listed thereon. The notice to be mailed by the

Township Manager shall be similar to the notice attached as Exhibit D and shall be mailed by first class mail on or before June 19, 2026. Following the mailing of the notices, the Township Manager shall complete an affidavit of mailing similar to the affidavit set forth in Exhibit E.

6. The Township Manager is directed to publish a notice of the public hearing in the Livingston County Daily Press & Argus, a newspaper of general circulation within the Township. The notice shall be published twice, once on or before June 19, 2026 and June 26, 2026. The notice shall be in a form substantially similar to the notice attached as Exhibit D.

7. All resolutions or parts of resolutions in conflict with this resolution are hereby rescinded.

A vote on the foregoing resolution was taken and was as follows:

YES:

NO:

ABSENT:

RESOLUTION DECLARED _____.

CLERK'S CERTIFICATE

The undersigned, being the duly qualified and acting Clerk of the Township, hereby certifies that (1) the foregoing is a true and complete copy of a resolution duly adopted by the Township Board at the June 15, 2026 meeting of the Township Board, at which meeting a quorum was present and remained throughout; (2) the original thereof is on file in the records in the Township Manager's office and my office; (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended); and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

Rick Soucy, Genoa Charter Township Clerk

EXHIBIT A

PARDEE LAKE AQUATIC WEED CONTROL PROJECT

**DESCRIPTION OF PROJECT
A FIVE-YEAR SPECIAL ASSESSMENT DISTRICT
WITH PROJECTED COSTS AS FOLLOWS:**

The project (the “Project”) will consist of Treatments in years 2027-2031:

MONTH	TREATMENT	COST
February	EGLE Permit for Algicide & Herbicide Treatments (5-20 Acres)	\$1,020.00
April	Lake Vegetation Survey for initial inventory and treatment planning	\$250.00
April	Algicide Treatment	\$1,620.00
May	Algicide Treatment	\$1,300.00
May	Contact Herbicide for Curly-Leaf/Nuisance Native Pondweed (6 Acres)	\$1,320.00
June	Lake Vegetation Survey for treatment evaluation	\$250.00
June	Algicide Treatment	\$1,300.00
June	Systemic herbicide for Eurasian Milfoil & Nuisance Native Plants (9 Acres)	\$6,885.00
July	Algicide Treatment (Immediately before July 4 th holiday)	\$1,620.00
July	Lake Vegetation Survey for late season inventory and treatment planning	\$250.00
July	Algicide Treatment	\$1,300.00
July	Contact herbicide for broad spectrum control and late blooms	\$1,980.00
August	Algicide Treatment	\$1,300.00
September	Algicide Treatment	\$1,300.00
Annual Aquatic Plant Management Budget Recommendation Total:		\$21,695.00

Projected Cost Allocation levied on the winter tax bill in years 2026-2030:

PROJECT COST	\$	115,181.70	*
ADMINISTRATION	\$	2,000.00	
TOTAL PROJECT COST	\$	117,181.70	
TOTAL NUMBER OF PROPERTIES:		41	

TOTAL PRINCIPAL PER PARCEL	\$	2,858.09
ANNUAL COST PER PARCEL	\$	571.62

* Project cost is for 5 year project with a \$21,695 per year allocation plus a 3% increase each year as follows:

Year 1	\$	21,695.00
Year 2	\$	22,345.85
Year 3	\$	23,016.23
Year 4	\$	23,706.71
Year 5	\$	24,417.91
	\$	115,181.70

**Special Assessment Roll
2026 - 2030
Pardee Lake Weed Control**

District	Parcel # Owner	Total Assessment
X051826 PARDEE LK WEED	4711-30-100-010 HALL DAVID 2400 E COON LAKE TRL HOWELL, MI 48843-6410	\$2,858.09
X051826 PARDEE LK WEED	4711-30-100-011 BANAS LAWRENCE & SUSANNE LTS 9.3 2258 E COON LAKE TRL HOWELL, MI 48843-6408	\$2,858.09
X051826 PARDEE LK WEED	4711-30-100-013 LEDFORD BRIAN 2330 E COON LAKE TRL HOWELL, MI 48843-6409	\$2,858.09
X051826 PARDEE LK WEED	4711-30-100-015 GUZIK PAUL & JOAN 1002 GOTT ST ANN ARBOR, MI 48103	\$2,858.09
X051826 PARDEE LK WEED	4711-30-100-017 ONEILL MICHAEL T 2404 E COON LAKE TRL HOWELL, MI 48843-6410	\$2,858.09
X051826 PARDEE LK WEED	4711-30-100-024 SMITH GAYLE & TEEPLES AMANDA 22621 TULANE AVE FARMINGTON HILLS, MI 48336	\$2,858.09
X051826 PARDEE LK WEED	4711-30-100-040 KUZNER DAVID & MARY PO BOX 1635 BRIGHTON, MI 48116-5435	\$2,858.09
X051826 PARDEE LK WEED	4711-30-100-041 CLEVELAND ROBYN E & SUMMER RANSOM-2416 E COON LAKE TRL HOWELL, MI 48843-6410	\$2,858.09
X051826 PARDEE LK WEED	4711-30-101-001 ZAWISTOWSKI LAKE LLC 1617 W STADIUM BLVD ANN ARBOR, MI 48103-5222	\$2,858.09
X051826 PARDEE LK WEED	4711-30-101-002 HOERLE JEFFREY REVOC TRUST 5619 BOBWHITE AVE KALAMAZOO, MI 49009-4594	\$2,858.09
X051826 PARDEE LK WEED	4711-30-101-010 HARMAN BARBARA & THOMAS 2331 NE 192ND ST MIAMI, FL 33180-2153	\$2,858.09
X051826 PARDEE LK WEED	4711-30-101-015 SAYERS BENJAMIN & KRISTAN LTS 9.3 2115 WEBSTER PARK DR HOWELL, MI 48843-9472	\$2,858.09
X051826 PARDEE LK WEED	4711-30-101-018 URECHE RACHEL LTS 9.3 2129 WEBSTER PARK DR. Howell, MI 48843-9472	\$2,858.09

Special Assessment Roll

2026 - 2030

Pardee Lake Weed Control

X051826	4711-30-101-022	\$2,858.09
PARDEE LK WEED	NOWAK MARY E 29076 MARQUETTE ST GARDEN CITY, MI 48135-2715	
X051826	4711-30-101-029	\$2,858.09
PARDEE LK WEED	MCGOWAN LESLIE 2172 WEBSTER PARK DR HOWELL, MI 48843-9472	
X051826	4711-30-101-033	\$2,858.09
PARDEE LK WEED	HALL DEBORAH 2165 WEBSTER PARK DR HOWELL, MI 48843-9472	
X051826	4711-30-101-034	\$2,858.09
PARDEE LK WEED	GIRAUD LYNDA 2175 WEBSTER PARK DR HOWELL, MI 48843-9472	
X051826	4711-30-101-037	\$2,858.09
PARDEE LK WEED	FRENCH JAMES & ELAINE LTS 9.3 2191 WEBSTER PARK DR HOWELL, MI 48843-9472	
X051826	4711-30-101-046	\$2,858.09
PARDEE LK WEED	WALLACE GREGORY A & JOAN H 2308 WEBSTER PARK DR HOWELL, MI 48843-7457	
X051826	4711-30-101-047	\$2,858.09
PARDEE LK WEED	LISS TRUST 13850 LLOYD DR SOUTH LYON, MI 48178-8118	
X051826	4711-30-101-049	\$2,858.09
PARDEE LK WEED	CUDWORTH BETH 2276 WEBSTER PARK DR HOWELL, MI 48843-7457	
X051826	4711-30-101-051	\$2,858.09
PARDEE LK WEED	CUDWORTH BETH 2276 WEBSTER PARK DR HOWELL, MI 48843-7457	
X051826	4711-30-101-053	\$2,858.09
PARDEE LK WEED	HAMER WILFRED & DAWN 2237 WEBSTER PARK DR HOWELL, MI 48843-7457	
X051826	4711-30-101-123	\$2,858.09
PARDEE LK WEED	NOBLE DALE & MARSHA LTS 9.3 2187 WEBSTER PARK DR HOWELL, MI 48843-9472	
X051826	4711-30-101-125	\$2,858.09
PARDEE LK WEED	RENAUD JOSEPH 2206 WEBSTER PARK DR HOWELL, MI 48843-7457	
X051826	4711-30-101-126	\$2,858.09
PARDEE LK WEED	EDWARDS BRADLEY R & ROBIN M 2223 WEBSTER PARK DR HOWELL, MI 48843-7457	
X051826	4711-30-101-127	\$2,858.09
PARDEE LK WEED	HEUWAGEN DENNIS & KAREN 2142 WEBSTER PARK DR HOWELL, MI 48843-9472	

