

GENOA CHARTER TOWNSHIP BOARD
Regular Meeting
February 20, 2023
6:30 p.m.

AGENDA

Call to Order:

Pledge of Allegiance:

Call to the Public (Public comment will be limited to two minutes per person) *:

Approval of Consent Agenda:

1. Payment of Bills: February 20, 2023
2. Request to approve February 6, 2023 regular meeting minutes
3. Request Board approval to adjust the Refuse Special Assessment Roll, #X0012, and to adjust the 2022 Winter tax roll accordingly to remove parcel number 4711-03-402-131.
4. Request to approve a project agreement (job number 459.0060AW) with the Livingston County Road Commission to mill and re-pave approximately 1.01 miles of Chilson Road from the Township line to Brighton Road. The total project cost is \$640,000 with the Township's cost not to exceed \$320,000 and the Livingston County Road Commission paying the balance. The project is included in the proposed FY 23/24 Budget line item 401-446-812-001.

Approval of Regular Agenda:

5. Brighton Area Fire Authority update presented by Fire Chief, Mike O'Brien.
6. Sanitary Sewer and Water Utilities updated presented by Utility Director, Greg Tatara.
7. Public Hearing on the proposed Special Assessment Roll for the McNamara Subdivision Road Improvement Special Assessment Project (Summer 2023).
 - A. Call to the Property Owners
 - B. Call to the Public
8. Request for approval of **Resolution #5** Confirming the Special Assessment Roll for the McNamara Subdivision Road Improvement Special Assessment Project (Summer 2023).
(Roll Call)

9. Public Hearing on the proposed Baetcke Lake Aquatic Weed Control Project and Special Assessment District (Summer 2023).
 - A. Call to the Property Owners
 - B. Call to the Public

10. Request for approval of **Resolution #3** Approving the Project Cost Estimates, Special Assessment District and causing the Special Assessment Roll to be prepared for the Baetcke Lake Aquatic Weed Control Special Assessment Project (Summer 2023). (Roll Call)

11. Request for approval of **Resolution #4** Acknowledging the filing of the Special Assessment Roll, Scheduling the Second Hearing, and Directing the Issuance of Statutory Notices for the Baetcke Lake Aquatic Weed Control Special Assessment Project (Summer 2023). (Roll Call)

12. Public hearing and review of Fiscal Year 2023/2024 Budgets for funds 101, 202, 208, 212, 249, 401, and 464
 - A. Call to the Public.
 - B. Board Discussion.

13. Consideration of DPW Department request for approval of the Fiscal Year 2024 System Labor and Equipment Percentage Allocation, the Amended Utility Department Budget for Fiscal Year ending March 31, 2023, and the proposed Utility Department Budget for the Fiscal Year Ending March 31, 2024

14. Consider approval to amend the Fiscal Year 2023 and approve the Fiscal Year 2024 Operating Budgets for the Lake Edgewood Sewer System, the Oak Pointe Sewer System and the Oak Pointe Water System.
 - A. Consider approval of an increase to the Lake Edgewood Sewer metered charges from \$7.30 / 1,000 gallons to \$7.45 / 1,000 gallons and the flat rate sewer charge from \$142.80 / quarter to \$145.66 / quarter with all other rates and charges remaining the same
 - B. Consider approval of an increase to the Oak Pointe metered water charges from \$4.07 / 1,000 gallons to \$4.19 /1,000 gallons. All other rates and charges will remain the same.
 - C. Consider approval to increase the Oak Pointe Sewer metered charges from \$6.75 / 1,000 gallons to \$6.89 / 1,000 gallons and the flat rate sewer charge from \$105.00 / quarter to \$107.00 / quarter, with all other rates and charges will remaining the same.

15. Request for approval of **Resolution #1** to Proceed with the Project and Direct Preparation of the Plans and Cost Estimates for the East and West Crooked Lakes Aquatic Weed Control Special Assessment Project (Summer 2023). (Roll Call)

16. Request for approval of **Resolution #2** to Approve the Project, Schedule the First Hearing, and Direct Issuance of Statutory Notices for the East and West Crooked Lakes Aquatic Weed Control Special Assessment Project (Summer 2023) (Roll Call)
17. Consideration of a recommendation for approval and adoption of rezoning Ordinance no. Z-23-01, rezoning application and environmental impact assessment to rezone property at 7777 Bendix Road (parcel 11-13-200-012) from Office Service District (OSD) to Medium Density Residential (MDR). The property consists of approx. 1 acre of land and is located on the northwest corner of Bendix and Grand River Avenue. The request is petitioned by Justin Tobey.
- A. Disposition of Rezoning Ordinance Z-23-01 (Roll Call)
 - B. Disposition of Environmental Impact Assessment. (11-21-22)
18. Consideration of a recommendation for approval and adoption of rezoning ordinance number Z-23-02, rezoning application and impact assessment to remove the Town Center Overlay District from the following 42 parcels:
- | | | | |
|---------------|---------------|---------------|---------------|
| 11-10-400-003 | 11-10-400-020 | 11-10-400-034 | 11-10-401-046 |
| 11-11-300-008 | 11-11-300-019 | 11-11-305-015 | 11-14-100-004 |
| 11-10-400-004 | 11-10-400-025 | 11-10-401-013 | 11-10-401-047 |
| 11-11-300-009 | 11-11-300-020 | 11-11-305-017 | 11-14-100-007 |
| 11-10-400-007 | 11-10-400-028 | 11-10-401-043 | 11-11-300-002 |
| 11-11-300-011 | 11-11-304-012 | 11-11-305-020 | 11-14-100-008 |
| 11-10-400-018 | 11-10-400-030 | 11-10-401-044 | 11-11-300-003 |
| 11-11-300-012 | 11-11-304-013 | 11-11-305-023 | 11-14-100-011 |
| 11-10-400-019 | 11-10-400-033 | 11-10-401-045 | 11-11-300-004 |
| 11-11-300-013 | 11-11-305-010 | 11-14-100-001 | 11-14-100-012 |
| 11-15-200-005 | 11-15-200-018 | | |
- The request encompasses approximately 101.61 acres surrounding the intersection of Grand River Avenue and Dorr Road. The request is petitioned by Genoa Charter Township.
- A. Disposition of Rezoning Ordinance Z-23-02 (Roll Call)
 - B. Disposition of Environmental Impact Assessment. (1-5-23)
19. Request for approval of **Resolution #1** to Proceed with the Project and Direct Preparation of the Plans and Cost Estimates for the Lake Chemung Aquatic Weed Control Special Assessment Project. (Roll Call)
20. Request for approval of **Resolution #2** to Approve the Project, Schedule the First Hearing, and Direct Issuance of Statutory Notices for the Lake Chemung Aquatic Weed Control Special Assessment Project. (Roll Call)

Member Discussion
Adjournment

*Citizen's Comments- In addition to providing the public with an opportunity to address the Township Board at the beginning of the meeting, opportunity to comment on individual agenda items may be offered by the Chairman as they are presented.

BOARD PACKET

CHECK REGISTERS FOR TOWNSHIP BOARD MEETING

MEETING DATE: February 20, 2023

All information below through February 15, 2023

TOWNSHIP GENERAL EXPENSES	\$	197,247.70
February 17, 2023 Bi Weekly Payroll	\$	106,923.92
OPERATING EXPENSES DPW	\$	35,716.40
OPERATING EXPENSES Oak Pointe	\$	100,182.68
OPERATING EXPENSES Lake Edgewood	\$	23,021.78
TOTAL	\$	<u>463,092.48</u>

Check Date	Check	Vendor Name	Amount
Bank FNBCK CHECKING ACCOUNT			
02/02/2023	38008	DTE ENERGY	995.63
02/02/2023	38009	MARY KRENCICKI	19.65
02/02/2023	38010	NETWORK SERVICES GROUP, L.L.C.	50.00
02/02/2023	38011	OFFICE EXPRESS INC.	223.40
02/02/2023	38012	PERFECT MAINTENANCE CLEANING	565.00
02/02/2023	38013	TERRY CROFT	62.88
02/08/2023	38014	CHERYL MALKIEWICZ	728.00
02/08/2023	38015	CONTINENTAL LINEN SERVICE	141.63
02/08/2023	38016	COOPER'S TURF MANAGEMENT LLC	7,203.00
02/08/2023	38017	DTE ENERGY	62.65
02/08/2023	38018	DTE ENERGY	280.64
02/08/2023	38019	FEDERAL EXPRESS CORP	55.23
02/08/2023	38020	GORDON FOOD SERVICE	100.97
02/08/2023	38021	NORTHERN PLUMBING, INC.	305.00
02/08/2023	38022	PRINTING SYSTEMS	140.35
02/08/2023	38023	SAFEBUILT LLC	3,840.99
02/08/2023	38024	SMART BUSINESS SOURCE	645.76
02/14/2023	38025	BLUE CROSS & BLUE SHIELD OF MI	48,985.77
02/14/2023	38026	COMCAST	1,353.36
02/14/2023	38027	EHIM, INC	7,006.45
02/14/2023	38028	ETNA SUPPLY COMPANY	900.00
02/14/2023	38029	LIVINGSTON COUNTY TREASURER ASSOC	10.00
02/14/2023	38030	MICHIGAN OFFICE SOLUTIONS INC.	100.39
02/14/2023	38031	PRINTING SYSTEMS	143.44
02/14/2023	38032	SEWARD HENDERSON PLLC	1,938.00
02/14/2023	38033	SMART BUSINESS SOURCE	393.91
02/14/2023	38034	SMART BUSINESS SOURCE	11.30
02/14/2023	38035	US BANK EQUIPMENT FINANCE	2,110.70
02/14/2023	38036	VERIZON WIRELESS	379.98
02/14/2023	38037	WASTE MANAGEMENT CORP, SERVICES	118,423.55
02/14/2023	38038	WASTE MANAGEMENT CORP, SERVICES	70.07

FNBCK TOTALS:

Total of 31 Checks:	197,247.70
Less 0 Void Checks:	0.00
Total of 31 Disbursements:	197,247.70

Payroll 2/17/2023

02/14/2023 10:54 AM		PAYROLL REGISTER REPORT FOR GENOA CHARTER TOWNSHIP				Page 36 of 36
Payroll ID: 238						
Pay Period End Date: 02/10/2023 Check Post Date: 02/17/2023 Bank ID: FNBCK						
* YTD values reflect values AS OF the check date based on all current adjustments, checks, void checks						
VACATION NONTAX	0.00	0.00	0.00	0.00	0.00	
VACATION PAY	61.00	0.00	1,902.90	24,957.18		
VACATION PTIME	0.00	0.00	0.00	2,701.81		
WELL IQ	0.00	0.00	514.35	4,581.78		
ZBA CHAIR	0.00	0.00	0.00	205.30		
ZBA MINUTES	0.00	0.00	0.00	173.00		
ZBA MINUTES OT	0.00	0.00	0.00	0.00		
ZBA PER DIEM	0.00	0.00	0.00	387.52		
Gross Pay This Period	106,185.54	Deduction Refund 0.00	Ded. This Period 32,260.25	Net Pay This Period 73,925.29	Gross Pay YTD 443,356.65	Dir. Dep. 73,849.66

02/14/2023 10:55 AM		Check Register Report For Genoa Charter Township				Page 1 of 1
For Check Dates 02/17/2023 to 02/17/2023						
Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit Status
02/17/2023	FNBCK	13833	MATKIN, RONALD	81.90	75.63	0.00 Open
02/17/2023	FNBCK	EFT773	FLEX SPENDING (TASC)	840.38	840.38	0.00 Open
02/17/2023	FNBCK	EFT774	INTERNAL REVENUE SERVICE	25,059.72	25,059.72	0.00 Open
02/17/2023	FNBCK	EFT775	PRINCIPAL FINANCIAL	4,426.00	4,426.00	0.00 Open
02/17/2023	FNBCK	EFT776	PRINCIPAL FINANCIAL	2,596.90	2,596.90	0.00 Open
Totals:			Number of Checks: 005	33,004.90	32,998.63	0.00
	Total Physical Checks:		1			
	Total Check Stubs:		4			

Net Pay This Period \$73,925.29
 Physical Check Amount \$32,998.63
TOTAL \$106,923.92

503FN Check Register

Check Date	Check	Vendor Name	Amount
Bank 503FN DPW-UTILITIES #233			
02/03/2023	5731	BOB'S TIRE & AUTO SERVICE, INC	1,485.95
02/07/2023	5732	TRACTOR SUPPLY CO.	1,237.70
02/13/2023	5733	ADVANCE AUTO PARTS	111.96
02/13/2023	5734	AUTO-LAB OF LIVINGSTON	567.59
02/13/2023	5735	CHAMPION CHRYLER JEEP DODGE RAM BR	150.00
02/13/2023	5736	CORRIGAN OIL COMPANY	178.10 V
		Void Reason: WRONG VENDOR USED	
02/13/2023	5737	ETNA SUPPLY COMPANY	20,170.00
02/13/2023	5738	GIFFELS WEBSTER	540.00
02/13/2023	5739	HOWELL HARDWARE	66.35
02/13/2023	5740	MICHIGAN OFFICE SOLUTIONS INC.	100.40
02/13/2023	5741	PORT CITY COMMUNICATIONS, INC.	223.65
02/13/2023	5742	TETRA TECH INC	4,700.00
02/13/2023	5743	WEX BANK	4,632.59
02/13/2023	5744	CORRIGAN TOWING	178.10
02/15/2023	5745	UNITED STATES POSTAL SERVICE	360.51
02/15/2023	5746	VERIZON WIRELESS	1,129.81
02/15/2023	5747	WINDSTREAM	61.79
503FN TOTALS:			
Total of 17 Checks:			35,894.50
Less 1 Void Checks:			178.10
Total of 16 Disbursements:			35,716.40

592FN Check Register

Check Date	Check	Vendor Name	Amount
Bank 592FN OAK POINTE OPERATING FUND #592			
02/06/2023	5746	DTE ENERGY	1,194.28
02/06/2023	5747	MHOG UTILITIES	42,701.50
02/07/2023	5748	DTE ENERGY	2,752.81
02/13/2023	5749	AT&T LONG DISTANCE	66.79
02/13/2023	5750	DUBOIS-COOPER	391.00
02/13/2023	5751	GENOA TOWNSHIP D.P.W. FUND	24,772.12
02/13/2023	5752	GENOA/OCEOLA SEWER AUTHORITY	148.99
02/13/2023	5753	KEIDER PAINTING COMPANY	5,680.00
02/13/2023	5754	MISS DIG 811	402.15
02/14/2023	5755	BRIGHTON ANALYTICAL LLC	220.00
02/14/2023	5756	GENOA TOWNSHIP D.P.W. FUND	21,107.83
02/14/2023	5757	GRAINGER	116.19
02/14/2023	5758	HYDROCORP	226.87
02/14/2023	5759	MISS DIG 811	402.15
592FN TOTALS:			
Total of 14 Checks:			100,182.68
Less 0 Void Checks:			0.00
Total of 14 Disbursements:			100,182.68

593FN Check Register

Check Date	Check	Vendor Name	Amount
02/15/2023 01:15 PM			
User: denise		CHECK REGISTER FOR GENOA TOWNSHIP	Page: 1/1
DB: Genoa Township		CHECK NUMBERS 4242 - 5000	
Bank 593FN LAKE EDGEWOOD OPERATING FUND #590			
02/02/2023	4242	GENOA TOWNSHIP D.P.W. FUND	1,022.95
02/02/2023	4243	MHOG UTILITIES	303.29
02/07/2023	4244	DTE ENERGY	3,977.70
02/13/2023	4245	BRIGHTON ANALYTICAL LLC	201.00
02/13/2023	4246	CONSUMERS ENERGY	603.15
02/13/2023	4247	GENOA TOWNSHIP D.P.W. FUND	12,861.55
02/13/2023	4248	MISS DIG 811	402.14
02/13/2023	4249	STATE OF MICHIGAN	3,650.00
593FN TOTALS:			
Total of 8 Checks:			23,021.78
Less 0 Void Checks:			0.00
Total of 8 Disbursements:			23,021.78

**GENOA CHARTER TOWNSHIP BOARD
Regular Meeting
February 6, 2023**

MINUTES

Supervisor Rogers called the regular meeting of the Genoa Charter Township Board to order at 6:30 pm at the Township Hall. The following members were present constituting a quorum for the transaction of business: Bill Rogers, Jean Ledford, Terry Croft, Diana Lowe, Robin Hunt, and Paulette Skolarus. Absent was Jim Mortensen. Also present were Township Manager Kelly VanMarter, Township Attorney Joe Seward and 16 persons in the audience.

The Pledge of Allegiance was recited.

The call to the public was opened at 6:31 pm.

Mr. Erin MacGregor, the Superintendent of Howell Public Schools, thanked the Township Board, Ms. VanMarter and her team for helping make the Senior Survivor Park come to fruition, including providing the space, the resources, and the contribution. It is very appreciated. It will unite the community.

The call to the public was closed at 6:33 pm.

Approval of Consent Agenda:

Supervisor Rogers noted there was a small typo in the minutes.

Moved by Ledford, supported by Lowe, to approve the Consent Agenda as presented. **The motion carried unanimously.**

1. Payment of Bills: February 6, 2023
2. Request to approve January 23, 2023 regular meeting minutes

Regular Agenda

Moved by Lowe, supported by Skolarus, to approve the Regular Agenda as presented. **The motion carried unanimously.**

3. Public Hearing for the McNamara Subdivision Road Improvement Special Assessment Project.
 - A. Call to the Property Owners
 - B. Call to the Public

The call to property owners was opened at 6:34 pm with no response.

The call to the public was opened at 6:34 pm.

Mr. Victor Laroue of 1176 Chemung questioned when the construction will occur and will there be people to guide traffic for the homeowners. Supervisor Rogers stated this information will be provided at a future meeting; however, the work is scheduled for 2023.

The call to the public was closed at 6:36 pm

4. Request for approval of Resolution #3 Approving the Project Cost Estimates, Special Assessment District and causing the Special Assessment Roll to be prepared for the McNamara Subdivision Road Improvement Special Assessment Project.

Moved by Hunt, supported by Croft, to approve Resolution #3 Approving the Project Cost Estimates, Special Assessment District and causing the Special Assessment Roll to be prepared for the McNamara Subdivision Road Improvement Special Assessment Project. **The motion carried unanimously with a roll call vote (Ledford - yes, Croft - yes, Hunt - yes, Lowe - yes, Skolarus - yes, and Rogers - yes)**

5. Request for approval of Resolution #4 Acknowledging the filing of the Special Assessment Roll, Scheduling the Second Hearing, and Directing the Issuance of Statutory Notices for the McNamara Subdivision Road Improvement Special Assessment Project.

Moved by Lowe, supported by Ledford, to approve Resolution #4 Acknowledging the filing of the Special Assessment Roll, Scheduling the Second Hearing, and Directing the Issuance of Statutory Notices for the McNamara Subdivision Road Improvement Special Assessment Project. **The motion carried unanimously with a roll call vote (Ledford - yes, Croft - yes, Hunt - yes, Lowe - yes, Skolarus - yes, and Rogers - yes)**

6. Request for approval of Resolution #1 to Proceed with the Project and Direct Preparation of the Plans and Cost Estimates for the Baetcke Lake Aquatic Weed Control Project.

Moved by Ledford, supported by Lowe, to approve Resolution #1 to Proceed with the Project and Direct Preparation of the Plans and Cost Estimates for the Baetcke Lake Aquatic Weed Control Project. **The motion carried unanimously with a roll call vote (Ledford - yes, Croft - yes, Hunt - yes, Lowe - yes, Skolarus - yes, and Rogers - yes)**

7. Request for approval of Resolution #2 to Approve the Project, Schedule the First Hearing, and Direct Issuance of Statutory Notices for the Baetcke Lake Aquatic Weed Control Project.

Moved by Lowe, supported by Skolarus, to approve Resolution #2 to Approve the Project, Schedule the First Hearing, and Direct Issuance of Statutory Notices for the Baetcke Lake

Aquatic Weed Control Project. **The motion carried unanimously with a roll call vote (Ledford - yes, Croft - yes, Hunt - yes, Lowe - yes, Skolarus - yes, and Rogers - yes)**

8. Request for Township initiated renewal of the Lake Chemung Aquatic Weed Control special assessment district by the Lake Chemung Riparian Association.

Ms. Skolarus stated this special assessment has been occurring for 25 years and it has been petitioned by the Township this year and not by the property owners. The proposal this year would be to continue the program for five years.

Ms. VanMarter stated that if the Township initiates the special assessment, then 20 percent of the property owners would have to state they are against it for it to be stopped. If the property owners initiate it, then 50 percent of the property owners must be in favor of it.

Moved by Skolarus, supported by Croft, to direct staff to initiate renewal and prepare required resolutions for the Lake Chemung Aquatic Weed Control special assessment district without citizen petition. **The motion carried unanimously.**

9. Request for introduction of the proposed rezoning Ordinance Number Z-23-01 and to set the meeting date to consider adoption before the Township Board on Monday, February 20, 2023. The request is to rezone approximately one acre from Office Service District to Medium Density Residential. The property consists of Parcel #4711-13-200-012 and is located on the northwest corner of Bendix Road and Grand River Avenue.

Moved by Lowe, supported by Croft, to introduce proposed Ordinance Number Z-23-01 and to set the meeting date to consider adoption before the Township Board on Monday, February 20, 2023 for the purpose of considering the proposed zoning map amendment. **The motion carried unanimously.**

10. Request for introduction of the proposed rezoning ordinance number Z-23-02 and to set the meeting date to consider adoption before the Township Board on Monday, February 20, 2023. The request is to rezone approximately 101 acres to eliminate the Town Center Overlay District with the base zoning remaining unchanged. The property consists of 42 parcels with a combined total of approximately 101 acres located north and south of Grand River Avenue, east and west of Dorr Road in sections 10,11,14, and 15.

Moved by Hunt, supported by Croft, to introduce the proposed Ordinance Number Z-23-02 and to set the meeting date to consider adoption before the Township Board on Monday, February 20, 2023 for the purpose of considering the proposed zoning map Amendment. **The motion carried unanimously.**

Correspondence

Ms. VanMarter received an email from Cathy Dhulster of 5236 Ashton Court expressing her interest in a Genoa Residents Only Dog Park. She also stated the very large additional expense for the Senior Survivor Park is worth it. Ms. VanMarter responded to Ms. Dhulster advising her there is a lot of interest in a dog park; however, there is a lot of maintenance needed for one that would be for residents only and the Township does not have the staff for that. The Board discussed the possibility of installing a fenced in area for dogs to run off leash; however, it would not be for Genoa Township residents only.

Member Discussion

Ms. Lowe stated the Livingston County chapter of the Michigan Township Association met last week and the discussion was regarding solar power.

Adjournment

Moved by Hunt, supported by Lowe, to adjourn the meeting at 6:53 pm. **The motion carried unanimously.**

Respectfully Submitted,

Patty Thomas
Recording Secretary

Approved:

Paulette Skolarus, Clerk
Genoa Charter Township

Bill Rogers, Supervisor
Genoa Charter Township

Genoa Charter Township
2911 Dorr Road
Brighton, MI 48116
810-227-5225

Memo

To: Genoa Township Board
From: Robin L. Hunt, Township Treasurer
Date: 2/13/23
Re: Reduction to Special Assessment Roll X0012 & 2022 Winter Tax Roll

Please consider Board Approval to remove the following parcel from Special Assessment Roll #X0012 as well as the 2022 Winter tax bill. This correction is required to reflect the removal of the mobile home from the property.

- **Parcel #4711-03-402-131** Refuse - \$160.00

Total reduction to roll: \$160.00

Total Revised Refuse Special Assessment Roll - \$1,150,400.00

Please let me know if you have any questions. Thank you for your consideration.

Livingston County Road Commission

3535 Grand Oaks Drive • Howell, Michigan 48843-8575
Telephone: (517) 546-4250 • Facsimile: (517) 546-9628
Internet Address: www.livingstonroads.org

January 23, 2023

MEMORANDUM TO: Genoa Township Board of Trustees
FROM: Steve Wasylk, Managing Director
SUBJECT: Project Agreement (s), Chilson Road

The enclosed project agreement has been prepared for your review and approval. Once approved, please have all copies signed by the Supervisor and Clerk and returned to our office marked for the attention of Cathy Jones. **PLEASE DO NOT DATE THE DOCUMENT(S).**

After submittal to the Board of County Road Commissioners for their approval, a dated fully executed copy will be returned to you for your files.

SW/cj

enc: 2 copies of 1 agreement

cc: Jodie Tedesco, County Highway Engineer

PROJECT AGREEMENT
JOB NUMBER: 459.0060AW

This Agreement made and entered into this _____ day of _____, 2022 by and between the TOWNSHIP of GENOA Livingston County, Michigan, hereinafter referred to as "TOWNSHIP" and the BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF LIVINGSTON, hereinafter referred to as "ROAD COMMISSION."

WITNESSETH

The Township has selected the following road to be improved as described below:

**CHILSON ROAD,
TOWNSHIP LINE TO BRIGHTON ROAD,
APPROXIMATELY 1.01 MILES
2.5" MILL AND 4.0" HOT MIX ASPHALT IN 2 LIFTS
WITH 3 FT PAVED SHOULDERS,
ALTOGETHER WITH THE NECESSARY RELATED WORK**

The parties agree as follows:

1. The Engineer's Opinion of Probable Cost is \$640,000. The Township shall pay the Road Commission 50% of the cost of the project not to exceed \$320,000. The remaining balance will be paid by the Livingston County Road Commission.
 - A. The balance shall be paid promptly as invoiced.
 - B. The Road Commission shall furnish the Township with a final breakdown of its actual expenses upon completion of the project.
 - C. The Township will not withhold payments because of any set-off, counterclaim, or any other claim which it may have against the Road Commission arising out of this or any other matter. If there is a dispute over the balance due upon completion, the Township will pay the amount claimed by the Road Commission, and such payment shall not be a waiver by the Township of any claims it may have arising from this contract and the completion of the project.
2. All work shall be performed in a good workmanlike manner and in accordance with plans and specifications adopted by the Road Commission.
3. The work will be completed within the current contract year, unless the parties otherwise so agree.
4. In the event the project cannot be completed due to circumstances beyond the control of the Road Commission, and through no fault of the Road Commission, the contract price for later completion will be subject to renegotiation.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the date and year first above written.

TOWNSHIP OF GENOA

BY: _____
BILL ROGERS, SUPERVISOR

PAULETTE A. SKOLARUS, CLERK

**BOARD OF COUNTY ROAD COMMISSIONERS
OF THE COUNTY OF LIVINGSTON**

BY: _____
STEVEN J. WASYLK, MANAGING DIRECTOR

SARAH NEWTON, DIRECTOR OF FINANCE

**Resolution No. 5 – McNamara Subdivision Road Improvement
Project (Summer 2023)**

GENOA CHARTER TOWNSHIP

At a regular meeting of the Township Board of the Genoa Charter Township, Livingston County, Michigan, (the “Township”) held at the Township Hall on February 20, 2023 at 6:30 p.m., there were

PRESENT:

ABSENT:

The following preamble and resolution were offered by _____ and seconded by _____ :

Resolution Confirming Special Assessment Roll

WHEREAS, the Board of Trustees of the Township has determined to proceed with the McNamara Subdivision Road Improvement Project (Summer 2023) within the Township as described in Exhibit A (the “Project”) and in accordance with Act No. 188, Michigan Public Acts of 1954, as amended;

WHEREAS, the Board of Trustees of the Township has determined to advance the costs of the Project from Township funds and to use special assessments to raise the money necessary to reimburse the Township for the advance of such funds;

WHEREAS, the Township Supervisor has prepared the Special Assessment Roll entitled Special Assessment Roll for McNamara Subdivision Road Improvement Project (Summer 2023) (the “Proposed Roll”) and has filed the Proposed Roll with the Township Manager and Township Clerk;

WHEREAS, the Township Board has scheduled a public hearing on the Proposed Roll and notice of the hearing has been properly provided;

WHEREAS, the Township Board conducted the public hearing on the Proposed Roll on February 20, 2023.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Roll Confirmed. In accordance with Act No. 188, Michigan Public Acts of 1954, as amended, and the laws of the State of Michigan, the Township Board hereby confirms the Special Assessment Roll for the McNamara Subdivision Road Improvement Project (Summer 2023) (the “Roll”) (Exhibit B).
2. Future Installments - Principal. The Township Board determines that each special assessment may be paid in ten installments. The first installment shall be due July 1, 2023.
3. Future Installments - Interest. All unpaid installments shall bear 2% interest.

4. Warrant. The Township Clerk is hereby directed to attach a warrant (in the form of Exhibit C to this resolution) to the Roll and to deliver such warrant and the Roll to the Township Treasurer, who shall thereupon collect the special assessments in accordance with the terms of this resolution, the Clerk's warrant and the statutes of the State of Michigan.

5. Inconsistent Prior Resolutions. All previously adopted resolutions that are in conflict with this resolution are repealed to the extent of such conflict.

A vote on the foregoing resolution was taken and was as follows:

YES:

NO:

ABSENT:

CLERK'S CERTIFICATE

The undersigned, being the duly qualified and acting Clerk of the Township, hereby certifies that (1) the foregoing is a true and complete copy of a resolution duly adopted by the Township Board at the February 20, 2023 meeting of the Township Board, at which meeting a quorum was present and remained throughout; (2) the original thereof is on file in the records in the Township Manager's office and my office; (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended); and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

Paulette A. Skolarus, Genoa Charter Township Clerk

EXHIBIT A - THE PROJECT

MCNAMARA SUBDIVISION ROAD IMPROVEMENT PROJECT (SUMMER 2023)

DESCRIPTION OF PROJECT

A TEN-YEAR SPECIAL ASSESSMENT DISTRICT

WITH PROJECTED COSTS AS FOLLOWS:

- Total construction cost of the project: \$185,850
- Total number of parcels: 51
- Homeowners representing over 50% of property have signed petitions.
- The Township is contributing \$46,462 which is 25% of the project cost since this project will improve a public roadway in accordance with established policy.
- The interest charged for the district is 2% and the administrative cost is \$2,000.
- Total Project Cost:

McNAMARA ROADS 2023	
PROJECT COST	\$185,850
ADMINISTRATION FEES	\$2,000
TOWNSHIP 25% CONTRIBUTION	-(\$46,462)
TOTAL PROJECT COST:	\$141,388

- Total Cost Per Parcel:

YEAR	ANNUAL PAYMENT	TO INTEREST	TO PRINCIPAL	OUTSTANDING BALANCE
2023	\$332.68	\$55.45	\$277.23	\$2,495.07
2024	\$327.13	\$49.90	\$277.23	\$2,217.84
2025	\$321.59	\$44.36	\$277.23	\$1,940.61
2026	\$316.04	\$38.81	\$277.23	\$1,663.38
2027	\$310.50	\$33.27	\$277.23	\$1,386.15
2028	\$304.95	\$27.72	\$277.23	\$1,108.92
2029	\$299.41	\$22.18	\$277.23	\$831.69
2030	\$293.86	\$16.63	\$277.23	\$554.46
2031	\$288.32	\$11.09	\$277.23	\$277.23
2032	\$282.77	\$5.54	\$277.23	\$0.00
	\$3,077.25	\$304.95	\$2,772.30	

- The project (the “Project”) will consist of:
 - Milling of existing 3” to 4” depth asphalt, haul off and disposal of millings
 - Fine grade and compact existing aggregate base
 - Install 2” 4E1 leveling course asphalt and compact, apply a tack of coat for adhesion
 - Install 1.5” 5E1 wearing course asphalt and compact

EXHIBIT B - SPECIAL ASSESSMENT ROLL FOR THE MCNAMARA SUBDIVISION ROAD IMPROVEMENT PROJECT (SUMMER 2023)

01/27/2023
01:31 PM

Tentative Special Assessment Listing for GENOA TOWNSHIP

Page: 1/2

Population: Special Assessment District (X012323)

DB: Genoa

PARCEL	ASSESSMENT NAME	ASSESSMENT	OWNER ADDRESS
4711-10-201-015	X012323, McNamara Roa	2,772.30	KUJAWA DELPHINE LTS 9.3 29869 GREENLAND ST
4711-10-201-016	X012323, McNamara Roa	2,772.30	JONES FAMILY TRUST 1084 CHEMUNG DR
4711-10-201-017	X012323, McNamara Roa	2,772.30	GOMEZ JOHN J & PAULA K 1094 CHEMUNG DR
4711-10-201-018	X012323, McNamara Roa	2,772.30	RENCSAK FAMILY TRUST 1106 CHEMUNG DR
4711-10-201-019	X012323, McNamara Roa	2,772.30	COLE TY 1115 NORFOLK
4711-10-201-020	X012323, McNamara Roa	2,772.30	COLE TY 1115 NORFOLK DR
4711-10-201-021	X012323, McNamara Roa	2,772.30	KERN, GLENN & GERALDINE 1126 CHEMUNG DR
4711-10-201-022	X012323, McNamara Roa	2,772.30	SMITH, TODD 1132 CHEMUNG DR
4711-10-201-023	X012323, McNamara Roa	2,772.30	ROSE ROBERT & BARBARA LTS 9.3 1134 CHEMUNG DR
4711-10-201-024	X012323, McNamara Roa	2,772.30	TABER MARK LTS 9.3 30121 ROSSLYN AVE
4711-10-201-025	X012323, McNamara Roa	2,772.30	MIOTKE TRUST 1142 CHEMUNG DR
4711-10-201-026	X012323, McNamara Roa	2,772.30	MIOTKE TRUST 1142 CHEMUNG DR
4711-10-201-027	X012323, McNamara Roa	2,772.30	GOIKE RICHARD 1146 CHEMUNG DR
4711-10-201-028	X012323, McNamara Roa	2,772.30	SREDZINSKI JANICE 1150 CHEMUNG DR
4711-10-201-029	X012323, McNamara Roa	2,772.30	SMITH ROBERT & LORETTA 1154 CHEMUNG DR
4711-10-201-030	X012323, McNamara Roa	2,772.30	WILLIAMS RICHARD A 40318 LA GRANGE DR
4711-10-201-031	X012323, McNamara Roa	2,772.30	SCHMIDT RICHARD & EILEEN LTS 9.3 22701 SPY GLASS HILL DR
4711-10-201-032	X012323, McNamara Roa	2,772.30	OHANIAN DAWN M PO BOX 94
4711-10-201-033	X012323, McNamara Roa	2,772.30	COPPOLA THOMAS & DOROTHY L ZAYAN 1170 CHEMUNG DR
4711-10-201-034	X012323, McNamara Roa	2,772.30	LAROUÉ, VICTOR 1176 CHEMUNG DR
4711-10-201-035	X012323, McNamara Roa	2,772.30	LLOYD, MICHAEL & MARIE 1180 CHEMUNG DR
4711-10-201-036	X012323, McNamara Roa	2,772.30	STOREY CLIFFORD J & CAROLYN L 1186 CHEMUNG DR
4711-10-201-038	X012323, McNamara Roa	2,772.30	GRAJEK, CHRISTOPHER & VALERIE 1190 CHEMUNG DR
4711-10-201-041	X012323, McNamara Roa	2,772.30	PHILLIPS KAREN & SIENKO KELLI & 1206 CHEMUNG DR
4711-10-201-043	X012323, McNamara Roa	2,772.30	HOLLAND DAWN 1205 CHEMUNG DR
4711-10-201-046	X012323, McNamara Roa	2,772.30	MCLACHLAN JONATHON R 1193 CHEMUNG DR
4711-10-201-048	X012323, McNamara Roa	2,772.30	DROUILLARD SARAH & DESANTO ANGELO 1180 JAMES R ST

Population: Special Assessment District (X012323)

PARCEL	ASSESSMENT NAME	ASSESSMENT	OWNER ADDRESS
4711-10-201-050	X012323, McNamara Roa	2,772.30	MILLER-BERGEMANN DAWN 1177 JAMES R ST
4711-10-201-051	X012323, McNamara Roa	2,772.30	KNAPP JOSEPH & LISA 1188 JAMES R ST
4711-10-201-056	X012323, McNamara Roa	2,772.30	MAYNARICH RICHARD LIFE ESTATE 1192 JAMES R ST
4711-10-201-061	X012323, McNamara Roa	2,772.30	TESCH NICHOLAS LORNE 1153 CHEMUNG DR
4711-10-201-062	X012323, McNamara Roa	2,772.30	BERNARD INVESTMENT GROUP LLC 43155 MAIN ST STE 2204C-4
4711-10-201-063	X012323, McNamara Roa	2,772.30	GILLETTE ROBERT & DENICE 1145 CHEMUNG DR
4711-10-201-064	X012323, McNamara Roa	2,772.30	MILLER SUSAN & EDWARD 1141 CHEMUNG DR
4711-10-201-065	X012323, McNamara Roa	2,772.30	SREDZINSKI TIMOTHY & ALLANNA TRUST 1137 CHEMUNG DR
4711-10-201-068	X012323, McNamara Roa	2,772.30	COLE TY 1115 NORFOLK DR
4711-10-201-070	X012323, McNamara Roa	2,772.30	COZART WILLIAM G 5716 GLEN ECHO DR
4711-10-201-071	X012323, McNamara Roa	2,772.30	SOUTHWELL LAURA 1124 S HUGHES RD
4711-10-201-072	X012323, McNamara Roa	2,772.30	BLASKIE CHRISTOPHER 1100 NORFOLK DR
4711-10-201-073	X012323, McNamara Roa	2,772.30	KRILL STEFAN 5125 RICHARDSON RD
4711-10-201-074	X012323, McNamara Roa	2,772.30	DELAIR CAROLYN 1112 NORFOLK DR
4711-10-201-075	X012323, McNamara Roa	2,772.30	COLL MARCIA REV LIV TRUST 1197 CHEMUNG DR
4711-10-201-076	X012323, McNamara Roa	2,772.30	BISHOP ROBERT P & DELAIR PEGGY A 1120 NORFOLK DR
4711-10-201-077	X012323, McNamara Roa	2,772.30	LEEK DEREK & ALDRICH KATHERINE 1082 S HUGHES RD
4711-10-201-079	X012323, McNamara Roa	2,772.30	KUJAWA DELPHINE LTS 9.3 29869 GREENLAND ST
4711-10-201-080	X012323, McNamara Roa	2,772.30	WILLIAMS, RANDY L. 1157 CHEMUNG DR
4711-10-201-082	X012323, McNamara Roa	2,772.30	CARNES DENNIS 1200 CHEMUNG DR
4711-10-201-083	X012323, McNamara Roa	2,772.30	BESFORD DAVID & BETTY LTS 9.3 1198 CHEMUNG DR
4711-10-201-084	X012323, McNamara Roa	2,772.30	BUCHTE, DEBRA 1131 CHEMUNG DR
4711-10-201-085	X012323, McNamara Roa	2,772.30	LEWIS JAMES 1189 CHEMUNG DR
4711-10-201-086	X012323, McNamara Roa	2,772.30	GRATOPP BRANDON C 1184 JAMES R ST
# OF PARCELS: 51	TOTALS:	141,387.30	

EXHIBIT C

WARRANT

TO: Treasurer
Genoa Township
Livingston County, Michigan

I certify that attached to this Warrant is a true copy of the special assessment roll for the Genoa Township McNamara Subdivision Road Improvement Project (Summer 2023) (the "Roll") confirmed by the Township Board on February 20, 2023 (the "Confirming Resolution"). You are hereby directed to proceed to collect the amounts due on such Roll in accordance with this Warrant, the Confirming Resolution and the statutes of the State of Michigan.

Paulette A. Skolarus
Genoa Charter Township Clerk

**Resolution No. 3 – Baetcke Lake Aquatic Weed Control
Special Assessment Project (Summer 2023)**

GENOA CHARTER TOWNSHIP

At a regular meeting of the Township Board of the Township of Genoa, Livingston County, Michigan, (the “Township”) held at the Township Hall on February 20, 2023, at 6:30 p.m., there were

PRESENT:

ABSENT:

The following preamble and resolution were offered by _____ and seconded by _____.

Resolution Approving Project, Cost Estimates, Special Assessment District and Causing the Special Assessment Roll to be Prepared

WHEREAS, preliminary plans and cost estimates for the Project have been filed with the Township;

WHEREAS, the Township Board has tentatively determined to proceed with the Project as described in Exhibit A and in accordance with Act No. 188, Michigan Public Acts of 1954, as amended;

WHEREAS, The Board of Trustees of the Township has declared its intention to make the improvement and tentatively designated the special assessment district against which the cost of the improvement is to be assessed is described in Exhibit B.

WHEREAS, on February 20, 2023 a public hearing was held to hear any objections to the petition, to the improvement and to the special assessment district and notice of the hearing was provided pursuant to the requirements of Act No 188, Michigan Public Acts of 1954, as amended;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Township Board approves the completion of the Project and approves the plans and cost estimates for the Project, which are on file with the Township Manager and which are identified as “Plans and Cost Estimates for the Baetcke Lake Aquatic Weed Control Special Assessment Project (Summer 2023).”

2. The Township Board approves the sufficiency of the Petition for the improvement.

3. The Township Board determines that the Special Assessment District for the Project shall consist of the parcels identified in Exhibit B. The term of the Special Assessment District shall be for five-years.

4. The Township Board has determined to advance the costs of the Project from Township funds and to use special assessments to raise the money necessary to reimburse the Township for the advance of such funds;

5. The Township Supervisor is directed to prepare the Special Assessment Roll for the Special Assessment District identified in Exhibit B. The Special Assessment Roll shall describe all the parcels of land to be assessed with the names of the respective record owners of each parcel, if known, and the total amount to be assessed against each parcel of land. When the Township Supervisor completes the Special Assessment Roll, he shall affix his certificate to the roll stating that the roll was made pursuant to a resolution of the Township Board adopted on a specified date, and that in making the assessment roll the supervisor, according to his or her best judgment, has conformed in all respects to the directions contained in the resolution and the statutes of the State of Michigan.

