

GENOA CHARTER TOWNSHIP BOARD
Regular Meeting
October 20, 2025
6:30 p.m.

AGENDA

Call to Order:

Invocation:

Pledge of Allegiance:

Roll Call:

Call to the Public (Public comment must be addressed to the Chairperson and will be limited to three minutes per person) *:

Approval of Consent Agenda:

- 1) Payment of Bills: October 20, 2025
- 2) Request to approve the October 6, 2025 meeting minutes

Approval of Regular Agenda:

- 3) Consideration of a request for approval of a Memorandum of Understanding regarding combined sewer and water utility operational contract for the Marion, Howell, Oceola, and Genoa Sewer and Water Authority (MHOG), the Genoa-Oceola Sewer and Water Authority (G-O), Howell Township, and Genoa Charter Township.

Member Updates
Board Comments
Adjournment

*Citizen's Comments- In addition to providing the public with an opportunity to address the Township Board at the beginning of the meeting, an opportunity to comment on individual agenda items <i>may</i> be offered by the Chairman as they are presented.
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BOARD PACKET

CHECK REGISTERS FOR TOWNSHIP BOARD MEETING

MEETING DATE: October 20, 2025

All information below through October 15, 2025

October 10, 2025 Bi Weekly Payroll	\$	127,093.23
INVOICES ON HOLD	\$	354,687.81
TOWNSHIP GENERAL EXPENSES	\$	433,793.06
OPERATING EXPENSES SAD (264CK)	\$	3,624.00
OPERATING EXPENSES PARK (270CK)	\$	3,519.00
OPERATING EXPENSES DPW (503 FN)	\$	100.00
OPERATING EXPENSES Lake Edgewood (593FN)	\$	52,006.93
OPERATING EXPENSES Oak Pointe (592FN)	\$	3,656.40
TOTAL	\$	978,480.43

October 10, 2025 Bi Weekly Payroll

10/14/2025 03:14 PM

PAYROLL REGISTER REPORT FOR GENOA CHARTER TOWNSHIP

Payroll ID: 328

Pay Period End Date: 10/03/2025 Check Post Date: 10/10/2025 Bank ID: FNBC

* YTD values reflect values AS OF the check date based on all current adjustments, checks, void checks

20	74.25	0.00	2,480.95	48,016.66		
Gross Pay This Period	Deduction Refund	Ded. This Period	Net Pay This Period	Gross Pay YTD	Dir. Dep.	
126,346.14	0.00	36,528.45	89,817.69	2,617,311.36	89,817.69	

10/15/2025

Check Register Report For Genoa Charter Township For Check Dates 10/10/2025 to 10/10/2025

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit Status
10/10/2025	FNBC	EFT1098	FLEX SPENDING (TASC)	1,122.48	1,122.48	0.00 Open
10/10/2025	FNBC	EFT1099	INTERNAL REVENUE SERVICE	29,663.71	29,663.71	0.00 Open
10/10/2025	FNBC	EFT1100	PRINCIPAL FINANCIAL	4,181.00	4,181.00	0.00 Open
10/10/2025	FNBC	EFT1101	PRINCIPAL FINANCIAL	2,308.35	2,308.35	0.00 Open
Totals:				37,275.54	37,275.54	0.00
	Total Physical C					
	Total Check Stu 4					

Direct Deposit	\$89,817.69
Physical Check	\$37,275.54
TOTAL	\$127,093.23

Invoices on Hold -Need Board Approval

Bank Code	Post Date	Invoice #	Vendor Sort Name	Amount	Description
261C2	9/30/2025 12:00:00 AM	10/1/2025	PFEFFER, HANNIFORD, PALKA	300.00	SERVICES PROVIDED 6/1/25 - 9/30/25
			TOTAL FOR FUND 401	300.00	
264CK	9/30/2025 12:00:00 AM	10/1/2025	PFEFFER, HANNIFORD, PALKA	2,750.00	SERVICES PROVIDED 6/1/25 - 9/30/25
			TOTAL FOR FUND 202	2,750.00	
270CK	9/30/2025 12:00:00 AM	22017	COOPER'S TURF MANAGEMENT LLC	200.00	4 FIELD SPRINKLERS ADDED RISERS
270CK	9/30/2025 12:00:00 AM	10/1/2025	PFEFFER, HANNIFORD, PALKA	300.00	SERVICES PROVIDED 6/1/25 - 9/30/25
			TOTAL FOR FUND 208	500.00	
503FN	10/13/2025 12:00:00 AM	9-16-2510-11-25	HOME DEPOT CREDIT SERVICES	1,390.50	MHOG, G/O SEWER, OP SEWER, LE SEWER, DPW TRUCK/TRAILER
					MHOG, G/O SEWER, OP SEWER, OP WATER, GENOA TWP, DPW PROF
503FN	10/21/2025 12:00:00 AM	9-8-25 10-7-25	CHASE CARD SERVICES	1,635.65	DEV, DPW PHONE, DPW OFFICE
503FN	10/15/2025 12:00:00 AM	000037-804-311	PORT CITY COMMUNICATIONS, INC.	298.50	ANSWERING SERVICE
503FN	9/30/2025 12:00:00 AM	52490497	TETRA TECH, INC.	9,092.50	IN HOUSE ENGINEERING SERVICE
503FN	10/10/2025 12:00:00 AM	8082528352659	ADVANCE AUTO PARTS	17.99	PEN BRIGHT WHITE
503FN	10/15/2025 12:00:00 AM	242638	BYRUM ACE HARDWARE	35.99	WRENCH SET FOR TRUCK
503FN	9/30/2025 12:00:00 AM	447391	TRITECH SOFTWARE SYSTEMS	45.00	ADMINISTRATION PROJECT MANAGEMENT SERVICES
503FN	9/30/2025 12:00:00 AM	33538	FAHEY SCHULTZ BURZYCH RHODES PLC	5,945.00	LEGAL ANALYSIS/POTENTIAL TRANSFER OF FUNCTIONS
503FN	10/21/2025 12:00:00 AM	271488	JACK DOHENY COMPANIES, INC	84.14	VACTOR TRUCK WIZZY WIG
503FN	9/30/2025 12:00:00 AM	11-0231377	MARSHALL'S EXPRESS	74.45	OIL CHANGE FOR TRUCK # 27
503FN	10/15/2025 12:00:00 AM	11-0231700	MARSHALL'S EXPRESS	103.95	OIL CHANGE FOR TRUCK #14
503FN	9/30/2025 12:00:00 AM	517ST11334315	RED WING BUSINESS ADVANTAGE ACCOUNT	197.99	WORK BOOTS FOR CRAIG BUNKOSKE
503FN	9/30/2025 12:00:00 AM	10/1/2025	PFEFFER, HANNIFORD, PALKA	4,500.00	SERVICES PROVIDED 6/1/25 - 9/30/25
			TOTAL FOR DPW FUND	23,421.66	