Special Assessment Roll

2026 - 2030

Pardee Lake Weed Control

X051826	4711-30-101-130	\$2,858.09
PARDEE LK WEED	HARMAN BARBARA & THOMAS 2331 NE 192ND ST MIAMI, FL 33180-2153	
X051826	4711-30-101-132	\$2,858.09
PARDEE LK WEED	KLINE KEVIN LTS 9.3 30067 MIRAGE CT WARREN, MI 48093-6500	
X051826	4711-30-101-134	\$2,858.09
PARDEE LK WEED	HENDRA ALFRED 2074 WEBSTER PARK DR HOWELL, MI 48843-7438	
X051826	4711-30-300-001	\$2,858.09
PARDEE LK WEED	SARPOLIS NANCY & KEVIN LTS 9.3 2055 WEBSTER PARK DR HOWELL, MI 48843-7438	
X051826	4711-30-300-002	\$2,858.09
PARDEE LK WEED	TEXTOR MARK & KRISTYN LTS 9.3 2155 BRIGHTON SHORES TRL Howell, MI 48843	
X051826	4711-30-300-003	\$2,858.09
PARDEE LK WEED	SPECK KEITH B & CONNIE A 2005 BRIGHTON RD HOWELL, MI 48843-7454	
X051826	4711-30-300-007	\$2,858.09
PARDEE LK WEED	PATTERSON, ALAN & BLYTHE 2424 E COON LAKE TRL HOWELL, MI 48843-6410	
X051826	4711-30-300-008	\$2,858.09
PARDEE LK WEED	GIBSON MICHAEL A & LINDA L 2420 E COON LAKE TRL HOWELL, MI 48843-6410	
X051826	4711-30-300-009	\$2,858.09
PARDEE LK WEED	SANTONI MARK & MICHELLE 2418 E COON LAKE TRL HOWELL, MI 48843-6410	
X051826	4711-30-300-013	\$2,858.09
PARDEE LK WEED	ROGERS BYRON R 2127 BRIGHTON SHORES TRL HOWELL, MI 48843	
X051826	4711-30-300-028	\$2,858.09
PARDEE LK WEED	JUNCAJ DOKA & BRECCA 2095 BRIGHTON SHORES TRL HOWELL, MI 48843-7454	
X051826	4711-30-300-024	\$2,858.09
PARDEE LK WEED	BEYER THEODORE & LAURA 2045 BRIGHTON SHORES TRL HOWELL, MI 48843	
X051826	4711-30-300-025	\$2,858.09
PARDEE LK WEED	BLASTIC MICHAEL & SHEARER KIM 9315 SYCAMORE TRL BRIGHTON, MI 48114-8968	
X051826	4711-30-300-026	\$2,858.09
PARDEE LK WEED	ALBRANT LYLE & SHIRLEY LTS 9.3 322 VICTORIA PARK DR HOWELL, MI 48843-1262	

Total Parcels: 41

\$117,181.69

EXHIBIT C - CERTIFICATION

CERTIFICATE

I, the undersigned, Supervisor of Genoa Charter Township, Livingston County, Michigan (the "Township"), acting pursuant to a resolution duly adopted by the Township Board of the Township on June 15, 2026 (the "Resolution") certify that (1) the attached special assessment roll for the Pardee Lake Aquatic Weed Control Improvement Special Assessment Project (winter tax 2026), to which this Certificate is affixed, was made pursuant to the Resolution and (2) in making such a roll, I have, according to my best judgment, conformed in all respects to the directions contained in the Resolution and the statutes of the State of Michigan, including Act No. 188, Public Acts of Michigan, 1954, as amended.

Dated: June 15, 2026

Kevin Spicher
Genoa Charter Township Supervisor

**EXHIBIT D
NOTICE OF SECOND PUBLIC HEARING
JULY 6, 2026 AT 6:30PM**

**NOTICE OF JULY 6, 2026 PUBLIC HEARING ON THE SPECIAL ASSESSMENT ROLL
FOR THE PROPOSED PARDEE LAKE AQUATIC WEED CONTROL
SPECIAL ASSESSMENT PROJECT (winter tax 2026)
GENOA CHARTER TOWNSHIP
LIVINGSTON COUNTY, MICHIGAN**

PLEASE TAKE NOTICE that the Supervisor has reported to the Township Board and filed in the office of the Manager and Township Clerk for public examination a special assessment roll covering all properties within the Pardee Lake Aquatic Weed Control Special Assessment Project (winter tax 2026). Said assessment roll has been prepared for the purpose of assessing a portion of the costs of the thereto within the aforesaid Pardee Lake Aquatic Weed Control Special Assessment District. The costs are more particularly shown in the estimate of costs which is on file and available for public inspection in the office of the Manager and Township Clerk. The roll is the total amount of \$117,181.70 spread over 5 years with a proposed special assessment principal payment of \$2,858.09 per parcel for 41 parcels. The project costs and yearly cost per parcel are provided in the tables below:

PARDEE LAKE AQUATIC WEED CONTROL PROJECT (WINTER TAX 2026)	
PROJECT COST	\$115,181.70
ADMINISTRATION FEES	\$24,000
TOTAL PROJECT COST:	\$117,181.70

YEAR	PAYMENT TO PRINCIPAL	OUTSTANDING BALANCE
2026	\$ 571.62	\$ 2,286.47
2027	\$ 571.62	\$ 1,714.85
2028	\$ 571.62	\$ 1,143.23
2029	\$ 571.62	\$ 571.61
2030	\$ 571.61	\$ -
	\$ 2,858.09	

PLEASE TAKE FURTHER NOTICE that the Township Board will hold a Public Hearing on **July 6, 2026 at 6:30 p.m.**, at the **Genoa Charter Township Offices, 2911 Dorr Road, Brighton, Michigan 48116**, to review the special assessment roll, to consider any objections thereto, and to confirm the roll as submitted or revised or amended. The roll may be examined at the office of the Manager or Township Clerk at the Township hall during regular business hours of regular

business days until the time of the hearing and may be examined at the hearing. Appearance and protest at the hearing is required in order to appeal the amount of the special assessment to the State Tax Tribunal.

Any owner or party in interest, or agent, may appear in person at the hearing to protest the special assessment, or may file an appearance or protest by letter at or before the hearing, and in that event personal appearance shall not be required. The owner or any person having an interest in the real property who protests in person or in writing at the hearing may file a written appeal of the special assessment with the State Tax Tribunal within 30 days after the special assessment roll is confirmed.

After the public hearing, the Township Board may confirm the roll as submitted or as revised or amended; may provide for payment of special assessments in installments with interest on the unpaid balance; and may provide by resolution for other matters permitted by law with regard to special assessments.

All interested persons are invited to be present at the hearing to submit comments concerning the foregoing. The Township will provide necessary reasonable auxiliary aids and services to individuals with disabilities at the hearing upon seven (7) days' notice to the Township Manager. Individuals with disabilities requiring such aids or services should contact the Manager at the address or phone number listed below.

This notice is given by order of the Genoa Charter Township Board.

Dated: June 15, 2026



Kelly VanMarter

Genoa Charter Township Manager
2911 Dorr Road, Brighton, MI 48116
Phone: 810-227-5225
Email: kelly@genoa.org

Publication: Press/Argus on 06/19/26 and 06/26/26

EXHIBIT E

AFFIDAVIT OF MAILING

STATE OF MICHIGAN)

COUNTY OF LIVINGSTON)

Kathleen Murphy, being first duly sworn, deposes and says that she personally prepared for mailing, and did on June 19, 2026, send by first-class mail, the notice of hearing, a true copy of which is attached hereto, to each record owner of or party in interest in all property to be assessed for the improvement described therein, as shown on the last local tax assessment records of the Township of Genoa; that she personally compared the address on each envelope against the list of property owners as shown on the current tax assessment rolls of the Township; that each envelope contained therein such notice and was securely sealed with postage fully prepaid for first-class mail delivery and plainly addressed; and that she personally placed all of such envelopes in a United States Post Office receptacle on the above date.

Kathleen Murphy
Genoa Charter Township



2911 Dorr Road
Brighton, MI 48116
810.227.5225
810.227.3420 fax
genoa.org

MEMORANDUM

TO: Honorable Board of Trustees
FROM: Kelly VanMarter, Township Manager
DATE: June 10, 2026
RE: Lindsey Drive Road SAD

Agenda items 6, 7 and 8 are provided in advancement of the Lindsey Drive (Herbst Estates) Road Rehabilitation special assessment district which was initiated by Resolutions 1 and 2 at the June 1, 2026 meeting. In accordance with Public Act 188 of 1954, notice was mailed to property owners in the proposed district on Friday, June 5, 2026 and published in the Livingston Daily on both June 5 and June 12, 2026. As of the date of is memo, I have not received any correspondence from affected parcel owners.

For your consideration at Monday's meeting, there is first the requirement for a public hearing for both the property owners and the general public to hear objections to the proposed project and/or the district. This is agenda item #6.

After the conclusion of the public hearing, the Township Board of Trustees will consider adoption of **Resolution #3** which:

- Describes the improvement and resolves to complete the improvement according to the plans.
- Approves the plans and cost estimates as provided.
- Designates the boundaries of the district.
- Designates the term of the special assessment district's existence.
- Directs the Supervisor and assessing staff to prepare the special assessment roll.

Following Resolution #3, the Township Board of Trustees will consider adoption of **Resolution #4** which:

- Acknowledges that the Supervisor has certified and filed the Special Assessment Roll.
- Sets the time and day for the public hearing to review and hear objections on the Roll.
- Outlines the notification requirements for the second public hearing.