5. All resolutions or parts of resolutions in conflict with this resolution are hereby rescinded.

A vote on the foregoing resolution was taken and was as follows:

YES:

NO:

ABSENT:

CLERK'S CERTIFICATE

The undersigned, being the duly qualified and acting Clerk of the Township, hereby certifies that (1) the foregoing is a true and complete copy of a resolution duly adopted by the Township Board at the February 20, 2023 meeting of the Township Board, at which meeting a quorum was present and remained throughout; (2) the original thereof is on file in the records in my office; (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended); and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

Paulette A. Skolarus, Genoa Township Clerk

EXHIBIT A – THE PROJECT

BAETCKE LAKE AQUATIC WEED CONTROL PROJECT (SUMMER 2023)

DESCRIPTION OF PROJECT

A FIVE-YEAR SPECIAL ASSESSMENT DISTRICT WITH PROJECTED COSTS AS FOLLOWS:

- A special assessment district for the purpose of aquatic weed control including a 5-year treatment for targeted plants using systemic herbicides such as 2, 4-D and/or Triclopyr or contact herbicides, treatment of pondweeds and algae using contact herbicides and algacides, treatment for lilies and other emergent plants as permit, 40' X 40' near docks and beaches plus boat paths using systemic herbicides, glyphosate and/or flumiozazin for the riparian property owners of Baetcke Lake.
- 5-year project with the following per year allocation:
Year 1 - \$7,000, Year 2 - \$7,000, Year 3 - \$7,250, Year 4 - \$7,250, Year 5 - \$7,500
- Total number of parcels: 31
- Homeowners representing over 50% of property have signed petitions.
- The assessment is being considered for the Summer 2023 tax roll.
- Total Project Cost:

BAETCKE LAKE AQUATIC WEED CONTROL PROJECT (SUMMER 2023)	
PROJECT COST	\$36,000
ADMINISTRATION FEES	\$2,000
TOTAL PROJECT COST:	\$38,000

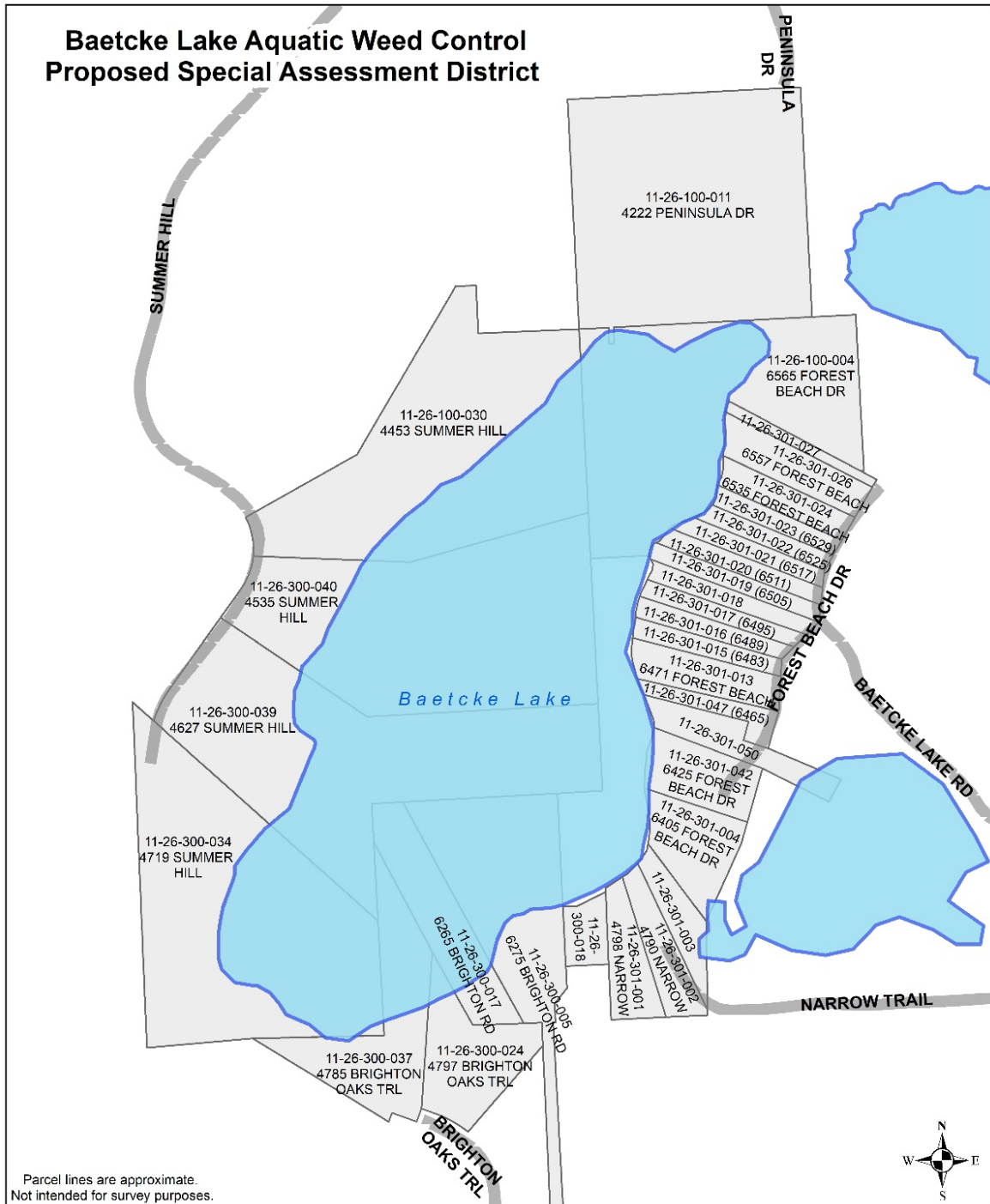
- Total Cost Per Parcel:

YEAR	PAYMENT TO PRINCIPAL	OUTSTANDING BALANCE
2023	\$ 245.16	\$ 980.65
2024	\$ 245.16	\$ 735.49
2025	\$ 245.16	\$ 490.33
2026	\$ 245.16	\$ 245.17
2027	\$ 245.17	\$ -
	\$ 1,225.81	

EXHIBIT B – THE DISTRICT

The Project (**BAETCKE LAKE AQUATIC WEED CONTROL PROJECT (SUMMER 2023)**) is being designed to serve the properties in the Special Assessment District, which district is illustrated on the map (included) and includes the specific properties that are identified by the following permanent parcel numbers:

11-26-100-004	11-26-300-024	11-26-301-002	11-26-301-017	11-26-301-023
11-26-100-011	11-26-300-034	11-26-301-003	11-26-301-018	11-26-301-024
11-26-100-030	11-26-300-037	11-26-301-004	11-26-301-019	11-26-301-026
11-26-300-005	11-26-300-039	11-26-301-013	11-26-301-020	11-26-301-027
11-26-300-017	11-26-300-040	11-26-301-015	11-26-301-021	11-26-301-042
11-26-300-018	11-26-301-001	11-26-301-016	11-26-301-022	11-26-301-047
11-26-301-050				



**Resolution No. 4 – Baetcke Lake Aquatic Weed Control
Special Assessment Project (Summer 2023)**

GENOA CHARTER TOWNSHIP

At a regular meeting of the Township Board of the Genoa Charter Township, Livingston County, Michigan, (the “Township”) held at the Township Hall on February 20, 2023, at 6:30 p.m., there were

PRESENT:

ABSENT:

The following preamble and resolution were offered by _____ and supported by _____:

**Resolution Acknowledging the Filing of the Special
Assessment Roll, Scheduling the Second Hearing,
and Directing the Issuance of Statutory Notices**

WHEREAS, the Board of Trustees of the Township has determined to proceed with the Baetcke Lake Aquatic Weed Control Special Assessment Project (Summer 2023) within the Township as described in Exhibit A (the “Project”) and in accordance with Act No. 188, Michigan Public Acts of 1954, as amended;

WHEREAS, the Board of Trustees of the Township has determined to advance the costs of the Project from Township funds and to use special assessments to raise the money necessary to reimburse the Township for the advance of such funds;

WHEREAS, the Township Supervisor has prepared the Special Assessment Roll entitled “Special Assessment Roll for the Baetcke Lake Aquatic Weed Control Special Assessment Project (Summer 2023) (Exhibit B) and has filed the Proposed Roll with the Township Manager and Township Clerk;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Township Board acknowledges that the Township Supervisor has filed the Proposed Roll with the Township Manager and Township Clerk.
2. The Township Board acknowledges that the Township Supervisor has certified that (a) the Proposed Roll was prepared in accordance with the direction of the Township Board and (b) the Proposed Roll was prepared in accordance with the laws of the State of Michigan. (Exhibit C)
3. In accordance with Act No. 188, Michigan Public Acts of 1954, as amended, and the laws of the State of Michigan, there shall be a public hearing to review and hear objections on the Proposed Roll.
4. The second public hearing will be held on Monday, March 6, 2023 at 6:30 p.m. at the offices of Genoa Charter Township, Livingston County, Michigan.

5. The Township Manager is directed to mail, by first class mail, a notice of the public hearing to each owner of or party in interest in property to be assessed, whose name appears upon the last Township tax assessment records. The last Township tax assessment records means the last assessment roll for ad valorem tax purposes which has been reviewed by the Township Board of Review, as supplemented by any subsequent changes in the names or addresses of such owners or parties listed thereon. The notice to be mailed by the Township Manager shall be similar to the notice attached as Exhibit D and shall be mailed by first class mail on or before February 21, 2023. Following the mailing of the notices, the Township Manager shall complete an affidavit of mailing similar to the affidavit set forth in Exhibit E.

6. The Township Manager is directed to publish a notice of the public hearing in the Livingston County Daily Press & Argus, a newspaper of general circulation within the Township. The notice shall be published twice, once on or before February 24, 2023 and March 3, 2023. The notice shall be in a form substantially similar to the notice attached as Exhibit D.

7. All resolutions or parts of resolutions in conflict with this resolution are hereby rescinded.

A vote on the foregoing resolution was taken and was as follows:

YES:

NO:

ABSENT:

CLERK'S CERTIFICATE

The undersigned, being the duly qualified and acting Clerk of the Township, hereby certifies that (1) the foregoing is a true and complete copy of a resolution duly adopted by the Township Board at the February 20, 2023 meeting of the Township Board, at which meeting a quorum was present and remained throughout; (2) the original thereof is on file in the records in the Township Manager's office and my office; (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended); and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

Paulette A. Skolarus, Genoa Charter Township Clerk

EXHIBIT A – THE PROJECT

BAETCKE LAKE AQUATIC WEED CONTROL PROJECT (SUMMER 2023)

DESCRIPTION OF PROJECT

A FIVE-YEAR SPECIAL ASSESSMENT DISTRICT WITH PROJECTED COSTS AS FOLLOWS:

- A special assessment district for the purpose of aquatic weed control including a 5-year treatment for targeted plants using systemic herbicides such as 2, 4-D and/or Triclopyr or contact herbicides, treatment of pondweeds and algae using contact herbicides and algacides, treatment for lilies and other emergent plants as permit, 40' X 40' near docks and beaches plus boat paths using systemic herbicides, glyphosate and/or flumiozazin for the riparian property owners of Baetcke Lake.
- 5-year project with the following per year allocation:
Year 1 - \$7,000, Year 2 - \$7,000, Year 3 - \$7,250, Year 4 - \$7,250, Year 5 - \$7,500
- Total number of parcels: 31
- Homeowners representing over 50% of property have signed petitions.
- The assessment is being considered for the Summer 2023 tax roll.
- Total Project Cost:

BAETCKE LAKE AQUATIC WEED CONTROL PROJECT (SUMMER 2023)	
PROJECT COST	\$36,000
ADMINISTRATION FEES	\$2,000
TOTAL PROJECT COST:	\$38,000

- Total Cost Per Parcel:

YEAR	PAYMENT TO PRINCIPAL	OUTSTANDING BALANCE
2023	\$ 245.16	\$ 980.65
2024	\$ 245.16	\$ 735.49
2025	\$ 245.16	\$ 490.33
2026	\$ 245.16	\$ 245.17
2027	\$ 245.17	\$ -
	\$ 1,225.81	

EXHIBIT B - SPECIAL ASSESSMENT ROLL FOR THE BAETCKE LAKE AQUATIC WEED CONTROL PROJECT

02/10/2023

Tentative Special Assessment Listing for GENOA TOWNSHIP

Page: 1/2

04:06 PM

Population: BLOCK: X20623 - X20623

INDEX: SP ASSESSMENT CODE

DB: Genoa

PARCEL	ASSESSMENT NAME	ASSESSMENT	OWNER ADDRESS
4711-26-301-047	X20623, Baetcke Lake	1,225.81	COUSINO, LAWRENCE & ALONDA 6465 FOREST BEACH DR
4711-26-301-042	X20623, Baetcke Lake	1,225.81	BRANDT RICHARD & LOUISE LIFE ESTATE 6425 FOREST BEACH DR
4711-26-301-027	X20623, Baetcke Lake	1,225.81	MATT JASON 6578 FOREST BEACH DR
4711-26-301-026	X20623, Baetcke Lake	1,225.81	DENKHAUS DAVID & DIANE REV TRUST 7879 BRIGHTON RD
4711-26-100-004	X20623, Baetcke Lake	1,225.81	ROCHELEAU FAMILY TRUST 6565 FOREST BEACH DR
4711-26-100-011	X20623, Baetcke Lake	1,225.81	HARRIS MITCH & MELINDA LIFE ESTATE 211 N 1ST ST
4711-26-100-030	X20623, Baetcke Lake	1,225.81	LISIECKI, PETER & JACQUELINE 4453 SUMMER HL
4711-26-300-005	X20623, Baetcke Lake	1,225.81	IZANT CHARLES L & LISA RLT 6275 BRIGHTON RD
4711-26-300-017	X20623, Baetcke Lake	1,225.81	DARNELL, RICHARD & MARILYN 6265 BRIGHTON RD
4711-26-300-018	X20623, Baetcke Lake	1,225.81	IZANT CHARLES & LISA RLT 6275 BRIGHTON RD
4711-26-301-050	X20623, Baetcke Lake	1,225.81	THEISEN THOMAS & MARTHA FAM TRUST 6723 SUNSET DR
4711-26-300-024	X20623, Baetcke Lake	1,225.81	GRASSIE CHARLES TRUST 4797 BRIGHTON OAKS TRL
4711-26-300-034	X20623, Baetcke Lake	1,225.81	PRATT, KEITH & TERRY 4719 SUMMER HL
4711-26-300-037	X20623, Baetcke Lake	1,225.81	CROSKEY, FRANK J. & JANICE G 5850 HARTFORD WAY
4711-26-300-039	X20623, Baetcke Lake	1,225.81	MEISLING TRUST 4627 SUMMER HL
4711-26-300-040	X20623, Baetcke Lake	1,225.81	MULDER SCOTT & SARAH 4535 SUMMER HL
4711-26-301-001	X20623, Baetcke Lake	1,225.81	LUZOD ANDREW & MARLENE 4798 NARROW TRL
4711-26-301-002	X20623, Baetcke Lake	1,225.81	STANAWAY, RONALD 4790 NARROW TRL
4711-26-301-003	X20623, Baetcke Lake	1,225.81	WILK ROBERT & JANETTE 4770 NARROW TRL
4711-26-301-004	X20623, Baetcke Lake	1,225.81	BRANDT MICHAEL 6405 FOREST BEACH DR
4711-26-301-013	X20623, Baetcke Lake	1,225.81	THOMAS KATHRYN & FABIAN DAVID 6471 FOREST BEACH DR
4711-26-301-015	X20623, Baetcke Lake	1,225.81	MORGAN MICHAEL G JR 6483 FOREST BEACH DR
4711-26-301-016	X20623, Baetcke Lake	1,225.81	BOTICA JOHN & EMILY 6489 FOREST BEACH DR
4711-26-301-017	X20623, Baetcke Lake	1,225.81	WAGGONER TRUST 6495 FOREST BEACH DR
4711-26-301-018	X20623, Baetcke Lake	1,225.81	DENKHAUS DAVID & DIANE REV TRUST 7879 BRIGHTON RD
4711-26-301-019	X20623, Baetcke Lake	1,225.81	MYERS JOHN & WENDY LTS 9.3 6505 FOREST BEACH DR
4711-26-301-020	X20623, Baetcke Lake	1,225.81	OBERLIESEN ARLEEN & ERIC 6511 FOREST BEACH DR

PARCEL	ASSESSMENT NAME	ASSESSMENT	OWNER ADDRESS
4711-26-301-021	X20623, Baetcke Lake	1,225.81	MICHAEL, PATRICK & JENNIFER 6517 FOREST BEACH DR
4711-26-301-022	X20623, Baetcke Lake	1,225.81	FOX ADAM 6525 FOREST BEACH DR
4711-26-301-023	X20623, Baetcke Lake	1,225.81	NELSON BRICE & CARRIE REV TRUST 6535 FOREST BEACH DR
4711-26-301-024	X20623, Baetcke Lake	1,225.81	NELSON BRICE & CARRIE REV LIV TRUST 6535 FOREST BEACH DR
# OF PARCELS: 31	TOTALS:	38,000.11	

EXHIBIT C

CERTIFICATE

I, the undersigned, Supervisor of Genoa Charter Township, Livingston County, Michigan (the "Township"), acting pursuant to a resolution duly adopted by the Township Board of the Township on February 20, 2023 (the "Resolution") certify that (1) the attached special assessment roll for the Baetcke Lake Aquatic Weed Control Special Assessment Project (Summer 2023), to which this Certificate is affixed, was made pursuant to the Resolution and (2) in making such a roll, I have, according to my best judgment, conformed in all respects to the directions contained in the Resolution and the statutes of the State of Michigan, including Act No. 188, Public Acts of Michigan, 1954, as amended.

Dated: February 20, 2023

Bill Rogers
Genoa Charter Township Supervisor

**EXHIBIT D –
NOTICE OF SECOND PUBLIC HEARING
MARCH 6, 2023 AT 6:30PM**

**NOTICE OF MARCH 6, 2023 PUBLIC HEARING ON THE SPECIAL ASSESSMENT ROLL
FOR THE PROPOSED BAETCKE LAKE AQUATIC WEED CONTROL SPECIAL ASSESSMENT PROJECT
(Summer 2023)
GENOA CHARTER TOWNSHIP
LIVINGSTON COUNTY, MICHIGAN**

PLEASE TAKE NOTICE that the Supervisor has reported to the Township Board and filed in the office of the Manager and Township Clerk for public examination a special assessment roll covering all properties within the Baetcke Lake Aquatic Weed Control Special Assessment Project (Summer 2023). Said assessment roll has been prepared for the purpose of assessing a portion of the costs of the thereto within the aforesaid Baetcke Lake Aquatic Weed Control Special Assessment Project (Summer 2023) assessment district. The costs are more particularly shown in the estimate of costs which is on file and available for public inspection in the office of the Manager and Township Clerk. The roll is the total amount of \$38,000.00 spread over 5 years with a proposed special assessment principal payment of \$1225.81 per parcel. The project costs and yearly cost per parcel are provided in the tables below:

BAETCKE LAKE AQUATIC WEED CONTROL PROJECT (SUMMER 2023)	
PROJECT COST	\$36,000
ADMINISTRATION FEES	\$2,000
TOTAL PROJECT COST:	\$38,000

YEAR	PAYMENT TO PRINCIPAL	OUTSTANDING BALANCE
2023	\$ 245.16	\$ 980.65
2024	\$ 245.16	\$ 735.49
2025	\$ 245.16	\$ 490.33
2026	\$ 245.16	\$ 245.17
2027	\$ 245.17	-
	\$ 1,225.81	

PLEASE TAKE FURTHER NOTICE that the Township Board will hold a Public Hearing on **March 6, 2023 at 6:30 p.m.**, at the **Genoa Charter Township Offices, 2911 Dorr Road, Brighton, Michigan 48116**, to review the special assessment roll, to consider any objections thereto, and to confirm the roll as submitted or revised or amended. The roll may be examined at the office of the Manager or Township Clerk at the Township hall during regular business hours of regular

business days until the time of the hearing and may be examined at the hearing. Appearance and protest at the hearing is required in order to appeal the amount of the special assessment to the State Tax Tribunal.

Any owner or party in interest, or agent, may appear in person at the hearing to protest the special assessment, or may file an appearance or protest by letter at or before the hearing, and in that event personal appearance shall not be required. The owner or any person having an interest in the real property who protests in person or in writing at the hearing may file a written appeal of the special assessment with the State Tax Tribunal within 30 days after the special assessment roll is confirmed.

After the public hearing, the Township Board may confirm the roll as submitted or as revised or amended; may provide for payment of special assessments in installments with interest on the unpaid balance; and may provide by resolution for other matters permitted by law with regard to special assessments.

All interested persons are invited to be present at the hearing to submit comments concerning the foregoing. The Township will provide necessary reasonable auxiliary aids and services to individuals with disabilities at the hearing upon seven (7) days' notice to the Township Manager. Individuals with disabilities requiring such aids or services should contact the Manager at the address or phone number listed below.

This notice is given by order of the Genoa Charter Township Board.

Dated: February 21, 2023

Kelly VanMarter
Genoa Charter Township Manager
2911 Dorr Road, Brighton, MI 48116
Phone: 810-227-5225
Email: kelly@genoa.org

Publication: Press/Argus on 2/24/23 and 3/3/23

EXHIBIT E

AFFIDAVIT OF MAILING

STATE OF MICHIGAN)

COUNTY OF LIVINGSTON)

Kelly VanMarter, being first duly sworn, deposes and says that she personally prepared for mailing, and did on February 21, 2023, send by first-class mail, the notice of hearing, a true copy of which is attached hereto, to each record owner of or party in interest in all property to be assessed for the improvement described therein, as shown on the last local tax assessment records of the Charter Township of Genoa; that she personally compared the address on each envelope against the list of property owners as shown on the current tax assessment rolls of the Township; that each envelope contained therein such notice and was securely sealed with postage fully prepaid for first-class mail delivery and plainly addressed; and that she personally placed all of such envelopes in a United States Post Office receptacle on the above date.

Kelly VanMarter
Genoa Charter Township Manager

DRAFT 2023-2024 FISCAL YEAR BUDGET ASSUMPTIONS AND SIGNIFICANT EXPENSES

021523 – changes shown in red

FUND 101 GENERAL FUND

General Assumptions:

Salary Increases for Elected and Appointed – generally assuming a 5% increase

Salary Increases for Township Employees – generally assuming a 10% increase. This was contemplated during last year’s salary audit (see 02/21/22 meeting minutes and board packet) and anticipates moving employees to a minimum of 95% of the mid-point. **The actual increase is looking likely to be around 8% with varied increases among staff to achieve getting employees to a range of 95-100% of the mid-point. One exception to this item is a request by the Clerk for the Deputy Clerk position. See comments below in Notable Line changes for more information.**

- Note – Planning and Zoning Wages were amended down from \$218,760 to \$176,889 in the 22/23 budget due to the unfulfilled Zoning Official position. The 23/24 draft budget assumes this vacant position will be filled.

The 23/24 Budget includes large software upgrade to move BSA from desktop to online version.

Significant increases in Election budgets as provided by the Township Clerk as a result of two separate elections planned in March of 2024.

Take Note – We show a continuation in FY 23/24 using ARPA funds to offset the costs associated with increasing curbside recycling collection from bi-weekly to weekly. We anticipate this will be the last year for this subsidy. We are considering a \$3.00 increase this year for refuse collection and disposal.

Notable Line Item Changes:

- 101-000-665-001 Increased interest rates are generating more revenue.
- 101-101-702-014 Township Board Wages & Salaries – increased to include the recording secretary
- 101-101-910-000 Trustees development/conference/dues – increased to account for attendance at the MTA and Michigan Planning Conferences both in Traverse City this fiscal year.
- 101-215-703-000 The Clerk requested an increase in the Deputy Clerk line item for the 22/23 Fiscal Year from \$37,555 to \$48,000 (27.8%) and to \$51,000 (35.8%) for FY 23/24. These increases assume that the part time position is working hours commensurate with full time or nearly full-time employees. We did not feel comfortable making those adjustments without getting additional input from the Board. We have analyzed the position and propose the following:
- For the remainder of this fiscal year (22/23) we can expect an additional 2 pay periods at 48 hours worked bi-weekly which would be an increase of \$2,221.44 dollars which would require an adjustment of the budget to \$44,000 which is the amount you will see reflected in the budget. This is an increase of 17% over the original budgeted amount.
- For next fiscal year (23/24), we have assumed a wage increase and 1500 hours of work plus holiday/vacation hours. This assumes that the Deputy Clerk works 24 hours per week in all

DRAFT 2023-2024 FISCAL YEAR BUDGET

ASSUMPTIONS AND SIGNIFICANT EXPENSES

021523 – changes shown in red

months except May 2023 and January, February, and March of 2024. For those months we have allocated full time hours of 40 hours per week for the entire month to cover the Hartland Schools election in May and the Presidential Primaries in March. The budgeted amount for this is \$44,000. We understand that the Clerk was estimating high in anticipation of election related changes, but to go beyond the salary numbers we felt comfortable including in the budget, we request Township Board feedback.

- 101-261-718-001 Includes a one-time charge of approx. \$70,000 to fully fund Mike Archinal' s defined benefit plan (MERS) to reduce the Township's unfunded liability.
- 101-261-718-002 Assuming a reduction in health insurance costs due to budgeting for 2023-24 FY. Also, we are moving \$50,000 of this budget to a new "EHIM Reserve" line item creation \$50,000
- 101-261-750-000 / 101-261-750-001 Separated Supplies and postage into separate line items
- 101-261-751-000 Equipment/Software/Software Maintenance increase budget \$60,000 to account for new BS&A online maintenance
- 101-262 Election expenses increased over 20% due to there being 1 school board and 2 presidential primary elections anticipated in 2023-2024
- 101-701-946-002 Review Services – Engineering increased \$20,000 to account for possible large site plan projects.
- 101-900-970-000 Increased Capital Outlay > \$5,000 by \$40,000 to account for computer rotation and BS&A online setup costs
- 101-965-995-249 Increased Transfer out by \$150,000 to Fund 249 - Building Reserve for planned security and site upgrades.
- 101-965-995-401 Decreased Transfer out by \$360,000 to Fund 401 – Road Improvement.

FUND 202 SAD ROADS AND LAKES

Decreased transfers in due to healthy fund balance

New Projected Road projects for 2023-2024: McNamara

New Projected Weed projects for 2023-2024: Baetcke Lake, **Lake Chemung Renewal** and Crooked Lakes renewal

FUND 208 PARKS & RECREATION

208-536-972-100 Land for Recreation - Staff is still working on DNR Trust Fund Grant distribution. This is rolling over from 2022/2023 FY and is a potential purchase in 2023-2024

DRAFT 2023-2024 FISCAL YEAR BUDGET ASSUMPTIONS AND SIGNIFICANT EXPENSES

021523 – changes shown in red

208-751-934-001	Increased costs for the Senior Survivor Park Project by approximately \$212,000
208-751-934-010/011/12	Basketball area Benches & Table, Boardwalk Improvements and Sidewalk Infill - reduced budgets to cover remaining expenses for project end.
208-751-934-013	Parks Portion of Security Upgrades for the Park and Parking Lot \$50,000
208-751-934-015	Repair/Replace Poured in Place – Repair or replace Rubber at the Play Structures \$100,000

FUND 212 LIQUOR LAW ENFORCEMENT

No Major Changes

FUND 249 BUILDING AND GROUNDS FUND

249-265-981-002	Township Hall Dr / Parking Light Replacement Project (carry over from FY 22/23) \$10,000
249-265-981-007	Sealcoat and re-stripe upper parking lot \$10,000
249-265-981-008	Security Updates for Building and Parking Lot Project \$100,000
249-265-981-009	Park Water Mister Replacement Project \$15,000

FUND 401 ROAD PROJECTS

New Road Projects:	Paving - Chilson Road Hamburg to Brighton Road \$320,000
	Gravel - Kellogg Road Limestone from Golf Club to McClements \$125,000 , Kellogg Road Gravel from Golf Club to McClements \$105,000 , Gravel for Euler \$90,000 and Gravel for McClements \$127,000 .

FUND 464 ARPA

464-906-956-000	Broadband reduction of budget for remaining balance owed \$112,500 not paid in current budget year
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The FY 23/24 Budget will likely be the last ARPA fund contribution to weekly recycling service. We are working with the Utility Director on a possible project to use the remaining funds to take the Lake Edgewood Groundwater discharge wastewater treatment plan off-line and re-route the effluent to the Genoa-Oceola surface water discharge Wastewater Treatment facility.

Increase/decrease coloring shows proposed changes to the current
FY 22/23 Budget



02/10/2023		BUDGET REPORT FOR GENOA TOWNSHIP		INCREASE	DECREASE	
		Calculations as of 02/28/2023				
GL NUMBER	DESCRIPTION	2022-23 ACTIVITY THRU 02/28/23	2022-23 AMENDED BUDGET	2022-23 PROPOSED AMENDMENTS	2023-24 RECOMMENDED BUDGET	
Fund 101 - GENERAL FUND						
ESTIMATED REVENUES						
Dept 000 - REVENUE						
101-000-402-001	CURRENT REAL PROP TAX	597,667	1,085,000	1,085,000	1,200,000	
101-000-411-001	DELINQ TAX - PERSONAL & REAL	0	1,000	1,000	1,000	
101-000-434-002	TRAILER FEES	3,113	4,000	4,000	4,000	
101-000-448-001	COLLECT FEES/EXCESS OF ROLL	328,329	370,000	370,000	400,000	
101-000-448-002	COLLECTION FEE - SCHOOLS	24,801	25,000	25,000	25,000	
101-000-448-003	SET FEES COLLECTED	949	0	949		
101-000-451-024	ADMIN FEE/UTILITY-OPERATING	44,520	59,359	59,359	59,359	
101-000-452-001	INTEREST-SPECIAL ASSESSMENTS	0	0	4,436	7,263	
101-000-476-001	CABLE FRANCHISE	385,588	430,000	385,588	410,000	
101-000-476-002	LICENSE & PERMITS	19,177	20,000	20,000	20,000	
101-000-567-001	CEMETERY REVENUE	0	1,600	1,600	800	
101-000-572-001	METRO ACT REVENUE	15,084	15,000	15,084	15,500	
101-000-573-001	LCSA-PPT REIMBURSEMENT	12,579	15,000	15,000	15,000	
101-000-574-002	STATE SHARED REVENUE	2,037,274	1,906,283	2,429,808	2,210,292	
101-000-579-000	OTHER STATE REVENUES	0	300,000	0		
101-000-608-000	CHARGES FOR SERV-APPL FEES	68,080	60,000	72,000	60,000	
101-000-609-000	CHARGES FOR SERVICES- FOIA/PRINTING	356	500	500	500	
101-000-626-032	ADM FEE LIQUOR LAW	2,705	3,500	3,605	3,500	
101-000-631-000	REFUSE COLLECTION FEES	797,337	1,250,000	1,150,000	1,250,000	
101-000-657-001	ORDINANCE FINES	700	3,000	3,000	1,000	
101-000-665-001	INTEREST	7,789	4,850	53,000	10,000	
101-000-671-000	OTHER REVENUE	4,637	1,000	4,637	1,000	
101-000-672-000	TAXES ON LAND TRANSFER	3,824	145,000	148,800	149,000	
101-000-698-202	TRANSFER IN - SAD RESIDUAL BALANCE	47,553	0	47,553		
101-000-699-249	MMRMA REIMBURSEMENT	9,445	20,000	10,000	10,000	
101-000-699-464	TRANSFER IN FROM ARPA FUND #464	0	0	224,000	224,000	
Totals for dept 000 - REVENUE		4,411,507	5,720,092	6,133,919	6,077,214	
TOTAL ESTIMATED REVENUES		4,411,507	5,720,092	6,133,919	6,077,214	
		Difference	(413,827)			

02/10/2023

BUDGET REPORT FOR GENOA TOWNSHIP

Calculations as of 02/28/2023

INCREASE

DECREASE

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY THRU 02/28/23	2022-23 AMENDED BUDGET	2022-23 PROPOSED AMENDMENTS	2023-24 RECOMMENDED BUDGET
APPROPRIATIONS					
Dept 101 - TOWNSHIP BOARD					
101-101-702-014	TRUSTEES/SECRETARY WAGES & SALARIES	31,525	31,500	34,000	37,575
101-101-861-000	TRUSTEES MILEAGE & TRAVEL EXPENSE	1,097	3,800	3,800	3,800
101-101-910-000	TRUSTEES PRO DEV/CONFERENCE/DUES	10,907	11,000	11,000	15,000
101-101-955-000	TRUSTEES MISCELLANEOUS	0	100	100	100
Totals for dept 101 - TOWNSHIP BOARD		43,529	46,400	48,900	56,475
Dept 171 - TOWNSHIP SUPERVISOR					
101-171-702-014	TWP SUPERVISOR SALARY	57,753	62,740	62,740	65,877
101-171-861-000	SUPERVISOR MILEAGE & TRAVEL EXPENSE	68	1,500	1,500	500
101-171-910-000	SUPERVISOR PRO DEV/CONFERENCE/DUES	280	2,000	2,000	1,000
101-171-955-000	SUPERVISOR MISCELLANEOUS	0	1,000	1,000	1,000
Totals for dept 171 - TOWNSHIP SUPERVISOR		58,101	67,240	67,240	68,377
Dept 172 - TOWNSHIP MANAGER					
101-172-702-014	TWP MANAGER SALARY	161,077	166,435	166,435	150,700
101-172-703-000	MANAGER DEPT WAGES & SALARIES	37,425	41,140	41,140	45,460
101-172-861-000	MANAGER DEPT MILEAGE & TRAVEL EXPENS	30	1,500	1,500	1,000
101-172-910-000	MANAGER DEPT PRO DEV/CONFERENCE/DU	1,582	3,000	3,000	4,000
101-172-955-000	MANAGER DEPT MISCELLANEOUS	0	2,000	2,000	1,000
Totals for dept 172 - TOWNSHIP MANAGER		200,114	214,075	214,075	202,160
Dept 191 - ACCOUNTING & FINANCE					
101-191-703-000	ACCT DEPT WAGES & SALARIES	72,742	80,245	80,245	85,458
101-191-801-000	ACCOUNTING CONSULTANT (PHP)	17,950	25,000	25,000	30,000
101-191-801-001	FINANCIAL CONSULTING (PFM)	0	0	0	1,200
101-191-861-000	ACCT DEPT MILEAGE & TRAVEL EXPENSE	48	100	100	100
101-191-910-000	ACCT DEPT PRO DEV/CONFERENCE/DUES	0	500	500	500
101-191-955-000	ACCT DEPT MISCELLANEOUS	1,000	1,000	1,000	1,000
Totals for dept 191 - ACCOUNTING & FINANCE		91,740	106,845	106,845	118,258
Dept 215 - TOWNSHIP CLERK					
101-215-702-014	TWP CLERK SALARY	54,332	58,755	58,755	58,755
101-215-703-000	CLERKS DEPT WAGES & SALARIES	40,956	37,555	44,000	44,000
101-215-861-000	CLERKS DEPT MILEAGE & TRAVEL EXPENSE	107	200	200	200
101-215-910-000	CLERKS DEPT PRO DEV/CONFERENCE/DUES	40	100	100	100
101-215-955-000	CLERKS DEPT MISCELLANEOUS	44	1,000	1,000	100
Totals for dept 215 - TOWNSHIP CLERK		95,479	97,610	104,055	103,155
Dept 223 - AUDIT					
101-223-801-000	AUDIT SERVICES (MANOR COSTERISAN)	25,900	29,900	29,900	30,900
Totals for dept 223 - AUDIT		25,900	29,900	29,900	30,900

02/10/2023

BUDGET REPORT FOR GENOA TOWNSHIP

INCREASE

DECREASE

Calculations as of 02/28/2023

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY THRU 02/28/23	2022-23 AMENDED BUDGET	2022-23 PROPOSED AMENDMENTS	2023-24 RECOMMENDED BUDGET
Dept 228 - INFORMATION TECHNOLOGY					
101-228-703-000	IT DEPT WAGES & SALARIES	64,809	65,975	65,975	72,722
101-228-861-000	IT DEPT MILEAGE & TRAVEL EXPENSE	0	500	500	500
101-228-910-000	IT DEPT PRO DEV/CONFERENCE/DUES	0	200	200	200
101-228-955-000	IT DEPT MISCELLANEOUS	0	1,000	1,000	1,000
Totals for dept 228 - INFORMATION TECHNOLOGY		64,809	67,675	67,675	74,422
Dept 247 - BOARD OF REVIEW					
101-247-702-014	BOARD OF REVIEW SALARIES	2,363	4,200	4,200	4,410
101-247-791-000	BD OF REV PUBLICATIONS	480	750	900	1,000
101-247-861-000	BD OF REV MILEAGE & TRAVEL EXPENSE	0	100	100	100
101-247-910-000	BD OF REV PRO DEV/CONFERENCE/DUES	0	540	540	540
101-247-955-000	BD OF REV MISCELLANEOUS	0	500	500	500
101-247-964-000	REFUNDS & CHARGEBACKS	386	5,000	5,000	5,000
Totals for dept 247 - BOARD OF REVIEW		3,229	11,090	11,240	11,550
Dept 253 - TOWNSHIP TREASURER					
101-253-702-014	TREASURER SALARY	57,942	62,838	62,838	65,918
101-253-703-000	TREASURERS DEPT WAGES & SALARIES	84,431	92,805	92,805	101,004
101-253-861-000	TREASURERS DEPT MILEAGE & TRAVEL EXPEI	490	1,500	1,500	1,000
101-253-910-000	TREASURERS DEPT PRO DEV/CONFERENCE/C	20	500	500	500
101-253-955-000	TREASURERS DEPT MISCELLANEOUS	81	1,000	1,000	1,000
Totals for dept 253 - TOWNSHIP TREASURER		142,964	158,643	158,643	169,422
Dept 257 - ASSESSING DEPARTMENT					
101-257-702-014	ASSESSING SALARIES	212,489	229,437	229,437	253,458
101-257-703-000	ASSESSING WAGES & SALARIES INTERN	2,400	10,000	10,000	10,000
101-257-803-000	ASSESSING LEGAL	5,105	15,000	15,000	15,000
101-257-861-000	ASSESSING MILEAGE & TRAVEL EXPENSE	0	500	500	500
101-257-910-000	ASSESSING PRO DEV/CONFER/DUES/SUB	1,774	10,000	10,000	5,000
101-257-955-000	ASSESSING MISCELLANEOUS	102	1,000	1,000	1,000
Totals for dept 257 - ASSESSING DEPARTMENT		221,870	265,937	265,937	284,958
Dept 261 - UNALLOCATED					
101-261-703-000	UNALLOCATED WAGES & SALARIES	2,595	5,000	5,000	2,000
101-261-709-000	EMPLOYER'S SHARE SS & MEDICARE	82,242	81,675	98,000	110,000
101-261-709-001	CELLPHONE REIMBURSEMENT	2,415	3,100	3,100	4,000
101-261-709-002	WORKERS COMP	(5,373)	9,000	9,000	11,000
101-261-718-001	RETIREMENT	129,974	119,505	155,000	201,456
101-261-718-002	HEALTH INSURANCE	242,447	327,500	327,500	225,000
101-261-718-003	WELLNESS	4,261	8,000	8,000	8,000
101-261-718-004	EHIM RESERVE	0	0	0	50,000
101-261-750-000	SUPPLIES	40,933	40,000	45,000	20,000
101-261-750-001	POSTAGE	0	0	0	30,000
101-261-751-000	EQUIP / SOFTWARE / SOFTWARE MAINTENA	85,524	140,000	100,000	200,000
101-261-791-000	SUBSCRI/PUBLICATIONS/MEMBERS	1,312	4,000	4,000	6,000
101-261-802-000	CONTRACTUAL SERVICES / CONSULTING	12,800	26,000	26,000	35,000
101-261-802-001	TWP VEHICLE EXPENSES	855	0	1,500	2,000
101-261-861-000	UNALLOCATED MILEAGE & TRAVEL EXPENSE	0	100	100	100
101-261-941-000	CONTINGENCY	0	50,000	0	50,000
101-261-955-000	UNALLOCATED MISCELLANEOUS	2,690	1,000	2,700	1,000
Totals for dept 261 - UNALLOCATED		602,675	814,880	784,900	955,556

