

GENOA CHARTER TOWNSHIP BOARD

Regular Meeting

April 20, 2026

6:30 p.m.

AGENDA

Call to Order:

Invocation:

Pledge of Allegiance:

Roll Call:

Call to the Public (Public comment must be addressed to the Chairperson and will be limited to three minutes per person) *:

Approval of Consent Agenda:

- 1) Payment of Bills: April 20, 2026
- 2) Request to approve the April 6, 2026 regular meeting minutes

Approval of Regular Agenda:

- 3) Consideration of a request for approval of a proposal from NSG, LLC for the upgrade and redesign of the Genoa Charter Township website including ADA compliance at a cost not to exceed \$15,600 from General Fund #101-261-752-000 for website maintenance & upgrades.
- 4) Request for approval of a fireworks display on Lake Chemung on Saturday, June 27, 2026 as submitted by Celebrate Lake Chemung and AMS Displays, LLC.
- 5) Consideration of a recommendation to remand proposed ordinance number Z-26-01 regarding zoning ordinance text amendments to Article 13 back to the Planning Commission to review the comments from the Township attorney and resubmit a recommendation to the Township Board.
- 6) Consideration of a recommendation to approve the per diems and hourly rate for Election workers and to confirm the Election Commissioners' meeting stipend remains unchanged at \$150, as recommended by the Election Commission.
- 7) Consideration of a request from Township Treasurer Robin Hunt to authorize the purchase of a large Adirondack chair to be installed as a park amenity, at a cost not to exceed \$1,800 from Parks and Recreation Fund #208-906-956-000.

Board Comments

Adjournment

*Citizen's Comments- In addition to providing the public with an opportunity to address the Township Board at the beginning of the meeting, opportunity to comment on individual agenda items or at a second call to the public at the end of the meeting *may* be offered by the Chairman as they are presented.

BOARD PACKET

CHECK REGISTERS FOR TOWNSHIP BOARD MEETING

MEETING DATE: April 20, 2026

All information below through April 15, 2026

April 10, 2026 Bi Weekly Payroll - GENOA TOWNSHIP ONLY	\$	50,197.16
TOWNSHIP GENERAL EXPENSES	\$	1,451,910.37
OPERATING EXPENSES SAD (264CK)	\$	47,293.66
OPERATING EXPENSES PARKS AND REC (270CK)	\$	1,004.00
OPERATING EXPENSES DPW (503 FN)	\$	420,794.24
DISASTER CONTINGENCY FUND (250MM)	\$	2,541.34
OPERATING EXPENSES LAKE EDGEWOOD (593FN)	\$	60,288.22
OPERATING EXPENSES OAK POINTE (592FN)	\$	69,484.53
ESCROW FUND (792CK)	\$	2,807.50
TOTAL	\$	2,092,425.35

CASH REQUIREMENTS

CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR ELECTRONIC FUNDS TRANSFERS (EFT) FOR CHECK DATE 04/10/26: \$50,197.16

TRANSACTION SUMMARY

SUMMARY BY TRANSACTION TYPE -	TOTAL ELECTRONIC FUNDS TRANSFER (EFT)	50,197.16
	CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR EFT	<u>50,197.16</u>
	TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES	7,308.14
	CASH REQUIRED FOR CHECK DATE 04/10/26	<u>57,505.30</u>

TRANSACTION DETAIL

ELECTRONIC FUNDS TRANSFER - *Your financial institution will initiate transfer to Paychex at or after 12:01 A.M. on transaction date.*

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>		<u>BANK DRAFT AMOUNTS & OTHER TOTALS</u>
04/09/26	BANK OF ANN ARBOR	xxxxxxxxxxxx130	Direct Deposit	Net Pay Allocations	35,503.48	35,503.48
04/09/26	BANK OF ANN ARBOR	xxxxxxxxxxxx130	Readychex®	Check Amounts	798.01	798.01
04/09/26	BANK OF ANN ARBOR	xxxxxxxxxxxx130	Taxpay®	Employee Withholdings		
				Social Security	3,190.05	
				Medicare	746.02	
				Fed Income Tax	4,138.43	
				MI Income Tax	1,885.09	
				Total Withholdings	<u>9,959.59</u>	
				Employer Liabilities		
				Social Security	3,190.03	
				Medicare	746.05	
				Total Liabilities	<u>3,936.08</u>	13,895.67
				EFT FOR 04/09/26		50,197.16
				TOTAL EFT		50,197.16

REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES - *Unless stated otherwise, Paychex does not remit these funds. You must ensure accurate and timely payment of applicable items.*

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>		<u>TOTAL</u>
04/10/26	Refer to your records for account information		Payroll	Employee Deductions		
				457 EE Catch Up	1,100.00	
				457 EE Pretax	3,161.00	
				457 EE Roth	170.00	
				EE Medical Contribut	1,500.00	
				FSA Medical Pretax	817.26	
				Prin Retire Loan 1	872.59	

CHECK DISPURSEMENT 3/28 - 4/15/26

Check Date	Bank	Check #	Invoice	Payee	Description	Amount
03/30/2026	FNBCK	40181	2025/2026	GENOA TWP GENERAL FUND	TRANSFER FUNDS FROM BANK OF AA TO FLAGSTAR	1,250,000.00
04/01/2026	FNBCK	40182	9-227-28809	FEDERAL EXPRESS CORP	PINNACLE WEALTH AND BIBLE BAPTIST	42.83
04/01/2026	FNBCK	40183	2/24-3/25/26	DTE ENERGY	4740BAUER RD ACCT#9100 165 6399 4	38.12
04/06/2026	FNBCK	40184#	25781	AMERICAN AWARDS & ENGRAVING	GLOSSY FINISH PLASTIC NAME BADGE	13.00
04/06/2026	FNBCK	40184	25781	AMERICAN AWARDS & ENGRAVING	GLOSSY FINISH PLASTIC NAME BADGE	13.00
04/06/2026	FNBCK	40184	25781	AMERICAN AWARDS & ENGRAVING	GLOSSY FINISH PLASTIC NAME BADGE	13.00
04/07/2026	FNBCK	40185#	3/1 - 3/31/26	DTE ENERGY	GENOA, NORTHSHORE, HIDDEN PONDS, LAKE EDGEWOOD AND WHITE PINES	78.69
04/07/2026	FNBCK	40185	3/1 - 3/31/26	DTE ENERGY	EDGEWOOD AND WHITE PINES	150.72
04/07/2026	FNBCK	40185	2/28 - 3/30/26	DTE ENERGY	6132 CROOKED LAKE RD ACCT# 9200 561 2354 9	121.92
04/07/2026	FNBCK	40185	3/3 - 3/31/26	DTE ENERGY	2911 DORR RD # FRONT ACCT# 9100 094 2972 1	17.41
04/07/2026	FNBCK	40185	3/3 - 3/31/26	DTE ENERGY	2911 DORR RD # REAR ACCT# 9100 094 2986 1	34.62
04/07/2026	FNBCK	40185	2/28 - 3/30/26	DTE ENERGY	2911 DORR RD ACCT# 9100 094 2885 5 GENOA, NORTHSHORE, HIDDEN PONDS, LAKE	1,317.03
04/07/2026	FNBCK	40185	3/1 - 3/31/26	DTE ENERGY	EDGEWOOD AND WHITE PINES	357.32
04/13/2026	FNBCK	209(E)	00178045-02	MERS-MICH. EMPLOYEES RETIRE	MERS CONTRIBUTION FOR THE MONTH OF CENTRAL MONITORING WITH INSPECTIONS & SVC	470.00
04/15/2026	FNBCK	40186	448783	ALLSTAR ALARM LLC	AGREEMENT	373.14
04/15/2026	FNBCK	40187	177253278	AMERICAN AQUA	R/O WATER DELIVERED	82.50
04/15/2026	FNBCK	40188	28137	BLOOM SLUGGETT, PC	SERVICES THROUGHT 3/31/2026	267.50
04/15/2026	FNBCK	40189	5/1 - 5/31/26	BLUE CROSS & BLUE SHIELD OF MI	MEDICAL COVERAGE FOR MAY 2026	22,133.89
04/15/2026	FNBCK	40190	3/31/2026	CANDIE HOVARTER	3/17/26 2026 MTA CAPITOL CONFERENCE	63.08
04/15/2026	FNBCK	40190	3/31/2026	CANDIE HOVARTER	3/17/26 2026 MTA CAPITOL CONFERENCE	15.00
04/15/2026	FNBCK	40191	0000045723	CHECKER'S CLEANING SUPPLY, LLC	TOILET TISSUE SUPPLIES	145.25
04/15/2026	FNBCK	40191	0000045804	CHECKER'S CLEANING SUPPLY, LLC	TOILET PAPER	156.87
04/15/2026	FNBCK	40192	267873755	COMCAST	APRIL 2026 SERVICES	677.15
04/15/2026	FNBCK	40193	23002	COOPER'S TURF MANAGEMENT LLC	MARCH SNOW PLOWING AND SALT TOWNSHIP HALL	1,075.00
04/15/2026	FNBCK	40194	26-1100	ELECTION SOURCE	TRANSFER BAGS AND VOTING BOOTHS	528.80
04/15/2026	FNBCK	40194	26-1285	ELECTION SOURCE	VOTING BOOTHS	411.80
04/15/2026	FNBCK	40196	9-236-88361	FEDERAL EXPRESS CORP	PACKAGE DELIVERY TO BRIAN BORDEN	43.52
04/15/2026	FNBCK	40197#	0007631640	GANNETT MICHIGAN LOCALIQ	MARCH PUBLICATIONS	1,307.90
04/15/2026	FNBCK	40197	0007631640	GANNETT MICHIGAN LOCALIQ	MARCH PUBLICATIONS	150.79
04/15/2026	FNBCK	40197	0007631640	GANNETT MICHIGAN LOCALIQ	MARCH PUBLICATIONS	249.63
04/15/2026	FNBCK	40197	0007631640	GANNETT MICHIGAN LOCALIQ	MARCH PUBLICATIONS	107.82
04/15/2026	FNBCK	40197	0007631640	GANNETT MICHIGAN LOCALIQ	MARCH PUBLICATIONS	72.92
04/15/2026	FNBCK	40197	0007631640	GANNETT MICHIGAN LOCALIQ	MARCH PUBLICATIONS	96.88
04/15/2026	FNBCK	40197	0007631640	GANNETT MICHIGAN LOCALIQ	MARCH PUBLICATIONS	150.79
04/15/2026	FNBCK	40198#	IN7105292183	GO TO COMMUNICATIONS, INC	APRIL 2026 MONTHLY PHONE SERVICE CHARGE	130.00

CHECK DISPURSEMENT 3/28 - 4/15/26

Check Date	Bank	Check #	Invoice	Payee	Description	Amount
04/15/2026	FNBCK	40198	IN7105292183	GO TO COMMUNICATIONS, INC	APRIL 2026 MONTHLY PHONE SERVICE CHARGE	676.85
04/15/2026	FNBCK	40199	7/1/26 - 6/30/27	ICMA	MEMBER # 687255 TOTAL DUES	1,006.68
04/15/2026	FNBCK	40200	2/24/2026	JODIE VALENTI	2/24/26 SEMCOG PRESS CONFERENCE	78.88
					REPAIR UNDERGROUND FEEDER FOR TORNADO SIREN	
04/15/2026	FNBCK	40201	927	K & J ELECTRIC, INC.	NEAR OAK POINTE WWTP	744.00
04/15/2026	FNBCK	40202	4/6/2026	KATHLEEN MURPHY	FIRE STATION BALLOT BOX CHECK	7.05
04/15/2026	FNBCK	40203	4/8/2026	KELLY VANMARTER	LIFE INSURANCE REIMBURSEMENT	315.00
04/15/2026	FNBCK	40204	3/16/26-3/30/26	KP ELITE CLEANING LLC	CLEANING SERVICES	2,125.00
					2024 TAX YEAR PARCELS 11-17-200-006 & 11-17-400-015	
04/15/2026	FNBCK	40205	3/24/2026	LIVINGSTON COUNTY TREASURER	PLANNING AND ZONING WORKSHOP SERIES	135.71
04/15/2026	FNBCK	40206	3/31/2026	MARIANNE MCCREARY	3/31/2026	43.07
04/15/2026	FNBCK	40207	1179914	MEI TOTAL ELEVATOR SOLUTIONS	ARPIL - JUNE CONTRACT SERVICES	185.07
04/15/2026	FNBCK	40208	MAA-1033W (04-26)	MICHIGAN ASSESSOR'S ASSOC	JOB POSTING 4/13 - 5/13/26	300.00
					APRIL 2026 WORKSTATION AND SERVER	
04/15/2026	FNBCK	40209#	34086	NETWORK SERVICES GROUP, L.L.C.	MAINTENANCE	945.06
					APRIL 2026 WORKSTATION AND SERVER	
04/15/2026	FNBCK	40209	34086	NETWORK SERVICES GROUP, L.L.C.	MAINTENANCE	1,296.19
04/15/2026	FNBCK	40209	34047	NETWORK SERVICES GROUP, L.L.C.	SECURITY REVIEWS FOR LINUX SERVER	55.00
					ANNUAL FIRE EXTINGUISHER INSPECTION AND NEW	
04/15/2026	FNBCK	40210	13698	OK FIRE EQUIPMENT CO	FIRE EXTINGUISHER	184.00
04/15/2026	FNBCK	40211	1029244609	PITNEY BOWES, INC	E-Z SEAL AND TAPE STRIPS	141.08
04/15/2026	FNBCK	40212	241142	PRINTING SYSTEMS	SECRECY FOLDERS & BALLOT INSTRUCTION SHEETS	256.69
04/15/2026	FNBCK	40213	3/31/2026	RICHARD SOUCY	APA MI ADVANCED ZBA	43.07
04/15/2026	FNBCK	40214	3613536	SAFEBUILT LLC	PROFESSIONAL SERVICES	819.80
04/15/2026	FNBCK	40214	3613536	SAFEBUILT LLC	PROFESSIONAL SERVICES	491.88
04/15/2026	FNBCK	40215	7163	SEWARD HENDERSON PLLC	PROFESSIONAL SERVICES	4,329.00
04/15/2026	FNBCK	40215	7172	SEWARD HENDERSON PLLC	PROFESSIONAL SERVICES	110.00
04/15/2026	FNBCK	40216	4/6 - 4/7/26	SUSAN DOMEN	TRAINING IN MOUNT PLEASANT	162.40
04/15/2026	FNBCK	40216	4/6 - 4/7/16	SUSAN DOMEN	MEAL EXPENSESE FOR CONFERENCE	51.00
04/15/2026	FNBCK	40217	6815568	TOSHIBA AMERICAN BUSINESS SOLUTIONS	APRIL 2026 PRINTERS/SCANNERS	669.66
04/15/2026	FNBCK	40218	206207464	ULINE	MAIL TRAYS FOR ELECTIONS	259.08
04/15/2026	FNBCK	40219	6140378897	VERIZON WIRELESS	3/7/26 - 4/6/26 ASSESSOR'S TABLETS	80.02
04/15/2026	FNBCK	40220#	4/1/2026	VISA	CREDIT CARD PURCHASES 3/4 - 3/28/26	287.88
04/15/2026	FNBCK	40220	4/1/2026	VISA	CREDIT CARD PURCHASES 3/4 - 3/28/26	822.70
04/15/2026	FNBCK	40220	4/1/2026	VISA	CHARGES FROM 3/5/26 - 3/20/26	1,162.45
04/15/2026	FNBCK	40220	4/1/2026	VISA	CREDIT CARD PURCHASES 3/4 - 3/28/26	3,735.18
04/15/2026	FNBCK	40220	4/1/2026	VISA	CREDIT CARD PURCHASES 3/4 - 3/28/26	21.84
04/15/2026	FNBCK	40220	4/1/2026	VISA	CREDIT CARD PURCHASES 3/4 - 3/28/26	135.00
04/15/2026	FNBCK	40221	0146403-1389-7	WASTE MANAGEMENT CORP, SERVICES	MARCH 2026 TRASH SERVICES	136,703.70

