

GENOA CHARTER TOWNSHIP BOARD

Regular Meeting

February 2, 2026

6:30 p.m.

AGENDA

Call to Order:

Invocation:

Pledge of Allegiance:

Roll Call:

Call to the Public (Public comment must be addressed to the Chairperson and will be limited to three minutes per person) *:

Approval of Consent Agenda:

1. Payment of Bills: February 2, 2026
2. Request to approve the January 20, 2026 regular meeting minutes.

Approval of Regular Agenda:

3. Consideration of a request for approval of a proposal from D'Angelo Construction to perform the repairs on the Oak Pointe water system related to the January 18, 2026 water main break at a cost not to exceed \$27,706.25.
4. Consideration of **Resolution 260202A** to establish a six (6) month temporary Moratorium on the Acceptance and Approval of Applications for Data Centers and Cryptocurrency Mining Facilities within Genoa Charter Township. (Roll Call)
5. Consideration of **Resolution 260202B** honoring the retirement of Cindy Overby. (Roll Call)
6. Request for approval of the closed session minutes from January 20, 2026.
 - A) If necessary, consider motion to enter into closed session under the Open Meetings Act, MCL 15.268(1)(h) to consider material exempt from discussion or disclosure by state or federal statute. (Roll Call, requires 2/3 vote)
 - B) Consider motion to adjourn the closed session and reconvene in open session. (Roll Call)

Items for Discussion:

7. Review and discussion of second draft budget for the 2026/2027 Fiscal Year.

Correspondence
Board Comments
Adjournment

*Citizen's Comments- In addition to providing the public with an opportunity to address the Township Board at the beginning of the meeting, opportunity to comment on individual agenda items *may* be offered by the Chairman as they are presented.

BOARD PACKET

CHECK REGISTERS FOR TOWNSHIP BOARD MEETING

MEETING DATE: February 2, 2026

All information below through January 28, 2026

January 16, 2026 Bi Weekly Payroll	\$	147,023.27
INVOICES ON HOLD	\$	21,175.68
TOWNSHIP GENERAL EXPENSES	\$	16,976.76
OPERATING EXPENSES SAD (264CK)	\$	1,883.68
OPERATING EXPENSES PARKS AND REC (270CK)	\$	1,000.00
OPERATING EXPENSES DPW (503 FN)	\$	433,864.81
OPERATING EXPENSES DPW (234 RA)	\$	49,225.00
OPERATING EXPENSES LAKE EDGEWOOD (593FN)	\$	40,145.56
OPERATING EXPENSES OAK POINTE (592FN)	\$	53,073.48
TOTAL	\$	764,368.24

CASH REQUIREMENTS

CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR ELECTRONIC FUNDS TRANSFERS (EFT) FOR CHECK DATE 01/16/26: \$47,002.00

TRANSACTION SUMMARY

SUMMARY BY TRANSACTION TYPE -	TOTAL ELECTRONIC FUNDS TRANSFER (EFT)	47,002.00
	CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR EFT	47,002.00
	TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES	7,923.61
	CASH REQUIRED FOR CHECK DATE 01/16/26	54,925.61

TRANSACTION DETAIL

ELECTRONIC FUNDS TRANSFER - *Your financial institution will initiate transfer to Paychex at or after 12:01 A.M. on transaction date.*

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>		BANK DRAFT AMOUNTS & OTHER TOTALS
01/15/26	BANK OF ANN ARBOR	xxxxxxxxxxxx130	Direct Deposit	Net Pay Allocations*	33,396.37	33,396.37
01/15/26	BANK OF ANN ARBOR	xxxxxxxxxxxx130	Taxpay®	Employee Withholdings		
				Social Security	3,028.82	
				Medicare	708.34	
				Fed Income Tax	4,333.96	
				MI Income Tax	1,797.34	
				Total Withholdings	9,868.46	
				Employer Liabilities		
				Social Security	3,028.81	
				Medicare	708.36	
				Total Liabilities	3,737.17	13,605.63
				EFT FOR 01/15/26		47,002.00
				TOTAL EFT		47,002.00

REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES - *Unless stated otherwise, Paychex does not remit these funds. You must ensure accurate and timely payment of applicable items.*

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>		TOTAL
01/16/26	Refer to your records for account information		Payroll	Employee Deductions		
				457 EE Pretax	4,661.00	
				457 EE Roth	170.00	
				EE Medical Contribut	1,620.00	
				FSA Medical Pretax	716.49	
				Prin Retire Loan 1	672.59	
				Vol Life Ch Post Tax	1.82	

CASH REQUIREMENTS

CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR ELECTRONIC FUNDS TRANSFERS (EFT) FOR CHECK DATE 01/16/26: \$106.82

TRANSACTION SUMMARY

SUMMARY BY TRANSACTION TYPE -	TOTAL ELECTRONIC FUNDS TRANSFER (EFT)	106.82
	CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR EFT	106.82
	TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES	-99.23
	CASH REQUIRED FOR CHECK DATE 01/16/26	7.59

TRANSACTION DETAIL

ELECTRONIC FUNDS TRANSFER - *Your financial institution will initiate transfer to Paychex at or after 12:01 A.M. on transaction date.*

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>		BANK DRAFT AMOUNTS & OTHER TOTALS
01/15/26	BANK OF ANN ARBOR	xxxxxxxxxxxxx130	Direct Deposit	Net Pay Allocations*	87.42	87.42
01/15/26	BANK OF ANN ARBOR	xxxxxxxxxxxxx130	Taxpay@	Employee Withholdings		
				Social Security	6.15	
				Medicare	1.44	
				MI Income Tax	4.22	
				Total Withholdings	11.81	
				Employer Liabilities		
				Social Security	6.15	
				Medicare	1.44	
				Total Liabilities	7.59	19.40
				EFT FOR 01/15/26		106.82
				TOTAL EFT		106.82

REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES - *Unless stated otherwise, Paychex does not remit these funds. You must ensure accurate and timely payment of applicable items.*

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>		TOTAL
01/16/26	Refer to your records for account	Information	Payroll	Employee Deductions		
				FSA Medical Pretax	-99.23	
				Total Deductions	-99.23	
				TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES		-99.23

CASH REQUIREMENTS

CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR ELECTRONIC FUNDS TRANSFERS (EFT) FOR CHECK DATE 01/16/26: \$96,611.35

TRANSACTION SUMMARY

SUMMARY BY TRANSACTION TYPE -	TOTAL ELECTRONIC FUNDS TRANSFER (EFT)	96,611.35
	CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR EFT	<u>96,611.35</u>
	TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES	7,882.71
	CASH REQUIRED FOR CHECK DATE 01/16/26	<u>104,494.06</u>

TRANSACTION DETAIL

ELECTRONIC FUNDS TRANSFER - Your financial institution will initiate transfer to Paychex at or after 12:01 A.M. on transaction date.

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>		BANK DRAFT AMOUNTS & OTHER TOTALS
01/15/26	BANK OF ANN ARBOR	xxxxxxxxxxxx990	Direct Deposit	Net Pay Allocations*	70,131.46	70,131.46
01/15/26	BANK OF ANN ARBOR	xxxxxxxxxxxx990	Taxpay®	Employee Withholdings		
				Social Security	5,826.19	
				Medicare	1,362.59	
				Fed Income Tax	8,024.42	
				MI Income Tax	3,627.14	
				Total Withholdings	<u>18,840.34</u>	
				Employer Liabilities		
				Social Security	5,826.21	
				Medicare	1,362.61	
				Fed Unemploy	450.73	
				Total Liabilities	<u>7,639.55</u>	26,479.89
				EFT FOR 01/15/26		96,611.35
				TOTAL EFT		96,611.35

REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES - Unless stated otherwise, Paychex does not remit these funds. You must ensure accurate and timely payment of applicable items.

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>		TOTAL
01/16/26	Refer to your records for account	Information	Payroll	Employee Deductions		
				457 EE Pretax	1,936.30	
				457 EE Roth	695.00	
				FSA Health	474.97	
				Medical	2,408.00	
				Princ Retire Loan 1	1,337.72	
				Princ Retire Loan 2	765.95	
				Vol CH Life	7.28	
				Vol EE Life	201.70	

CASH REQUIREMENTS

CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR ELECTRONIC FUNDS TRANSFERS (EFT) FOR CHECK DATE 01/16/26: \$3,303.10

TRANSACTION SUMMARY

SUMMARY BY TRANSACTION TYPE -	TOTAL ELECTRONIC FUNDS TRANSFER (EFT)	3,303.10
	CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR EFT	3,303.10
	TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES	0.00
	CASH REQUIRED FOR CHECK DATE 01/16/26	3,303.10

TRANSACTION DETAIL

ELECTRONIC FUNDS TRANSFER - Your financial institution will initiate transfer to Paychex at or after 12:01 A.M. on transaction date.

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>		BANK DRAFT AMOUNTS & OTHER TOTALS
01/15/26	BANK OF ANN ARBOR	xxxxxxxxxxxx990	Direct Deposit	Net Pay Allocations*	2,752.94	2,752.94
01/15/26	BANK OF ANN ARBOR	xxxxxxxxxxxx990	Taxpay®	Employee Withholdings		
				Social Security	189.47	
				Medicare	44.30	
				MI Income Tax	68.98	
				Total Withholdings	302.75	
				Employer Liabilities		
				Social Security	189.48	
				Medicare	44.32	
				Fed Unemploy	13.61	
				Total Liabilities	247.41	550.16
				EFT FOR 01/15/26		3,303.10
				TOTAL EFT		3,303.10

PAYCHEX WILL MAKE THESE TAX DEPOSIT(S) ON YOUR BEHALF - This information serves as a record of payment.

<u>DUE DATE</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>		
01/22/26	Taxpay®	FED IT PMT Group	22,869.59	REPLACEMENT

FinFit is a component of Paychex Flex® Perks but is accounted for within the Net Pay Allocations.

Bank Code	Post Date	Invoice #	Vendor Sort Name	Amount	Description
270CK	1/20/2026 12:00:00 AM	8307	NORTHERN PLUMBING, INC.	490.00	MEN'S PAVILION TOILET REPAIR CAMERON CIACIUCH. OPERATIONS TRAINING CLASSES: 2026
503FN	1/22/2026 12:00:00 AM	E38520	MWEA	360.00	SPRING
503FN	1/22/2026 12:00:00 AM	E38522	MWEA	195.00	CAMERON CIACIUCH EXAM PREP COURSES 2026 SPRING
503FN	1/14/2026 12:00:00 AM	11-0234959	MARSHALL'S EXPRESS	138.90	OIL CHANGE FOR TRUCK #24
503FN	1/1/2026 12:00:00 AM	32504	PREMIER AERIAL & FLEET INSPECTION	4,493.16	LABOR & PARTS TO REPAIR CRANE TRUCK DRINKING WATER CALCIUM BY EPA, WATER ANIONS. PHOSPHASE,
592FN	1/16/2026 12:00:00 AM	0126-146863	BRIGHTON ANALYTICAL LLC	220.00	ALKALINITY DRINKING WATER CALCIUM BY EPA, WATER ANIONS, PHOSPHASE,
592FN	1/23/2026 12:00:00 AM	0126-146973	BRIGHTON ANALYTICAL LLC	220.00	ALKALINITY
592FN	1/20/2026 12:00:00 AM	1058-47	D'ANGELO BROTHERS INC.	10,332.00	EMERGENCY WATER MAIN BREAK AT OP CC
592FN	1/14/2026 12:00:00 AM	530382185	UIS SCADA	344.00	SCADE CELLULAR MODEM FEES FOR 2026 ST 42 SPARE CELLULAR MODEM-PROGRAMMING CONTROLS &
592FN	1/16/2026 12:00:00 AM	649559	KENNEDY INDUSTRIES	805.77	HARDWARE GENOA TWP LATSON PARTNERS FOR PROFESSIONAL SERVICE
FNBCK	1/13/2026 12:00:00 AM	931862	FOSTER SWIFT COLLINS & SMITH PC	973.50	RENDERED THROUGH 12-31-25
FNBCK	1/20/2026 12:00:00 AM	1/13/26 MILEAGE	JODIE VALENTI	90.62	MTA WINTER ACADEMY, FRANKENMUTH
FNBCK	1/20/2026 12:00:00 AM	3709020	DYKEMA GOSSETT PLLC	147.60	LATSON SOUTH LLC
FNBCK	1/20/2026 12:00:00 AM	294180	BUSINESS IMAGING GROUP	827.40	BLANK WINDOW ENVELOPES FOR ASSESSING
FNBCK	1/20/2026 12:00:00 AM	442511	MICHIGAN TOWNSHIP ASSOC	55.00	CLASSIFIED ADS FOR RECRUITING
FNBCK	1/21/2026 12:00:00 AM	33656	NETWORK SERVICES GROUP, L.L.C.	340.25	PDC NOT RESPONDING
FNBCK	1/23/2026 12:00:00 AM	6053582934	STAPLES	448.27	
FNBCK	1/23/2026 12:00:00 AM	6053582933	STAPLES	19.69	SUPPLIES
FNBCK	1/24/2026 12:00:00 AM	6053679393	STAPLES	51.29	SUPPLIES
FNBCK	1/23/2026 12:00:00 AM	0000044323	CHECKER'S CLEANING SUPPLY, LLC	563.23	SUPPLIES
FNBCK	1/26/2026 12:00:00 AM	174528376	AMERICAN AQUA	60.00	SUPPLIES
TOTAL				21,175.68	

CHECK DISPURSEMENT REPORT FOR CHECKS DATED 1/15/2026-1/28/2026

Check Date	Bank	Check #	Invoice	Payee	Description	Amount
01/22/2026	FNBACK	40033	201899306033	CONSUMERS ENERGY	UTIL:ELECTRICITY & NAT.GAS	17.00
01/22/2026	FNBACK	40033	204835970951	CONSUMERS ENERGY	UTIL:ELECTRICITY & NAT.GAS	747.28
01/22/2026	FNBACK	40034	4379748-00	CONTINENTAL LINEN SERVICE	REPAIRS & MAINTENANCE	158.43
01/22/2026	FNBACK	40035#	FND00031815	EHIM, INC	DUE FROM #233 UTILITY FUND	5,282.58
01/22/2026	FNBACK	40035	ADM00035489	EHIM, INC	DUE FROM #233 UTILITY FUND	458.64
01/22/2026	FNBACK	40035	FND00031815	EHIM, INC	HEALTH/LIFE INSURANCE	850.86
01/22/2026	FNBACK	40035	ADM00035489	EHIM, INC	HEALTH/LIFE INSURANCE	73.86
01/22/2026	FNBACK	40036	1/1/26 - 1/15/26	KP ELITE CLEANING LLC	REPAIRS & MAINTENANCE	2,125.00
					EQUIP / SOFTWARE / SOFTWARE	
01/22/2026	FNBACK	40037	1028767402	PITNEY BOWES	MAINTENANCE	1,525.35
01/22/2026	FNBACK	40038	12765	SECURE TECH GROUP	REPAIRS & MAINTENANCE	165.00
01/22/2026	FNBACK	40039#	1/26/2026	VISA	DUE FROM PARKS & REC	142.90
					CLERKS DEPT PRO	
01/22/2026	FNBACK	40039	1/26/2026	VISA	DEV/CONFERENCE/DUES	100.00
01/22/2026	FNBACK	40039	1/26/2026	VISA	SUPPLIES	8.99
01/22/2026	FNBACK	40039	1/26/2026	VISA	SUPPLIES	21.70
01/22/2026	FNBACK	40039	1/26/2026	VISA	SUPPLIES	15.89
01/22/2026	FNBACK	40039	1/26/2026	VISA	SUPPLIES	15.99
01/22/2026	FNBACK	40039	1/26/2026	VISA	SUPPLIES	288.74
01/22/2026	FNBACK	40039	1/26/2026	VISA	SUPPLIES	9.48
01/22/2026	FNBACK	40039	1/26/2026	VISA	SUPPLIES	(269.00)
01/22/2026	FNBACK	40039	1/26/2026	VISA	SUPPLIES	11.89
01/22/2026	FNBACK	40039	1/26/2026	VISA	SUPPLIES	15.83
01/22/2026	FNBACK	40039	1/26/2026	VISA	SUPPLIES	22.32
					EQUIP / SOFTWARE / SOFTWARE	
01/22/2026	FNBACK	40039	1/26/2026	VISA	MAINTENANCE	218.45
					EQUIP / SOFTWARE / SOFTWARE	
01/22/2026	FNBACK	40039	1/26/2026	VISA	MAINTENANCE	56.99
					EQUIP / SOFTWARE / SOFTWARE	
01/22/2026	FNBACK	40039	1/26/2026	VISA	MAINTENANCE	660.15
01/22/2026	FNBACK	40039	1/26/2026	VISA	ELECTION OFFICE SUPPLIES/EQUIPMENT	37.20
01/22/2026	FNBACK	40039	1/26/2026	VISA	ELECTION OFFICE SUPPLIES/EQUIPMENT	97.01
01/22/2026	FNBACK	40039	1/26/2026	VISA	ELECTION OFFICE SUPPLIES/EQUIPMENT	31.34
01/22/2026	FNBACK	40039	1/26/2026	VISA	ELECTION OFFICE SUPPLIES/EQUIPMENT	107.86
					PLANNING & ZONING PRO	
01/22/2026	FNBACK	40039	1/26/2026	VISA	DEV/CONFERENCE/DUE	250.00