02/10/2023

BUDGET REPORT FOR GENOA TOWNSHIP

Calculations as of 02/28/2023

INCREASE

DECREASE

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY THRU 02/28/23	2022-23 AMENDED BUDGET	2022-23 PROPOSED AMENDMENTS	2023-24 RECOMMENDED BUDGET
Dept 262 - ELECTIONS					
101-262-703-001	WAGES- PART TIME OFFICE WORKERS	24,194	26,000	26,000	50,000
101-262-703-002	SCANNERS, CHAIRPERSON & POLL WORKERS	44,187	43,000	44,200	45,000
101-262-703-004	TRAINING: \$45<4 HRS - \$90>4 HRS	4,519	4,000	4,550	5,000
101-262-703-005	WAGES - RECEIVING BOARD- \$200 PER DIEM	1,200	1,200	1,200	800
101-262-751-001	ELECTION OFFICE SUPPLIES/EQUIPMENT	7,930	7,500	7,950	7,950
101-262-791-000	ELECTION PUBLICATIONS	499	1,000	1,000	1,500
101-262-802-001	ELECTION MEETING FEES	1,200	1,500	1,500	1,500
101-262-802-002	BALLOT TESTING	6,712	10,000	10,000	10,000
101-262-802-003	LIVINGSTON COUNTY CLERK	8,539	9,600	9,600	9,000
101-262-802-004	CHURCH / SCHOOL CLEANUP/SETUP/ TAKE D	5,425	5,000	5,425	5,425
101-262-802-005	ELECTION BREAKFAST / DINNER	1,445	1,700	1,700	1,700
101-262-861-001	ELECTION MILEAGE & TRAVEL	552	450	575	575
101-262-901-001	POSTAGE FOR APPLICATIONS	3,033	4,850	4,850	4,650
101-262-901-002	POSTAGE FOR MAILING BALLOTS	1,868	3,000	3,000	4,650
101-262-901-003	POSTAGE FOR MAILING NEW I.D. CARDS	4,311	4,500	4,500	200
101-262-955-000	ELECTION MISCELLANEOUS	657	1,000	1,000	1,500
Totals for dept 262 - ELECTIONS		116,271	124,300	127,050	149,450
Dept 265 - BUILDING & GROUNDS					
101-265-740-000	INSURANCE - PROP LIAB/VEHICLE	51,738	50,700	51,800	54,510
101-265-802-000	BUILDING & GROUNDS CONTRACTUAL SERVI	0	1,000	1,000	1,000
101-265-850-000	PHONE/INTERNT/CABLE/ALARM	21,712	29,000	29,000	30,000
101-265-920-001	UTIL:ELECTRICITY & NAT.GAS	16,079	20,000	20,000	25,000
101-265-934-060	REPAIRS & MAINTENANCE	42,848	150,000	75,000	150,000
101-265-955-000	BUILDING & GROUNDS MISCELLANEOUS	0	20,000	0	5,000
Totals for dept 265 - BUILDING & GROUNDS		132,377	270,700	176,800	265,510
Dept 266 - LEGAL SERVICES					
101-266-803-000	GENERAL TOWNSHIP LEGAL FEES	73,533	75,000	80,000	75,000
101-266-803-001	LITIGATION LEGAL FEES	23,542	100,000	100,000	100,000
Totals for dept 266 - LEGAL SERVICES		97,075	175,000	180,000	175,000
Dept 270 - HUMAN RESOURCES					
101-270-703-000	HR WAGES & SALARIES	16,305	17,500	17,500	19,286
101-270-802-000	HR CONTRACTUAL SERVICES	0	2,500	2,500	2,500
101-270-861-000	HR MILEAGE & TRAVEL EXPENSE	0	100	100	100
101-270-910-000	HR PRO DEV/CONFERENCE/DUES	0	500	500	500
101-270-955-000	HR MISCELLANEOUS	0	1,000	1,000	1,000
Totals for dept 270 - HUMAN RESOURCES		16,305	21,600	21,600	23,386
Dept 445 - DRAINS AT LARGE					
101-445-802-000	CONTRACTUAL SERVICES - LIVINGSTON COUI	0	50,000	50,000	30,000
Totals for dept 445 - DRAINS AT LARGE		0	50,000	50,000	30,000
Dept 521 - REFUSE COLLECTION					
101-521-802-000	REFUSE CONTRACTUAL SERVICES	1,043,688	1,422,000	1,400,000	1,422,000
Totals for dept 521 - REFUSE COLLECTION		1,043,688	1,422,000	1,400,000	1,422,000

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INCREASE

DECREASE

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY THRU 02/28/23	2022-23 AMENDED BUDGET	2022-23 PROPOSED AMENDMENTS	2023-24 RECOMMENDED BUDGET
Dept 567 - CEMETERY					
101-567-703-001	CEMETERY PURCHASE	200	0	200	
101-567-703-002	CEMETERY MAINTENANCE	6,175	6,000	6,175	10,000
Totals for dept 567 - CEMETERY		6,375	6,000	6,375	10,000
Dept 701 - PLANNING & ZONING					
101-701-702-014	PLANNING COMMISSION SALARIES	20,318	25,000	25,000	26,250
101-701-702-015	ZONING BOARD WAGES	11,651	15,000	15,000	15,750
101-701-703-000	PLANNING & ZONING WAGES & SALARIES	163,522	176,889	176,889	242,000
101-701-791-000	PLANNING & ZONING PUBLICATIONS	555	5,000	5,000	3,000
101-701-802-000	PLANNING & ZONING CONTRACTUAL SERVIC	4,573	75,000	75,000	50,000
101-701-861-000	PLANNING & ZONING MILEAGE & TRAVEL EX	1,110	1,000	1,200	2,500
101-701-910-000	PLANNING & ZONING PRO DEV/CONFERENCI	5,202	8,000	8,000	10,000
101-701-946-001	REVIEW SERVICES - PLANNING	29,385	30,000	30,000	35,000
101-701-946-002	REVIEW SERVICES - ENGINEERING	23,936	28,000	28,000	40,000
101-701-946-003	REVIEW SERVICES - PUBLICATIONS/POSTAGE	2,550	5,000	5,000	3,000
101-701-946-004	REVIEW SERVICES - ROUTING	1,253	2,000	2,000	2,000
101-701-946-005	REVIEW SERVICES - LEGAL/RECORDING FEES	2,445	15,000	15,000	10,000
101-701-955-000	PLANNING & ZONING MISCELLANEOUS		2,000	2,000	1,000
Totals for dept 701 - PLANNING & ZONING		266,500	387,889	388,089	440,500
Dept 728 - ECONOMIC DEVELOPMENT					
101-728-880-000	COMMUNITY PROMOTION - CONTRIBUTION	23,283	27,000	27,000	26,960
Totals for dept 728 - ECONOMIC DEVELOPMENT		23,283	27,000	27,000	26,960
Dept 900 - CAPITAL OUTLAY FUNCTION					
101-900-970-000	CAPITAL OUTLAY > \$5,000	12,114	110,000	50,000	150,000
101-900-975-000	CAPITAL OUTLAY < \$5,000	689	7,000	7,000	15,000
Totals for dept 900 - CAPITAL OUTLAY FUNCTION		12,803	117,000	57,000	165,000
Dept 965 - TRANSFERS OUT & OTHER FINANCING USES					
101-965-995-208	TRANSFER OUT- FUND #208 - PARKS & REC	0	850,000	850,000	850,000
101-965-995-249	TRANSFER OUT- FUND #249 - BLDG RESERVE	150,000	150,000	150,000	300,000
101-965-995-401	TRANSFER OUT- FUND #401 - ROAD IMPROV	500,000	1,000,000	1,000,000	640,000
Totals for dept 965 - TRANSFERS OUT & OTHER FINANCING USES		650,000	2,000,000	2,000,000	1,790,000
TOTAL APPROPRIATIONS		3,915,087	6,481,784	6,293,324	6,573,039
Difference			188,460		
NET OF REVENUES/APPROPRIATIONS - FUND 101		496,420	(761,692)	(159,405)	(495,825)
BEGINNING FUND BALANCE		3,474,244	3,474,244	3,474,244	3,314,839
ENDING FUND BALANCE		3,970,664	2,712,552	3,314,839	2,819,014
Difference			(602,287)		

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INCREASE

DECREASE

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GL NUMBER	DESCRIPTION	2022-23 ACTIVITY THRU 02/28/23	2022-23 AMENDED BUDGET AMENDMENTS	2022-23 PROPOSED	2023-24 RECOMMENDED BUDGET
Fund 202 - SAD ROADS AND LAKES					
ESTIMATED REVENUES					
Dept 000 - REVENUE					
202-000-452-001	INTEREST	21,481	1,500	35,280	15,000
202-000-699-401	TRANSFER IN - FUND # 401		100,000	-	
Totals for dept 000 - REVENUE		21,481	101,500	35,280	15,000
Dept 448 - STREETLIGHTS					
202-448-628-005	WHITE PINES LIGHTING -SAD PRINCIPAL	71	800	800	735
Totals for dept 448 - STREETLIGHTS		71	800	800	735
Dept 470					
202-470-628-005	FENDT DRIVE W18-23 -SAD PRINCIPAL	8,072	87,485	87,485	87,485
Totals for dept 470 -		8,072	87,485	87,485	87,485
Dept 472					
202-472-628-005	RED OAKS W13-23 -SAD PRINCIPAL	7,902	52,900	52,900	52,155
Totals for dept 472 -		7,902	52,900	52,900	52,155
Dept 476					
202-476-628-005	TIMBERVIEW W18-23 -SAD PRINCIPAL	-	32,535	32,535	32,534
Totals for dept 476 -		-	32,535	32,535	32,534
Dept 477					
202-477-628-005	SAD PRINCIPAL - SUNDANCE TR-W-21	804	-	804	-
Totals for dept 477 -		804	-	804	-
Dept 478					
202-478-628-005	HOMESTEAD S22-32 -SAD PRINCIPAL	6,687	14,968	14,968	14,967
202-478-665-001	HOMESTEAD S22-32 -INTEREST		2,993	2,993	2,993
Totals for dept 478 -		6,687	17,961	17,961	17,960
Dept 479					
202-479-628-005	SAD PRINCIPAL- E COON LAKE RD-S-21	1,225	-	1,225	-
Totals for dept 479 -		1,225	-	1,225	-
Dept 484					
202-484-628-005	EARL LAKE W18-26 -SAD PRINCIPLE	2,129	19,160	19,160	18,803
Totals for dept 484 -		2,129	19,160	19,160	18,803
Dept 485					
202-485-628-005	NOVEL ESTATES W18-26 -SAD PRINCIPLE	1,880	11,275	11,275	10,964
Totals for dept 485 -		1,880	11,275	11,275	10,964
Dept 487					
202-487-628-005	EDWIN DRIVE S19-24 -SAD PRINCIPAL	253	3,550	3,550	3,554
Totals for dept 487 -		253	3,550	3,550	3,554

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INCREASE

DECREASE

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GL NUMBER	DESCRIPTION	2022-23 ACTIVITY THRU 02/28/23	2022-23 AMENDED BUDGET AMENDMENTS	2022-23 PROPOSED	2023-24 RECOMMENDED BUDGET
Dept 489					
202-489-628-005	BLACK OAKS W21-31 -SAD PRINCIPLE	7,040	1,950	7,040	916
202-489-665-001	BLACK OAKS W21-31 -INTEREST	66	-	66	165
Totals for dept 489 -		7,106	1,950	7,106	1,081
Dept 490					
202-490-628-005	DARLENE DRIVE W21-31 -SAD PRINCIPLE	-	3,385	3,385	2,867
202-490-665-001	DARLENE DRIVE W21-31 -INTEREST	-	-	-	516
Totals for dept 490 -		-	3,385	3,385	3,383
Dept 491					
202-491-628-005	ELMHURST S20-27 -SAD PRINCIPAL	-	8,375	8,375	7,612
202-491-665-001	ELMHURST S20-27 -INTEREST	-	-	-	761
Totals for dept 491 -		-	8,375	8,375	8,373
Dept 492					
202-492-628-005	MCNAMARA -SAD PRINCIPLE	-	-	-	14,139
202-492-665-001	MCNAMARA -INTEREST	-	-	-	2,828
202-492-699-101	MCNAMARA -TRANSFER IN FROM 101	-	-	-	-
Totals for dept 492 -		-	-	-	16,967
Dept 570 - LAKE IMPROVEMENTS					
202-570-628-005	LAKE CHEMUNG -SAD PRINCIPAL	3,178	-	3,178	42,000
Totals for dept 570 - LAKE IMPROVEMENTS		3,178	-	3,178	42,000
Dept 571					
202-571-628-005	PARDEE LAKE W21-26 -SAD PRINCIPAL	2,083	22,400	22,400	22,396
Totals for dept 571 -		2,083	22,400	22,400	22,396
Dept 572					
202-572-628-005	GRAND BEACH W21-26 -SAD PRINCIPAL	-	14,125	14,125	14,125
Totals for dept 572 -		-	14,125	14,125	14,125
Dept 573					
202-573-628-005	E/W CROOKED LAKE S28-23 -SAD PRINCIPAL	446	18,820	18,820	18,050
Totals for dept 573 -		446	18,820	18,820	18,050
Dept 575					
202-575-628-005	BAETCKE LAKE-SAD PRINCIPLE	-	-	-	7,600
Totals for dept 575 -		-	-	-	7,600
TOTAL ESTIMATED REVENUES		63,317	396,221	340,364	373,165
		Difference	55,857		

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INCREASE

DECREASE

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY THRU 02/28/23	2022-23 AMENDED BUDGET AMENDMENTS	2022-23 PROPOSED	2023-24 RECOMMENDED BUDGET
APPROPRIATIONS					
Dept 223 - AUDIT					
202-223-801-000	AUDIT	-	-	-	5,000
Totals for dept 223 - AUDIT		-	-	-	5,000
Dept 448 - STREETLIGHTS					
202-448-801-075	WHITE PINES LIGHTING -PROJECT EXPENSE	691	800	800	800
Totals for dept 448 - STREETLIGHTS		691	800	800	800
Dept 476					
202-476-801-075	TIMBERVIEW W18-23 -PROJECT EXPENSE	37,955	40,000	40,000	-
Totals for dept 476 -		37,955	40,000	40,000	-
Dept 478					
202-478-801-075	HOMESTEAD S22-32 -PROJECT EXPENSE	88,593	90,000	90,000	-
202-478-802-000	HOMESTEAD S22-32 -ANNUAL MAINT. EXP	5,400	6,100	6,100	6,100
Totals for dept 478 -		93,993	96,100	96,100	6,100
Dept 487					
202-487-801-075	EDWIN DRIVE S19-24 -PROJECT EXPENSE	1,551	2,700	2,700	1,500
Totals for dept 487 -		1,551	2,700	2,700	1,500
Dept 492					
202-492-801-075	MCNAMARA -PROJECT EXPENSE	-	-	-	185,850
Totals for dept 492 -		-	-	-	185,850
Dept 570 - LAKE IMPROVEMENTS					
202-570-801-075	LAKE CHEMUNG -PROJECT EXPENSE	46,030	78,000	78,000	55,000
Totals for dept 570 - LAKE IMPROVEMENTS		46,030	78,000	78,000	55,000
Dept 571					
202-571-801-075	PARDEE LAKE W21-26 -PROJECT EXPENSE	30,459	32,000	32,000	30,000
Totals for dept 571 -		30,459	32,000	32,000	30,000
Dept 572					
202-572-801-075	GRAND BEACH W21-26 -PROJECT EXPENSE	11,418	10,000	11,418	11,000
Totals for dept 572 -		11,418	10,000	11,418	11,000
Dept 573					
202-573-801-075	E/W CROOKED LAKE S28-23 -PROJECT EXPENSE	13,236	13,000	13,236	15,000
Totals for dept 573 -		13,236	13,000	13,236	15,000
Dept 575					
202-575-801-075	BAETCKE LAKE -PROJECT EXPENSE	-	-	-	7,000
Totals for dept 575 -		-	-	-	7,000

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BUDGET REPORT FOR GENOA TOWNSHIP

INCREASE

DECREASE

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GL NUMBER	DESCRIPTION	2022-23 ACTIVITY THRU 02/28/23	2022-23 AMENDED BUDGET AMENDMENTS	2022-23 PROPOSED	2023-24 RECOMMENDED BUDGET
Dept 852 - TRANSFER TO OTHER FUNDS					
202-852-995-101	SAD INTEREST TRANSFER OUT TO 101	-	-	4,436	7,263
202-852-999-101	TRANSFER OUT TO GENERAL FUND	-	-	-	-
Totals for dept 852 - TRANSFER TO OTHER FUNDS		-	-	4,436	7,263
Dept 853 - CAPITAL OUTLAY					
202-853-995-101	SAD RESIDUAL BALANCE TRANS OUT TO 101	47,553	-	47,553	-
Totals for dept 853 - CAPITAL OUTLAY		47,553	-	47,553	-
Dept 906					
202-906-956-000	MISC EXPENSE	5,950	-	8,100	600
Totals for dept 906 -		5,950	-	8,100	600
TOTAL APPROPRIATIONS		288,836	272,600	334,343	325,113
		Difference	(61,743)		
NET OF REVENUES/APPROPRIATIONS - FUND 202		(225,519)	123,621	6,021	48,052
BEGINNING FUND BALANCE		2,750,198	2,750,198	2,750,198	2,756,219
ENDING FUND BALANCE		2,524,679	2,873,819	2,756,219	2,804,271
		Difference	117,600		

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BUDGET REPORT FOR GENOA TOWNSHIP

INCREASE

DECREASE

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GL NUMBER	DESCRIPTION	2022-23 ACTIVITY THRU 02/28/23	2022-23 AMENDED BUDGET	2022-23 PROPOSED AMENDMENTS	2023-24 RECOMMENDED BUDGET
Fund 208 - PARK/RECREATION FUND					
ESTIMATED REVENUES					
Dept 000 - REVENUE					
208-000-665-001	INTEREST	12,213	600	18,000	6,000
208-000-668-001	SENIOR SURVIVOR PARK	462,920	462,920	462,920	-
208-000-699-101	TRANSFER IN FROM GF #101 OPERATING	-	850,000	850,000	850,000
208-000-699-249	DNR ACQUISITION /MATCH	-	300,000	-	300,000
Totals for dept 000 - REVENUE		475,133	1,613,520	1,330,920	1,156,000
TOTAL ESTIMATED REVENUES		475,133	1,613,520	1,330,920	1,156,000
		Difference	282,600		
APPROPRIATIONS					
Dept 223 - AUDIT					
208-223-801-000	AUDIT	500	500	500	500
Totals for dept 223 - AUDIT		500	500	500	500
Dept 536					
208-536-972-100	LAND FOR RECREATION	-	600,000	-	600,000
Totals for dept 536 -		-	600,000	-	600,000
Dept 751 - PARKS & RECREATION					
208-751-934-001	SENIOR SURVIVOR PARK PROJECT	-	601,369	-	814,000
208-751-934-006	PARK MASTER PLAN	7,865	20,850	10,000	30,000
208-751-934-007	HAPRA	115,125	120,000	120,000	120,000
208-751-934-010	B-BALL BENCHES PICNIC TABLE CHARGERS	24,963	44,200	25,000	19,200
208-751-934-011	BOARDWALK IMPROVEMENTS	116,148	101,170	116,148	15,000
208-751-934-012	GRAND RIVER SIDEWALK INFILL	21,654	55,000	22,000	33,000
208-751-934-013	SECURITY UPGRADES	-	-	-	50,000
208-751-934-015	REPAIR/REPLACE RUBBER- POUR IN PLACE	-	-	-	100,000
208-751-934-060	PATH / PARK MAINTENANCE	111,010	100,000	118,000	130,000
Totals for dept 751 - PARKS & RECREATION		396,765	441,220	411,148	497,200
Dept 906					
208-906-956-000	MISC EXPENSE	829	-	1,000	600
Totals for dept 906 -		829	-	1,000	600
TOTAL APPROPRIATIONS		398,094	1,041,720	412,648	1,098,300
		Difference	629,072		
NET OF REVENUES/APPROPRIATIONS - FUND 208		77,039	571,800	918,272	57,700
BEGINNING FUND BALANCE		1,153,329	1,153,329	1,153,329	1,123,760
ENDING FUND BALANCE		1,230,368	1,123,760	1,123,760	487,068
		Difference	(346,472)		

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INCREASE DECREASE

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GL NUMBER	DESCRIPTION	2022-23 ACTIVITY THRU 02/28/23	2022-23 AMENDED BUDGET	2022-23 PROPOSED ENDMENTS	2023-24 RECOMMENDED BUDGET
Fund 212 - LIQUOR LAW ENFORCEMENT					
ESTIMATED REVENUES					
Dept 000 - REVENUE					
212-000-574-001	STATE SHARED REV LIQUOR LAW	16,646	16,500	16,500	16,700
212-000-665-001	INTEREST	13	0	25	10
Totals for dept 000 - REVENUE		16,659	16,500	16,525	16,710
TOTAL ESTIMATED REVENUES		16,659	16,500	16,525	16,710
		Difference	(25)		
APPROPRIATIONS					
Dept 330 - LIQUOR LAW ENFORCEMENT					
212-330-702-013	LIQUOR LAW ENF WAGES	7,002	9,336	9,336	9,336
212-330-709-009	EMPLOYER'S SHARE FICA	541	724	724	724
212-330-715-002	RETIREMENT	701	933	933	933
212-330-801-070	AUDITING EXPENSE	500	206	206	500
212-330-803-070	LIQUOR LAW ADM FEE/GENOA TWP.	2,705	3,605	3,605	3,605
212-330-860-070	VEHICLE EXPENSE	1,160	1,545	1,545	1,545
Totals for dept 330 - LIQUOR LAW ENFORCEMENT		12,609	16,349	16,349	16,643
TOTAL APPROPRIATIONS		12,609	16,349	16,349	16,643
		Difference	0		
NET OF REVENUES/APPROPRIATIONS - FUND 212		4,050	151	176	67
BEGINNING FUND BALANCE		3,894	3,894	3,894	4,070
ENDING FUND BALANCE		7,944	4,045	4,070	4,137
		Difference	(25)		

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INCREASE DECREASE

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY THRU 02/28/23	2022-23 AMENDED BUDGET	2022-23 PROPOSED AMENDMENTS	2023-24 RECOMMENDED BUDGET
Fund 249 - BUILDING AND GROUNDS FUND					
ESTIMATED REVENUES					
Dept 000 - REVENUE					
249-000-665-001	INTEREST	73	300	300	90
249-000-699-000	OPERATING TRANSFER IN #101		150,000	150,000	300,000
Totals for dept 000 - REVENUE		73	150,300	150,300	300,090
TOTAL ESTIMATED REVENUES		73	150,300	150,300	300,090
		Difference	0		
APPROPRIATIONS					
Dept 265 - BUILDING & GROUNDS					
249-265-801-000	AUDIT	0	0	0	250
249-265-981-001	TWP HALL CONCRETE REPLACEMENT	45,986	45,487	45,487	
249-265-981-002	TWP HALL DR/PARKING LIGHT REPLACEMENT	62,916	155,000	145,000	10,000
249-265-981-003	DORR ROAD LED SIGN	2,695	0	2,695	0
249-265-981-006	TOWNSHIP INTERIOR LIGHTING	14,671	14,588	14,671	
249-265-981-007	ASPHALT REPLACE, REPAIRS & RESEALING	21,290	21,290	21,290	10,000
249-265-981-008	SECURITY UPGRADES	0	0	0	100,000
249-265-981-009	MISTER REPLACEMENT	0	0	0	15,000
Totals for dept 265 - BUILDING & GROUNDS		147,558	236,365	229,143	135,250
TOTAL APPROPRIATIONS		147,558	236,365	229,143	135,250
		Difference	7,222		
NET OF REVENUES/APPROPRIATIONS - FUND 249		(147,485)	(86,065)	(78,843)	164,840
BEGINNING FUND BALANCE		246,027	246,027	246,027	167,184
ENDING FUND BALANCE		98,542	159,962	167,184	332,024
		Difference	(7,222)		

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INCREASE **DECREASE** SAME AS PRIOR

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY THRU 02/28/23	2022-23 AMENDED BUDGET	2022-23 PROPOSED AMENDMENTS	2023-24 COMMITTED BUDGET
Fund 401 - ROAD IMPROVEMENT FUND					
ESTIMATED REVENUES					
Dept 000 - REVENUE					
401-000-665-001	INTEREST	6,446	1,300	7,840	6,000
401-000-699-000	OPERATING TRANSFER IN	500,000	1,000,000	1,000,000	640,000
Totals for dept 000 - REVENUE		506,446	1,001,300	1,007,840	646,000
TOTAL ESTIMATED REVENUES		506,446	1,001,300	1,007,840	646,000
		Difference	(6,540)		
APPROPRIATIONS					
Dept 223 - AUDIT					
401-223-801-000	AUDIT	0	0	0	500
Totals for dept 223 - AUDIT		0	0	0	500
Dept 446 - ROAD PROJECTS					
401-446-804-000	DUST CONTROL/CHLORIDE	83,803	75,000	83,803	90,000
401-446-812-000	HACKER REPACE CLARK LK TO GC	309,085	410,000	309,085	
401-446-812-001	CHILSON RD - HAMBURG TO BRIGHTON	0	0	0	320,000
401-446-812-002	KELLOGG - LIMESTONE G.C. TO MCCLEMENS	0	0	0	125,000
401-446-812-003	KELLOGG - GRAVEL G.R. TO MCCLEMENS	0	0	0	105,000
401-446-812-004	EULER GRAVEL	0	0	0	90,000
401-446-812-005	MCCLEMENS GRAVEL	0	0	0	127,000
401-446-814-000	KING LIMESTONE SCHAFER TO BRIGHTON	140,000	140,000	140,000	
401-446-826-000	CROOKED LAKE ROAD PAVING	1,500,000	1,500,000	1,500,000	
401-446-832-000	CROOKED LAKE	218,273	250,000	218,273	
Totals for dept 446 - ROAD PROJECTS		2,251,161	2,375,000	2,251,161	857,000
Dept 906					
401-906-956-000	MISC EXPENSE	950	0	1,300	600
Totals for dept 906 -		950	0	1,300	600
Dept 965 - TRANSFERS OUT & OTHER FINANCING USES					
401-965-995-202	SAD MATCHES	0	100,000	-	0
401-965-995-870	TRANS OUT GR RIVER DS#870	0	20,000	20,000	0
Totals for dept 965 - TRANSFERS OUT & OTHER FINANCING USES		0	120,000	20,000	0
TOTAL APPROPRIATIONS		2,252,111	2,495,000	2,272,461	858,100
		Difference	222,539		
NET OF REVENUES/APPROPRIATIONS - FUND 401					
BEGINNING FUND BALANCE		1,964,760	1,964,760	1,964,760	700,139
ENDING FUND BALANCE		219,095	471,060	700,139	488,039
		Difference	(229,079)		

02/10/2023

BUDGET REPORT FOR GENOA TOWNSHIP
Calculations as of 02/28/2023

INCREASE DECREASE

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY THRU 02/28/23	2022-23 AMENDED BUDGET	2022-23 PROPOSED MENDMENTS	2023-24 RECOMMENDED BUDGET
Fund 464 - GENOA TOWNSHIP ARPA					
ESTIMATED REVENUES					
Dept 000 - REVENUE					
464-000-501-001	MI DEPT OF TREASURY	1,087,130	1,082,796	1,087,130	0
464-000-665-001	INTEREST	10,415	700	18,200	8,250
Totals for dept 000 - REVENUE		1,097,545	1,083,496	1,105,330	8,250
TOTAL ESTIMATED REVENUES		1,097,545	1,083,496	1,105,330	8,250
		Difference	(21,834)		
APPROPRIATIONS					
Dept 261 - UNALLOCATED					
464-261-803-002	COVID SUPPLIES	0	1,000	1,000	0
Totals for dept 261 - UNALLOCATED		0	1,000	1,000	0
Dept 262 - ELECTIONS					
464-262-803-000	ELECTION MACHINE	97,020	163,000	97,020	0
Totals for dept 262 - ELECTIONS		97,020	163,000	97,020	0
Dept 521 - REFUSE COLLECTION					
464-521-802-000	ADDITIONAL RECYCLING EXPENSES		220,000	223,500	224,000
Totals for dept 521 - REFUSE COLLECTION		0	220,000	223,500	224,000
Dept 900 - CAPITAL OUTLAY FUNCTION					
464-900-977-001	BROADBAND	112,500	225,000	225,000	112,500
Totals for dept 900 - CAPITAL OUTLAY FUNCTION		112,500	225,000	225,000	112,500
Dept 906					
464-906-956-000	MISC EXPENSE	337	1,000	1,000	300
Totals for dept 906 -		337	1,000	1,000	300
TOTAL APPROPRIATIONS		209,857	610,000	547,520	336,800
		Difference	62,480		
NET OF REVENUES/APPROPRIATIONS - FUND 464		887,688	473,496	557,810	(328,550)
BEGINNING FUND BALANCE		247	247	247	558,057
ENDING FUND BALANCE		887,935	473,743	558,057	229,507
		Difference	(84,314)		



MEMO

TO: Genoa Charter Township Board
FROM: Greg Tatara, Utility Director
DATE: February 14, 2023
RE: Approval of Utility Department Amended Budget for FY Ending March 31, 2023 and Proposed Budget for FY Ending March 31, 2024

.....

For consideration at tonight's Board Meeting, is the approval of the shared system allocation percentage for Fiscal Year (FY) 2024 as well as the DPW FY23 Amended Budget and the proposed budget DPW Budget for FY 2024.

The DPW Budget covers the expenses associated with Genoa Township personnel, who jointly work to operate the two Genoa Utility Systems of Oak Pointe and Lake Edgewood, the Howell Township System, as well as the G-O and MHOG systems. Presented in **Attachment 1**, is a summary of the operational conditions we used to estimate the overall percentage of time and equipment in each system. This year, MHOG, which had the most growth over the past year, as well as Howell Township, which requires more effort, increased in their percentages. Other systems either decreased or remained close to the same.

For the amended and proposed budget presented as **Attachment 2**, we would like to highlight some of the key changes for the DPW Budgets:

1. For the amended budget, we are once again looking to finish under budget and provide money back to each system. To date, we have given back over \$1,000,000 by finishing under budget each year. In the amended budget, we had to increase fleet expenses for repairs and maintenance. Also, we wanted to initiate a reserve for purchase of new vactor truck in the future. Fortunately, our medical and salary expenses look like they will finish below the original budget so that we can once again finish under budget.
2. In the past year, we paid off the loan we had on our vactor truck as well a number of other fleet vehicles. With the price of a new truck at \$450,000, we have added \$100,000 to the budget to build reserves for purchase of a new Vactor Truck 2025-2026. Other vehicle and equipment reserve increased as well to self-fund replacements, rather than relying on loans from internal fund.

-
3. We are anticipating higher vehicle operations costs. Fuel costs have risen significantly, and we anticipate higher maintenance and insurance costs as well. In addition, a Dump Truck has been added to the fleet, increasing our fleet of vehicles to 28.
 4. In addition to planned salary increases for existing staff, we anticipate higher costs for employee professional development, payroll taxes, overtime, safety equipment and health and life insurances.
 5. We decreased the EHIM annual budget due to low utilization for 2023 and the implementation of a reserve fund.
 6. We increased GIS Maintenance due to growth in the systems as well as a larger maintenance area.
 7. We maintained employee recruiting and testing to replace a staff member due to retirement.
 8. With the exception of the above listed significant changes, the remainder of the budgeted expenses are close to the previous year's expenditures.

We will be happy to answer any budget questions and we are asking the board to approve the amended FY-2023 DPW Budget and the proposed FY 2024 Budget. Based on the above explanation and attached budget document, we respectfully ask the board to consider the motion presented below:

Moved by _____, supported by _____ to approve the FY 2024 System Labor and Equipment Percentage Allocation, the Amended Utility Department Budget for FY ending March 31, 2023, and the proposed Utility Department Budget for the FY Ending March 31, 2024.

DRAFT
FY 2024 System Labor Equipment Percentage Calculation
Including Howell Twp.

System	Billed Connections	%	Mile of Pipe	%	Avg. Daily Flow (2020)	%	Storage / Pump Station with Daily Checks	%	Full Time Staff Equivalents to Operate	%	Annual Budget	%	Grinder Pumps or Hydrants	%	Total Avg.
MHOG	6,074	41.88%	144.02	44.93%	1,859,939	49.10%	8	33.47%	8	29.09%	\$3,165,765	33.37%	1,692	68.86%	42.96%
Genoa-Oceola	4,800	33.09%	92.7	28.92%	1,263,000	33.34%	6.9	28.87%	8.5	30.91%	\$2,595,951	27.36%	101	4.11%	26.66%
Oak Pointe Sewer	1,299	8.96%	27.8	8.67%	0	0.00%	2	8.37%	2.5	9.09%	\$1,038,904	10.95%	432	17.58%	9.09%
Oak Pointe Water	931	6.42%	15.43	4.81%	301,000	7.95%	3	12.55%	3	10.91%	\$483,560	5.10%	144	5.86%	7.66%
Lake Edgewood	516	3.56%	11.18	3.49%	118,000	3.12%	1	4.18%	2	7.27%	\$401,337	4.23%	88	3.58%	4.20%
Howell Township	885	6.10%	29.40	9.17%	246,000	6.49%	3	12.55%	3.5	12.73%	\$1,800,973	18.98%	0	0.00%	9.43%
Total	14,505	100.00%	321	100.00%	3,787,939	100.00%	24	100.00%	27.5	100.00%	9,486,490	100.00%	2,457	100.00%	100.00%

System	Existing Allocation %	Proposed Percentage	Difference
MHOG	42.16%	42.96%	0.80%
Genoa-Oceola	26.63%	26.66%	0.03%
Oak Pointe Sewer	9.36%	9.09%	-0.27%
Oak Pointe Water	7.97%	7.66%	-0.31%
Lake Edgewood	4.86%	4.20%	-0.66%
Howell Township	9.02%	9.43%	0.41%

ACCOUNT#	ACCOUNT DESCRIPTION	APPROVED BUDGET FOR YEAR ENDING 3/31/23	ACTUAL FOR 9 MOS ENDING 12/31/22	PROPOSED AMENDED BUDGET FOR THE YEAR ENDING 3/31/23	PROPOSED BUDGET FOR YEAR ENDING 3/31/2024	INCREASE (DECREASE)	NOTES
REVENUES							
233-000-400-000	FEES - EXCLUDING OPER LABOR						
233-000-626-005	MARION SEWER (BILLING ONLY)	23,000	18,835	25,113	25,000	(113)	
233-000-626-008	LAKE EDGEWOOD WATER (BILLING ONLY)	4,150	3,084	4,150	4,150	-	
233-000-626-009	HOWELL TOWNSHIP BILLING	-	-	-	-	-	
	SUBTOTAL - FEES EXCLUDING OPER LABOR	27,150	21,919	29,263	29,150	(113)	
233-000-626-010	FEES - INCLUDING OPER LABOR						
233-000-626-012	OAK POINTE WATER	257,979	194,399	257,979	260,459	2,480	
233-000-626-011	OAK POINTE SEWER	303,034	228,417	303,034	309,082	6,048	
233-000-626-013	MHOG WATER	1,360,853	1,024,598	1,360,853	1,460,745	99,892	
233-000-626-014	LAKE EDGEWOOD SEWER	157,296	118,555	157,296	142,810	(14,486)	
233-000-626-015	GENOA/OCEOLA SEWER	862,044	649,688	862,044	906,505	44,461	
233-000-626-###	HOWELL TOWNSHIP	239,107	181,103	239,107	320,643	81,536	
	SUBTOTAL - FEES INCLUDING OPER LABOR	3,180,313	2,396,760	3,180,313	3,400,243	219,930	
233-000-626-016	VACTOR TRUCK						
233-000-626-017	OAK POINTE WATER	1,964	161	3,255	3,450	195	
233-000-626-018	OAK POINTE SEWER	9,165	750	15,190	16,100	910	
233-000-626-019	MHOG WATER	4,582	375	7,595	8,050	455	
233-000-626-020	LAKE EDGEWOOD SEWER	5,237	429	8,680	9,200	520	
233-000-626-021	GENOA/OCEOLA SEWER	26,185	2,144	43,400	46,000	2,600	
233-000-626-022	HOWELL TOWNSHIP	18,329	1,500	30,380	32,200	1,820	
	SUBTOTAL - VACTOR TRUCK REVENUE	65,462	5,359	108,500	115,000	6,500	
233-000-672-001	OTHER INCOME						
233-000-672-001	MISCELLANEOUS	5,000	7,802	5,000	5,000	-	
233-000-628-003	CONSTRUCTION FEES	8,000	-	28,285	8,000	(20,285)	Funds coming from 2023 Escrow Deposits in Feb 2023
233-000-665-001	INTEREST INCOME	50	2,362	50	50	-	
233-000-581-001	HOWELL TOWNSHIP	5,000	-	5,000	-	(5,000)	
	SUBTOTAL - OTHER INCOME	18,050	10,164	38,335	13,050	(25,285)	
	TOTAL REVENUE	3,290,975	2,434,202	3,356,411	3,557,443	201,032	
EXPENDITURES							
233-600-801-071	ACCOUNTING						
233-600-801-072	AUDIT SERVICES	3,500	3,500	3,500	3,500	-	Hold Between Ammended and Proposed
233-600-801-073	ACCOUNTING SERVICES	8,000	5,200	7,500	8,000	500	Hold Same as Previous Year
	TOTAL ACCOUNTING EXPENSES	11,500	8,700	11,000	11,500	500	
233-601-860-001	AUTO/TRUCK EXPENSES						
233-601-862-001	FUEL	64,999	57,483	76,644	80,876	4,232	Higher Fuel Prices This Year, and Expect Even Higher Fuel Prices Coming Fiscal Year
233-601-991-009	LOAN PAYBACK	60,000	45,000	60,000	80,000	20,000	Increase to Improve DPW Fund Purchase Vehicles
233-601-932-001	ROUTINE MAINTENANCE	29,375	44,537	58,000	46,781	(11,219)	Increase from original, but lower than ammended
233-601-936-001	DEDUCTIBLE/BODY DAMAGE REPAIR	2,000	250	500	2,000	1,500	Windsheilds, etc.
233-601-981-002	AUTO INSURANCE	21,800	23,316	23,316	24,250	934	One Additional Truck - Dump Truck
233-601-981-001	VEHICLE PURCHASES	-	-	-	-	-	
	TOTAL AUTO/TRUCK EXPENSES	178,174	170,586	218,460	233,907	15,447	
233-602-803-009	ADMINISTRATIVE EXPENSES						
233-602-801-004	RECEIPTING	33,176	24,882	33,176	33,176	-	Hold Same As Last Year
233-602-940-001	OFFICE RENT & SUPPLY	26,183	19,818	26,183	26,183	-	Hold Same As Last Year
	TOTAL ADMINISTRATIVE EXPENSES	59,359	44,700	59,359	59,359	-	
233-603-948-001	COMPUTER/SW EXPENSES						
233-603-948-002	COMPUTER HARDWARE EXPENSES	2,000	-	-	1,000	1,000	New Computer, if necessary
233-603-948-003	COMPUTER SOFTWARE EXPENSES	10,000	9,887	10,000	-	(10,000)	Break Up Into Individual Licenses
	BSA Utility Billing Module			4,259	4,259	-	Split Out - Actual Amount from 2023
	Web Site Maintenance			900	900	-	Split Out - Actual Amount from 2023
	Other (Adobe Upgrades, etc)				2,000	2,000	Split Out - Actual Amount from 2023
233-603-950-001	AIR CARDS/JETPACKS	7,000	5,042	7,000	7,000	-	Hold for next year, monthly subscription
	TOTAL COMPUTER/SW EXPENSES	19,000	14,929	22,159	15,159	(7,000)	
233-604-910-001	PROFESSIONAL DEVELOPMENT						
233-604-910-002	EMPLOYEE	13,650	6,448	9,000	13,650	4,650	\$700 per employee
233-604-910-003	INTERNAL TRAINING	4,000	4,040	4,700	5,000	300	Safety, etc.
	TOTAL PROFESSIONAL DEVELOPMENT	17,650	10,488	13,700	18,650	4,950	
233-606-959-001	CONTINGENCY	-	-	-	-	-	
233-608-709-001	EMPLOYER'S PAYROLL TAXES	138,000	102,374	136,500	149,799	13,299	Based on salaries
233-609-977-003	GIS & WORK ORDERS						
233-609-977-005	ANNUAL CENTRAL SQUARE DUES	11,500	11,820	11,820	12,000	180	Hold for next year
233-609-977-006	ARC GIS ON-LINE LICENSES	9,600	99	7,200	7,200	-	Should be paid in June of Each Year/Will fix for next qtr.
	Near Map License			4,500	4,500	-	Add New Line item, separate out
233-609-977-007	ROUTINE GIS MAINTENANCE	24,000	9,990	14,000	18,000	4,000	Lower for next year, based on less updates and requests
233-609-948-005	HARDWARE (TABLETS)	2,000	-	500	600	100	Hold for next year, may need to upgrade 3 tablets
	TOTAL GIS	47,100	21,909	38,020	42,300	4,280	
233-612-840-005	INSURANCE						
233-612-840-006	BC/BS MICHIGAN	358,138	251,582	335,000	386,254	51,254	Increase based on actual quoted insurance rates
233-612-840-007	EHIM	95,568	21,184	95,568	65,088	(30,481)	Decreased our coverage ratio to 25% for self insurance
233-612-836-001	WELLNESS PROGRAM	7,865	855	5,000	7,865	2,865	Hold original budget, based on participation
233-612-844-001	LIFE/DISABILITY	12,749	12,958	17,277	14,496	(2,781)	Decrease based on age of employees
233-612-844-002	WORKERS COMPENSATION	35,805	26,268	35,500	39,082	3,582	Increase slightly for next year
233-612-936-003	PROPERTY/LIABILITY INSURANCE	42,000	30,546	30,546	35,000	4,454	Doesn't match table breakdown/will be corrected next qtr ending 3/31/23
233-612-844-003	DENTAL INSURANCE	32,880	20,419	27,225	33,740	6,515	Slight increase for next year
	TOTAL INSURANCE	585,005	363,812	546,116	581,525	35,409	
233-613-804-001	LEGAL FEES	1,500	619	1,000	1,500	500	Hold for next year
233-615-742-001	CREDIT CARD FEES	20,000	16,860	22,480	24,000	1,520	Increase based on customer participation, collect ~\$2.5 - \$3.0 Million Annually
233-616-742-001	EMPLOYEE RECRUITING						
233-616-742-003	ADVERTISING	2,500	1,821	2,500	2,500	-	Hold for next year
233-616-742-004	BACKGROUND CHECK	500	-	-	500	500	Hold for next year, did not have to pay this year
233-616-742-005	PRE-EMPLOYMENT PHYSICALS/DRUG SCREEN	1,500	489	500	1,000	500	Summer Employees + New Hires
233-616-742-006	CDL PHYSICALS AND DRUG TESTING	900	260	500	1,000	500	CDL Costs
	TOTAL EMPLOYEE RECRUITING	5,400	2,570	3,500	5,000	1,500	
233-617-751-008	OFFICE EXPENSES						
233-617-934-001	FURNITURE/CAPITAL	-	-	-	-	-	
233-617-750-099	SUPPLIES	3,500	5,541	6,500	4,000	(2,500)	Purchase of New Bills
233-617-851-001	POSTAGE & SHIPPING	10,000	6,747	9,500	10,000	500	Cost to mail bills to customers
	TOTAL OFFICE	13,500	12,288	16,000	14,000	(2,000)	
233-618-965-001	OTHER EXPENSES	-	-	-	-	-	
233-630-702-001	SALARIES						
233-627-715-001	RETIREMENT	174,479	130,297	174,000	192,856	18,856	Increase based on salary adjustments
233-630-702-002	STRAIGHT TIME	1,611,102	1,184,562	1,580,000	1,742,870	162,870	Increase based on salary adjustments
233-630-702-007	OVERTIME	154,598	100,136	135,000	170,444	35,444	Increase based on salary adjustments
233-630-702-011	CONTRACT ENGINEER	81,411	41,075	58,000	58,000	-	Same as this year

ACCOUNT#	ACCOUNT DESCRIPTION	APPROVED BUDGET FOR YEAR ENDING 3/31/23	ACTUAL FOR 9 MOS ENDING 12/31/22	PROPOSED AMENDED BUDGET FOR THE YEAR ENDING 3/31/23	PROPOSED BUDGET FOR YEAR ENDING 3/31/2024	INCREASE (DECREASE)	NOTES
	TOTAL SALARIES	2,021,590	1,456,070	1,947,000	2,164,169	217,169	
233-640-753-001	SUPPLIES & TOOLS	5,000	4,651	24,000	6,500	(17,500)	Purchase of New Interrigator This Year, Lower slightly for next year
233-651-853-001	TELEPHONE						
233-651-853-003	ANSWERING SERVICE	3,750	2,752	3,750	3,750	-	Hold for next year
233-651-853-004	CELL PHONE ALLOWANCE	26,010	18,385	25,000	25,500	500	Based on number of employees
233-651-853-005	CELL PHONES	2,000	1,103	1,750	2,000	250	Three less Jet Packs Next Year, Hold
233-651-853-007	CUSTOMER LINE	550	623	1,000	1,000	-	Hold for next year
	TOTAL TELEPHONE	32,310	22,863	31,500	32,250	750	
233-699-995-861	TRANSFERS TO EQUIPMENT RESERVES	45,000	33,750	40,000	60,000	20,000	Increase fo next year
233-699-995-862	TRANSFERS TO PERSONNEL RESERVES	1,000	750	1,000	1,000	-	Hold for next year
233-705-767-001	UNIFORMS & PROTECTIVE CLOTHING						
233-705-767-002	UNIFORMS	9,275	9,889	10,000	8,975	(1,025)	From Table of Labor Breakdown
233-705-767-003	PANT/BOOT ALLOWANCE/SAFETY CLOTH	15,150	3,645	5,000	12,850	7,850	From Table of Labor Breakdown
	TOTAL UNIFORMS & PROTECTIVE CLOTH.	24,425	13,534	15,000	21,825	6,825	
233-706-767-006	VACTOR TRUCK						
233-706-932-050	VT - FUEL	3,500	4,147	5,500	6,500	1,000	Increase for next year for diesel prices
233-706-932-051	VT - EQUIPMENT/TOOLS	1,000	340	500	1,000	500	Hold for next year
233-706-932-052	VT - ANNUAL LOAN PMT/TRANS TO RESERVES	50,962	-	100,000	100,000	-	Paid off loan, build up reserves for new vactor truck purchase in 2025
233-706-934-040	VT - REPAIRS	10,000	872	2,500	7,500	5,000	Reduce slightly for next year, had large overhaul in FY 22
	TOTAL VACTOR TRUCK	65,462	5,359	108,500	115,000	6,500	
	TOTAL EXPENDITURES	3,290,975	2,306,812	3,255,294	3,557,443	302,149	8.10% of Original Budget
	CHANGE IN FUND BALANCE	-	127,390	101,117	-		
	BEGINNING FUND BALANCE	302,509	302,509	302,509	176,117		
	LOAN REPAYMENT - ADDITIONAL	(125,000)	(125,000)	(125,000)			
	REFUNDS TO W/S DISTRICTS	(102,509)	(102,509)	(102,509)	(101,117)		
	ENDING FUND BALANCE	75,000	202,390	176,117	75,000		
		3/31/2023	12/31/2022	3/31/2023	3/31/2024		
		OK/KP	OK/KP	OK/KP	OK/KP		



MEMO

TO: Township Board for the Genoa Charter Township

FROM: Greg Tatara, Utility Director

DATE: February 14, 2023

RE: Lake Edgewood Sewer, Oak Pointe Water, and Oak Pointe Sanitary Sewer Budget and Rate Approvals

.....