CHECK DISPURSEMENT 3/28 - 4/15/26

Check Date	Bank	Check #	Invoice	Payee	Description	Amount
04/15/2026	FNBCK	40222#	IN6420432	XEROX BUSINESS SOLUTIONS	3/26/26 - 4/25/26 CONTRACT	173.97
04/15/2026	FNBCK	40222	IN6420432	XEROX BUSINESS SOLUTIONS	3/26/26 - 4/25/26 CONTRACT	173.98
04/15/2026	FNBCK	40223	1029254941	PITNEY BOWES, INC	1/9/26 - 4/8/26 POSTAGE MACHINE	135.75
04/15/2026	FNBCK	40224#	6060726302	STAPLES	SUPPLIES	324.01
04/15/2026	FNBCK	40224	6060726302	STAPLES	SUPPLIES	63.98
04/15/2026	FNBCK	40195	S106799597.001	ETNA SUPPLY COMPANY	40 1" IPERL METERS FOR STOCK	11,707.80
04/15/2026	FNBCK	40195	S106825795.001	ETNA SUPPLY COMPANY	1" RUBBER GASKETS	43.00
Total for fund 101 GENERAL FUND						1,451,910.37
03/30/2026	264CK	4605	2025/2026	GENOA TWP GENERAL FUND	TRANSFER OF SAD INTEREST TO GENERAL FUND	46,008.66
04/01/2026	264CK	4606	4602228	TIGRIS AQUATIC SERVICES/PARDEE LAKE	PERMIT FOR 2026 WEED TREATMENT	892.50
04/15/2026	264CK	4607	52570413	TETRA TECH, INC.	TIMBER GREEN CREATE AND FINALIZE CONSTRUCTION BOOK & FILES	392.50
Total for fund 202 SAD ROADS AND LAKES						47,293.66
04/15/2026	270CK	5830	45768	GREEN OAK GUTTER, INC	GUTTERS FOR PAVILION	885.00
04/15/2026	270CK	5831	016283	THE DOOR HEROES	WORK ON PAVILION DOOR	119.00
Total for fund 208 PARK/RECREATION FUND						1,004.00
03/30/2026	503FN	6619	2025/2026	MHOG DPW FUND	TRANSFER TO NEW ACCOUNT FOR DPW SPLIT	400,000.00
04/01/2026	503FN	6620	2979	FASTEST LABS OF BRIGHTON	PHYSICAL AND LABS	263.00
04/01/2026	503FN	6621	1/9/2026	OCCUPATIONAL HEALTH CENTERS OF MI	KEVIN RICHARDS RECERT	254.00
04/15/2026	503FN	6622	02170194574	AUTO ZONE	METAL VALVE EXTENDERS AND VALVE CAPS FOR DUMP TRUCK	13.47
04/15/2026	503FN	6623	137332	GIFFELS WEBSTER	GIS SYSTEM ADMINISTRATION	6,380.00
04/15/2026	503FN	6624	36953	MYERS AUTOMOTIVE	REMAINING PAYMENT FOR INVOICE 36953	1,056.33
04/15/2026	503FN	6625	10659350	PLANTE MORAN PLLC	FINANCIALS AND ACCOUNTING ASSISTANCE	4,912.50
04/15/2026	503FN	6626	000039-777-161	PORT CITY COMMUNICATIONS, INC.	ANSWERING SERVICE	403.19
04/15/2026	503FN	6627	5222	RAHMBERG STOVER AND ASSOCIATES	COMPENSATION STUDY SERVICES FOR MARCH 2026	715.00
04/15/2026	503FN	6628	517ST1-4170276	RED WING BUSINESS ADVANTAGE ACCOUNT	WORK BOOTS FOR JAMES AULETTE	225.00
04/15/2026	503FN	6628	517ST1-4027392	RED WING BUSINESS ADVANTAGE ACCOUNT	WORK BOOTS FOR SCOTT LOWE	225.00
04/15/2026	503FN	6629	52570353	TETRA TECH, INC.	IN HOUSE ENGINEERING SERVICES	5,265.00
04/15/2026	503FN	6630	111576305	WEX BANK	MARCH 2026 FUEL PURCHASES	443.12
04/15/2026	503FN	6631#	6140378896	VERIZON WIRELESS	JET PACKS, OAK POINTE INTERNET, CELL PHONE	40.01
04/15/2026	503FN	6631	6140378896	VERIZON WIRELESS	JET PACKS, OAK POINTE INTERNET, CELL PHONE	554.14
04/15/2026	503FN	6631	6140378896	VERIZON WIRELESS	JET PACKS, OAK POINTE INTERNET, CELL PHONE	44.48
Total for fund 233 DPW UTILITIES						420,794.24

CHECK DISPURSEMENT 3/28 - 4/15/26

Check Date	Bank	Check #	Invoice	Payee	Description	Amount
03/30/2026	250MM	1001	2025/2026	GENOA TWP GENERAL FUND	INTEREST FROM DISASTER CONTINGENCY FUND TO GENERAL FUND	2,541.34
Total for fund 250 DISASTER CONTINGENCY FUND						2,541.34
03/31/2026	593FN	4726	2/1 - 3/31/26	CITY OF BRIGHTON	NORTHSTAR #1 CONF CE ACCT # 003052-000	9,237.90
03/31/2026	593FN	4726	2/1 - 3/31/26	CITY OF BRIGHTON	NORTHSTAR #2/LK EDGEWOOD ACCT# 003053-000	28,973.06
04/08/2026	593FN	4727	3/3 - 3/31/26	DTE ENERGY	2340 ROLLING ROCK DR ACCT #9100 164 6377 0	112.39
04/08/2026	593FN	4727	3/3 - 3/31/26	DTE ENERGY	6652 CORTLAND AVE ACCT# 9100 164 7608 7	40.94
04/08/2026	593FN	4727	3/3 - 3/31/26	DTE ENERGY	7801 BENDIX ACCT# 9100 149 8836 4	440.91
04/08/2026	593FN	4727	3/3 - 3/31/26	DTE ENERGY	7985 COLLINGWOOD DR ACCT# 9100 101 4407 9	53.11
04/08/2026	593FN	4727	3/3 - 3/31/26	DTE ENERGY	7819 BENDIX RD ACCT# 9100 101 4421 0	1,393.46
04/08/2026	593FN	4727	3/3 - 3/31/26	DTE ENERGY	2740 BRECKENRIDGE DR ACCT # 9100 101 3190 2 O & M SEWER & CAPITAL CHARGES 2026 DAVITA	246.29
04/15/2026	593FN	4728	1/1 - 3/31/26	BRIGHTON TOWNSHIP	DIALYSIS CENTER	940.00
04/15/2026	593FN	4729	3/4 - 4/1/26	CONSUMERS ENERGY	7817 BENDIX RD ACCT# 1000 2508 9382	338.93
04/15/2026	593FN	4730	4/1/2026	GENOA OCEOLA SWR & WTR AUTHORI	STATION CLEAING DEBRIS - MARCH	336.20
04/15/2026	593FN	4731	567515	HAVILAND PRODUCTS COMPANY	CALCIUM NITRATE	6,051.20
04/15/2026	593FN	4732	111794	MHOG UTILITIES	APRIL MAINTENANCE/BILLING	10,958.33
04/15/2026	593FN	4733	4233479POWELL	VEGA AMERICAS, INC.	RADA FOR PUMP STATIONS-SPLIT WITH OPS & G/O	1,165.50
Total for fund 590 LAKE EDGEWOOD OPERATING						60,288.22
04/08/2026	592FN	6604	3/3 - 3/31/26	DTE ENERGY	5210 MORET WATER ACCT# 9100 094 30000 0	52.00
04/08/2026	592FN	6604	2/28 - 3/30/26	DTE ENERGY	5025 OAK POINTE DR ACCT # 9100 128 2913 1	36.01
04/08/2026	592FN	6604	2/28 - 3/30/26	DTE ENERGY	3684 HONORS WAY ACCT# 9100 160 4593 2	87.44
04/08/2026	592FN	6604	2/28 - 3/30/26	DTE ENERGY	4386 FILBERT DR ACCT# 9100 125 9148 3	45.55
04/08/2026	592FN	6604	3/3 - 3/31/26	DTE ENERGY	4505 OAK POINTE DR ACCT # 9100 128 2901 6	235.84
04/08/2026	592FN	6604	3/3 - 3/31/26	DTE ENERGY	4335 CROOKED LAKE RD ACCT# 9100 094 2959 8	66.67
04/08/2026	592FN	6604	3/3 - 3/31/26	DTE ENERGY	5108 VERSAILLES AVE ACCT # 9100 094 2935 8	118.59
04/08/2026	592FN	6605	3/3 - 3/31/26	DTE ENERGY	5269 PENTEATER DR ACCT # 9100 172 9821 7	547.92
04/08/2026	592FN	6605	3/3 - 3/31/26	DTE ENERGY	4975 BRIGHTON RD ACCT # 9100 154 9059 2	932.95
04/08/2026	592FN	6605	2/28 - 3/30/26	DTE ENERGY	4610 CLIFFORD RD ACCT # 9100 094 2875 6	560.01
04/08/2026	592FN	6605	3/28 - 3/30/26	DTE ENERGY	5497 SHARPE DR ACCT # 9100 094 2909 3	534.38
04/08/2026	592FN	6605	2/28 - 3/30/26	DTE ENERGY	4531 BRIGHTON RD ACCT # 9100 128 2889 3	286.58
04/08/2026	592FN	6605	3/3 - 3/31/26	DTE ENERGY	4975 BRIGHTON RD ACCT # 9100 154 9059 2	932.96
04/08/2026	592FN	6605	3/3 - 3/31/26	DTE ENERGY	3477 LAKEWOOD SHORES DR ACCT # 9100 094 2921 8	80.81
04/08/2026	592FN	6605	3/3 - 3/31/26	DTE ENERGY	3508 WOODRIDGE DR ACCT # 9100 160 4604 7	78.56
04/15/2026	592FN	6606	176310118	AMERICAN AQUA	RO MEMBRANE & FILTERS FOR 5465 GLENWAY DR	493.77

CHECK DISPURSEMENT 3/28 - 4/15/26

Check Date	Bank	Check #	Invoice	Payee	Description	Amount
04/15/2026	592FN	6607	3/28 - 4/27/26	AT&T LONG DISTANCE	ACCT# 117456092 PHONE AND INTERNET SERVICES DRINKING WATER CALCIUM BY EPA, ANIONS, ORTHO- PHOSPHATE, PHOSPHATE, SPECIFIC CONDUCTIVITY BY EPA & TOT	165.26
04/15/2026	592FN	6608	0426-148159	BRIGHTON ANALYTICAL LLC	4545 FILBERT-REMOVE & REINSTALL BRICK PAVERS SO CONDUIR COULD BE INSTALLED FOR GRINDER PUMP MONTHLY CONTRACT-NON-RESIDENTAIL CROSS CONNECTION	2,150.00
04/15/2026	592FN	6610	CI-11878B	HYDROCORP LLC	MONTHLY CONTRACT-RESIENTIAL CROSS CONNECTION WESTERN SUNRISE DECORATIVE STONE FOR 4497	740.23
04/15/2026	592FN	6611	43909	LOREA TOPSOIL & AGGREGATE	FILBERT RESTORATION	62.00
04/15/2026	592FN	6612	111791	MHOG UTILITIES	APRIL MAINTENANCE/BILLING	25,193.83
04/15/2026	592FN	6612	111792	MHOG UTILITIES	MAINTENANCE /BILLING FEES FOR APRIL	31,270.33
04/15/2026	592FN	6613	4233479POWELL	VEGA AMERICAS, INC.	RADARS FOR PUMP STATIONS-SPLIT WITH LES & G/O	1,165.50
04/15/2026	592FN	6614	40341119	WSP MICHIGAN INC	OP PFAS WWTP GRANT ACTIVITY	2,735.00
Total for fund 592 OAKPOINTE OPERATING						69,484.53
04/15/2026	792CK	2929	52570412	TETRA TECH, INC.	THE FARM SPECIAL LAND USE	1,570.00
04/15/2026	792CK	2929	52570411	TETRA TECH, INC.	LEGACY HILLS CONCEPTUAL PUD	1,237.50
Total for fund 705 ESCROW FUND						2,807.50
TOTAL - ALL FUNDS						2,056,123.86



Bonus Points
Available
1,162

Account Summary

Billing Cycle		04/01/2026
Days In Billing Cycle		31
Previous Balance		\$0.00
Purchases	+	\$1,162.45
Cash	+	\$0.00
Balance Transfers	+	\$0.00
Special	+	\$0.00
Credits	-	\$0.00
Payments	-	\$0.00
Other Charges	+	\$0.00
Finance Charges	+	\$0.00
NEW BALANCE		\$1,162.45

Account Inquiries

- Call us at: (800) 883-0131
Lost or Stolen Card: (800) 883-0131
- Go to MyCardStatement.com
- Write us at PO BOX 105666, ATLANTA, GA
30348-5666

Payment Summary

NEW BALANCE	\$1,162.45
MINIMUM PAYMENT	\$1,162.45
PAYMENT DUE DATE	04/26/2026

Credit Summary

Total Credit Line	\$10,000.00
Available Credit Line	\$8,837.55
Available Cash	\$0.00
Amount Over Credit Line	\$0.00
Amount Past Due	\$0.00
Disputed Amount	\$0.00

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

101-215-910-000 2026 Budget *OKAY*

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
03/04	03/05	PBUS01	24492166063100056368406	WWW.MICHIGANCLERKS.ORG WWW.MICHIGAN MI	\$50.00
03/08	03/09	PBUS01	24755426068130689642807	COMFORT INNS MT PLEASANT MI ✓	\$660.45 ✓
03/08	03/09	PBUS01	24755426068130689643243	COMFORT INNS MT PLEASANT MI ✓	\$2.00 ✓
03/18	03/19	PBUS01	24492166073100008250671	WWW.MICHIGANCLERKS.ORG WWW.MICHIGAN MI ✓	\$400.00
03/19	03/20	PBUS01	24492166079100004389027	WWW.MICHIGANCLERKS.ORG WWW.MICHIGAN MI ✓	\$50.00

Beginning Balance	Points Earned	Points Adjusted	Points Redeemed	Ending Balance
0	1,162	0	0	1,162

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

TCM BANK NA
PO BOX 105666
ATLANTA GA 30348-5666

Check box to indicate name/address change on back of this coupon

AMOUNT OF PAYMENT ENCLOSED

Closing Date	New Balance	Total Minimum Payment Due	Payment Due Date
04/01/26	\$1,162.45	\$1,162.45	04/26/26

\$

RICK SOUCY
GENOA CHARTER TOWNSHIP
2911 DORR RD.
BRIGHTON MI 48116-9498



MAKE CHECK PAYABLE TO:



VISA
PO BOX 6818
CAROL STREAM IL 60197-6818

Cardholder Account Summary

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
03/04	03/04			PAYMENT - THANK YOU	\$1,794.95-
03/01	03/04	PBUS01	70032506063777063100018	LATE FEE - REVERSAL	\$40.00-
03/01	03/04	PBUS01	70032506063777063110017	FINANCE CHARGE CREDIT	\$57.89-
03/08	03/08	PBUS01	24204296067000101730073	Microsoft-G144767597 800-6427676 WA	\$660.15
03/12	03/13	PBUS01	74208476072100003919725	WWW.DOODLE.COM ZURICH	\$83.40
03/12	03/13	PBUS01	74208476072100003919725	INTERNATIONAL TRANS FEE	\$2.34
03/13	03/15	PBUS01	24793386072000314498210	Adobe Inc 800-8336687 CA	\$3,356.68
03/17	03/18	PBUS01	24801976077684029178689	AMERICAN PLANNING ASSOCI 312-786-6362 IL	\$822.70
03/20	03/22	PBUS01	24692166079102971151826	AMAZON MKTPL*BD78Y8KX1 Amzn.com/bill WA	\$21.84
03/23	03/23		74009776082001213701071	PAYMENT - THANK YOU	\$1,637.83-
03/23	03/24	PBUS01	24207856083323900333537	MICHIGAN ASSOCIATION OF P 734-9132000 MI	\$135.00
03/28	03/29	PBUS01	24011346087100038979207	MICROSOFT#G149021483 MICROSOFT.COM WA	\$18.38

Monthly office 365 101-261-751-000
Meeting scheduler APP annual 101-261-751-000
Annual renewal Acrobat Pro (users) 101-261-751-000
Annual DUES 101-172-910-000
election supplies 101-262-751-001
ZBA TRAINING P&Z PRO DEV 101-701-910-000
monthly email license 101-261-751-000

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

GENOA CHARTER TOWNSHIP BOARD
Regular Meeting
April 6, 2026

MINUTES

Call to Order

Supervisor Spicher called the regular meeting of the Genoa Charter Township Board to order at 6:30 pm at the Township Hall.

Invocation

Supervisor Spicher led the invocation for the Board and the members of the public.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Roll Call

The following members were present constituting a quorum for the transaction of business: Kevin Spicher, Candie Hovarter, Robin Hunt, Bill Reiber, Rick Soucy, Jodie Valenti, and Todd Walker.

Also present was Township Manager Kelly VanMarter, Township Attorney Joe Seward, and 14 people in the audience.

Call to the Public

The call to the public was opened at 6:32 pm.

Mr. Christopher Candela stated he is running for circuit court judge and is a resident of Genoa Township. His campaign is not about politics or to further his career, it is about his commitment to serve Livingston County. He provided his qualifications and experience. He is collecting signatures this evening.

Mr. Zack Esper of 3003 Jewell Road, representing himself and Tim and Cathy Esper, stated he currently farms the 50 acre Genoa Township property across the road. He was notified that he would no longer be able to farm this land because someone else offered a higher amount. They were supposed to be told by December 31, 2025 that they would no longer be doing it. They have already purchased their supplies for farming this property. They live locally and have farmed this property for over 20 years. The other company lives in Cohoctah Township. He stated that the other company knocked on the doors of farm property owners and solicited their business.