CHECK DISPURSEMENT REPORT FOR CHECKS DATED 1/15/2026-1/28/2026

01/22/2026	FNBACK	40039	1/26/2026	VISA	PLANNING & ZONING PRO	
01/22/2026	FNBACK	40039	1/26/2026	VISA	DEV/CONFERENCE/DUE	60.00
01/22/2026	FNBACK	40039	1/26/2026	VISA	COMMUNITY OUTREACH	506.80
01/26/2026	FNBACK	40040	1-28-26 2-27-26	COMCAST	CAPITAL OUTLAY < \$5,000	1,994.42
01/26/2026	FNBACK	40041	RIS0006810163	DELTA DENTAL	PHONE/INTERNT/CABLE/ALARM	367.34
					HEALTH/LIFE INSURANCE	346.07
					CLERKS DEPT PRO	
01/26/2026	FNBACK	40042	480680	MICHIGAN TOWNSHIP ASSOC	DEV/CONFERENCE/DUES	100.00
01/26/2026	FNBACK	40043	1-22-2026	S.E.C.M.A.A.	ASSESSING PRO DEV/CONFER/DUES/SUB	60.00
01/26/2026	FNBACK	40044	12684	SECURE TECH GROUP	REPAIRS & MAINTENANCE	82.00
					SUPERVISOR PRO	
01/27/2026	FNBACK	40045	483800	MICHIGAN TOWNSHIP ASSOC	DEV/CONFERENCE/DUES	100.00
01/21/2026	FNBACK	40030	S106633693.001	ETNA SUPPLY COMPANY	COSTS OF WATER METERS	112.40
Total for fund 101 GENERAL FUND						16,976.76
01/14/2026	264CK	4593	2/10/26	DTE ENERGY	WHITE PINES LIGHTING -PROJECT	
					EXPENSE	74.20
01/14/2026	264CK	4594	0007491844	GANNETT MICHIGAN LOCALIQ	ROUND LAKE (S26-30) - ADMIN EXPENSE	1,559.48
					TIMBER GREEN (W25-39) - PROJECT	
01/14/2026	264CK	4595	52532613	TETRA TECH, INC.	EXPENSE	250.00
Total for fund 202 SAD ROADS AND LAKES						1,883.68

CHECK DISPURSEMENT REPORT FOR CHECKS DATED 1/15/2026-1/28/2026

01/20/2026	270CK	5820	1/20/2026	BRIGHTON SENIOR CENTER	MISC EXPENSE	1,000.00
Total for fund 208 PARK/RECREATION FUND						1,000.00
01/15/2026	503FN	6534	1/12/26 2-11-2026	COMCAST	SECURITY CAMERAS AT BARNs & INTERNET	241.40
01/15/2026	503FN	6535	1-15-2026	UNITED STATES POSTAL SERVICE	POSTAGE AND SHIPPING	1,902.43
01/16/2026	503FN	6536	1-14-2026	GENOA TWP GENERAL FUND	DUE TO G/F #101	425,000.00
01/20/2026	503FN	6537*#	38394	MWEA	EMPLOYEE	160.00
01/20/2026	503FN	6538*#	6132830267	VERIZON WIRELESS	DUE FROM OP #592	40.01
01/20/2026	503FN	6538	6132830267	VERIZON WIRELESS	AIR CARDS/JETPACKS	554.14
01/20/2026	503FN	6538	6132830267	VERIZON WIRELESS	CELL PHONES	44.54
				RED WING BUSINESS		
01/22/2026	503FN	6552	517ST1-2317270	ADVANTAGE ACCOUNT	SAFETY BOOTS	225.00
01/23/2026	503FN	6553	RIS0006804064	DELTA DENTAL	DENTAL INSURANCE	3,467.35
01/23/2026	503FN	6554	0	MUTUAL OF OMAHA	LIFE/DISABILITY	2,229.94
Total for fund 233 DPW UTILITIES						433,864.81
01/20/2026	234RA	89		LAFONTAINE AUTOMOTIVE GROUP	DPW TRUCK/EQUIPMENT PURCHASES	49,225.00
Total for fund 234 DPW RESERVE						49,225.00
01/20/2026	593FN	4700	204835970950	CONSUMERS ENERGY	UTILITIES - GAS - SEWER	21.00
01/20/2026	593FN	4701	9-23-25 12-29-25	MHOG UTILITIES	UTILITIES - SEWER (WATER FOR SEWER SYS)	40,104.56
01/20/2026	593FN	4701	09-29-25 12-23-25	MHOG UTILITIES	UTILITIES - SEWER (WATER FOR SEWER SYS)	20.00
Total for fund 590 LAKE EDGEWOOD OPERATING						40,145.56
01/20/2026	592FN	6537*#	810229486101-1	AT&T	INTERNET - WATER	249.45
01/20/2026	592FN	6538*#	202522242380	CONSUMERS ENERGY	UTILITIES - GAS - WATER	491.71
01/20/2026	592FN	6540*#	9-30-25 12-29-25	MHOG UTILITIES	OP SEWER USAGE - G/O PLANT USAGE	51,825.67
01/22/2026	592FN	6550*#	201454362293	CONSUMERS ENERGY	UTILITIES - GAS - SEWER	506.65
Total for fund 592 OAKPOINTE OPERATING						53,073.48
TOTAL - ALL FUNDS						596,169.29

GENOA CHARTER TOWNSHIP BOARD
Regular Meeting
January 20, 2026

MINUTES

Call to Order

Supervisor Spicher called the regular meeting of the Genoa Charter Township Board to order at 6:30 pm at the Township Hall.

Invocation

Supervisor Spicher led the invocation for the Board and the members of the public.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Roll Call

The following members were present constituting a quorum for the transaction of business: Kevin Spicher, Candie Hovarter, Robin Hunt, Bill Reiber, Rick Soucy, Jodie Valenti, Todd Walker.

Also present was Township Manager Kelly VanMarter, Township Attorney Joe Seward, and 12 people in the audience.

Call to the Public

The call to the public was opened at 6:31 pm.

Mr. Tom Sullivan of 4596 Villa France Drive asked for help. The homes in Oak Pointe that are along the golf range are often hit with balls. They have had broken window frames, broken windows, they have hit their cars and have also hit people. The Oak Pointe Homeowner's Association has not responded. He noted that the Township Supervisor and Manager are aware of this situation.

Mr. Ben Tasich of 3492 Lakewood Shores Drive stated the fifth annual Rosa Parks Transit Equity Day event is being held on February 4 at 8:00 am at Cleary University. He listed the advantages of having public transportation available.

Ms. Deb Beattie of 3109 Pineview Trail questioned the natural buffer shown on the plans for the Pulte development on the agenda this evening. It appears that the residents are able to do anything they want except building a structure. She requested this be changed tonight.

Mr. Carl Mauch of 6305 Catalpa would like to learn if any of the outstanding issues for Legacy Hills have been addressed.

The call to the public was closed at 6:38 pm.

Approval of Consent Agenda:

Moved by Hunt, supported by Soucy, to approve the Consent Agenda as presented.
The motion carried unanimously.

1. **Payment of Bills: January 20, 2026**
2. **Request to approve the January 5, 2026 regular meeting minutes.**
3. **Request to approve a project agreement with the Livingston County Road Commission for the Forest View Estates Road Rehabilitation project with the Township's cost not to exceed \$375,000.**

Approval of Regular Agenda:

Supervisor Spicher requested to have Agenda Item #4 - Update from Dr. Greg Tatara regarding Oak Pointe water main break added to the agenda.

Moved by Hovarter, supported by Walker, to approve the Regular Agenda as amended.
The motion carried unanimously.

4. **Update from Dr. Greg Tatara regarding Oak Pointe water main break.**

Dr. Tatara stated that 400,000 gallons of water was lost in over an hour due to the water main break, which occurred on Sunday evening at approximately 6 pm. He showed the location of the break, photographs of the repair, and explained what was done to repair it and restore service. There are additional repairs that will need to be made to this main when the weather improves. He costs associated with this repair and other improvements that are needed will be approximately \$30,000. He thanked MHOG and Township Staff, the contractors, and the Township Board for their support. The residents are still on a boil water alert.

5. **Consideration of a recommendation for approval of the PUD agreement, Environmental impact assessment, and final PUD plan to construct a 55-unit single-family site condominium development located at the northwest corner of Challis Road and Bauer Road. The project includes the following parcels: 4711-23-400-008, 4711-23-400-007, 4711-23-400-001 and 4711-23-300-003. The request is submitted by Pulte Homes of Michigan.**
 - a. **Disposition of Planned Unit Development Agreement**

b. Disposition of Environmental Impact Assessment (12-17-25)

c. Disposition of Final PUD Site Plan (12-15-25)

Mr. Mike Noles of The Umlor Group, the engineering firm representing Pulte, stated the Planning Commission unanimously made a recommendation for approval with conditions which they have done. He provided a review of the project, noting there are no significant changes to the plan that was presented to the Board previously.

He stated that there are restrictions in the bi-laws and master deed that prohibit the cutting down of trees in the 100-foot natural buffer as well as penalties if done. He noted that residents are required to maintain the area. When the plan was previously presented, 2,159 trees were proposed to be removed, and now the current plan is to remove only 1,954.

There are additional corrections needed in the PUD Agreement. He is requesting that it be approved this evening, conditioned upon those changes being made.

There was a discussion regarding the language that states what is prohibited within the natural buffer and what owners must do to maintain the area. The Board and the applicant also discussed possible expansion of the project. Mr. Noles agreed to make the changes discussed.

Mr. Noles reviewed the public benefit improvements that Pulte has done for this project, including the preservation area and the off site walking path.

Moved by Soucy, supported by Hunt, to approve the PUD Agreement including final PUD plan dated October 17, 2025 as submitted with the following condition:

1. The PUD Agreement shall be recorded with the Livingston County Register of Deeds prior to and use permit issuance.

The motion carried unanimously with a roll call vote (Reiber - yes; Hunt – yes; Walker – yes; Valenti – yes; Hovarter – yes; Soucy – yes; Spicher – yes)

Moved by Hunt, supported by Soucy, to approve Impact Assessment dated December 17, 2025. **The motion carried unanimously with a roll call vote (Hovarter – yes; Valenti – yes; Spicher -yes; Hunt – yes; Soucy – yes; Walker – yes; Reiber – yes)**

Moved by Hunt, supported by Soucy, to approve the Final PUD Plan dated December 15, 2025 with the following conditions:

1. The applicant shall comply with all comments from the Township engineer, planner, BAFA, Livingston County Drain Commission, and EGLE.
2. Applicant shall update the plans to show 15 feet of overhead tree clearance.
3. Comments shall be included in the master deed and bylaws. Once completed, master deed and bylaws shall be recorded with the Livingston County Register of Deeds prior to issuance of Certificate of Occupancy.

4. Site plan overages must be paid in full prior to land use permit issuance.
5. The last sentence in the Master Deed 4.7 removing the word “cut” and remove “including, but not limited to, any landscape buffer area contained within individual units as set forth in Section 4.8 below”

The motion carried unanimously with a roll call vote (Walker – yes; Reiber – yes; Hunt- yes; Valenti – yes; Hovarter – yes; Soucy – yes; Spicher – yes).

6. Request for approval of the Genoa Charter Township Principles of Governance.

Ms. VanMarter recommends approving these each year, and specifically since there is a new trustee.

Mr. Reiber asked to have township staff have a similar document. Supervisor Spicher stated this is a good faith gesture to the residents. Ms. Hunt noted this was approved last year. Ms. VanMarter stated this is from the Michigan Township Association and they recommend elected bodies approve and sign it.

Moved by Hunt, supported by Hovarter, to approve the Genoa Charter Township Principles of Governance. **The motion carried unanimously.**

7. Consideration of a request to accept the resignation of Robin Hunt from the Election Commission and to appoint a replacement to fulfill the remainder of her term ending on November 20, 2028.

Mr. Soucy explained why Ms. Hunt is resigning from the Election Commission and a new trustee must be appointed.

Moved by Walker, supported by Reiber, to accept the resignation of Robin Hunt from the Election Commission. **The motion carried unanimously.**

Moved by Reiber, supported by Walker, to appoint Jodie Valenti to the Election Commission with a term ending on November 20, 2028. **The motion carried unanimously.**

8. Consideration of approval for elected official participation in the Michigan Township Association Annual Conference and Capital Conference.

Supervisor Spicher recommended that trustees attend if they are able. Mr. Reiber stated they offer some portions of the event online, which would be much less expensive than attending in person.

Moved by Hunt, supported by Valenti, to approve the elected official participation in the Michigan Township Association Annual Conference and Capital Conference if anyone chooses. **The motion carried unanimously.**

- 9. Closed session to consider a confidential written legal opinion exempt from discussion or disclosure by state or federal statute pursuant to MCL 15.268(1)(h).**
- a. Consider motion to enter into closed session to consider a confidential written legal opinion exempt from discussion or disclosure by state or federal statute pursuant to MCL 15.268(1)(h). (roll call)**
 - b. Consider motion to conclude the closed session and return to open session. (roll call)**

Moved by Hovarter, supported by Walker, to enter into closed session to consider a confidential written legal opinion exempt from discussion or disclosure by state or federal statute pursuant to MCL 15.268(1)(h). (roll call). **The motion carried unanimously with a roll call vote (Hunt Reiber Walker Valenti Hovarter Soucy Spicher – yes).**

The Board entered into the closed session at 8:25 pm.

Moved by Walker, supported by Soucy, to conclude the closed session and return to open session. (roll call). **The motion carried unanimously with a roll call vote (Walker – yes; Reiber – yes; Hunt – yes; Valenti – yes; Hovarter – yes; Soucy – yes; Spicher – yes)**

The closed session ended at 9:30 pm.

Items for Discussion:

10. Discussion regarding website compliance with upcoming ADA standards.

Supervisor Spicher stated the Township's website is not ADA compliant so a new one will be needed. He asked the board members to provide him with features they would like to see.

Correspondence

Ms. VanMarter provided a letter from Foster Swift regarding Public Act 233 of 2023, a flier regarding the Rosa Parks Transit Equity Day, and a copy of the Planning Commission's annual report.

Board Comments

Mr. Reiber provided a review of the items that were at the previous Planning Commission meeting.

Mr. Walker provided a review of the last BAFA meeting.

Ms. Valenti stated the senior center will have free tax preparation. It is not only for seniors; low income residents qualify for the service also.

Mr. Reiber stated there is a free seminar regarding data centers on February 18 through the Michigan Township Association website.

The Livingston County Master Plan review is available for feedback until January 23. There is a link on the township's website.