Invoices on Hold -Need Board Approval

Bank Code	Post Date	Invoice #	Vendor Sort Name	Amount	Description
592FN	10/15/2025 12:00:00 AM	205814633465	CONSUMERS ENERGY	133.32	9-9-25 10-6-25 4505 CLUB DR ACCOUNT # 1000 1776 7318
592FN	10/15/2025 12:00:00 AM	9-8-25 10-7-25	AT&T	248.76	PLANS AND SERVICES PLUS LONG DISTANCE
592FN	10/15/2025 12:00:00 AM	111739	GENOA TOWNSHIP DPW FUND	28,994.17	MAINTENANCE/BILLING FEES
592FN	9/30/2025 12:00:00 AM	21963	COOPER'S TURF MANAGEMENT LLC	1,065.00	LAWN CUTTING & SPRAY VEGETATION
592FN	9/30/2025 12:00:00 AM	9-10-2025	DEBOTTIS DEVELOP&ASPHALT SEAL COATI	275.00	ONE COAT SEALER, CLEAN & SEAL CRACKS AT PS # 60
592FN	10/15/2025 12:00:00 AM	297599	DUBOIS-COOPER ASSOCIATES, INC.	22,240.00	GRINDER PARTS AND PUMPS
592FN	10/15/2025 12:00:00 AM	110250079167	EJ USA, INC.	1,028.70	CURB BOXES FOR STOCK
592FN	10/15/2025 12:00:00 AM	110250280040.00	EJ USA, INC.	812.25	BALL VALVES FOR STOCK
592FN	10/15/2025 12:00:00 AM	110250078288.00	EJ USA, INC.	635.51	CHECK VALVES FOR STOCK
592FN	10/15/2025 12:00:00 AM	110250077848	EJ USA, INC.	2,097.14	COUPLINGS FOR STOCK
					4437 FILBERT WORK ON GRINDER BREAKER-SPLIT INVOICE WITH G/O
592FN	10/15/2025 12:00:00 AM	716	K & J ELECTRIC, INC.	125.00	& HOWELL TWP
592FN	9/30/2025 12:00:00 AM	10/1/2025	PFEFFER, HANNIFORD, PALKA	1,600.00	SERVICES PROVIDED 6/1/25 - 9/30/25
592FN	10/15/2025 12:00:00 AM	9/28/25 10/27/25	AT&T LONG DISTANCE	134.11	INTERNET AND PHONE
					DRINKING WATER CALCIUM BY EPA, WATER ANIONS, PHOSPHASE,
592FN	9/30/2025 12:00:00 AM	1025-145077	BRIGHTON ANALYTICAL LLC	220.00	ALKALINITY
592FN	10/15/2025 12:00:00 AM	111740	GENOA TOWNSHIP DPW FUND	23,245.08	MAINTENANCE/BILLING
592FN	9/30/2025 12:00:00 AM	CI-08452B	HYDROCORP	252.34	MONTHLY CONTRACT
592FN	9/30/2025 12:00:00 AM	761-11343995	STATE OF MICHIGAN	776.00	WATER SAMPLES FOR OP OPERATING
			TOTAL FOR FUND 592	83,882.38	
593FN	10/6/2025 12:00:00 AM	201988175202	CONSUMERS ENERGY	18.00	9-9-25 10-6-25 2740 BRECKENRIDGE DR ACCOUNT # 1000 2370 3554
593FN	9/30/2025 12:00:00 AM	10/1/2025	PFEFFER, HANNIFORD, PALKA	1,600.00	SERVICES PROVIDED 6/1/25 - 9/30/25
593FN	10/15/2025 12:00:00 AM	111737	GENOA TOWNSHIP DPW FUND	10,907.75	OCTOBER BILLING
593FN	10/15/2025 12:00:00 AM	9/4/25 - 10/1/25	CONSUMERS ENERGY	133.32	7817 BENDIX RD
593FN	9/30/2025 12:00:00 AM	21962	COOPER'S TURF MANAGEMENT LLC	445.00	SEPTEMBER LAWN CUTTING AND SPRAYING VEGETATION
593FN	10/15/2025 12:00:00 AM	23947051	PVS NOLWOOD CHEMICALS, INC	3,192.00	CALCIUM NITRATE
			TOTAL FOR FUND 590	16,296.07	
					SITE PLAN REVIEW FOR LEGACY APART. PROPOSED PUD AND
792CK	9/30/2025 12:00:00 AM	52472615	TETRA TECH, INC.	1,027.50	REZONING
					SITE PLAN REVIEW FOR LEGACY APART. PROPOSED PUB AND SITE
792CK	9/30/2025 12:00:00 AM	52490494	TETRA TECH, INC.	300.00	REZONING
			TOTAL FOR FUND 705	1,327.50	