For consideration at tonight's Board Meeting are budget and rate approvals for the Lake Edgewood Sanitary Sewer System, the Oak Pointe Water System, and the Oak Pointe Sanitary Sewer System. We have worked with Pfeffer, Hanniford & Palka CPA's to develop the information and rate recommendations for tonight's meeting. In the following sections, we present the current fiscal year budget, the 9-Month Budget to Actual Report, an amended FY 2023 Budget, the proposed FY 2024 Operating Budget, utility rate change recommendations, and historic financial summary tables.

Lake Edgewood Sewer System

Presented in *Attachment 1A*, is the budget summary sheet for the Lake Edgewood Sewer System. One year ago, we proposed an original budget for Lake Edgewood that was predicted to finish with a loss of \$17,007. Through 9-months, we are pleased to report that our revenues have exceeded expenditures by \$48,048. The largest expenses to Lake Edgewood this year have been labor, plant equipment repairs and maintenance, generator repairs and utilities as shown in *Attachment 1A*. Utilizing our 9-month to actual data, we have developed an amended budget that results in a planned surplus of \$28,328 for the year. This includes higher than projected costs for chemicals, Labor Equipment and Materials (LEM), driveway and sidewalk, sludge hauling and removal.

Presented in *Attachment 1B* is a rate, flow, and financial summary for the Lake Edgewood Sewer System. We are recommending a 2% rate increase to Lake Edgewood Sewer Customers for FY 2024. In FY 2023, we want to design, and hopefully bid the project to utilize the existing equalization basin at Lake Edgewood to pump the raw wastewater to the Genoa-Oceola System. We feel, with new regulations regarding PFAS and increased waste loading from the new hospital addition, that removing the ground water discharge plant is the best environmental as well as financial decision for this facility. Given its small size, utilizing ARPA funds to consolidate with the much larger Genoa-Oceola surface water discharge plant will cut down on long term costs and liability associated with operating the Lake Edgewood Plant. Ultimately, if this is accomplished, it may be possible to lower rates for the Lake Edgewood Sewer Customers.

Oak Pointe Water System

Presented as *Attachment 2A* is the budget summary sheet for the Oak Pointe Water System. One year ago, we proposed an original budget for the Oak Pointe Water system that was predicted to finish with a small loss of \$14,701. We are pleased to report, as a result of increased water production this year, that through 9-months our revenues have exceeded expenditures by \$65,387. With expenses planned for the final quarter of this fiscal year, and lower water usage during winter months, we are anticipating finishing with a surplus of \$28,727 for the fiscal year ending March 31, 2023. A summary of where expenditures, by category, for the FY 2023 Fiscal Year are presented in *Attachment 2A*.

For FY 2024, we are requesting a 3 % rate adjustment to metered water customers. Regarding the line items in FY2023 budget; labor and equipment was increased based on the DPW Budget projection, and the approved allocation percentage. Using an average production value from the past three years, we are projecting that usage will be slightly lower, and we are projecting a surplus of \$3,629 with the small rate increase, although this is highly demand dependent based on the weather we receive this upcoming summer.

We have one large project planned for this year that we will pay out of our reserve funds which is pulling, inspecting, cleaning, and rebuilding Well #1 at the plant. Last year we rebuilt Well #3, and about 5 ago years we rebuilt Well #3. Our goal is to pull and maintain the wells every 7-9 years.

Presented in *Attachment 2B* is a rate, flow, and financial summary for the Oak Pointe Water System from 2007 until present day. Despite the variability of weather and resulting demand, we are pleased that rates have stabilized over historic numbers and that we have been able to have revenues exceed or fall just slightly below expenses.

Oak Pointe Sewer System

Presented as *Attachment 3A* is the budget summary sheet for the Oak Pointe Sewer Collecton System. As a reminder, flows are collected at the former WWTP SBR tanks and pumped at night to the Genoa-Oceola WWTP for treatment.

We budgeted a small deficit this year for the Oak Pointe Sewer System of \$11,619, and through 9 months we are pleased that revenues are exceeding our budget expenditures by \$25,882. This year, we are projected to end the year with a surplus of \$7,764, primarily due to increased revenues from grinder pump repair reimbursement and DPW fund surplus, as well as slightly reduced expenditures. This year, our sodium and chloride plume monitoring increased due to a requirement from the State of Michigan to also sample for PFAS, this past year and next year. A copy of the summary of expenses by category is presented in *Attachment 3A*.

For fiscal year 2024, we are budgeting a loss of \$18,234 with increased costs for PFAS sampling, LEM, pump station equipment, and sewer treatment charges. For fiscal year ending

2024, we are recommending a 2% rate increase due to increased costs this year and well as anticipated increased costs in the future as well.

Presented in *Attachment 3C* is a rate, flow, and financial summary for the Oak Pointe Sewer System.

Budget Recommendations

Based on the above explanation and the attached documents, please consider the following motions to adopt the budget and rate recommendations:

Moved by _____, supported by _____ to amend the FY 2023 and approve the FY 2024 Operating Budgets for the Lake Edgewood Sewer System, the Oak Pointe Sewer System and the Oak Pointe Water System.

Moved by _____, supported by _____ to increase the Lake Edgewood Sewer metered charges from \$7.30/1,000 gallons to \$7.45 / 1,000 gallons and the flat rate sewer charge from \$142.80 / quarter to \$145.66 / quarter, with all other rates and charges will remaining the same.

Moved by _____, supported by _____ to increase the Oak Pointe metered water charges from \$4.07/1,000 gallons to \$4.19 /1,000 gallons, with all other rates and charges will remaining the same.

Moved by _____, supported by _____ to increase the Oak Pointe Sewer metered charges from \$6.75/1,000 gallons to \$6.89 / 1,000 gallons and the flat rate sewer charge from \$105.00 / quarter to \$107.00 / quarter, with all other rates and charges will remaining the same.

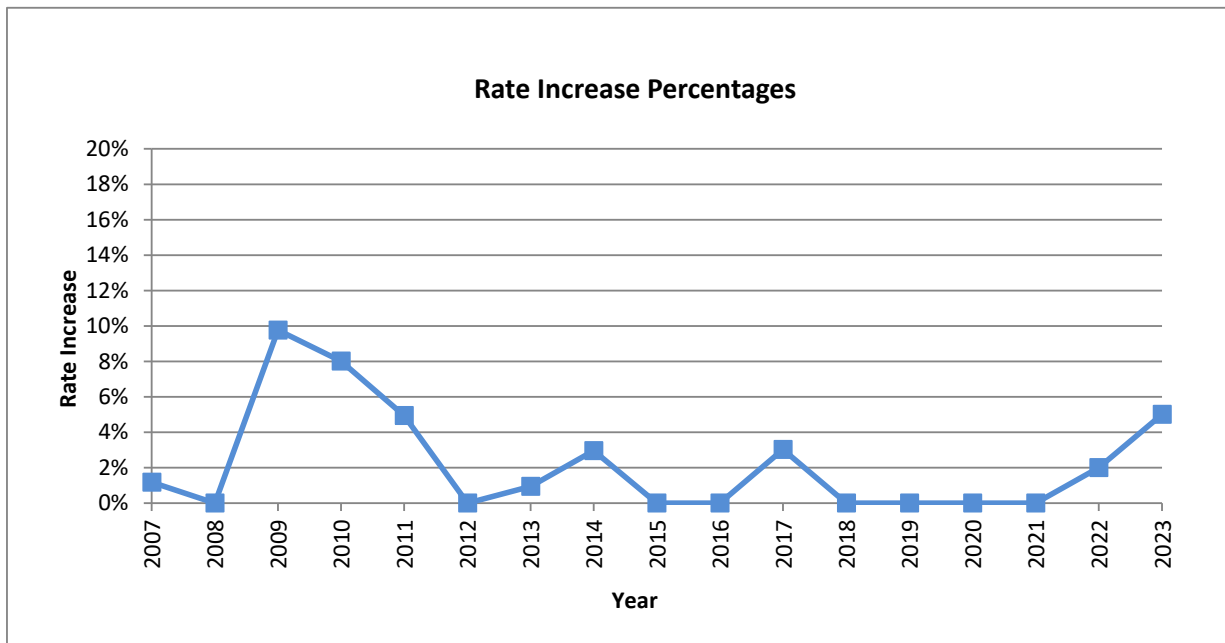
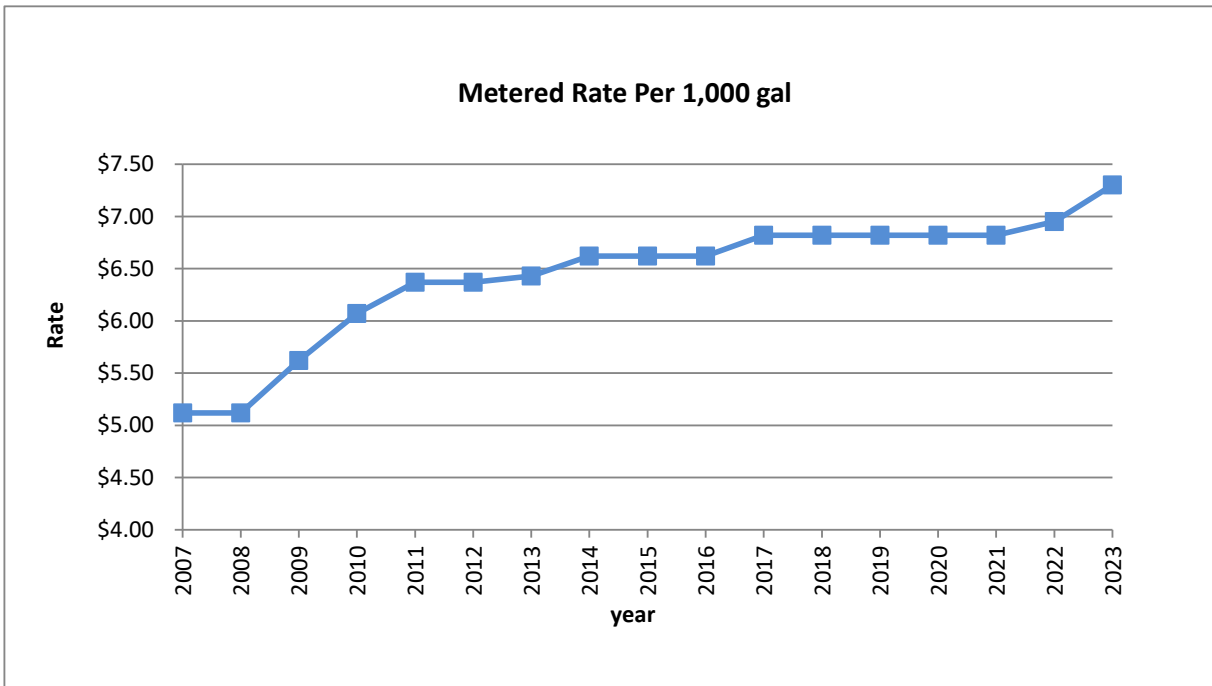
CHARTER TOWNSHIP OF GENOA
 LAKE EDGEWOOD SEWER SYSTEM
 BUDGET FOR 1 YEAR ENDING 3/31/23 COMPARED
 TO ACTUAL FOR 9 MONTHS ENDING 12/31/22
 BUDGET WORKSHEET AMENDED 3-31-23
 BUDGET WORKSHEET ORIGINAL 3-31-24

ACCT #	DESCRIPTION	SEWER BUDGET FOR THE YEAR ENDING 3/31/23	SEWER ACTUAL FOR THE 9 MONTHS ENDING 12/31/2022	VARIANCE	SEWER PROPOSED REVISIONS FOR YEAR ENDING 3/31/2023	SEWER PROPOSED AMOUNTS FOR YEAR ENDING 3/31/2024	NOTES
REVENUES							
000-400-002	Billings - operations	376,083	281,812	(94,271)	366,465	378,576	Metered rate \$7.30 to \$7.45 per 1,000 gal; Flat rate from \$142.80 to \$145.66 per qtr (2% increases); Minimum \$67.05 for 9,000 gallons or less.
000-665-001	Interest income	-	1,425	1,425	1,600	1,600	Estimate
000-672-003	Income - other	500	665	165	665	500	Estimate
000-699-234	Trans - in DPW # 503	-	5,515	5,515	5,515	4,000	Actual for '23 and estimate for '24
	TOTAL INCOME	376,583	289,417	(87,166)	374,245	384,676	
EXPENSES							
500-801-002	Accounting/auditing	9,000	1,625	7,375	5,000	7,500	Recuded based on costs this year
500-753-002	Chemicals	7,000	5,276	1,724	7,500	8,500	Increase, chemical costs are higher
500-946-002	Engineering - general	-	-	-	-	-	Placeholder
500-946-004	Engineering - separate projects	5,000	-	5,000	5,000	5,000	Design of WWTP to GO Improvement
500-840-002	Insurance	3,000	3,837	(837)	4,000	4,000	Increase based on MMRMA Costs
500-725-002	Labor, Equipment, & Materials	155,000	118,555	36,445	158,000	148,000	Raise slightly this year, lower for next year due to lower allocation percentage
500-725-004	Laboratory costs	12,140	5,342	6,798	12,000	12,000	\$5,000 more is owed to GO yet
500-802-002	Legal fees	100	-	100	-	-	Placeholder
500-808-002	Licenses, Fees, Permits	3,650	-	3,650	3,650	3,650	Annual GroundWater Permit Fee
500-805-002	Miss Dig	600	-	600	450	500	Based on this years invoice
500-751-002	Office expenses	500	110	390	250	500	Office items, rate change notice publications
500-687-002	Refunds & adjustments	-	-	-	-	-	Placeholder
500-931-003	R & M - Building	1,000	75	925	100	2,500	Repairs to lights, heaters, doors at buildings
500-931-007	R & M - Grounds	2,500	7,033	(4,533)	7,500	3,000	3/31/2023 Remove and replace driveway at ps 39
500-931-009	R & M - Scada Web Maint. & Cell	3,200	-	3,200	-	2,000	No SCADA repairs this year, 2,000 for potential repairs
500-931-011	R & M - Plant equipment	40,000	17,533	22,467	21,000	25,000	Don't increase, keep plant going, focus on transition to G-O
500-931-012	R & M - Grinder pumps	23,000	4,448	18,552	6,000	10,000	Less change outs and repairs to grinders, less dig ups
500-931-015	R & M - Lines	3,500	-	3,500	-	7,500	Repairs to lines, gravity and forcemain in project
500-931-023	R & M - Pump stations	25,000	1,335	23,665	5,000	25,000	Hold cost for a new pump
500-931-025	R & M - mowing	4,500	4,767	(267)	4,767	5,500	Mowing of plant grounds
500-931-029	R & M - Generators	7,500	9,923	(2,423)	10,000	10,000	Preventative maintenance, diesel, and repairs to LE Generators (St 43)
500-931-032	R & M - Sewer line cleaning	2,500	-	2,500	-	2,500	Vactor Truck Costs
500-931-035	R & M - Other	-	-	-	-	-	Placeholder
500-931-038	R & M - Backups	-	-	-	-	-	Placeholder
500-864-001	Sludge disposal	25,000	26,576	(1,576)	35,000	35,000	Hauling of sludge from plant to process at G-O for Landfill Disposal
500-762-007	Tools & supplies	500	103	397	250	250	Reduced
500-762-010	Parts & supplies paid with credit card	1,500	1,021	479	1,500	1,500	Hold
500-700-002	Trans out - Capital Impr. Repl. Reserve	10,000	-	10,000	10,000	10,000	Hoping for the best
500-920-002	Utilities - electric	40,000	28,941	11,059	40,000	42,500	Increase electric usage
000-917-001	Utilities - water	100	50	50	450	250	Water Leak this past quarter
500-921-002	Utilities - gas	3,500	2,831	669	4,200	4,200	Higher gas prices
500-924-001	Utilities - sewer BTS (Davita)	4,300	1,988	2,312	4,300	4,300	Hold
	Total expenses	393,590	241,369	152,221	345,917	380,650	
	Net revenues/expenses	(17,007)	48,048	65,055	28,328	4,026	
	Beginning fund equity (deficit)	738,458	738,458	-	738,458	766,786	
	Ending fund equity (deficit)	721,451	786,506	65,055	766,786	770,812	

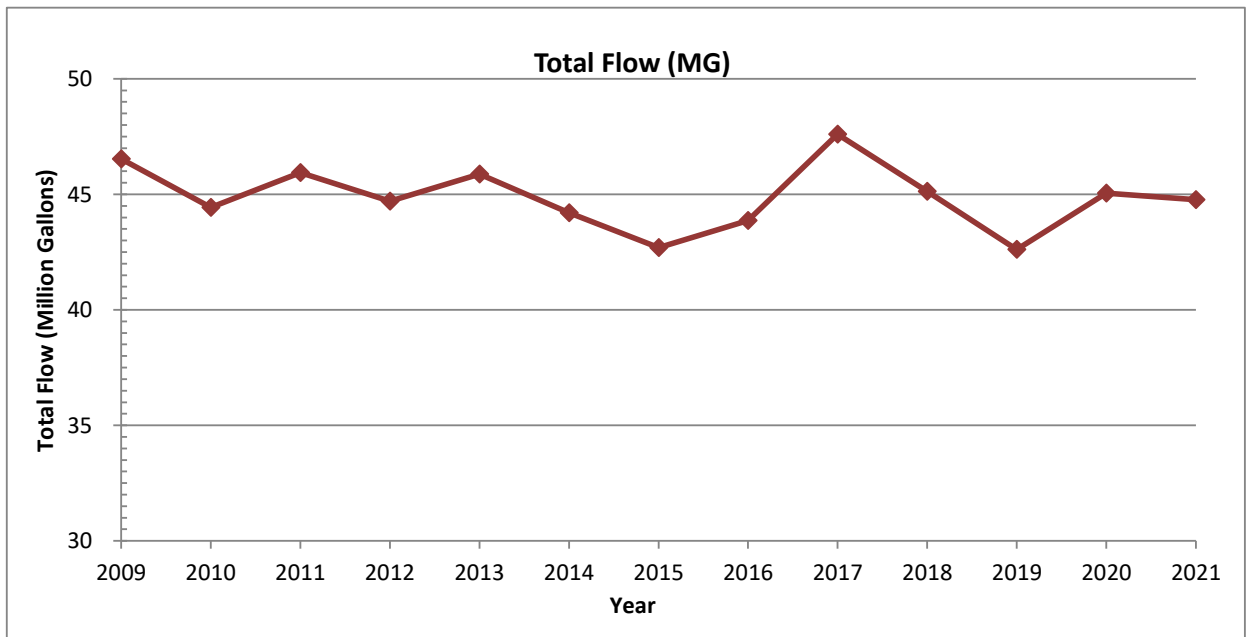
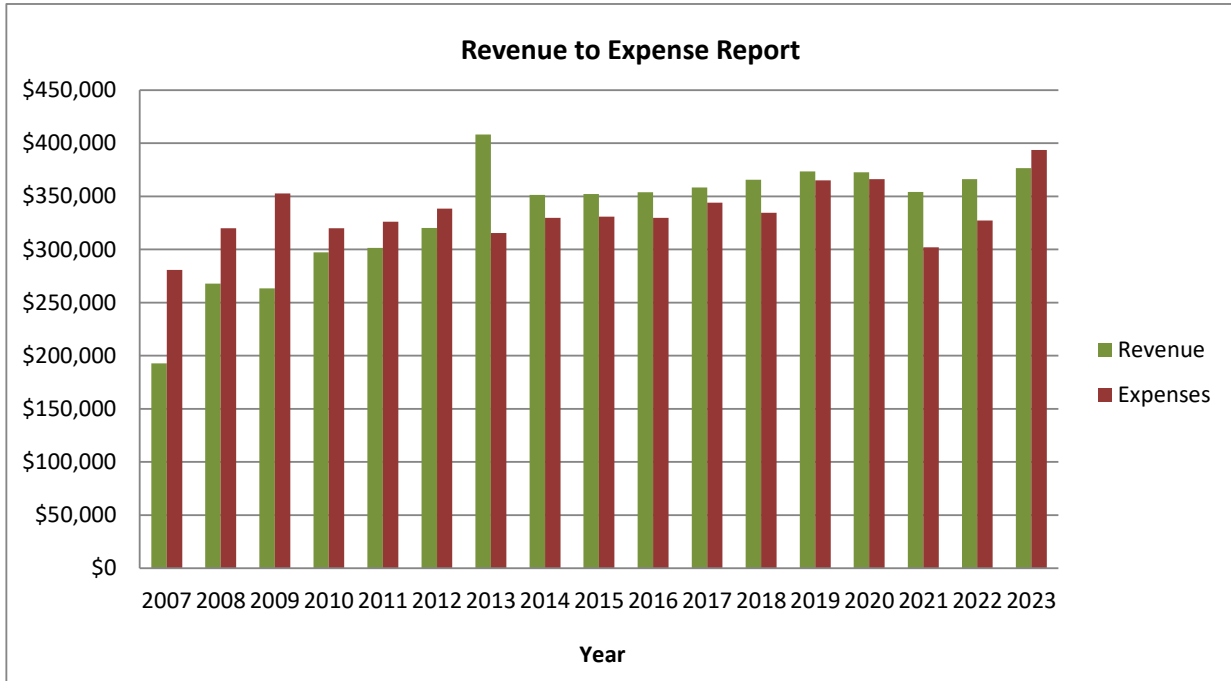
Lake Edgewood Sewer

1B

Rate, Flow and Financial Summary



Lake Edgewood Sewer



Lake Edgewood Sewer

FY Year	Revenue	Expenses
2007	\$192,979	\$280,863
2008	\$267,853	\$319,958
2009	\$263,330	\$352,917
2010	\$297,287	\$320,069
2011	\$301,461	\$326,159
2012	\$320,334	\$338,494
2013	\$408,246	\$315,550
2014	\$351,308	\$329,758
2015	\$352,209	\$330,941
2016	\$353,960	\$329,877
2017	\$358,264	\$344,101
2018	\$365,805	\$334,678
2019	\$373,527	\$365,118
2020	\$372,626	\$366,282
2021	\$354,257	\$302,146
2022	\$366,197	\$327,438
2023	\$376,583	\$393,590

Year	Metered Rate	% Rate Increase
2001	\$5.06	
2002	\$5.06	0%
2003	\$5.06	0%
2004	\$5.06	0%
2005	\$5.06	0%
2006	\$5.06	0%
2007	\$5.12	1%
2008	\$5.12	0%
2009	\$5.62	10%
2010	\$6.07	8%
2011	\$6.37	5%
2012	\$6.37	0%
2013	\$6.43	1%
2014	\$6.62	3%
2015	\$6.62	0%
2016	\$6.62	0%
2017	\$6.82	3%
2018	\$6.82	0%
2019	\$6.82	0%
2020	\$6.82	0.00%
2021	\$6.82	0%
2022	\$6.95	2%
2023	\$7.30	5%

Year	Total Flow (MG)	% Change
2008	47.45	
2009	46.53	-2%
2010	44.43	-5%
2011	45.94	3%
2012	44.70	-3%
2013	45.88	3%
2014	44.2	-4%
2015	42.69	-3%
2016	43.87	3%
2017	47.6	9%
2018	45.13	-5%
2019	42.61	-6%
2020	45.05	6%
2021	44.77	-1%

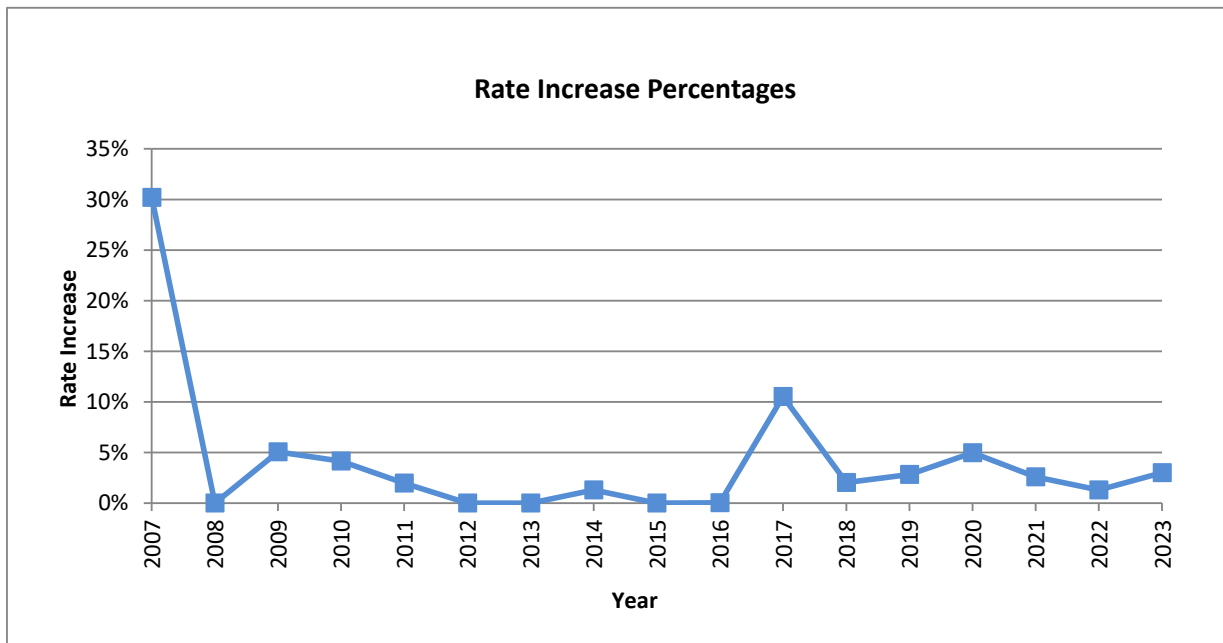
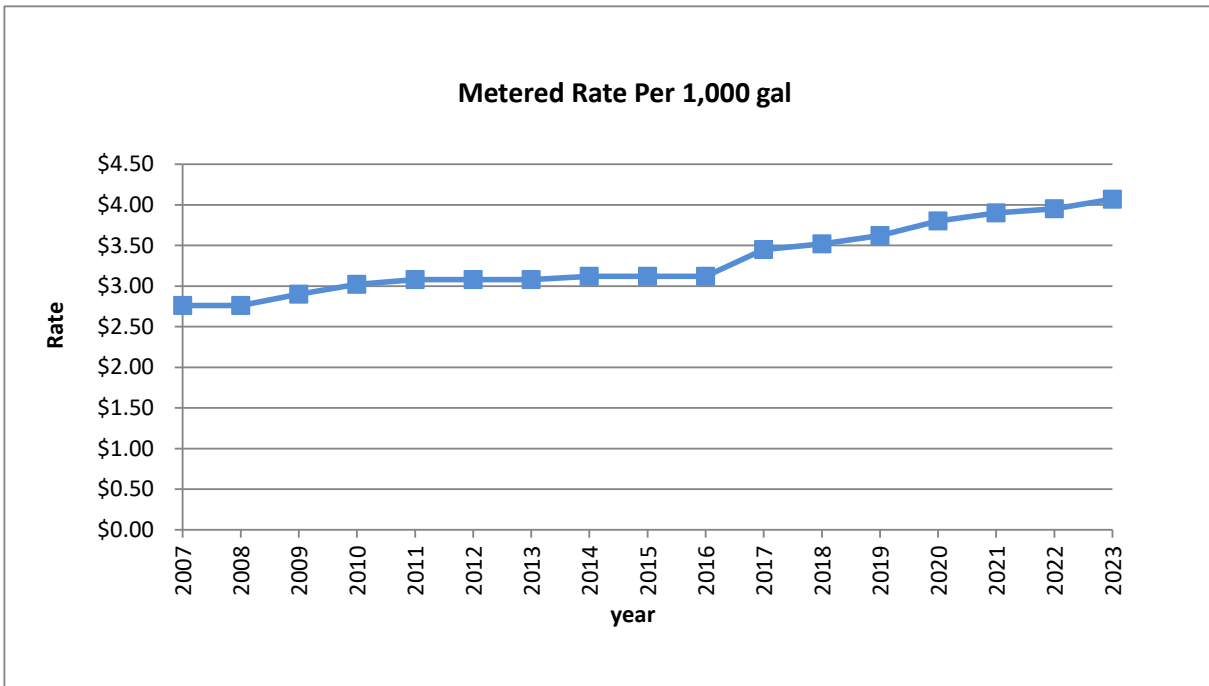
CHARTER TOWNSHIP OF GENOA
OAK POINTE WATER SYSTEM
BUDGET FOR THE YEAR ENDING 3/31/23 COMPARED
TO ACTUAL FOR 9 MONTHS ENDING 12/31/22
Budget Worksheet Amended 3-31-23
Budget Worksheet Original 3-31-24

ACCT #	DESCRIPTION	BUDGET FOR THE YEAR ENDING 3/31/23	ACTUAL FOR THE 9 MONTHS ENDING 12/31/22	VARIANCE	PROPOSED REVISIONS FOR YEAR ENDING 3/31/2023	PROPOSED AMOUNTS FOR YEAR ENDING 3/31/2024	NOTES
REVENUES							
592-000-400-001	Billings - operations	382,719	353,471	(29,248)	400,628	398,447	Metered rates \$4.07 to \$4.19 (3% increase)
592-000-672-002	Income - other	1,000	635	(365)	635	1,000	Estimate
592-000-626-023	Income - capital charge (Debt)	63,060	47,461	(15,599)	63,060	63,060	No change in rates, \$15 per unit
592-000-667-001	Income - Cell tower rent	22,080	11,040	(11,040)	22,080	22,080	No Change
592-000-084-491	Trans in - OP new user	-	-	-	-	-	Placeholder
592-000-665-001	Interest Income	-	376	376	400	400	Estimate
592-000-628-004	Meter Sales	-	-	-	-	-	None expected
592-000-699-233	Trans in from DPW #503	-	9,267	9,267	9,267	8,000	Actual for '23 and estimate for '24
	TOTAL INCOME	468,859	422,250	(46,609)	496,070	492,987	
EXPENSES							
592-500-801-001	Accounting/auditing	9,000	1,875	7,125	5,000	5,000	Reduced, based on actual costs
592-500-753-001	Chemicals	22,000	25,934	(3,934)	32,000	34,000	Higher Chemical Costs
592-500-750-001	Backflow and Cross Connection Control Program	2,800	2,042	-	2,800	2,800	Last year of three year contract
592-500-946-001	Engineering - general	-	-	-	-	-	Placeholder
592-500-946-003	Engineering - separate projects	-	120	(120)	150	500	No Engineering Projects Planned
592-500-840-001	Insurance	3,900	4,594	(694)	4,594	5,000	Estimate
592-500-725-001	Labor, Equipment, & Materials	254,000	194,399	59,601	258,000	264,408	Slight increase based on increase in DPW Costs
592-500-725-003	Laboratory costs	12,500	8,534	3,966	11,500	12,500	Analytical costs for required regulatory samples
592-500-802-001	Legal fees	-	-	-	-	-	Placeholder
592-500-808-001	Licenses, Fees, Permits	1,300	1,522	(222)	1,522	1,600	Annual EGLE Drinking Water License
592-500-805-001	Miss Dig Expenses	600	-	600	402	500	Actual Costs from MISS DIG for Genoa Systems
592-500-752-001	Meters & Supplies	2,500	1,430	1,070	1,500	2,500	Change out of failed meters in system
592-500-751-001	Office expenses	2,000	1,185	815	1,250	1,800	Publishing of Notices for CCR, Rate Changes
592-500-687-001	Refunds & adjustments	-	-	-	-	-	Placeholder
592-500-931-002	R & M - Building	2,000	83	1,917	100	2,000	Hold for next year, potential building repairs such as heat, electric
592-500-931-005	R & M - Hydrants	3,500	-	3,500	-	2,500	Hydrant repairs if necessary
592-500-931-006	R & M - Grounds	1,000	575	425	575	1,000	Repairs to yard around plant or tower
592-500-931-008	R & M - SCADA	5,000	6,298	(1,298)	7,500	7,500	Hold cost to maintain SCADA
592-500-931-010	R & M - Plant equipment	20,000	6,456	13,544	10,000	10,000	Lower costs this year, next yr pull, Well #1; pay \$29k from reserves
592-500-931-014	R & M - Lines	10,000	14,852	(4,852)	15,000	10,000	Water service and watermain repairs
592-500-931-020	R & M - Booster Pump stations	15,000	14,163	837	15,000	15,000	Hold for next year
592-500-931-028	R & M - Generators	3,000	1,200	1,800	1,500	1,500	Newer generator; will still have maintenance, but lower generator cost
592-500-931-030	R & M - Towers	5,000	2,636	2,364	2,700	7,500	Need to clean ground storage tank in FY2024
592-500-931-034	R & M - Other	-	-	-	-	-	Placeholder
592-500-850-001	Telephone/Internet	1,500	1,273	227	1,750	1,750	Internet costs for SCADA system and alarms
592-500-762-001	Tools & supplies	500	-	500	-	500	Hold for next year
592-500-762-004	Parts & Supplies paid with CC	2,500	1,002	1,498	2,000	2,000	Annual shared maintenance costs, accounts such as CC
592-500-995-990	Transfer out - Capital impr Repl. Reserve	-	-	-	-	-	Placeholder
592-500-920-001	Utilities - electric	37,000	17,149	19,851	25,000	30,000	Annual Electric Costs
592-500-921-001	Utilities - gas	3,900	1,841	2,059	3,900	3,900	Hold
592-500-804-001	Transfer out - Debt	63,060	47,700	15,360	63,600	63,600	No Change to Debt Repayment
	Total expenses	483,560	356,863	126,697	467,343	489,358	
	Net revenues/expenses	(14,701)	65,387	80,088	28,727	3,629	
	Beginning fund equity	77,316	77,316	-	77,316	106,043	
	Ending fund equity	62,615	142,703	80,088	106,043	109,672	

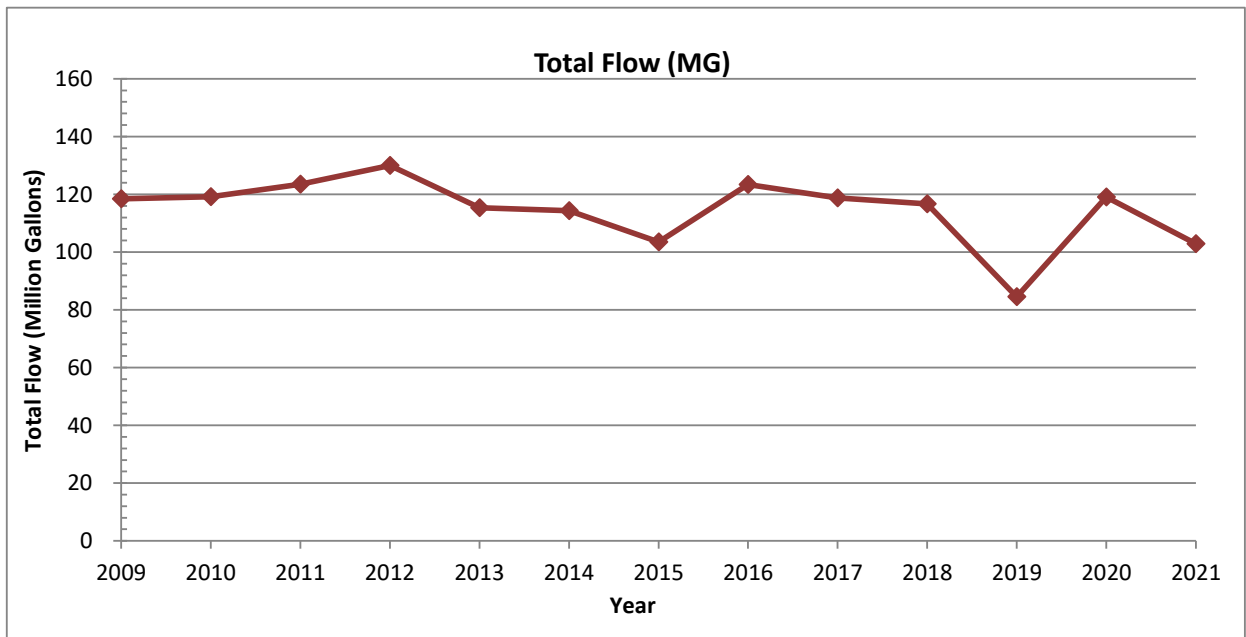
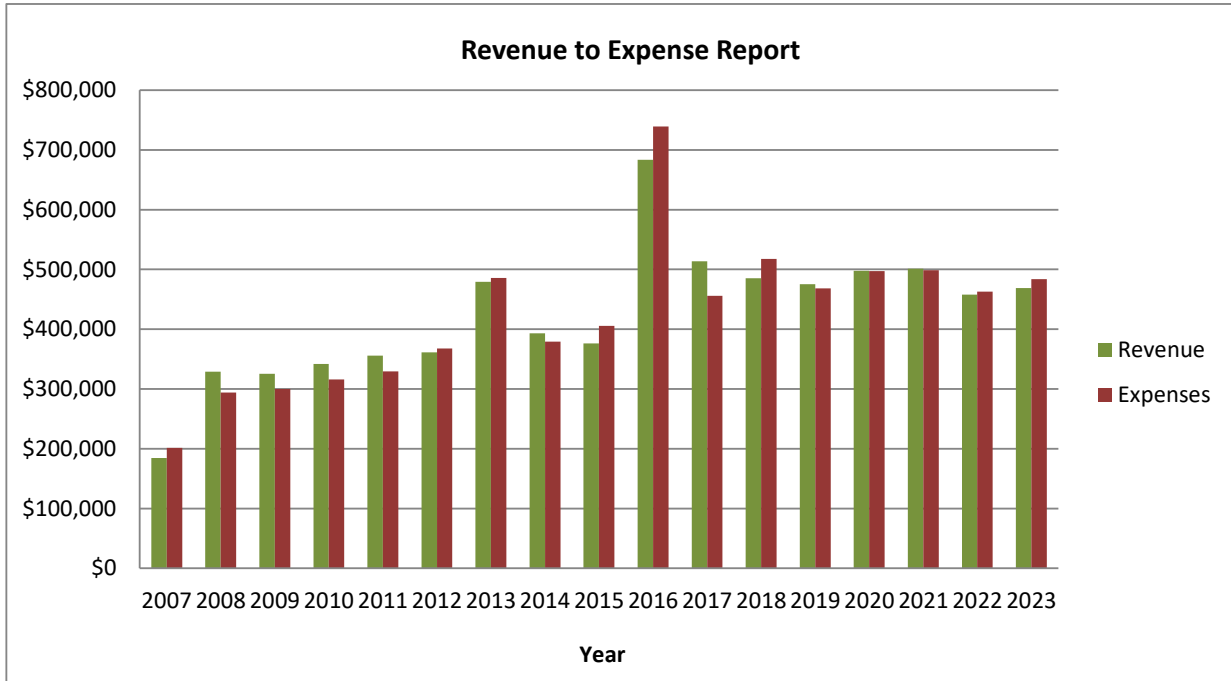
Oak Pointe Water