Adjournment

Moved by Hovarter supported by Walker, to adjourn the meeting at 9:54 pm. **The motion carried unanimously.**

Respectfully Submitted,

Patty Thomas
Recording Secretary

Approved: Rick Soucy, Clerk
Genoa Charter Township

Kevin Spicher, Supervisor
Genoa Charter Township



MEMO

TO: Township Board for Genoa Charter Township
FROM: Greg Tatara, Utility Director
DATE: January 27, 2026
RE: Oak Pointe Water System Additional Repairs Request Following January 18, 2025 Water Main Break

.....

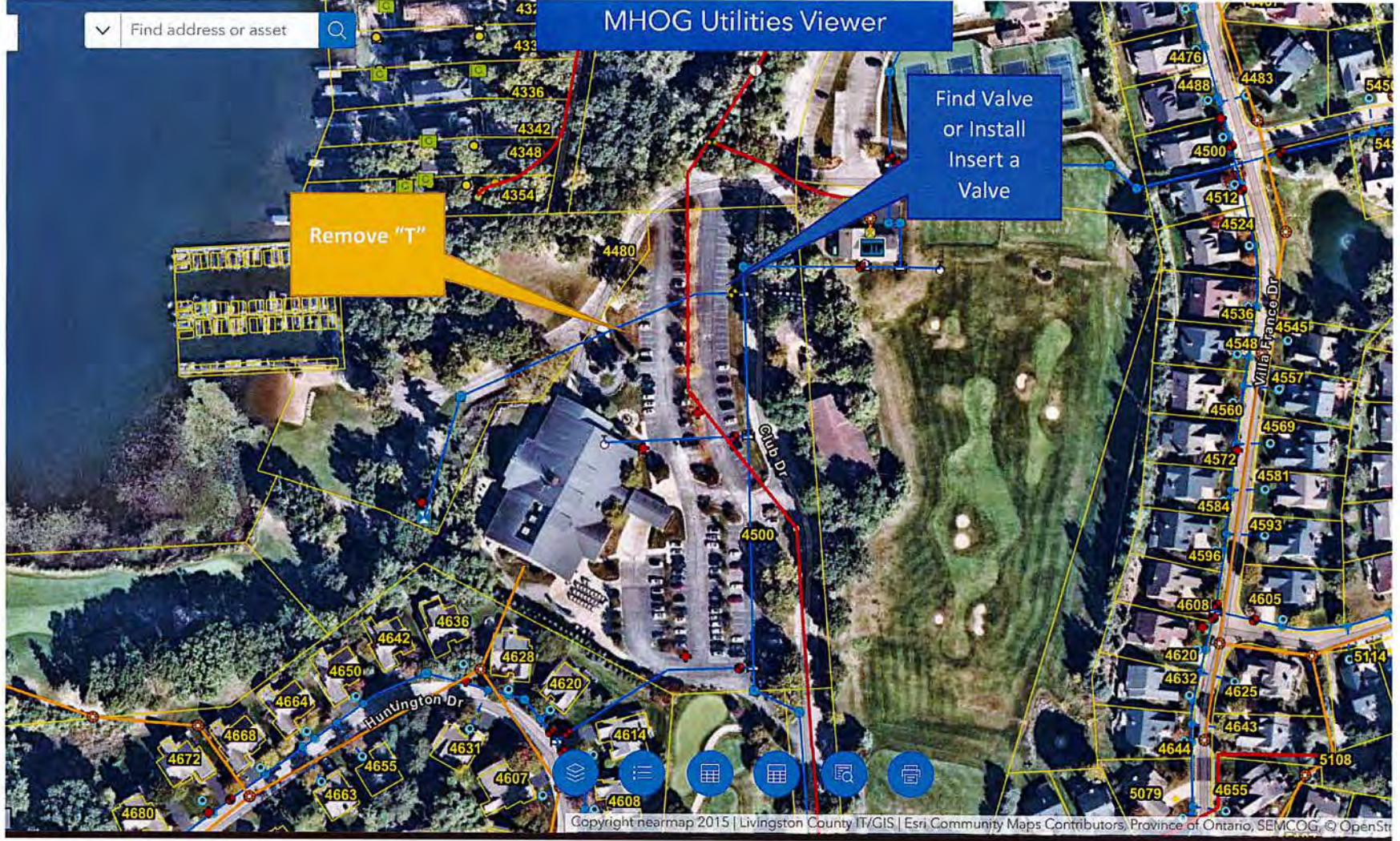
On the evening of January 18, 2026, an 8-inch cap came free from the end of a previously unidentified tee and stub on the watermain for the Oak Pointe Community, resulting in the rapid loss of volume and pressure in the Oak Pointe System. We estimate that the system lost 5,000 to 6,000 gallons per minute for one hour until the storage tanks were empty, a total of over 300,000 gallons. Operators were able to isolate the area and restore water pressure in approximately 2 hours. The following day the watermain was repaired and placed back in service after securing a new end cap with a restrained plug and installing a thrust block.

Despite the repair, there remains a risk that this cap could come off again or leak in the future. We were unable, given the very poor weather conditions, to dig back and find the tee for the stub on the main line. Ideally, since this stub is not in use, we would remove it and install straight pipe and sleeves in that location. Also, there is a valve pictured on the attached GIS map (colored yellow) near Club Drive that we have never been able to field verify. Given its close proximity to the water treatment plant, this line should have a valve on it. As a result, we want to dig up the tee where the 8-inch line connects to the 12-inch main on Club Drive and either find the valve and bring it to grade, or install an insert-a-valve into the line so it can be isolated in the future. These two repairs would greatly reduce the long-term risk associated with this pipe.

Presented is a quote from D'Angelo Construction to perform the repair. This quote represents a worst-case scenario. They budgeted for two days, but it may be possible to lower the cost if the work can be done in one day. We will attempt, prior to scheduling the work with the contractor, to hydro-excavate to find the mains and "T's" to reduce contractor time. Also, we will utilize sleeve parts we have in stock to avoid mark up and ask to have the holes filled with native material.

If approved, we plan to schedule the work when frost is out of the ground, but would like to complete it prior to the busy golf season.

Oak Pointe Water System
January 18, 2026 Break Follow-Up Repairs





30836 W 8 Mile

Farmington Hills, MI 48336

TO: MHOG.

Estimate

01/26/26

Oak Pointe Country Club Water Main Work

DESCRIPTION OF WORK / LINE ITEMS	Qty.	Unit	HRS	Rate	Total Per Line
Mobilize. Excavate Pit for Valve & Install 8" Insert Valve, Install D-Box & Backfill					
Mobilize	1	EA	-	\$ 900.00	\$ 900.00
Operator/Foreman Regular	1	HR	8	\$ 75.00	\$ 600.00
Labor Regular	3	HR	8	\$ 68.00	\$ 1,632.00
Excavator 308	1	HR	8	\$ 85.00	\$ 680.00
Service Truck	2	HR	8	\$ 45.00	\$ 720.00
Dump Trucks	2	HR	8	\$ 150.00	\$ 2,400.00
Class II Sand	25	Ton	1	\$ 20.00	\$ 500.00
6A Stone	5	Ton	1	\$ 38.00	\$ 190.00
Haul Off	25	Yd	1	\$ 20.00	\$ 500.00
Water Tap Inc. Valve Insertion	1	LS x15%	1	\$ 7,955.00	\$ 9,148.25
Total					\$ 17,270.25
Excavate Existing Water main , locate tee & install 8" Straight through pipe					
Operator/Foreman Regular	1	HR	8	\$ 75.00	\$ 600.00
Labor Regular	4	HR	8	\$ 68.00	\$ 2,176.00
Excavator 308	1	HR	8	\$ 85.00	\$ 680.00
Service Truck	2	HR	8	\$ 45.00	\$ 720.00
Dump Trucks	2	HR	8	\$ 150.00	\$ 2,400.00
Class II Sand	25	Ton	1	\$ 20.00	\$ 500.00
6A Stone	5	Ton	1	\$ 38.00	\$ 190.00
Haul Off	25	Yd	1	\$ 20.00	\$ 500.00
Power Saw	1	EA	-	\$ 100.00	\$ 100.00
Pumps	1	EA	-	\$ 200.00	\$ 200.00
Generator	1	EA	-	\$ 300.00	\$ 300.00
8" Materials, Sleeves & 8" DI Pipe	1	LS x15%	1	\$ 1,800.00	\$ 2,070.00
Total					\$ 10,436.00

Overall Total \$ 27,706.25

Vince D'Angelo (248) 515-1942

Excludes added time for exploratory of water main. Added time for unknow utilities. Overtime hours.



MEMORANDUM

2911 Dorr Road
Brighton, MI 48116
810.227.5225
810.227.3420 fax
genoa.org

TO: Honorable Board of Trustees
FROM: Kelly VanMarter, Manager
DATE: January 27, 2026
RE: Proposed Resolution to Establish a Temporary Moratorium on Data Centers and Cryptocurrency Mining Facilities

The attached Resolution proposes a temporary moratorium on the acceptance, processing, and approval of applications for data centers and cryptocurrency mining facilities within Genoa Charter Township. This pause will allow the Township to review these emerging uses and develop zoning regulations that protect public health, safety, and the character of our community.

Data centers and cryptocurrency mining operations are high-intensity uses that present unique challenges not addressed in the current Zoning Ordinance. These include continuous noise, lighting, and vibration; high electricity and water demands; increased traffic and potential road wear; environmental and sustainability impacts; and safety and emergency service concerns. Without clear regulations, approving such facilities could create risks for both the Township and its residents.

The moratorium applies only to new applications, and previously approved or vested projects are not affected as recommended by counsel. It becomes effective immediately upon adoption and will remain in place for six months, with a possible one-time six-month extension if additional review time is needed. The Resolution directs the Planning Commission to evaluate these uses and recommend zoning standards to the Township Board.

Staff recommends adoption of the attached Resolution to establish this temporary moratorium. Doing so allows the Township to proactively manage emerging land uses, mitigate potential impacts on the community, and develop a regulatory framework that aligns with our long-term planning goals. If you wish to move forward with the Resolution, I offer the following motion for your consideration:

(Requires Roll Call)

Moved by _____ and supported by _____ to approve **Resolution 260202** to establish a six (6) month temporary Moratorium on the Acceptance and Approval of Applications for Data Centers and Cryptocurrency Mining Facilities within Genoa Charter Township.

SUPERVISOR

Kevin Spicher

CLERK

Rick Soucy

TREASURER

Robin L. Hunt

TRUSTEES

Jodie Valenti

Bill Reiber

Candie Hovarter

Todd Walker

MANAGER

Kelly VanMarter

**Genoa Charter Township
Livingston County, Michigan**

RESOLUTION NO. 260202A

**RESOLUTION TO ESTABLISH A TEMPORARY MORATORIUM ON THE
ACCEPTANCE AND APPROVAL OF APPLICATIONS FOR DATA CENTERS AND
CRYPTOCURRENCY MINING FACILITIES**

At a regular meeting of the Township Board for the Charter Township of Genoa, Livingston County, Michigan, held on the __ day of _____, 2026, at _____ p.m.

PRESENT: _____

ABSENT: _____

The following preamble and resolution were offered by _____ and seconded by _____.

WHEREAS, data centers and cryptocurrency mining facilities represent new and rapidly evolving forms of high-intensity industrial and technological land use that are not currently defined or regulated within the Genoa Charter Township Zoning Ordinance; and

WHEREAS, the Township’s existing zoning framework does not specifically address the unique operational characteristics, infrastructure demands, or potential impacts of these uses; and

WHEREAS, the establishment of data centers and cryptocurrency mining facilities without appropriate regulation may pose risks to public health, safety, and welfare, including:

- Noise and vibration from continuous operation of cooling and ventilation equipment, generators, and mechanical systems;
- Extraordinary electrical demand that may strain the local power grid and necessitate costly utility infrastructure expansion;
- Air quality and emissions impacts from backup generators and energy-intensive operations;
- Substantial water usage and potential thermal discharge affecting groundwater and surface water resources;
- Visual and aesthetic impacts from large, windowless buildings, fencing, and 24-hour lighting inconsistent with the Township’s rural and residential character;
- Security and emergency service challenges, including fire safety, hazardous material handling, and restricted access;
- Environmental and sustainability concerns due to high energy consumption and greenhouse gas emissions; and
- Construction and operational traffic impacts that may cause premature wear or damage to local roadways; and

WHEREAS, additional time is necessary for the Township to study the nature, scale, and impacts of data center and cryptocurrency mining operations; to develop appropriate zoning definitions, siting criteria, and performance standards; to coordinate with utility providers and emergency services; and to protect long-term land use goals, environmental resources, and community character as articulated in the Master Plan; and

WHEREAS, the Township desires to temporarily pause the acceptance, processing, and approval of applications for new data centers and cryptocurrency mining facilities, without affecting facilities that are already approved or vested under existing development agreements; and

WHEREAS, the Township has authority under the Michigan Zoning Enabling Act, Act 110 of the Public Acts of 2006, as amended, to adopt this moratorium to protect the public health, safety, and welfare during the period of regulatory review;

WHEREAS, pursuant to Section 21.06 of the Zoning Ordinance the Township Board may impose a temporary moratoria by resolution on the review or issuance of any and all applications, permits, rezonings, licenses, or approvals for special or other land uses in the Township if the Township Board desires to review, enact, or amend provisions of the master plan or zoning ordinance to regulate existing or emerging land uses that may impact the health, safety or welfare of township residents or property; and

WHEREAS, the Township finds that adopting such a moratorium is in the best interest of the public health, safety, and welfare and that the Township desires to review and amend provisions of the Township Zoning Ordinance in order to determine whether regulations are necessary for the use and development of Data Centers and cryptocurrency mining facilities in the Township.

NOW, THEREFORE, BE IT RESOLVED THAT:

- 1) A temporary moratorium is hereby imposed on the submission, acceptance, processing, and approval of any applications, petitions, or requests for zoning approval, site plan review, special land use, land use permit, or other approvals for any Data Center, including cryptocurrency mining facilities, within Genoa Charter Township.
- 2) In accordance with Section 21.06 of the Zoning Ordinance, the Township Board finds that adopting such a moratorium is in the best interest of the public health, safety, and welfare and that the Township desires to review and amend provisions of the Township Zoning Ordinance in order to provide regulations necessary for the use and development of Data Centers and cryptocurrency mining facilities in the Township.
- 3) For purposes of this Resolution, a “Data Center” shall mean any facility or group of facilities used primarily for the storage, management, processing, and transmission of digital data, including servers, network equipment, data storage devices, and associated infrastructure. This expressly includes cryptocurrency mining operations, blockchain processing facilities, or any other facility that uses computing power to validate, record, or generate digital currency or digital assets.

- 4) Imposing a moratorium, on a limited temporary basis, is reasonable and necessary to allow time for review of and potential amendments to the Township's Zoning Ordinance.
- 5) The Township Board hereby petitions the Township Planning Commission to consider regulations regarding Data Centers and cryptocurrency mining facilities, including but not limited to where such uses may be permissible and appropriate in addition to regulations to mitigate adverse impacts on adjacent properties and uses, and thereafter make recommendations to the Township Board regarding any such proposed amendments in accordance with the procedures set forth in the Michigan Zoning Enabling Act, Public Act 110 of 2006, as amended.
- 6) The moratorium shall not apply to any Data Center or related facility that is:
 - a) Specifically authorized as part of an approved development agreement, planned unit development (PUD) agreement, or consent judgment executed by the Township prior to the effective date of this Resolution; and
 - b) Consistent with the terms and conditions of such agreement, any proposed amendment, expansion, or new phase not expressly authorized under such agreement shall remain subject to this moratorium.
- 7) This moratorium shall remain in effect for a period of 6 months from the effective date or until an amendment to the Township's Zoning Ordinance regarding Data Centers is effective, whichever occurs first. The Township Board may, by resolution, extend this moratorium one time for a period not to exceed six (6) additional months, if necessary to complete the Zoning Ordinance Text Amendment.
- 8) The provisions of this Resolution are severable. If any provision, clause, or part is declared invalid or unenforceable by a court of competent jurisdiction, the remaining provisions shall not be affected and shall remain in full force and effect.
- 9) Notice of this Resolution shall be published within seven (7) days of its adoption. The notice must include a summary of the Resolution's effect, the length of the moratorium including the process to grant an extension; and where the public may inspect the Resolution enacting the moratorium.
- 10) This Resolution shall become effective immediately following publication.