Invoices on Hold -Need Board Approval

Bank Code	Post Date	Invoice #	Vendor Sort Name	Amount	Description
FNBACK	9/30/2025 12:00:00 AM	33038	NETWORK SERVICES GROUP, L.L.C.	55.00	SERVICE WORK ORDER #3819 SECURITY REVIEW FOR LINUX SERVER
FNBACK	10/14/2025 12:00:00 AM	60284	AMERICAN VIDEO TRANSFER INC	175.50	TECH SERVICE HOURLY 9-8-25
FNBACK	9/30/2025 12:00:00 AM	758237221	GORDON FOOD SERVICE	86.89	SUPPLIES
FNBACK	9/30/2025 12:00:00 AM	758237520	GORDON FOOD SERVICE	113.91	SUPPLIES
FNBACK	10/14/2025 12:00:00 AM	758237602	GORDON FOOD SERVICE	70.75	DPW SUPPLIES
FNBACK	10/31/2025 12:00:00 AM	PA0037208	MICHIGAN.COM	351.06	11-01-25 TO 10-31-25 SUBSCRIPTION NEWSPAPER
FNBACK	10/3/2025 12:00:00 AM	163114436	AMERICAN AQUA	113.30	SUPPLIES
FNBACK	10/1/2025 12:00:00 AM	9-012-58522	FEDERAL EXPRESS CORP	79.99	FEDEX EXPRESS SERVICES
FNBACK	9/30/2025 12:00:00 AM	2566135	SAFEUILT LLC	159.65	PLANNING AND ZONING/BRIAN BORDEN REVIEW
FNBACK	10/21/2025 12:00:00 AM	16591	PACKERLAND RECORDS MANAGEMENT	30.00	SHRED BIN RENTAL
FNBACK	9/30/2025 12:00:00 AM	21924	COOPER'S TURF MANAGEMENT LLC	1,720.00	CEMETERY, HERBST HOME, GENOA TWP REPAIRS AND MAINT 2 SOLAR POWER RADAR SIGNS INCLUDING BATTERIES AND 2 YR
FNBACK	10/15/2025 12:00:00 AM	INV4258	RADARSIGN LLC	6,352.00	WARRANTY
FNBACK	10/15/2025 12:00:00 AM	3835056	GREATLAND CORPORATION	209.60	W-2 2025- ENVELOPES AND 3 PT E-FILE SET
FNBACK	10/15/2025 12:00:00 AM	11-1-25 TO 11-30-25	BLUE CROSS & BLUE SHIELD OF MI	60,413.24	EMPLOYEE MEDICAL INSURANCE FOR NOVEMBER 2025
FNBACK	10/15/2025 12:00:00 AM	9-7-25 10-6-25	VERIZON WIRELESS	80.02	ASSESSORS TABLETS
FNBACK	10/15/2025 12:00:00 AM	206348361951	CONSUMERS ENERGY	15.00	9-9-25 10-6-25 6132 CROOKED LAKE RD
FNBACK	10/15/2025 12:00:00 AM	201988175203	CONSUMERS ENERGY	138.41	9-9-25 10-6-25 2911 DORR RD ACCT # 1000 2370 3653
FNBACK	9/30/2025 12:00:00 AM	4311742-00	CONTINENTAL LINEN SERVICE	158.43	RUG DELIVERY-SCRAPERS FOR OFFICE
FNBACK	10/15/2025 12:00:00 AM	252946392	COMCAST	677.15	ETHERNET DEDICATED INTERNET
FNBACK	10/21/2025 12:00:00 AM	10-14-25	TODD WALKER	67.20	MILEAGE TO SEMCOG MANAGEMENT MEETING IN DETROIT
FNBACK	10/15/2025 12:00:00 AM	10-1-25 10-15-25	KP ELITE CLEANING LLC	2,125.00	CLEANING FOR GENOA TWP AND PAVION RESTROOM 9-1-25 TO 9-30-25 BULKY ITEM PICK UP, 64 GALLONG RECY, 96
FNBACK	9/30/2025 12:00:00 AM	0135662-1389-1	AS PAYMENT AGENT	136,647.00	GALLON TRASH
FNBACK	10/21/2025 12:00:00 AM	10-6-2025	LIVINGSTON COUNTY TREASURER	461.80	BOARD OF REVIEW- ADJUSTMENT
FNBACK	9/30/2025 12:00:00 AM	10/1/2025	PFEFFER, HANNIFORD, PALKA	9,870.00	SERVICES PROVIDED 6/1/25 - 9/30/25
FNBACK	10/21/2025 12:00:00 AM	S106519375.001	ETNA SUPPLY COMPANY	2,700.00	1" COPPERHORNS FOR STOCK
FNBACK	9/30/2025 12:00:00 AM	S106414724.001	ETNA SUPPLY COMPANY	2,061.30	2" CORDONEL METER & FLANGE KIT FOR STOCK 1 1/2" OMNI IRRIGATION METER & FLANGE FOR STOCK
FNBACK	10/15/2025 12:00:00 AM	S106470051.001	ETNA SUPPLY COMPANY	1,235.00	REPLACEMENT
FNBACK	10/15/2025 12:00:00 AM	S106517011.001	ETNA SUPPLY COMPANY	43.00	RUBBER METER GASKETS
TOTAL FOR GENERAL FUND				226,210.20	
TOTAL FOR ALL INVOICES ON HOLD				354,687.81	