2B

Rate, Flow and Financial Summary



Oak Pointe Water



Oak Pointe Water

FY Year	Revenue	Expenses
2007	\$184,646	\$201,317
2008	\$329,030	\$294,254
2009	\$325,338	\$300,032
2010	\$341,733	\$316,051
2011	\$355,884	\$329,390
2012	\$361,034	\$367,885
2013	\$479,124	\$485,961
2014	\$393,070	\$379,267
2015	\$376,249	\$405,562
2016	\$683,622	\$739,442
2017	\$513,888	\$456,016
2018	\$485,410	\$517,420
2019	\$475,327	\$468,100
2020	\$497,527	\$497,260
2021	\$501,056	\$498,710
2022	\$457,656	\$462,958
2023	\$468,859	\$483,560

Year	Metered Rate	% Rate Increase
2001	\$1.64	
2002	\$1.64	0.0%
2003	\$1.64	0.0%
2004	\$1.64	0.0%
2005	\$2.12	29.3%
2006	\$2.12	0.0%
2007	\$2.76	30.2%
2008	\$2.76	0.0%
2009	\$2.90	5.1%
2010	\$3.02	4.1%
2011	\$3.08	2.0%
2012	\$3.08	0.0%
2013	\$3.08	0.0%
2014	\$3.12	1.3%
2015	\$3.12	0.0%
2016	\$3.12	0.0%
2017	\$3.45	10.5%
2018	\$3.52	2.0%
2019	\$3.62	2.8%
2020	\$3.80	5.0%
2021	\$3.90	2.6%
2022	\$3.95	1.3%
2023	\$4.07	3.0%

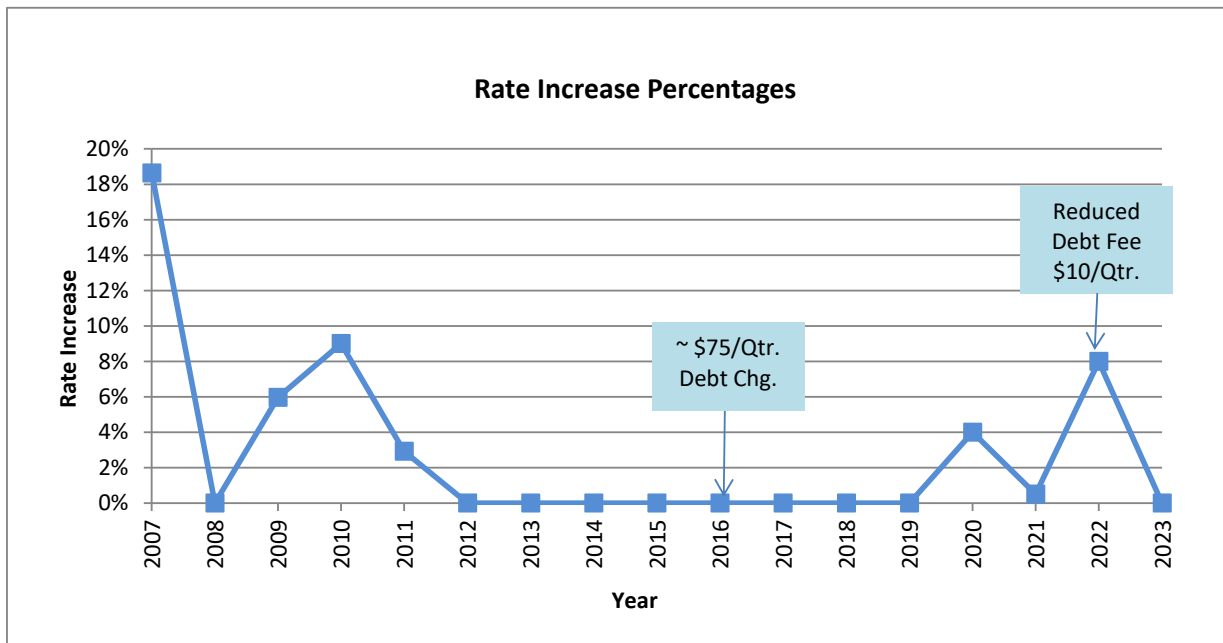
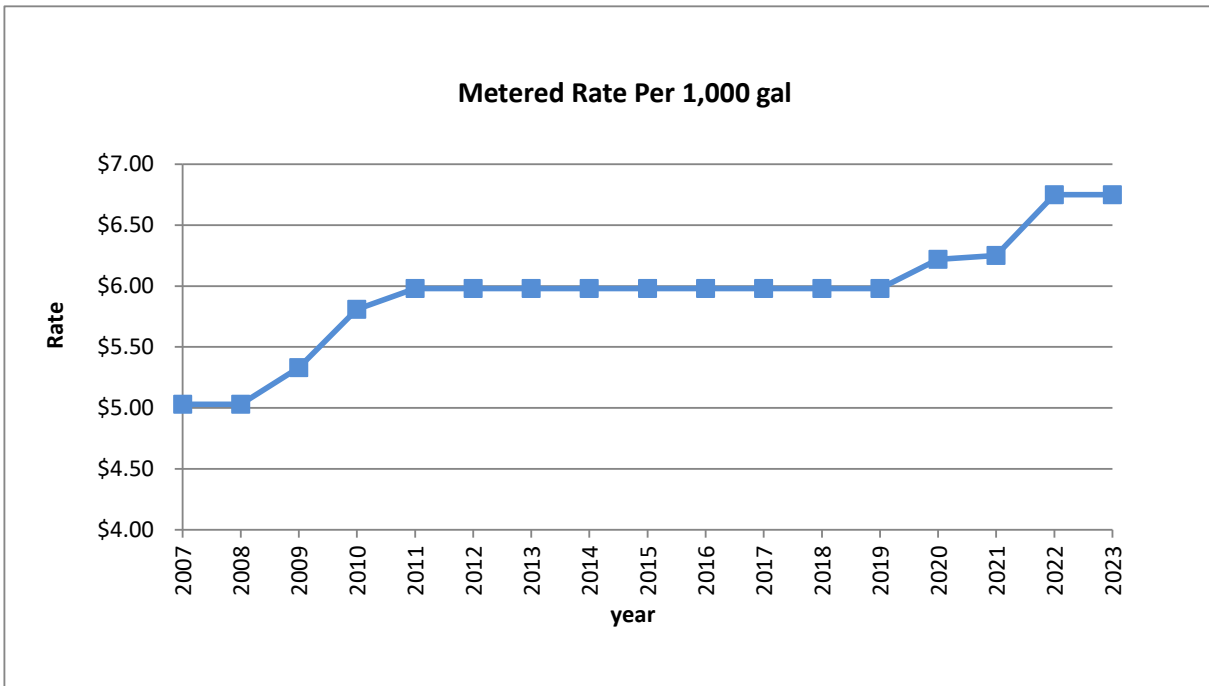
Year	Total Flow (MG)	% Change
2007	147.70	
2008	128.99	-13%
2009	118.48	-8%
2010	119.18	1%
2011	123.53	4%
2012	129.998	5%
2013	115.362	-11%
2014	114.313	-1%
2015	103.5	-9%
2016	123.394	19%
2017	118.734	-4%
2018	116.724	-2%
2019	84.492	-28%
2020	119.071	41%
2021	102.836	-14%

CHARTER TOWNSHIP OF GENOA
OAK POINTE SEWER SYSTEM
BUDGET FOR 1 YEAR ENDING 3/31/23 COMPARED
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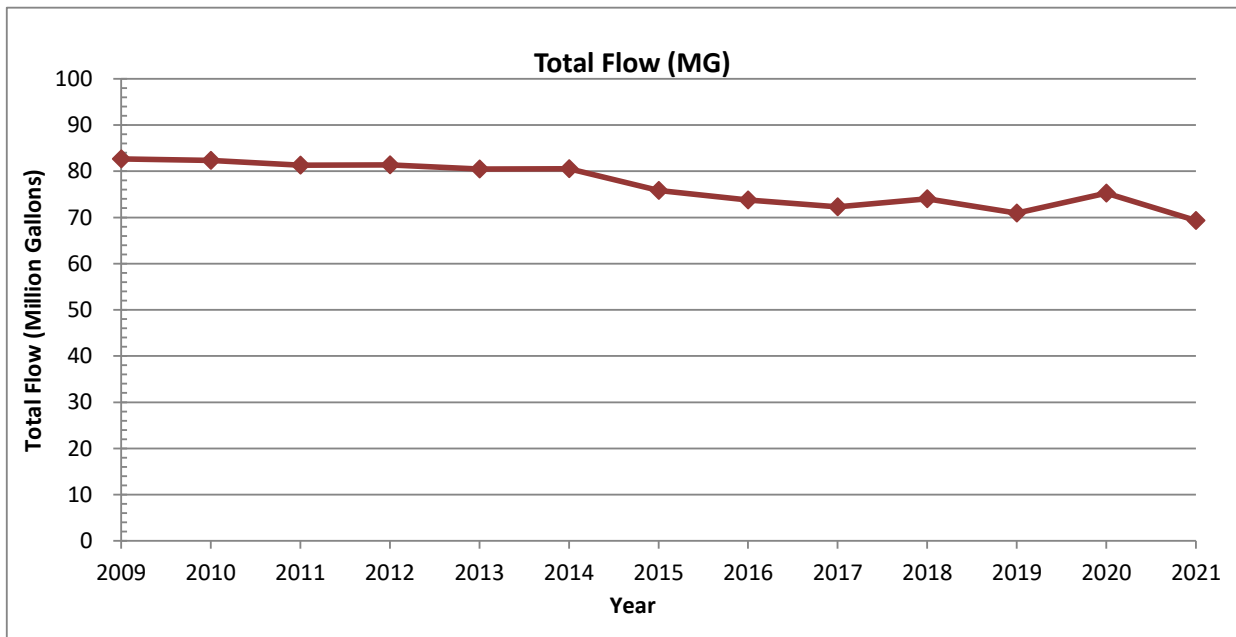
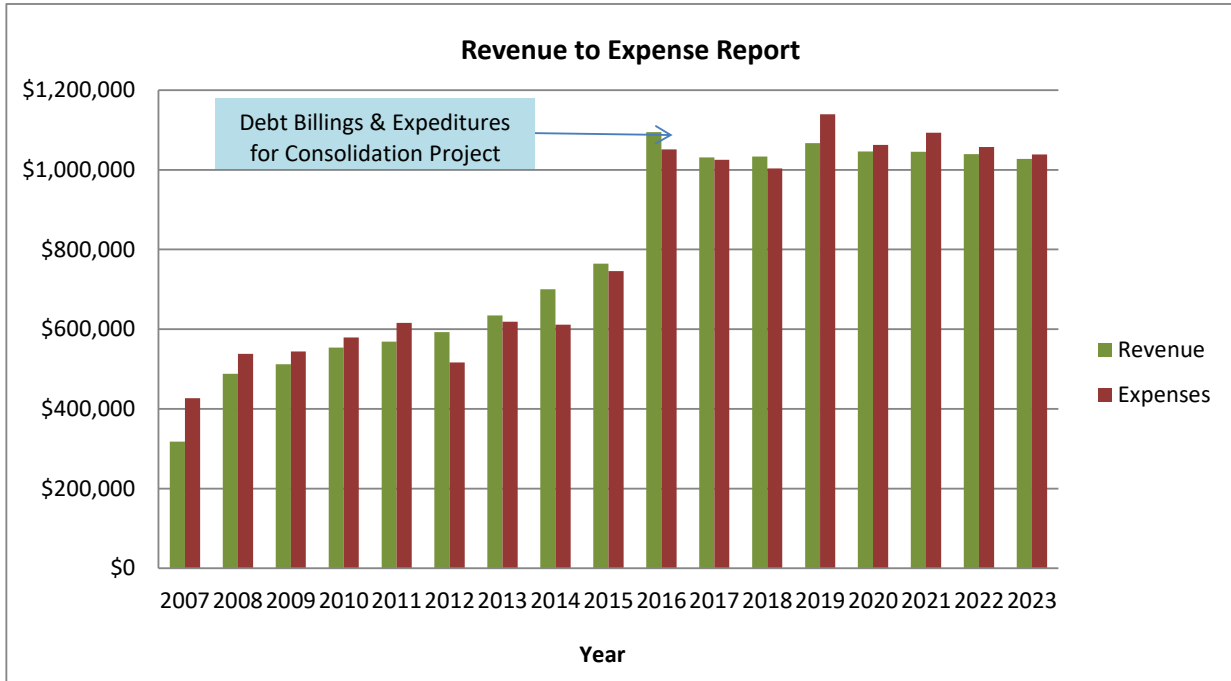
ACCT #	DESCRIPTION	BUDGET FOR THE YEAR ENDING 3/31/2023	ACTUAL FOR 9 MONTHS ENDING 12/31/2022	VARIANCE	PROPOSED REVISIONS FOR YEAR ENDING 3/31/2023	PROPOSED AMOUNTS FOR YEAR ENDING 3/31/2024	NOTES
REVENUES							
592-000-400-002	Billings - operations	656,931	495,796	(161,135)	652,005	661,134	Metered rate \$6.75 to \$6.89; Flat rate \$105 to \$107/qtr (2% increase) Grinder rate remains at \$50/qtr; Minimum is \$62.01 up to 9,000 gallons
592-000-672-003	Income - other	2,500	1,192	(1,308)	1,192	2,500	Estimate
592-000-676-001	Income - Grinder pump reimbursement	10,000	19,950	9,950	19,950	15,000	Estimate
592-000-665-001	Income - interest	-	376	376	400	400	Estimate
592-000-699-234	Trans in from DPW #503	-	11,040	11,040	11,040	10,000	Based on actual for '23 and estimate for '24
592-000-626-025	Billings - Debt (OP & GO)	357,854	267,882	(89,972)	356,416	357,418	Metered \$54/1,000 gal; Overage \$1.70 >10k gal; Flat \$54/qtr;
	TOTAL INCOME	1,027,285	796,236	(231,049)	1,041,004	1,046,452	
EXPENSES							
592-500-801-002	Accounting/auditing	9,000	1,875	7,125	5,000	5,000	Reduce based on actual expenses
592-500-753-002	Chemicals	-	-	-	-	-	Placeholder
592-500-965-001	Consent order - groundh20 sodium	18,000	47,154	(29,154)	47,154	18,000	High this year due to PFAS Sampling Required by EGLE
592-500-973-001	RO System Maint. & Replacement	4,000	3,490	510	4,500	4,500	Annual cost for upkeep of RO Systems
592-500-xxx-xxx	PFAS Sampling	-	-	-	-	22,000	Will have PFAS sampling next year
592-500-946-002	Engineering - general	-	-	-	-	-	Nothing for this and next year
592-500-946-004	Engineering - separate projects	4,500	5,391	(891)	5,391	5,000	This year was odor study, hold for potential studies
592-500-840-002	Insurance	6,500	4,520	1,980	4,520	5,000	Lower based on rates received
592-500-725-002	Labor, Equipment, & Materials	299,000	228,416	70,584	305,000	313,768	Increase for LEM based on DPW Costs and Allocation
592-500-802-002	Legal fees	-	285	(285)	285	-	Easement Review this past year
592-500-805-002	Miss - Dig Expenses	700	-	700	402	500	Actual Costs from MISS DIG
592-500-687-002	Refunds & adjustments	-	-	-	-	-	Placeholder
592-500-931-003	R & M - Building	5,000	75	4,925	6,000	2,500	Painting of Grinder Pump Repair Shop Yet This FY (\$5,680)
592-500-931-007	R & M - Grounds	1,500	-	1,500	1,500	1,500	Painting of Grinder Pump Repair Shop
592-500-931-009	R & M - Scada Web Maint. & Cell	6,500	1,426	5,074	2,000	5,000	Repairs to SCADA System, lower for coming year
592-500-931-012	R & M - Grinder Pumps	45,000	30,039	14,961	45,000	45,000	Repair Parts and Pumps for Grinders
592-500-931-013	R & M - New Grinder pumps	-	-	-	-	-	Placeholder
592-500-934-006	R & M - Sewer Televising	-	-	-	-	-	Placeholder
592-500-931-016	R & M - Force Main Repairs	10,000	12,933	(2,933)	15,000	10,000	Had repairs this year, keep same budget for next year
592-500-934-007	R & M - Air Release - Flushing Connections	2,500	-	2,500	-	2,500	Hold for next year, may need repairs or new air releases
592-500-931-017	R & M - Gravity Main Repairs	5,000	-	5,000	-	2,500	Lower for next year, not anticipating gravity repairs
592-500-931-018	R & M - Manholes	2,500	1,223	1,277	1,500	2,500	Reduce for this year based on repairs, hold original for next year
592-500-931-021	R & M - Pump stations	37,000	13,358	23,642	25,000	35,000	Need a new mixer for Pump St 1, reduced slightly for next year
592-500-931-025	R & M - mowing	4,250	5,071	(821)	5,071	5,500	Slightly higher cost for next year
592-500-931-029	R & M - Generators	7,500	2,328	5,172	2,500	5,000	Generator service and repairs, lower slightly for next year
592-500-931-032	R & M - Sewer line cleaning	10,000	-	10,000	-	5,000	Vactor Pad expenses
592-500-931-035	R & M - Other	-	-	-	-	-	Placeholder
592-500-931-038	R & M - Sewer backups	-	-	-	-	-	Placeholder
592-500-850-002	Internet	2,600	2,167	433	2,900	3,000	Cost from AT&T for internet service for SCADA
592-500-762-007	Tools & supplies	500	11	489	100	500	Hold for next year
592-500-762-010	Parts & Supplies paid by CC	5,000	1,257	3,743	2,500	3,500	Reduce for next year based on actual expenses
592-500-699-991	Trans out - Capital Improv. Repl. Reserves	-	-	-	-	-	Placeholder
592-500-999-055	Trans out - OP Debt Service Fund (OP & GO)	357,854	267,882	89,972	356,416	357,418	Same as revenue line items
592-500-920-002	Utilities - electric	30,000	14,024	15,976	25,000	30,000	Hold for next year, lower this year, but rates going up
592-500-921-002	Utilities - gas	4,500	2,204	2,296	4,500	4,500	Hold
592-500-854-002	Utilities - sewer treatment charges - GO	160,000	125,225	34,775	166,000	170,000	Higher Sewer Rates from G-O
	Total expenses	1,038,904	770,354	268,550	1,033,239	1,064,686	
	Net revenues/expenses	(11,619)	25,882	37,501	7,764	(18,234)	
	Beginning fund equity (deficit)	812,438	812,438	-	812,438	820,202	
	Ending fund equity (deficit)	800,819	838,320	37,501	820,202	801,968	

Oak Pointe Sewer

Rate, Flow and Financial Summary



Oak Pointe Sewer



Oak Pointe Sewer

FY Year	Revenue	Expenses
2007	\$317,651	\$427,169
2008	\$488,371	\$538,030
2009	\$512,064	\$544,025
2010	\$553,936	\$579,055
2011	\$568,449	\$616,196
2012	\$592,807	\$516,451
2013	\$634,553	\$619,042
2014	\$700,450	\$611,072
2015	\$764,828	\$745,830
2016	\$1,094,943	\$1,051,690
2017	\$1,031,229	\$1,025,372
2018	\$1,033,754	\$1,003,689
2019	\$1,067,379	\$1,139,624
2020	\$1,046,096	\$1,062,616
2021	\$1,045,369	\$1,092,845
2022	\$1,039,471	\$1,057,245
2023	\$1,027,285	\$1,038,904

Year	Metered Rate	% Rate Increase
2001	\$4.18	
2002	\$4.18	0.0%
2003	\$4.18	0.0%
2004	\$4.18	0.0%
2005	\$4.24	1.4%
2006	\$4.24	0.0%
2007	\$5.03	18.6%
2008	\$5.03	0.0%
2009	\$5.33	6.0%
2010	\$5.81	9.0%
2011	\$5.98	2.9%
2012	\$5.98	0.0%
2013	\$5.98	0.0%
2014	\$5.98	0.0%
2015	\$5.98	0.0%
2016	\$5.98	0.0%
2017	\$5.98	0.0%
2018	\$5.98	0.0%
2019	\$5.98	0.0%
2020	\$6.22	4.0%
2021	\$6.25	0.5%
2022	\$6.75	8.0%
2023	\$6.75	0.0%

Year	Total Flow (MG)	% Change
2008	86.52	
2009	82.66	-4%
2010	82.31	0%
2011	81.33	-1%
2012	81.36	0%
2013	80.499	-1%
2014	80.55	0%
2015	75.8	-6%
2016	73.77	-3%
2017	72.29	-2%
2018	74.011	2%
2019	70.905	-4%
2020	75.272	6%
2021	69.336	-8%

Resolution #1 - East and West Crooked Lakes Aquatic Weed Control Special Assessment Project (Summer 2023)

GENOA CHARTER TOWNSHIP

At a regular meeting of the Township Board of the Genoa Charter Township, Livingston County, Michigan, (the "Township") held at the Township Hall on February 20, 2023 at 6:30 p.m., there were

PRESENT:

ABSENT:

The following preamble and resolution were offered by _____, and seconded by _____:

Resolution to Proceed with the Project and Direct Preparation of the Plans and Cost Estimates

WHEREAS, the Board of Trustees of the Township desires to create a special assessment district for an Aquatic Weed Control Project for East and West Crooked Lakes within the Township as described in Exhibit A (the "Project"), under the authority of Act No 188, Michigan Public Acts of 1954, as amended;

WHEREAS, the Board of Trustees of the Township has received correspondence asking for the renewal of an existing special assessment district for East and West Crooked Lakes Aquatic Weed Control and determined to proceed with the Project in accordance with Act. No. 188, Michigan Public Acts of 1954, as amended;

WHEREAS, the Board of Trustees of the Township has determined to advance the costs of the project from Township funds and to use special assessments to raise the money necessary to reimburse the Township for the advance of such funds;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. In accordance with Act No. 188, Michigan Public Acts of 1954, as amended, and the laws of the State of Michigan, the Township Supervisor is directed to have plans prepared illustrating the Project, the location of the Project, and an estimate of the cost of the Project.

2. The plans and estimates identified in paragraph 1, when prepared, shall be filed with the Township Manager.

A vote on the foregoing resolution was taken and was as follows:

YES:

NO:

ABSTAIN:

CLERK'S CERTIFICATE

The undersigned, being the duly qualified and acting Clerk of the Township, hereby certifies that (1) the foregoing is a true and complete copy of a resolution duly adopted by the Township Board at a meeting of the Township Board on February 20, 2023, at which meeting a quorum was present and remained throughout; (2) the original thereof is on file in the records in my office; (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended); and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

Paulette A. Skolarus
Genoa Charter Township Clerk

EXHIBIT A

EAST AND WEST CROOKED LAKES AQUATIC WEED CONTROL PROJECT

DESCRIPTION OF PROJECT A FIVE-YEAR SPECIAL ASSESSMENT DISTRICT WITH PROJECTED COSTS AS FOLLOWS:

The project (the “Project”) will consist of:

- Aquatic Management Program proposed by PLM Lake and Land Management Corp.
- Annual permits with State of Michigan Department of Environment, Great Lakes and Energy (EGLE).
- Technical Services of Aquatic Vegetation Assessment Surveying and Water Quality Monitoring in both spring and fall.
- Township Administrative Costs.
- Total Number of Parcels Included: 446
- Focused management for the control of exotic species (Eurasian watermilfoil, Curlyleaf pondweed & Starry stonewort), with limited control of nuisance native plants, such as native pondweeds and algae.
- Products to be applied: Restrictive products such as Diquat, Aquathol K, Hydrothol 191, Sculpin & Renovate as well as nonrestrictive products such as copper sulfate & chelated copper product.
- Methods of Control: Sculpin (2,4-D) and Renovate OTF are granular systemic herbicides that are taken up in the root system of the plant to provide for longer-term control of Eurasian watermilfoil (EWM). Renovate 3 is a liquid systemic herbicide. Systemic herbicides, although cost more on a per acre basis, can provide for extended control of EWM. Aggressive management using Renovate OTF and/or Navigate can reduce overall coverage of EWM and return the ecosystem to a more stable environment. Contact herbicides (Diquat, Aquathol K, Hydrothol 191) provide faster results however results tend to be shorter term. These products are also used in the control of Curlyleaf pondweed. Wild celery is best controlled with Nautique at high rates from mid-July to late August. Starry stonewort control is best achieved using directed copper sulfate, chelated copper or flumioxazin applications as soon as the starry stonewort is visible and through repeated treatments.
- Methods of Application: Products are applied out of Airboats or flat-bottom Carolina Skiffs that are designed for surface and subsurface aqueous applications. The boats are also equipped with mounted spreaders for granular applications
- Projects costs breakdown as follows:

EAST AND WEST CROOKED LAKES AQUATIC WEED CONTROL 2023-2027 (Summer tax)	
5 YEAR PROJECT COSTS*	\$ 77,745.00
5 YEAR PERMIT COSTS **	\$ 8,500.00
TOWNSHIP ADMINISTRATION COSTS	\$ 4,000.00
TOTAL 5 YEAR SAD COST	\$ 90,245.00
TOTAL ANNUAL SAD COST	\$ 18,049.00
TOTAL 5 YEAR COST PER PARCEL (446 PARCELS)	\$ 202.34
ANNUAL COST PER PARCEL	\$ 40.47

* Project cost is for 5 year project with the following per year allocation: Year 1 - \$15,000, Year 2 - \$15,000, Year 3 - \$15,450, Year 4 - \$15,910, Year 5 - \$16,385

** Permit costs estimated at \$850.00 per lake per year. ((\$850 x 2 lakes = \$1700 x 5 years = \$8500)

**Resolution #2 – East and West Crooked Lakes Aquatic Weed Control
Special Assessment Project (Summer 2023)**

GENOA CHARTER TOWNSHIP

At a regular meeting of the Township Board of Genoa Charter Township of Livingston County, Michigan (the “Township”) held at the Township Hall on February 20, 2023 at 6:30 p.m. there were

PRESENT:

ABSENT:

The following preamble and resolution were offered by _____ and seconded by _____:

**Resolution to Approve the Project,
Scheduling the First Hearing
And Directing the Issuance of Statutory Notices**

WHEREAS, the Board of Trustees of the Township has approved the East and West Crooked Lakes Aquatic Weed Control Project (Summer 2023) within the Township as described in Exhibit A (the “Project”);

WHEREAS, preliminary plans and cost estimates for the Project have been filed with the Township Manager;

WHEREAS, the Board of Trustees of the Township has determined to proceed with the Project in accordance with Act No. 188, Michigan Public Acts of 1954, as amended;

WHEREAS, the Board of Trustees of the Township has determined to advance the costs of the Project from Township funds and to use special assessments to raise the money necessary to reimburse the Township in advance of such funds;

WHEREAS, the special assessment district for the Project has been tentatively determined by the Township Manager and is described in Exhibit B;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Board of Trustees of the Township hereby tentatively declares its intention to proceed with the Project.
2. The Board of Trustees of the Township hereby declares its intention to make the improvement and tentatively designates the special assessment district against which the cost of the improvement and maintenance is to be assessed as described in Exhibit B.
3. In accordance with Act No. 188, Michigan Public Acts of 1954, as amended, and the laws of the State of Michigan, there shall be a public hearing on the Project and the proposed Special

Assessment District for the Project which is known as the “East and West Crooked Lakes Aquatic Weed Control Project (Summer 2023)”.

4. The public hearing will be held on March 6, 2023 at 6:30 p.m., at the offices of Genoa Charter Township, Livingston County, Michigan.
5. The Township Manager is directed to mail, by first class mail, a notice of the public hearing to each owner of or party in interest in property to be assessed, whose name appears upon the last Township tax assessment records. The last Township tax assessment records means the last assessment roll for ad valorem tax purposes which has been reviewed by the Township Board of Review, as supplemented by any subsequent changes in the names or addresses of such owners or parties listed thereon. The notice to be mailed by the Township Manager shall be similar to the notice attached as Exhibit C and shall be mailed by first class mail on or before February 23, 2023. Following the mailing of the notices, the Township Manager shall complete an affidavit of mailing similar to the affidavit set forth in Exhibit D.
6. The Township Manager is directed to publish a notice of the public hearing in the Livingston County Daily Press & Argus, a newspaper of general circulation within the Township. The notice shall be published twice, once on or before February 24, 2023 and once on or before March 3, 2023. The notice shall be in a form substantially similar to the notice attached as Exhibit C.

A vote on the foregoing resolution was taken as was as follows:

YES:

NO:

ABSENT:

CLERK’S CERTIFICATE

The Undersigned, being duly qualified and acting Clerk of the Township, hereby certifies that (1) the foregoing is a true and complete copy of a resolution duly adopted by the Board of Trustees at a meeting of the Township Board (February 20, 2023), at which meeting a quorum was present and remained throughout; (2) the original thereof is on file in the records of my office; (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act. No. 267, Public Acts of Michigan, 1976, as amended); and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

Paulette A Skolarus
Genoa Charter Township Clerk

EXHIBIT A – THE PROJECT

EAST AND WEST CROOKED LAKES AQUATIC WEED CONTROL PROJECT

DESCRIPTION OF PROJECT A FIVE-YEAR SPECIAL ASSESSMENT DISTRICT WITH PROJECTED COSTS AS FOLLOWS:

The project (the “Project”) will consist of:

- Aquatic Management Program proposed by PLM Lake and Land Management Corp.
- Annual permits with State of Michigan Department of Environment, Great Lakes and Energy (EGLE).
- Technical Services of Aquatic Vegetation Assessment Surveying and Water Quality Monitoring in both spring and fall.
- Township Administrative Costs.
- Total Number of Parcels included: 446
- Focused management for the control of exotic species (Eurasian watermilfoil, Curlyleaf pondweed & Starry stonewort), with limited control of nuisance native plants, such as native pondweeds and algae.
- Products to be applied: Restrictive products such as Diquat, Aquathol K, Hydrothol 191, Sculpin & Renovate as well as nonrestrictive products such as copper sulfate & chelated copper product.
- Methods of Control: Sculpin (2,4-D) and Renovate OTF are granular systemic herbicides that are taken up in the root system of the plant to provide for longer-term control of Eurasian watermilfoil (EWM). Renovate 3 is a liquid systemic herbicide. Systemic herbicides, although cost more on a per acre basis, can provide for extended control of EWM. Aggressive management using Renovate OTF and/or Navigate can reduce overall coverage of EWM and return the ecosystem to a more stable environment. Contact herbicides (Diquat, Aquathol K, Hydrothol 191) provide faster results however results tend to be shorter term. These products are also used in the control of Curlyleaf pondweed. Wild celery is best controlled with Nautique at high rates from mid-July to late August. Starry stonewort control is best achieved using directed copper sulfate, chelated copper or flumioxazin applications as soon as the starry stonewort is visible and through repeated treatments.
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- Projects costs breakdown as follows:

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5 YEAR PERMIT COSTS **	\$ 8,500.00
TOWNSHIP ADMINISTRATION COSTS	\$ 4,000.00
TOTAL 5 YEAR SAD COST	\$ 90,245.00
TOTAL ANNUAL SAD COST	\$ 18,049.00
TOTAL 5 YEAR COST PER PARCEL (446 PARCELS)	\$ 202.34
ANNUAL COST PER PARCEL	\$ 40.47

* Project cost is for 5 year project with the following per year allocation: Year 1 - \$15,000, Year 2 - \$15,000, Year 3 - \$15,450, Year 4 - \$15,910, Year 5 - \$16,385

** Permit costs estimated at \$850.00 per lake per year. ((\$850 x 2 lakes = \$1700 x 5 years = \$8500)

EXHIBIT B – THE DISTRICT

The Project (**EAST AND WEST CROOKED LAKES AQUATIC WEED CONTROL PROJECT (SUMMER 2023)**) is being designed to serve the properties in the Special Assessment District, which district is illustrated on the map (included below) and includes the specific properties that are identified by the following permanent parcel numbers:

11-21-201-007	11-22-200-037	11-22-302-017	11-22-302-194	11-28-100-014	11-28-202-033	11-28-406-052
11-21-201-008	11-22-201-001	11-22-302-018	11-22-302-195	11-28-100-015	11-28-202-034	11-28-406-053
11-21-201-009	11-22-201-002	11-22-302-036	11-22-302-196	11-28-100-023	11-28-202-035	11-28-406-054
11-21-201-010	11-22-201-003	11-22-302-037	11-22-302-197	11-28-100-024	11-28-400-002	11-28-406-055
11-21-201-011	11-22-201-004	11-22-302-038	11-22-302-202	11-28-100-025	11-28-400-003	11-28-406-056
11-21-201-055	11-22-201-011	11-22-302-039	11-22-302-204	11-28-100-026	11-28-400-013	11-28-406-057
11-21-201-056	11-22-201-012	11-22-302-040	11-22-302-206	11-28-101-047	11-28-400-017	11-28-406-058
11-21-201-057	11-22-201-019	11-22-302-041	11-22-302-209	11-28-101-070	11-28-404-009	11-28-406-059
11-21-201-058	11-22-201-020	11-22-302-042	11-22-303-001	11-28-101-071	11-28-404-010	11-28-406-060
11-21-201-059	11-22-201-022	11-22-302-043	11-22-303-002	11-28-101-072	11-28-404-011	11-28-406-061
11-21-201-060	11-22-201-025	11-22-302-044	11-22-303-003	11-28-101-073	11-28-404-012	11-28-406-062
11-21-201-061	11-22-201-026	11-22-302-045	11-22-303-005	11-28-101-074	11-28-404-013	11-28-202-012
11-21-201-062	11-22-201-027	11-22-302-052	11-22-303-011	11-28-200-001	11-28-404-014	11-28-202-013
11-21-201-063	11-22-201-031	11-22-302-053	11-22-303-012	11-28-200-002	11-28-406-001	11-28-202-014
11-21-201-064	11-22-201-032	11-22-302-054	11-22-303-013	11-28-200-003	11-28-406-002	11-28-202-015
11-21-201-065	11-22-201-033	11-22-302-056	11-22-400-002	11-28-201-001	11-28-406-003	11-28-202-016
11-21-201-066	11-22-201-034	11-22-302-057	11-22-400-003	11-28-201-002	11-28-406-004	11-28-202-017
11-21-201-067	11-22-201-036	11-22-302-058	11-22-400-004	11-28-201-003	11-28-406-005	11-28-202-021
11-21-201-068	11-22-201-038	11-22-302-059	11-22-400-005	11-28-201-004	11-28-406-006	11-28-202-023
11-21-201-069	11-22-201-039	11-22-302-060	11-22-400-007	11-28-201-005	11-28-406-007	11-28-202-025
11-21-201-070	11-22-201-041	11-22-302-061	11-22-400-008	11-28-201-006	11-28-406-008	11-28-202-031
11-21-201-071	11-22-201-042	11-22-302-062	11-22-400-009	11-28-201-011	11-28-406-009	11-28-202-032
11-21-201-072	11-22-201-045	11-22-302-063	11-22-400-010	11-28-201-012	11-28-406-010	11-27-103-005
11-21-201-073	11-22-201-046	11-22-302-064	11-22-400-016	11-28-201-013	11-28-406-011	11-27-103-006
11-21-201-074	11-22-201-048	11-22-302-065	11-22-400-017	11-28-201-014	11-28-406-012	11-27-103-015
11-21-201-075	11-22-201-049	11-22-302-066	11-22-400-018	11-28-201-017	11-28-406-013	11-27-103-020
11-21-201-076	11-22-201-052	11-22-302-067	11-22-400-026	11-28-201-018	11-28-406-014	11-27-103-048
11-21-300-014	11-22-201-055	11-22-302-068	11-22-400-027	11-28-201-019	11-28-406-015	11-27-103-055
11-21-301-001	11-22-201-056	11-22-302-069	11-22-400-028	11-28-201-020	11-28-406-016	11-27-103-060
11-21-301-009	11-22-202-003	11-22-302-073	11-22-400-029	11-28-201-021	11-28-406-017	11-27-103-063
11-21-301-010	11-22-202-004	11-22-302-074	11-22-400-030	11-28-201-022	11-28-406-018	11-27-103-064
11-21-400-005	11-22-202-006	11-22-302-075	11-22-400-031	11-28-201-023	11-28-406-020	11-27-103-065
11-21-400-006	11-22-202-008	11-22-302-076	11-27-100-001	11-28-201-026	11-28-406-021	11-27-200-005
11-21-400-011	11-22-202-009	11-22-302-077	11-27-100-002	11-28-201-027	11-28-406-022	11-22-302-181
11-21-400-012	11-22-202-010	11-22-302-079	11-27-100-003	11-28-201-028	11-28-406-023	11-22-302-184
11-21-400-013	11-22-202-011	11-22-302-080	11-27-100-004	11-28-201-029	11-28-406-024	11-22-302-185
11-21-400-014	11-22-202-013	11-22-302-081	11-27-100-009	11-28-201-031	11-28-406-025	11-22-302-186
11-21-400-020	11-22-202-014	11-22-302-082	11-27-100-011	11-28-201-032	11-28-406-026	11-22-302-187
11-21-400-021	11-22-202-016	11-22-302-083	11-27-100-012	11-28-201-033	11-28-406-027	11-22-302-188

11-21-401-001	11-22-202-017	11-22-302-086	11-27-100-013	11-28-201-035	11-28-406-028	11-22-302-189
11-21-401-002	11-22-202-018	11-22-302-156	11-27-100-014	11-28-201-038	11-28-406-029	11-22-302-190
11-21-401-004	11-22-202-020	11-22-302-157	11-27-100-016	11-28-201-042	11-28-406-030	11-22-302-191
11-21-401-006	11-22-202-021	11-22-302-158	11-27-100-030	11-28-201-044	11-28-406-031	11-22-302-192
11-21-401-008	11-22-202-023	11-22-302-159	11-27-100-034	11-28-201-045	11-28-406-032	11-22-302-193
11-21-401-012	11-22-202-025	11-22-302-160	11-27-100-035	11-28-201-046	11-28-406-033	11-22-302-003
11-21-401-015	11-22-202-026	11-22-302-161	11-27-100-036	11-28-201-047	11-28-406-034	11-22-302-004
11-21-401-021	11-22-202-030	11-22-302-163	11-27-100-037	11-28-201-050	11-28-406-035	11-22-302-008
11-21-401-023	11-22-202-031	11-22-302-164	11-27-100-044	11-28-201-052	11-28-406-036	11-22-302-009
11-21-401-024	11-22-202-032	11-22-302-165	11-27-100-045	11-28-201-053	11-28-406-037	11-22-302-010
11-21-401-026	11-22-300-004	11-22-302-166	11-27-100-046	11-28-201-054	11-28-406-038	11-22-302-011
11-21-401-027	11-22-300-005	11-22-302-167	11-27-100-047	11-28-201-055	11-28-406-039	11-22-302-012
11-22-100-010	11-22-300-006	11-22-302-168	11-27-101-022	11-28-201-056	11-28-406-040	11-22-302-013
11-22-100-012	11-22-301-001	11-22-302-169	11-27-101-023	11-28-201-057	11-28-406-041	11-22-302-014
11-22-100-013	11-22-301-002	11-22-302-170	11-27-101-024	11-28-201-058	11-28-406-042	11-22-302-015
11-22-100-014	11-22-301-004	11-22-302-172	11-27-101-025	11-28-202-001	11-28-406-043	11-22-302-016
11-22-100-017	11-22-301-007	11-22-302-173	11-27-101-026	11-28-202-002	11-28-406-044	11-22-102-135
11-22-100-018	11-22-301-009	11-22-302-174	11-27-101-027	11-28-202-003	11-28-406-045	11-22-102-136
11-22-100-021	11-22-301-010	11-22-302-175	11-27-101-028	11-28-202-004	11-28-406-046	11-22-102-137
11-22-100-022	11-22-301-015	11-22-302-176	11-27-101-029	11-28-202-005	11-28-406-047	11-22-102-138
11-22-100-023	11-22-301-017	11-22-302-177	11-27-101-030	11-28-202-007	11-28-406-048	11-22-102-139
11-22-100-024	11-22-301-043	11-22-302-178	11-27-101-031	11-28-202-009	11-28-406-049	11-22-102-140
11-22-100-025	11-22-301-046	11-22-302-179	11-27-101-032	11-28-202-010	11-28-406-050	11-22-200-010
11-22-102-133	11-22-302-001	11-22-302-180	11-27-103-001	11-28-202-011	11-28-406-051	11-22-200-012
11-22-102-134	11-22-302-002	11-22-200-017	11-22-200-026	11-22-200-029		

(See next page for district map)

East / West Crooked Lakes Aquatic Weed Control Special Assessment District Renewal

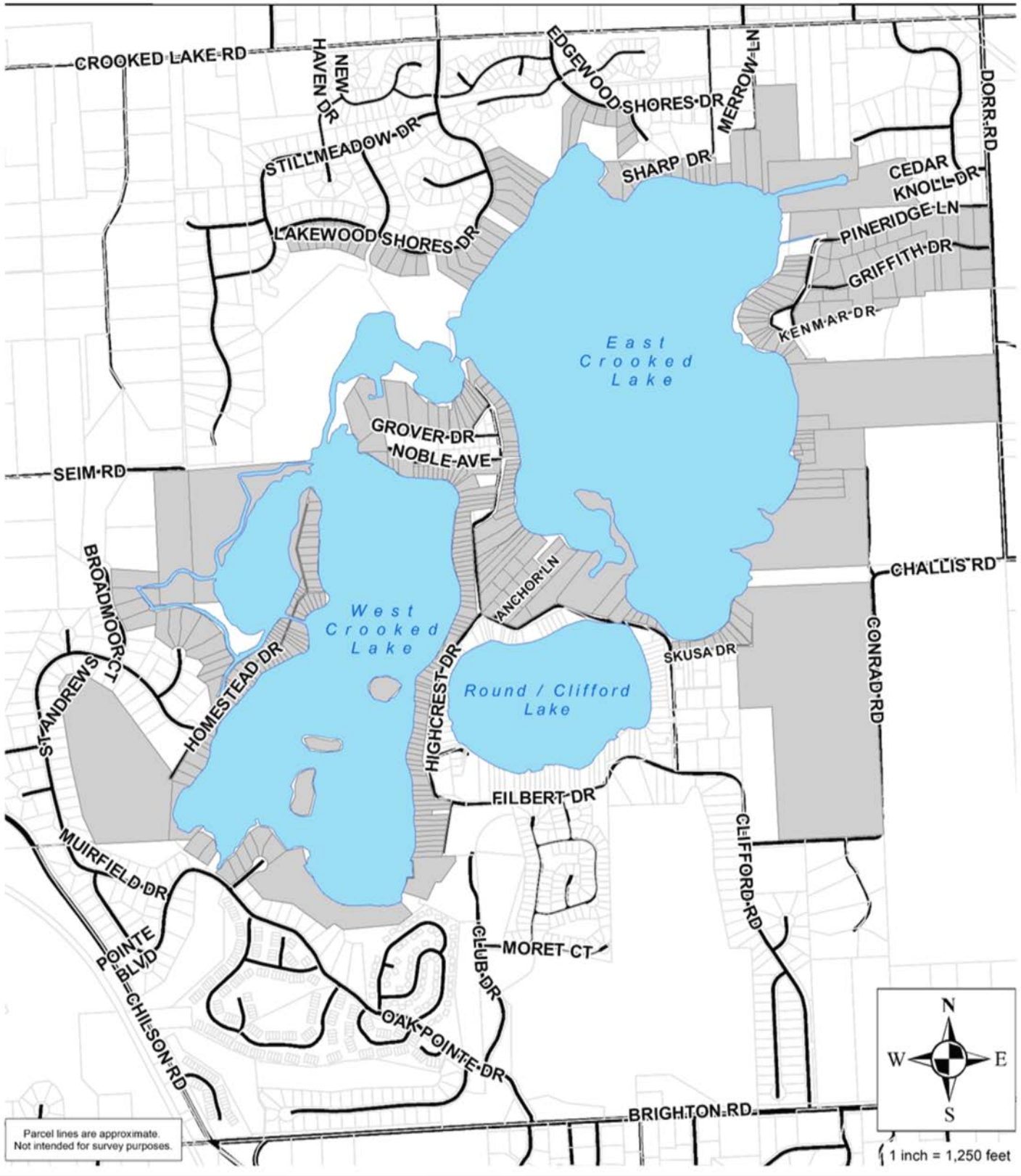


EXHIBIT C – NOTICE

NOTICE OF PUBLIC HEARING

MARCH 6, 2023 AT 6:30PM

**UPON A PROPOSED EAST AND WEST CROOKED LAKES AQUATIC WEED CONTROL PROJECT
AND SPECIAL ASSESSMENT DISTRICT (Summer 2023)
GENOA CHARTER TOWNSHIP, LIVINGSTON COUNTY, MICHIGAN**

PLEASE TAKE NOTICE that the Township Board of Genoa Charter Township, Livingston County, Michigan proposes to create a special assessment district for the recovery of costs by special assessment against the properties specially benefitted.