A roll call vote on the foregoing resolution was taken and was as follows:

AYES:

NAYS:

ABSENT:

The resolution was declared _____.

CERTIFICATION OF CLERK

The undersigned, being the duly elected Clerk of the Township, hereby certifies that (1) the foregoing is a true and complete copy of a resolution duly adopted by the Township Board at a meeting of the Township Board, at which meeting a quorum was present and remained throughout; (2) the original thereof is on file in the records of my office; (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended); and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

Rick Soucy, Genoa Charter Township Clerk

Date

89597:00001:202327100-1



MEMORANDUM

2911 Dorr Road
Brighton, MI 48116
810.227.5225
810.227.3420 fax
genoa.org

TO: Honorable Board of Trustees
FROM: Kelly VanMarter, Manager
DATE: January 27, 2026
RE: Resolution Honoring the Retirement of Cindy Overby

Attached for the Board’s consideration is a resolution honoring the retirement of Cindy Overby, who has served the Township since 2014 as billing and payroll clerk. Cindy’s last day of employment with the Township will be February 6, 2026.

This resolution recognizes Cindy’s years of dedicated public service, her responsibility for payroll and accounts payable functions, her professionalism and high ethical standards, and her positive impact on the Township organization. It also acknowledges the personal contributions she has made to the workplace and the appreciation of her coworkers.

Approval of this resolution will allow the Township Board to formally express its gratitude and best wishes to Cindy Overby upon her retirement.

(Requires Roll Call)

Moved by _____ and supported by _____ to approve **Resolution 260202B** honoring the retirement of Cindy Overby.

SUPERVISOR

Kevin Spicher

CLERK

Rick Soucy

TREASURER

Robin L. Hunt

TRUSTEES

Jodie Valenti

Bill Reiber

Candie Hovarter

Todd Walker

MANAGER

Kelly VanMarter

RESOLUTION NO. 260202B

A FORMAL RESOLUTION OF THE GENOA CHARTER TOWNSHIP BOARD OF TRUSTEES HONORING THE RETIREMENT OF CINDY OVERBY

At a regular meeting of the Township Board of the Charter Township of Genoa, Livingston County, Michigan, held on February 2nd, 2026:

WHEREAS, Cindy Overby has faithfully served the Charter Township of Genoa as a Township employee for over 11 years; and

WHEREAS, throughout her tenure, Cindy has been responsible for managing the Township's payroll and accounts payable functions, carrying out these critical duties with accuracy, consistency, and professionalism; and

WHEREAS, Cindy has consistently demonstrated the highest ethical and moral standards in the performance of her duties; and

WHEREAS, during her years of service, Cindy successfully navigated the challenges of working under multiple Township Clerks, meeting each transition with resilience, adaptability, and dedication, and consistently ensuring continuity and reliability in the Township's financial operations; and

WHEREAS, beyond her professional contributions, Cindy is family-oriented and deeply cherishes her relationships with her children and grandchildren, and she is a loving and supportive wife to her husband, Vic; and

WHEREAS, Cindy's presence in the Township office will be greatly missed—not only for her dependable work and institutional knowledge, but also for her kindness, generosity, and the personal touches she shared with coworkers, including her beloved tradition of gifting homemade banana bread during the holiday season and the genuine care and support she extended to all those she worked with;

NOW, THEREFORE, BE IT RESOLVED, that the Township Board hereby expresses its sincere appreciation and gratitude to Cindy Overby for her years of dedicated service to the Township and its residents; and

BE IT FURTHER RESOLVED, that the Township Board congratulates Cindy Overby on her well-earned retirement and extends its very best wishes to her for happiness, good health, and fulfillment in the years ahead; and

BE IT FURTHER RESOLVED, that a copy of this resolution be presented to Cindy Overby as a lasting expression of the Township Board's appreciation and esteem.

ADOPTED this 2nd day of February, 2026, by the Genoa Township Board of Trustees.

Rick Soucy, Genoa Township Clerk



MEMORANDUM

2911 Dorr Road
Brighton, MI 48116
810.227.5225
810.227.3420 fax
genoa.org

TO: Honorable Board of Trustees
FROM: Kelly VanMarter, Township Manager
DATE: January 27, 2026
RE: Closed Session Minutes

Sealed envelopes containing individual copies of the draft closed session minutes will be available for Board member review and approval at Monday's meeting. Please note that if changes to the closed session minutes are requested which would disclose the contents of the minutes, a closed session will be required. The agenda includes action items for this if necessary.

Please let me know if you have any questions or comments.

Sincerely,

Township Manager

SUPERVISOR

Kevin Spicher

CLERK

Rick Soucy

TREASURER

Robin L. Hunt

TRUSTEES

Jodie Valenti

Bill Reiber

Candie Hovarter

Todd Walker

MANAGER

Kelly VanMarter



2911 Dorr Road
Brighton, MI 48116
810.227.5225
810.227.3420 fax
genoa.org

MEMORANDUM

TO: Board of Trustees
FROM: Kevin Spicher, Supervisor
DATE: January 29, 2026
RE: FY 2026-2027 Budget

Despite minimal feedback on specific line items outside of “compensation” from the initial preview of the 2026-2027 budget, we’ve made adjustments to create a revenue neutral budget. All line items were initially presented with “worst case” numbers in hopes of establishing some budget priorities. We need to establish our desired baseline general fund balance to maintain, then spend down or build accordingly.

Please note the proposed increased wage costs include a 3% cost of living adjustment. We also have a \$208,000 election cycle expense this year, with approximately \$18,000 in projected reimbursements.

By removing a large gravel road project from the initial list, we reduced the transfer in to fund 401 by 33%. This change also keeps the Road Improvement number closer to the past baseline.

If we plan to support future SAD Road and Lake Improvement projects, a transfer in to fund 202 will be required to fund them. Northshore Commons is under consideration with an expected cost of \$403,200, which is higher than the current fund balance. Keep in mind, as these projects are repaid, the balance in fund 202 will grow on its’ own, however due to an increased number of these projects over the past few years, transfers in from the General Fund have been required to support all projects.

Also note, Fund 208, Park/Recreation has a one-time expenditure of \$120,000 to repave the upper parking lot at the Township Hall.

We welcome any board and public input as to budget priorities moving forward.

The goal is to hold the public hearing on the Budget at the February 16, 2026 Board of Trustees meeting, with a goal of approving a Budget at the March 2nd meeting, comfortably ahead of the March 31 deadline.

SUPERVISOR

Kevin Spicher

CLERK

Rick Soucy

TREASURER

Robin L. Hunt

TRUSTEES

Jodie Valenti

Bill Reiber

Candie Hovarter

Todd Walker

MANAGER

Kelly VanMarter

BUDGET REPORT FOR GENOA TOWNSHIP

GL NUMBER	DESCRIPTION	2025-26	2025-26	2026-27	BUDGET NOTES
		ACTIVITY THRU 1/28/26	AMENDED BUDGET	RECOMMENDED BUDGET	
Fund 101 - GENERAL FUND					Estimated 5% wage increases for budgeting purposes (3% for cost of living adjustment)
ESTIMATED REVENUES					
Dept 000 - REVENUE					
101-000-402-001	CURRENT REAL PROP TAX	655,061	1,312,000	1,400,000	
101-000-411-001	DELINQ TAX - PERSONAL & REAL	4,081	1,000	1,000	
101-000-434-002	TRAILER FEES	3,128	3,600	3,600	
101-000-448-001	COLLECT FEES/EXCESS OF ROLL	374,465	451,000	465,000	
101-000-448-002	COLLECTION FEE - SCHOOLS	24,474	25,000	25,000	
101-000-451-024	ADMIN FEE/UTILITY-OPERATING	38,500	61,171	63,000	
101-000-452-001	INTEREST-SPECIAL ASSESSMENTS	0	31,647	35,000	
101-000-476-001	CABLE FRANCHISE	228,567	320,000	300,000	
101-000-476-002	LICENSE & PERMITS	14,391	20,000	20,000	
101-000-476-004	CABLE FRANCHISE PEG FUND	49,096	11,600	45,000	New franchise agreements generating more revenue
101-000-567-001	CEMETERY REVENUE	2,200	400	1,600	Assumes sale of 4 lots
101-000-572-001	METRO ACT REVENUE	27,846	21,700	25,000	New metro act agreements generating more revenue
101-000-573-001	LCSA-PPT REIMBURSEMENT	13,244	20,400	20,400	
101-000-574-002	STATE SHARED REVENUE	1,974,366	2,328,836	2,175,884	152,952 decrease in State Funding
101-000-608-000	CHARGES FOR SERV-APPL FEES	22,195	70,000	25,000	Slow Planning
101-000-609-000	CHARGES FOR SERVICES- FOIA/PRINTING	393	1,000	1,000	
101-000-626-031	SAD ADMINISTRATIVE FEES	16,722	0	4,000	pardee lake, grand beach, forestview estates and round lake
101-000-626-032	ADM FEE LIQUOR LAW	1,802	3,790	3,790	
101-000-631-000	REFUSE COLLECTION FEES	866	1,370,660	1,590,820	\$220 (\$15 increase) * 7231(households)
101-000-657-001	ORDINANCE FINES	600	1,000	1000	
101-000-665-001	INTEREST	38,238	70,000	50,000	
101-000-671-000	OTHER REVENUE	8,667	1,000	1,000	
101-000-672-000	TAXES ON LAND TRANSFER	149,982	148,000	150,000	
101-000-682-000	ELECTION REIMBURSEMENTS	6,282	0	18,000	10,000 schools & 8,000 early voting
101-000-699-249	MMRMA REIMBURSEMENT	6,940	11,000	6,000	
101-000-699-464	TRANSFER IN FROM ARPA FUND #464	0	0	0	
Totals for dept 000 - REVENUE		3,662,106	6,284,804	6,431,094	
TOTAL ESTIMATED REVENUES		3,662,106	6,284,804	6,431,094	

BUDGET REPORT FOR GENOA TOWNSHIP

GL NUMBER	DESCRIPTION	2025-26	2025-26	2026-27	BUDGET NOTES
		ACTIVITY THRU 1/28/26	AMENDED BUDGET	RECOMMENDED BUDGET	
APPROPRIATIONS					
Dept 101 - TOWNSHIP BOARD					
101-101-702-014	TRUSTEES/SECRETARY WAGES & SALARIES	33,334	40,000	42,000	
101-101-861-000	TRUSTEES MILEAGE & TRAVEL EXPENSE	1,665	3,000	3,000	
101-101-910-000	TRUSTEES PRO DEV/CONFERENCE/DUES	9,754	20,000	18,000	slight decrease due to less "new official" training
101-101-955-000	TRUSTEES MISCELLANEOUS	0	500	100	
Totals for dept 101 - TOWNSHIP BOARD		44,753	63,500	63,100	
Dept 171 - TOWNSHIP SUPERVISOR					
101-171-702-014	TWP SUPERVISOR SALARY	52,702	68,600	72,030	
101-171-861-000	SUPERVISOR MILEAGE & TRAVEL EXPENSE	0	500	500	
101-171-910-000	SUPERVISOR PRO DEV/CONFERENCE/DUES	856	2,000	2,000	
101-171-955-000	SUPERVISOR MISCELLANEOUS	245	500	500	
Totals for dept 171 - TOWNSHIP SUPERVISOR		53,803	71,600	75,030	
Dept 172 - MANAGER DEPARTMENT					
101-172-702-014	TWP MANAGER WAGES & SALARY	121,635	160,000	168,000	
101-172-703-000	MANAGER DEPT WAGES & SALARIES	39,172	50,900	53,445	
101-172-861-000	MANAGER DEPT MILEAGE & TRAVEL EXPENSE	0	1,000	800	
101-172-910-000	MANAGER DEPT PRO DEV/CONFERENCE/DUES	2,174	4,000	3,000	
101-172-955-000	MANAGER DEPT MISCELLANEOUS	0	1,000	500	
Totals for dept 172 - TOWNSHIP MANAGER		162,981	216,900	225,745	
Dept 191 - ACCOUNTING & FINANCE					
101-191-703-000	ACCT DEPT WAGES & SALARIES	66,482	90,700	65,000	reduction due to retirement
101-191-801-000	ACCOUNTING CONSULTANT (PHP)	16,520	30,000	30,000	
101-191-801-001	FINANCIAL CONSULTING (PFM)	1,200	1,200	1,200	
101-191-861-000	ACCT DEPT MILEAGE & TRAVEL EXPENSE	0	100	100	
101-191-910-000	ACCT DEPT PRO DEV/CONFERENCE/DUES	0	100	100	
101-191-955-000	ACCT DEPT MISCELLANEOUS	204	500	500	
Totals for dept 191 - ACCOUNTING & FINANCE		84,406	122,600	96,900	

BUDGET REPORT FOR GENOA TOWNSHIP

GL NUMBER	DESCRIPTION	2025-26	2025-26	2026-27	BUDGET NOTES
		ACTIVITY THRU 1/28/26	AMENDED BUDGET	RECOMMENDED BUDGET	
Dept 215 - TOWNSHIP CLERK					
101-215-702-014	TWP CLERK SALARY	51,216	70,479	74,003	
101-215-703-000	CLERKS DEPT WAGES & SALARIES	51,046	78,346	120,000	increase due to F/T deputy and F/T election coordinator
101-215-861-000	CLERKS DEPT MILEAGE & TRAVEL EXPENSE	0	500	800	
101-215-910-000	CLERKS DEPT PRO DEV/CONFERENCE/DUES	1,792	3,000	3,000	
101-215-955-000	CLERKS DEPT MISCELLANEOUS	221	200	300	
Totals for dept 215 - TOWNSHIP CLERK		104,275	152,525	198,103	
Dept 223 - AUDIT					
101-223-801-000	AUDIT SERVICES (MANER COSTERISAN)	35,100	34,900	36,100	Contract \$33,900 and \$2,200 state form F65
Totals for dept 223 - AUDIT		35,100	34,900	36,100	
Dept 228 - INFORMATION TECHNOLOGY					
101-228-703-000	IT DEPT WAGES & SALARIES	61,973	79,000	82,950	
101-228-861-000	IT DEPT MILEAGE & TRAVEL EXPENSE	0	500	500	
101-228-910-000	IT DEPT PRO DEV/CONFERENCE/DUES	0	200	200	
101-228-955-000	IT DEPT MISCELLANEOUS	0	500	500	
Totals for dept 228 - INFORMATION TECHNOLOGY		61,973	80,200	84,150	
Dept 247 - BOARD OF REVIEW					
101-247-702-014	BOARD OF REVIEW SALARIES	537	4,000	4,200	
101-247-791-000	BD OF REV PUBLICATIONS	416	1,500	1,700	
101-247-861-000	BD OF REV MILEAGE & TRAVEL EXPENSE	0	100	100	
101-247-910-000	BD OF REV PRO DEV/CONFERENCE/DUES	0	540	540	
101-247-955-000	BD OF REV MISCELLANEOUS	144	500	500	
101-247-964-000	REFUNDS & CHARGEBACKS	1,124	8,000	8,000	
Totals for dept 247 - BOARD OF REVIEW		2,221	14,640	15,040	
Dept 253 - TOWNSHIP TREASURER					
101-253-702-014	TREASURER SALARY	52,984	69,000	72,450	
101-253-703-000	TREASURERS DEPT WAGES & SALARIES	81,020	113,600	119,280	
101-253-861-000	TREASURERS DEPT MILEAGE & TRAVEL EXPENSE	280	500	500	
101-253-910-000	TREASURERS DEPT PRO DEV/CONFERENCE/DUES	0	500	500	
101-253-955-000	TREASURERS DEPT MISCELLANEOUS	11	250	250	
Totals for dept 253 - TOWNSHIP TREASURER		134,295	183,850	192,980	