Check Disbursement Report for Checks dated 10/01/2025 to 10/15/2025

Check Date	Bank	Check #	Invoice	Payee	Description	Amount
10/09/2025	FNBCK	39837	434650	ALLSTAR ALARM LLC	PHONE/INTERNT/CABLE/ALARM	358.80
10/09/2025	FNBCK	39838	8-30-25 930/25	DTE ENERGY	UTIL:ELECTRICITY & NAT.GAS	1,126.98
10/09/2025	FNBCK	39838	8-30-25 93/0/25	DTE ENERGY	UTIL:ELECTRICITY & NAT.GAS	68.14
10/09/2025	FNBCK	39838	8-30-25 9/30/25	DTE ENERGY	UTIL:ELECTRICITY & NAT.GAS	33.93
10/09/2025	FNBCK	39839	8-29-25 9/29/25	DTE ENERGY	UTIL:ELECTRICITY & NAT.GAS	46.40
10/09/2025	FNBCK	39841	IN7104243171	GOTO GROUP, INC	PHONE/INTERNT/CABLE/ALARM	710.20
10/09/2025	FNBCK	39842	1150405	MEI TOTAL ELEVATOR SOLUTIONS	BUILDING & GROUNDS CONTRACTUAL SERVICES	185.07
10/09/2025	FNBCK	39843	428951	MICHIGAN TOWNSHIP ASSOC	TRUSTEES PRO DEV/CONFERENCE/DUES	367.00
10/09/2025	FNBCK	39844	9-16-25 9-30-25	PAIGE BURGESS	BUILDING & GROUNDS CONTRACTUAL SERVICES	2,125.00
10/09/2025	FNBCK	39845	138181	PFM FINANCIAL ADVISORS LLC	FINANCIAL CONSULTING (PFM)	1,200.00
10/09/2025	FNBCK	39846	9-29-2025	TODD WALKER	TRUSTEES MILEAGE & TRAVEL EXPENSE	67.20
10/10/2025	FNBCK	39847	10-1-25	GENOA TWP FUTURE ROADS #401/261	TRANSFER OUT- FUND #401 - ROAD IMPROVE	425,000.00
10/14/2025	FNBCK	197(E)#	00172163-2	MERS-MICH. EMPLOYEES RETIRE	DUE FROM #233 UTILITY FUND	2,034.34
10/14/2025	FNBCK	197(E)	00172163-2	MERS-MICH. EMPLOYEES RETIRE	RETIREMENT	470.00
Total for fund 101 GENERAL FUND						433,793.06
10/08/2025	264CK	4571	4008510	PLM LAKES & LAND MGMT.CORP	EARL LAKE (W24-29) - PROJECT EXPENSE	1,161.50
10/14/2025	264CK	4572	4232914	TIGRIS AQUATIC SERVICES/PARDEE LAKE	PARDEE LK (W21-25) -PROJECT EXPENSE	2,462.50
Total for fund 202 SAD ROADS AND LAKES						3,624.00
10/14/2025	270CK	5805	21924	COOPER'S TURF MANAGEMENT LLC	PATH / PARK MAINTENANCE	3,519.00
Total for fund 208 PARK/RECREATION FUND						3,519.00
10/14/2025	503FN	6450	25850	MWEA	EMPLOYEE	100.00
Total for fund 233 DPW UTILITIES						100.00
10/09/2025	593FN	4671	4-1-25 6-30-25	BRIGHTON TOWNSHIP	UTILITIES - BTS - DAVITA	829.35
10/09/2025	593FN	4671	7-1-25 TO 9-30-25	BRIGHTON TOWNSHIP	UTILITIES - BTS - DAVITA	940.00
10/09/2025	593FN	4672	7-1-25 TO 9-30-25	CITY OF BRIGHTON	WATER PURCHASES FROM CITY	33,284.48
10/09/2025	593FN	4673	7-1-25 - 9-30-25	CITY OF BRIGHTON	WATER PURCHASES FROM CITY	15,421.40
10/09/2025	593FN	4674	8-30-25 9-30-25	DTE ENERGY	UTILITIES - ELECTRIC - SEWER	189.97
10/09/2025	593FN	4674	08-30-25 9-30-25	DTE ENERGY	UTILITIES - ELECTRIC - SEWER	36.77
10/09/2025	593FN	4674	08-30-25 09-30-25	DTE ENERGY	UTILITIES - ELECTRIC - SEWER	56.30
10/09/2025	593FN	4674	083-0-25 09-30-25	DTE ENERGY	UTILITIES - ELECTRIC - SEWER	176.77
10/09/2025	593FN	4674	0830-25 09-30-25	DTE ENERGY	UTILITIES - ELECTRIC - SEWER	54.96
10/09/2025	593FN	4674	08302-25 09-30-25	DTE ENERGY	UTILITIES - ELECTRIC - SEWER	1,016.93
Total for fund 590 LAKE EDGEWOOD OPERATING						52,006.93

10/09/2025	592FN	6461	83025 9302-5	DTE ENERGY	UTILITIES - ELECTRIC - WATER	81.30
10/09/2025	592FN	6461	83025 9/30/25	DTE ENERGY	UTILITIES - ELECTRIC - WATER	26.72
10/09/2025	592FN	6461	8/29/25 9/29/25	DTE ENERGY	UTILITIES - ELECTRIC - SEWER	71.18
10/09/2025	592FN	6461	83025 9-30/25	DTE ENERGY	UTILITIES - ELECTRIC - SEWER	75.41
10/09/2025	592FN	6461	83025 930-25	DTE ENERGY	UTILITIES - ELECTRIC - SEWER	257.71
10/09/2025	592FN	6461	83025 930/25	DTE ENERGY	UTILITIES - ELECTRIC - SEWER	70.62
10/09/2025	592FN	6461	83025 93/0/25	DTE ENERGY	UTILITIES - ELECTRIC - SEWER	97.40
10/09/2025	592FN	6462	83025 93025	DTE ENERGY	UTILITIES - ELECTRIC - WATER	55.39
10/09/2025	592FN	6462	8/30/25 9-30-25	DTE ENERGY	UTILITIES - ELECTRIC - WATER	956.97
10/09/2025	592FN	6462	8292-5 92925	DTE ENERGY	UTILITIES - ELECTRIC - SEWER	538.38
10/09/2025	592FN	6462	829-25 92925	DTE ENERGY	UTILITIES - ELECTRIC - SEWER	263.06
10/09/2025	592FN	6462	82-9-25 92925	DTE ENERGY	UTILITIES - ELECTRIC - SEWER	39.65
10/09/2025	592FN	6462	8-29-25 92925	DTE ENERGY	UTILITIES - ELECTRIC - SEWER	119.08
10/09/2025	592FN	6462	83025 9-30-25	DTE ENERGY	UTILITIES - ELECTRIC - SEWER	46.56
10/09/2025	592FN	6462	8/30/25 9-30-25	DTE ENERGY	UTILITIES - ELECTRIC - SEWER	956.97
Total for fund 592 OAKPOINTE OPERATING						3,656.40

GENOA CHARTER TOWNSHIP BOARD
Regular Meeting
October 6, 2025

MINUTES

Call to Order

Supervisor Spicher called the regular meeting of the Genoa Charter Township Board to order at 6:30 pm at the Township Hall.