I look forward to discussing this with you at Monday's meeting. If, following the public hearing, you choose to continue with the establishing the district, I request your consideration of Resolution 3 and Resolution 4 with disposition via roll call as follows:

SUPERVISOR

Kevin Spicher

CLERK

Rick Soucy

TREASURER

Robin L. Hunt

TRUSTEES

Jodie Valenti

Bill Reiber

Candie Hovarter

Todd Walker

MANAGER

Kelly VanMarter

Agenda Item #4 - Resolution #3 (Requires Roll Call)

Moved by _____ and supported by _____ to approve **Resolution #3**
- Approving the Project Cost Estimates, Special Assessment District and causing the Special Assessment Roll to be prepared for the Lindsey Drive (Herbst Estates) Road Rehabilitation Special Assessment Project (winter tax 2026).

Agenda Item #5 - Resolution #4 (Requires Roll Call)

Moved by _____ and supported by _____ to approve **Resolution #4**
- Resolution Acknowledging the Filing of the Special Assessment Roll, Scheduling the Second Hearing for July 6, 2026 and Directing the Issuance of Statutory Notices for the Lindsey Drive (Herbst Estates) Road Rehabilitation Special Assessment Project (winter tax 2026).

Sincerely,



Kelly VanMarter
Township Manager

Resolution #3
Lindsey Drive (Herbst Estates Subdivision) Road Rehabilitation
Special Assessment Project
(winter tax 2026)

GENOA CHARTER TOWNSHIP

At a regular meeting of the Township Board of Genoa Charter Township, Livingston County, Michigan, (the "Township") held at the Township Hall on June 15, 2026 at 6:30 p.m., there were

PRESENT:

ABSENT:

The following preamble and resolution were offered by _____ and seconded by _____:

Resolution Approving Project, Cost Estimates, Special Assessment District
and Causing the Special Assessment Roll to be Prepared

WHEREAS, preliminary plans describing the Project and its location in the Township and a preliminary estimate of the cost of the Project, prepared by the Livingston County Road Commission have been filed with the Township Manager;

WHEREAS, the Township Board has determined to proceed with the Project as described in Exhibit A and in accordance with Act No. 188, Michigan Public Acts of 1954, as amended;

WHEREAS, The Board of Trustees of the Township has declared its intention to make the improvement and tentatively designated the special assessment district against which the cost of the **Lindsey Drive (Herbst Estates Subdivision) Road Rehabilitation Special Assessment Project** is to be assessed is described in Exhibit B;

WHEREAS, the Township Manager reported that proper notice of the hearing pursuant to the requirements of Act No 188, Michigan Public Acts of 1954, as amended, on these matters had been published in the Livingston County Daily Press & Argus on June 5, 2026 and June 12, 2026 and had been mailed by first-class mail to each property owner within the proposed assessment district as shown on the current tax rolls of the Township on June 5, 2026. Affidavits of the publications and mailing of these notices were then filed as part of the record in the office of the Manager;

WHEREAS, on June 15, 2026 a public hearing was held to hear any objections or comments to the proposed project, the petitions for the project, the estimate of costs and to the special assessment district within which costs were to be assessed as described in the notice of the hearing and notice of the hearing was provided pursuant to the requirements of Act No 188, Michigan Public Acts of 1954, as amended;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Township Board approves the plans and cost estimates as prepared by the Livingston County Road Commission for the Project, which are on file with the Township Manager.

2. The Township Board agrees to complete the improvement in accordance with the plans as prepared by the Livingston County Road Commission for the Project.

3. The Township Board approves the sufficiency of the Petition for the project.

4. The Township Board determines that the Special Assessment District for the Project shall consist of the parcels identified in Exhibit B. The term of the Special Assessment District shall be for ten (10) years.

5. The Township Board has determined to advance the costs of the Project from Township funds and to use special assessments to raise the money necessary to reimburse the Township for the advance of such funds.

6. The Township Supervisor is directed to prepare the Special Assessment Roll for the Special Assessment District identified in Exhibit B. The Special Assessment Roll shall describe all the parcels of land to be assessed with the names of the respective record owners of each parcel, if known, and the total amount to be assessed against each parcel of land. When the Township Supervisor completes the Special Assessment Roll, he shall affix his certificate to the roll stating that the roll was made pursuant to a resolution of the Township Board adopted on a specified date, and that in making the assessment roll the supervisor, according to his or her best judgment, has conformed in all respects to the directions contained in the resolution and the statutes of the State of Michigan.

7. The estimated cost of the Project is subject to quarterly periodic redetermination of costs, without further notice, pursuant to MCL 41.724(4).

8. All resolutions or parts of resolutions in conflict with this resolution are hereby rescinded.

A vote on the foregoing resolution was taken and was as follows:

YES:

NO:

ABSENT:

RESOLUTION DECLARED _____.

CLERK'S CERTIFICATE

The undersigned, being the duly qualified and acting Clerk of the Township, hereby certifies that (1) the foregoing is a true and complete copy of a resolution duly adopted by the Township Board at the June 15, 2026 meeting of the Township Board, at which meeting a quorum was present and remained throughout; (2) the original thereof is on file in the records in my office; (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended); and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

Rick Soucy, Genoa Charter Township Clerk

**EXHIBIT A
THE PROJECT**

**LINDSEY DRIVE (HERBST ESTATES SUBDIVISION) ROAD REHABILITATION PROJECT
(WINTER TAX 2026)**

**DESCRIPTION OF PROJECT
A TEN-YEAR SPECIAL ASSESSMENT DISTRICT
WITH PROJECTED COSTS AS FOLLOWS:**

This public road improvement project (the “Project”) involves rehabilitating Lindsey Drive which is east of Hubert Road in the Herbst Estates subdivision. The project includes a crush and shape of the existing asphalt pavement and placing a four inch (4”) overlay of new hot mix asphalt. The project also includes subgrade undercutting, base improvements, and driveway repair as necessary. This project benefits the property owners with frontage on Lindsay Drive which includes lots 1-8 in the Herbst Estates Subdivision and vacant parcel 4711-13-100-059 with access from the cul-de-sac in Section 13 of Genoa Charter Township.

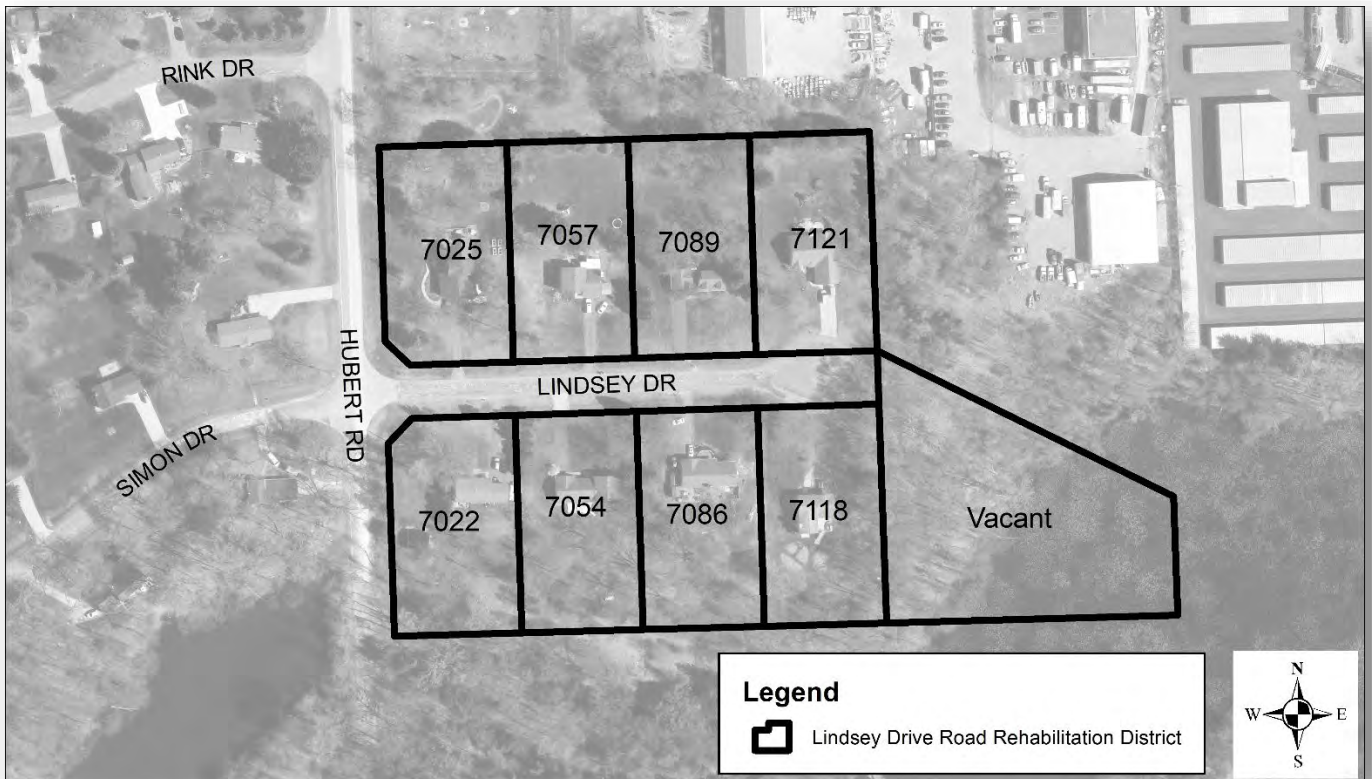
The total construction cost of the project is \$60,000. There are 9 parcels which front on the road. A supermajority of homeowners representing over 88% of property owners and over 94% of frontage have signed petitions. The Township is contributing \$13,500 to the project which is \$1500 per parcel since this project will improve a public roadway in accordance with established policy. The estimated interest for the district is 2% and the administrative cost is \$2,000. The total principle cost per parcel is \$5,388.89. The annual principle payment per parcel is \$538.89 with 2% interest applied to the outstanding balance.