BUDGET REPORT FOR GENOA TOWNSHIP

GL NUMBER	DESCRIPTION	2025-26	2025-26	2026-27	BUDGET NOTES
		ACTIVITY THRU 1/28/26	AMENDED BUDGET	RECOMMENDED BUDGET	
Dept 257 - ASSESSING DEPARTMENT					
101-257-702-014	ASSESSING SALARIES	199,021	270,900	265,000	reduction due to retirement
101-257-703-000	ASSESSING WAGES & SALARIES INTERN	7,260	10,000	10,500	
101-257-803-000	ASSESSING LEGAL	3,912	20,000	20,000	
101-257-861-000	ASSESSING MILEAGE & TRAVEL EXPENSE	0	500	500	
101-257-910-000	ASSESSING PRO DEV/CONFER/DUES/SUB	2,471	5,000	5,000	
101-257-955-000	ASSESSING MISCELLANEOUS	0	500	500	
Totals for dept 257 - ASSESSING DEPARTMENT		212,664	306,900	301,500	
Dept 260 - TOWNSHIP GENERAL EXPENSES					
101-260-927-001	UNEMPLOYMENT TAXES	6,878	0	0	
Totals for dept 260 - TOWNSHIP GENERAL EXPENSES		6,878	0	0	
Dept 261 - GENERAL GOVERNMENT					
101-261-703-000	UNALLOCATED WAGES & SALARIES	0	2,000	2,000	
101-261-704-001	RECRUITMENT	0	0	5,000	New Line Item
101-261-709-000	EMPLOYER'S SHARE SS & MEDICARE	68,466	100,000	90,000	
101-261-709-001	CELLPHONE REIMBURSEMENT	6,647	10,620	8,500	Prior year estimated higher due to tablets
101-261-709-002	WORKERS COMP	16,873	15,000	18,000	
101-261-718-001	RETIREMENT	97,689	160,000	150,000	reduced due to retirement
101-261-718-002	HEALTH/LIFE INSURANCE	347,533	380,000	420,000	
101-261-718-003	WELLNESS	2,436	8,000	8,000	
101-261-718-004	PROCARE RESERVE	50,000	50,000	50,000	Formerly EHIM
101-261-718-005	PROCARE			67,000	Formerly EHIM - new line item
101-261-750-000	SUPPLIES	19,465	25,000	25,000	
101-261-750-001	POSTAGE	24,200	28,000	33,000	increase 2x usps
101-261-751-000	EQUIP / SOFTWARE / SOFTWARE MAINTENANCE	62,796	120,000	200,000	BS&A cloud upgrade \$115,000 & \$8700 Microsoft additional (reduced by current BS&A annual expense of \$26,000)
101-261-752-000	WEBSITE MAINTENANCE/UPGRADES	0	20,000	15,000	STG Quote 4-10k
101-261-791-000	SUBSCRI/PUBLICATIONS/MEMBERS	6,411	8,000	15,000	GOGOV \$4,800 new in 25/26
101-261-802-000	CONTRACTUAL SERVICES / CONSULTING	4,193	8,000	17,000	Paychex \$12,000 estimated (includes 3 elections)
101-261-802-001	TWP VEHICLE EXPENSES	116	2,000	2,000	
101-261-861-000	UNALLOCATED MILEAGE & TRAVEL EXPENSE	0	100	100	
101-261-941-000	CONTINGENCY	0	25,000	10,000	moving some of this to unallocated misc. line item
101-261-955-000	UNALLOCATED MISCELLANEOUS	3,243		10,000	adding back in per accountant for misc. expenses
Totals for dept 261 - GENERAL GOVERNMENT		710,068	961,720	1,145,600	

BUDGET REPORT FOR GENOA TOWNSHIP

GL NUMBER	DESCRIPTION	2025-26	2025-26	2026-27	BUDGET NOTES
		ACTIVITY THRU 1/28/26	AMENDED BUDGET	RECOMMENDED BUDGET	
Dept 262 - ELECTIONS					
101-262-703-001	WAGES- PART TIME OFFICE WORKERS	0	7,500	60,800	
101-262-703-002	SCANNERS, CHAIRPERSON & POLL WORKERS	0	0	63,900	
101-262-703-004	TRAINING: \$45<4 HRS - \$90>4 HRS	0	0	5,000	
101-262-703-005	WAGES - RECEIVING BOARD- \$200 PER DIEM	0	0	1,200	
101-262-751-001	ELECTION OFFICE SUPPLIES/EQUIPMENT	11,915	3,000	20,504	
101-262-791-000	ELECTION PUBLICATIONS	0	0	800	
101-262-802-001	ELECTION MEETING FEES	300	0	2,400	
101-262-802-002	BALLOT TESTING	0	2,000	12,000	
101-262-802-003	LIVINGSTON COUNTY CLERK	0	2,000	10,000	
101-262-802-004	CHURCH / SCHOOL CLEANUP/SETUP/ TAKE DOW	0	2,500	3,400	
101-262-802-005	ELECTION BREAKFAST / DINNER	0	0	2,400	
101-262-861-001	ELECTION MILEAGE & TRAVEL	0	0	900	
101-262-901-001	POSTAGE FOR APPLICATIONS	0	500	12,000	
101-262-901-002	POSTAGE FOR MAILING BALLOTS	370	500	7,000	
101-262-901-003	POSTAGE FOR MAILING NEW I.D. CARDS	1,717	0	2,600	
101-262-955-000	ELECTION MISCELLANEOUS	0	0	3,000	
Totals for dept 262 - ELECTIONS		14,302	18,000	207,904	
Dept 265 - BUILDING & GROUNDS					
101-265-740-000	INSURANCE - PROP LIAB/VEHICLE	56,301	55,000	63,000	Estimate per Cindy & Denise 11/24/25 ~ 25/26 \$56,300 24/25 \$53,000 ish
101-265-802-000	BUILDING & GROUNDS CONTRACTUAL SERVICES	0	1,000	0	unused line item - remove from budget
101-265-850-000	PHONE/INTERNT/CABLE/ALARM	19,602	27,500	28,500	
101-265-851-001	HERBST HOME UTILITIES	1,890	10,000	5,000	reduced to reflect actual
101-265-920-001	UTIL:ELECTRICITY & NAT.GAS	18,955	25,000	26,000	
101-265-934-060	REPAIRS & MAINTENANCE	88,965	130,000	130,000	
101-265-955-000	BUILDING & GROUNDS MISCELLANEOUS	337	5,000	3,000	
Totals for dept 265 - BUILDING & GROUNDS		186,050	253,500	255,500	
Dept 266 - LEGAL SERVICES					
101-266-803-000	GENERAL TOWNSHIP LEGAL FEES	46,108	50,000	75,000	increase for internal investigation
101-266-803-001	LITIGATION LEGAL FEES	28,324	150,000	150,000	
Totals for dept 266 - LEGAL SERVICES		74,432	200,000	225,000	

BUDGET REPORT FOR GENOA TOWNSHIP

GL NUMBER	DESCRIPTION	2025-26	2025-26	2026-27	BUDGET NOTES
		ACTIVITY THRU 1/28/26	AMENDED BUDGET	RECOMMENDED BUDGET	
Dept 270 - HUMAN RESOURCES					
101-270-703-000	HR WAGES & SALARIES	15,338	20,900	21,945	
101-270-802-000	HR CONTRACTUAL SERVICES	0	1,500	1,500	
101-270-861-000	HR MILEAGE & TRAVEL EXPENSE	0	100	100	
101-270-910-000	HR PRO DEV/CONFERENCE/DUES	0	100	100	
101-270-955-000	HR MISCELLANEOUS	0	100	100	
Totals for dept 270 - HUMAN RESOURCES		15,338	22,700	23,745	
Dept 445 - DRAINS AT LARGE					
101-445-802-000	CONTRACTUAL SERVICES - LIVINGSTON COUNTY	0	34,500	34,500	
Totals for dept 445 - DRAINS AT LARGE		0	34,500	34,500	
Dept 521 - REFUSE COLLECTION					
101-521-802-000	REFUSE CONTRACTUAL SERVICES	1,229,615	1,635,000	1,810,000	7231 households * 250.08 per contract
Totals for dept 521 - REFUSE COLLECTION		1,229,615	1,635,000	1,810,000	
Dept 567 - CEMETERY					
101-567-703-002	CEMETERY MAINTENANCE	3,585	10,000	8,000	
Totals for dept 567 - CEMETERY		3,585	10,000	8,000	
Dept 701 - PLANNING & ZONING					
101-701-702-014	PLANNING COMMISSION SALARIES	8,211	27,563	28,941	
101-701-702-015	ZONING BOARD WAGES	7,730	16,538	17,365	
101-701-703-000	PLANNING & ZONING WAGES & SALARIES	150,832	220,100	230,000	reduction due to new hire at lower wage
101-701-791-000	PLANNING & ZONING PUBLICATIONS	1,688	10,000	8,000	reduce due to lower activity
101-701-802-000	PLANNING & ZONING CONTRACTUAL SERVICES	5,735	75,000	65,000	
101-701-861-000	PLANNING & ZONING MILEAGE & TRAVEL EXP	142	2,000	2,000	
101-701-910-000	PLANNING & ZONING PRO DEV/CONFERENCE/DI	3,278	8,000	8,000	
101-701-946-001	REVIEW SERVICES - PLANNING	10,258	40,000	35,000	reduce due to lower activity
101-701-946-002	REVIEW SERVICES - ENGINEERING	13,360	40,000	35,000	reduce due to lower activity
101-701-946-003	REVIEW SERVICES - PUBLICATIONS/POSTAGE	1,060	3,000	2,500	reduce due to lower activity
101-701-946-004	REVIEW SERVICES - ROUTING	429	2,000	1,500	reduce due to lower activity
101-701-946-005	REVIEW SERVICES - LEGAL/RECORDING FEES	3,264	12,000	10,000	reduce due to lower activity
101-701-955-000	PLANNING & ZONING MISCELLANEOUS	99	1,000	1,000	
Totals for dept 701 - PLANNING & ZONING		206,086	457,201	444,306	

BUDGET REPORT FOR GENOA TOWNSHIP

GL NUMBER	DESCRIPTION	2025-26	2025-26	2026-27	BUDGET NOTES
		ACTIVITY THRU 1/28/26	AMENDED BUDGET	RECOMMENDED BUDGET	
Dept 728 - COMMUNITY DEVELOPMENT					
101-728-880-000	COMMUNITY PROMOTION - CONTRIBUTION		24,000	10,000	EDCLC reorganization
101-728-880-001	COMMUNITY OUTREACH	6,935	30,000	10,000	reduce to reflect lower spending
Totals for dept 728 - COMMUNITY DEVELOPMENT		6,935	54,000	20,000	
Dept 900 - CAPITAL OUTLAY FUNCTION					
101-900-970-000	CAPITAL OUTLAY > \$5,000	0	30,000	30,000	
101-900-975-000	CAPITAL OUTLAY < \$5,000	8,346	10,000	10,000	
Totals for dept 900 - CAPITAL OUTLAY FUNCTION		8,346	40,000	40,000	
Dept 965 - TRANSFERS OUT & OTHER FINANCING USES					
101-965-995-208	TRANSFER OUT- FUND #208 - PARKS & REC	0	250,000	200,000	
101-965-995-249	TRANSFER OUT- FUND #249 - BLDG RESERVE	0	200,000	100,000	build up building fund balance for reserves
101-965-995-250	TRANSFER OUT- FUND 250	250,000	250,000	0	this was a 1-time transfer
101-965-995-401	TRANSFER OUT- FUND #401 - ROAD IMPROVE	425,000	850,000	600,000	project support
Totals for dept 965 - TRANSFERS OUT & OTHER FINANCING USES		675,000	1,550,000	900,000	consider adding transfer out to support SAD projects
TOTAL APPROPRIATIONS		4,033,106	6,484,236	6,403,203	
NET OF REVENUES/APPROPRIATIONS - FUND 101		(371,000)	(199,432)	27,891	
BEGINNING FUND BALANCE		3,593,093	3,593,093	3,722,550	
FUND BALANCE ADJUSTMENTS		50,000	50,000	50,000	
ENDING FUND BALANCE		3,272,093	3,443,661	3,800,441	

BUDGET REPORT FOR GENOA TOWNSHIP

GL NUMBER	DESCRIPTION	2025-26	2025-26	2026-27	BUDGET NOTES
		ACTIVITY THRU 1/28/26	AMENDED BUDGET	RECOMMENDED BUDGET	
Fund 202 - SAD ROADS AND LAKES					
ESTIMATED REVENUES					
Dept 000 - REVENUE					
202-000-452-001	INTEREST	12,334	25,000	12,000	
202-000-699-000	TRANSFER IN - FUND # 101			0	To support future projects, the Board will need to transfer in.
Totals for dept 000 - REVENUE		12,334	25,000	12,000	
Dept 448 - STREETLIGHTS					
202-448-628-005	WHITE PINES LIGHTING -SAD PRINCIPAL	73	995	1,000	
Totals for dept 448 - STREETLIGHTS		73	995	1,000	
Dept 478					
202-478-628-005	HOMESTEAD (S22-31) -SAD PRINCIPAL	285	13,986	14,967	
202-478-665-001	HOMESTEAD (S22-31) -INTEREST		1,958	1,796	
Totals for dept 478 -		285	15,944	16,763	
Dept 484					
202-484-628-005	EARL LAKE (W18-25) -SAD PRINCIPAL	710	18,803	0	
Totals for dept 484 -		710	18,803	0	
Dept 485					
202-485-628-005	NOVEL ESTATES (W18-25) -SAD PRINCIPAL	0	10,964	0	
Totals for dept 485 -		0	10,964	0	
Dept 487					
202-487-628-005	EDWIN DR (S25-29) -SAD PRINCIPAL		4,235	0	
202-487-665-001	EDWIN DR (S25-29) -INTEREST	0	423	0	
Totals for dept 487 -		0	4,658	0	
Dept 489					
202-489-628-005	BLACK OAKS (W21-30) -SAD PRINCIPAL	1,152	922	2,200	
202-489-665-001	BLACK OAKS (W21-30) -INTEREST	0	111	220	
Totals for dept 489 -		1,152	1,033	2,420	

BUDGET REPORT FOR GENOA TOWNSHIP

GL NUMBER	DESCRIPTION	2025-26	2025-26	2026-27	BUDGET NOTES
		ACTIVITY THRU 1/28/26	AMENDED BUDGET	RECOMMENDED BUDGET	
Dept 490					
202-490-628-005	DARLENE DR (W21-30) -SAD PRINCIPAL	0	2,867	6,900	
202-490-665-001	DARLENE DR (W21-30) -INTEREST	0	344	690	
Totals for dept 490 -		0	3,211	7,590	
Dept 491					
202-491-628-005	ELMHURST (S20-26) -SAD PRINCIPAL	809	7,612	8,564	
202-491-665-001	ELMHURST (S20-26) -INTEREST	3	304	171	
Totals for dept 491 -		812	7,916	8,735	
Dept 492					
202-492-628-005	MCNAMARA (S23-32) -SAD PRINCIPAL	0	14,132	14,708	
202-492-665-001	MCNAMARA (S23-32) -INTEREST	0	2,261	2,059	
Totals for dept 492 -		0	16,393	16,767	
Dept 494					
202-494-628-005	STILLRIVER (S23-32) -SAD PRINCIPAL	2,901	9,220	9,575	
202-494-665-001	STILLRIVER (S23-32) -INTEREST	0	1,475	1,340	
Totals for dept 494 -		2,901	10,695	10,915	
Dept 495					
202-495-628-005	TIMBERVIEW PRIV (W23-32)-SAD PRINCIPAL	0	3,795	3,514	
202-495-665-001	TIMBERVIEW PRIV (W23-32)-INTEREST	0	607	492	
Totals for dept 495 -		0	4,402	4,006	
Dept 496					
202-496-628-005	CRYSTAL VALLEY (S24-33) - SAD PRINCIPAL	0	33,948	36,900	
202-496-665-001	CRYSTAL VALLEY (S24-33) - INTEREST	0	6,111	5,904	
Totals for dept 496 -		0	40,059	42,804	
Dept 497					
202-497-628-005	GRAND RAVINE (W24-38) -SAD PRINCIPAL	531	11,804	12,275	
202-497-665-001	GRAND RAVINE (W24-38) -INTEREST	0	3,305	3,191	
Totals for dept 497 -		531	15,109	15,466	