Invocation

Supervisor Spicher led the invocation for the Board and the members of the public.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Roll Call

The following members were present constituting a quorum for the transaction of business: Kevin Spicher, Janene Deaton, Candie Hovarter, Robin Hunt, Bill Reiber, Rick Soucy, and Todd Walker.

Also present was Township Manager Kelly VanMarter, Township Attorney Joe Seward, and 11 people in the audience.

Call to the Public

The call to the public was opened at 6:32 pm.

Ms. Deb Beattie of 3109 Pineview Trail spoke about the sign that will be placed when someone has a permit. The phone number should be large. The ordinances that were presented to the township were done by a group and not just one person. She clarified some of the items in there. She asked the board to take a long look at them.

The call to the public was closed at 6:36 pm.

Approval of Consent Agenda:

Ms. Hunt requested to have Agenda Item #2 moved to the Regular Agenda.

Moved by Hunt, supported by Walker, to approve the Consent Agenda as amended. **The motion carried unanimously.**

1. Payment of Bills: October 6, 2025

2. ~~Request to approve the September 15, 2025 regular meeting minutes. (Moved to Regular Agenda)~~

Approval of Regular Agenda:

Moved by Hunt, supported by Soucy, to approve the Regular Agenda as amended. **The motion carried unanimously.**

2. Request to approve the September 15, 2025 regular meeting minutes. (moved from Consent Agenda)

Needed changes were noted.

Moved by Soucy, supported by Reiber, to approve the September 15, 2025 regular meeting minutes as amended. **The motion carried unanimously.**

3. Presentation by Livingston County Sheriff, Mike Murphy.

Sheriff Mike Murphy provided information regarding contracted policing in Livingston County. He noted that police service is not a statutory requirement in Livingston County, but the county funds the sheriff's office. He indicated that Genoa has a high call volume but is also a large contributor of funds. He would not recommend that the township start their own police department. It would not be cost effective. Contracting with the sheriff's office, or another law enforcement agency in the county, would be much less expensive. He explained how the contract costs from his department are determined. He also explained how sheriff's deputies are dispatched from 911 calls throughout the county, noting that the Michigan State officers will also respond.

The board and Sheriff Murphy discussed how the process of officers are allotted to the township when they were contracted, how many officers for how many hours per day and how many days per week would be appropriate for Genoa, what is the estimated cost, and how officers are currently assigned to Genoa. The county's website has real time data from the sheriff's office that is updated every 24 hours.

4. Consideration of a request from the Brighton Area Fire Authority for the approval of Resolution 251006A related to the Repair, Maintenance and Upgrade of the Livingston County Emergency Communications Systems. (Roll Call)

Chief Michael O'Brien of the Brighton Area Fire Authority (BAFA) explained that there are two communication systems that are used for first responders and Livingston County Central Dispatch. In recent months, there have been many instances with the paging system where it has experienced failures and alerts were not communicated to BAFA fire fighters and first responders could not communicate with Central Dispatch. This issue impacts all fire service and

paramedics in Livingston County using the shared VHF system. This in no way reflects poorly on the dispatchers. The dispatchers do a fantastic job. The technology of the current system is unreliable and outdated and a significant safety concern. It must be upgraded. They have been working with the county for three or more years on a strategic plan. The resolution that was developed requests the Livingston County Commissioners provide the funding to repair the existing primary VHF paging system and conduct a comprehensive diagnostic and maintenance program for all of the public communication systems and fund the 800 MHz tower and radio system upgrade. The interoperable communication needs to be repaired. He stated there was a meeting held last Thursday with members of the Genoa Township Board, himself, Hartland Area Fire Authority Chief Carroll, and members of the Livingston County Board of Commissioners. It was a positive meeting, and he is optimistic that the VHF system will be improved and maintained, and towers will be installed, which could take two years. The county has set aside approximately \$13 million from ARPA Funds and the General Fund, which is very positive. The computer aided dispatch (CAD) is seeing outages which effects everyone and needs to be fixed with a long term strategic plan. Over time, central dispatch has pulled back on the provision of CAD to the emergency service providers. Brighton Fire has spent around \$780,000 to provide these devices to their employees. The right people need to meet and talk about a long term communication system that works.

Ms. Hunt is concerned that the full implementation of upgrades will take two years. She is glad the meeting went well, but that is a long time to wait for the full upgrade. The ARPA money has been available for a long time. Chief O'Brian responded that they have done presentations to select commissioners on this topic to show the work that the strategic planning did. This is approximately a \$50 million upgrade. The tower upgrade is one part of it. The radio technology needs to be able to communicate with the towers. They have maxed out the system doing training in the County and a long term dialogue is needed.

Mr. Soucy stated there are immediate issues that need to be addressed and asked what the township can do to help with this. Chief O'Brien stated the VHF system has been relatively reliable throughout the county for the last two weeks, and Motorola is anticipated to come out on October 20 to address the repairs needed to their system. Chief O'Brien stated that Commissioner Fiani has contacted Motorola to try to have this service call sooner.