Ms. Deborah Beattie thanked the board for the classes that were provided. They were excellent. Regarding the environmental ordinance being discussed this evening, she recommends that there be oversight of the ordinances.

The call to the public was closed at 6:39 pm.

Approval of Consent Agenda:

Moved by Walker, supported by Hunt, to approve the Consent Agenda with the correction to the spelling of Ms. Valenti's name. **The motion carried unanimously.**

- 1. Payment of Bills: April 6, 2026**
- 2. Request to approve the March 16, 2026 regular meeting minutes.**

Approval of Regular Agenda:

Moved by Hunt, supported by Walker, to approve the Regular Agenda as presented. **The motion carried unanimously.**

- 3. Public Hearing on the proposed North Shore Commons Condominium Private Road Improvement Special Assessment Roll.**
 - A. Call to the Property Owners**
 - B. Call to the Public**

The call to the property owners was made at 6:40 pm.

Mr. Greg Walega of 4905 New Haven Drive thanked the board and Ms. VanMater for her hard work and attention to detail in assisting with this road project.

The call to the property owners was closed at 6:42 pm.

The call to the public was opened at 6:42 pm with no response.

- 4. Request for approval of Resolution #5 – Confirming the Special Assessment Roll for North Shore Commons Condominium Private Road Improvement Special Assessment Project (summer tax 2026). (Roll Call)**

Ms. Hunt advised residents that if they would like to pay the special assessment in full to avoid paying interest, the payment is due no later than June 8, 2026.

Moved by Soucy, supported by Walker, to approve Resolution #5 – Confirming the Special Assessment Roll for the North Shore Commons Condominium Private Road Improvement Special Assessment Project for summer tax 2026). **The motion carried unanimously with a roll call vote (Reiber - yes; Hunt - yes; Valentine - yes; Hovarter - yes; Walker - yes; Soucy - yes; Spicher - yes)**

5. Consideration of a request for approval of a Cropland Agreement for crop year 2026 to maintain the historical agricultural use of 50.5 acres of fields located on parcel 4711-23-100- 005 with revenue to be placed in Parks and Recreation Fund line item #208-000-434-001.

Ms. Hunt requested that Mr. Seward address this item due to Mr. Esper's comments at the call to the public. She asked if the deadline of December 31 is correct. Mr. Seward stated this agreement was entered into prior to the new board taking office. The form was provided by the Espers and the language states that they were to approach the township to advise that they would like to continue farming the land. This is not an automatic renewal. This land was paid for with money from the state, so they have to approve it being farmed.

Ms. VanMarter stated she received the proposed renewal from the Espers in February, which is after the December 31, 2025 deadline. She stated that this current board renewed the agreement last year. The original agreement was done with a prior board.

Ms. Hovarter stated there is a history with the Espers and they have been good stewards to the township.

Ms. Valenti stated the difference between the two proposals is approximately \$400 per year.

Mr. Reiber reiterated Ms. Valenti's comment that this will only be an increase of \$400 per year and the Espers have farmed this land for over 20 years and they have invested money for next year.

Supervisor Spicher stated the township was approached by another farmer who offered \$100 per acre. The previous amount for the Espers was \$55 per acre. Mr. Esper stated in the original agreement with the previous board, the township wanted to keep the price the same as the previous owner.

Ms. Hunt stated that this change should have been addressed earlier.

Moved by Reiber, supported by Hovarter, to keep business with the Espers per the contract submitted for crop year 2026 to maintain the historical agricultural use of 50.5 acres of fields located on parcel 4711-23-100- 005 with revenue to be placed in Parks and Recreation Fund line item #208-000-434-001. **The motion carried unanimously.**

6. Request to introduce proposed ordinance number Z-26-01 regarding zoning ordinance text amendments to Article 13 entitled "Environmental Protection Regulation" related to Hazardous Materials and Fuel Storage and Wetland Protection Standards and to set the meeting date for considering the proposed ordinance for adoption before the Township Board on Monday, April 20, 2026.

Ms. VanMarter stated Township Attorney Seward has been reviewing the ordinance in tonight's meeting packet. Mr. Seward stated that he will be proposing changes to the sections regarding below ground fuel storage tanks and the wetlands buffer. The township ordinance limits cannot be stricter than the State's regulations.

Ms. Hovarter asked Mr. Seward to address the comment at the call to the public regarding the oversight. He stated the Code Enforcement Officer does the oversight and she does an outstanding job.

Mr. Soucy questioned whether this item should be tabled until the next meeting or returned to the Planning Commission because of the proposed changes. Mr. Seward stated there may be some tweaks to the language, but he is comfortable with introducing the ordinance and setting the meeting date tonight. He will have the changes to the board prior to their next meeting.

Moved by Soucy, supported by Walker, to introduce proposed Ordinance Number Z-26-01 and to set the meeting date to consider adoption before the Township Board on Monday, April 20, 2026 for the purpose of considering the proposed Zoning Ordinance text amendment to Article 13 Environmental Protection Standards with revisions from the township attorney.

The motion carried unanimously.

7. Consideration of a request to approve the renewal of the contract with KP Elite Cleaning with a 4.5% increase for cleaning services at the Township Hall building, park pavilion restrooms and park grounds for a term beginning May 1, 2026 through March 31, 2027.

There was a brief discussion regarding the quality of KP's work and what services they provide.

Moved by Soucy, supported by Hunt, to approve the renewal of the contract with KP Elite Cleaning with a 4.5 percent increase for cleaning services at the Township Hall building, park pavilion restrooms and park grounds for a term beginning May 1, 2026 through March 31, 2027.

The motion carried unanimously.

8. Consideration of a request to approve the renewal of the ground maintenance services contract with Cooper's Turf Management for the 2026 season, at the same terms and pricing as the 2025 contract (no increase in cost).

Mr. Seward noted that Page 2 states "*Customer agrees to defend and hold Cooper's Turf Management harmless from any and all liability*". He advised the board that they should not sign the agreement containing that language.

Ms. Valenti asked about the language "*A fuel surcharge may be assessed if significant changes in market pricing occurs.*" Supervisor Spicher stated that fuel surcharges are common in this

industry. She would like more detail as to when the surcharge will be assessed because it says “significant”.

Ms. Hunt recommended voting on this item this evening, with the removal of the sentence noted by Mr. Seward. Mr. Walker agrees. Ms. VanMarter does not believe that Cooper’s will contest the removal of the sentence.

Mr. Reiber questioned when the last time pricing was sought for this work. Ms. Hunt stated it had been a while. The trustees discussed the quality of Cooper’s work and noted that the increases have not been significant enough to warrant seeking additional pricing, and this year there is no increase.

Moved by Hunt, supported by Soucy, to approve the renewal of the ground maintenance services contract with Cooper’s Turf Management for the 2026 season, at the same terms and pricing as the 2025 contract with no increase in cost and subject to their agreement to remove “*Customer agrees to defend and hold Cooper’s Turf Management harmless from any and all liability*” from the agreement. **The motion carried unanimously.**

9. Consideration of an appeal related to the denial of records for Freedom of Information Act (FOIA) request 2026-14.

Ms. VanMarter provided the reasons that she denied the FOIA request and stated Mr. Edmund has appealed the denial.

Supervisor Spicher stated this person has also used the name Michael Bambas when contacting the township and addressing the board at meetings.

Ms. Hunt, Mr. Soucy and Mr. Walker stated they agree with Ms. VanMarter’s decision. Mr. Seward stated there are no documents for the first and the third requests and the second one he agrees it is subject to attorney client privilege.

Mr. Soucy stated that if a resident would like information from the township, they can contact the township staff.

Moved by Soucy, supported by Walker, to deny the appeal on the FOIA request by Michael Edmund 2026-14. **The motion carried unanimously.**

Correspondence

Ms. VanMarter stated tonight’s packet contains a copy of the certificate Mr. Soucy received for completing Year 1 of the Michigan Municipal Clerk’s Institute.

Board Comments

Ms. Hovarter attended a HAPRA meeting. The bathrooms behind the parks and rec building will be opening soon. The outdoor pickleball courts will open on June 1. The fees will be raised for residents who do not live within the Howell School District.

Mr. Soucy stated the ZBA approved the variances for the three cases on the March agenda.

The yard waste drop off days are on Saturdays, May 9 and June 6 from 8am-11am at the township hall.

The final CPR and AED training will be held on Monday April 27. In June there will be a suicide awareness event. Supervisor Spicher suggested that residents provide recommendations for other classes they would like to see offered.

Ms. Deb Beattie spoke about the discussion regarding the underground tanks and wetland buffers. She and township staff did a lot of research and the Planning Commission held discussions regarding both of these items. There are specific site conditions that allow the township to make the limitations stricter than the State. There are other municipalities in Michigan that do it.

Adjournment

Moved by Walker, supported by Soucy, to adjourn the meeting at 7:49 pm. **The motion carried unanimously.**

Respectfully Submitted,

Patty Thomas
Recording Secretary

Approved: Rick Soucy, Clerk
Genoa Charter Township

Kevin Spicher, Supervisor
Genoa Charter Township



MEMORANDUM

2911 Dorr Road
Brighton, MI 48116
810.227.5225
810.227.3420 fax
genoa.org

TO: Honorable Board of Trustees
FROM: Adam VanTassell
DATE: April 20, 2026
RE: Proposed Township Website Upgrade

The Township Website was last revamped in 2016. Over the years, the website has garnered many positive comments regarding its usability and wealth of information. A decade later and while the website still is a valuable resource for Township patrons, it is beginning to lag behind other websites in its design. It is especially lacking in its presentation on mobile devices which are in far more widespread use than in 2016.

In addition, the Township website is facing new requirements for accessibility by the ADA. These requirements are designed to ensure web content is accessible to people with disabilities and the deadline to meet these new rules is April 24, 2027 for Genoa Township.

Staff solicited proposals from three firms to address both of these needs for the current Township website. Staff is recommending the proposal from NSG as their proposal is competitive and they designed the current version of the website and therefore continuity of an excellent resource will be maintained.

Moved by _____, Supported by _____ to approve the proposal from NSG LLC for the upgrade and redesign of the Genoa Township website for \$15 600.00 from Fund Line Item 101-261-752-000.

SUPERVISOR

Kevin Spicher

CLERK

Rick Soucy

TREASURER

Robin L. Hunt

TRUSTEES

Jodie Valenti

Bill Reiber

Candie Hovarter

Todd Walker

MANAGER

Kelly VanMarter



Proposal Prepared Exclusively For

Genoa Township

Tuesday, March 17, 2026

Thank you for taking the time to review this proposal. Included below please find pricing for developing a new website for your business. We are pleased to have an opportunity to present this proposal for your review.

Website: <https://www.genoa.org>

Project Overview

The purpose of this project is to develop a new website for Genoa Township. The new website will have a similar structure and content as the existing website, but will have a fresh new look, usability improvements, upgraded content management system, and ADA compliance.

In addition to this, a website refresh will provide the following enhancements and functionality:

- Improved look and feel (clean and modern design) with ADA compliance.
- New responsive layout that adapts to work on computers and mobile devices.
- Provide prominent links to Genoa Township’s social media accounts.
- Improved content management system with functionality for adding and formatting content, including text, images, and videos.
- Structure and content for new site to be based on existing site with some updates.
- Add a new page with webcam feed from your sled hill camera.
- New pages that embed search and map functions from your ArcGIS system.
- Improve site structure and search capabilities for improved ease of use.
- Review new site with you and make required changes before launch.
- Launch your new web site!
- Includes up to 125 hours of web design and programming services.
- NSG will provide business class web hosting services which includes access to our content management system.

Price: \$15,600

Payment Schedule: Three monthly payments of \$5,200

Estimated Timeframe: 90 – 120 days

Future updates

Any and all future updates are billable at our standard hourly rate (currently \$125 per hour). We are always happy to provide estimates for significant future projects and updates.

Order Acknowledgement:

Name (Print)	Company	Title
--------------	---------	-------

Signature	Date
-----------	------

By signing above I authorize Network Services Group to proceed with the project described within this proposal and to order any required parts and materials that are required to do so. I also agree to provide a non-refundable deposit before work begins with the balance due upon completion. NSG will put forth a good faith effort to honor the pricing contained in this proposal for as long as possible, but cannot be held responsible for availability constraints or pricing increases by the manufacturer or distributor. If there is a discrepancy in the pricing at the time the order is placed you will be notified and may proceed or cancel the order at your option. All pricing and availability information is current as of the date on the proposal. Prices do not include sales tax. Invoice amounts over 30 days past due will accrue interest at the rate of 7% per annum. You will be responsible for all costs involved in collecting past due amounts, including interest, fees, and actual attorney fees.



Notes on the new NSG Content Management System (CMS)

(your new site will be built on this)

We are proud to announce the general availability of our fifth-generation website content management system. This major rewrite takes advantage of maturing web standards and best practices to build websites that are faster, easier to maintain, more accessible, friendlier to search engines, less burdened by legacy limitations, and more future-proof than ever before.

A more flexible administration interface makes it easier for you to manage your site's content and for developers to build custom functionality. A more sophisticated image processor helps balance competing needs for speed and image quality from the smallest devices to the largest high-resolution screens. There are more ways to tag, group, reuse, and organize information to make working with large amounts of content more manageable than ever.

Working with our partners at Michigan SEO Group, we've taken extra steps to ensure this new system generates clean, meaningful website code that search engines can easily index and interpret. That clean, understandable website code doesn't just help your search rankings — it allows your site to be as quick and responsive as possible, and it handles much of the behind-the-scenes work to help make sure your website is ADA compliant and usable by everybody.

We are already using this updated platform for all new websites we develop, and we are seeing the benefits in practice. We've also developed a migration tool to help import content from older versions, so customers on our previous-generation platforms who are due for a website refresh can take advantage of the most modern technology at a fraction of the cost of developing a whole new website from scratch. The web and its expectations are always evolving, so if you have an older website, especially one that was developed more than five years ago, we welcome you to get in touch about how we can help you bring it "up to code" for today's web environment.

Notes on ADA Compliance

Your new website will be built on top of the new NSG Content Management System. This system provides your website with the capability to achieve ADA compliance requirements. However, it should be noted that achieving full ADA compliance will require some additional and on-going efforts. For instance, when adding content to your website care should be taken to fill out the descriptive fields that provide the information to be used in achieving ADA compliance.

It should also be noted that PDF and other documents are required to be accessible, just like websites. Care should be taken to follow best practices for ADA compliance when creating PDF and other documents that will be included on your website. Existing documents may need to be updated in this regard to achieve full ADA compliance. Your new website will allow you to upload ADA compliant documents. Genoa staff will be responsible for creating and modifying documents that are ADA compliant.

Notes on Embedding Webcam Feeds

Genoa Township has expressed a desire to include a page on their new website that will embed the webcam feed from the webcam that shows their sled hill. The best way to accomplish this would be to subscribe to a streaming service that provides this capability (assuming your webcam supports this). That way you avoid the security risks and bandwidth limitations involved in exposing a device on your local network. There may be some subscription fees associate with this.

Optionally, it might be possible to create a reverse proxy server on your network that would allow the feed from the webcam to be sent to the server hosting your website while otherwise restricting outside access. Going this route may require some IT service and configuration fees. This assumes that your webcam reasonably supports this capability without major programming or configuration changes.



Notes on embedding ArcGIS functions

Genoa has expressed an interest in creating some new pages on your website that include ArcGIS searches and functions.

Genoa provides NSG with an example link showing how Grand Rapids is doing this on their website:

<https://www.grandrapidsmi.gov/Government/Departments/Water-System/Lead-in-Drinking-Water/Lead-Water-Service-Line-Map>

The link provided embeds the ArcGIS information using an iFrame. This means that the information displayed and accompanying functionality is really hosted on another publicly available server and is simply embedded in the Grand Rapids site using an iFrame.

Your website will have the ability to do the same – embed information using an iFrame from an existing publicly available website that provides the desired functionality. It does not allow changing the appearance or functionality of the embedded information and assumes that you have permission to embed the content on your public website.

It may be possible to extend and modify the ArcGIS information displayed and functionality using an API (application programming interface), but doing so would be above and beyond the scope of this project. If that is something that is desired we would consider that as a separate project that would need to be quoted and billed separately.