PLEASE TAKE FURTHER NOTICE that the Genoa Township Board, in accordance with the laws of the State of Michigan, will hold a Public Hearing on March 6, 2023 at 6:30 p.m., at the Genoa Charter Township Offices, 2911 Dorr Road, Brighton, Michigan 48116, to review the plans, district and estimate of costs.

PLEASE TAKE FURTHER NOTICE that the Township Board has received cost estimates for the aquatic weed control project and has placed them on file with the Township Manager and Township Clerk. The Board has passed a resolution tentatively declaring its intention to create the special assessment district. The project and the estimated costs are more particularly described as follows:

- Aquatic Management Program proposed by PLM Lake and Land Management Corp.
- Annual permits with State of Michigan Department of Environment, Great Lakes and Energy (EGLE).
- Technical Services of Aquatic Vegetation Assessment Surveying and Water Quality Monitoring in both spring and fall.
- Township Administrative Costs.
- Total Number of Parcels included: 446
- Focused management for the control of exotic species (Eurasian watermilfoil, Curlyleaf pondweed & Starry stonewort), with limited control of nuisance native plants, such as native pondweeds and algae.
- Products to be applied: Restrictive products such as Diquat, Aquathol K, Hydrothol 191, Sculpin & Renovate as well as nonrestrictive products such as copper sulfate & chelated copper product.
- Methods of Control: Sculpin (2,4-D) and Renovate OTF are granular systemic herbicides that are taken up in the root system of the plant to provide for longer-term control of Eurasian watermilfoil (EWM). Renovate 3 is a liquid systemic herbicide. Systemic herbicides, although cost more on a per acre basis, can provide for extended control of EWM. Aggressive management using Renovate OTF and/or Navigate can reduce overall coverage of EWM and return the ecosystem to a more stable environment. Contact herbicides (Diquat, Aquathol K, Hydrothol 191) provide faster results however results tend to be shorter term. These products are also used in the control of Curlyleaf pondweed. Wild celery is best controlled with Nautique at high rates from mid-July to late August. Starry stonewort control is best achieved using directed copper sulfate, chelated copper or flumioxazin applications as soon as the starry stonewort is visible and through repeated treatments.
- Methods of Application: Products are applied out of Airboats or flat-bottom Carolina Skiffs that are designed for surface and subsurface aqueous applications. The boats are also equipped with mounted spreaders for granular applications.
- Projects costs breakdown as follows on the next page:

EAST AND WEST CROOKED LAKES AQUATIC WEED CONTROL 2023-2027 (Summer tax)

5 YEAR PROJECT COSTS*	\$ 77,745.00
5 YEAR PERMIT COSTS **	\$ 8,500.00
TOWNSHIP ADMINISTRATION COSTS	\$ 4,000.00
TOTAL 5 YEAR SAD COST	\$ 90,245.00
TOTAL ANNUAL SAD COST	\$ 18,049.00
TOTAL 5 YEAR COST PER PARCEL (446 PARCELS)	\$ 202.34
ANNUAL COST PER PARCEL	\$ 40.47

* Project cost is for 5 year project with the following per year allocation: Year 1 - \$15,000, Year 2 - \$15,000, Year 3 - \$15,450, Year 4 - \$15,910, Year 5 - \$16,385

** Permit costs estimated at \$850.00 per lake per year. ((\$850 x 2 lakes = \$1700 x 5 years = \$8500)

PLEASE TAKE FURTHER NOTICE that the special assessment district within which the aquatic weed control is proposed and within which the costs thereof are proposed to be special assessed is illustrated on the following map and includes the specific properties that are identified by the parcel numbers listed below the map:



PARCEL NUMBERS PROPOSED TO BE INCLUDED IN THE DISTRICT:

11-21-201-007	11-22-200-037	11-22-302-017	11-22-302-194	11-28-100-014	11-28-202-033	11-28-406-052
11-21-201-008	11-22-201-001	11-22-302-018	11-22-302-195	11-28-100-015	11-28-202-034	11-28-406-053
11-21-201-009	11-22-201-002	11-22-302-036	11-22-302-196	11-28-100-023	11-28-202-035	11-28-406-054
11-21-201-010	11-22-201-003	11-22-302-037	11-22-302-197	11-28-100-024	11-28-400-002	11-28-406-055
11-21-201-011	11-22-201-004	11-22-302-038	11-22-302-202	11-28-100-025	11-28-400-003	11-28-406-056
11-21-201-055	11-22-201-011	11-22-302-039	11-22-302-204	11-28-100-026	11-28-400-013	11-28-406-057
11-21-201-056	11-22-201-012	11-22-302-040	11-22-302-206	11-28-101-047	11-28-400-017	11-28-406-058
11-21-201-057	11-22-201-019	11-22-302-041	11-22-302-209	11-28-101-070	11-28-404-009	11-28-406-059
11-21-201-058	11-22-201-020	11-22-302-042	11-22-303-001	11-28-101-071	11-28-404-010	11-28-406-060
11-21-201-059	11-22-201-022	11-22-302-043	11-22-303-002	11-28-101-072	11-28-404-011	11-28-406-061
11-21-201-060	11-22-201-025	11-22-302-044	11-22-303-003	11-28-101-073	11-28-404-012	11-28-406-062
11-21-201-061	11-22-201-026	11-22-302-045	11-22-303-005	11-28-101-074	11-28-404-013	11-28-202-012
11-21-201-062	11-22-201-027	11-22-302-052	11-22-303-011	11-28-200-001	11-28-404-014	11-28-202-013
11-21-201-063	11-22-201-031	11-22-302-053	11-22-303-012	11-28-200-002	11-28-406-001	11-28-202-014
11-21-201-064	11-22-201-032	11-22-302-054	11-22-303-013	11-28-200-003	11-28-406-002	11-28-202-015
11-21-201-065	11-22-201-033	11-22-302-056	11-22-400-002	11-28-201-001	11-28-406-003	11-28-202-016
11-21-201-066	11-22-201-034	11-22-302-057	11-22-400-003	11-28-201-002	11-28-406-004	11-28-202-017
11-21-201-067	11-22-201-036	11-22-302-058	11-22-400-004	11-28-201-003	11-28-406-005	11-28-202-021
11-21-201-068	11-22-201-038	11-22-302-059	11-22-400-005	11-28-201-004	11-28-406-006	11-28-202-023
11-21-201-069	11-22-201-039	11-22-302-060	11-22-400-007	11-28-201-005	11-28-406-007	11-28-202-025
11-21-201-070	11-22-201-041	11-22-302-061	11-22-400-008	11-28-201-006	11-28-406-008	11-28-202-031
11-21-201-071	11-22-201-042	11-22-302-062	11-22-400-009	11-28-201-011	11-28-406-009	11-28-202-032
11-21-201-072	11-22-201-045	11-22-302-063	11-22-400-010	11-28-201-012	11-28-406-010	11-27-103-005
11-21-201-073	11-22-201-046	11-22-302-064	11-22-400-016	11-28-201-013	11-28-406-011	11-27-103-006
11-21-201-074	11-22-201-048	11-22-302-065	11-22-400-017	11-28-201-014	11-28-406-012	11-27-103-015
11-21-201-075	11-22-201-049	11-22-302-066	11-22-400-018	11-28-201-017	11-28-406-013	11-27-103-020
11-21-201-076	11-22-201-052	11-22-302-067	11-22-400-026	11-28-201-018	11-28-406-014	11-27-103-048
11-21-300-014	11-22-201-055	11-22-302-068	11-22-400-027	11-28-201-019	11-28-406-015	11-27-103-055
11-21-301-001	11-22-201-056	11-22-302-069	11-22-400-028	11-28-201-020	11-28-406-016	11-27-103-060
11-21-301-009	11-22-202-003	11-22-302-073	11-22-400-029	11-28-201-021	11-28-406-017	11-27-103-063
11-21-301-010	11-22-202-004	11-22-302-074	11-22-400-030	11-28-201-022	11-28-406-018	11-27-103-064
11-21-400-005	11-22-202-006	11-22-302-075	11-22-400-031	11-28-201-023	11-28-406-020	11-27-103-065
11-21-400-006	11-22-202-008	11-22-302-076	11-27-100-001	11-28-201-026	11-28-406-021	11-27-200-005
11-21-400-011	11-22-202-009	11-22-302-077	11-27-100-002	11-28-201-027	11-28-406-022	11-22-302-181
11-21-400-012	11-22-202-010	11-22-302-079	11-27-100-003	11-28-201-028	11-28-406-023	11-22-302-184
11-21-400-013	11-22-202-011	11-22-302-080	11-27-100-004	11-28-201-029	11-28-406-024	11-22-302-185
11-21-400-014	11-22-202-013	11-22-302-081	11-27-100-009	11-28-201-031	11-28-406-025	11-22-302-186
11-21-400-020	11-22-202-014	11-22-302-082	11-27-100-011	11-28-201-032	11-28-406-026	11-22-302-187
11-21-400-021	11-22-202-016	11-22-302-083	11-27-100-012	11-28-201-033	11-28-406-027	11-22-302-188
11-21-401-001	11-22-202-017	11-22-302-086	11-27-100-013	11-28-201-035	11-28-406-028	11-22-302-189
11-21-401-002	11-22-202-018	11-22-302-156	11-27-100-014	11-28-201-038	11-28-406-029	11-22-302-190
11-21-401-004	11-22-202-020	11-22-302-157	11-27-100-016	11-28-201-042	11-28-406-030	11-22-302-191
11-21-401-006	11-22-202-021	11-22-302-158	11-27-100-030	11-28-201-044	11-28-406-031	11-22-302-192

11-21-401-008	11-22-202-023	11-22-302-159	11-27-100-034	11-28-201-045	11-28-406-032	11-22-302-193
11-21-401-012	11-22-202-025	11-22-302-160	11-27-100-035	11-28-201-046	11-28-406-033	11-22-302-003
11-21-401-015	11-22-202-026	11-22-302-161	11-27-100-036	11-28-201-047	11-28-406-034	11-22-302-004
11-21-401-021	11-22-202-030	11-22-302-163	11-27-100-037	11-28-201-050	11-28-406-035	11-22-302-008
11-21-401-023	11-22-202-031	11-22-302-164	11-27-100-044	11-28-201-052	11-28-406-036	11-22-302-009
11-21-401-024	11-22-202-032	11-22-302-165	11-27-100-045	11-28-201-053	11-28-406-037	11-22-302-010
11-21-401-026	11-22-300-004	11-22-302-166	11-27-100-046	11-28-201-054	11-28-406-038	11-22-302-011
11-21-401-027	11-22-300-005	11-22-302-167	11-27-100-047	11-28-201-055	11-28-406-039	11-22-302-012
11-22-100-010	11-22-300-006	11-22-302-168	11-27-101-022	11-28-201-056	11-28-406-040	11-22-302-013
11-22-100-012	11-22-301-001	11-22-302-169	11-27-101-023	11-28-201-057	11-28-406-041	11-22-302-014
11-22-100-013	11-22-301-002	11-22-302-170	11-27-101-024	11-28-201-058	11-28-406-042	11-22-302-015
11-22-100-014	11-22-301-004	11-22-302-172	11-27-101-025	11-28-202-001	11-28-406-043	11-22-302-016
11-22-100-017	11-22-301-007	11-22-302-173	11-27-101-026	11-28-202-002	11-28-406-044	11-22-102-135
11-22-100-018	11-22-301-009	11-22-302-174	11-27-101-027	11-28-202-003	11-28-406-045	11-22-102-136
11-22-100-021	11-22-301-010	11-22-302-175	11-27-101-028	11-28-202-004	11-28-406-046	11-22-102-137
11-22-100-022	11-22-301-015	11-22-302-176	11-27-101-029	11-28-202-005	11-28-406-047	11-22-102-138
11-22-100-023	11-22-301-017	11-22-302-177	11-27-101-030	11-28-202-007	11-28-406-048	11-22-102-139
11-22-100-024	11-22-301-043	11-22-302-178	11-27-101-031	11-28-202-009	11-28-406-049	11-22-102-140
11-22-100-025	11-22-301-046	11-22-302-179	11-27-101-032	11-28-202-010	11-28-406-050	11-22-200-010
11-22-102-133	11-22-302-001	11-22-302-180	11-27-103-001	11-28-202-011	11-28-406-051	11-22-200-012
11-22-102-134	11-22-302-002	11-22-200-017	11-22-200-026	11-22-200-029		

PLEASE TAKE FURTHER NOTICE that the preliminary plans, estimates of cost, proposed special assessment district and petitions may be examined at the office of the Township Manager and the Township Clerk from the date of this notice through the date of the public hearing and may be examined at such public hearing. At the hearing, the Board will consider any written objections to any of the foregoing matters filed with the Board at or before the hearing as well as any revisions, corrections, amendments or changes to the plans, estimates and costs or special assessment district.

All interested persons are invited to be present at the hearing to submit comments concerning the foregoing. The Township will provide necessary reasonable auxiliary aids and services to individuals with disabilities at the hearing upon seven (7) days' notice to the Township Manager. Individuals with disabilities requiring such aids or services should contact the Manager at the address or phone number listed below.

This notice is given by order of the Genoa Charter Township Board.

Dated: February 23, 2023

Kelly VanMarter
 Genoa Charter Township Manager
 2911 Dorr Road, Brighton, MI 48116
 Phone: 810-227-5225
 Email: kelly@genoa.org

(Press/Argus 2/24/23-3/3/23)

EXHIBIT D

AFFIDAVIT OF MAILING

STATE OF MICHIGAN)

COUNTY OF LIVINGSTON)

Kelly VanMarter, being first duly sworn, deposes and says that she personally prepared for mailing, and did on February 23, 2023, send by first-class mail, the notice of hearing, a true copy of which is attached hereto, to each record owner of or party in interest in all property to be assessed for the improvement described therein, as shown on the last local tax assessment records of the Township of Genoa; that she personally compared the address on each envelope against the list of property owners as shown on the current tax assessment rolls of the Township; that each envelope contained therein such notice and was securely sealed with postage fully prepaid for first-class mail delivery and plainly addressed; and that she personally placed all of such envelopes in a United States Post Office receptacle on the above date.

Kelly VanMarter
Genoa Charter Township Manager



2911 Dorr Road
Brighton, MI 48116
810.227.5225
810.227.3420 fax
genoa.org

MEMORANDUM

TO: Honorable Board of Trustees
FROM: Amy Ruthig, Planning Director
DATE: February 16, 2023
RE: **7777 Bendix Road Rezoning
Ordinance No. Z-23-01**

In consideration of the approval recommendations by both the Township Planning Commission on January 9, 2023 and the Livingston County Planning Commission on February 15, 2023, please find attached a proposed rezoning ordinance for your review. The proposed ordinance is for parcel 4711-13-200-012 which is located at the northwest corner of Bendix Road and Grand River Avenue. The rezoning consists of approximately 1 acre. The proposed rezoning is from the Office Service District (OSD) to Medium Density Residential (MDR). The MDR zoning would allow for a proposed 5-unit apartment complex.

Based on the aforementioned approval recommendations and the criteria stated in the Zoning Ordinance I provide the following for your consideration:

REZONING – REQUIRES ADOPTION BY MAJORITY OF MEMBERSHIP ON ROLL CALL VOTE

Moved by _____, supported by _____ to approve and adopt Ordinance No. Z-23-01. The proposed amendment to the zoning map is consistent with Section 22.04 of the Township Zoning Ordinance and the request is anticipated to be compatible with the existing and planned uses in the surrounding area.

Moved by _____, supported by _____ to approve the Environmental Impact Assessment dated November 21, 2022 for 7777 Bendix Road (Parcel 4711-13-200-012) as submitted.

If you should have any questions, please feel free to contact me.

Best Regards,

Amy Ruthig

SUPERVISOR

Bill Rogers

CLERK

Paulette A. Skolarus

TREASURER

Robin L. Hunt

TRUSTEES

Jean W. Ledford

H. James Mortensen

Terry Croft

Diana Lowe

MANAGER

Kelly VanMarter

ORDINANCE NO. Z-23-01

AN ORDINANCE TO AMEND THE ZONING MAP OF THE CHARTER TOWNSHIP OF GENOA BY REZONING PARCEL 4711-13-200-012 FROM OFFICE SERVICE DISTRICT (OSD) TO MEDIUM DENSITY RESIDENTIAL (MDR)

THE CHARTER TOWNSHIP OF GENOA HEREBY ORDAINS that the Zoning Map, as incorporated by reference in the Charter Township of Genoa’s Zoning Ordinance, is hereby amended as follows:

Real property consisting of approximately 1.07 acres for parcel ID number 4711-13-200-012 located at the northwest corner of Bendix Road and Grand River Avenue more particularly described as follows:

SEC 13 T2N R5E COM E1/4 COR, TH S 480.5 FT, TH N76*40'W 1304.34 FT ALG C/L OF BENDIX RD TO THE POB, TH CONT N 76*40'W 111.03 FT, TH N 01*05'34"W 250 FT, TH S 88*28'16"E 38.78 FT, TH N 01*05'34"W 92.85 FT, TH N 88*54'26"E 117.51 FT, TH S 03*43'47"W 164.15 FT, TH S 08*33'59"W 208.12 FT TO THE POB, 1.03AC M/L
SUBJ TO HWY ESMT ALG BENDIX RD

shall be rezoned from the Office Service District (OSD) to Medium Density Residential district (MDR) to allow for a 5-unit apartment complex. The Township Planning Commission and Township Board, in strict compliance with the Township Zoning Ordinance and with Act 110 of the Public Acts of 2006, as amended, reclassified the Property as Medium Density Residential (MDR) upon finding that such classification properly achieved the purposes of Section 22.04 of the Township’s Zoning Ordinance (as amended).

Repealor: All ordinances or parts of Ordinances in conflict herewith are repealed.

Severability Should any section, subsection, paragraph, sentence, clause, or word of this Ordinance be held invalid for any reason, such decisions shall not affect the validity of the remaining portions of the Ordinance.

Savings: This amendatory ordinance shall not affect violations of the Zoning Ordinance or any other ordinance existing prior to the effective date of this Ordinance and such violation shall be governed and shall continue to be separate punishable to the full extent of the law under the provisions of such ordinance at the time the violation was committed.

Effective Date: This map amendment was adopted by the Genoa Charter Township Board of Trustees at the regular meeting held _____ and ordered to be given publication in the manner required by law. This ordinance shall be effective seven days after publication.

On the motion to adopt the Ordinance the following vote was recorded:

Yeas:

Nays:

Absent:

I hereby approve the adoption of the foregoing Ordinance this ___day of _____, 2023.

Paulette A. Skolarus
Township Clerk

Bill Rogers
Township Supervisor

Township Board First Reading: February 6, 2023
Date of Publication of Proposed Ordinance: February 12, 2023
Township Board Second Reading and Adoption: February 20, 2023 (proposed)
Date of Publication of Ordinance Adoption: February 27, 2023 (proposed)
Effective Date: March 6, 2023 (proposed)



GENOA CHARTER TOWNSHIP
Application for Re-Zoning

APPLICANT NAME: JUSTIN TOBEY ADDRESS: 7951 BENDIX RD BRIGHTON, MI 48114

OWNER NAME: JUSTIN TOBEY ADDRESS: 7951 BENDIX RD BRIGHTON, MI 48114

PARCEL #(s): 4711-13-200-012 PRIMARY PHONE: ()

EMAIL 1: JTOBEY@PTS-MO.COM EMAIL 2: 248-450-8825

We, the undersigned, do hereby respectfully make application to and petition the Township Board to amend the Township Zoning Ordinance and change the zoning map of the township of Genoa as hereinafter requested, and in support of this application, the following facts are shown:

A. REQUIRED SUBMITTAL INFORMATION

1. A legal description and street address of the subject property, together with a map identifying the subject property in relation to surrounding properties;
2. The name, signature and address of the owner of the subject property, a statement of the applicant's interest in the subject property if not the owner in fee simple title, and proof of consent from the property owner;
3. It is desired and requested that the foregoing property be rezoned from:
OFFICE SERVICE DISTRICT to MEDIUM DENSITY RESIDENTIAL
4. A site plan illustrating existing conditions on the site and adjacent properties; such as woodlands, wetlands, soil conditions, steep slope, drainage patterns, views, existing buildings, sight distance limitations, relationship to other developed sites, and access points in the vicinity;
5. A conceptual plan demonstrating that the site could be developed with representative uses permitted in the requested zoning district meeting requirements for setbacks, wetland buffers access spacing, any requested service drives and other site design factors;
6. A written environmental impact assessment, a map of existing site features as described in Article 18 describing site features and anticipated impacts created by the host of uses permitted in the requested zoning district;
7. A written description of how the requested rezoning meets Sec. 22.04 "Criteria for Amendment of the Official Zoning Map."
8. The property in question shall be staked prior to the Planning Commission Public Hearing.

B. DESCRIBE HOW YOUR REQUESTED RE-ZONING MEETS THE ZONING ORDINANCE CRITERIA FOR AMENDING THE OFFICIAL ZONING MAP:

1. How is the rezoning consistent with the goals, policies and future land use map of the Genoa Township Master Plan, including any subareas or corridor studies. If not consistent, describe how conditions have changed since the Master Plan was adopted?

THIS SITE WAS PREVIOUSLY ZONED MDR ON THE 2018 ZONING MAP AND WAS CHANGED TO
OFFICE FOR A PROPOSED PROJECT WHICH NEVER CAME TO FRUITION. ADJACENT PARCELS (NRPUD AND RPUD)
ARE THE SAME IN THE MASTER PLAN FUTURE LAND USE AS MDR AND PUBLIC/RECREATIONAL FACILITIES.

2. Are the site's physical, geological, hydrological and other environmental features suitable for the host of uses permitted in the proposed zoning district?

Yes

3. Do you have any evidence that a reasonable return on investment cannot be received by developing the property with one (1) of the uses permitted under the current zoning?

The parcel was advertised for years as commercial site but no projects were initiated.

4. How would all the potential uses allowed in the proposed zoning district be compatible with surrounding uses and zoning in terms of views, noise, air quality, the environment, density, traffic impacts, drainage and potential influence on property values?

This district is intended for infill development within urban service areas of the Township planned for higher density residential with the necessary public water, public sewer, transportation and public services in place to support higher densities.

No new impacts to the area are expected.

5. Are infrastructure capacity (streets, sanitary sewer, water, and drainage) and services (police and fire protection, etc.) sufficient to accommodate the uses permitted in the requested district?

Yes.

6. Is there a demonstrated demand in Genoa Township or the surrounding area for the types of uses permitted in the requested zoning district? If yes, explain how this site is better suited for the zoning than others which may be planned or zoned to accommodate the demand.

Yes, this site is better suited since it is a similar use to that on the adjacent parcel to the east as medium density residential apartments.

7. If you have a particular use in mind, is another zoning district more appropriate? Why should the Township re-zone the land rather than amend the list of uses allowed in another zoning district to accommodate your intended use?

This parcel had the proposed MDR zoning previously which was compatible with adjacent uses and still is.

Changing the list of uses for Office Service District would impact all OSD-zoned parcels.

Rezoning will allow vacant property to be developed as a use that is already found in the neighborhood.

8. Describe any deed restrictions which could potentially affect the use of the property.

None

C. AFFIDAVIT

The undersigned says that they are the Owner (owner, lessee, or other specified interest) involved in this petition and that the foregoing answers and statements herein contained and the information herewith submitted are in all respects true and correct to the best of his/her knowledge and belief.

BY: Justin Tobey

ADDRESS: 7951 Bendix Rd

SIGNATURE: [Signature]

The following contact should also receive review letters and correspondence:

Name: Jennifer M. Austin Email: jennifer.a@bosseng.com

Business Affiliation: Boss Engineering

FEE EXCEEDANCE AGREEMENT

As stated on the site plan review fee schedule, all site plans are allocated two (2) consultant reviews and one (1) Planning Commission meeting. If additional reviews or meetings are necessary, the applicant will be required to pay the actual incurred costs for the additional reviews. If applicable, additional review fee payment will be required concurrent with submittal to the Township Board. By signing below, applicant indicates agreement and full understanding of this policy.

PROJECT NAME: 7777 Bendix Rd

PROJECT LOCATON & DESCRIPTION: Corner of Grand River Ave and Bendix Rd.
Construct 5-unit townhome or cond o medium density residential building.

SIGNATURE: [Signature] DATE: 11/21/22

PRINT NAME: Justin Tobey PHONE: 248 450 8825

COMPANY NAME & ADDRESS: 7951 Bendix Rd Brighton mi 48114



3121 E. Grand River Howell, MI 48843
517.546.4836 fax 517.548.1670
www.bosseng.com

December 12, 2022

Amy Ruthig, Planning Director
Genoa Township
2911 Dorr Road
Brighton, MI 48116

Re: 7777 Bendix Road Rezoning

Dear Ms. Ruthig,

The consultant review comments you forwarded regarding the 7777 Bendix Road Rezoning submittal do not require any revisions before the January 9th, 2023 Planning Commission meeting. Comments by the Brighton Area Fire Authority will be addressed in the site plan/construction plan phase of the project.

We would like to amend the answer to item #6 in the Rezoning Application: "Is there a demonstrated demand in Genoa Township or the surrounding area for the types of uses permitted in the requested zoning district..."

Yes, this parcel is better suited to the requested MDR rezoning since it is a similar use to that on the adjacent parcel to the east which are medium density residential apartments. The zoning for this project parcel was changed within the last several years to accommodate a proposal for a medical office that was never built. This rezoning request is consistent with recent development trends in the area, especially for more rental housing. Since Covid-19 affected community need for in-person office visits, development needs for such a use in the area have diminished. In addition, site constraints such as topography, site access and limited surface area to meet office parking requirements will make parcel redevelopment for Office/Service unlikely.

If you have any questions, please feel free to contact me.

Sincerely,

BOSS ENGINEERING COMPANY

A handwritten signature in cursive script that reads "Jennifer M. Austin".

Jennifer M. Austin, P.L.A.
Project Manager

Aquatic Weed Control Project. **The motion carried unanimously with a roll call vote (Ledford - yes, Croft - yes, Hunt - yes, Lowe - yes, Skolarus - yes, and Rogers - yes)**

8. Request for Township initiated renewal of the Lake Chemung Aquatic Weed Control special assessment district by the Lake Chemung Riparian Association.

Ms. Skolarus stated this special assessment has been occurring for 25 years and it has been petitioned by the Township this year and not by the property owners. The proposal this year would be to continue the program for five years.

Ms. VanMarter stated that if the Township initiates the special assessment, then 20 percent of the property owners would have to state they are against it for it to be stopped. If the property owners initiate it, then 50 percent of the property owners must be in favor of it.

Moved by Skolarus, supported by Croft, to direct staff to initiate renewal and prepare required resolutions for the Lake Chemung Aquatic Weed Control special assessment district without citizen petition. **The motion carried unanimously.**

9. Request for introduction of the proposed rezoning Ordinance Number Z-23-01 and to set the meeting date to consider adoption before the Township Board on Monday, February 20, 2023. The request is to rezone approximately one acre from Office Service District to Medium Density Residential. The property consists of Parcel #4711-13-200-012 and is located on the northwest corner of Bendix Road and Grand River Avenue.

Moved by Lowe, supported by Croft, to introduce proposed Ordinance Number Z-23-01 and to set the meeting date to consider adoption before the Township Board on Monday, February 20, 2023 for the purpose of considering the proposed zoning map amendment. **The motion carried unanimously.**

10. Request for introduction of the proposed rezoning ordinance number Z-23-02 and to set the meeting date to consider adoption before the Township Board on Monday, February 20, 2023. The request is to rezone approximately 101 acres to eliminate the Town Center Overlay District with the base zoning remaining unchanged. The property consists of 42 parcels with a combined total of approximately 101 acres located north and south of Grand River Avenue, east and west of Dorr Road in sections 10,11,14, and 15.

Moved by Hunt, supported by Croft, to introduce the proposed Ordinance Number Z-23-02 and to set the meeting date to consider adoption before the Township Board on Monday, February 20, 2023 for the purpose of considering the proposed zoning map Amendment. **The motion carried unanimously.**

OPEN PUBLIC HEARING #1...Consideration of a rezoning application and impact assessment to rezone property at 7777 Bendix Road (parcel 11-13-200-012) from Office Service District (OSD) to Medium Density Residential (MDR). The property consists of approx. 1 acre of land and is located on the northwest corner of Bendix and Grand River Avenue. The request is petitioned by Justin Tobey.

- A. Recommendation of Rezoning.
- B. Recommendation of Environmental Impact Assessment. (11-21-22)

Mr. Tobey stated they would like to return the zoning of this property back to Medium Density Residential to put in a five-unit townhome rental building. They have researched commercial uses; however, there are a lot of already vacant office rentals in the area.

Mr. Borden revised his letter dated December 8, 2022.

- 1. MDR zoning is generally consistent with the rezoning criteria of Section 22.04.
- 2. Though not consistent with the current Future Land Use Map, the case can be made that conditions have changed/the request is consistent with recent development trends. Additionally, approximately 10 years ago, this property was rezoned from MDR to OSD.
- 3. MDR zoning is more compatible with existing site constraints (topography, views, and vehicular access).
- 4. Development under OSD is unlikely due to site constraints and a lack of demand for such uses.
- 5. The request is anticipated to be compatible with the existing and planned uses in the surrounding area.
- 6. Consideration must be given to any technical comments provided by the Township Engineer, Utilities Director and/or Fire Authority with respect to infrastructure compatibility or capacity

The Township Engineer's letter dated December 7, 2022 stated she has no engineering concerns regarding the rezoning request.

The Brighton Area Fire Marshal's letter dated December 5, 2022 stated:

- 1. The building shall include the building address on the building. The address shall be a minimum of 4" high letters of contrasting colors and be clearly visible from the street. The location and size shall be verified prior to installation. Due to the location and distance from Bendix the address shall be displayed at the entrance to the driveway on a sign that is compliant with and approved by the Genoa Township sign ordinance.
- 2. The driveway to the residences shall be a minimum width of 26-feet. With a width of 26-feet, one side (building side) of the drive shall be marked as a fire lane. Include the location of the proposed fire lane signage and a detail of the fire lane sign in the submittal. Access roads to the site shall be provided and maintained during construction. Access roads shall be constructed to be capable of supporting the imposed load of fire apparatus weighing at least 84,000 pounds.

3. The length of the access driveway exceeds 150-feet, requiring a means of emergency vehicle turn-around to be provided. Compliant with Appendix D of the International Fire Code.
4. A minimum vertical clearance of 13 1/2 feet shall be maintained along the length of all apparatus access drives. This includes but is not limited to porte-cocheres, lighting, and large canopy trees.

Mr. Tobey stated they have spoken to the Fire Marshal and his concerns will be addressed during site plan review.

The call to the public was opened at 6:42 pm with no response.

Commissioner Dhaenens requested that the design of this building be similar to what is on the other side of the pond. Mr. Rauch agrees with Commissioner Dhaenens.

Ms. McCreary questioned the easement that the Township has next to this property, which would allow access to the wastewater plant. Ms. VanMarter stated it is owned by the Township and was anticipated to be an open space area for the Water's Edge subdivision.

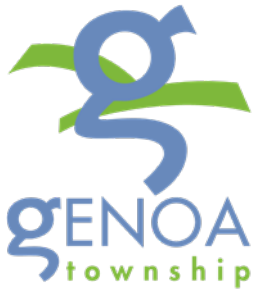
Ms. McCreary asked where the access to the property will be located. Mr. Tobey showed the proposed location of the entrance on the aerial map.

Moved by Commissioner Rauch, seconded by Commissioner Lowe, to recommend to the Township Board approval of the Rezoning of 7777 Bendix Road (Parcel 11-13-200-012) from Office Service District (OSD) to Medium Density Residential (MDR) as this Commission finds the following:

- The rezoning is generally consistent with the criteria of Section 22.04 of the zoning ordinance
- While not consistent with the current Future Land Use Map, conditions have changed, and the request is consistent with recent development trends
- MDR zoning is more compatible with existing site constraints (topography, views, and vehicular access).
- Development under OSD is unlikely due to site constraints and a lack of demand for such uses.
- The request is anticipated to be compatible with the existing and planned uses in the surrounding area.

The motion carried unanimously

Moved by Commissioner Rauch, seconded by Commissioner Dhaenens, to recommend to the Township Board approval of the Environmental Impact Assessment dated November 21, 2022 for 7777 Bendix Road (Parcel 11-13-200-012). **The motion carried unanimously**



**NOTICE OF PUBLIC HEARING
(REZONING)**

2911 Dorr Road
Brighton, MI 48116
810.227.5225
810.227.3420 fax
genoa.org

December 23, 2022

To Whom It May Concern:

Please be advised that the Planning Commission of Genoa Charter Township will conduct a public hearing on **Monday, January 9, 2023 commencing at 6:30 p.m.** As required by state law, you are receiving this notice because you have been identified as an owner or occupant of real property within 300 feet of the subject parcel.

The property in question is located at 7777 Bendix Road, on the northwest corner of Bendix and Grand River Avenue. **The applicant is requesting to rezone 1.07-acres from Office Service District (OSD) to Medium Density Residential (MDR) to allow for a 5-unit multi family dwelling. The request is petitioned by Justin Tobey.**

You are invited to attend this hearing. Members of the public will be able to speak during the public hearing portions of the meeting. If, prior to the meeting, members of the public have certain questions or wish to provide input on any business that will be addressed at the meeting then such persons may contact the Planning Commissioners through Kelly VanMarter, Township Community Development Director by email to amy@genoa.org, or by mail at 2911 Dorr Road, Brighton, Michigan 48116.

Genoa Charter Township will provide necessary reasonable auxiliary aids and services to individuals with disabilities at the meeting/hearing upon seven (7) days' notice to the Township. Individuals with disabilities requiring auxiliary aids or services should contact the Township in writing or by calling at (810) 227-5225.

SUPERVISOR

Bill Rogers

CLERK

Paulette A. Skolarus

TREASURER

Robin L. Hunt

TRUSTEES

Jean W. Ledford

H. James Mortensen

Terry Croft

Diana Lowe

MANAGER

Kelly VanMarter

Sincerely,

Amy Ruthig
Planning Director

Assessing

4711-13-200-009
ST. JOSEPH MERCY HEALTH SYSTEMS
REAL ESTATE DEPARTMENT
5333 MCAULEY DR RM 1117
YPSILANTI MI 48197-1094

4711-99-001-526
ADVANCED MEDICAL SOLUTIONS
106 W GRAND RIVER AVE
HOWELL MI 48843-2237

4711-99-002-400
MICHIGAN INSTITUTE OF UROLOGY PC
20952 E 12 MILE RD STE 200
SAINT CLAIR SHORES MI 48081-3203

4711-99-003-648
ALLERGY AND IMMUNOLOGY ASSOC OF AA
PAULA WILSON
4350 JACKSON RD STE 370
ANN ARBOR MI 48103

4711-99-001-576
ST JOSEPH MERCY /TRINITY HLTH SRVC
FINANCE DEPARTMENT
38701 7 MILE RD STE 200
LIVONIA MI 48152-1091

4711-99-001-225
CLARK ROBERT T MD PC
7575 GRAND RIVER RD STE 111
BRIGHTON MI 48114-9390

4711-99-003-582
ASSOC IN PHYSICAL MEDICINE & REHAB
MARK STRICKLER MD
5333 MCAULEY DR STE 2009
YPSILANTI MI 48197

4711-99-001-208
ST JOSEPH MERCY HEALTH/ MI HEART PC
FINANCE DEPARTMENT
38701 7 MILE RD STE 200
LIVONIA MI 48152-1091

4711-99-002-214
AVANTE RADIOLOGY & MRI
HURON VALLEY RADIOLOGY
DENISE DUNAWAY
5333 MCAULEY DR RM R-6016
YPSILANTI MI 48197-1005
4711-99-003-126
PROBILITY PHYSICAL THERAPY
7575 GRAND RIVER RD STE 115
BRIGHTON MI 48114-9390

4711-99-003-647
DR GREGORY PIRO - DERMATOLOGY
1155 BYRON RD
HOWELL MI 48843

Assessing

4711-99-003-118
PRINCIPIUM T W MANAGEMENT
7600 GRAND RIVER RD STE 110
BRIGHTON MI 48114-7396

4711-99-003-020
MAKE A WISH
7600 GRAND RIVER RD STE 175
BRIGHTON MI 48114-7712

4711-99-002-261
JM SALES ASSOCIATES
7600 GRAND RIVER RD STE 195
BRIGHTON MI 48114-7340

4711-99-003-021
SOVRAN DILLAMAN & YOUNG LLC
7600 GRAND RIVER RD STE 200
BRIGHTON MI 48114-9311

4711-99-003-060
SOVRAN & ASSOCIATES LLC
7600 GRAND RIVER RD STE 200
BRIGHTON MI 48114-9311

4711-99-003-022
PINNACLE WEALTH MANAGEMENT
7600 GRAND RIVER RD STE 220
BRIGHTON MI 48114-7339

4711-99-003-447
PINNACLE TAX ADVISORY
7600 GRAND RIVER RD STE 225
BRIGHTON MI 48114-7341

4711-99-003-173
AMERIPRISE
7600 GRAND RIVER RD STE 230
BRIGHTON MI 48114-7339

4711-99-003-446
HEARTLAND FINANCIAL
7600 GRAND RIVER RD STE 295
BRIGHTON MI 48114-7340

4711-99-003-600
SIX NATIONS INC
7600 W GRAND RIVER STE 300
BRIGHTON MI 48114

From: [C. Young](#)
To: [Amy Ruthig](#)
Subject: 7777 Bendix Road -- Rezoning application
Date: Wednesday, December 28, 2022 12:01:28 PM

Dear Amy,

Thank-you for your notice of public hearing. I will be out of town on January 9th and cannot attend.

I would, however, like to share my "no" on this request to change the zoning from OSD to MDR. Grand River is a main artery going thru and past many communities. The use of Grand River is best served by preserving its commercial utility, that is, retail, office, light industrial, medical, community use, etc. Residential dwellings should not use up the valuable space on this thoroughfare. Granted, there is no commerce at that location at the moment, however, new builds and businesses of varying types have been added to the area over recent years. 7777 Bendix should be preserved for commercial use and not changed to residential.

Thank-you for allowing us to share our thoughts on the matter.

I trust you will represent the will of the people and not just one person.

Best Regards,

Cheri Young
Owner
Sovran, Dillaman & Young
7600 Grand River Road
Brighton, MI 48116
810-220-4900



December 8, 2022

Planning Commission
Genoa Township
2911 Dorr Road
Brighton, Michigan 48116

Attention:	Kelly Van Marter, AICP Assistant Township Manager and Planning Director
Subject:	Proposed rezoning from OSD to MDR (Review #1)
Location:	7777 Bendix Road – northeast corner of Bendix and Grand River Avenue
Zoning:	OSD Office Service District

Dear Commissioners:

At the Township’s request, we have reviewed the application and submittal materials proposing rezoning of a 1.07-acre site from OSD Office Service District to MDR Medium Density Residential.

The stated intent of the proposed rezoning is to promote future residential development.

This proposal has been reviewed in accordance with the applicable provisions of the Genoa Township Zoning Ordinance.