EXHIBIT B

The District

The Lindsey Drive (Herbst Estates Subdivision) Road Rehabilitation Special Assessment Project (winter tax 2026) is being designed to serve the properties in the Special Assessment District, which district is illustrated on the map below and includes the specific properties that are identified by the following permanent parcel numbers:

PARCEL NO.	OWNER NAME	PROPERTY ADDRESS
4711-13-100-059	CONELY JOHN & JENNIFER LTS 9.3	VACANT
4711-13-101-001	DELYON GERARD & JO ANN	7022 LINDSEY DR
4711-13-101-002	PATTERSON GRANT	7054 LINDSEY DR
4711-13-101-003	RYMARZ NATHAN	7086 LINDSEY DR
4711-13-101-004	YOUNG MICHAEL R & DONNA F	7118 LINDSEY DR
4711-13-101-005	STEPHENS ERIC & STEPHANIE	7121 LINDSEY DR
4711-13-101-006	SAMS REVOCABLE TRUST	7089 LINDSEY DR
4711-13-101-007	KERUL KATELYN	7057 LINDSEY DR
4711-13-101-008	NANKEE ADAM J	7025 LINDSEY DR



Resolution #4
Lindsey Drive (Herbst Estates Subdivision) Road Rehabilitation
Special Assessment Project
(winter tax 2026)

GENOA CHARTER TOWNSHIP

At a regular meeting of the Township Board of the Township of Genoa, Livingston County, Michigan, (the “Township”) held at the Township Hall on June 15, 2026, at 6:30 p.m., there were

PRESENT:

ABSENT:

The following preamble and resolution were offered by _____ and supported by _____:

Resolution Acknowledging the Filing of the Special Assessment Roll, Scheduling the Second Hearing for July 6, 2026 and Directing the Issuance of Statutory Notices

WHEREAS, the Board of Trustees of the Township has determined to proceed with the **Lindsey Drive (Herbst Estates Subdivision) Road Rehabilitation Special Assessment Project** within the Township as described in Exhibit A (the “Project”); in accordance with Act No. 188, Michigan Public Acts of 1954, as amended;

WHEREAS, the Board of Trustees of the Township has determined to advance the costs of the Project from Township funds and to use special assessments to raise the money necessary to reimburse the Township for the advance of such funds;

WHEREAS, the Township Supervisor has prepared the Special Assessment Roll entitled “**Lindsey Drive (Herbst Estates Subdivision) Road Rehabilitation Special Assessment Project**” (Exhibit B) and has filed the Proposed Roll with the Township Manager and Township Clerk;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Township Board acknowledges that the Township Supervisor has filed the Proposed Roll with the Township Manager and Township Clerk.
2. The Township Board acknowledges that the Township Supervisor has certified that (a) the Proposed Roll was prepared in accordance with the direction of the Township Board and (b) the Proposed Roll was prepared in accordance with the laws of the State of Michigan. (Exhibit C)
3. The estimated cost of the Project is subject to quarterly periodic redetermination of costs, without further notice, pursuant to MCL 41.724(4).
4. In accordance with Act No. 188, Michigan Public Acts of 1954, as amended, and the laws of the State of Michigan, there shall be a public hearing to review and hear objections on the Proposed Roll.
5. The second public hearing will be held on July 6, 2026 at 6:30 p.m. at the offices of Genoa Charter Township, Livingston County, Michigan.
6. The Township Manager is directed to mail, by first class mail, a notice of the public hearing to each owner of or party in interest in property to be assessed, whose name appears upon the last Township tax assessment records. The last Township tax assessment records means the last assessment roll for ad valorem tax

purposes which has been reviewed by the Township Board of Review, as supplemented by any subsequent changes in the names or addresses of such owners or parties listed thereon. The notice to be mailed by the Township Manager shall be similar to the notice attached as Exhibit D and shall be mailed by first class mail on or before June 19, 2026. Following the mailing of the notices, the Township Manager shall complete the affidavit of mailing similar to the affidavit set forth in Exhibit E.

7. The Township Manager is directed to publish a notice of the public hearing in the Livingston County Daily Press & Argus., a newspaper of general circulation within the Township. The notice shall be published twice, once on or before June 19, 2026 and June 26, 2026. The notice shall be in a form substantially similar to the notice attached as Exhibit D.

8. All resolutions or parts of resolutions in conflict with this resolution are hereby rescinded.

A vote on the foregoing resolution was taken and was as follows:

YES:

NO:

ABSENT:

RESOLUTION DECLARED _____.

CLERK'S CERTIFICATE

The undersigned, being the duly qualified and acting Clerk of the Township, hereby certifies that (1) the foregoing is a true and complete copy of a resolution duly adopted by the Township Board at the June 15, 2026 meeting of the Township Board, at which meeting a quorum was present and remained throughout; (2) the original thereof is on file in the records in my office; (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended); and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

Rick Soucy
Genoa Charter Township Clerk

**EXHIBIT A
THE PROJECT**

**LINDSEY DRIVE (HERBST ESTATES SUBDIVISION) ROAD REHABILITATION PROJECT
(WINTER TAX 2026)**

**DESCRIPTION OF PROJECT
A TEN-YEAR SPECIAL ASSESSMENT DISTRICT
WITH PROJECTED COSTS AS FOLLOWS:**

This public road improvement project (the “Project”) involves rehabilitating Lindsey Drive which is east of Hubert Road in the Herbst Estates subdivision. The project includes a crush and shape of the existing asphalt pavement and placing a four inch (4”) overlay of new hot mix asphalt. The project also includes subgrade undercutting, base improvements, and driveway repair as necessary. This project benefits the property owners with frontage on Lindsay Drive which includes lots 1-8 in the Herbst Estates Subdivision and vacant parcel 4711-13-100-059 with access from the cul-de-sac in Section 13 of Genoa Charter Township.

The total construction cost of the project is \$60,000. There are 9 parcels which front on the road. A supermajority of homeowners representing over 88% of property owners and over 94% of frontage have signed petitions. The Township is contributing \$13,500 to the project which is \$1500 per parcel since this project will improve a public roadway in accordance with established policy. The estimated interest for the district is 2% and the administrative cost is \$2,000. The total principle cost per parcel is \$5,388.89. The annual principle payment per parcel is \$538.89 with 2% interest applied to the outstanding balance.

EXHIBIT B
Special Assessment Roll
2026 - 2035
Lindsay Drive Road Improvement

SA District Heading	Parcel # Owner	Total Assessment
X060126 LINDSAY DRIVE RD IMP	4711-13-100-059 CONELY JOHN & JENNIFER LTS 9.3 6169 ISLAND LAKE DR BRIGHTON, MI 48116-9527	\$ 5,388.88
X060126 LINDSAY DRIVE RD IMP	4711-13-101-001 DELYON GERARD & JO ANN 7022 LINDSEY DR BRIGHTON, MI 48114-9439	\$ 5,388.88
X060126 LINDSAY DRIVE RD IMP	4711-13-101-002 PATTERSON GRANT 7054 LINDSEY DR BRIGHTON, MI 48114-9439	\$ 5,388.88
X060126 LINDSAY DRIVE RD IMP	4711-13-101-003 RYMARZ NATHAN 7086 LINDSEY DR BRIGHTON, MI 48114-9439	\$ 5,388.88
X060126 LINDSAY DRIVE RD IMP	4711-13-101-004 YOUNG MICHAEL R & DONNA F 7118 LINDSEY DR BRIGHTON, MI 48114-9439	\$ 5,388.88
X060126 LINDSAY DRIVE RD IMP	4711-13-101-005 STEPHENS ERIC & STEPHANIE 7121 LINDSEY DR BRIGHTON, MI 48114-9439	\$ 5,388.88
X060126 LINDSAY DRIVE RD IMP	4711-13-101-006 SAMS REVOCABLE TRUST 7089 LINDSEY DR BRIGHTON, MI 48114-9439	\$ 5,388.88
X060126 LINDSAY DRIVE RD IMP	4711-13-101-007 KERUL KATELYN 7057 LINDSEY DR BRIGHTON, MI 48114-9439	\$ 5,388.88
X060126 LINDSAY DRIVE RD IMP	4711-13-101-008 NANKEE ADAM J 7025 LINDSEY DR BRIGHTON, MI 48114-9439	\$ 5,388.88
Total Parcels: 9		\$ 48,499.92

EXHIBIT C

CERTIFICATE

I, the undersigned, Supervisor of Genoa Charter Township, Livingston County, Michigan (the "Township"), acting pursuant to a resolution duly adopted by the Township Board of the Township on June 15, 2026 (the "Resolution") certify that (1) the attached special assessment roll for the Lindsey Drive (Herbst Estates Subdivision) Road Rehabilitation Special Assessment Project (Winter Tax 2026), to which this Certificate is affixed, was made pursuant to the Resolution and (2) in making such a roll, I have, according to my best judgment, conformed in all respects to the directions contained in the Resolution and the statutes of the State of Michigan, including Act No. 188, Public Acts of Michigan, 1954, as amended.