Invoice

Summit Digital Media LLC

Invoice number INXQJ46I-0001
Date of issue March 10, 2026
Date due April 9, 2026

Summit Digital Media LLC
3846 Whirlaway Lane
Howell, Michigan 48843
United States
+1 517-715-3240

Bill to
Genoa Township
adam@genoa.org

\$28,500.00 USD due April 9, 2026

Description	Qty	Unit price	Amount
Initial Website Build	1	\$28,500.00	\$28,500.00
Subtotal			\$28,500.00
Total			\$28,500.00
Amount due			\$28,500.00 USD



PROPOSAL FOR
GENOA TOWNSHIP
Livingston County

Prepared by



Julie Braun
Sr. Project Manager
Civic Clarity Website Service
civicclarity.com
248-684-8715

April 1, 2026

Table of Contents

Table of Contents	2
Executive Summary.....	3
Meeting Your Project Goals.....	4
Civic Clarity Guiding Principles	5
Steps to Launch	6
Timeline.....	8
Our Deliverables.....	9
Graphic Design	9
ADA Website Accessibility	10
Included Apps, Modules & Services	10
Website Editor Support & Training	17
Website Content Maintenance Options	18
Hosting, Security & Maintenance	18
Not Included in Deliverables.....	20
Quote	21
Launch.....	21
Annual Service.....	21
Optional Apps & Services Available.....	22
About Civic Clarity Website Service by AccuNet.....	23
Civic Clarity Company Profile.....	23
References	24
Comments From Our Clients Over the Years.....	26
Portfolio	28
Civic Clarity Disclaimers	30

Executive Summary

We are excited to introduce you to The Civic Clarity Website Service - a robust, easy to use, municipal website solution that offers all the features you need from your website at a price point that pleases your board. AccuNet has spent almost three decades keeping abreast of new technological trends in website hosting, security, stability, design, and feature sets. Marry our dedication to technology and design to our obsession with customer service, and you meet our unique, born in 2020 Civic Clarity Website Service. A quick 11-point summary of what to expect from AccuNet and Civic Clarity is below.

What To Expect From Your Civic Clarity Website Service

1. A custom graphic-designed website that is responsive to viewer's screen size, i.e. mobile friendly. Our unique content management system (CMS) is easy to use while having a breadth of apps and modules at your fingertips that assist you in making the website feel like it was designed just for you, because it is.
2. The service includes hosting, maintenance, security, training for your website editors, as well as designing your website. We even offer email and domain name management if needed. We are a full-service solution.
3. Our Steps-to-Launch process is time-tested to maximize efficiency and minimize demands on your time. It typically takes an average of 10-12 weeks from our first meeting to website launch.

We begin by reviewing your existing content (if applicable) and recommending a thoughtful, optimized menu structure. This combines your current organization with proven best practices – drawing from years of launching municipal websites – to highlight the information residents, businesses, and visitors search for most often. The result is a more intuitive navigation that makes your site easier to use right from day one.

Throughout the launch phase, we assign dedicated staff to your project. They handle content migration, implement your approved custom design, and ensure everything is polished and ready before going live

4. Post launch, you can add as many pages as you want. We help you communicate on the Internet with online forms, surveys, polls, a calendar that facilitates adding documents to a day's event, announcements with an archive, email e-notifications sign up, and quick push to Facebook and Twitter so your residents can promote interesting announcements and events on their social media.
5. You can create as many website editor users as you need for the website. We provide unlimited, ongoing support for up to two core staff. All requests to AccuNet are handled by our in-house corporate staff and acknowledged within one business day. We use phone,

email, texting and online screen sharing to assist website editors in editing and creating the changes they want on the website.

6. At any time after the launch of your website, you can supplement your website editors by using our staff. We can perform routine updating tasks or create new on-page design for content that needs more marketing appeal.
7. Civic Clarity keeps you up to date on our platform updates and upgrades through website dashboard announcements and emails. Your website will receive new standard features no matter when your website was originally published. We do our best to keep your website up to date and fresh.
8. We use a combination of open source and purpose-built technology which allows us to utilize new technology quickly, adding updated or new features as they are proved out in our technology departments. Clients enjoy fast loading websites, multiple daily and nightly remote backups for peace of mind, plus proven 99% uptime reliability.
9. We take website protection very seriously. There are multiple levels of security with firewalls at both the server level and the website level. Malware scans are performed daily on each site, with common issues automatically cured. Anti-spam protection for all online form submissions is embedded into the app. A remote third-party up-time service is used to monitor your website every five minutes and will notify AccuNet if something is amiss. We add SSL (secure socket layer) annual certification installation and maintain renewal throughout the life of your service contract.
10. We review all website pages prior to launch for ADA accessibility. The DOJ published a ruling in April 2024: 28 CFR Part 35 - Nondiscrimination on the Basis of Disability in State and Local Government Services, which takes effect in April 2027. The ruling states your website must meet the WCAG 2.1 Level AA accessibility standards. We consider these requirements in our design and layout recommendations today, so that less potential editing is needed in the future to meet these requirements.
11. We do not require an extended contract to enjoy a lower annual service fee. We offer our best fee upfront.

The following pages give more details about our company and the service's features and platform. We firmly believe that Civic Clarity website service can be positively compared to and against any other vendor providing municipal websites and welcome your scrutiny.

Meeting Your Project Goals

Your Project Goals

Based on an in-person conversation at an MTA event plus a phone conversation with Adam Van Tassell I believe your website redesign project goals include:

- Professionally designed website that is responsive to viewer screen size.
- A website that is easy to edit and has real person ongoing support, in addition to a written help document and online knowledge base material.
- A website vendor that notifies its clients of new standard features as they become available.
- A review of your website's current navigation structure and to provide recommendations to maximize viewer ease in finding needed information.
- Migrate all the content on your current website that you want to be moved.
- Upload documents to the Document Library app so that it can appear in multiple areas of the website automatically based on what folders are assigned to the document.
- Add a monthly grid calendar page, plus add a unique meeting calendar list for each board and commission page.
- Utilize a staff directory dashboard to quick staff edits that populate throughout the website.
- Add a search bar to the top of the page for access on every page.

Civic Clarity Guiding Principles

Keep it Simple

"Simple" encompasses how your website editors feel about their experience managing your Civic Clarity website. Make no mistake, it is quite complicated to create "simple." AccuNet has 30+ years of experience developing efficiencies, monitoring, and capitalizing on new technologies to create simple. We constantly build on our knowledge and adjust to keep Civic Clarity a robust service, powered by top tier hosting facilities so that we can offer the best for security, reliability, speed, content features, and power. Your office does not need to be concerned with the technical aspects of publishing a website because AccuNet has it covered.

A Complete Solution

Civic Clarity is a Software-as-a-Service (SaaS.) SaaS makes the concern about software and upgrades a thing of the past. Just as you "use" your phone or cable service without concern for the programming language used to deliver these services, the same applies to our Civic Clarity service. Browser compatibility, search engine "friendliness" and hacker protection have already been proven out and the service is regularly maintained and updated.

All our website design conversations with our clients are directed through the lens of best industry practices and ADA accessibility needs. This means that we will recommend certain font styles, sizes, and thicknesses, discuss colors and contrast considerations, as well as the importance of using multiple heading sizes and content placement on the page for ultimate reader ease. The goal is to publish a custom designed website that fits your style while being functionally solid.

Be Affordable

We don't scrimp on backbone service foundation. We don't scrimp on customer service or graphic design capability. How do we keep our costs down? AccuNet has done a great job reducing our fixed overhead costs and we pass these savings directly to our clients in lower service fees. To keep our overhead low, we focus on online meetings and training to cut travel and insurance expenses. The office operates remotely with all employees easily able to communicate with each other, as if they are in the office next door. Because of our unique delivery model and our time-tested set up and support procedures, the Civic Clarity website service is highly efficient and affordable.

Steps to Launch

Civic Clarity has fine-tuned our process to launch a custom designed website following industry's best practices. We understand the necessary questions to ask to learn your unique website communication needs for all your constituents, whether they be residents, businesses, and other organizations.

STEP 01**Confirm and Gather Project Content Details**

Our project manager works with your website representative to gather all available information for the project.

- Confirm pages to move from current website, if applicable.
- Discuss desired changes to how certain current content is displayed utilizing Civic Clarity apps and modules.
- Discuss new pages to add.
- Research and recommend menu navigation structure considering your various target audiences of community, business, and visitors. There are a multitude of menu design options to explore and AccuNet will present you with options for you to consider and edit.
- Discuss home page content.
- Discuss items to include in the footer, which is the shared content at the bottom of each page.
- Discuss image needs.
- Discuss calendar, documents, and announcement needs.
- Confirm the use of the search function for your website and sub-search options for monthly calendar and document library.

STEP 02**Discuss & Gather Design and Function Details**

The overarching design directive is to give your residents easy access to the information they need and make it easy to edit and keep up to date for your website editors. We work closely with your website representative to keep your design vision front and center as together we

choose website features and style elements for your home and interior pages that fit dual goals: Compose a website design that fits your vision and fits industry standards for display.

We have as many conversations as necessary to make sure that AccuNet understands your design and website function vision. Some of the design elements discussed are:

- Confirm persistent, sticky navigation so viewer sees menu no matter how far down the page they are reading.
- Social icon placement in header and/or footer.
- Search field or icon in top header area.
- Need for Google translate?
- Logo placement in the header field.
- Typography for headings and content to match/compliment your marketing branding.
- Homepage Icon carousel for featured pages.
- Use of images in page title space.
- Use of announcements/public notices throughout website.
- Use of calendars and documents throughout website.
- Content for page footer area.
- Online form needs throughout website.

NOTE: Migration of content to staging website can start as soon as the menu/page structure is developed during steps 1-2.

STEP 03

Design Review

Once your AccuNet Project Manager has a complete understanding of the parameters of the graphic design concept, we create a mock-up image for you to review of your home page and a second image of your default interior page design.

You then review the mock-up images of the design concept image and submit wanted edits back to AccuNet. Edits such as colors, fonts, order of content, stacking within header/footer are the most common edits.

STEP 04

Complete Mock-Up Edits

We edit the mock-up design image as requested and re-submit it to you for approval.

STEP 05

Apply Design, and Finalize Content Migration

AccuNet staff is moving your content and adding any requested content into the staging website since the beginning of Step 2.

Step 5 includes us implementing the newly approved design into the platform. You will have access to the staging website to view progress at any point in our design/migration process, beginning at Step 2 if wanted.

Usability testing and quality assurance of all content and design is completed during Step 5. Your website will be launched with zero broken links, multiple avenues of locating content (sitemap, search, coherent menu system) and reviewed for ADA website accessibility requirements.

STEP 06

Website Launch

After content migration we review each page for spelling/grammar errors, broken links, and ADA accessibility. If there are any accessibility errors, we edit as needed to comply to WCAG 2.1 AA errors report. When quality assurance testing has been finalized, we will point the domain to the Civic Clarity service and your website is live.

We monitor your website for up to 7 days to confirm page redirections are working and any 404/page-not-found errors are addressed.

STEP 07

Website Editor Training

We train your website editors to edit your new website pre or post launch, based on their timing preferences.

Ongoing Content Editing

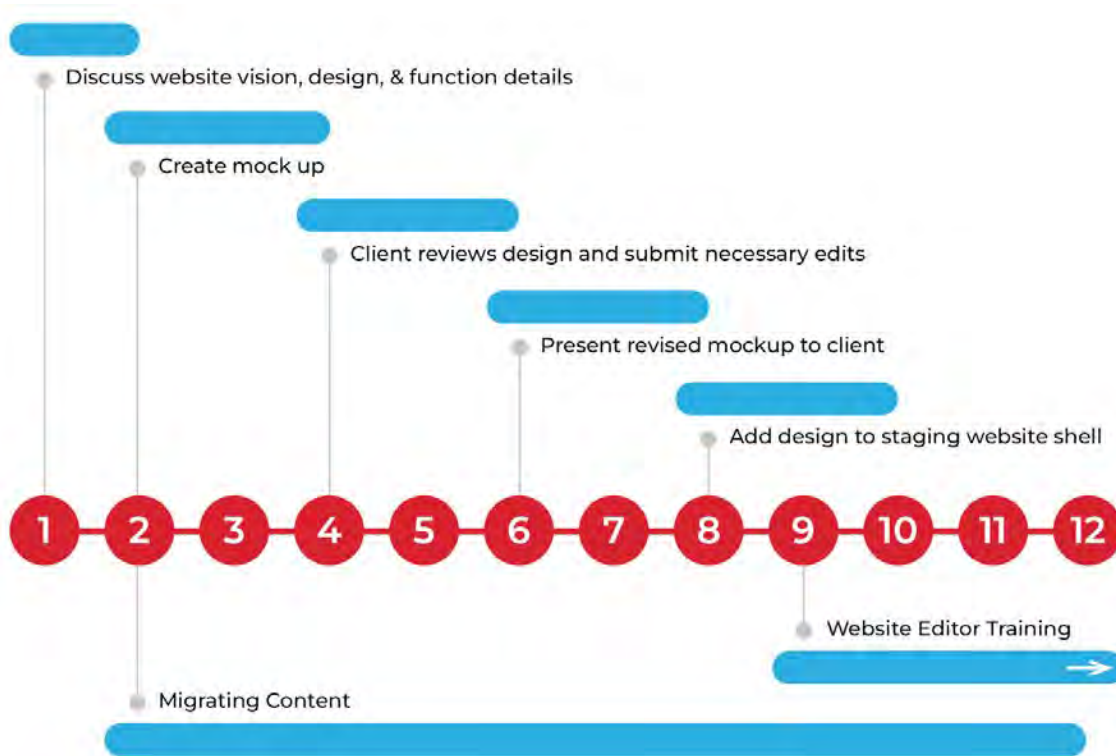
Civic Clarity offers phone, email, online, and screen sharing support for your website editors both during and outside office hours. There is no time or session limit to our training. Our goal is for your editors to feel confident in their ability to update the website.

We also offer Civic Clarity staff maintenance options, that can be added to your service at any time, to take some of the burden of website updates off your shoulders.

Timeline

Using a 5-day work week, the fastest we've launched a Civic Clarity website was 3 weeks or 15 days. The average is 50 days, or 10 weeks. Our launch time is faster than most because we start migrating the content before the graphic design concept is complete. Once the design is approved, we add it to the staging website and finish adding any lingering content. By having both processes moving forward at the same time, we can cut weeks off the launch date.

A visual of our typical project timeline:



Our Deliverables

Deliverables are where Civic Clarity shines. Our proprietary apps and processes allow us to offer you a complete website service solution, that takes care of all aspects of your website, from design to hosting, maintenance, security, and updates. We have curated only the features you need and have minimized the bulk of the website to keep your costs and size efficient.

Graphic Design



Custom website design created with your input.

We can design for locations with slow Internet download speed.

Design is responsive for desktop and mobile devices. Tablets display either desktop or mobile versions, depending on the width and orientation of the device.

Home page is customized with announcement/public notice sections, important documents, business directory and other designed sections as you need them.

Logo creation offered as part of design process



ADA Website Accessibility

The Department of Justice (DOJ) created the “ADA Standards for Accessible Design,” in 2010. Website ADA compliance was born from the World Wide Web Consortium (W3C), who oversees the Web Content Accessibility Guidelines (WCAG). The guidelines are broken down into three levels: A, AA, AAA.

In April 2024 the DOJ finalized a ruling that incorporates WCAG 2.1 Level AA website standards as the baseline expectation for all municipal websites to be implemented by April 2026 for municipalities over 50,000 in population, and by April 2027 for all others.

Civic Clarity websites are already reviewed against WCAG 2.1AA guideline errors and every attempt is made to score zero in the error category. We pay particular attention to:

- WAVE errors (<https://wave.webaim.org/>)
- Keyboard navigation
- Heading order
- Screen magnification experience
- Color contrast standards

If there is an error, we explain why, and you decide if the feature effected is necessary. Civic Clarity Also adds an ADA Accessibility page to your website with a form for concerned residents to submit any issues they find on the website.

ADA Accessibility Training

During training AccuNet will discuss the need to test new color choices for 4.5:1 contrast, naming links correctly, use of WAVE and other aspects of website editing.

ADA Reviews as Requested

Clients can request that Civic Clarity review/fix a page or the entire website at any time as a billable project.

Included Apps, Modules & Services

Civic Clarity is built with applications specialized for municipalities. We have in-house custom created our main apps to be a cohesive solution for common needs of municipalities. Leveraging

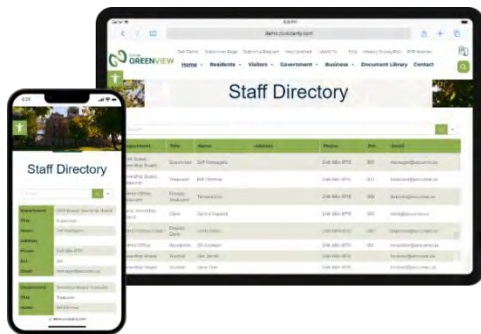
open-source software enables us to remain at the forefront of emerging trends in a cost-effective manner.

FOUNDATIONAL APPS

The apps below are considered the foundation of your new website. Once we add your people, documents and calendar entries into your staging website, the foundation of your new website is created.

Staff Directory App

Reduce unnecessary calls to the township’s general phone line by providing website users with clear and accessible contact information for the appropriate person. A full staff directory can be placed on its own page, plus department specific employees can be listed in department directories on appropriate pages.