BUDGET REPORT FOR GENOA TOWNSHIP

GL NUMBER	DESCRIPTION	2025-26	2025-26	2026-27	BUDGET NOTES
		ACTIVITY THRU 1/28/26	AMENDED BUDGET	RECOMMENDED BUDGET	
Dept 498					
202-498-628-005	LAKWOOD KNOLL (W24-38) -SAD PRINCIPAL	12,328	36,033	35,633	
202-498-665-001	LAKWOOD KNOLL (W24-38) -INTEREST	138	10,089	9,265	
Totals for dept 498 -		12,466	46,122	44,898	
Dept 499					
202-499-628-005	MILROY MYSTIC LK (W24-34) - SAD PRINC	13,304	65,608	55,600	
202-499-665-001	MILROY MYSTIC LK (W24-34) - INTEREST	179	10,008	8,896	
Totals for dept 499 -		13,483	75,616	64,496	
Dept 500					
202-500-628-005	GENOA ESTATES 1 (W25-34) -SAD PRINCIPAL	6,944	25,000	25,000	
202-500-665-001	GENOA ESTATES 1 (W25-34) -INTEREST		5,000	4,500	
Totals for dept 500 -		6,944	30,000	29,500	
Dept 501					
202-501-628-005	TIMBER GREEN (W25-39) - SAD PRINCIPAL		14,054	14,054	
202-501-665-001	TIMBER GREEN (W25-39) - INTEREST	0	4,216	3,935	
Totals for dept 501 -		0	18,270	17,989	
Dept 502					
202-502-628-005	FOREST VIEW (S26-35) - SAD PRINCIPAL	-	-	30,250	
202-502-665-001	FOREST VIEW (S26-35) - INTEREST	-	-	6,050	
Totals for dept 502				36,300	
Dept 570 - LAKE IMPROVEMENTS					
202-570-628-005	LK CHEMUNG (W23-27) -SAD PRINCIPAL	3,649	45,034	41,850	
Totals for dept 570 - LAKE IMPROVEMENTS		3,649	45,034	41,850	
Dept 571					
202-571-628-005	PARDEE LK (W21-25) -SAD PRINCIPAL	2,083	22,396	22,396	Estimated -Due for Renewal 26
Totals for dept 571 -		2,083	22,396	22,396	
Dept 572					
202-572-628-005	GRAND BEACH (W21-25) -SAD PRINCIPAL	415	14,105	14,105	Estimated -Due for Renewal 26
Totals for dept 572 -		415	14,105	14,105	

BUDGET REPORT FOR GENOA TOWNSHIP

GL NUMBER	DESCRIPTION	2025-26	2025-26	2026-27	BUDGET NOTES
		ACTIVITY THRU 1/28/26	AMENDED BUDGET	RECOMMENDED BUDGET	
Dept 573					
202-573-628-005	E/W CROOKED LK (S23-27) -SAD PRINCIPAL	688	17,888	18,049	
Totals for dept 573 -		688	17,888	18,049	
Dept 575					
202-575-628-005	BAETCKE LK (S23-27) -SAD PRINCIPAL	0	7,600	7,600	
Totals for dept 575 -		0	7,600	7,600	
Dept 576					
202-576-628-005	EARL LAKE (W24-29) - SAD PRINCIPAL	349	2,789	2,789	
Totals for dept 576 -		349	2,789	2,789	
Dept 577					
202-577-628-005	ROUND LAKE (W26-30) - SAD PRINCIPAL	0	2,789	29,920	
Totals for dept 577 -		0	2,789	29,920	
TOTAL ESTIMATED REVENUES		58,875	455,002	468,358	
APPROPRIATIONS					
Dept 223 - AUDIT					
202-223-801-000	AUDIT	2,750	5,000	5,000	
Totals for dept 223 - AUDIT		2,750	5,000	5,000	
Dept 448 - STREETLIGHTS					
202-448-801-075	WHITE PINES LIGHTING -PROJECT EXPENSE	732	915	1,000	
Totals for dept 448 - STREETLIGHTS		732	915	1,000	
Dept 478					
202-478-801-075	HOMESTEAD (S22-31) -PROJECT EXPENSE	80			
202-478-802-000	HOMESTEAD (S22-31) -ANNUAL MAINT. EXP	5,800	3,200	6,100	
Totals for dept 478 -		5,880	3,200	6,100	
Dept 487					
202-487-801-075	EDWIN DR (S25-29) -PROJECT EXPENSE	6,788	3,655	0	
Totals for dept 487 -		6,788	3,655	0	

BUDGET REPORT FOR GENOA TOWNSHIP

GL NUMBER	DESCRIPTION	2025-26	2025-26	2026-27	BUDGET NOTES
		ACTIVITY THRU 1/28/26	AMENDED BUDGET	RECOMMENDED BUDGET	
Dept 492					
202-492-801-075	MCNAMARA (S23-32) -PROJECT EXPENSE	305	0	0	
Totals for dept 492 -		305	0	0	
Dept 494					
202-494-801-075	STILLRIVER (S23-32) -PROJECT EXPENSE	400	0	0	
Totals for dept 494 -		400	0	0	
Dept 495					
202-495-801-075	TIMBERVIEW PRIV (W23-32)-PROJECT EXPENSE	260	0	0	
Totals for dept 495 -		260	0	0	
Dept 496					
202-496-801-075	CRYSTAL VALLEY (S24-33) - PROJECT EXP	795	0	0	
Totals for dept 496 -		795	0	0	
Dept 497					
202-497-801-075	GRAND RAVINE (W24-38) -PROJECT EXP	131	0	0	
Totals for dept 497 -		131	0	0	
Dept 498					
202-498-700-002	LK SPECIAL ASSESSMENT REFUND	16,509	16,509	0	
202-498-801-075	LAKWOOD KNOLL (S24-38) -PROJECT EXP	981	0	0	
Totals for dept 498 -		17,490	16,509	0	
Dept 499					
202-499-801-075	MILROY MYSTIC LK (W24-34) - PROJECT EXP	3,030	0	0	
Totals for dept 499 -		3,030	0	0	
Dept 500					
202-500-801-075	GENOA ESTATES 1 (W25-34) -PROJECT EXP	250,363	304,000	0	
Totals for dept 500 -		250,363	304,000	0	

BUDGET REPORT FOR GENOA TOWNSHIP

GL NUMBER	DESCRIPTION	2025-26	2025-26	2026-27	BUDGET NOTES
		ACTIVITY THRU 1/28/26	AMENDED BUDGET	RECOMMENDED BUDGET	
Dept 501					
202-501-801-075	TIMBER GREEN (W25-39) - PROJECT EXPENSE	201,497	208,804	0	
202-501-801-076	TIMBER GREEN (W25-39) - ADMIN EXPENSE	1,416	2,000	0	
Totals for dept 501 -		202,913	210,804	0	
Dept 502					
202-502-801-075	FOREST VIEW (S26-35) - PROJECT EXPENSE	0	0	375,000	
202-502-801-076	FOREST VIEW (S26-35) - ADMIN EXPENSE	0	0	4,000	
Totals for dept 502 -		0	0	379,000	
Dept 570 - LAKE IMPROVEMENTS					
202-570-801-075	LK CHEMUNG (W23-27) -PROJECT EXPENSE	48,607	55,000	55,000	
Totals for dept 570 - LAKE IMPROVEMENTS		48,607	55,000	55,000	
Dept 571					
202-571-801-075	PARDEE LK -PROJECT EXPENSE	21,308	24,000	25,000	
202-571-801-076	PARDEE LK -ADMIN EXPENSE	0	0	4,000	
Totals for dept 571 -		21,308	24,000	29,000	
Dept 572					
202-572-801-075	GRAND BEACH -PROJECT EXPENSE	8,506	14,800	14,800	
202-572-801-076	GRAND BEACH -ADMIN EXPENSE	0	0	4,000	
Totals for dept 572 -		8,506	14,800	18,800	
Dept 573					
202-573-801-075	E/W CROOKED LK (S23-27) -PROJECT EXPENSE	12,828	15,500	15,910	
Totals for dept 573 -		12,828	15,500	15,910	
Dept 575					
202-575-801-075	BAETCKE LK (S23-27) -PROJECT EXPENSE	7,570	7,250	7,250	
Totals for dept 575 -		7,570	7,250	7,250	
Dept 576					
202-576-801-075	EARL LAKE (W24-29) - PROJECT EXPENSE	1,796	2,265	2,264	
Totals for dept 576 -		1,796	2,265	2,264	

BUDGET REPORT FOR GENOA TOWNSHIP

GL NUMBER	DESCRIPTION	2025-26	2025-26	2026-27	BUDGET NOTES
		ACTIVITY THRU 1/28/26	AMENDED BUDGET	RECOMMENDED BUDGET	
Dept 577					
202-577-801-075	ROUND LAKE (S26-30) - PROJECT EXPENSE			28,610	
202-577-801-076	ROUND LAKE (S26-30) - ADMIN EXPENSE	1,559	0	4,000	
Totals for dept 502 -		1,559	0	32,610	
Dept 852 - TRANSFER TO OTHER FUNDS					
202-852-995-101	SAD INTEREST TRANSFER OUT TO 101	0	0	35,000	
202-852-999-402	TRANSFER OUT TO PINE CREEK RD IMPROVEMEN	0	0	0	
Totals for dept 852 - TRANSFER TO OTHER FUNDS		0	0	35,000	
Dept 906					
202-906-956-000	MISC EXPENSE	450	1,000	1,000	
Totals for dept 906 -		450	1,000	1,000	
TOTAL APPROPRIATIONS		592,902	663,898	587,934	
NET OF REVENUES/APPROPRIATIONS - FUND 202		(534,027)	(208,896)	(119,576)	
BEGINNING FUND BALANCE		706,420	706,420	476,397	
ENDING FUND BALANCE		172,393	497,524	356,821	NOTE - Northshore Commons project is \$403,200

BUDGET REPORT FOR GENOA TOWNSHIP

GL NUMBER	DESCRIPTION	2025-26 ACTIVITY THRU 1/28/26	2025-26 AMENDED BUDGET	2026-27 RECOMMENDED BUDGET	BUDGET NOTES
Fund 208 - PARK/RECREATION FUND					
ESTIMATED REVENUES					
Dept 000 - REVENUE					
208-000-434-001	FARM LEASE REVENUE	2,778	2,800	3,500	
208-000-665-001	INTEREST	20,369	12,000	12,000	
208-000-699-101	TRANSFER IN FROM GF #101 OPERATING	0	250,000	200,000	
Totals for dept 000 - REVENUE		23,147	264,800	215,500	
TOTAL ESTIMATED REVENUES		23,147	264,800	215,500	
APPROPRIATIONS					
Dept 223 - AUDIT					
208-223-801-000	AUDIT	300	500	500	
Totals for dept 223 - AUDIT		300	500	500	
Dept 751 - PARKS & RECREATION					
208-751-934-006	PARK PLANNING/ENGINEERING	5,000	20,000	0	no projects planned, budget eliminated
208-751-934-013	SECURITY UPGRADES	0	25,000	10,000	no projects planned, budget amount reduced
208-751-934-015	REPAIR/REPLACE RUBBER- POUR IN PLACE	0	13,200	0	
208-751-934-017	NORTH SOCCER FIELD DRAINAGE REPAIR	59,375	60,000	0	
208-751-934-019	WAYFINDING SIGNAGE	0	2,000	2,000	
208-751-934-020	BRIGHTON ROAD CLEANUP	0	50,000	50,000	
208-751-934-021	UPPER PARKING LOT REPAIR/REPLACEMENT	0	0	120,000	new project
208-751-934-022	SENIOR CENTER ADMISSION	0	0	10,000	
208-751-934-060	PATH / PARK MAINTENANCE	92,413	150,000	140,000	
208-751-934-061	EQUIPMENT REPLACEMENT		5,000	5,000	
Totals for dept 751 - PARKS & RECREATION		156,788	325,200	337,000	
Dept 906					
208-906-956-000	MISC EXPENSE	5,450	2,000	4,500	
Totals for dept 906 -		5,450	2,000	4,500	
TOTAL APPROPRIATIONS		162,538	327,700	342,000	
NET OF REVENUES/APPROPRIATIONS - FUND 208		(139,391)	(62,900)	(126,500)	
BEGINNING FUND BALANCE		1,079,648	1,079,648	1,143,448	
ENDING FUND BALANCE		940,257	1,016,748	1,016,948	

BUDGET REPORT FOR GENOA TOWNSHIP

GL NUMBER	DESCRIPTION	2025-26	2025-26	2026-27	BUDGET NOTES
		ACTIVITY THRU 1/28/26	AMENDED BUDGET	RECOMMENDED BUDGET	
Fund 212 - LIQUOR LAW ENFORCEMENT					
ESTIMATED REVENUES					
Dept 000 - REVENUE					
212-000-574-001	STATE SHARED REV LIQUOR LAW	17,027	16,700	16,700	
212-000-665-001	INTEREST	205	20	20	
Totals for dept 000 - REVENUE		17,232	16,720	16,720	
TOTAL ESTIMATED REVENUES		17,232	16,720	16,720	
APPROPRIATIONS					
Dept 330 - LIQUOR LAW ENFORCEMENT					
212-330-702-013	LIQUOR LAW ENF WAGES	4,668	9,336	9,336	
212-330-709-009	EMPLOYER'S SHARE FICA	362	724	724	
212-330-715-002	RETIREMENT	466	933	933	
212-330-801-070	AUDITING EXPENSE	300	500	500	
212-330-803-070	LIQUOR LAW ADM FEE/GENOA TWP.	1,802	3,605	3,605	
212-330-860-070	VEHICLE EXPENSE	0	1,545	1,545	
Totals for dept 330 - LIQUOR LAW ENFORCEMENT		7,598	16,643	16,643	
TOTAL APPROPRIATIONS		7,598	16,643	16,643	
NET OF REVENUES/APPROPRIATIONS - FUND 212		9,634	77	77	
BEGINNING FUND BALANCE		7,984	7,984	8,061	
ENDING FUND BALANCE		17,618	8,061	8,138	

BUDGET REPORT FOR GENOA TOWNSHIP

GL NUMBER	DESCRIPTION	2025-26	2025-26	2026-27	BUDGET NOTES
		ACTIVITY THRU 1/28/26	AMENDED BUDGET	RECOMMENDED BUDGET	
Fund 249 - BUILDING AND GROUNDS FUND					
ESTIMATED REVENUES					
Dept 000 - REVENUE					
249-000-665-001	INTEREST	16,537	2,000	8,000	
249-000-699-000	OPERATING TRANSFER IN #101	0	200,000	100,000	Increase fund balance for reserves
Totals for dept 000 - REVENUE		16,537	202,000	108,000	
TOTAL ESTIMATED REVENUES		16,537	202,000	108,000	
APPROPRIATIONS					
Dept 265 - BUILDING & GROUNDS					
249-265-801-000	AUDIT	0	250	250	
249-265-955-000	MISCELLANEOUS EXP	949	1,000	1,000	
249-265-981-007	ASPHALT REPLACE, REPAIRS & RESEALING	0	50,000	30,000	reduced budget amount for Twp. Hall parking maintenance
249-265-981-008	SECURITY UPGRADES	460	20,000	10,000	reduced budget amount - no projects planned
249-265-981-012	TWP BOARD ROOM UPGRADES	0	20,000	0	eliminated project
249-265-981-013	TWP HALL CUBICLE/CARPET DESIGN	0	10,000	0	eliminated project
249-265-981-014	HERBST HOME OFFICE RENOVATION	0	30,000	0	eliminated project
249-265-981-015	WAYFINDING SIGNS	0	3,000	0	eliminated project
249-265-981-016	SERVER UPGRADES	63,122	200,000	0	project completed
249-265-981-017	WIRING/FIREWALL UPGRADE	0	0	25,000	
Totals for dept 265 - BUILDING & GROUNDS		64,531	334,250	66,250	
TOTAL APPROPRIATIONS		64,531	334,250	66,250	
NET OF REVENUES/APPROPRIATIONS - FUND 249		(47,994)	(132,250)	41,750	
BEGINNING FUND BALANCE		883,922	883,922	1,010,672	
ENDING FUND BALANCE		835,928	751,672	1,052,422	