Dated: June 15, 2026

Kevin Spicher
Genoa Charter Township Supervisor

**EXHIBIT D – NOTICE OF SECOND PUBLIC HEARING
JULY 6, 2026**

**NOTICE OF JULY 6, 2026 PUBLIC HEARING ON THE SPECIAL ASSESSMENT ROLL FOR THE
PROPOSED LINDSEY DRIVE (HERBST ESTATES SUBDIVISION) ROAD REHABILITATION
SPECIAL ASSESSMENT PROJECT**

PLEASE TAKE NOTICE that the Supervisor has reported to the Township Board and filed in the office of the Manager and Township Clerk for public examination a special assessment roll covering all properties within the Lindsey Drive (Herbst Estates Subdivision) Road Rehabilitation Special Assessment Project (winter tax 2026). Said assessment roll has been prepared for the purpose of assessing a portion of the costs of the thereto within the Lindsey Drive (Herbst Estates Subdivision) Road Rehabilitation Special Assessment Project. The costs are more particularly shown in the estimate of costs which is on file and available for public inspection in the office of the Manager and Township Clerk. The roll is the total amount of \$48,500 spread over ten (10) years with a proposed special assessment principal payment of \$5,388.89 (\$538.89 annually) per residential parcel for 9 parcels with 2% interest applied to the outstanding balance. The estimated cost of the Project is subject to quarterly periodic redetermination of costs, without further notice, pursuant to MCL 41.724(4).

PLEASE TAKE FURTHER NOTICE that the Township Board will hold a Public Hearing on **July 6, 2026 at 6:30 p.m.**, at the **Genoa Charter Township Offices, 2911 Dorr Road, Brighton, Michigan 48116**, to review the special assessment roll, to consider any objections thereto, and to confirm the roll as submitted or revised or amended. The roll may be examined at the office of the Manager or Township Clerk at the Township hall during regular business hours of regular business days until the time of the hearing and may be examined at the hearing. Appearance and protest at the hearing or protest in writing before the close of the public hearing is required in order to appeal the amount of the special assessment to the State Tax Tribunal.

Any owner or party in interest, or agent, may appear in person at the hearing to protest the special assessment, or may file an appearance or protest by letter at or before the hearing, and in that event personal appearance shall not be required. The owner or any person having an interest in the real property who protests in person or in writing at the hearing may file a written appeal of the special assessment with the State Tax Tribunal within 30 days after the special assessment roll is confirmed.

After the public hearing, the Township Board may confirm the roll as submitted or as revised or amended; may provide for payment of special assessments in installments with interest on the unpaid balance; and may provide by resolution for other matters permitted by law with regard to special assessments.

All interested persons are invited to be present at the hearing to submit comments concerning the foregoing. The Township will provide necessary reasonable auxiliary aids and services to individuals with disabilities at the hearing upon seven (7) days' notice to the Township Manager. Individuals with disabilities requiring such aids or services should contact the Manager at the address or phone number listed below.

This notice is given by order of the Genoa Charter Township Board.

Dated: June 19, 2026
Publication: Press/Argus on 6/19/26 and 6/26/26

Kelly VanMarter
Genoa Charter Township Manager
2911 Dorr Road, Brighton, MI 48116
Phone: 810-227-5225
Email: kelly@genoa.org

EXHIBIT D

AFFIDAVIT OF MAILING

STATE OF MICHIGAN)

COUNTY OF LIVINGSTON)

Kathleen Murphy, being first duly sworn, deposes and says that she personally prepared for mailing, and did on June 19, 2026, send by first-class mail, the notice of hearing, a true copy of which is attached hereto, to each record owner of or party in interest in all property to be assessed for the improvement described therein, as shown on the last local tax assessment records of the Township of Genoa; that she personally compared the address on each envelope against the list of property owners as shown on the current tax assessment rolls of the Township; that each envelope contained therein such notice and was securely sealed with postage fully prepaid for first-class mail delivery and plainly addressed; and that she personally placed all of such envelopes in a United States Post Office receptacle on the above date.

Kathleen Murphy
Genoa Charter Township



MEMO

TO: Township Board for Genoa Charter Township
FROM: Greg Tatara, Utility Director
DATE: June 9, 2026
RE: Oak Pointe Water System Additional Repairs – Importance of Vendor Relationships

.....

On January 27, 2026 the Board approved a quote from D’Angelo Construction for **\$27,706.25** to Install a Valve and Locate the watermain upstream of the break that occurred on January 17, 2027. Due to the ferocity of the water rushing downhill from the break, we were unaware of the damage that was caused to the Oak Pointe Beach from washout of sand. Once spring thaw began to occur, it was also found that the force of water moved docks and dock supports. In addition, the water filled the floor of the beach house with a layer of fine silt.

Knowing that there was substantial restoration work beyond installing an isolation valve and securing the stub, we worked with D’Angelo and some of our other close vendors, as well as Oak Pointe to bring the entire project under the budget we originally just had for D’Angelo.

To do this, we had D’Angelo find the stub “T” and we restrained it rather than removal. Rather than a live tap, we found the main adjacent to Club Drive and worked with the Country Club for a brief shut down to install a valve we had on-hand in our inventory rather than the expensive inserta-valve that was quoted. We worked with Water’s Edge, the Oak Pointe Community and Livingston Drain to get the beach restored and docks repaired prior to ice out on the lake. We worked with Cooper’s to get the irrigation system that was removed during initial repair and the lawn restored in all three hydro-excavation spots. Where possible, we did work ourselves with our staff and equipment such as cleaning the silt from the beach house, spreading 12 yards of additional sand on the beach with our skid loader, and cleaning out of silt from the beach house with our vacuum van, and removal of soil from the parking lot with our loader and dump truck. Pictures highlighting some of the work that was performed are attached for reference.

Item	Vendor	Amount
Locate Watermain & Install Isolation Valve	D'Angelo Construction	\$12,558.00
Beach Restoration and Dock Install	Water's Edge	\$9,083.75
Lawn Restoration & Irrigation Repair	Cooper's	\$3975.00
Additional Irrigation Repair	Coopers	\$395.00
12 Yards of Additional Beach Sand	LoRea	420.00
Spreading and Leveling Additional Beach Sand	MHOG	\$0.00
Cleaning of Silt from Beach House	MHOG	\$0.00
Removal of Washout Soil from Parking Lot and Lawn Area	MHOG	\$0.00
Total		\$26,431.75

As shown in the above table, D'Angelo came in \$15,148.25 below the worst-case scenario quote they provided for the job. This allowed us to complete all the rest of the restoration work within that quote and we finished overall for \$1,274.50 under the original bid that was approved by using vendors that work regularly with us that we trust as well as utilizing our in-house staff and equipment to the extent we could. I think this highlights the importance of established relationships with trusted vendors and contractors that we work regularly with as well as the willingness of staff to manage projects in a manner that spends public funds judiciously and leaves property in overall improved condition.

Oak Pointe Water Line Break Final Repair and Restoration



New 8-Inch Valve Installed on Watermain Leading to Clubhouse

Oak Pointe Water Line Break Final Repair and Restoration



Initial Beach and Dock Restoration

Oak Pointe Water Line Break Final Repair and Restoration



Initial Beach and Dock Restoration

Oak Pointe Water Line Break Final Repair and Restoration



Additional Beach and Dock Restoration

Oak Pointe Water Line Break Final Repair and Restoration



Final Beach and Dock Restoration



MEMO

TO: Genoa Charter Township Board
FROM: Greg Tatara, Utility Director
DATE: June 4, 2026
RE: Oak Pointe Water System – Repairs to Oak Pointe Ground Storage Tank

.....

For consideration at tonight’s Board Meeting is approval of a contract with Fedawa, Inc. to perform repairs on the Oak Pointe Ground Storage Tank. The original ground storage was constructed in 2005 to provide peak hour storage for the Oak Pointe Water System. After 20 years of service, the tank is now in need of repairs to keep it in good working order and also to keep it in conformance with the 10 State Standards or Recommended Standards for Water Works. After inspection in December 2025 (*Pictures Attached*), the following recommendations were made for the tank:

- 1) Abrasive Blast Clean and Repaint Interior Piping
- 2) Power Wash and Repaint Exterior Concrete Including Painted Appurtenances
- 3) Repair Approximately 500 Spalls on Exterior Roof and Paint Exterior Roof
- 4) Install a new 24 Mesh Roof Screen
- 5) Replace Overflow Pipe Screen

In deciding on the final scope of the project, we elected not to paint the exterior of the tank as it would increase future maintenance and could look worse as we worry about paint adhering long term to concrete on the tank. All other aspects of the project were included in the bid. Due to the necessity of the tank to be in service during high demand periods, the work must be conducted in a narrow window of time where the water demands permit removal of the tank from service and weather is still warm enough for epoxy paint and repair compounds to cure properly. As a result, we have placed a period of availability of September 28 – November 1 for the work. Based on this timeframe, we took bids for the repair on June 3, 2026. In total, 5 of 7 qualified plan holders submitted bids. The bids ranged from a low of \$35,899 to a high of \$107,100. Based on the bids, we are recommending award to Fedawa, Inc. I have also attached the bid tabulation detail and letter of recommendation from Nelson Tank and Engineering.