Add your staff to the app once and they will appear as needed throughout the website. When you need to update a department employee, the edit will populate throughout the website where the department position was displayed. The below image shows the Supervisor row in the backend dashboard. Choose a pencil, update/delete the data and the update populates throughout the website.

Title	Department	Order	Name	Address	Phone	Phone Ext	Email
Supervisor	DDA Board, Township Board	10	Jeff Managers	-	248-684-8715	301	manager@accunet.us

The next image below is an example of staff cards that display a township board. The staff cards become part of your page’s on-page design.

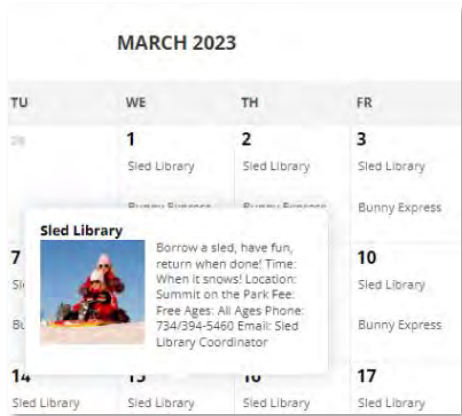
Board Members

<p>Supervisor Jeff Managers 248-684-8715 ext. 301 manager@accunet.us</p>	<p>Treasurer Bill Dittmar 248-684-8715 ext. 103 treasurer@accunet.us</p>	<p>Clerk Janice Haynes 248-684-8715 ext. 105 clerk@accunet.us</p>	<p>Trustee Jim Jacob 248-684-8715 trustee1@accunet.us</p>	<p>Trustee Jane Doe 248-684-8715 trustee2@accunet.us</p>
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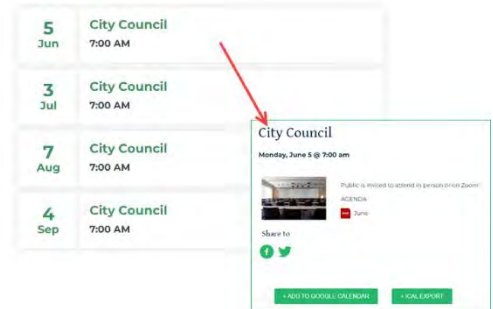
Calendar App

We think this app does everything you could hope for from a calendar. Beyond setting up a single event, you can set up a recurring event and customize each of the recurring event’s dates as you need to with unique content and documents. You can easily cancel a meeting and have it display as canceled on the calendar.

Month-view grid, placed on a Calendar Page, has events pop out when hovered over to grab viewer’s attention. When viewing a single event, the viewer can click on its title in the grid and be taken to a page specific to the event showing all the information, including a location map, address, and links to other websites.



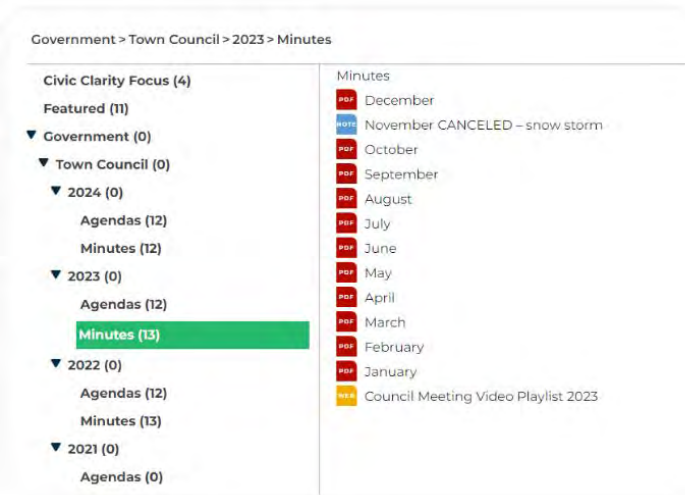
The calendar simple list is frequently used on boards and commissions pages to list upcoming meetings. When a person clicks on the



meeting, they go to more information, including specific documents for the meeting and the ability to share the event to Facebook and Twitter.

Document Library App

Civic Clarity websites have a Document Library page on each website so that viewers can see every document listed on your website. The flexible folder structure of our library is a great way to display many years of agendas, minutes, packets, public notices, ordinances, etc. in a compact area. Each document can be assigned to multiple folders and placed on individual pages throughout the website. For example, each board and commission can display their folders on their pages. No matter how a person looks for information, you can provide it quickly.



This app allows you to add one document and assign it to multiple folders. These folders are listed on appropriate pages throughout your website. This helps your residents always be able to find the documents they need.

Beyond storing documents, you can also create notes for the public in the document library. For example, communicate with residents when minutes are missing due to a canceled meeting. No more fielding questions

regarding missing meeting minutes, the note explains there was no meeting.

A third type of resource can be added to your document library. Outside URL website addresses can be added to document folders to help have all information at the website viewer’s fingertips.

For example, the Clerk > Elections can contain direct link to MI SOS website pages and township specific voting applications.

When the time comes to update or delete a document, it is done once by your website editor, and the document is updated/deleted throughout all applicable pages.

The document library includes its own search function. It searches more than the document title, it searches all the words within the document, greatly helping your residents find the content they are looking for during a search.

Analytic information such as number of downloads, upload and modified date, is available for staff to review but not the public.

Search Bar

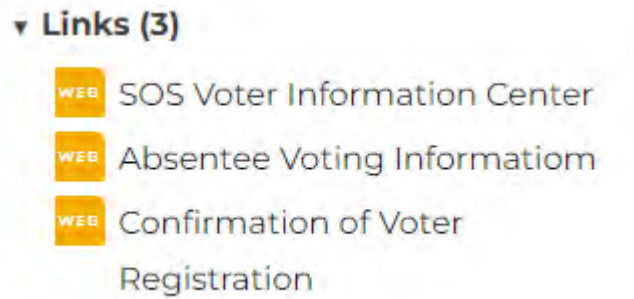
Make it easy for your website viewers to find what they are looking for with our robust search engine. We place the search bar in the header so that it is available for every page.

Online Form Library

Increase engagement by offering online forms. Every website comes with a Contact Us and an ADA Accessibility Confirm form. Civic Clarity will create up to 2 additional online forms at no extra fee as part of our standard service.

App-ish Button

Make it easy for your citizens to add your website to their mobile device home screen with our App-ish Button! No need to download from the app store. Use this button to promote easy access to your home, announcement or other page.



FOUNDATIONAL SERVICES

The services below have been developed to support our clients and ensure their websites present a professional image on the Internet.

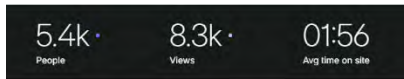
Website Redesign Refresh After Every Three Years

Civic Clarity offers a free refresh of your website colors and fonts and home page after each three years of service anniversary milestone.

ADA Accessibility Review Pre-Launch

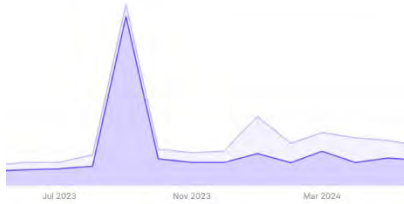
ADA is asked about enough to warrant its own section, found at the beginning of the Our Deliverables section. We review your website before its launch and notify you of any non-

accessibility issue. There is a form placed on your website that a website viewer can fill out if they have a concern so that you can quickly remedy the website issue.



Website Analytics

Civic Clarity partners with Fathom analytics to give our clients a quick page view picture that is simple to digest.



Anti-Spam Form Protection

We add this protection layer to every online form/survey/poll submission so that your users don't have to jump through CAPTCHA hoops and puzzles, yet keep the website protected

from spam attacks that slow down your website and fill up your email mailboxes.

Menu Administration

Civic Clarity customer support is responsible for adding, subtracting, or editing all pages from a website's navigation. An editor simply calls or emails us the change and it is immediately implemented (within 24 hours) at no fee. A Website Admin user can also administrate all menus.

SSL Security Certificate

All connections to your website are encrypted. Security Certificates are renewed 4 times per year.

Link Third Party Providers

We will add your third-party provider's embed code or crate a link or button with their website link to make access to their services just a click away. Popular vendors include BS&A, PayPal and Ecwid.

Help Documentation

We go into detail outlining our website editor support and training later in this quote. As a quick summary, we offer phone, email, text support plus a written how-to help document sent to your editors, plus an online help knowledge base and in-website help articles, customized for you.

.GOV Extension Counseling

The federal government's Cybersecurity and Infrastructure Security Agency (CISA) has reduced the annual fee for .gov to \$0. There's some paperwork to complete by the government entity (you.) While Civic Clarity cannot secure a .gov domain for you, we can help by talking you through the steps.

ADDITIONAL HELPFUL STANDARD APPS & SERVICES

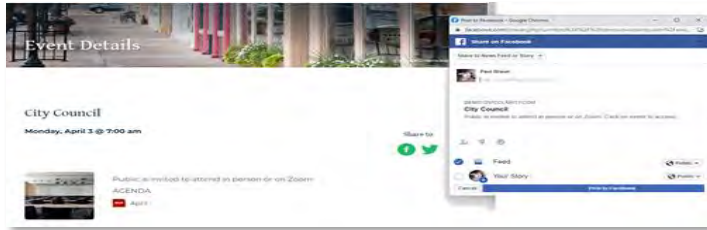
FAQ App

Residents, businesses, and visitors appreciate FAQs. You can have a library page of FAQs, plus add department or subject specific FAQs sections on website pages as needed. For example, add Election FAQ's on the clerk's page

Google Translate App

Google makes it easy to translate your website to another language.

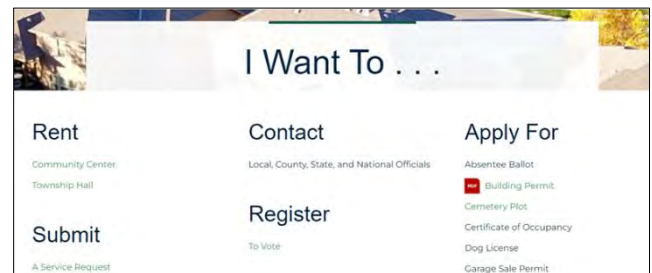
Quick Push to Facebook and Twitter accounts



Make it easy for your residents to share announcements and calendar events to their social media.

How Do I? / Quick Links Page

Another way to assist your viewers in finding information is to ask questions like they do. This page links them to the answers.



Business Directory App



Organize your business, organizations, even property for sale/lease in one location. We'll design the company specific display page to your specifications so that all your businesses' important information is highlighted.

Breadcrumbs

To help viewers keep their place in deep websites we offer breadcrumb navigation. Like all features, breadcrumbs can be added/subtracted from the website at any time pre/post launch.

[Community Information > Residents > Essential Services](#)

Home Page Alert Bar Drop Down

When emergency situations occur, the public will come to your website looking for answers. This alert bar will link them to an internal page with answers.



RFP Bid Posting App (with expiring content)



Put all your bids in one location to manage. Our app allows flexibility in where your bids are displayed on the website. One or more locations is quick and easy to set up. The bids are set up to auto expire, they will no longer be published after a certain date/time.

Embed Videos from YouTube, Vimeo, etc.

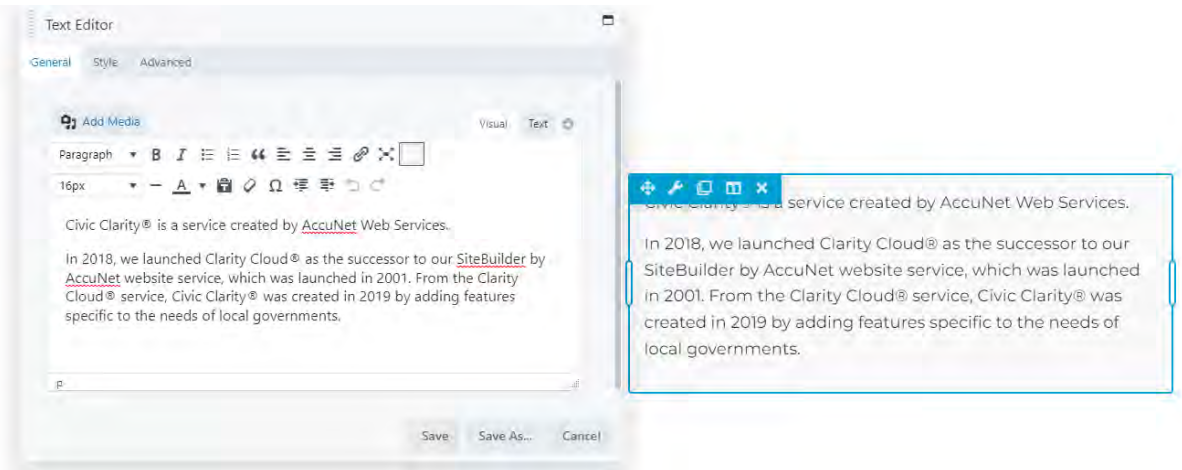
Easily share your video on the website using 3rd party streaming services so that the website page loads quickly and the user is able to start watching the video immediately.

Photo Gallery

When you can't decide which image to display, choose a photo gallery instead. We offer several options to display groups of images.

Front-End Editor to View Edits in Real Time

The front-end editor makes edits a breeze because you can see your edits as you make them. No need to save a change on a different screen and flip to the website to see your edits live.



Automatic AI Enhanced ALT tags for image uploads

ADA accessibility requirements require ALT tags for images. We utilize AI to create image alt tags for every images uploaded into the image library. You can edit to further your SEO goals.

Image Editor

Crop and resize images within the media library's image editor.

Photo Media Library

To assist in organizing your website images, we offer the ability to create folders and assign images to multiple folders withing the media library.

Dynamic Site Map

The website sitemap is automatically created and posted to a site map page for search engine indexing needs. It can also be published on the website for visitors to view links to every page, on one screen.

Broken Link Report

The broken link report will help you identify if any links are broken within the website.

Page Revision History

The service saves the last 7 previous versions of each page for your review as needed.

Simple 30-Day History

Civic Clarity keeps 30 days of tracking data when your website editors are on the website, listing what was added or updated. By default, this history is turned off. However, if you need it, we will turn it on. Most clients use this to check up on third party vendors that have been given access to the website to validate their time on the website.

Unlimited Page Creation

No fear of hitting a page ceiling limit. Create your content as it best makes sense to your residents, visitors, and businesses.

Simplified SEO Titles/Descriptions Input

If marketing your website on the Internet is important, then filling out these fields is mandatory. We show all your page's tags on a dashboard to make filling them out quick and easy.

URL Redirection

AccuNet will create URL redirection of your currently published website pages to new the website page structure prior to launch. We then monitor your website daily for 7 days to catch and fix any 404 page-not-found errors.

Website Editor Support & Training

- Unlimited number of website editors are allowed (View Core Staff definition in Civic Clarity Disclaimer section for further clarification.)
- Online training is customized for each client. We provide training by utilizing screen sharing software for two website editors under our standard service. There is no time or number of sessions limit to our training. We have found it works best to give a short first training session with as many follow-up sessions as needed throughout the life of the contract.
 - We normally first train website editors on how to edit existing content, and to add to their document library, add calendar events and announcements.

- When wanted, we then train editors on how to create on-page design by creating rows/columns, dropping design modules onto the page, and how to customize each module.
- Phone support 9a-5p EST plus flexibility to schedule before/after hours to fit your schedule.
- Email support.
- 24/7 access to online help library of documentation and videos to answer your “how to” and “what is” questions.
- Personal Publishing Help section on your website’s dashboard for your own notes.
- AccuNet notification to you of enhancements and new features for your Civic Clarity service are seen through announcements on the website dashboard and emails direct to your email mailbox.

Website Content Maintenance Options

Civic Clarity provided content maintenance is not part of our standard service fee. We offer three options.

1. Hire Civic Clarity to complete the needed edits for an hourly fee.
2. Document/Calendar Maintenance: Beneficial to clients who only update their documents and calendar entries on a regular basis, and don’t have the time or staff to keep up.
3. Personal Website Editor. Send us all your updates, and AccuNet staff will update your website content, announcements, documents, and calendar items for a confirmed 12-month period.

Hosting, Security & Maintenance

The Civic Clarity annual service fee covers AccuNet’s oversight of website hosting services, security, monitoring, and continuous maintenance updates.

HOSTING

Data Centers

Our Civic Clarity service is managed by AccuNet, utilizing third party state-of-the-art data centers located in Chicago, Toronto, and New Jersey. These facilities have redundant systems for: power, cooling, and backup generators for high availability. Each has multiple, redundant fiber optic connections to the internet backbone for high network speeds. The facilities are secured 24/7/365 with guards, and biometric identification safeguards for granting physical access. Our servers only utilize the latest high-frequency processors, and the redundant disk drives are all solid-state, for extremely fast response times. Our hosting platform ensures that your website has fast loading pages and 99.9% uptime.

Nightly Remote Backups, Multiple Daily Backups

Your website is backed up hourly at the same data center, and once every day to an off-site data center.