A. SUMMARY

1. MDR zoning is generally consistent with the rezoning criteria of Section 22.04.
2. Though not consistent with the current Future Land Use Map, the case can be made that conditions have changed/the request is consistent with recent development trends.
3. MDR zoning is more compatible with existing site constraints (topography, views, and vehicular access).
4. Development under OSD is unlikely due to site constraints and a lack of demand for such uses.
5. The request is anticipated to be compatible with the existing and planned uses in the surrounding area.
6. Consideration must be given to any technical comments provided by the Township Engineer, Utilities Director and/or Fire Authority with respect to infrastructure compatibility or capacity.

B. PROCESS

As outlined in Article 22 of the Township Zoning Ordinance, the process to amend the Official Township Zoning Map is as follows:


1. The Township Planning Commission holds a public hearing on the rezoning and makes its recommendation to the Township Board;
2. The Livingston County Planning Commission reviews the request and makes its recommendation to the Township Board; and
3. The Township Board considers these recommendations and takes action to grant or reject the rezoning request.

As a reminder for the Township’s consideration, requests for conventional rezoning cannot include conditions.

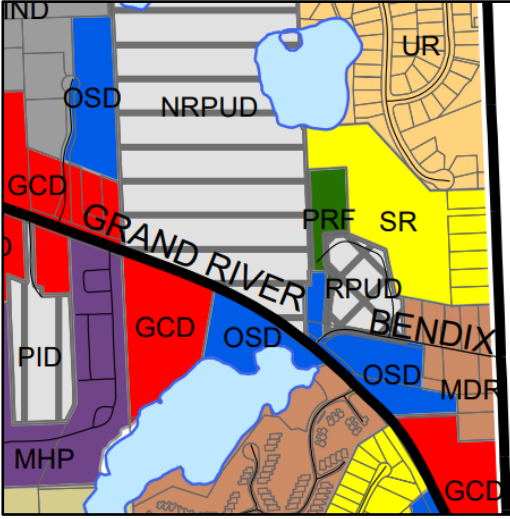
C. AREA OVERVIEW

The site is located at the northeast corner of Bendix Road and Grand River Avenue. Current zoning, as well as existing and planned land uses in the area are as follows:

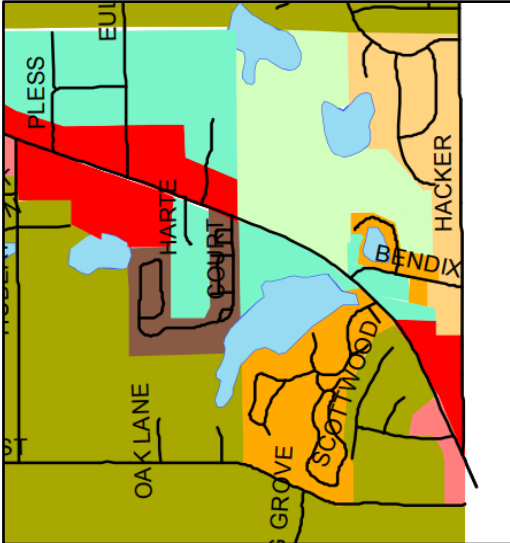
Existing Land Use	
Site	Undeveloped
North	Undeveloped
East	Multiple family residential
South	Office
West	Medical facility



Zoning	
Site	OSD
North	PRF
East	RPUD
South	OSD
West	NRPUD



Master Plan	
Site	Office
North	Medium Density Residential and Public/Institutional/Utilities
East	Medium Density Residential and Office
South	Office and Medium Density Residential
West	Public/Institutional/Utilities



D. REZONING REVIEW

1. Consistency with the goals, policies and future land use map of the Genoa Township Master Plan, including any subarea or corridor studies. If conditions have changed since the Master Plan was adopted, the consistency with recent development trends in the area.

As depicted above, the Future Land Use Map identifies the site as Office, which is consistent with its current OSD zoning.

It is important to note that the property was previously planned and zoned as MDR (2012 zoning and 2013 Master Plan). However, the project that was precipitated the rezoning and Master Plan change was abandoned and the property has been marketed for office uses for the past 10 years with no success.

It is also worth noting that the draft Master Plan identifies the site as High Density Residential and the adjacent multi-family development to the east is planned as MDR.

Though the rezoning request is not consistent with the current Future Land Use Map, the Commission may consider the comments above as conditions that have changed since the Plan was adopted/consistency with recent development trends in the area.

2. Compatibility of the site's physical, geological, hydrological and other environmental features with the host of uses permitted in the proposed zoning district.

The site has significant topography, as evidenced by the current sketch plan proposal for extensive site grading.

In order to support future development, some amount of site grading will be necessary; however, development under MDR is likely to be more compatible with site topography than under the current OSD zoning.

The Commission should also consider any technical comments provided by the Township Engineer under this criterion.

3. The ability of the site to be reasonably developed with one (1) of the uses permitted under the current zoning.

As noted above, there has been little interest in an office development for this site. In our opinion, this is likely due to site constraints in the form of topography, limited visibility from Grand River and vehicular access.

4. The compatibility of all the potential uses allowed in the proposed zoning district with surrounding uses and zoning in terms of land suitability, impacts on the environment, density, nature of use, traffic impacts, aesthetics, infrastructure and potential influence on property values.

The uses allowed in MDR would be compatible with the adjacent development to the east. Though that property is developed under a RPUD, the underlying zoning is MDR.

Additionally, site development is greatly impacted by vehicular access limitations. Specifically, the Road Commission has indicated their support for the 5-unit residence noted on the concept plan with restrictions on where the drive approach may be located.

Given the combination of these conditions, we are of the opinion that the proposal is compatible with the aspects noted under this criterion.

5. *The capacity of Township infrastructure and services sufficient to accommodate the uses permitted in the requested district without compromising the "health, safety and welfare" of the Township.*

Given the nature of the request (rezoning from non-residential to residential), we do not anticipate any concerns with infrastructure and services.

However, we defer to the Township Engineer, Utilities Director, and/or Brighton Area Fire Authority for any technical comments under this criterion.

6. *The apparent demand for the types of uses permitted in the requested zoning district in the Township in relation to the amount of land in the Township currently zoned to accommodate the demand.*

Over the past few years, there has generally been a reduction in the demand for office space (in part due to COVID and in part due to a glut of existing space).

Meanwhile, the Township has a general need for alternatives to detached single-family residences, which are the predominant uses in the Township. This need is recognized by the draft Master Plan.

7. *Where a rezoning is reasonable given the above criteria, a determination the requested zoning district is more appropriate than another district or amending the list of permitted or Special Land Uses within a district.*

Given the relative consistency with zoning/land use in the area, we are of the opinion that the MDR is an appropriate zoning designation, and that amending the text of the Zoning Ordinance (to add attached residential in OSD) would not be more appropriate.

8. *The request has not previously been submitted within the past one (1) year, unless conditions have changed or new information has been provided.*

There has not been a rezoning request for this property in the past year.

Should you have any questions concerning this matter, please do not hesitate to contact our office.

Respectfully,
SAFE BUILT STUDIO



Brian V. Borden, AICP
Planning Manager



December 7, 2022

Ms. Amy Ruthig
Genoa Township
2911 Dorr Road
Brighton, MI 48116

**Re: Bendix Road Rezoning
Site Plan Review No. 1**

Dear Ms. Ruthig:

Tetra Tech conducted a review of the proposed Bendix Road Rezoning plan last dated November 21, 2022. The plan was prepared by Boss Engineering on behalf of Justin Tobey. The site is a 1-acre parcel to the northwest of the Grand River Avenue and Bendix Road intersection. The Petitioner is proposing to rezone the site from office service district (OSD) to medium density residential (MDR).

The site has access to both public water main and sanitary sewer, which are required for MDR zoning. The proposed rezoning does not significantly change the impact on public utilities or traffic conditions. Therefore, we have no engineering related concern to the proposed rezoning to MDR.

Please call or email if you have any questions.

Sincerely,

A handwritten signature in blue ink that reads 'Shelby Byrne'.

Shelby Byrne, P.E.
Project Engineer



BRIGHTON AREA FIRE AUTHORITY

615 W. Grand River Ave.
Brighton, MI 48116
o: 810-229-6640 f: 810-229-1619

December 5, 2022

Amy Ruthig
Genoa Township
2911 Dorr Road
Brighton, MI 48116

RE: Bendix Road Rezoning
7777 Bendix Road
Genoa Twp., MI

Dear Amy,

The Brighton Area Fire Department has reviewed the above-mentioned site plan. The plans were received for review on November 23, 2022 and the drawings are dated November 21, 2022. The project is based on the rezoning and development of an existing vacant parcel zoned OSD Office Service District to MDR Medium Density residential. The proposal calls for a single-story, 6,600 square foot, Type VB, R-3, 5-unit apartment building. The plan review is based on the requirements of the International Fire Code (IFC) 2021 edition.

1. The building shall include the building address on the building. The address shall be a **minimum of 4"** high letters of contrasting colors and be clearly visible from the street. The location and size shall be verified prior to installation. Due to the location and distance from Bendix the address shall be displayed at the entrance to the driveway on a sign that is compliant with and approved by the Genoa Township sign ordinance.

IFC 505.1

2. The driveway to the residences shall be a minimum width of 26-feet. With a width of 26-feet, one side (building side) of the drive shall be marked as a fire lane. Include the location of the proposed fire lane signage and a detail of the fire lane sign in the submittal. Access roads to the site shall be provided and maintained during construction. Access roads shall be constructed to be capable of supporting the imposed load of fire apparatus weighing at least 84,000 pounds.

IFC D 103.6

IFC D 103.1

IFC D 102.1

IFC D 103.3

3. The length of the access driveway exceeds 150-feet, requiring a means of emergency vehicle turn-around to be provided. Compliant with Appendix D of the International Fire Code.

IFC 503.2.5

IFC Appendix D103.1

4. A minimum vertical clearance of 13½ feet shall be maintained along the length of all apparatus access drives. This includes but is not limited to porte-cochere's, lighting, and large canopy trees.

IFC 503.2.1



*December 5, 2022
Page 2
Bendix Road Rezoning
7777 Bendix Road
Site Plan Review*

Additional comments will be given during the building plan review process (specific to the building plans and occupancy). The applicant is reminded that the fire authority must review the fire protection systems submittals (sprinkler & alarm) prior to permit issuance by the Building Department and that the authority will also review the building plans for life safety requirements in conjunction with the Building Department.

If you have any questions about the comments on this plan review please contact me at 810-229-6640.

Cordially,

A handwritten signature in black ink, appearing to read "R. Boisvert".

Rick Boisvert, FM, CFPS
Fire Marshal



**LIVINGSTON COUNTY PLANNING DEPARTMENT
 REZONING REQUEST - | -
 STAFF REPORT**

**CASE NUMBER:
 Z-08-23**


COUNTY CASE NUMBER:	Z-08-23	TOWNSHIP:	Genoa
REPORT DATE:	February 8, 2023	SECTION NUMBER:	11
STAFF ANALYSIS BY:	Scott Barb	TOTAL ACREAGE:	1.07 acres

APPLICANT / OWNER:	Justin Tobey
LOCATION:	The northeast corner of Grand River Avenue and Bendix Road
LAND USE:	Vacant

CURRENT ZONING:	REQUESTED ZONING:
OS (Office Service District)	MDR (Medium Density Residential)
PERMITTED/SPECIAL USES (Not all inclusive):	PERMITTED/SPECIAL USES (Not all inclusive):
<u>Permitted:</u> (not all inclusive) OS: Business services such as mailing, copying, and retail office supplies; childcare centers, personal service establishments; tanning salons; barber shops and beauty salons; photographic studios; dry-cleaning drop off; studios of photographers and artists; banks and credit unions; professional offices; medical offices for doctors, dentists, psychologists and other similar professions such as engineers, lawyers, insurance, real estate; public parks; essential services.	<u>Permitted:</u> (not all inclusive) MDR: Single family dwellings; two family duplexes; townhouses; housing for elderly; adult foster care <6 adults; foster and family day care homes; essential services; public parks and recreation areas; private parks and preserves and recreational areas owned by HOA's.
<u>Special:</u> (not all inclusive) OS: Conference centers; funeral homes; restaurants and bars with alcohol; adult day care; hospitals; medical urgent care; commercial schools.	<u>Special:</u> (not all inclusive) MDR: Adult foster care > 6 adults; childcare centers and preschools; churches; public buildings; golf courses.
Minimum Lot Area: OS: 1 acre	Minimum Lot Area: MDR: 10,000 sq. ft. lot with public sewer. Duplexes and townhouses up to 5 units/acre.

TOWNSHIP PLANNING COMMISSION RECOMMENDATION AND PUBLIC COMMENTS:	ESSENTIAL FACILITIES AND ACCESS:
Approval: Public comments at the January 9, 2023, public hearing is noted in the draft minutes and include comments on driveway length, access, and engineering items.	Water: Public water
	Sewer: Public sewer
	Access: Access is via Grand River Avenue and/or Bendix Road pending access location on site plan.

EXISTING LAND USE, ZONING AND MASTER PLAN DESIGNATION:

		Land Use:	Zoning:	Master Plan:
Subject Site:		Vacant	Office Service (OS)	Office
	To the North:	Vacant, undeveloped	Public & Recreational Facilities (PRF)	Medium Density Residential & Public/Inst.
	To the East:	Multiple Family Residential	Recreational PUD (RPUD)	Medium Density Residential and Office
	To the South:	Office uses	Office Service (OS)	Office and Medium Density Residential
	To the West:	Medical uses and facility	Non-Residential PUD (NRPUD)	Public/Institutional/Utility

ENVIRONMENTAL CONDITIONS:

Soils / Topography:	Predominant portions of the site consist of Fox-Boyer soils with 18 to 25% slopes. This is highly erodible land with severe septic limitations. Central parts of the site have Fox-Boyer soils with 2 to 6% slopes with slight septic limitations.
Wetlands:	There are no wetlands on site as referenced in the MEQ wetland maps for Livingston County.
Vegetation:	The site is in its natural state with a combination of open areas and scrub/shrub.
County Priority Natural Areas:	According to the map "Livingston County's High Quality Natural Areas", there are no priority natural areas located on the site.

TOWNSHIP MASTER PLAN DESIGNATION:

The Future Land Use Plan of the Genoa Township Master Plan (2015) designates the site as Office:

- The office use includes various forms of office development including professional offices, medical offices, and banks.
- The Medium Density Residential designation refers to medium density duplexes, attached condominiums, and other multiple family units. This area may also be developed with single family homes on ¼ acre lots. Developments in these areas should be served by public water and sewer and not exceed a density of 5 units per acre.

While the proposed designation to Medium Density Residential is not in keeping with the future land use map for the township, conditions have changed at this location, and we believe the request is complimentary to the current development trends in and around this area. Development of the site as an office use is unlikely due to site constraints that include access, parking, and parcel size.

CASE NUMBER: Z-08-23	DATE: February 8, 2023	ANALYSIS BY: Scott Barb	PAGE: 2
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COUNTY COMPREHENSIVE PLAN:

The 2018 Livingston County Master Plan does not direct future land use patterns, or development within Livingston County. Alternatively, it offers a county-wide land use perspective when reviewing potential rezoning amendments. The Land Use & Growth Management chapter of the plan includes decision-making recommendations regarding potential land use conflicts and promoting good land governance.

COUNTY PLANNING STAFF COMMENTS:

The petitioner is requesting a rezoning of a 1.07-acre parcel from OS to MDR for the purpose of constructing a 5-unit townhome or condominium building on the site. The future land use map illustrates the subject parcel as office service, but conditions that led to that designation have since changed and the development trends in the area lend more support to the residential development.

The Genoa Township Zoning Ordinance details the criteria that is required when a rezoning is proposed and is listed below:

- 1. Consistency with the goals, policies, and future land use map of the Genoa Township Plan:** While the proposed parcel deviates from the future land use category of Office, we believe the conditions merit a change in zoning to MDR.
- 2. Compatibility of the site’s physical, geological, hydrological, and other environmental factors:** The development of the parcel as MDR would be more compatible with the site topography than an office related use.
- 3. The ability of the site to be developed with one of the uses permitted under the current zoning:** The petitioner has requested a change to a residential zoning that we believe is more compatible with development trends in the area.
- 4. The compatibility of all the potential uses allowed in the proposed zoning district with other surrounding uses:** MDR would be compatible with all of the surrounding uses. Residential uses are already established near the location of this parcel.
- 5. The capacity of township infrastructure and services sufficient to accommodate proposed uses in the district:** Due to the request being residential, we believe the transition from office will not increase any infrastructure or service needs within the Township.
- 6. Apparent demand for the types of uses permitted in the requested zoning district:** Genoa Township has demonstrated adequate need for various alternatives to single family dwellings as stated in the Township Master Plan.
- 7. Is the requested zoning more appropriate than the current designation:** As stated before, we believe the requested zoning is a more appropriate use of the parcel than the current office designation due to development trends at this location.
- 8. Has the request been submitted within the past one year:** No rezonings for this parcel has been submitted in the last year as stated in the Township information packet.

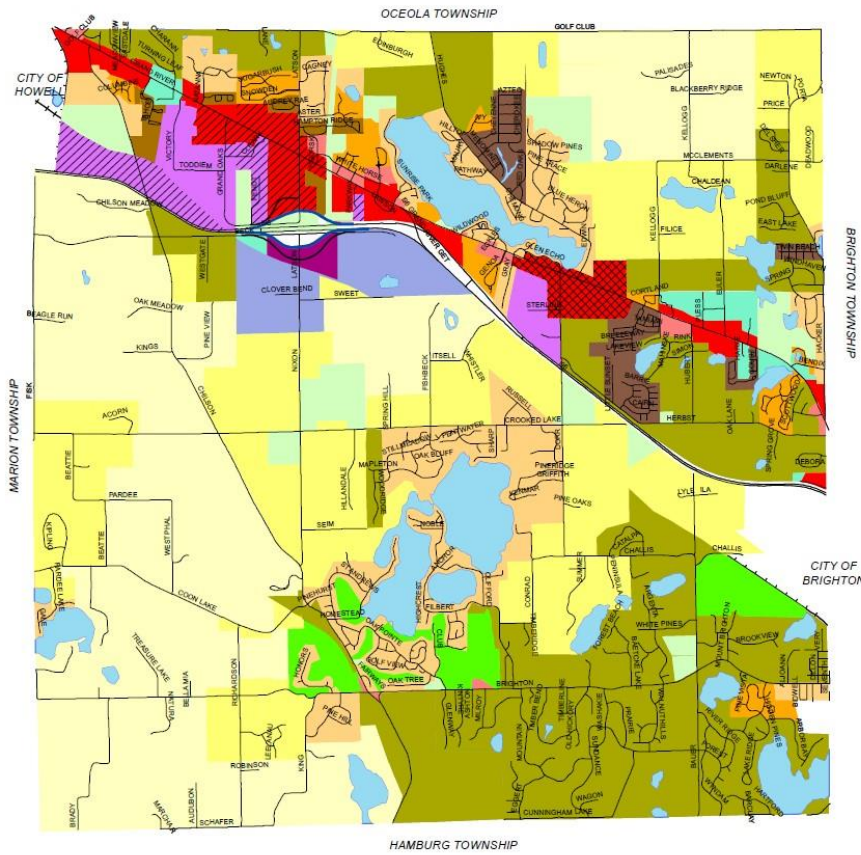
We believe the proposed zoning change at this location is appropriate. While the parcel is currently zoned as an office district, development trends dictate support for the change at this time.

COUNTY PLANNING STAFF RECOMMENDATION:

Approval: We believe the proposed rezoning from OS to MDR is appropriate at the given location.

EXISTING LAND USE MAP:





MAP 7
Future Land Use

Master Plan Update
Genoa Township
Livingston County, MI

- AGRICULTURE/COUNTRY ESTATE - 5 acres per unit
- LARGE LOT RURAL
- RESIDENTIAL - 2 acres per unit
- LOW DENSITY RESIDENTIAL - 1 acre per unit
- SMALL LOT SINGLE FAMILY RESIDENTIAL - 2 to 3 units per acre
- MEDIUM DENSITY RESIDENTIAL - 5 units per acre
- HIGH DENSITY RESIDENTIAL - 8 units per acre
- MANUFACTURED HOUSING
- NEIGHBORHOOD COMMERCIAL
- GENERAL COMMERCIAL
- REGIONAL COMMERCIAL
- MIXED-USE TOWN CENTER
- OFFICE
- INDUSTRIAL
- RESEARCH AND DEVELOPMENT
- PUBLIC/INSTITUTIONAL/UTILITIES
- PRIVATE RECREATION
- INTERCHANGE CAMPUS
- INTERCHANGE COMMERCIAL

December 2015

0 0.25 0.5 1 1.5 Miles

Sources: MCGI, Livingston County, Genoa Twp

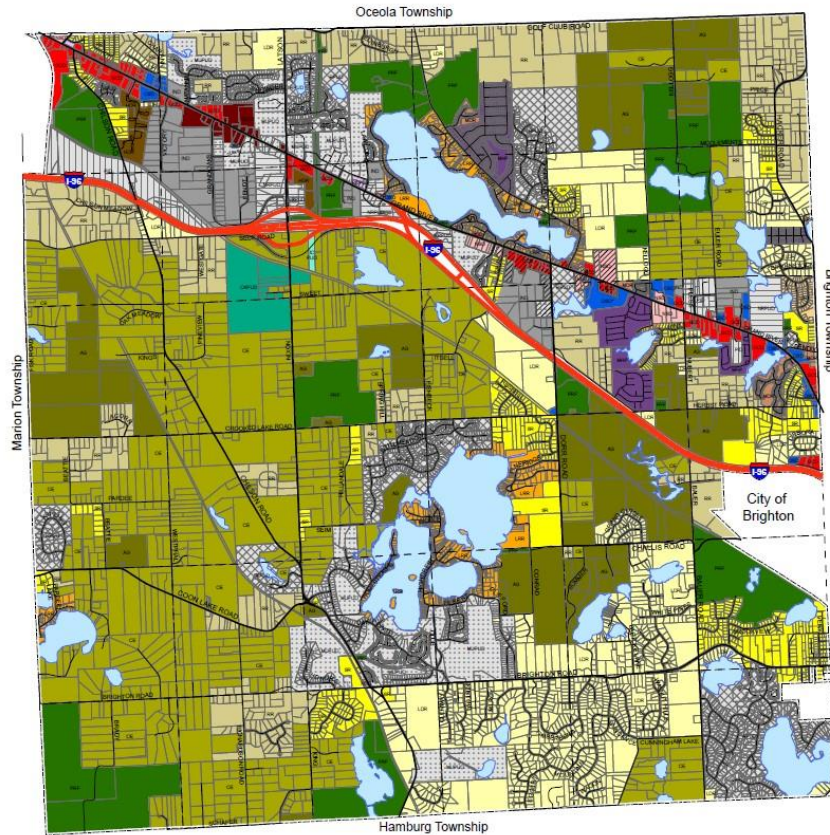
LSI Planning
A 3rd Party Company

Zoning Map

Genoa Charter Township
Livingston County, Michigan

Legend

	AG		GC
	CE		NS
	RR		OS
	LDR		NRPUD
	SR		IND
	LRR		PID
	UR		PRF
	MDR		MUPUD
	HDR		RDPUD
	RPUD		Town Center
	MHP		CAPUD
	RC		ICPUD



- Updates:
- 04/11/08 - Multiple Revisions (42 parcels)
 - 09/12/08 - 4488 & 4495 Oak Pointe Drive (LRR)
 - 03/26/11 - United Way Conditional Rezoning (OSD)
 - 06/06/12 - 7777 Benick Rezoning (GC)
 - 10/24/12 - Corrected Map re. court situation for Pet Rez from 05/18/2006 (AG)
 - 11/28/12 - Corrected Map re. street junction adjacent to 1504 (MUPUD)
 - 01/07/13 - Oakdale (14-100-014) Conditional Rezoning (OSD)
 - 10/10/13 - Corrected Map re. 03-00-0381 - was rezoned R1803 (RPUD)
 - 11/13/14 - Revised Lucy Rd 425 Area. Rezoned LRR to R1803 (RPUD)
 - 11/13/14 - Revised Lucy Rd 425 Area. Rezoned LRR to R1803 (RPUD)
 - 05/04/15 - Red Oak (05-00-025) to NRPUD
 - 05/10/15 - Chestnut Landing Rezoning (GCSDTC to GCSD)
 - 01/21/15 - Green University Rezoned to MUPUD
 - 03/27/16 - Lakeshore Village (06-00-015) from MDR to HDR
 - 06/18/16 - Ovation Rezoned (12-100-027, 008, 010-013) RR & PRF to CE
 - 05/17/18 - Flinore Park Rezoning (RR)
 - 06/13/18 - Chestnut Springs Rezoning (LDR)
 - 05/12/19 - Bikerstock Self Storage Rezoning (PID)
 - 07/18/20 - Premier PUD Rezoning (RDPUD)
 - 08/02/20 - Blue Basilat Rezoning (LDR)
 - 08/18/20 - Vista @ Lakemont Rezoning (CAPUD & ICPUD)
 - 08/01/22 - 8320 Richardson Rd Rezoning (RR to CE)
 - 11/01/22 - Legacy Arts Rezoning (IND/MDR/TCC to RPLUD/HDR)



1 inch = 3,500 feet

Official Zoning Map
Adopted May 2, 2005, Revised Nov. 21, 2022
Created by Kelly VanMarter
Basemap layers provided by
Livingston County GIS

SITE PHOTOS:



View from Bendix Road



View from Grand River Avenue

From: [Kelly VanMarter](#)
To: [Brian Borden](#)
Cc: [Amy Ruthig](#); [Byrne, Shelby](#)
Subject: FW: 7777 Bendix
Date: Thursday, December 8, 2022 11:04:38 AM

FYI

[Kelly VanMarter](#), AICP
Township Manager

Genoa Charter Township
2911 Dorr Road, Brighton, Michigan 48116
Direct: (810) 588-6900, Phone: (810) 227-5225, Fax: (810) 227-3420
E-mail: kelly@genoa.org, Url: www.genoa.org

From: Kim Hiller <khiller@livingstonroads.org>
Sent: Monday, January 7, 2019 10:00 AM
To: joeperri@comcast.net
Cc: Kelly VanMarter <Kelly@genoa.org>
Subject: 7777 Bendix

Good morning Joe,

I have discussed your proposal to build a 5-unit residential building on the property at 7777 Bendix with our staff. We are agreeable to the proposal due to the property previously being a 4-unit residential building.

The road commission would require the approach to be located as close to the north property line as possible and it would need to be constructed to meet our joint (shared) driveway approach requirements. We also would not permit anything other than the driveway approach to be constructed within the public road right-of-way (such as signs, landscaping, etc.).

Please let me know if you have any other questions.

Thank you,

Kim Hiller, P.E.

Utilities and Permits Engineer
Livingston County Road Commission
3535 Grand Oaks Drive
Howell, MI 48843
Ph. (517) 546-4250
khiller@livingstonroads.org

**IMPACT ASSESSMENT
For
7777 Bendix Road Rezoning
From OSD to MDR
GENOA TOWNSHIP
LIVINGSTON COUNTY, MICHIGAN**

Prepared for:

**Applicant / Owner
Justin Tobey
7951 Bendix Rd.
Brighton, Michigan 48114**

Prepared by:



3121 E. Grand River Howell, MI 48843
517.546.4836 fax 517.548.1670
www.bosseng.com

**Jennifer M. Austin, PLA
Boss Engineering
3121 E Grand River
Howell, MI 48843**

November 21, 2022

DISCUSSION ITEMS

A. Name(s) and address(es) of person(s) responsible for preparation of the Impact Assessment and a brief statement of their qualifications.

Prepared by:

Jennifer M. Austin, PLA
Boss Engineering
3121 E Grand River
Howell, MI 48843

Prepared for:

Applicant & Owner:

Justin Tobey
7951 Bendix Rd.
Brighton, MI 48114
248-450-8825

B. Description of the site, including existing structures, man-made facilities, and natural features, all-inclusive to within 10' of the property boundary.

The subject property (7777 Bendix Road) with Tax ID # 4711-13-200-012 is located in the NE ¼ of Section 13, Genoa Township, Livingston County, MI. Property description as provided by Livingston County Property Search:

SEC 13 T2N R5E COM E1/4 COR, TH S 480.5 FT, TH N76*40'W 1304.34 FT ALG C/L OF BENDIX RD TO THE POB, TH CONT N 76*40'W 111.03 FT, TH N 01*05'34"W 250 FT, TH S 88*28'16"E 38.78 FT, TH N 01*05'34"W 92.85 FT, TH N 88*54'26"E 117.51 FT, TH S 03*43'47"W 164.15 FT, TH S 08*33'59"W 208.12 FT TO THE POB, 1.03AC M/L SUBJ TO HWY ESMT ALG BENDIX RD.

The subject site is bordered to the north and east by a wooded buffer for Water's Edge Apartments zoned a RPUD (Residential Planned Unit Development), west by a wooded vacant lot zoned as NRPUD (Non-residential Planned Unit Development) and to the south by Bendix Road and Grand River Avenue. OSD (Office Service District)-zoned parcels are located to the south of Grand River. Lake Edgewood Sewer Treatment is located just to the east of the project site near Bendix Road.

Current office zoning of the subject site is a relatively recent change from the 2018 zoning map revision when this parcel was zoned medium density residential. The parcel is currently vacant.

C. Impact on natural features: A written description of the environmental characteristics of the site prior to development, i.e., topography, soils, vegetative cover, drainage, streams, creeks or ponds.

The site gradient at the west is 2-6% of Fox-Boyer complex soils and rolls down 18-25% to the east consisting of Fox-Boyer complex, toward the pond at the east adjacent

parcel (Water's Edge Apartments). These soil classifications are designated by the USDA Natural Resources Conservation Service map. A wooded buffer along the east property line consists of mainly deciduous Callery Pear volunteers, Boxelder (D.B.H. 20"+/-), and Eastern cottonwood (D.B.H. 30"+/-) trees. Scotch Pine trees from 3' tall to 35' tall are mixed in throughout the site and a specimen Blue Spruce approximately 40 feet tall stands at the southwest front of the site. An existing dirt drive runs from the front of the site to exit in the middle of the west property line.

SPECIFIC OVERVIEW

D. Impact on storm water management: description of soil erosion control measures during construction.

A stormwater basin is planned for the front of the site and soil erosion control measures will include a tracking mat, silt fence and seeding with mulch and/or matting.

E. Impact on surrounding land use: Description of proposed usage and other man-made facilities; how it conforms to existing and potential development patterns. Effects of added lighting, noise or air pollution which could negatively impact adjacent properties.

The planned land use for this site is for one building of 5 condo/townhome units as allowed per ordinance. The proposed rezoning from Office to MDR would put the parcel back into the zoning district it was designated as in the 2005 zoning map (last updated in 2018). In the future land use map, the parcel to the east is designated as MDR and parcels across Bendix Road from the project site are shown as Office and to the west as Public/Institutional Facilities. No new impacts to the area are proposed.

F. Impact on public facilities and services: Description of number of residents, employees, patrons, and impact on general services, i.e., schools, police, fire.

Five 2-bedroom unit apartments are planned for approximately 10-15 residents. No impact on general services is expected and normal police and fire protection services should remain unchanged.

G. Impact on public utilities: description of public utilities serving the project, i.e., water, sanitary sewer, and storm drainage system. Expected flows projected in residential units.

Public water, storm and sanitary sewer are planned.

H. Storage or handling of any hazardous materials: Description of any hazardous materials used, stored, or disposed of on-site.

No hazardous materials are expected to be stored on site.

I. Impact on traffic and pedestrians: Description of traffic volumes to be generated and their effect on the area.

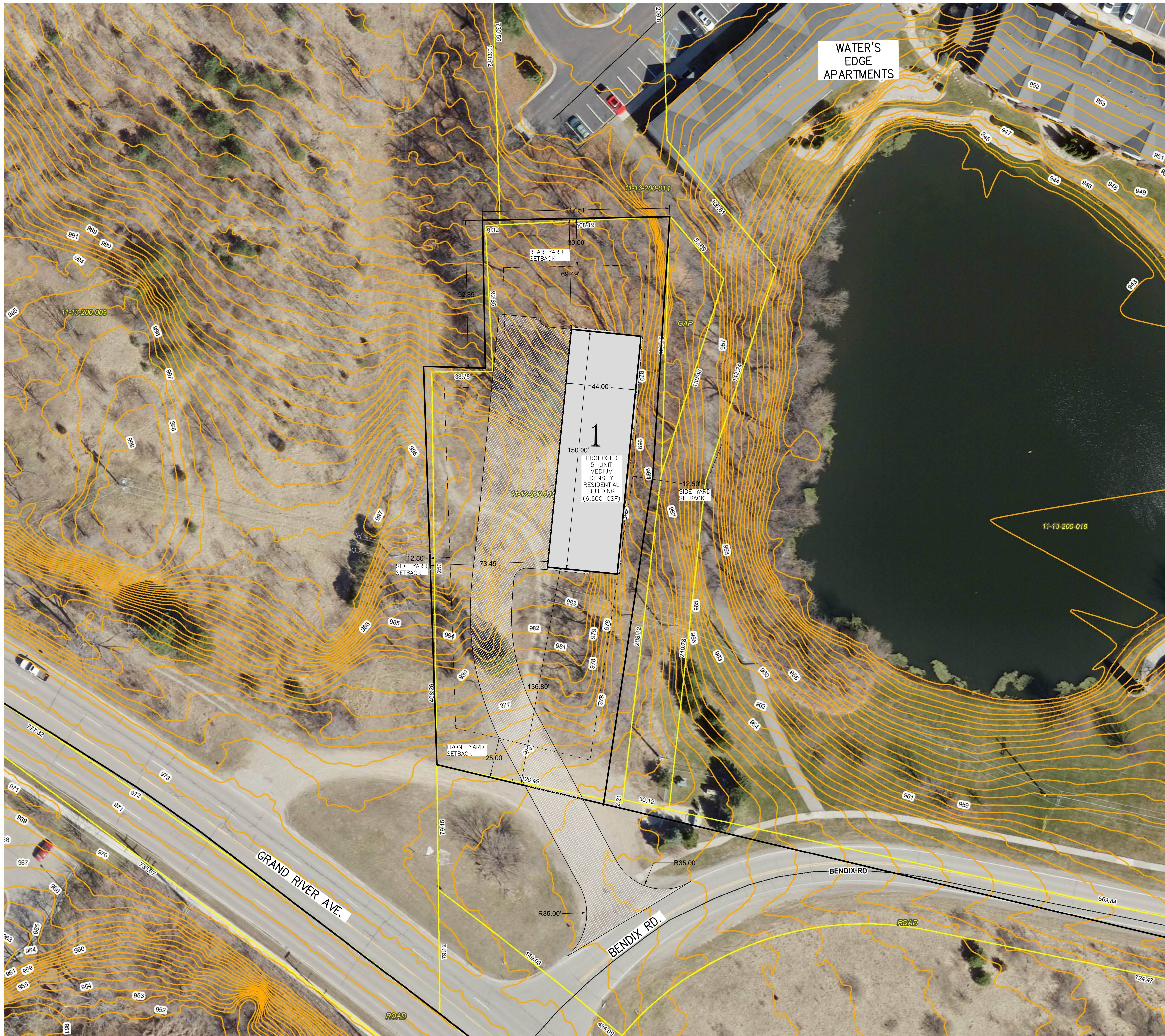
The driveway entrance off Bendix Road provides access to resident and visitor parking. Because there will only be 5 residential units on the parcel, minimal traffic and pedestrian increases are expected.

J. Special provisions: Deed restrictions, protective covenants, etc.

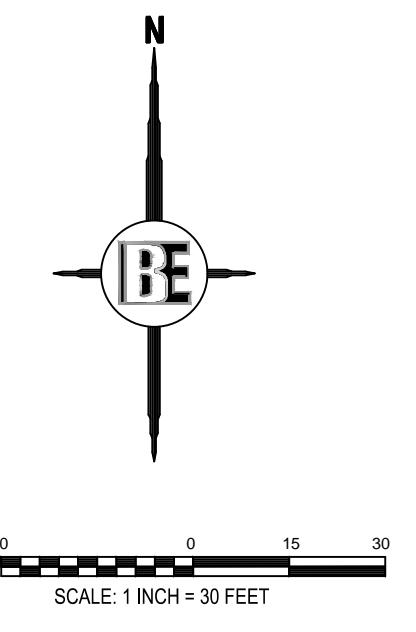
None.

K. Description of all sources:

- Genoa Township Zoning Ordinance
- Natural Resources Soil Conservation Services, USDA



WATER'S
EDGE
APARTMENTS



LEGEND		
PROPOSED (PR)	EXISTING (EX)	
FF	FF	CONTOUR
FG	FG	SPOT ELEVATION
T/A	T/A	FINISHED FLOOR ELEVATION
T/W	T/W	FINISHED GRADE ELEVATION
F/L	F/L	TOP OF ASPHALT
T/P	T/P	TOP OF CURB / CONCRETE
B/P	B/P	TOP OF WALK
RM	RM	FLOW LINE
INV	INV	TOP OF PIPE
MH	MH	BOTTOM OF PIPE
IN	IN	RIM ELEVATION
CB	CB	INVERT ELEVATION
RY	RY	MANHOLE STRUCTURE
ES	ES	INLET STRUCTURE
OV	OV	CATCHBASIN STRUCTURE
HY	HY	REAR YARD STRUCTURE
UP	UP	END-SECTION
SN	SN	GATEVALVE STRUCTURE
SL	SL	HYDRANT
FM	FM	UTILITY POLE
PS	PS	SANITARY SEWER
ST	ST	SANITARY LEAD
WM	WM	FORCE MAN
WL	WL	PRESSURE SEWER
FO	FO	STORM SEWER
OH	OH	WATER MAN
C	C	WATER LEAD
E	E	FIBER OPTIC
T	T	OVERHEAD WIRE
X	X	CABLE
F	F	ELECTRIC
D	D	GAS
S	S	TELEPHONE
Y	Y	FENCE
NFV	NFV	SILT FENCE
		WETLAND BOUNDARY
		LIMITS OF GRADING/CLEARING
		MANHOLE
		INLET / CATCHBASIN
		FLARED END-SECTION
		GATE VALVE
		HYDRANT
		UTILITY POLE
		SIGN
		NOT FIELD VERIFIED
		TO BE REMOVED
		SANITARY SEWER LABEL
		STORM SEWER LABEL
		WATER MAIN LABEL
		SOIL EROSION CONTROL MEASURE
		(P=PERMANENT, T=TEMPORARY)
		CONCRETE
		ASPHALT
		MODIFIED CURB

SITE DATA:

GENOA TOWNSHIP
PARCEL # 4711-13-200-012
7777 BENDIX RD
BRIGHTON, MI 48114
1.07 AC +/-

ZONING: ON 2005 ZONING MAP (LAST UPDATED 2015) THIS SITE WAS MDR (MEDIUM DENSITY RESIDENTIAL); THE 2020 UPDATED ZONING MAP CLASSIFIES IT AS OSD (OFFICE SERVICE DISTRICT).

PROPOSED REZONING TO MDR
EXISTING USE: VACANT
PROPOSED USE: MDR - ATTACHED TOWN HOMES OR CONDOS, 5 UNITS/ACRE
REQUIRES PUBLIC SEWER AND WATER

MIN. LOT AREA REQUIRED FOR ZONING: 1 ACRE

MIN. LOT WIDTH: 75 FT TOTAL EXISTING LOT WIDTH: 120.49 FT
MAX. LOT COVERAGE: 35% BLDG, 50% IMPERVIOUS

MIN. SETBACKS REQUIRED:	EXISTING SETBACKS:
FRONT: 25-FT	136.80 FT
REAR: 30-FT	69.49 FT
SIDES: 12.5-FT (25 FT TOTAL TWO SIDES)	12.5 FT (EAST), 73.45 FT (WEST)

PARKING CALCULATION:
MULTIPLE-FAMILY RESIDENTIAL 2.0 SPACES PER EACH UNIT WITH 2 OR MORE BEDROOMS
2⁵=10 SPACES
SPACES REQUIRED: 10 SPACES
PROVIDED: 10 SPACES

THE LOCATION AND ELEVATION OF EXISTING UNDERGROUND UTILITIES AS SHOWN ON THESE DRAWINGS ARE ONLY APPROXIMATE. NO ATTEMPT WILL BE MADE TO VERIFY THE LOCATION OR DEPTH OF UTILITIES UNLESS SPECIFICALLY NOTED OTHERWISE. THE CONTRACTOR SHALL BE RESPONSIBLE FOR DETERMINING THE EXACT LOCATION AND DEPTH OF UTILITIES CROSSINGS IN THE FIELD PRIOR TO CONSTRUCTION. THE APPLICANT OR THE LOCATION OR DEPTH DIFFERS SIGNIFICANTLY FROM THE PLANS.

BEBOSS Engineering
Engineers Surveyors Planners Landscape Architects
3121 E. GRAND RIVER AVE.
HOWELL, MI. 48843
517.546.4836 FAX 517.548.1670

PROJECT	7777 BENDIX RD BRIGHTON, MI
PREPARED FOR	JUSTIN TOBEY 7951 BENDIX RD BRIGHTON, MI 48114 248-450-8825
TITLE	SITE PLAN
DESIGNED BY:	JA
DRAWN BY:	JA
CHECKED BY:	
SCALE:	1" = 30'
JOB NO.:	E7675
DATE:	11/21/2022
SHEET NO.	1





2911 Dorr Road
Brighton, MI 48116
810.227.5225
810.227.3420 fax
genoa.org

MEMORANDUM

TO: Honorable Board of Trustees
FROM: Amy Ruthig, Planning Director
DATE: February 16, 2023
RE: Town Center Overlay Removal
Ordinance No. Z-23-02

In consideration of the approval recommendations by both the Township Planning Commission on January 9, 2023 and the Livingston County Planning Commission on February 15, 2023, please find attached a proposed rezoning ordinance for your review. The proposed ordinance is for 42 parcels consisting of approximately 101 acres of land in sections 10, 11, 14 and 15 which are located both north and south of Grand River Avenue, east and west of Dorr Road. The parcels consist of developed commercial and industrial properties, developed residential properties and vacant properties. The proposed rezoning is to eliminate the Town Center Overlay District. The base zoning will remain unchanged. Please see attached map indicating the affected parcels.