PHOTOGRAPHS



500,000-gallon ground tank owned by MHOG



Exterior sidewall



Exterior sidewall



Exterior sidewall



Overflow pipe with 24 mesh screen



Holes in overflow screen



Exterior roof



Exterior roof



Exterior roof hatch #1



Exterior roof hatch #2



Roof vent



Vent screen has fallen into tank



Nelson Tank Engineering
& Consulting, Inc.

16240 National Parkway • Lansing, MI 48906 • Phone 517-321-1692 • Fax 517-321-4405

June 4, 2026

Greg Tatara
MHOG
2911 Dorr Rd.
Brighton, MI 48116

Re: Letter of Recommendation

Of the six planholders for the Oak Pointe 500,000-Gallon Concrete Tank, Interior Piping and Exterior Repainting and Minor Repairs, four bids were received. Upon review, NTEC recommends award of the project to Fedewa, Inc., the apparent low bidder, with his bid of \$35,899.

NTEC has no reservations in recommending Fedewa, Inc. for this project, as they have successfully completed projects for us in the past.

Please review the bid tabs and recommendation and notify NTEC of your decision so that we may issue the Notice of Award and request the required bonds and insurance certificate from the Contractor. Feel free to contact me at 517-321-1692 if you have any questions.

Respectfully,

A handwritten signature in black ink that reads "Keith A. Nelson". The signature is written in a cursive style.

Keith A. Nelson, PE
President

Bid Tabulations
MHOG - Oak Pointe
500,000-Gallon Concrete Tank
Interior Piping and Exterior Repainting Minor Repair

BIDDERS	Seven Brothers	L&T Painting	Fedewa, Inc.	E&L Contractor	Viking Industrial	Industrial Painting
BID LINE ITEM						
1 Repaint int. inlet & outlet piping	\$16,000	NO BID	\$2,000	\$6,800	\$21,000	NO BID
2 Repaint exterior roof	\$29,855		\$30,000	\$22,400	\$54,600	
3 Repair spalls (500 dummy figure	\$17,000		\$2,000	\$24,000	\$25,000	
4 Vent screen	\$2,500		\$400	\$800	\$700	
5 Overflow pipe screen	\$1,000		\$499	\$200	\$3,500	
6 Dechlorinating diffuser/tablets	\$1,500		\$1,000	\$3,600	\$2,300	
TOTAL	\$67,855	\$0	\$35,899	\$57,800	\$107,100	\$0
Addendum Acknowledged (1)	Y		Y	Y	Y	
Bid Bond	Y		Y	Y	Y	
Signed	Y		Y	Y	Y	

MEMO



2911 Darr Road
Brighton, MI 48116
810.227.5225
810.227.3420 fax
genoa.org

TO: Genoa Charter Township Board
FROM: Greg Tatara, Utility Director
DATE: June 9, 2026
SUBJECT: Annual Rate Adjustments for the Lake Edgewood Water System Customers served by the City of Brighton

For consideration at the June 15, 2025 Board Meeting is the proposed annual rate adjustments for the Lake Edgewood Water System Customers serviced by the City of Brighton Water System.

Please find attached a letter dated May 26, 2026 from the City of Brighton regarding their adopted 2026 – 2027 fee schedule for water and sewer use, along with connection fees. In summary, Brighton increased their rates just under 4%. In conversation with Pfeffer, Hanniford, and Palka, they recommend we accept the Brighton Rates, and add \$0.25 per 1,000-gallon administrative charge from Genoa Charter Township to cover meter reading, meter replacement, billing, postage, collection, and other fees. This is a \$0.05 increase over the previous \$0.20 administrative charge we have held for over 20 years. As staff, we concur with the proposed adjustments, and we recommend that the effective date of the changes be September 1st, 2026, which corresponds to the next full billing cycle for Lake Edgewood Water Customers.

It should be noted that the rate for the Dillon customers are charged directly to the customers by the City of Brighton. Northstar and Lake Edgewood customers are billed by Genoa Township directly; as we operate the sewer system the customers are connected too. Due to operating the plant, it is therefore important to be able to control the revenue.

Based on the above explanation and the attached documents, please consider the following motion:

Moved by _____, supported by _____ that at the June 15, 2026 Genoa Charter Township Board Meeting, the following water rate adjustments are established:

- Increase the Lake Edgewood North Star (Conference Center Drive) Quarterly Water Fee to \$8.88 / 1,000 gallons from \$8.50/ 1,000 gallons;
- Increase the Lake Edgewood Other Quarterly water fee to \$8.51 / 1,000 gallons from \$8.14 / 1,000 gallons;
- Hold the applicable Brighton City water connection fee at \$2,802 per REU and the sewer connection at \$7,198 per REU.

SUPERVISOR

Kevin Spicher

CLERK

Rick Soucy

TREASURER

Robin L Hunt

TRUSTEES

Jodie Valenti

Bill Reiber

Candie Hoyarter

Todd Walker

MANAGER

Kelly VanMarter



CITY OF BRIGHTON

May 26, 2026

Kelly VanMarter, Manager
Genoa Township
2911 Dorr Road
Brighton, MI 48116

Ms. VanMarter:

The City of Brighton's adopted FY 2026-2027 Fee Schedule for Sewer and Water user and connection fees, as they relate to Genoa Township, are listed below. These rates are effective July 1, 2026.

	Dillon	Northstar	Lake Edgewood
Water:			
Commodity (1,000 gal.)-	\$8.26	\$8.63	\$8.26
PILOT (bi-monthly)	\$16.66		

Connection Fees (Per REU):	
Water	\$2,802
Sewer	\$7,198

Please contact me if you have any questions at 810.225.9283.

Sincerely,

Elizabeth Gaines
Finance Director

Cc: File
Ken Palka-kpalka@phpcpa.com

200 N. First St. Brighton, MI 48116
(810) 227-1911
www.brightoncity.org



2911 Dorr Road
Brighton, MI 48116
810.227.5225
810.227.3420 fax
genoa.org

MEMORANDUM

TO: Board of Trustees
FROM: Kevin Spicher, Supervisor
DATE: June 10, 2026
RE: Planning Commission Appointment

There are 2 seats on the Genoa Township Planning Commission expiring on June 30, 2026.

As will be the case anytime we have positions open in Genoa Township, we posted this opening and received applications from 4 excellent candidates.

I had already discussed the performance of the expiring members with Amy Ruthig, our Planning Coordinator who works with the PC, and Trustee Bill Reiber, who is the Board of Trustees liaison to the PC. Both gave positive performance reviews of those whose terms are set to expire.

With 2 experienced members willing to continue serving, and 4 excellent applicants, this was an extremely difficult process to work through, and ultimately a difficult decision to make. I believe it is best for the People of Genoa to have fresh perspectives join this board when quality candidates are available, however, due to the significant amount of knowledge needed to fulfill the required duties, maintaining continuity and allowing experienced members to mentor newer appointees is important for the overall health and quality of this Commission. The end result will see Chairman Grajek, who has honorably served the people of Genoa on this Commission for 19 years stepping aside. We all owe him a debt of gratitude and a hearty Thank You for his service.

I am re-nominating Tim Chouinard to continue to serve on the Genoa Township Planning Commission for a term ending June 30, 2029. I am also nominating Michael Hadjinian as a new member of the Genoa Township Planning Commission, also for a term set to end on June 30, 2029.

SUPERVISOR

Kevin Spicher

CLERK

Rick Soucy

TREASURER

Robin L. Hunt

TRUSTEES

Jodie Valenti

Bill Reiber

Candie Hovarter

Todd Walker

MANAGER

Kelly VanMarter

Genoa Township Officials

Amended: January 5, 2026, Proposed June 15, 2026

PLANNING COMMISSION (3-year term) Generally meets the 2nd Monday of each month.

Chris Grajek <u>Mike Hadjinian</u>	06/30/ 26 29
Marianne McCreary	06/30/27
Tim Chouinard	06/30/ 26 29
Greg Rassel	06/30/28
Bill Reiber (4-year term)	11/20/28
Glynis McBain	06/30/27
Eric Rauch	06/30/28

ZONING BOARD OF APPEALS (3-year term) Generally meets the 3rd Tuesday of each month.

Bill Rockwell	06/30/27
Marianne McCreary	06/30/27
Craig Fons	06/30/28
Rick Soucy (4-year term)	11/20/28
Michele Kreutzberg	06/30/ 26 29
Matt Hurley (alternate)	06/30/28

BOARD OF REVIEW (2-year term) – Generally meets the Tuesday following the 1st Monday in March, the 2nd Monday and Tuesday in March, the Tuesday after the 3rd Monday in July and the Tuesday following the 2nd Monday in December.

Chris Grajek	12/31/26
Darrell Kenney	12/31/26
Lori Merians	12/31/26
Michael Hadijnian (alternate)	12/31/26

SEMCOG (4-year term) – General Assembly Committee meets 3 times each year (March, June, October) at various locations.