BUDGET REPORT FOR GENOA TOWNSHIP

GL NUMBER	DESCRIPTION	2025-26	2025-26	2026-27	BUDGET NOTES
		ACTIVITY THRU 1/28/26	AMENDED BUDGET	RECOMMENDED BUDGET	
Fund 250 - DISASTER CONTINGENCY FUND					
ESTIMATED REVENUES					
Dept 000 - REVENUE					
250-000-665-001	INTEREST	1,919	0	1,000	
250-000-699-000	OPERATING TRANSFER IN	250,000	250,000	0	
Totals for dept 000 - REVENUE		251,919	250,000	1,000	
TOTAL ESTIMATED REVENUES		251,919	250,000	1,000	
APPROPRIATIONS					
Dept 900 - CAPITAL OUTLAY FUNCTION					
250-900-975-000	CAPITAL EXPENSES	0	0	0	
Totals for dept 900 - CAPITAL OUTLAY FUNCTION		0	0	0	
TOTAL APPROPRIATIONS		0	0	0	
NET OF REVENUES/APPROPRIATIONS - FUND 250		251,919	250,000	1,000	
BEGINNING FUND BALANCE				250,000	
ENDING FUND BALANCE		251,919	250,000	251,000	

BUDGET REPORT FOR GENOA TOWNSHIP

GL NUMBER	DESCRIPTION	2025-26	2025-26	2026-27	BUDGET NOTES
		ACTIVITY THRU 1/28/26	AMENDED BUDGET	RECOMMENDED BUDGET	
Fund 401 - ROAD IMPROVEMENT FUND					
ESTIMATED REVENUES					
Dept 000 - REVENUE					
401-000-665-001	INTEREST	13,361	10,000	10,000	
401-000-699-000	OPERATING TRANSFER IN	425,000	850,000	600,000	support for projects
Totals for dept 000 - REVENUE		438,361	860,000	610,000	
TOTAL ESTIMATED REVENUES		438,361	860,000	610,000	
APPROPRIATIONS					
Dept 223 - AUDIT					
401-223-801-000	AUDIT	300	500	500	
Totals for dept 223 - AUDIT		300	500	500	
Dept 446 - ROAD PROJECTS					
401-446-804-000	DUST CONTROL/CHLORIDE	36,290	95,000	60,000	reduced to reflect LCRC support for 1st treatment
401-446-812-008	EULER ROAD - REPAVE	79,679	125,000	0	completed
401-446-812-010	BECK RD WEST OF CHILSON-GRAVEL	116,709	147,000	0	completed
401-446-812-011	CROOKED LAKE RD W OF CHILSON-GRAVEL	120,435	181,000	0	completed
401-446-812-013	HERBST RD-REPAVE	116,866	147,500	0	completed
401-446-812-014	CLIFFORD ROAD-BRIGHTON TO FILBERT	0	0	207,500	PP Program split 50/50 with LCRC
401-446-812-015	CHILSON TO END OF PAVEMENT	0	0	87,500	PP Program split 50/50 with LCRC
401-446-812-016	BECK RD -LATSON TO CHILSON- GRAVEL	0	0	165,000	gravel road improvement
401-446-812-017	RICHARDSON RD -COON LK TO SCHAFFER RD - GR,	0	0		cost is \$301,000 move to 27/28
401-446-812-018	HUBERT RD-END OF PAVEMENT TO HERBST - GR,	0	0	85,000	gravel road improvement
Totals for dept 446 - ROAD PROJECTS		469,979	695,500	605,000	
Dept 906					
401-906-956-000	MISC EXPENSE	450	780	780	
Totals for dept 906 -		450	780	780	
TOTAL APPROPRIATIONS		470,729	696,780	606,280	
NET OF REVENUES/APPROPRIATIONS - FUND 401		(32,368)	163,220	3,720	
BEGINNING FUND BALANCE		687,730	687,730	1,076,450	
ENDING FUND BALANCE		655,362	850,950	1,080,170	

Board Correspondence

To: Kevin Spicher, Genoa Township Supervisor
RE: Initial report on Huron Valley Watershed Council
From: Dan Kashian, HRWC Board Member for Genoa Township
Date: January 16, 2026

I was appointed as Genoa Township's representative to the Board of Directors of the Huron Valley Watershed Council in July 2025, with Mr. Craig Lesley as the alternate. Neither of us were available to attend the July Board Meeting, but we both attended the Board Meeting held on October 16, 2025. The Township funded my attendance at the 2025 State of the Huron Conference, the annual conference hosted by the HRWC at Washtenaw Community College, on November 12, 2025. I then attended the Board Meeting on January 15, 2026. Although my new appointment to the Board leaves me only with initial impressions thus far, what follows is a brief report of my participation in those three events.

1. **October Board Meeting.** The October meeting was held at the Belleville District Library in Belleville. [Agenda attached.] Craig and I were introduced and welcomed to the group, with promises for an onboarding meeting at a future time.
 - a. The meeting mainly featured two staff presentations, a financial report from the Director, and brief report-outs from subcommittees. Comments from individual members of the Board are invited near the end of the agenda. The staff presentations were on (1) marketing priorities for the HRWC, and (2) efforts by the HRWC to assist residents across the watershed in developing sustainable raingardens. This appears to be the basic structure of most Board meetings. There is a Board Chair, but the meeting is largely run by HRWC staff. The Board itself consists of about 35 members, but the staff seems to do most of the work for this organization. About 20 members of the Board were in attendance.
 - b. As expected, much of the HRWC's activities are focused on water and the river system itself, and less so on land use activities in the watershed. Land use discussions occur mostly in the context of how the river is affected. There were some exceptions, especially regarding the sudden explosion of proposals for data centers to be built across the watershed.
 - c. There is a heavy emphasis on Washtenaw County communities in this organization, probably because they are more directly impacted by the main channel of the river system. Oakland and Livingston Counties are not marginalized in any way, but there is more representation (and concern) from communities like Ann Arbor, Ypsilanti, Saline, Northfield Township, Scio Township, and Webster Township. Participation by the representatives of the other communities was requested and encouraged throughout the meeting.

- d. The HRWC includes several community information meetings and fundraisers throughout the year. While not required, it might be beneficial for representatives of Genoa Township (either myself or Craig, or a member or two of the Township Board) to occasionally attend.
- e. Initial impressions by both Craig and I were positive towards this organization, with confidence that the Township should continue to maintain representation within it. The HRWC does include long-term monitoring and other work in Genoa Township (see details below). Perhaps most importantly, the organization is a broad-scale coalition of parties interested in maintaining environmental quality across the watershed. I have heard a consistent opinion from Township residents in Board Meetings, Planning Commission Meetings, and elsewhere that they value a “natural” or “rural” setting, and the HRWC seems to be striving to find a way to contribute positively to those values at a coordinated, watershed level.

2. **State of the Huron Conference.** The conference was held at Washtenaw Community College in November. [Agenda attached.] It was a classic conference-style format, with plenary talks and ample opportunities for networking.

- a. Attendees included not only HRWC Board members and staff, but also practitioners, local college and high school students, municipality officials, agency representatives, and interested residents. As would be expected, there was strong attendance by students and staff from the University of Michigan, Eastern Michigan University, and Washtenaw Community College. HRWC Board membership was posted on a big screen throughout the conference, with their affiliations, so it was well known that Genoa Township was represented at the conference. The Executive Director approached me and said the Conference would serve as a better onboarding session than what she could have otherwise provided.
- b. The keynote address was given by Dr. Jalonne White-Newsome from the University of Michigan. She discussed issues of environmental justice and public health related to environmental issues across the watershed.
- c. There was a strong emphasis at this conference on the health of the Huron River (as to be expected from its name). Of special interest was benthic macroinvertebrate monitoring at sites all across the watershed, including Genoa Township. These are the critters (insects, mussels, crustaceans) that live at the bottom of streams, with the idea that a higher number of different kinds of macroinvertebrates (or the presence of rarer families) at a given site is an indicator of higher water and habitat quality and thus better stream

health. Sampling sites have had high-quality data collected by volunteers since 1992 to monitor any changes in macroinvertebrate diversity. The reference site for this work is located near the headwaters of the Huron River in Indian Springs Metropark. Notable for Genoa Township are the sampling sites at Chilson Creek and South Ore Creek, both of which showed strong health until about 2010, when macroinvertebrate diversity began to decline quickly. The conclusion here is that the health of these streams is quickly getting worse (though not yet “bottomed out”). HRWC is looking for opportunities to work with the Township in these streams given that, for now, some of these changes are reversible.

- d. There was also discussion of water chemistry, a direct indicator of water quality. There is a high concentration of chlorophyll in South Ore Creek, almost certainly because of land use and fertilizer application in and around the Brighton area that has caused excessive algal growth. This is likely a major driver of decreasing macroinvertebrate diversity and is detrimental to other aquatic life there.
 - e. The remaining speakers described the value of working at larger scales within the watershed to protect local sites. I believe this is the value of the HRWC for Genoa Township. One speaker noted that the watershed is 70% urban and only 30% forested, which speaks volumes about what must be done in the urban areas to uphold the water quality of the rural areas. There appear to be a variety of online tools on the SEMCOG web site (Green Dashboard, Environmental and Ecosystem Services Tool, Nature-based Solutions Opportunities Map) to assist with local projects.
 - f. There was then an hour spent on the importance of partnerships across the watershed, which seemed to me to be rather compelling.
3. **January Board Meeting.** The January meeting was held at Washtenaw Community College. The structure was again two staff presentations, a financial review by the Director, Subcommittee report-outs, and comments from the Board. Mitch Dempsey was present as a HRWC Board member representing Livingston County.
- a. The first staff presentation was a repeat of the macroinvertebrate sampling talk given at the Conference. Emphasis on this information implies its importance to the HRWC. The declining quality of South Ore and Chilson Creeks were again highlighted.
 - b. The second staff presentation highlighted a survey of dams across the watershed. The idea was to assess small dams for modification options and for their impacts on downstream habitat. 97 such dams were catalogued by

the State within the watershed; 52 of these were assessed by HRWC last summer, 18 could not be located, and 13 were restricted or had no access. 53% of the dams assessed were considered to have a low chance of being modified. Two of the dams highlighted were in or near Genoa Township. The West Crooked Lake Dam was the smallest assessed in the watershed; this dam is in place primarily to regulate seasonal lake levels for lakeside residents as governed by a local HOA. Mitch Dempsey (Livingston County) stated that it is a very controversial dam but did not give further details. The Brighton Mill Pond dam in downtown Brighton was also highlighted as one that could be modified for aesthetic purposes – though probably to no benefit of stream habitat.

- c. During the Board comments period, there was a great deal of comments about data centers – with proposals in place in Ypsilanti Township, Lyon Township, South Lyon, Saline, and elsewhere in Washtenaw County. There are citizen-led movements afoot to consolidate efforts among different communities.
- d. With regard to the degradation of South Ore and Chilson Creeks, I asked what opportunities local governments had to confront this issue. Potential ideas included:
 - i. Encourage streamside residents to maintain a riparian buffer of unmowed vegetation 10-20 feet wide;
 - ii. Closely monitor continuing development pressure, and encourage building density over sprawl;
 - iii. Ordinances that protect small wetlands (State protection is only for wetlands > 5 acres; wetlands < 5 acres would provide an important benefit towards stream water quality);
 - iv. Preserve open space; and
 - v. Regulate the timing and location of fertilizer application for lakeside residents.

Summary: Overall, the HRWC appears to be a well-coordinated, effective, broad-scale non-profit organization that Genoa Township should continue to be associated with. Its efforts to encourage conservation around water-related issues (and secondarily around land use issues) is in line with the sentiments of many Genoa Township residents, and its demonstrated ability to develop partnerships among communities suggests that it will help the Township be successful with many of those goals.



Board of Directors
Thursday October 16, 2025
Meeting held at:
Belleville District Library
Cozadd meeting rooms A & B
167 Fourth St.
Belleville, MI 48111
5:30 – 7:30 PM

- I. Call to order and any new board member introductions
- II. Approval of previous meeting minutes
- III. Staff Presentations — Marisa Thomas: Introduction & Marketing Priorities
Ric Lawson: Sustainable Residential GSI
- IV. Review of Financial statements for quarter ended June 30, 2025
- V. DEI Subcommittee Update
- VI. Executive Director's Report
- VII. Board and Public Comment
- VIII. Adjourn

State of the HURON 2025 CONFERENCE



Huron
River
Watershed
Council



November 12, 2025 • Washtenaw Community College

REGISTRATION & BREAKFAST

Check-in, networking, and light breakfast

8:00 AM

WELCOME REMARKS

Welcome and overview from Rebecca Esselman

9:00 AM

KEYNOTE SESSION

Dr. Jalone White-Newsome

9:15 AM

BREAK

15 minute break

10:00 AM

THE HEALTH OF THE HURON RIVER WATERSHED. STATUS & TRENDS.

Dr. Paul Steen, Kelly McCabe, Michelle Cullen, and Stephanie Kammer

10:15 AM

WHAT THREATENS THE HEALTH OF THE HURON? EXISTING & EMERGING THREATS

Dan Brown, Katie Grantham, Dr. Yongli Wager, Beth Gibbons

11:20 AM

LUNCH

Lunch provided in the Atrium

12:20 PM

WORKING AT ALL SCALES FOR WATERSHED PROTECTION

Gillian Gainsley, Katie Jones, Tim Sikma Tom Zimnicki, and Mike Smalligan

1:30 PM

BREAK

30 minute break

2:30 PM

THE POWER OF PARTNERSHIP & COMMUNITY

Nina Ignaczak, Ric Lawson, Cyndi Ross, Sanjiv Sinha, and Jim Nash

3:00 PM

CLOSING REMARKS

Looking to the future with Rebecca Esselman

4:00 PM

RECEPTION

Join us for a networking reception right after the conference wraps up, featuring drinks and light bites.

4:30 PM

[HRWC.org/stateofthehuron](https://hrwc.org/stateofthehuron)



Board of Directors January 15, 2026
Meeting held at:
Washtenaw Community College
Crane Liberal Arts Building, Room 259
4800 E. Huron River Drive
Ann Arbor, MI 48105
5:30 – 7:30 PM

- I. Approval of last meeting's minutes
- II. Staff Presentations – Dan Brown: 2025 Watershed Dam Assessment
Paul Steen: State of the Huron: Macroinvertebrates
- III. Review of Financial statements for quarter ended September 30, 2025
- IV. DEI Subcommittee Update –2026 goals and Survey
- V. Executive Director's Report
- VI. Board and Public Comment
- VII. Adjourn



MEMORANDUM

2911 Dorr Road
Brighton, MI 48116
810.227.5225
810.227.3420 fax
genoa.org

TO: Honorable Board of Trustees
FROM: Kelly VanMarter, Township Manager
DATE: January 27, 2026
RE: WOW! Cable Franchise

The following is a notice of transfer of the WOW! Franchise Agreement to Bandit MidCo. According to our telecommunications attorney, the law does not require that we approve this change so this is provided for your information.

Please let me know if you have any questions or comments.