Disk Space Allocation

Civic Clarity allows for significant website growth as we allocate up to 10GB of disk space per website. For point of reference, most Civic Clarity websites range from .5GB to 2GB in size. If your website grows beyond 10GB, we will provide more space in increments of 5GB.

SECURITY

Cloudflare Web Security & Performance

Your website is protected by Cloudflare's global security network, which filters all traffic before reaching our servers:

- **Automated Threat Blocking:** Continuously updated rules block web attacks, malware, and known security threats.
- **Credential Protection:** Blocks login attempts using passwords compromised in data breaches.
- **Bot Protection:** Stops malicious automated attacks and spam.
- **Custom Rules:** Additional protections tailored for civic websites, including IP blocking.
- **Fast Global Network:** Ensures quick loading times while filtering threats in the background.

This enterprise-level protection works automatically - visitors get faster performance while threats are blocked before reaching your site.

Server Firewalls

Each site is protected by multiple levels of security with firewalls at both the server level and the website level. Malicious requests are first blocked at the server firewall, prior to ever reaching the website, which increases website performance. Second level website firewall protection relies on a continuously updated database that blocks requests originating from sources with known bad behavior. Brute-force (password guessing) is also blocked by the website firewall.

Website Monitoring

Every Civic Clarity site is monitored by a remote third-party up-time service. Every 5 minutes your site is checked, and if something goes wrong, we are notified. This allows us to not only monitor your website, but your domain name as well.

Website Malware Scanning

Malware scans are performed daily on each site. Common issues are automatically cured.

Website SSL Certificate

All Civic Clarity website pages are created in https (hypertext transfer protocol over SSL), which is the expected level of security from browsers since 2018. Before 2018, only ecommerce websites were expected to add the SSL level of security. However, https became standard when browsers started to mark http sites as "not secure." SSL (secure socket layer) annual certification installation and renewal is maintained by AccuNet throughout the life of your service contract.

Website Spam Protection

All forms on the website are protected by our anti-spam feature, which analyzes each submission and instantly blocks it from being sent if the email address or sending IP are known to have previous spamming reputation. Additionally, the contents of the message are analyzed in the cloud, and blocked if they have a high likelihood of spam. This service is highly robust, reliable and works automatically, which means it does not require that your visitors take extra steps such as filling out hard to read codes or picking from a grid of pictures.

MAINTENANCE

- The Civic Clarity software is updated at least monthly with feature and/or productivity enhancements.
- Immediate software and apps bug fixes and patches
- Immediate security and malware (antivirus) updates
- Cross-Browser compatibility with Edge, Chrome, Brave, Safari and at least one legacy version.

Not Included in Deliverables

Training for more than 2 website editors at one time.

Your support package covers two website editors, your core staff. If one editor leaves, we will train another to be the replacement. But the maximum number of editors we support at one time is two under this contract.

Tablet Design

Our service will automatically display the desktop version when viewing many tablets in landscape, and mobile version when held in portrait position. For older tablets, the display might default to mobile for all views.

Document Review

Testing of existing documents to be migrated to new website will not be reviewed for ADA Accessibility. Civic Clarity considers the process of testing and fixing documents to be outside of this quote but will provide a separate price quote if requested. The DOJ 28 CFR Part 35 will not go into effect until April 2027 for the township, so you have time to learn how to make your documents compliant through Adobe Acrobat tools.

Quote

This quote includes the launch of a graphic designed website that you have approved, on your domain, with all requested content, reviewed for ADA accessibility. Ongoing email/phone/zoom style customer service will continue for the life of the contract. No time limit and no session limits on website editor training.

Launch

- Creation of menu pages, and migration of existing and new content as requested.
- Page redirection of existing website URL to new pages.
- Graphic Design includes logo creation if desired to help create look of website.
- Setup of all standard apps
- 10G of disk space. Additional space can be added at \$60/year per 5G
- Document migration. We have listed document migration based on two scenarios. Agendas are currently content on a page. We are assuming that if you want to move the agendas they will be recreated into pdfs.

Migration of website content (not including documents)	\$3,200
Migration of documents plus 2020-2025 meeting documents with no agendas	+ \$5,520
Migration of 1978-2019 meeting documents with no agendas	+ \$5,640
	Or
Migration of documents plus 2020-2025 meetings with agendas created	+ \$7,920
Migration of documents plus 1978-2019 meetings with agendas created	+\$8,520

TOTAL LAUNCH COST

Range due to document migration options: **\$8,720 - \$19,640**
50% of total launch estimate due with agreement, balance due at launch

Annual Service

Base Fee

Includes hosting, security, and maintenance of the technical backend; robust content management system (CMS); timely feature upgrades; SSL level security (https); customer support for two website editors for all features, apps and services, and a design refresh after every three years of paid service.

\$510

Maintenance Option

No annual maintenance package requested

\$0

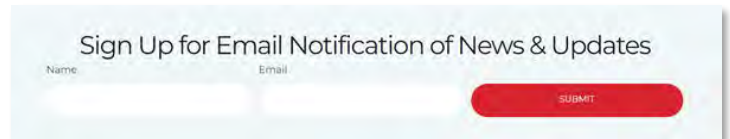
Optional Apps & Services Available

AVAILABLE AT ANY TIME

The apps and services below are not included in your quote before this section. We have listed them below for information purposes only. Please let us know if you are interested in learning more about them and their setup/annual fees.

eNotify: *\$200 setup plus annual "sends" bundle fee*

eNotify is tied to your home page announcements. Any content you place in the announcement section can be emailed to your subscribers. You decide by the announcement if you want to send to email and if you want to send right away or tomorrow.



The image shows a sign-up form titled "Sign Up for Email Notification of News & Updates". It has two input fields labeled "Name" and "Email", and a red "SUBMIT" button.

eNotify-Text: *Annual "sends" bundle fee*

eNotify-Text is an add-on to eNotify. A subscriber can choose either email or text when they sign up.

Cemetery Plot Finder & Available Plots Searchable Pages: *\$200 setup plus \$30/year fee*

Help visitors find their loved ones with the Civic Clarity Cemetery Plot Finder. Available plots can also be displayed to help prospects pick out plots.

The municipality needs to provide a spreadsheet and have a drawn map for people to reference. View [Plot Finder](#) and [Available Plots](#) examples.

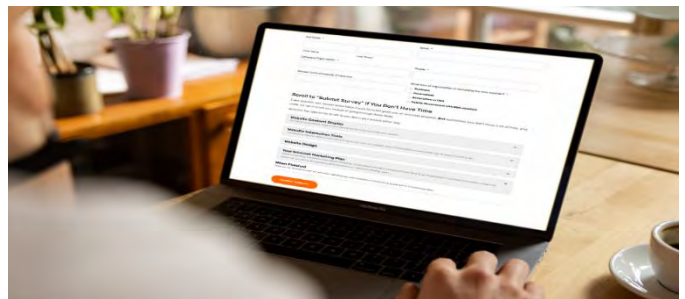
Private Content Login: *\$200 setup plus \$60/year fee*

Civic Clarity will set up a page that is viewable only to subscribers.

Two Additional Levels of User Roles: *\$200 setup plus \$100/year fee per user.*

All websites offer the Website Editor role. There are two other roles available with added support requirements.

- Higher level Website Admin role is given to only one person within your organization, and they have the added capability of form/survey/poll creation, menu administration and create/delete users.
- Lower level Department Editor has restricted access to specific pages, document library folders, and limited use of the media library.



Maintenance Assistance

Most clients update their own websites, but sometimes even these editors want assistance for a variety of reasons. We offer multiple packages to help you keep your website current that assist in keeping website editing costs consistent for budget purposes.

Civic Clarity provided content maintenance is not part of our standard service fee. We offer three options.

1. Hire Civic Clarity to complete the needed edits: *\$120/hour*
2. Document/Calendar Maintenance: *\$200/year*
Beneficial to clients who only update their documents and calendar entries on a regular basis, and don't have the time or staff to keep up.
3. Personal Website Editor: *\$600/year*
Send us all your updates, and AccuNet staff will update your website content, announcements, documents, and calendar items for a confirmed 12-month period.

Basic Email: *\$36/year/mailbox*

We offer email service, which is web-based (like gmail). You are optionally able to remotely access your email using another device you own, like a phone, or a desktop. While we do provide you with IMAP settings so you can set up your device, we cannot offer support for your devices. Each mailbox has 15G of storage.

Domain Management: *Fee ranges from \$20-\$45/year*

If wanted, AccuNet will manage your non .gov domain under our registrar account at GoDaddy. You are the registrant (owner) and have full legal control.

About Civic Clarity Website Service by AccuNet

Civic Clarity Company Profile

Founded: 1996
Corporate Name: AccuNet Web Services
Division: Civic Clarity Website Service
Headquarters: Milford, Michigan
Phone: 248-684-8715
Website: <https://www.civicclarity.com>

While Civic Clarity can be considered a new website service within the Municipal technology sector, we have over 30 years' experience in providing high quality website design, back-end stability and superior front end customer service for over 1,000 websites.

AccuNet Web Services was founded in August 1996 as a custom coded website development company. By 2001 we developed SiteBuilder by AccuNet, a proprietary content management system (CMS) to allow clients to edit their own website pages. Over the next 20 years we

launched nearly 1,000 websites throughout the country, primarily in the business sector. SiteBuilder by AccuNet became the sole website supplier for a franchise company, which became the engine of our growth. Unfortunately, after the 2008 stock market dip, the franchise failed and most of the member clients went out of business over the next few years as well. AccuNet persevered and rebuilt our client base due to our robust website service features and outstanding customer service.

In 2018 we retired the SiteBuilder CMS and replaced it with Clarity Cloud by AccuNet. The new CMS took full advantage of the newest design and feature options available in the industry. In 2020 we created a new brand and division within AccuNet, Civic Clarity, to focus the service on providing all the features needed by municipal clients.

AccuNet's experience, expertise, and effectiveness in design and publishing gives Civic Clarity the ability to deliver exemplary websites to local governments.

References

<p>Almont DDA Angela Edwards, Director director@almontdda.com https://www.almontdda.com/</p>	<p>Au Gres Township, Arenac County Patricia Tremble, Treasurer 989-876-0093 augrestwptreas@centurytel.net https://www.augrestownship.com/</p>
<p>Baldwin Township, Iosco County Patty Spriggs, MiCPT 989-984-6455 treas@baldwintwp-mi.org https://www.baldwntwpiosco.gov</p>	<p>Coldsprings Township, Kalkaska County Rick Delaney, Supervisor supervisor@coldspringstownshipmi.gov</p> <p>Gayenell Gentelia, Trustee 231-587-8633 trustee@coldspringstownshipmi.gov</p>
<p>Dover Township, Otsego County Rudi Edel, Supervisor 989-732-1223 supervisor@dovertwp-otsegomi.gov https://www.dovertwp-otsegomi.gov/</p>	<p>Emerson Township Jodie Reeves, Clerk 989-763-1405 clerk@emersontwp.com https://www.emersontwp.com/</p>

<p>Charter Township of Garfield Karen Leaver, Administrative Assistant 231-941-1620 kleaver@garfieldmi.gov https://www.garfieldmi.gov/</p> <p>Highland DDA Melissa Dashevich, Director 248-887-7200 highlanddda@gmail.com https://www.highlanddda.com/</p> <p>Imlay City DDA Christine Malzahn 810-724-2135 X 1307 ddadirector@imlaycity.org https://www.icdda.com/</p>	<p>Gladwin City County Transit Kim Bruner, Transportation Director 989-426-6751 kim@gladwintransit.org https://www.gladwintransit.com/</p> <p>City of Imlay City Leah Mills, Administrative Assistant 810-724-2135, X 1305 mailto:adminasst@imlaycity.org https://www.imlaycity.org/</p> <p>City of Ithaca Shelly Moffit, DDA Coordinator 989-875-3200 smoffit@ithacami.com https://www.ithacami.com/</p>
<p>Lafayette Township Corey Schaub, Clerk 989-620-4354 cschaub40@gmail.com https://www.lafayettetwp.com/</p>	<p>Lincoln Township, Arenac County Kristie Damron, Clerk 989-833-9159 clerk@lincolnarenac.com https://www.lincolnarenac.com/</p>
<p>Marion Township Travis Strasel, Clerk 989-392-3805 12strasel@gmail.com https://www.mariontownship.org/</p>	<p>Village of Metamora Tina Sauve, Clerk (810) 678-2932 clerk@metamoravillage.com https://www.metamoravillage.com/</p>
<p>Milford DDA Ann Barnette, Executive Director 248-684-9719 abarnette@villageofmilford.org https://www.meetmeinmilford.com/</p>	<p>Newark Township Becky Roslund, Supervisor (989) 330-2755 bjroslund@gmail.com https://www.newarktownship.com/</p>
<p>North Star Township Heidi Drowley hdrowley@cmsinter.net https://www.northstartwp.com/</p>	<p>North Star Township Heidi Drowley hdrowley@cmsinter.net https://www.northstartwp.com/</p>
<p>Northville DDA Stacy Pearson 248-305-2734 spearson@ci.northville.mi.us https://www.downtownnorthville.com/</p>	<p>Republic Township Samanth Alto, Office Manager 906-376-8827 officemanager@northpines.net https://www.republicmichigan.com/</p>
<p>Sands Township Barb Kransi, Administrative Assistant 906-249-9169</p>	<p>SELCRA Cheryl Royster 810-626-3888</p>

<p>office@sandstowndistrict.org https://www.sandstowndistrict.org/</p>	<p>croyster@selcra.com https://www.selcra.com/</p>
<p>South Lyon Area Recreation Authority Cristin Spiller, Director 248-437-8105 cristin@slrec.com https://www.slrec.net/</p>	<p>City of St. Louis MI Jessica Little, Library Directory 989-651-5141 jlittle@stlouismi.com https://www.stlouismi.com/</p>
<p>Charter Township of Union Tera Green, Administrative Assistant tgreen@uniontownshipmi.com</p> <p>Rodney Nanney, Econ Dev Director rnanney@uniontownshipmi.com 989-772-4600 https://www.uniontownshipmi.com/</p>	<p>Washington Township Barbara Hoffer, Deputy Clerk 517-331-1861 washingtontownship.clerk2022@gmail.com https://www.washingtontwpgratiot.gov/</p>

Comments From Our Clients Over the Years



Interior Township

Civic Clarity offered a fair price and tremendous insight into our needs. This included them being able to translate our vague constructs and turning them into reality.

...Like most consumers of a new-to-us service, we changed our direction a few times and Civic Clarity did not miss a beat.



Coldsprings Township

We have received many compliments from residents and other townships about our website. Civic Clarity was great and helped guide us every step of the way. ...We will recommend Civic Clarity to any township looking for a website provider.



Lafayette Township

They listened and delivered the website design we wanted and are very responsive to editing requests. ...What I really like is that they keep in touch with us, letting us know about new features as they add them over time. All in all, you will be pleased with your decision if you choose Civic Clarity as your website service vender.



Au Gres Township

Civic Clarity made our vision come true! Smooth sailing all the way!



Almont DDA

They are truly just a phone call away



Sands Township

Civic Clarity had such great ideas for improving our site.



Marion Township

Civic Clarity helped us through our redesign process and made our website refresh experience smooth and easy.

... Their expertise is stellar in their sense of creativity and modern touch.



Gladwin City County Transit

Quick response is always appreciated. I know when I reach out to AccuNet that they pick up the phone or call back quickly. Working with Julie has been a great experience as she is always willing to help us on all of our website needs.



City of Imlay City

You and AccuNet continue to impress me with your prompt and thorough response to our requests. Your attention to customer service is greatly appreciated. Also, I want to say thank you for pointing out the areas we can improve on and for your offer of how to improve it. As I have said in the past, your attention to customer service is unmatched. I am so glad that Imlay City has secured your services!



South Lyon Area Recreation Authority (SLRA)

They listened to and delivered the website design we wanted and are very responsive to editing requests. ...What I really like is that they keep in touch with us, letting us know about new features as they add them



Village of Metamora

Civic Clarity helped us through the process of a website refresh, we love the results.

They are honestly just a call or email away!



SEL CRA

We were up against a deadline and appreciated how quickly they were able to launch our website.



City of St. Louis, MI

Working with Civic Clarity Website Service was a great decision. They're knowledgeable, prompt, and responsive to our needs, and I found their pricing beyond competitive. I find their web content management system easy to use for updating and maintaining the website, and they add new features or simplify processes regularly (at no additional cost in many cases)!



Republic Township

I am so pleased that we met at the conference last year. I love our website and get very positive feedback.



Newark Township

They always have great ideas how to arrange any information that we wish to present to our Residents. Customer Service is top notch, and Civic Clarity Service has worked well for us. We are very pleased with everything AccuNet has done for us.



Elk Township

I (we) got applause from the Township board and residents when I got to the "New Website" part of our board meeting agenda. Accolades. Thank you for all your help.



Milford, MI DDA

We are more than pleased with the website results. The software is intuitively written, so it is very easy to navigate through projects.

Since 2006 it has been a pleasurable experience.