Ms. Deaton stated that she understands the County Commissioners have been working on this issue for two years and the immediate need that occurred from the recent outages was addressed and Motorola will be out the week of October 20. The commissioners have been working on this and she does not believe Genoa should get involved. She asked Chief O'Brien how the funds from their recent millage was spent. Chief O'Brien responded that the millage is for capital improvements and can be spent on buildings and apparatus and turn out gear. County-wide infrastructure cannot be paid for with millage funds. He is using these funds to purchase radios. He added that he just learned at the meeting last Thursday that the funding has been set aside for the towers. Ms. Deaton stated that it is her understanding that they had a contract with Motorola and they let it lapse. Chief O'Brien responded that it was central dispatch

had the contract with Motorola, and they were the ones that allowed it to lapse. He explained that Livingston County Central Dispatch is responsible for maintaining the radios, towers and the equipment and they have not done that. They used to do maintenance of all the radios and equipment. This falls on the budget process of central dispatch. Ms. Deaton stated that the Commissioners have done their job, but it was a lack of communications from 911 dispatch to Brighton Fire. Chief O'Brian doesn't know that is true. He responded that there is a technical group that is overseeing the tower project, and he is trusting this group. Up until last week there was no assurance that the County was going to fund the towers.

Board Member Deaton **moved** to terminate the resolution request on the agenda and have BAFA and the County Commissioners to work on. **The motion failed for a lack of support.**

Mr. Walker stated that in the meeting, Commissioner Fiani asked him to communicate with him directly because there was some disconnect between departments in the county. The commissioners are working on this so there is no need for a resolution at this time. Mr. Soucy stated the commissioners were not aware of the complexity of what was needed for the paging system, and they are addressing it now.

Ms. Hunt stated that Supervisor Spicher sent out a memo today regarding the outcome of last week's meeting. She suggested postponing this item, not deleting it, so that the option for the resolution is still active.

Mr. Reiber stated there is no resolution in the packet. Supervisor Spicher stated that the meeting on Thursday had a very positive outcome so one was not developed. He does not think a resolution is needed at this time. Mr. Reiber didn't second Janene's motion because the resolution didn't exist. Ms. Deaton stated that the agenda should have been amended to remove it because we didn't have the Resolution. Ms. Hunt was thankful that it was left on the agenda because it allowed for discussion with Chief O'Brian.

Moved by Hunt, supported by Soucy, to postpone the consideration of a resolution regarding the repair, maintenance and upgrade of the Livingston County Emergency Communications Systems, with the addition of the memo from Supervisor Spicher dated October 6, 2025 be placed on the record. **The motion carried with a roll call vote (Hunt yes; Reiber - yes; Walker - yes; Hovarter - yes; Deaton - No; Spicher - yes).**

5. Consideration of a request for approval of the proposed 2026 Employee Benefit Plan as presented by Human Resources Manager, Kim Lane.

Ms. Lane stated there has been a large increase in healthcare rates and prescription costs throughout the country, including Michigan. She provided a review of the township's current healthcare program and steps the township has taken to assist with funding it. This year's renewal came in at 29.7% from the current provider. Part of this large increase is caused by

MHOG employees separating from the township. The plan is age rated and many of those employees are of a young age.

Staff received quotes from other insurance companies, and she recommended moving the healthcare provider to a Point of Service Plan with Blue Care Network, which is an increase of 12.1% from the current rates. Employees have the option to keep the current plan and pay the difference in the premiums.

Moved by Soucy, supported by Walker, to approve the 2026 Employee Benefit Plan as presented by the Human Resources Manager. **The motion carried unanimously.**

6. Consideration of a recommendation for approval of Ordinance Number Z-25-06 related to Zoning Ordinance Text Amendments to Article 21 entitled “Administration and Enforcement”. (Roll Call-majority)

Ms. VanMarter provided a review of the proposed changes. The board discussed specific proposed revisions and additions. Mr. Seward suggested changing “final approval” to “final decision” in Section 21.05.05, (e) “The sign shall be removed within 7 days after final approval is received from the Township Board of Trustees.

Moved by Hovarter, supported by Walker, to approve and adopt Ordinance Number Z-25-06 related to zoning and amending Article 21 Administration and Enforcement as amended. **The motion carried unanimously with a roll call vote. (Soucy - yes; Hovarter - yes; Walker - yes; Reiber - yes; Hunt - yes; Spicher - yes; Deaton - yes).**

7. Consideration of Resolution 251006B to establish a twelve (12) month Moratorium on the review and approval of rezoning applications in order to allow for updates to the Master Plan and Future Land Use Map. (Roll Call)

Ms. VanMarter stated this item is in reference to the ordinance text amendments discussed during Agenda Item #6. She explained the need for this moratorium is due to the township updating the Master Plan and the Future Land Use Map. She noted that the moratorium can be extended one time for six months. It can also be rescinded if the Master Plan is completed sooner than 12 months.

Moved by Soucy, supported by Walker, to approve Resolution 251006B to establish a twelve month moratorium on the review and approval of rezoning applications in order to allow for updates to the Master Plan and Future Land Use Map. **The motion carried unanimously with a roll call vote. (Hunt - yes; Reiber - yes; Walker - yes; Hovarter - yes; Soucy - yes; Deaton - yes; Spicher - yes).**

8. Consideration of a request for approval of a Citizen Enrichment Training program to be offered in partnership with the Livingston County Sheriff's Department as presented by Trustee Bill Reiber.

Mr. Reiber showed the proposed calendar and reviewed the training programs that will be offered. It will be free of charge for all residents; however, there is a \$5 cost per person for the CPR/AED classes, and he is proposing the township pay this for each resident.

The township's budget for this program was discussed, and it was recommended to have a "not to exceed" amount added to the motion.

Moved by Reiber, supported by Hovarter, to approve a Citizen Enrichment Training program to be offered in partnership with the Livingston County Sheriff's Department as presented by Trustee Bill Reiber, per the schedule presented, with a cost not to exceed \$1,000. **The motion carried unanimously.**

9. Review of Fiscal Year 2025-2026 First Quarter (April-June) budget to actual report.

Ms. VanMarter provided a review of the report.