Todd Walker	11/20/28
Rick Soucy (alternate)	11/20/28

GENOA/OCEOLA SEWER AND WATER AUTHORITY (4-year term) – Generally meets 3rd Wednesday of each month at Oceola Township Hall at 4:00pm.

Robin Hunt	11/20/28
Kevin Spicher	11/20/28

HOWELL PARKS AND RECREATION (4-year term) – Generally meets 3rd Tuesday of each month at 6:30pm at Oceola Community Center.

Candie Hovarter	11/20/28
Todd Walker (alternate)	11/20/28

MHOG (Marion, Howell, Oceola and Genoa) (4-year term) - Generally meets 3rd Wednesday of each month at Oceola Township Hall at 5:00pm.

Robin Hunt	11/20/28
Kevin Spicher	11/20/28

FOIA COORDINATOR (4-year term)

Kelly VanMarter	11/20/28
-----------------	----------

BRIGHTON FIRE AUTHORITY (4-year term) – Generally meets 2nd Thursday of each month at 8:00am.

Kevin Spicher	11/20/28
Todd Walker	11/20/28
Rick Soucy (alternate)	11/20/28

ELECTION COMMISSION (4-year term) – Meets at least once no less than 21 days and no more than 40 days before an election.

Jodie Valenti	11/20/28
Candie Hovarter	11/20/28

HURON RIVER WATERSHED COUNCIL (1-year term) – Quarterly meetings 3rd Thursday of January, April, July & October.

Dan Kashian	11/20/26
Craig Lesley (alternate)	11/20/26



2911 Dorr Road
Brighton, MI 48116
810.227.5225
810.227.3420 fax
genoa.org

MEMORANDUM

TO: Board of Trustees
FROM: Kevin Spicher, Supervisor
DATE: June 10, 2026
RE: Zoning Board of Appeals Appointment

There is a seat on the Genoa Township Zoning Board of Appeals expiring on June 30, 2026.

As will be the case anytime we have positions open in Genoa Township, we posted this opening but did not receive any applicants.

I had already discussed the performance of the expiring member with Carrie Aulette, our Zoning official who works with the ZBA, and Clerk Rick Soucy, who is the Board of Trustees liaison to the ZBA, and both gave positive reviews of her performance.

I am re-nominating Michelle Kreutzberg to continue to serve on the Genoa Township Zoning Board of Appeals for a term ending June 30, 2029.

SUPERVISOR

Kevin Spicher

CLERK

Rick Soucy

TREASURER

Robin L. Hunt

TRUSTEES

Jodie Valenti

Bill Reiber

Candie Hovarter

Todd Walker

MANAGER

Kelly VanMarter

Genoa Township Officials

Amended: January 5, 2026, Proposed June 15, 2026

PLANNING COMMISSION (3-year term) Generally meets the 2nd Monday of each month.

Chris Grajek <u>Mike Hadjinian</u>	06/30/ 26 29
Marianne McCreary	06/30/27
Tim Chouinard	06/30/ 26 29
Greg Rassel	06/30/28
Bill Reiber (4-year term)	11/20/28
Glynis McBain	06/30/27
Eric Rauch	06/30/28

ZONING BOARD OF APPEALS (3-year term) Generally meets the 3rd Tuesday of each month.

Bill Rockwell	06/30/27
Marianne McCreary	06/30/27
Craig Fons	06/30/28
Rick Soucy (4-year term)	11/20/28
Michele Kreutzberg	06/30/ 26 29
Matt Hurley (alternate)	06/30/28

BOARD OF REVIEW (2-year term) – Generally meets the Tuesday following the 1st Monday in March, the 2nd Monday and Tuesday in March, the Tuesday after the 3rd Monday in July and the Tuesday following the 2nd Monday in December.

Chris Grajek	12/31/26
Darrell Kenney	12/31/26
Lori Merians	12/31/26
Michael Hadijnian (alternate)	12/31/26

SEMCOG (4-year term) – General Assembly Committee meets 3 times each year (March, June, October) at various locations.

Todd Walker	11/20/28
Rick Soucy (alternate)	11/20/28

GENOA/OCEOLA SEWER AND WATER AUTHORITY (4-year term) – Generally meets 3rd Wednesday of each month at Oceola Township Hall at 4:00pm.

Robin Hunt	11/20/28
Kevin Spicher	11/20/28

HOWELL PARKS AND RECREATION (4-year term) – Generally meets 3rd Tuesday of each month at 6:30pm at Oceola Community Center.

Candie Hovarter	11/20/28
Todd Walker (alternate)	11/20/28

MHOG (Marion, Howell, Oceola and Genoa) (4-year term) - Generally meets 3rd Wednesday of each month at Oceola Township Hall at 5:00pm.

Robin Hunt	11/20/28
Kevin Spicher	11/20/28

FOIA COORDINATOR (4-year term)

Kelly VanMarter	11/20/28
-----------------	----------

BRIGHTON FIRE AUTHORITY (4-year term) – Generally meets 2nd Thursday of each month at 8:00am.

Kevin Spicher	11/20/28
Todd Walker	11/20/28
Rick Soucy (alternate)	11/20/28

ELECTION COMMISSION (4-year term) – Meets at least once no less than 21 days and no more than 40 days before an election.

Jodie Valenti	11/20/28
Candie Hovarter	11/20/28

HURON RIVER WATERSHED COUNCIL (1-year term) – Quarterly meetings 3rd Thursday of January, April, July & October.

Dan Kashian	11/20/26
Craig Lesley (alternate)	11/20/26



MEMORANDUM

2911 Dorr Road
Brighton, MI 48116
810.227.5225
810.227.3420 fax
genoa.org

TO: Honorable Board of Trustees
FROM: Amy Ruthig, Planning Director
DATE: June 9, 2026
RE: Request for Approval of Memtech Acoustics Consulting Services – Phases 1 and 3

I respectfully request the Board of Trustees approve engagement of Memtech Acoustics to provide consulting services associated with the review and revisions of Genoa Township's Noise and Zoning Ordinance.

The Planning Commission has recently discussed potential amendments to the Township's Zoning Ordinance related to noise standards and the regulation of emerging industrial and commercial uses. During those discussions, the Commission recognized the need for specialized acoustical expertise to ensure that any proposed ordinance amendments are technically sound, enforceable, and reflective of current industry standards. As a result, the Planning Commission and Planning staff is requesting that the Township engage Memtech Acoustics to assist with the review and development of noise ordinance provisions and related zoning ordinance amendments.

As the Township evaluates potential updates to its noise ordinance and zoning ordinance, it is important that the ordinance adequately addresses modern industrial and commercial noise sources, including continuous-operation facilities such as data centers and other emerging technologies. According to Memtech Acoustics, many existing municipal ordinances do not effectively address low-frequency, tonal, and continuous-operation noise characteristics, creating potential enforcement challenges and increasing the likelihood of future disputes.

The proposed engagement includes the following:

Phase 1 – Ordinance Review and Baseline Framework

This phase provides a comprehensive review of the Township's current draft ordinance and stated objectives. Memtech Acoustics will evaluate the ordinance against local land use patterns and ambient noise conditions, identify regulatory gaps and enforcement concerns, and provide a marked-up framework with recommended revisions. This foundational work will ensure that the Township's ordinance is structured to address current and future noise-related issues effectively.

Estimated cost: \$1,800–\$2,000

SUPERVISOR

Kevin Spicher

CLERK

Rick Soucy

TREASURER

Robin L. Hunt

TRUSTEES

Jodie Valenti

Bill Reiber

Candie Hovarter

Todd Walker

MANAGER

Kelly VanMarter

Phase 3 – Collaborative Ordinance Development

Following completion of the ordinance review, Memtech Acoustics will work collaboratively with Township staff, legal counsel, the Planning Commission, and elected officials to refine and finalize ordinance language. Services include attendance at meetings, ordinance redlining and revisions, educational support regarding technical acoustic concepts, and assistance responding to legal and policy considerations during the ordinance adoption process.

Estimated cost: Approximately \$2,500

The combined cost of Phases 1 and 3 is not expected to exceed \$4,500, subject to final invoicing consistent with the scope outlined by Memtech Acoustics.

Approval of these services will provide the Township with expert technical guidance, strengthen the defensibility and enforceability of the ordinance, and support the development of standards that appropriately balance resident quality of life, economic development, and future land use considerations.

Accordingly, I offer the following recommendation for your consideration:

Moved by _____, Supported by _____ to APPROVE phases 1 and 3 of a proposal with Memtech Acoustics to assist with zoning and noise ordinance development at a cost not to exceed \$4500.00 from Planning and Zoning Contractual Services Fund #101-701-802-000.

If you should have any questions, please feel free to contact me.

Best Regards,



Amy Ruthig

ACOUSTIC CONSULTING ENGAGEMENT

Noise Ordinance Development & Review

Prepared for: Genoa Township

Date: June 3, 2026

ENGAGEMENT OVERVIEW

This document outlines a four-phase plan structured around that request. The City may engage Phase 1 as a standalone deliverable or commit to a strategic incremental approach. Phases are sequential, with each one building on the deliverables of the prior phase.

Most municipal noise ordinances were written before continuous-operation industrial developments such as data centers, AI compute facilities, and cryptocurrency mining became common. These facilities produce low-frequency and tonal noise that often complies with basic numeric limits in current ordinances while still generating sustained community complaints. Infrasound and steady-state hum are rarely addressed in conventional ordinance language.