Sincerely,

Township Manager

SUPERVISOR

Kevin Spicher

CLERK

Rick Soucy

TREASURER

Robin L. Hunt

TRUSTEES

Jodie Valenti

Bill Reiber

Candie Hovarter

Todd Walker

MANAGER

Kelly VanMarter

ATTACHMENT 2

GENOA TOWNSHIP

JAN 15 2026

RECEIVED

UNIFORM VIDEO SERVICE LOCAL FRANCHISE AGREEMENT
(Pursuant to 2006 Public Act 480)
(Form must be typed)

Affected Franchise Agreement(s): See Attached List of Communities

Date: 1/14/26

Type of Change (Check one): Amended Termination Transfer

Current information on record:

Applicant's Name: WideOpenWest Mid Michigan, LLC			
Address 1: 380 Wright Industrial Parkway			
Address 2: PO Box 360		Phone: 224-339-2512	
City: Pottersville	State: MI	Zip: 48876	
Federal I.D. No. (FEIN): 45-2025409			

For Amended Agreement(s):

Agreement that is being Amended:

Types of Amendments:

A. Change in Legal Name or assume business name, etc. (Approval from Secretary of State must be attached.)

1. Existing Name:	
2. New Name:	

B. Change in Principal Business Address or Name of Person Authorized to Receive Notice:

1. New Principal/business office address:

Address 1:	
Address 2:	
City, State, Zip:	
Email:	
Phone:	Fax:

2. New Name and Title of person authorized to receive notice:

Name:	Title:
Address 1:	
Address 2:	
City, State, Zip:	
Email:	
Phone:	Fax:

UNIFORM VIDEO SERVICE LOCAL FRANCHISE AGREEMENT

C. Increase/Decrease in the Territory:

1. <u>Reason for the change:</u>
2. <u>Description of change:</u>
3. <u>List the new unit(s) and unincorporated area(s) to be served under this change:</u>

D. Additional changes (please attach any additional changes that have been made, which have not been previously recorded in this Attachment):

For Termination:

Effective date of Termination:
Agreement associated with the Termination:
Identify the number of customers covered by the Agreement being terminated:
Identify the method used to notify the Franchising Entity of the termination of service (Attach a copy of the notification):

For Transfer of Agreement(s):

(A transfer will require the new franchise holder or new controlling parent company to complete the information for the "New Agreement Holder")

Name of Current Franchise Holder: WideOpenWest Mid Michigan, LLC	
Contact Name: Michael Healy	
Address 1: 380 Wright Industrial Parkway	
Address 2: PO Box 360	
City, State, Zip: Potterville	
Email: michael.healy@wowinc.com	
Phone: 224-339-2512	Fax: 517-543-8057
Federal I.D. No. (FEIN): 45-2025409	

ATTACHMENT

Name of New Franchise Holder or controlling parent company as applicable: Bandit MidCo, Inc. (new controlling parent company)	
Contact Name: Ulises R. Pin, Joshua M. Bobeck, & Leetal Weiss	
Address 1: 750 Park of Commerce Drive	
Address 2:	
City, State, Zip: Boca Raton, FL, 33487	
Email: joshua.bobek@morganlewis.com	
Phone: 561-570-4644	Fax:
Federal I.D. No. (FEIN): 39-3752890	
Email: joshua.bobek@morganlewis.com	

Company executive officers:

Name(s):
Title(s):
Person(s) authorized to represent the company before the Franchising Entity and the Commission: Michael Healy

Describe the video service area footprint as set forth in Section 2(3)(e) of the Act. (An exact description of the video service area footprint to be served, as identified by a geographic information system digital boundary meeting or exceeding national map accuracy standards.)

Because this notification pertains only to a transfer of control of the franchisee, the video service area remains unchanged.

[Option A, for Providers that Options B and C are not applicable, a description based on a geographic information system digital boundary meeting or exceeding national map accuracy standards]

[Option B, for Providers with 1,000,000 or more access lines in Michigan using telecommunication facilities to provide Video Service, a description based on entire wire centers or exchanges located in the Franchising Entity]

[Option C, for an Incumbent Video Service Provider, it satisfies this requirement by allowing the Franchising Entity to seek right-of-way information comparable to that required by a permit under the METRO Act as set forth in its last cable franchise or consent agreement from the Franchising Entity entered into before the effective date of the Act]]

Explain the transaction that defines the transferee as a successor in interest (Attachments are acceptable):

The Franchisee is a wholly-owned subsidiary of WideOpenWest, Inc. (“WOW”). Pursuant to an Agreement and Plan of Merger (the “Agreement”), dated as of August 11, 2025, DigitalBridge Group, Inc. (“DigitalBridge”), a leading global alternative asset manager dedicated to investing in digital infrastructure, and Crestview Partners (“Crestview”), a leading private equity firm, completed a take-private acquisition of WOW on December 31, 2025.

As a result of the Transaction, WOW became a wholly-owned subsidiary of Bandit MidCo, Inc. (“Bandit Midco”). DigitalBridge, through various investment vehicles, holds an approximate 63% interest in Bandit Midco. Crestview, WOW’s largest stockholder prior to this transaction, obtained an approximate indirect 37% interest in Bandit Midco. Further information regarding the Transaction is available at <https://www.digitalbridge.com/news/2025-08-11-wideopenwest-wow-inc-to-be-taken-private-by-digitalbridge-group-inc-and-crestview-partners-in-15-billion-transaction> and <https://www.digitalbridge.com/news/2025-12-31-digitalbridge-and-crestview-partners-complete-take-private-acquisition-of-wideopenwest-wow>.

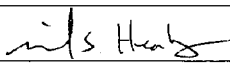
Post-closing, the Franchisee remains a wholly-owned subsidiary of WOW. The Transaction did not involve any change in the Franchise holder or any transfer of the Franchisee’s assets or customers, and no retail customer’s cable service provider will change as a result. In addition, it is anticipated that Franchisee’s local operations and personnel will remain unchanged.

Effective date of Transfer: 12/31/25
(Per 2006 Public Act 480: A notice of transfer shall be filed with the Franchising Entity within 15 days of the completion of the transfer)
 Agreement associated with the Transfer:
https://www.sec.gov/Archives/edgar/data/1701051/000110465925077817/tm2523141d7_ex2-1.htm

For All Applications:


**Verification
(Provider)**

I, Michael Healy, of lawful age, and being first duly sworn, now state: As an officer of the Provider, I am authorized to do and hereby make the above commitments. I further affirm that all statements made above are true and correct to the best of my knowledge and belief.

Name and Title (printed): Michael Healy	
Signature: 	Date: 1/14/26

GENOA CHARTER TOWNSHIP (Franchising Entity)

~~City of [insert NAME of City/Village/Township]~~, a Michigan municipal corporation



By KELLY VAN MARTER

Print Name MANAGER

Title 2911 DORR RD.

Address BRIGHTON, MI 48116

City, State, Zip (810) 227-5225

Phone (810) 227-3420

Fax Kelly@genoa.org

Email received 1/15/2026

Date

GENOA TOWNSHIP

JAN 15 2026

RECEIVED

ATTACHMENT 2

WideOpenWest Mid Michigan, LLC Franchises

Municipality	Clerk Mailing Address
Alaiedon Township	Clerk, 2021 W Holt Rd, Mason MI 48854
Albion, City of	Clerk, 112 W Cass St, Albion MI 49224
Albion Township	Clerk, 28051 F-Drive S, Albion MI 49224
Athens Township	Clerk, 130 E. Burr Oak St., Athens MI 49011
Athens, Village of	Clerk, 126 N Capital Ave, Athens MI 49011
Aurelius Township	Clerk, 1939 S Aurelius Rd, Mason MI 48854
Bath Township	Clerk, 14480 Webster Rd, Bath MI 48808
Bellevue Township	Clerk, 109 S Main St, Bellevue MI 49021
Bellevue, Village of	Clerk, 111 N Main St, Bellevue MI 49021
Benton Township	Clerk, 1725 Territorial Rd, Benton Harbor MI 49022
Berlin Township	Clerk, 32730 Buell Rd, Romulus MI 48174
Boston Township	Clerk, 30 N Center St, Saranac MI 48881
Brighton	Clerk, 200 N First St, Brighton MI 48116
Brighton Township	Clerk, 201 S Old US-23, Brighton MI 48114
Burlington Township	Clerk, 135 N Elm St., Burlington MI 49029
Burton	Clerk, 4303 S Center Rd, Burton MI 48519
Campbell Township	Clerk, 131 N County Line Rd, Leslie MI 49251
Carmel Township	Clerk, 1455 N Cochran Rd, Charlotte MI 48813
Charlotte, City of	Clerk, 111 E Lawrence Ave, Charlotte MI 48813
Clarksville, Village of	Clerk, 111 E Main St, Clarksville MI 48815
Commerce Township	Clerk, 2800 Fisher Rd, Commerce MI 48390
Concord Township	Clerk, 4920 Concord Rd, Spring Arbor MI 49283
Concord, Village of	Clerk, 105 N Main St, Concord MI 49237
Convis Township	Clerk, 19500 15 Mile Rd, Marshall MI 49068
Danby Township	Clerk, 1939 S Aurelius Rd, Mason MI 48854
Dansville, Village of	Clerk, 103 S Main St, Dansville MI 48819
Davison	Clerk, 150 S State Rd, Davison MI 48423
Dimondale, Village of	Clerk, 104 N Bridge St, Dimondale MI 48821
Eagle Township	Clerk, 14318 Michigan Ave, Eagle MI 48822
Eagle, Village of	Clerk, 206 E Main St, Eagle MI 48822
Eastpointe	Clerk, 16500 11 Mile Rd, Eastpointe MI 48021
Eaton Rapids Township	Clerk, 2711 S Michigan Rd, Eaton Rapids MI 48827
Eaton Township	Clerk, 14318 W Vermontville Hwy, Vermontville MI 49096
Eckford Township	Clerk, 21000 F Dr S, Marshall MI 49068
Fenton	Clerk, 301 S Leroy St, Fenton MI 48430
Fenton Township	Clerk, 12060 Mantawaukee Dr, Fenton MI 48430
Ferndale	Clerk, 300 E 9 Mile Rd, Ferndale MI 48220

WideOpenWest Mid Michigan, LLC Franchises

Municipality	Clerk Mailing Address
Flint	Clerk, 1101 S Saginaw St, Flint MI 48502
Flint Township	Clerk, 1490 S Dye Rd, Flint MI 48532
Flushing	Clerk, 725 E Main St, Flushing MI 48433
Fowlerville	Clerk, 213 S Grand Ave, Fowlerville MI 48836
Fredonia Township	Clerk, 8944 N Scott Rd, Marshall MI 49068
Freeport	Clerk, 153 E Main St, Freeport MI 49325
Genoa Township	Clerk, 2911 Dorr Rd, Howell MI 48843
Grand Blanc	Clerk, 203 E Grand Blanc Rd, Grand Blanc MI 48439
Grass Lake Township	Clerk, 373 Lake St, Grass Lake MI 49240
Grass Lake Village	Clerk, 119 Brown St, Grass Lake MI 49240
Green Oak Township	Clerk, 1500 Green Oak Rd, Whitmore Lake MI 48189
Handy Township	Clerk, 135 E Grand River Ave, Fowlerville MI 48836
Hanover Township	Clerk, 10000 Moscow Rd, Horton MI 49246
Hanover Village	Clerk, 101 W Main St, Hanover MI 49241
Hastings	Clerk, 201 E State St, Hastings MI 49058
Hastings Township	Clerk, 1812 N Broadway, Hastings MI 49058
Henrietta Township	Clerk, 11715 Bunkerhill Rd, Mason MI 48854
Homer	Clerk, 126 S Main St, Homer MI 49245
Homer Township	Clerk, 175 S Hillsdale St, Homer MI 49245
Hubbardston	Clerk, 224 W Lincoln St, Hubbardston MI 48845
Ingham Township	Clerk, 117 E Kalamazoo St, Mason MI 48854
Lake Odessa	Clerk, 839 4th Ave, Lake Odessa MI 48849
Lebanon Township	Clerk, 1375 E Townsend Rd, St Johns MI 48879
Leroy Township	Clerk, 10185 Leroy Rd, Leslie MI 49251
Leslie, City of	Clerk, 201 N Main St, Leslie MI 49251
Leslie Township	Clerk, 201 N Main St, Leslie MI 49251
Liberty Township	Clerk, 11915 Jackson Rd, Liberty MI 49201
Lyons Township	Clerk, 303 E Bridge St, Lyons MI 48851
Marengo Township	Clerk, 1996 E Homer Rd, Albion MI 49224
Marshall	Clerk, 323 W Michigan Ave, Marshall MI 49068
Marshall Township	Clerk, 21221 Homer Rd, Marshall MI 49068
Mason	Clerk, 201 W Ash St, Mason MI 48854
Mulliken	Clerk, 210 N Main St, Mulliken MI 48861
Oceola Township	Clerk, 201 S Old US-23, Brighton MI 48114
Odessa Township	Clerk, 1800 W Tupper Lake Rd, Lake Odessa MI 48849
Olivet	Clerk, 200 S Main St, Olivet MI 49076
Oneida Charter Township	Clerk, 1100 S Main St, Eaton Rapids MI 48827

WideOpenWest Mid Michigan, LLC Franchises

Municipality	Clerk Mailing Address
Onondaga Township	Clerk, 4756 Baldwin Rd, Onondaga MI 49264
Parma Township	Clerk, 13000 Rives Junction Rd, Parma MI 49269
Parma, Village of	Clerk, 157 W Main St, Parma MI 49269
Pewamo	Clerk, 200 E Main St, Pewamo MI 48873
Portland	Clerk, 259 Kent St, Portland MI 48875
Portland Township	Clerk, 773 E Grand River Ave, Portland MI 48875
Potterville	Clerk, 319 E Jefferson St, Potterville MI 48876
Stockbridge Township	Clerk, 305 W Front St, Stockbridge MI 49285
Stockbridge Village	Clerk, 305 W Front St, Stockbridge MI 49285
Sunfield	Clerk, 300 E Main St, Sunfield MI 48890
Sunfield Township	Clerk, 300 E Main St, Sunfield MI 48890
Swartz Creek	Clerk, 8083 Civic Dr, Swartz Creek MI 48473
Union City	Clerk, 200 Broadway St, Union City MI 49094
Union Township	Clerk, 3721 E Vermontville Hwy, Vermontville MI 49096
Vevay Township	Clerk, 1369 Territorial Rd, Mason MI 48854
Victor Township	Clerk, 6840 N Gale Rd, Laingsburg MI 48848
Walton Township	Clerk, 2480 W M-46, Alma MI 48801
Webberville	Clerk, 115 S Summit St, Webberville MI 48892
Westphalia	Clerk, 104 S Main St, Westphalia MI 48894
Westphalia Township	Clerk, 12220 Cutler Rd, Westphalia MI 48894
Wheatfield Township	Clerk, 1389 E Buchanan Rd, Merrill MI 48637
Williamston	Clerk, 161 E Grand River Ave, Williamston MI 48895
Williamstown Township	Clerk, 4990 Zimmer Rd, Williamston MI 48895
Windsor Charter Township	Clerk, 300 W Jefferson St, Dimondale MI 48821
Woodland Township	Clerk, 2648 N Woodland Rd, Woodland MI 48897

Supervisor

From: Charisse Mathis <charisse.mathis@bureauveritas.com>
Sent: Thursday, January 29, 2026 2:03 PM
To: Supervisor
Cc: Amy Ruthig
Subject: Excellent Customer Service!!!

I hope this message finds you well.

I wanted to take a moment to express my gratitude for the exceptional assistance provided by **Amy Ruthig**.

Amy's Support:

- **Clarity and Patience:** She went above and beyond to explain the permit process, and when a permit was required and when one was not. Her patience and thorough explanations were invaluable.
- **Going the Extra Mile:** Her dedication to ensuring I understood every step of the process was remarkable. Her commitment to my success was evident in every interaction.
- **Practical Knowledge:** Not only did she help with the current project but also shared insights that will be beneficial for future permitting tasks.

Impact:

Working with various jurisdictions, I often find it difficult to receive the level of assistance that **Amy** offered. Her exceptional service has made a significant difference in my experience and has equipped me with knowledge that I can apply to other jobs.

I wanted to ensure that you are aware of the outstanding work Amy has done. She is a true asset to your team, and her dedication to excellence is commendable.

Thank you for having such a remarkable employee.

Best regards,
Charisse Mathis



**BUREAU
VERITAS**

Charisse Mathis
Permit Coordinator

☎ 682-336-3560

📍 **BUREAU VERITAS**

16800 Greenspoint Park Drive, Suite 300S Houston, TX
77060

🌐 www.bvna.com