City of Imlay City DDA

The services provided by AccuNet are easy to use for "non-techy" people. The support and customer service given by Paul and his staff is wonderful.

The Response to our questions has always been prompt and helpful

over time. All in all, you will be pleased with your decision if you choose Civic Clarity as your website service vender.

and we are completely satisfied with the service.



Washington Township

Civic Clarity captured what we wanted in a website and made it a reality.



Berkley DDA

We're grateful to have worked with Julie on this project! She was extremely patient and of great help knowing what we needed, sometimes more than we knew..



Almont Township

Thanks again for continuing to support, improve, and keep our new website top notch! We've had great response from our Officials and our community!

Portfolio

Your residents need to be able to find what they need quickly and view a website that they are proud represents their hometown. Below is a sampling of municipality's home page views that highlight their community. View more examples at civicclarity.com/portfolio.



Downtown Northville
<https://www.downtownnorthville.com>
Client since 2010



City of Imlay City
<https://www.imalycity.org/>
Client since 2006



Southfield DDA
<https://www.southfielddda.com/>
Client since 2025



City of St. Louis
<https://www.stlouismi.com/>
Client since 2005



Hamlin Township
<https://www.hamlintownship.org>
Client since 2025



Charter Township of Fort Gratiot
<https://www.fortgratiot.us/>
Client since 2025



Charter Township of Union



Home Township

WEBSITE REDESIGN PROPOSAL - CIVIC CLARITY by ACCUNET INC

Charter Township of Garfield
<https://www.garfieldmi.gov/>
 Client since 2025



Baldwin Township
<https://www.baldwintwpiosco.gov/>
 Client since 2025



Garfield Township, Mackinac County
<https://www.garfieldtwpmcmi.gov/>
 Client since 2025



Washington Township
www.washingtontwpgratiot.gov/
 Client since 2025



Emerson Township
<https://www.emersontwp.com/>
 Client since 2016

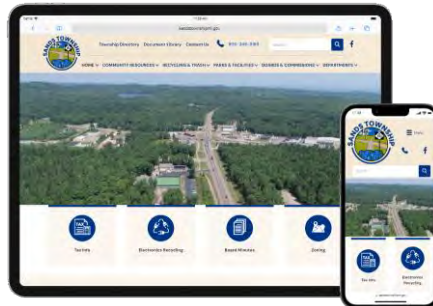
<https://www.uniontownshipmi.com/>
 Client since 2025



Marion Township
<https://www.mariontownship.org/>
 Client since 2015



Volinia Township
<https://www.voliniatownship.gov/>
 Client since 2024

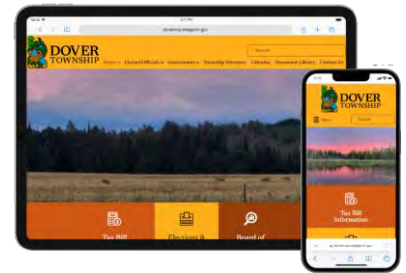


Sands Township
<https://www.sandstownshipmi.gov/>
 Client since 2024



Village of Almont
<https://www.almontmichigan.gov/>
 Client since 2011

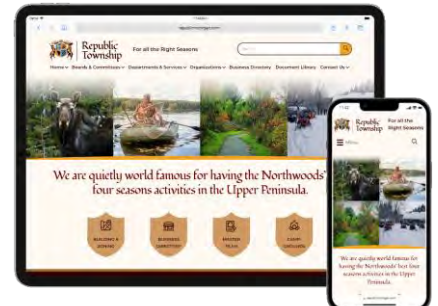
www.hometownshipmontcalm.gov/
 Client since 2025



Dover Township
www.dovertwp-otsegomi.gov/
 Client since 2025



Ford River Township
<https://www.fordriver.org/>
 Client since 2024



Republic Township
<https://www.republicmichigan.com/>
 Client since 2024



Downtown Fenton
<https://www.fentonbecloser.com/>
 Client since 2006



Attica Township
<https://www.atticatownship.org>
Client since 2025



Au Gres Township
<https://www.augrestownship.com/>
Client since 2024



Downtown Milford (DDA)
<https://www.meetmeinmilford.com/>
Client since 2006



Blue Lake Township
<https://bluelaketwpkalkaska.gov/>
Client since 2025



Interior Township
<https://www.interiortownship.com/>
Client since 2023



Portage Township
<https://www.portagetownship.info/>
Client since 2025

Civic Clarity Disclaimers

To help you completely understand our service we include the disclaimers below. The aim of this proposal is to fully inform you of what AccuNet provides as part of our service and what is not included. We do not want you to figure it out after the fact. Therefore, we have created this disclaimer section based on years of client conversations.

Core Staff

While a client can have as many website editors working on the website as they want, AccuNet's annual service fee covers support for up to two website editors at one time. These two editors are considered a client's core staff. We will assist website editors beyond core staff at our hourly rate.

Content Creation

AccuNet does not create new content as part of the Standard Service Package and it is not included in our standard fee structure, but as an add-on service. Content is defined as all the written words and images outside of the developed custom graphic design. We will create content as part of our Project Management Service or content editing as an add-on service.

CMS Requirement

The only requirement that AccuNet has for your website editors is that they edit your website using modern devices on updated internet browsers to access and utilize the online content management system's interface.

Graphic Design

After thorough consultation with your representative, AccuNet will create mock-up images of your home page and a default inside page. We will edit the mock-up again, if needed, before the design is implemented into the staging website. The changes requested might be so minor that we implement requested edits in the staging website and continue design edit conversation from there.

Images Used in Website

You must have the legal right to use any images you provide to us for the purpose of creating your graphic design. If you intend to use an image for your header that AccuNet found you are responsible for purchasing the image if it is from a source outside of Freepik.com. Once purchased, the license to use them belongs to you. Currently we recommend the following companies for your needs: depositphotos.com, shutterstock.com and dreamstime.com. Creative Commons Zero (CC0) License images (no fee) are available to use as well.

Menus

AccuNet has taken the unusual position to retain control of a client's menu structure. We happily will update your menus as you need them at no extra fee. We offer this service because menus can quickly become complicated. However, the Website Admin user role does have access to menus and can edit as wanted.

SEO/Local SEO

The setup fee for Civic Clarity does not include any website optimization aimed at assisting search engines to find your site or improve your reputation. Because SEO and Local SEO are complex subjects, we also offer consulting services where we quote on an individual client basis.

Annual Service Fee Start Date

AccuNet has a process that helps keep all parties on track for a speedy launch. While it is possible to deliver a website within 3 business weeks, most projects are closer to 10. Once the start date of the project is agreed upon, we will launch the website within 15 weeks. If the site is not ready to launch, for any reason other than AccuNet delay, we will start your annual or monthly service fee.

Legal Stuff

[Terms of Service](#)



BRIGHTON AREA FIRE AUTHORITY

615 W. Grand River Ave.
Brighton, MI 48116
o: 810-229-6640 f: 810-229-1619

April 9th, 2026

Kelly VanMarter/Amy Ruthig
Genoa Township
2911 Dorr Road
Brighton, MI 48116

RE: Approval for Public Fireworks Display
Lake Chemung Fireworks
Anthony G. Sommer
1030 S. Hughes Rd., Howell, MI 48843
Saturday, June 27, 2026

Pyrotechnic: AMS Displays LLC
23509 Blackett Ave.
Warren, MI 48089

Kelly/Amy,

The Brighton Area Fire Authority has reviewed the request to provide a public fireworks display scheduled for Saturday June 27, 2026 on Lake Chemung sponsored by Lake Chemung Homeowners.

We understand that the application has been filed to approve the Display Fireworks Permit as of **March 3, 2025**, and that the largest shell will be 7" in diameter. The application included a site map that shows a 500' radius separation distance around the launch site which exceeds the separation exceeds the requirements of NFPA 1123, Code for Fireworks Display, and it will be sufficient as long as there is a means provided to maintain the viewing public this distance away from the launch site. A form of visual and physical barrier be provided to assist with crowd control and responsible staff to monitor. Our approval is contingent upon all other approvals being granted.

You must contact the fire authority to schedule an inspection of the display set-up before the scheduled launch time while you are setting it up. We will also review the safety & emergency plan at this time.

Please feel free to contact me to discuss any questions or concerns that you may have (810)229-6640.

Cordially,

A handwritten signature in black ink, appearing to read "Arthur Slavik".

Arthur Slavik
Lt. Inspector



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
3/19/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Ryder, Rosacker, McCue & Huston 509 W Koenig St Grand Island NE 68801	CONTACT NAME: PHONE (A/C, No, Ext): 800-658-4200 E-MAIL ADDRESS: certrequest@ryderinsurance.com	FAX (A/C, No):
	INSURER(S) AFFORDING COVERAGE	
INSURED AMS Displays LLC dba AMS Displays 23509 Blackett Ave Warren MI 48089	INSURER A: HADRON SPECIALTY INS CO NAIC #: 17534	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

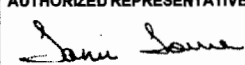
COVERAGES **CERTIFICATE NUMBER:** 499233272 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	Y	H0320GL000100-00	3/14/2026	3/14/2027	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED \$ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Regarding the General Liability coverage, Waiver of Subrogation applies to the entities listed below per form CG 24 04 when required by written agreement.

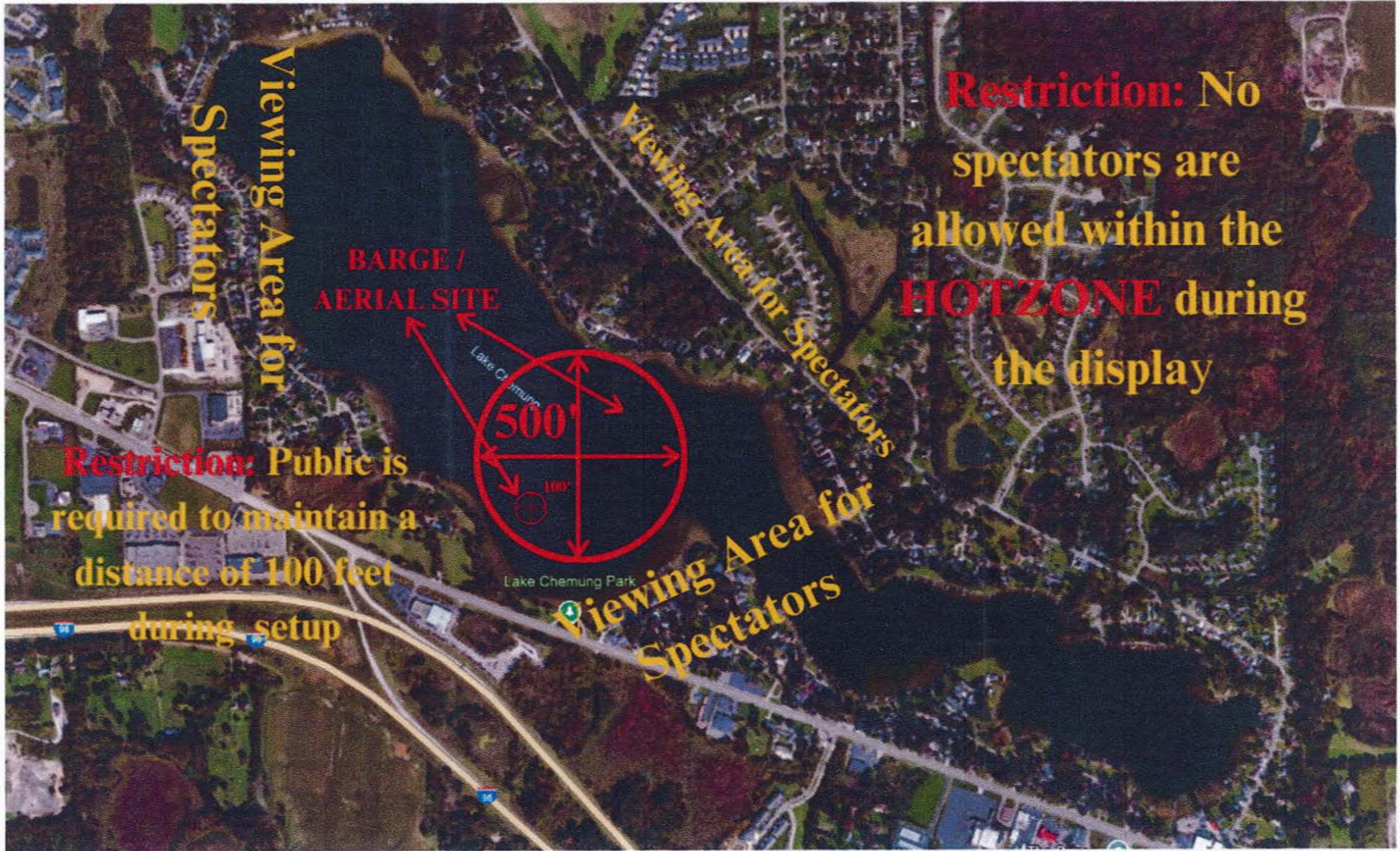
Regarding the General Liability coverage, Blanket Additional Insured applies to the entities listed below per form S CGL 320 20 13 06 25 when required by written agreement.
 Certificate Holder is added as Additional Insured Where Required by Written Contract.
ADDITIONAL INSURED: CELEBRATE LAKE CHEMUNG & GENOA TOWNSHIP DISPLAY EVENT: INDEPENDENCE DAY CELEBRATION DATE OF DISPLAY: 6-27-2026 RD 6-28-2026 LOCATION OF DISPLAY: LAKE CHEMUNG 1030 S HUGHES RD HOWELL, MI 48843

CERTIFICATE HOLDER CELEBRATE LAKE CHEMUNG 1030 S Hughes Rd HOWELL MI 48843	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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*Per NFPA 1123: 70 feet per inch for crowd distance. Safe to discharge 7 inch diameter shells.

LAKE CHEMUNG
INDEPENDENCE DAY
CELEBRATION
HOWELL, MI



HOTZONE



AERIAL DISPLAY SITE: 100' X 100'

AERIAL SITE RADIUS: 500'



MARINE SPECIAL EVENT APPLICATION AND PERMIT

Issued under authority of Part 801, Marine, Part 811 ORV and Part 821 Snowmobile, of the Natural Resource and Environmental Protection Act, Act 451, P. A. of 1994, as amended. Failure to comply with the provisions of this Act is a misdemeanor and may result in fines and/or imprisonment.

DNR USE ONLY
Permit Number

APPLICANT: This completed and signed application must be received by the appropriate DNR office at least 30 days prior to the event, or the permit may not be authorized. Locations and addresses on next page.

Form with fields for Name of Applicant (AMS DISPLAYS LLC), Sponsoring Organization (CELEBRATE LAKE CHEMUNG), Name of Person in Charge (ANTHONY SOMMER), Street Address (23509 BLACKETT AVE), Event Date (JUNE 27 2026), and various checkboxes for event types like Marine, Fireworks, etc.

APPLICANT: Read all pages and attachments before certification and signature.

CERTIFICATION

I hereby certify that I have read, understand, and agree to abide by the conditions contained on page 2, governing this permit in the conduct of the operations under this permit, and that the information provided is true and accurate to the best of my knowledge.

Signature: Iolans Lee, Date: 1-14-2026

APPLICANT: Submit completed application along with a map or diagram of the location of the event to the appropriate District office at least 30 days prior to the event or permit may not be authorized. District office locations on next page.

FOR DNR USE ONLY

Investigation Findings & Recommendations section with a table for Investigating Officer, Badge Number, Signature, and Date of Investigation.

AUTHORIZATION

Authorization section with checkboxes for 'EVENT IS AUTHORIZED' and 'EVENT IS NOT AUTHORIZED', and fields for Number of Law Enforcement Patrol Vehicles Authorized and Special Conditions.

**CELEBRATE LAKE CHEMUNG
DISPLAY PROPOSAL**

JUNE 27, 2026

RAIN DATE JUNE 28TH

\$36,000 Proposal Includes Labor and Insurance

SHELL SHOWCASE

DISPLAY FLOW	SPECIAL BARRAGE FX (1" - 2.5" CAKES)	3" SHELLS	4" SHELLS	5" SHELLS	6" SHELLS	7" SHELLS	8" SHELLS
PATRIOTIC KICKOFF	10	144	50	36	22	1	
LAYERED SPECTACULAR	30	192	100	36	44	1	
FAUX FINALE	10	144	50	36	22	1	
GRAND FINALE	30	216	100	36	44	1	
TOTAL SHOT COUNT	4453	696	300	144	132	4	

AMS Firework Displays is committed to delivering the most thrilling Michigan-made shows, ensuring every display is executed with precision, creativity, and top-tier quality. Unlike companies operating across multiple states, our sole focus is making Michigan the premier destination for fireworks.

As a family-owned business, we take great pride in offering the safest, highest-quality, and most uniquely tailored displays. Our passion is creating unforgettable experiences that celebrate Michigan's spirit and leave lasting memories for all who attend.