An ordinance that anticipates these characteristics protects the City's ability to permit responsibly, proactively respond to resident concerns with defensible data, and avoid the kind of post-construction mitigation disputes that have become common in other jurisdictions.

FOUR-PHASE SCOPE

PHASE 1 | Ordinance Review and Baseline Framework

This is the diagnostic step. We compare the City's existing draft against the goals stated by the Planning Department, evaluate it against the local environment (rural, suburban, mixed industrial, high-traffic corridors), and return a marked-up framework that identifies gaps, ambiguities, and language that may be difficult to enforce. Skipping this step risks reinforcing weaknesses already present in the draft.

Scope of work:

- Review of the current draft ordinance and the City's stated goals
- Assessment of the City's land use mix, zoning patterns, and ambient noise environment
- Identification of regulatory gaps, including infrasound, tonality, and continuous-operation noise sources
- Marked-up baseline framework with recommended structural changes
- If necessary, simulated playbacks of various scenarios using the proposed ordinance can be arranged

Typical cost/duration: *Approximately \$1,800-\$2,000 for deliverables outlined in the above scope. Deliverable within 5-10 Business days.*

PHASE 2 | Ambient Sound Level Data Collection

An ordinance that sets numeric limits without knowledge of current ambient sound levels can either be too strict (creating problems for existing businesses who are already in violation) or too permissive (failing to prevent the very issue it was intended to address). Field measurements across representative districts give the ordinance a defensible, technical foundation and provide a baseline for future enforcement.

Scope of work:

- Sound level monitoring at selected locations (residential, commercial, industrial, downtown)
- Day/night and weekday/weekend sampling as appropriate to land use
- Statistical results delivered alongside the Phase 1 framework
- Documentation suitable for reference in adopted ordinance language

Typical cost/duration: *Quoted per project based on site count and monitoring duration.*

Single site, 24-hour environmental noise study, data analysis, and summary report ~ \$4,950 + \$1,600/additional site, deliverable within 15-Business days of data acquisition.

PHASE 3 | Collaborative Ordinance Development

The baseline framework becomes a working ordinance through iteration with City staff, legal counsel, and elected officials. This phase covers attendance at planning sessions, response to legal review feedback, and translation of technical acoustic concepts into language the Planning Commission, Council, and public can act on. Ordinances most often fail at the adoption stage when this step is rushed.

Scope of work:

- Attendance at Planning Commission and Council meetings (in-person or virtual)
- Workshop sessions with City staff and legal counsel
- Iterative redlines, clarifications, and definitional refinements
- Educational support for staff and elected officials on acoustic concepts (tonality, dBA vs. dBC, infrasound)
- Audio playback demonstrating the subjective effects of various proposed criteria

Typical cost: *Minimum 1 or 2-hour Acoustical Consultant per service. Full support and iterative redlining for collaborative ordinance development approximately \$2,500.*

PHASE 4 | Site Study Requirements & Permitting Framework

An ordinance is only as effective as its enforcement mechanism. This phase provides guidance on preconstruction noise considerations, and builds post-construction acoustic compliance requirements into the City's site plan review process. The result is that any future data center, industrial facility, or other significant noise source comes to the City with a qualified noise impact. This phase ensures proactive action rather than complaint driven post-remediation, and shifts the burden of proof onto the applicant, where it belongs.

Scope of work:

- Drafting of zoning and site plan ordinance language requiring acoustic validation
- Definition of risk factors (use type, capacity, equipment thresholds)
- Standardized study scope language for applicants and City reviewers
- Optional review checklists and reviewer training materials

Typical cost/duration: *Quoted per service requirement and adopted ordinance language, deliverable timeline based on scope. Estimated for drafting and study definition at \$1,850. Deliverable within 10-15 Business days.*

WHY MEMTECH ACOUSTICS

- 25+ years in environmental and industrial acoustics
- Locally based in Rochester Hills, Michigan
- Recent regional permitting and mitigation work, including the Archaea/BP renewable natural gas facility in Canton Township (2022)
- Active members of INCE-USA, Acoustical Society of America, AIA Michigan, and Construction Association of Michigan
- MBE certified

NEXT STEPS

The City may engage Phase 1 as a standalone deliverable or proceed with a bundled Phase 1-3 scope. Phase 4 is typically defined after the ordinance language is finalized so that pricing reflects the adopted structure.

To discuss scope, scheduling, or modifications to this engagement, please contact:

Michael Castaño

Managing Principal, Memtech Acoustics

Mike@memtechacoustics.com

(248) 289-1123

2175 Avon Industrial Dr., Rochester Hills, MI 48309

This document is a preliminary engagement framework. Fees, durations, and scope items are placeholders for internal completion prior to delivery to the City.



Environmental & Infrastructure Noise Control
Acoustic Engineering, Testing & Mitigation Solutions
Compliance Support for Government Facilities & Infrastructure

Capabilities Statement

COMPANY OVERVIEW

For more than 25 years, Memtech Acoustics has helped organizations evaluate and control environmental noise generated by industrial operations, energy infrastructure, transportation systems, and commercial development.

We work with developers, site planners, zoning and planning authorities, and engineering teams to quantify community impact and design mitigation for new construction projects to meet regulatory and ordinance requirements. Beyond planning and permitting, we also assist facilities in diagnosing and resolving existing community noise concerns in alignment with community requirements. Our services combine field measurement, predictive acoustic modeling, and engineered noise control systems to minimize sound propagation across property boundaries and into surrounding residential areas.

CORE COMPETENCIES

Environmental Noise Assessment

- Community Noise Impact Studies
- Environmental Noise Monitoring Baseline
- Environmental Noise Surveys
- Noise Ordinance And Regulatory Compliance Analysis
- Property Line Boundary Surveys

Predictive Acoustic Modeling

- Environmental Sound Propagation Modeling
- Barrier & Other Mitigation Performance Modeling
- Site Layout Optimization For Noise Control
- Equipment Noise Source Characterization

Remediation Capabilities

- Temporary Construction Barriers
- Absorptive Noise Barriers
- Equipment Acoustic Enclosures
- Acoustic Curtain Systems
- Vibration Isolation Systems

TYPICAL APPLICATIONS

Memtech supports environmental noise management across a wide range of industries, including:

- Data Centers & Digital Infrastructure
- Power Generation Facilities
- Oil & Gas Infrastructure
- Industrial Manufacturing Facilities
- Utilities & Electrical Substations
- Transportation Corridors & Infrastructure
- Commercial & Mixed-Use Developments

NAICS CODES

- 541330 – Engineering Services
- 541620 – Environmental Consulting Services
- 541380 – Testing Laboratories
- 541690 – Other Scientific & Technical Consulting Services
- 541370 – Surveying and Mapping Services
- 423390 – Construction Material Merchant Wholesalers

Read more at www.memtechacoustics.com



CONTACT INFORMATION

POC: Michael Castaño
Managing Principal

(248) 289-1123
info@memtechacoustics.com

2175 Avon Industrial Dr.
Rochester Hills, MI 48309

Contact us to discuss acoustic planning for your next project.

DIFFERENTIATORS



Engineered Solutions

Memtech applies comprehensive acoustic modeling and analysis to evaluate noise impacts during the project design phase, allowing clients to make informed decisions that minimize community disturbance.



Data-Driven Decision Making

All recommendations are supported by field measurements, predictive modeling, and technical analysis to ensure regulatory defensibility and stakeholder confidence.



Root-Cause Noise Diagnostics

Our team identifies the equipment noise mechanisms and characteristics, as well as the propagation pathways responsible, allowing mitigation strategies to be targeted and cost-effective.



Practical Mitigation Strategies

Solutions are engineered to integrate with existing infrastructure and operational requirements while achieving significant noise reductions.

PAST PERFORMANCE

Archaea Canton Renewables – RNG Facility Expansion

Canton Township, MI | 2022

Provided launch-to-completion acoustic engineering and noise mitigation support for a renewable natural gas (RNG) facility. This project required compliance with a 70 dBA local noise ordinance. Conducted comprehensive acoustic modeling to assess projected sound levels and identify potential exceedances at key property line boundaries.

Scope & Responsibilities:

- Performed acoustic analysis and modeling for RNG equipment.
- Identified probable noise radiation issues along North and West property lines.
- Designed a dual noise barrier wall system to assure legal compliance.
- Coordinated permitting and approvals with local township authorities.
- Implemented a permanent outdoor noise control solution.



Solution Delivered:

- 16-ft North wall (90 precast panels) for highest exposure zone & 12-ft West wall (76 precast panels).
- Fully certified to withstand wind loads and all safety requirements.
- High-performance masonry system (STC 46 / NRC up to 0.90).
- Integrated sound blocking and absorption to reduce direct and reflected noise.

Results:

- Achieved full compliance with 70 dBA ordinance at all property lines.
- Enabled unrestricted facility expansion and operations.
- Provided an aesthetically pleasing design for the community.
- Delivered a durable, scalable solution supporting future growth.

MEMBERSHIPS



CONTACT INFORMATION

www.memtechacoustics.com



(248) 289-1123



info@memtechacoustics.com



2175 Avon Industrial Dr.
Rochester Hills, MI 48309

Contact us to discuss acoustic planning for your next project.