Correspondence

Supervisor Spicher received a letter from Juanita Jones, a township resident, who was disappointed because the township's paying for the senior center membership were not done retroactive to July 1 when the memberships were obtained. Ms. Deaton stated that the vouchers can be issued to residents June 1 to June 30 to cover the 2026-2027 year. Her department has created the voucher and have already issued 35 of them with dates for the specific year.

Ms. VanMarter stated that Page 20 of the packet includes a public statement from Sheriff Mike Murphy thanking the township for the support for the cameras.

Member Updates

Ms. Deaton showed photographs of voting booths that were donated to the township from Hamburg Township. They received a grant for new ones, so they have given their old ones to Genoa Township. She added that she reduced the number of voting precincts and was able to return seven tabulators, which saves the township \$3,000 per year on maintenance fees

Ms. Hovarter stated that Oceola township is installing outdoor pickleball courts.

Board Comments

Mr. Soucy stated that Commissioner Fiani is present this evening and thanked him for his support and commitment to solving the problem.

Commissioner Fiani stated that the board of commissioners and himself were made aware of the communication tower issue in November 2023. The issue in mid-August concerns the VHF

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system. They have secured three locations to place the towers and have published an RFP. They have received bids, and they are under review by the county's public safety committee. The project cost is approximately \$15 million. They are waiting for one more tower location in the county. They were not aware of the VHF issue until they attended the meeting last Thursday held by Supervisor Spicher. There was a disconnect between central dispatch and sharing the issue with the Board of Commissioners. He has spoken to Motorola, and they are working on expediting their service date.

Adjournment

Moved by Deaton, supported by Hunt, to adjourn the meeting at 9:10 pm. **The motion carried unanimously.**

Respectfully Submitted,

Patty Thomas
Recording Secretary

Approved: Janene Deaton, Clerk
Genoa Charter Township

Kevin Spicher, Supervisor
Genoa Charter Township



MHOG Utility Department

2911 Dorr Road
Brighton, MI 48116
810-227-5225
www.mhog.org

Memorandum

To: Genoa Charter Township Board of Trustees
From: Greg Tatara, Utility Director
Date: October 7, 2025
Re: Combined Utility Operations Memorandum of Understanding

For consideration at tonight's meeting is approval of a Memorandum of Understanding regarding combined sewer and water utility operational contract for the Marion, Howell, Oceola, and Genoa Sewer and Water Authority (MHOG), the Genoa-Oceola Sewer and Water Authority (G-O), Howell Township, and Genoa Charter Township (the Systems).

As a background, historically the systems were operated by contract operations. In 2011, the MHOG Utility Department was formed under the control of the Genoa Township Board to provide in house operation services in an effort to provide better service, lower costs, and improved control over the systems. At the time, Genoa Township had infrastructure and administrative support to allow for the assumption of 22 staff. The 5-year intergovernmental contract was renewed in 2016, and again in 2021, with Howell Township joining in July 2022. This joint operations model has been very successful, providing a well-trained workforce and the equipment and redundancy that no system on their own would be able to afford or offer. Also, to date, by finishing under budget, over \$1.46 million has been refunding to the systems since 2012 as we do not operate with a profit margin.

Currently, the MHOG Utility Department serves 15,000 connections, with an estimated population of 25,000 people, making us the largest municipal utility in Livingston County. We have grown to a staff of 26 full-time plus seasonal employees. Since 2012, in the MHOG water system alone, our customer base has increased 35% and MHOG is allocated 43% of the department expenses based on its size. As a result, as we neared the termination date for the existing contract, we evaluated if it made more sense now that we have matured as a department to fall under MHOG Board Oversight. We feel this change, which essentially keeps the current contract and structure in place, also provides the following further advantages:

- 1) Each township, with two voting members, will have a say in employee matters and overall operation of the department;
- 2) MHOG's whole purpose is providing utilities, therefore, governing body will be able to focus on that task in a regional cooperative as considerations are made to staffing and equipment;

-
- 3) Reduce confusion for customers not in Genoa Township about why they are calling Genoa, or why Genoa is calling them on caller ID.
 - 4) It removes from one township shouldering the potential liability associated with vehicles and large staff; and,
 - 5) Will ensure long term accountability to each participating municipality operating more as a business.

The attached Memorandum of Understanding provides the formal notice requirements under the existing intergovernmental contract and also Utility Department Staff to begin the task of switching our employee's benefit coverages, vehicle titles, and other employee information. It is our intent to remain in Genoa Township until we can find a suitable independent location for administrative staff. However, as we are outgrowing our space, we will look to make this transition as soon as we find a good location. We would also look to retain our current Information Technology and Bill Receipting functions currently shared with Genoa Township for a period of time as this provides a financial advantage to each entity and we want to transition away slowly to help ensure success.

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding ("MOU") is made as of _____, 2025 by the Marion, Howell, Oceola, and Genoa Sewer and Water Authority ("MHOG"), whose principal office is located at 1577 N. Latson Road, Howell, Michigan 48843, the Genoa-Oceola Sewer and Water Authority whose principal office is located at 2911 Dorr Road, Brighton, MI 48116 ("G-O"), Howell Township ("Howell"), whose principal office is located at 3525 Byron Road, Howell, MI 48855, and Genoa Charter Township ("Genoa"), whose principal office is located at 2911 Dorr Road, Brighton, Michigan 48116, collectively known as "the parties" or in the singular "the party".