We appreciate your consideration and look forward to the opportunity to collaborate, ensuring your show is a breathtaking highlight of the event.

THANK YOU

Show Location: 1030 S HUGHES RD, HOWELL MI

Show Time: DUSK

Show Duration: 22 Minutes Approximately

Display Proposal Encompasses:

- Michigan Licensed Pyrotechnicians and Technician Assistants who will handle setup, firing, takedown, and safety inspections.
- Professional choreography and electric firing of the entire display for a seamless experience.
- Mortar racks to load every shell for the display, crafted in Michigan by Great Lakes Mortar Racks LLC, the nation's top supplier. These racks are built to meet NFPA code specifications, guaranteeing complete safety and compliance.
- Public Liability and property damage insurance coverage of \$2,000,000 combined single limit, with our insurance company holding an A++ rating.
- Possession of an Explosives License as required by the U.S. Department of Alcohol, Tobacco, and Firearms.
- Holding a Michigan Fireworks Storage license as mandated by the State Fire Marshal.

DISPLAY DETAILS

Embark on an electrifying journey through the night sky with our fireworks extravaganza! It kicks off patriotically, explodes into a layered spectacle of light and sound, surprises with a fake-out twist, and culminates in a breathtaking grand finale. Get ready for an unforgettable experience that will leave you in awe!

PATRIOTIC KICKOFF

Our program launches with an electrifying display, painting the sky with vibrant hues of Red, White, and Blue. This awe-inspiring salvo serves as a prelude to a grandiose 21-gun salute, accompanied by a heartfelt rendition of the national anthem. As the anthem fills the air, a symbolic display, punctuated by the booming salute, sets the stage for an unforgettable pyromusical experience, brimming with patriotism and awe.

LAYERED SPECTACULAR

Get ready for a multi-dimensional showcase that forms the heart of our program. We'll create a stunning visual blend of 1" to 7" aerial shells with rapid-fire cakes, bursting in groups to paint vibrant colors. These flights of shells, launched continuously, ensure non-stop excitement. Injecting intense energy, rapid-fire cakes punctuate the sky, while complementary aerial shells add to the mesmerizing brilliance above.

THE FAKE OUT

Add an unexpected twist to your fireworks display with our Faux Finale Fake Out. Featuring five vibrant segments placed throughout the show, this sequence mimics a grand finale multiple times, keeping the audience in suspense and wonder. Perfect for maintaining excitement and engagement until the very end!

GRAND FINALE

Just when the crowd begins to applaud, thinking the show has concluded, the real climax begins, following the Faux Finale Fake Out. The sky erupts with an overwhelming barrage of fireworks. Filling the sky with an astonishing array of colors and deafening titanium salutes, the true Grand Finale announces itself as the REAL DEAL. Each burst becomes more intense than the last, building in speed and ferocity. The intensity crescendos to an ear-shattering conclusion, dominating the night sky with a spectacular, awe-inspiring display that leaves the audience in complete awe. This finale isn't just memorable—it's unforgettable, cementing the show as the best fireworks display they have ever experienced.



MEMORANDUM

2911 Dorr Road
Brighton, MI 48116
810.227.5225
810.227.3420 fax
genoa.org

TO: Honorable Board of Trustees
FROM: Amy Ruthig, Planning Director
DATE: April 15, 2026
RE: Article 13 Ordinance Amendment – Return to Planning Commission

This memo is to inform the Board that the ordinance amendment previously scheduled for consideration will not be heard as planned.

Following a recent review by Township legal counsel, several revisions were made to the proposed amendment. In light of these changes, the amendment will be returned to the Planning Commission for further review and consideration prior to being brought back before the Board.

This additional step is intended to ensure that the Planning Commission has the opportunity to evaluate the revised language and provide any further recommendations. We will keep the Board updated on the Planning Commission's review and will reschedule the matter for Board consideration at a future meeting.

Please feel free to reach out if you have any questions in the meantime.

Best Regards,

Amy Ruthig

SUPERVISOR

Kevin Spicher

CLERK

Rick Soucy

TREASURER

Robin L. Hunt

TRUSTEES

Jodie Valenti

Bill Reiber

Candie Hovarter

Todd Walker

MANAGER

Kelly VanMarter



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SUPERVISOR

Kevin Spicher

CLERK

Rick Soucy

TREASURER

Robin L. Hunt

TRUSTEES

Jodie Valenti

Bill Reiber

Candie Hovarter

Todd Walker

MANAGER

Kelly VanMarter

MEMORANDUM

TO: Board Members

FROM: Election Commission

DATE: April 20, 2026

RE: Election Worker Wages

Honorable Members,

In 2026 we have three elections: on May 5th-Special, August 4th-Primary Election and a November 3rd-General Election.

In 2024, the Board of Trustees approved the recommendation for wages for the Election Workers and an increase to the stipend for Election Commissioners to attend meetings. In reviewing the minutes for that meeting it was noticed that the approval was for the 2024 Election Cycle Only.

On March 30, 2026, the Election Commission met to conduct the Public Logic and Accuracy Test on election equipment; and approved the following for the 2026 Election Cycle:

- Establishment of the Receiving Board
- Establishment of the Absentee Voter Counting Board (AVCB)
- Establishment of the Days and hours for the AVCB
- Election Inspector List
- Ballot for the May 5, 2026, election
- Delegation of Duties to Clerk and Staff
- Recommendation to the Board of Trustees establishing wages for the Election Workers and Election Commission going forward
- Rules of Conduct for all Election Workers to agree and sign

Before you tonight are the recommendation for Election Worker wages and confirming the meeting stipend for Election Commissioners. Historically, these amounts have been reviewed and set in each election cycle. This has created more than 20 different categories for election workers in the accounting and payroll systems which is not only confusing but unnecessary. In an attempt to clean up and simplify this abundance of categories, we are recommending that wages be set for the categories identified here. If the wages are set, then there will not be a need to approve them every election cycle. They may always be reviewed in the future for



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adjustments, when necessary. This will help to clean up the payroll and general ledger codes, and provide for consistency going forward.

2024 Election Workers Wages Table as approved by the Board on 07/15/24:

Office Assistant	\$18 and \$20 per hour
Early Voting Election Inspector	\$200 per day (changed from \$250)
Election Day Election Inspector	\$300 per day (changed from \$285)
Early Voting Precinct Co-Chair	\$250 per day (was not changed)
Election Day Precinct Co-Chair	\$350 per day (changed from \$335)
Receiving Board Inspector	\$200 per day
Absentee Voter Counting Board	\$375 per day (changed from \$365)
Precinct Set-Up	\$20.00 per hour
Election Commissioners	\$150 per meeting
Training Pay	\$45 per day
Early Voting Closing Inspector	\$50 per day

Proposed Election Inspector Wages Table as approved for recommendation, by the Election Commission

Early Voting:

Election Inspector:	\$200.00/day
Co-Chair:	\$250.00/day
Office Assistants:	\$20.00/hour (Changed to one rate)

Election Inspector Election Day:

Election Inspector:	\$300.00/day
Co-Chair:	\$350.00/day
Receiving Board:	\$150.00/day
Absentee Counting Board (AVCB):	\$375.00/day
Office Assistants:	\$20.00/hour (Changed to one rate)
EV Closers:	\$50.00/day

Training \$45.00/day
 Election Commissioners \$150 per meeting
 (note on the Election Commissions meeting report there was a typo of \$250 instead of \$150).

These were set for the 2024 year and should be confirmed that this is the set amount going forward, until such time that it is deemed necessary to bring back to the Board adjustments for any positions or pay.

SUPERVISOR

Kevin Spicher

CLERK

Rick Soucy

TREASURER

Robin L. Hunt

TRUSTEES

Jodie Valenti

Bill Reiber

Candie Hovarter

Todd Walker

MANAGER

Kelly VanMarter



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Recommendation:

It is our recommendation that the Board:

1. Confirm the meeting stipend for Election Commissioners of \$150, that was reaffirmed in July 2024 going forward.
2. Approve the wages for the Genoa Charter Township election workers going forward as noted in the report.

SUPERVISOR

Kevin Spicher

CLERK

Rick Soucy

TREASURER

Robin L. Hunt

TRUSTEES

Jodie Valenti

Bill Reiber

Candie Hovarter

Todd Walker

MANAGER

Kelly VanMarter

RESOLUTION NO. 26004

A RESOLUTION OF THE ELECTION COMMISSION OF THE CHARTER TOWNSHIP OF GENOA, APPROVING THE RECOMMENDATION OF ELECTION WORKERS WAGES TO THE TOWNSHIP BOARD

Whereas, MCL 168.682 states that any person employed as an inspector of election, or in any other official capacity at any election, or on any board of canvassers or board of registration, shall, except as otherwise specifically provided, receive reasonable compensation as allowed by the township board of any township, board of commissioners of any county, or the legislative body of any city, as applicable; and

Whereas, historically the Election Commission has approved a set of wages for recommendation to the Township Board during each election cycle.

The Election Commission (Commission) of the Charter Township of Genoa hereby resolves:

- 1) To recommend to the Township Board the wages for Election Inspectors, Chairpersons, Office Assistants, Receiving Board and the Absentee Voter Counting Board going forward.

It was moved by: Member Hovarter, seconded by: Member Valenti, and unanimously carried to adopt **Resolution No. 26004: A RESOLUTION OF THE ELECTION COMMISSION OF THE CHARTER TOWNSHIP OF GENOA, APPROVING THE RECOMMENDATION OF ELECTION WORKERS WAGES TO THE TOWNSHIP BOARD**

Ayes: Hovarter, Valenti, Soucy

Nays: None

Absent: None

Certification:

This resolution is hereby declared passed and adopted on this 30th day of March 2026.

Rick Soucy, Township Clerk

Exhibit A

Election Inspector Wages Table

The following chart is a listing of wages for Election Workers. Each is denoted as to whether it is an hourly or daily rate.

Early Voting:

Election Inspector:	\$200.00/day
Co-Chair:	\$250.00/day
Office Assistants:	\$20.00/hour

Election Inspector Election Day:

Election Inspector:	\$300.00/day
Co-Chair:	\$350.00/day
Receiving Board:	\$150.00/day
Absentee Counting Board (AVCB):	\$375.00/day
Office Assistants:	\$20.00/hour
EV Closers:	\$50.00/day
Training	\$45.00/day

Chair Soucy provided the report and explained the method of training that will be provided. Members Hovarter and Valenti inquired about inspector information: applications, appointments and authority granted to Clerk and staff.

It was moved by Member Valenti, seconded by Member Hovarter and unanimously carried to adopt of **RESOLUTION NO. 26001: A RESOLUTION OF THE ELECTION COMMISSION OF THE CHARTER TOWNSHIP OF GENOA, APPOINTING PERSONS TO SERVE AS ELECTION INSPECTORS AND CHAIRPERSONS, FOR THE 2026 ELECTION CYCLE AND GRANT THE CLERK OR THEIR APPOINTEE TO ADD OR REMOVE INSPECTORS IF NEEDED.**

3. Request for adoption of **A RESOLUTION OF THE ELECTION COMMISSION OF THE CHARTER TOWNSHIP OF GENOA, ESTABLISHING THE RECEIVING BOARD AND AUTHORIZING THE APPOINTMENT OF MEMBERS TO THE BOARD FOR THE 2026 ELECTION CYCLE.**

Chair Soucy provided the report and Deputy Clerk Przybyla explained the duties of the Board.

It was moved by Member Hovarter, seconded by Member Valenti and unanimously carried to adopt **RESOLUTION NO. 26002: A RESOLUTION OF THE ELECTION COMMISSION OF THE CHARTER TOWNSHIP OF GENOA, ESTABLISHING THE RECEIVING BOARD AND AUTHORIZING THE APPOINTMENT OF MEMBERS TO THE BOARD FOR THE 2026 ELECTION CYCLE.**

4. Request for adoption of **A RESOLUTION OF THE ELECTION COMMISSION OF THE CHARTER TOWNSHIP OF GENOA, ESTABLISHING THE ABSENTEE VOTER COUNTING BOARD AND AUTHORIZING THE APPOINTMENT OF MEMBERS TO THE BOARD FOR THE 2026 ELECTION CYCLE.**

Chair Soucy provided the report and responded to questions from Member Valenti.

It was moved by Member Valenti, seconded by Member Hovarter and unanimously carried to adopt **RESOLUTION NO. 26003: A RESOLUTION OF THE ELECTION COMMISSION OF THE CHARTER TOWNSHIP OF GENOA, ESTABLISHING THE ABSENTEE VOTER COUNTING BOARD AND AUTHORIZING THE APPOINTMENT OF MEMBERS TO THE BOARD FOR THE 2026 ELECTION CYCLE.**

5. Request for adoption of **A RESOLUTION OF THE ELECTION COMMISSION OF THE CHARTER TOWNSHIP OF GENOA, APPROVING THE RECOMMENDATION OF ELECTION WORKERS WAGES TO THE TOWNSHIP BOARD** and confirm meeting stipend for Election Commissioners as set in 2024.

Chair Soucy provided the report. There was discussion regarding the hours worked and the pay for positions in Early Voting and Election Day. Deputy Clerk Przybyla explained the

reimbursements provided by the school district and/or the State for items related to elections.

It was moved by Member Hovarter, seconded by Member Valenti and unanimously carried to adopt **RESOLUTION NO. 26004: A RESOLUTION OF THE ELECTION COMMISSION OF THE CHARTER TOWNSHIP OF GENOA, APPROVING THE RECOMMENDATION OF ELECTION WORKERS WAGES TO THE TOWNSHIP BOARD** and confirmed the meeting stipend for Election Commissioners as set in 2024.

6. Request for adoption of **A RESOLUTION OF THE ELECTION COMMISSION OF THE CHARTER TOWNSHIP OF GENOA, DELEGATING CERTAIN ELECTION DUTIES TO THE TOWNSHIP CLERK AND THEIR DESIGNEES FOR THE 2026 ELECTION CYCLE.**

Chair Soucy provided the report.

It was moved by Member Valenti, seconded by Member Hovarter and unanimously carried to adopt **RESOLUTION NO. 26005: A RESOLUTION OF THE ELECTION COMMISSION OF THE CHARTER TOWNSHIP OF GENOA, DELEGATING CERTAIN ELECTION DUTIES TO THE TOWNSHIP CLERK AND THEIR DESIGNEES FOR THE 2026 ELECTION CYCLE.**

7. Request for adoption of **A RESOLUTION OF THE ELECTION COMMISSION OF THE CHARTER TOWNSHIP OF GENOA, ADOPTING A CODE OF CONDUCT FOR ELECTION INSPECTORS, CHAIRPERSONS AND ASSISTANTS WORKING ELECTIONS IN OUR JURISDICTION.**

Chair Soucy provided the report.

It was moved by Member Hovarter, seconded by Member Valenti and unanimously carried to adopt **RESOLUTION NO. 26006: A RESOLUTION OF THE ELECTION COMMISSION OF THE CHARTER TOWNSHIP OF GENOA, ADOPTING A CODE OF CONDUCT FOR ELECTION INSPECTORS, CHAIRPERSONS AND ASSISTANTS WORKING ELECTIONS IN OUR JURISDICTION.**

8. Approval of Ballot and Presentation of Preliminary Logic and Accuracy Test results and Conduct the Public Logic and Accuracy Test.

The members reviewed the ballot and conducted the Public Logic and Accuracy test.

Adjournment:

Being no further business, the meeting was adjourned at: 3:09 p.m.



April 16, 2026

2911 Dorr Road
Brighton, MI 48116
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genoa.org

Dear Members of the Township Board,

I am writing to request approval for the purchase of a large 10' Adirondack-style chair for our Township park (example photo attached).

The addition of a giant Adirondack chair would add a unique visual feature for our park. These oversized chairs have become increasingly popular in community spaces creating a fun and memorable photo opportunity for residents and visitors alike.

The chair is made of durable, weather-resistant poly material making it well-suited for long-term outdoor use with minimal maintenance. If approved, we will coordinate with Howell Parks & Recreation as well as Cooper's Turf Management to determine the best location for placement. In the interim, the chair could be placed on the poured-in-place rubber located behind the pavilion (see map attached).

With assistance from Clerk Soucy, we identified a local business, Ed Bock's in Pinckney, that has a Sunburst Yellow chair in stock and can deliver and install it for \$1,800. This is an excellent price; after researching multiple online vendors and contacting other suppliers, I did not find comparable options at a similar cost, and most charge additional set up and delivery fees.

If approved, the purchase would be funded through the Parks and Recreation budget, line item 208-906-956-000, which the Board allocated \$4,500 for this current fiscal year.

Thank you for your consideration of this proposal. I look forward to your feedback.

Sincerely,
Robin L. Hunt
Genoa Township Treasurer

SUPERVISOR

Kevin Spicher

CLERK

Rick Soucy

TREASURER

Robin L. Hunt

TRUSTEES

Jodie Valenti

Bill Reiber

Candie Hovarter

Todd Walker

MANAGER

Kelly VanMarter