RECITALS

WHEREAS, the Townships of Marion, Howell, Oceola, and Genoa have organized MHOG pursuant to the provisions of Act 233, Michigan Public Acts of 1955, as amended for the purpose of acquiring, owning, managing, and operating a water production and distribution system; and

WHEREAS, the Townships of Genoa and Oceola have organized the G-O pursuant to the provisions of Act 233, Michigan Public Acts of 1955, as amended for the purpose of acquiring, owning, managing, and operating a sanitary sewer collection and treatment system; and

WHEREAS, Genoa owns and operates (i) the Oak Pointe Sanitary Sewer System, (ii) the Oak Pointe Water Supply System, and (iii) the Lake Edgewood Sanitary Sewer System; and

WHEREAS, Howell owns and operates the Howell Township Sanitary Sewer System; and

WHEREAS, (i) Genoa's Oak Pointe Sanitary Sewer System, (ii) Genoa's Oak Pointe Water Supply System, (iii) Genoa's Lake Edgewood Sanitary Sewer System, (iv) the water production and distribution system operated by MHOG, (v) the sanitary sewer collection and treatment system operated by G-O, and (vi) the Howell Township Sanitary Sewer System shall, for the purpose of this MOU, collectively be referred to as the "Systems"; and

WHEREAS, Genoa operates a Utility Department ("Utility Department") with a separate DPW Fund that provides utility services, staff ("Utilities Staff"), vehicles, supplies and materials needed to operate the Systems; and

WHEREAS, Genoa, MHOG, G-O, and Howell have concluded that the operation of the Systems is needed to promote and improve the health and welfare of the residents of the users of such Systems; and

WHEREAS, Genoa, MHOG, G-O, and Howell have concluded that combined operational services which share administrative, billing, operational staff and equipment across the six systems will result in improved operation, efficiency, and cost savings for the residents served by the Systems; and

WHEREAS, Genoa, MHOG, G-O, and Howell entered into an Amended and Restated Utility Services Agreement on May 18, 2022, (the "Agreement"); and

WHEREAS, the term of the Agreement ends on March 31, 2026; and

WHEREAS, the term of the Agreement will automatically renew for successive five (5) year terms each, unless written notice of termination is provided by a party to the Agreement to the other parties not more than 180 days and not less than 90 days prior to the end of the then current term; and

WHEREAS, Genoa is currently designated to operate the Systems in accordance with the Agreement; and

WHEREAS, the parties desire to transfer operations currently held by Genoa to MHOG and consequently form a subsequent contract regarding same;

WHEREAS, the parties recognize that transferring operations to MHOG will require coordination of staff transitions, asset transfers, and operational continuity planning; and

WHEREAS, the parties desire to ensure continued high-quality utility services to all customers during any transition period;

NOW, THEREFORE, the parties hereto execute this Memorandum of Understanding with the following terms and conditions:

1. Genoa, MHOG, G-O, and Howell wish to terminate the Agreement with the understanding that parties will coordinate to transfer operations of the Systems to MHOG.
2. The parties hereby acknowledge their mutual intent and agreement to collaborate in good faith toward negotiating and executing a separate, future agreement governing the operation of the Systems by MHOG ("MHOG Operations Agreement").
3. This MOU constitutes written notice of termination of the Agreement to all parties not more than 180 days and not less than 90 days prior to the end of the current term. Subject to Section 9 below, the current Agreement shall terminate for all parties on March 31, 2026, or upon execution of the MHOG Operations Agreement, whichever is earlier.
4. The parties agree to assist MHOG, to the extent legally permissible, in diligently engaging in the drafting, reviewing, and execution processes of entering the MHOG Operations Agreement or other related contracts, agreements, or memoranda of understanding.
5. Upon reasonable written request, each party agrees to provide information reasonably necessary for preparation of the MHOG Operations Agreement and transfer of Utilities Staff or other assets to MHOG utilized to operate the Systems, within 15 days of such request, unless a different timeframe is mutually agreed upon.
6. The parties agree to diligently work toward having an approved draft MHOG Operations Agreement no later than February 1, 2026, with execution occurring by March 1, 2026, to allow adequate time for operational transition.
7. Upon execution of the MHOG Operations Agreement, the Utility Department shall be known as

the “MHOG Utility Department.”

8. During the term of this Memorandum of Understanding, the Utilities Staff shall continue to operate under the terms of the existing Agreement but shall coordinate closely with the MHOG governing board regarding transition planning and shall provide the MHOG governing board with regular updates on System operations. The Utilities Staff shall remain employees of Genoa until the effective date of the MHOG Operations Agreement or other employment transition agreement.
9. If the MHOG Operations Agreement has not been executed by all parties by March 31, 2026, the parties agree that the Agreement shall automatically continue on a month-to-month basis under the same terms and conditions set forth in the Agreement, including but not limited to the cost allocation percentages set forth in Exhibit 7 of the Agreement. During any month-to-month continuation period:
 - a. This Memorandum of Understanding shall remain in effect;
 - b. The parties shall continue to negotiate in good faith toward execution of the MHOG Operations Agreement;
 - c. The Utilities Staff shall continue to operate under Section 8 of this MOU; and
 - d. All other terms of this MOU shall continue to apply.
10. Until the effective date of the MHOG Operations Agreement, costs shall continue to be allocated among the Systems in accordance with the existing Agreement and Exhibit 7 allocation percentages.
11. This MOU may only be amended by written agreement signed by authorized representatives of all parties.
12. Each party represents and warrants that the individual executing this MOU on its behalf has full authority to bind such party to the terms hereof, and that all necessary approvals, resolutions, or authorizations required by such party's governing documents have been obtained.

(Signature page follows)

IN WITNESS WHEREOF, this MOU has been executed by duly authorized representatives of the parties as of the effective date.

Agreed hereto:

MARION, HOWELL, OCEOLA, AND GENOA
SEWER AND WATER AUTHORITY

Date: _____, 2025

By:
Its: Chairperson

GENOA-OCEOLA SEWER AND WATER
AUTHORITY

Date: _____, 2025

By:
Its: Chairperson

GENOA CHARTER TOWNSHIP

Date: _____, 2025

By:
Its: Supervisor

HOWELL TOWNSHIP

Date: _____, 2025

By:
Its: Supervisor