Based on the aforementioned approval recommendations and the criteria stated in the Zoning Ordinance I provide the following for your consideration:

REZONING – REQUIRES ADOPTION BY MAJORITY OF MEMBERSHIP ON ROLL CALL VOTE

Moved by _____, supported by _____ to approve and adopt Ordinance No. Z-23-02 for the removal of the Town Center Overlay District from 42 parcels as listed in the Ordinance.

Moved by _____, supported by _____ to approve the Environmental Impact Assessment dated January 5, 2023 for the removal of the Town Center Overlay District from 42 parcels.

Should you have any questions concerning this matter, please do not hesitate to contact me.

Sincerely,

Amy Ruthig
Planning Director

SUPERVISOR

Bill Rogers

CLERK

Paulette A. Skolarus

TREASURER

Robin L. Hunt

TRUSTEES

Jean W. Ledford

H. James Mortensen

Terry Croft

Diana Lowe

MANAGER

Kelly VanMarter

ORDINANCE NO. Z-23-02

AN ORDINANCE TO AMEND THE ZONING MAP OF THE CHARTER TOWNSHIP OF GENOA BY REZONING 42 PARCELS CONSISTING OF APPROXIMATELY 101.61 ACRES OF LAND IN SECTIONS 10, 11, 14 AND 15 TO REMOVE THE TOWN CENTER OVERLAY

THE CHARTER TOWNSHIP OF GENOA HEREBY ORDAINS that the Zoning Map, as incorporated by reference in the Charter Township of Genoa’s Zoning Ordinance, is hereby amended for the following parcels of real property:

Parcel ID#	Underlying Zoning	Parcel ID#	Underlying Zoning
11-14-100-001	NSD	11-11-304-013	NSD
11-11-300-002	NSD	11-11-305-015	LRR
11-10-400-003	IND	11-11-305-017	LRR
11-11-300-003	GCD	11-15-200-018	MUPUD
11-10-400-004	IND	11-10-400-018	GCD/IND
11-11-300-004	GCD	11-10-400-019	GCD
11-14-100-004	GCD	11-11-300-019	NSD
11-15-200-005	IND	11-11-300-020	GCD
11-14-100-007	GCD	11-11-305-020	LRR
11-10-400-007	GCD	11-10-400-020	GCD
11-11-300-008	NSD	11-11-305-023	LRR
11-14-100-008	GCD	11-10-400-025	GCD
11-11-300-009	NSD	11-10-400-028	GCD
11-11-305-010	GCD	11-10-400-030	GCD
11-11-300-011	NSD	11-10-400-033	GCD
11-14-100-011	GCD	11-10-400-034	GCD
11-11-300-012	NSD	11-10-401-043	GCD
11-11-304-012	NSD	11-10-401-044	GCD
11-14-100-012	GCD	11-10-401-045	GCD
11-10-401-013	NSD	11-10-401-046	GCD
11-11-300-013	NSD/MDR	11-10-401-047	GCD

which shall be rezoned to eliminate the Town Center Overlay District from 42 parcels with no change to the existing underlying zoning designation. The Township Planning Commission and Township Board, in strict compliance with the Township Zoning Ordinance and with Act 110 of the Public Acts of 2006, as amended, removed the Town Center Overlay zoning from the 42 parcels and maintained the existing underlying zoning designation as shown above upon finding that such classification properly achieved the purposes of Section 22.04 of the Township’s Zoning Ordinance (as amended).

Repealor: All ordinances or parts of Ordinances in conflict herewith are repealed.

Severability Should any section, subsection, paragraph, sentence, clause, or word of this Ordinance be held invalid for any reason, such decisions shall not affect the validity of the remaining portions of the Ordinance.

Savings: This amendatory ordinance shall not affect violations of the Zoning Ordinance or any other ordinance existing prior to the effective date of this Ordinance and such violation shall be governed and shall continue to be separate punishable to the full extent of the law under the provisions of such ordinance at the time the violation was committed.

Effective Date: This map amendment was adopted by the Genoa Charter Township Board of Trustees at the regular meeting held _____ and ordered to be given publication in the manner required by law. This ordinance shall be effective seven days after publication.

On the motion to adopt the Ordinance the following vote was recorded:

Yeas:

Nays:

Absent:

I hereby approve the adoption of the foregoing Ordinance this ___day of _____, 2023.

Paulette A. Skolarus
Township Clerk

Bill Rogers
Township Supervisor

Township Board First Reading:	February 6, 2023
Date of Publication of Proposed Ordinance:	February 12, 2023
Township Board Second Reading and Adoption:	February 20, 2023 (proposed)
Date of Publication of Ordinance Adoption:	February 27, 2023 (proposed)
Effective Date:	March 6, 2023 (proposed)



GENOA CHARTER TOWNSHIP

Application for Re-Zoning

APPLICANT NAME: Genoa Township ADDRESS: 2911 Dorr Road

OWNER NAME: Multiple- See attached document ADDRESS: Multiple- See attached document

PARCEL #(s): Multiple- See attached document PRIMARY PHONE: (810) 227-5225

EMAIL: kelly@genoa.org

We, the undersigned, do hereby respectfully make application to and petition the Township Board to amend the Township Zoning Ordinance and change the zoning map of the township of Genoa as hereinafter requested, and in support of this application, the following facts are shown:

A. REQUIRED SUBMITTAL INFORMATION

1. A legal description and street address of the subject property, together with a map identifying the subject property in relation to surrounding properties;
2. The name, signature and address of the owner of the subject property, a statement of the applicant's interest in the subject property if not the owner in fee simple title, and proof of consent from the property owner;
3. It is desired and requested that the foregoing property be rezoned from:

Inclusion within the Town Center Overlay District (TCOD) to Removal of the Town Center Overlay District (TCOD) (base zoning remains unchanged).

4. A site plan illustrating existing conditions on the site and adjacent properties; such as woodlands, wetlands, soil conditions, steep slope, drainage patterns, views, existing buildings, sight distance limitations, relationship to other developed sites, and access points in the vicinity;
5. A conceptual plan demonstrating that the site could be developed with representative uses permitted in the requested zoning district meeting requirements for setbacks, wetland buffers access spacing, any requested service drives and other site design factors;
6. A written environmental impact assessment, a map of existing site features as described in Article 18 describing site features and anticipated impacts created by the host of uses permitted in the requested zoning district;
7. A written description of how the requested rezoning meets Sec. 22.04 "Criteria for Amendment of the Official Zoning Map."
8. The property in question shall be staked prior to the Planning Commission Public Hearing.

B. DESCRIBE HOW YOUR REQUESTED RE-ZONING MEETS THE ZONING ORDINANCE CRITERIA FOR AMENDING THE OFFICIAL ZONING MAP:

1. **How is the rezoning consistent with the goals, policies and future land use map of the Genoa Township Master Plan, including any subareas or corridor studies. If not consistent, describe how conditions have changed since the Master Plan was adopted?**

The draft Master Plan removes the Town Center area as a future land use category, as has been contemplated for several years due to lack of interest in the type of development envisioned. Two of the larger, and key, parcels were previously removed from the TCOD by request, and the Township now seeks to remove the remainder of the overlay district.

2. Are the site's physical, geological, hydrological and other environmental features suitable for the host of uses permitted in the proposed zoning district?

The request is only to remove the overlay district; underlying zoning will remain the same. The nature of the request will not impact any existing environmental features, as the TCOD generally allows a greater density/intensity of use than underlying zones. Future development will remain subject to environmental protection provisions of the Ordinance.

3. Do you have any evidence that a reasonable return on investment cannot be received by developing the property with one (1) of the uses permitted under the current zoning?

The Township has determined that a general lack of interest in a Town Center development since creation of the overlay district in 2006 is sufficient evidence to move forward with its removal.

4. How would all the potential uses allowed in the proposed zoning district be compatible with surrounding uses and zoning in terms of views, noise, air quality, the environment, density, traffic impacts, drainage and potential influence on property values?

The overlay district allows for increased density and intensity via taller buildings and mixtures of uses. The allowable uses are generally similar to that of the underlying zones, which will remain unchanged. Any future development will be subject to the regulations of the respective zoning district.

5. Are infrastructure capacity (streets, sanitary sewer, water, and drainage) and services (police and fire protection, etc.) sufficient to accommodate the uses permitted in the requested district?

Similar to the comment above, the host of allowable uses are generally similar, though removal of the TCOD will reduce overall density/intensity of uses. Accordingly, infrastructure and services will generally be sufficient for future development.

6. Is there a demonstrated demand in Genoa Township or the surrounding area for the types of uses permitted in the requested zoning district? If yes, explain how this site is better suited for the zoning than others which may be planned or zoned to accommodate the demand.

To the contrary, the Township has initiated removal of the overlay district due to a lack of interest in a Town Center development.

7. If you have a particular use in mind, is another zoning district more appropriate? Why should the Township re-zone the land rather than amend the list of uses allowed in another zoning district to accommodate your intended use?

Given the nature of the request, this criterion is not applicable.

8. Describe any deed restrictions which could potentially affect the use of the property.

Given the nature of the request, this criterion is no applicable.

C. AFFIDAVIT

The undersigned says that they are the governing body involved in this petition and that the foregoing answers and statements herein contained and the information herewith submitted are in all respects true and correct to the best of his/her knowledge and belief.

BY: Genoa Charter Township

ADDRESS: 2911 Dorr Road Brighton, MI 48116



Kelly VanMarter
Township Manager

Aquatic Weed Control Project. **The motion carried unanimously with a roll call vote (Ledford - yes, Croft - yes, Hunt - yes, Lowe - yes, Skolarus - yes, and Rogers - yes)**

8. Request for Township initiated renewal of the Lake Chemung Aquatic Weed Control special assessment district by the Lake Chemung Riparian Association.

Ms. Skolarus stated this special assessment has been occurring for 25 years and it has been petitioned by the Township this year and not by the property owners. The proposal this year would be to continue the program for five years.

Ms. VanMarter stated that if the Township initiates the special assessment, then 20 percent of the property owners would have to state they are against it for it to be stopped. If the property owners initiate it, then 50 percent of the property owners must be in favor of it.

Moved by Skolarus, supported by Croft, to direct staff to initiate renewal and prepare required resolutions for the Lake Chemung Aquatic Weed Control special assessment district without citizen petition. **The motion carried unanimously.**

9. Request for introduction of the proposed rezoning Ordinance Number Z-23-01 and to set the meeting date to consider adoption before the Township Board on Monday, February 20, 2023. The request is to rezone approximately one acre from Office Service District to Medium Density Residential. The property consists of Parcel #4711-13-200-012 and is located on the northwest corner of Bendix Road and Grand River Avenue.

Moved by Lowe, supported by Croft, to introduce proposed Ordinance Number Z-23-01 and to set the meeting date to consider adoption before the Township Board on Monday, February 20, 2023 for the purpose of considering the proposed zoning map amendment. **The motion carried unanimously.**

10. Request for introduction of the proposed rezoning ordinance number Z-23-02 and to set the meeting date to consider adoption before the Township Board on Monday, February 20, 2023. The request is to rezone approximately 101 acres to eliminate the Town Center Overlay District with the base zoning remaining unchanged. The property consists of 42 parcels with a combined total of approximately 101 acres located north and south of Grand River Avenue, east and west of Dorr Road in sections 10,11,14, and 15.

Moved by Hunt, supported by Croft, to introduce the proposed Ordinance Number Z-23-02 and to set the meeting date to consider adoption before the Township Board on Monday, February 20, 2023 for the purpose of considering the proposed zoning map Amendment. **The motion carried unanimously.**

OPEN PUBLIC HEARING #2...Consideration of a rezoning application and impact assessment to remove the Town Center Overlay District from the following 42 parcels:

11-10-400-003	11-10-400-02	11-10-400-034	11-10-401-046
11-11-300-008	11-11-300-019	11-11-305-015	11-14-100-004
11-10-400-004	11-10-400-025	11-10-401-013	11-10-401-047
11-11-300-009	11-11-300-020	11-11-305-017	11-14-100-007
11-10-400-007	11-10-400-028	11-10-401-043	11-11-300-002
11-11-300-011	11-11-304-012	11-11-305-020	11-14-100-008
11-10-400-018	11-10-400-030	11-10-401-044	11-11-300-003
11-11-300-012	11-11-304-013	11-11-305-023	11-14-100-011
11-10-400-019	11-10-400-033	11-10-401-045	11-11-300-004
11-11-300-013	11-11-305-010	11-14-100-001	11-14-100-012
11-15-200-005	11-15-200-018		

The request encompasses approximately 101.61 acres surrounding the intersection of Grand River Avenue and Dorr Road. The request is petitioned by Genoa Charter Township.

- A. Recommendation of Rezoning.
- B. Recommendation of Environmental Impact Assessment. (1-5-23)

Ms. VanMarter stated that there have been numerous properties that are within the overlay district that have requested, and been approved, to have it removed from their property. The draft Master Plan calls for the elimination of the District. All the affected property owners received a letter from the Township advising them of the proposed change.

The call to the public was opened at 6:57 pm.

Mr. Mark Khemmoro of 5580 East Grand River, Middletown Market, stated he would like his property to be rezoned to allow for a gas station. Ms. VanMarter stated the current and draft Master Plan do not allow for this use. Due to the location of the property, there being residential homes across the street, and the lake nearby, she believes it would be difficult to obtain approval for a rezoning for that type of use.

The call to the public was closed at 6:59 pm.

Moved by Commissioner Rauch, seconded by Commissioner Dhaenens, to recommend to the Township Board the removal of the Town Center Overlay District from the 4224 parcels listed on Item #2 on tonight's agenda. **The motion carried unanimously.**

Moved by Commissioner Rauch, seconded by Commission Lowe, to recommend to the Township Board approval of the Environmental Impact Assessment dated January 5, 2023 for the removal of the Town Center Overlay District from the 4224 parcels listed on Item #2 on tonight's agenda. **The motion carried unanimously.**

December 19, 2022

MITTEN MANAGEMENT, INC
6241 GRAND RIVER AVE. STE 300
BRIGHTON, MI 48114

Re: Proposed Rezoning - Remove Town Center Overlay District
Parcel # 11-11-300-020
Property Address: 6241 W GRAND RIVER

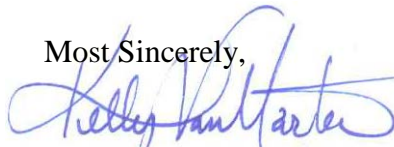
Dear valued property owner,

Genoa Charter Township is proposing to rezone your property referenced above to remove the Town Center Overlay District. The overlay district was created in 2006 with the hope of developing a traditional town center surrounding the intersection of Grand River Avenue and Dorr Road. The district required compliance with the Town Center overlay for any new use or for a project that required site plan review. This has proven overly burdensome for re-use and re-development of existing sites and businesses within the district. There have also been a number of projects that have successfully rezoned their property to eliminate the overlay district which provides further evidence that the concept may no longer be desirable or viable. Lastly, the current version of the draft Master Plan which is in the final stages of adoption proposes to eliminate the Town Center District.

Given these factors, the Planning Commission at their December 12, 2022 meeting directed staff to initiate a rezoning to remove the overlay district. In total there are 42 parcels and your property has been identified as one of those parcels. With the overlay district removed, the existing underlying zoning designation will be the controlling zoning for your land. I've attached to this letter a map of the subject area showing the affected parcels as well as the base zoning that will control development and use of land without the overlay in place.

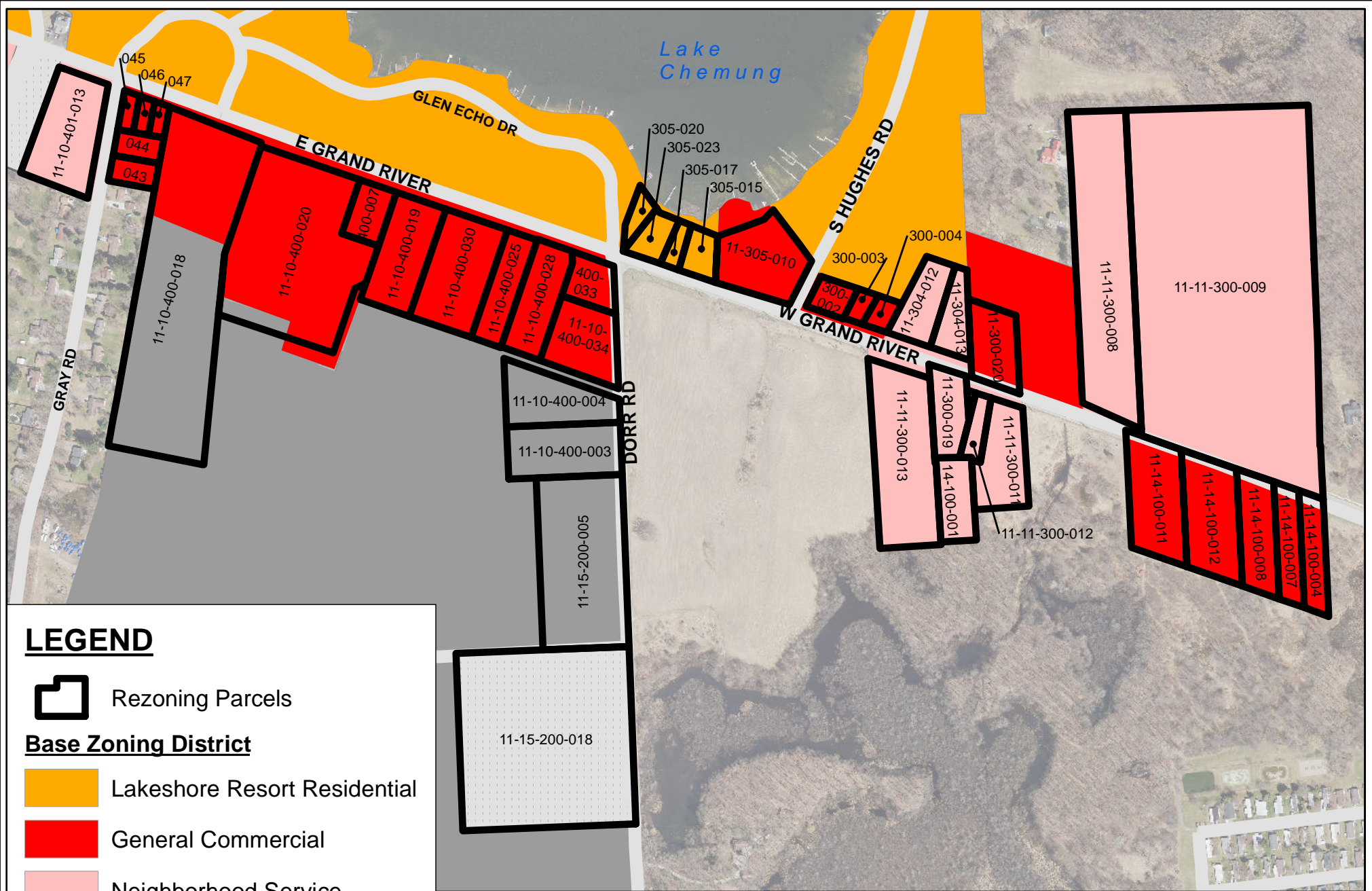
The Planning Commission hearing on the proposed rezoning is scheduled for Monday, January 9, 2023 at 6:30 p.m. The meeting will be held at the Genoa Charter Township Hall which is located at 2911 Dorr Road in Brighton, Michigan 48116. If you have any questions regarding the proposed rezoning, please contact my office or be present at the public hearing noted above. Written comments should be addressed to the Genoa Charter Township Planning Commission. All materials relating to the rezoning request are available for public inspection at the Township Hall.

Most Sincerely,



Kelly VanMarter
Township Manager






Cc: 23-01 Project Case File



LEGEND

 Rezoning Parcels

Base Zoning District

-  Lakeshore Resort Residential
-  General Commercial
-  Neighborhood Service
-  Industrial
-  Mixed-Use PUD

MAP SHOWS RESTORED BASE ZONING AFTER TOWN CENTER OVERLAY REMOVAL

1 inch = 500 feet

Parcel lines are approximate. Not intended for survey purposes.



11-14-100-001
TJS, LLC
7200 CHALLIS
BRIGHTON, MI 48116

11-11-300-002
DYNAMIC PROPERTIES LLC
3100 CHAR- ANN
HOWELL, MI 48843

11-10-400-003
1910 DORR RD LLC
620 W GRAND RIVER AVE
BRIGHTON, MI 48116

11-11-300-003
SURE WORK LLC
2226 SWARTHOUT ROAD
PINCKNEY, MI 48169

11-10-400-004
MERRILL, WILLIAM
1890 DORR RD
HOWELL, MI 48843

11-11-300-004
ROBERT PUSTE HOLDINGS LLC
17 WILD FLOWER HOLW
HENDERSONVILLE, NC 28739

11-14-100-004
DUMAS FRANK & LORRAINE
9243 SOUTH HAZEL
SOUTH LYON, MI 48178

11-15-200-005
DORR & STERLING INVESTMENTS LLC
5893 STERLING DR
HOWELL, MI 48843

11-14-100-007
SECHRIST NINE HOLDINGS, LLC
1914 PALMER DR
WIXOM, MI 48393

11-10-400-007
JESS HOLDING COMPANY LLC
5776 E GRAND RIVER
HOWELL, MI 48843

11-11-300-008
HOWELL MACHINE PRODUCTS
6265 W GRAND RIVER SUITE 100
BRIGHTON, MI 48114

11-14-100-008
BYRD GERALD R REVOCABLE TRUST
6430 GRAND RIVER ROAD
BRIGHTON, MI 48114

11-11-300-009
BORDINE INVESTMENT CO.
1835 S ROCHESTER RD
ROCHESTER, MI 48307

11-11-305-010
WILSON MARINE CORP.
6095 E GRAND RIVER
BRIGHTON, MI 48114

11-11-300-011
TJS, LLC
7200 CHALLIS
BRIGHTON, MI 48114

11-14-100-011
6300 GRAND RIVER INVESTMENTS LLC
6300 W GRAND RIVER
BRIGHTON, MI 48114

11-11-300-012
TJS, LLC
7200 CHALLIS
BRIGHTON, MI 48116

11-11-304-012
JSU INVESTMENTS LLC, JOHNNIE HOOKS
3271 SCHOOLHOUSE DR
WATERFORD, MI 48329

11-14-100-012
BYRD GERALD REVOCABLE TRUST
6430 GRAND RIVER
BRIGHTON, MI 48114

11-10-401-013
HOWELL PROPERTY INVESTMENTS LLC
6418 GOLDEN LANE
WEST BLOOMFIELD, MI 48322

11-11-300-013
MEDIA ONE OF SOUTHEAST MICH.
ONE COMCAST CENTER 32ND FLOOR
PHILADELPHIA, PA 19103

11-11-304-013
WIKMAN ROBERT
12650 GRAND RIVER AVE #18
BRIGHTON, MI 48116

11-11-305-015
LUFF, EDWARD L.
6055 E GRAND RIVER
HOWELL, MI 48843

11-11-305-017
KUIKAHI ROBERT
6035 E GRAND RIVER
HOWELL, MI 48843

11-15-200-018
GENOA REAL ESTATE COMPANY, LLC
10503 CITATION DRIVE SUITE 100
BRIGHTON, MI 48116

11-10-400-018
CEDARS INVESTMENTS, LLC
5670 E GRAND RIVER
HOWELL, MI 48843

11-10-400-019
MITTS LLC
5796 E GRAND RIVER
HOWELL, MI 48843

11-11-300-019
TJS, LLC
7200 CHALLIS
BRIGHTON, MI 48116

11-11-300-020
MITTEN MANAGEMENT, INC
6241 GRAND RIVER AVE. STE 300
BRIGHTON, MI 48114

11-11-305-020
NIEMI, GLENN & LISA
5851 CROOKED LAKE
HOWELL, MI 48843

11-10-400-020
GENOA REALTY VENTURES LLC CARE OF:
615 GRISWOLD
1425 FORD BUILDING
DETROIT, MI 48226

11-11-305-023
ASHLEIGH A BAKER LLC
473 JACKSON ST
COLUMBUS, OH 43206

11-10-400-025
TOBIN HOLDINGS LLC
5910 E GRAND RIVER
HOWELL, MI 48843

11-10-400-028
SUN ACQUISITION IV LLC
6095 W GRAND RIVER
BRIGHTON, MI 48116

11-10-400-030
WM ACQUISITION
6095 W GRAND RIVER
BRIGHTON, MI 48116

11-10-400-033
SUN ACQUISITION IV LLC
6095 W GRAND RIVER
BRIGHTON, MI 48114

11-10-400-034
SUN ACQUISITION IV LLC
6095 W GRAND RIVER
BRIGHTON, MI 48114

11-10-401-043
CEDAR CLOSET LLP
5670 E GRAND RIVER AVE
HOWELL, MI 48843

11-10-401-044
CEDAR CLOSET LLP
5670 E GRAND RIVER AVE
HOWELL, MI 48843

11-10-401-045
CEDAR CLOSET LLP
5670 E GRAND RIVER AVE
HOWELL, MI 48843

11-10-401-046
CEDAR CLOSET LLP
5670 E GRAND RIVER AVE
HOWELL, MI 48843

11-10-401-047
CEDAR CLOSET LLP
5670 E GRAND RIVER AVE
HOWELL, MI 48843



Livingston County Department of Planning

MEMORANDUM

TO: Livingston County Planning Commissioners and the Genoa Charter Township Board of Trustees

FROM: Robert Stanford, Principal Planner

DATE: February 1, 2023

**SUBJECT: Z-09-23:
Proposed Township Initiated Rezoning Amendment
Removal of Town Center Overlay Center District (TCOD)
Underlying Base Zoning Remains Unchanged**

Robert A. Stanford
AICP, PEM
Principal Planner

Scott Barb
AICP, PEM
Principal Planner

The Genoa Charter Township Planning Commission proposes to remove the current Town Center Overlay District (TCOD) with the resulting underlying base zoning for all affected parcels to remain unchanged.

REZONING REQUEST DETAILS:

The request encompasses approximately 101.61 acres surrounding the intersection of Grand River Avenue and Dorr Road. The request is petitioned by Genoa Charter Township.

The township states in the application that there have been numerous properties that are within the current Town Center Overlay District that have requested, and been approved, to have the designation removed from their property. The township's revised draft Master Plan calls for the elimination of the district. All the affected property owners received a letter from the Township advising them of the proposed change.

The proposed rezoning impacts the following 42 parcels, which are located generally along Grand River Avenue, between Gray Road and extending east, just past South Hughes Road, with the district boundary terminating just west of Dorr Road:

11-10-400-002	11-10-401-013	11-11-300-011	11-11-305-023
11-10-400-003	11-10-401-043	11-11-300-012	11-14-100-001
11-10-400-004	11-10-401-044	11-11-300-013	11-14-100-004
11-10-400-007	11-10-401-045	11-11-300-019	11-14-100-007
11-10-400-018	11-10-401-046	11-11-300-020	11-14-100-008
11-10-400-019	11-10-401-047	11-11-304-012	11-14-100-011
11-10-400-025	11-11-300-002	11-11-304-013	11-14-100-012
11-10-400-028	11-11-300-003	11-11-305-010	11-15-200-005
11-10-400-030	11-11-300-004	11-11-305-015	11-15-200-018
11-10-400-033	11-11-300-008	11-11-305-017	
11-10-400-034	11-11-300-009	11-11-305-020	

Department Information

Administration Building
304 E. Grand River Avenue
Suite 206
Howell, MI 48843-2323

(517) 546-7555
Fax (517) 552-2347

Web Site
co.livingston.mi.us



REZONING PROPOSAL DETAILS PROVIDED BY THE TOWNSHIP:

According to the township, the rezoning request is consistent with the goals, policies, and future land use map of Genoa Charter Township in that the township's draft revised Master Plan removes the Town Center area as a future land use category. This action has been contemplated for several years due to lack of interest by the development community in the type of development that was envisioned for the overlay district when it was created in 2006. Previously to this request, two of the larger and main parcels were removed from the TCOD by request. The Township is now seeking to remove the remainder of parcels that make up the overlay district. The parcels within the boundaries of the TCOD consist of developed commercial and industrial properties, developed residential properties as well as vacant parcels.

The request is only to remove the overlay district; underlying zoning will remain the same. The nature of the request will not impact any existing environmental features, as the TCOD generally allows a greater density/intensity of use than underlying zones. Future development will remain subject to environmental protection provisions of the Ordinance.

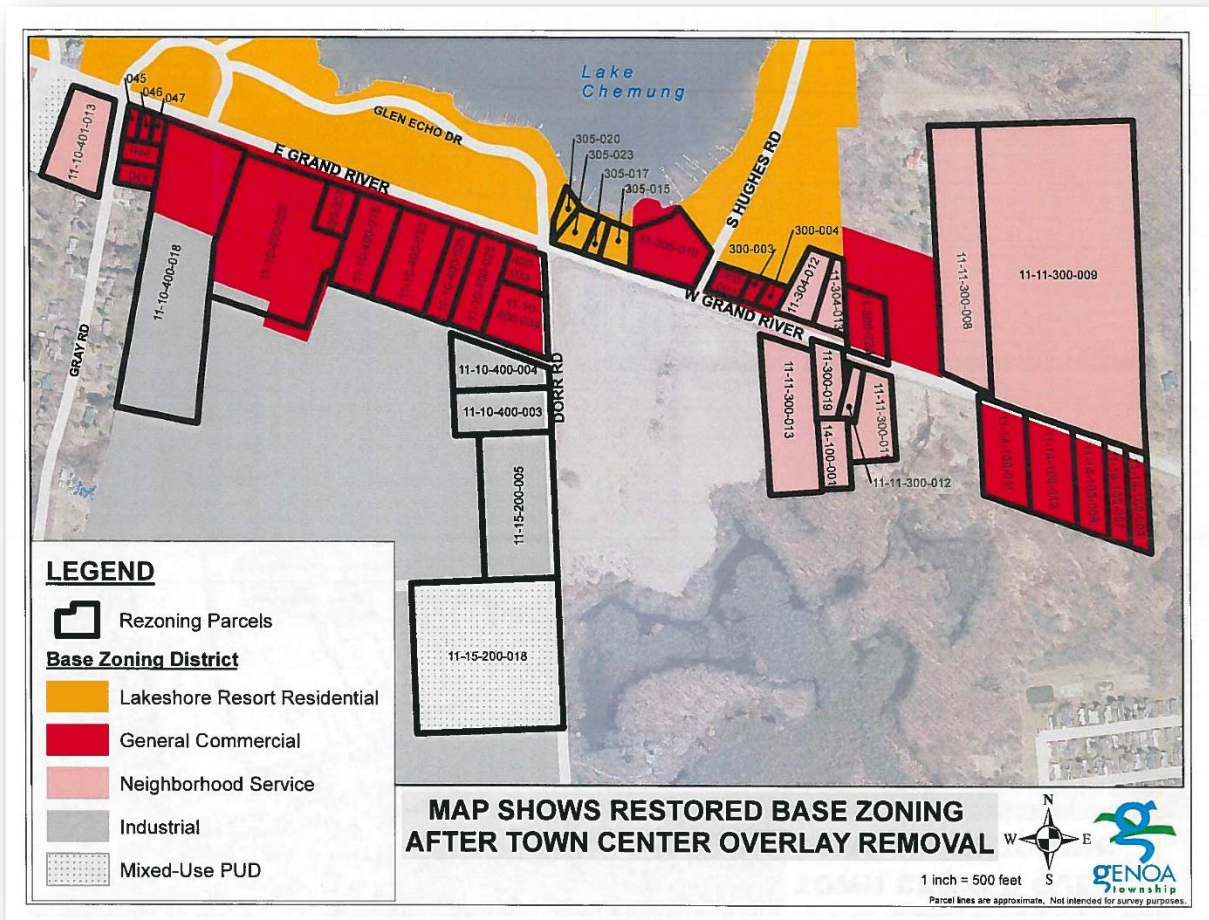
The overlay district allows for increased density and intensity. This is accomplished mainly through the development of taller buildings and mixtures of uses. The allowable uses in the TCOD are generally like those of the underlying zoning district, which will remain unchanged as a result of this proposed rezoning. Any proposed future development will be subject to the development and site plan approval regulations of these respective underlying zoning districts.

Removal of the overlay district in general should reduce the density and intensity of allowable land uses which, in turn should have a positive impact on future traffic volumes in the area. In addition, according to the Township Zoning Ordinance, any newly proposed development in the area will require the applicant(s) to provide a detailed traffic study as part of the application and site plan approval process. Lastly, any future development will be served by public water and sewer systems currently located in the area.



MAP OF AFFECTED PARCELS – SHOWING RESTORED BASE ZONING AFTER TOWN CENTER OVERLAY DISTRICT (TCOD) REMOVAL:

(Source: Genoa Charter Township)



Township Recommendation: Approval. The Genoa Charter Township Planning Commission recommended Approval of this proposed rezoning at its January 9, 2023, public hearing. There was one public comment related to the proposal noted in the minutes.

Staff Recommendation: Approval. The proposed township initiated rezoning amendment to remove the Town Center Overlay District (TCOD) appears to be reasonable and appropriate. Given that the lack of interest from the development community to propose any development plans since the district was originally created in 2006, this proposal makes logical sense. Because the allowable uses in the TCOD are generally similar to those of the remaining underlying zoning districts, the availability of public water and sewer systems in the area, and the probability of reduced traffic volumes, there should be little to no ill-effects realized by the township and its residents as a result of this proposal.

Town Center Overlay Removal Rezoning Impact Assessment
1-05-2023

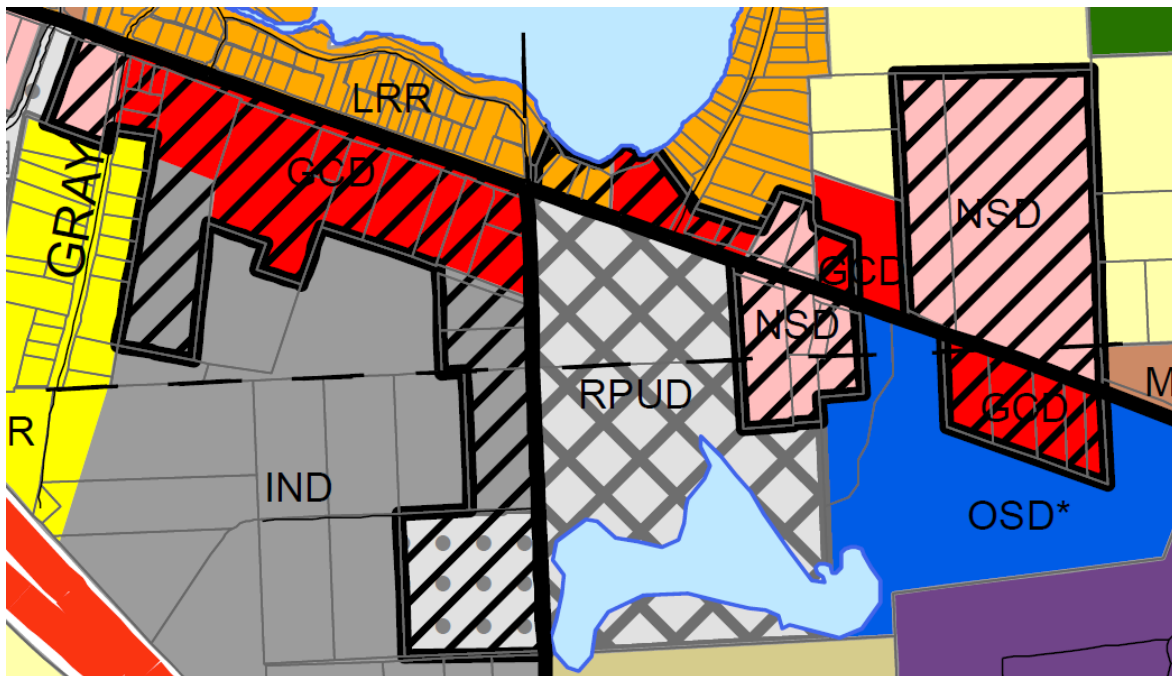
The following impact assessment follows the requirements of Section 18.07 “Written Impact Assessment Requirements” of the Genoa Township Zoning Ordinance.

1. Preparer.

Prepared by:
Kelly VanMarter, Township Manager
Charter Township of Genoa
2911 Dorr Road
Brighton, MI 48116

2. Location.

The Town Center Overlay District is located both north and south of Grand River Avenue, east and west of Dorr Road. There are 42 parcels consisting of approximately 101 acres that are currently within the overlay district. The parcels consist of developed commercial and industrial properties, developed residential properties as well as vacant parcels. See attached Exhibit A map showing the parcels proposed for the rezoning. An excerpt from the zoning map showing the overlay in dark black hatched lines is shown below.



3. Impact on natural features.

The request is only to remove the overlay district; underlying zoning will remain the same. The nature of the request will not impact any existing environmental features, as the TCOD generally allows a greater density/intensity of use than underlying zones. Future development will remain subject to environmental protection provisions of the Ordinance.

Town Center Overlay Removal Rezoning Impact Assessment
1-05-2023

4. Impact on stormwater management

The request is only to remove the overlay district. The underlying zoning will remain the same and the nature of the request will not impact stormwater management. Future development will remain subject to stormwater management provisions of the Ordinance.

5. Impact on surrounding land uses.

Removal of the overlay district will have no immediate impact on surrounding land uses. The overlay district allows for increased density and intensity via taller buildings and mixture of uses. The allowable uses are generally similar to that of the underlying zones, which will remain unchanged. Any future development will be subject to the regulations of the respective zoning district.

6. Impact on public facilities and services.

Similar to the comment above, the host of allowable uses are generally similar and removal of the overlay will decrease the density and intensity of allowable land uses. Any future development will be served by public water and sewer systems currently located in the area.

7. Storage and handling of any hazardous materials.

Removal of the overlay does not involve the use, storage or disposal of any hazardous materials. Any future development will be required to comply with all local, state, and federal requirements.

8. Traffic Impact Study.

Removal of the overlay district will generally reduce the density and intensity of allowable land uses which would have a positive impact on future traffic volumes in the area. Any new development proposed in the area will provide a detailed traffic study, if necessary, in accordance with the Township Zoning Ordinance.

9. Historical and Cultural Resources.

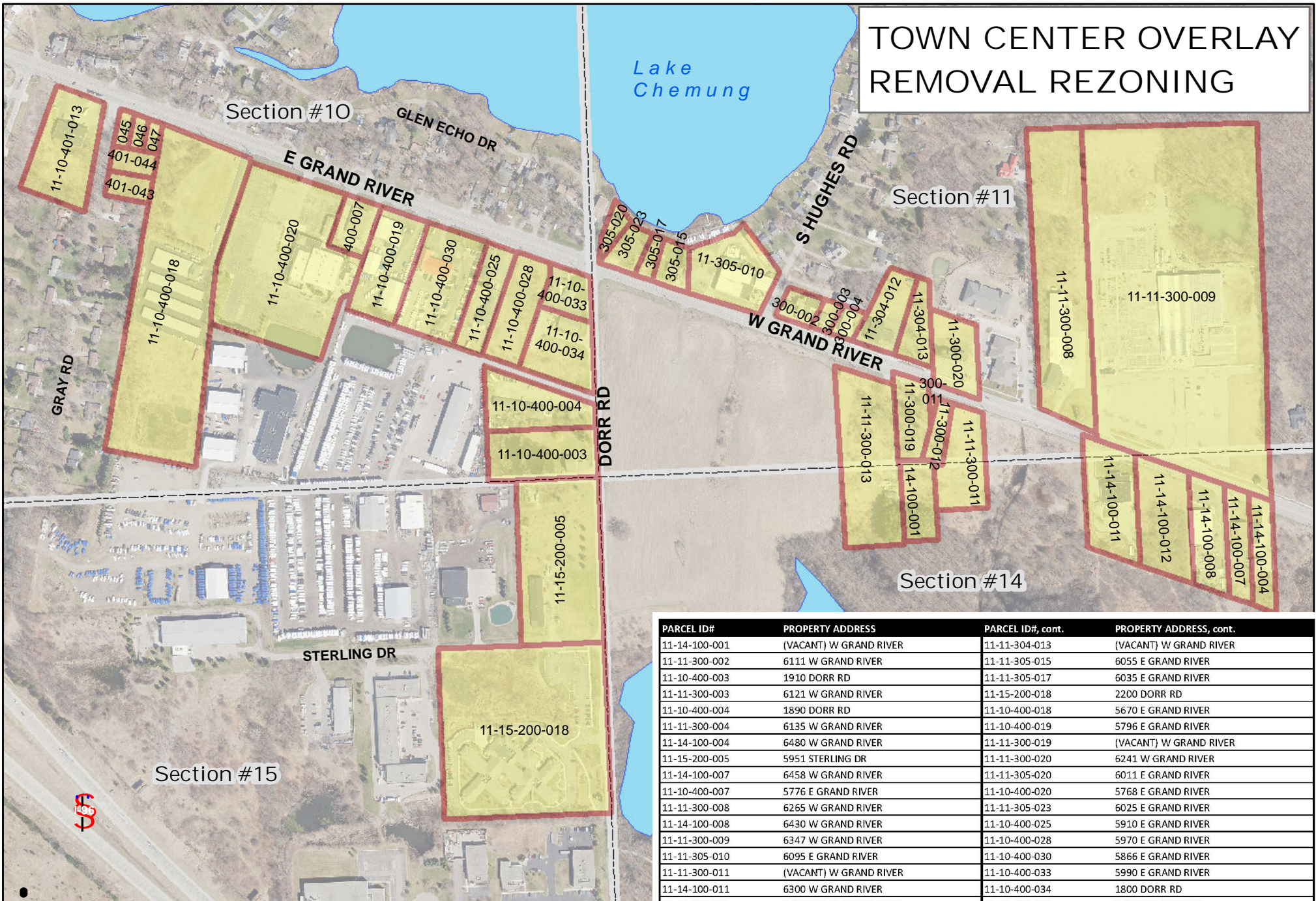
Removal of the overlay district does not involve the alteration or demolition of any historical or culturally significant features.

10. Special Provisions.


Rezoning to eliminate the overlay district has no impact on any existing deed restrictions or protective covenants.

EXHIBIT A

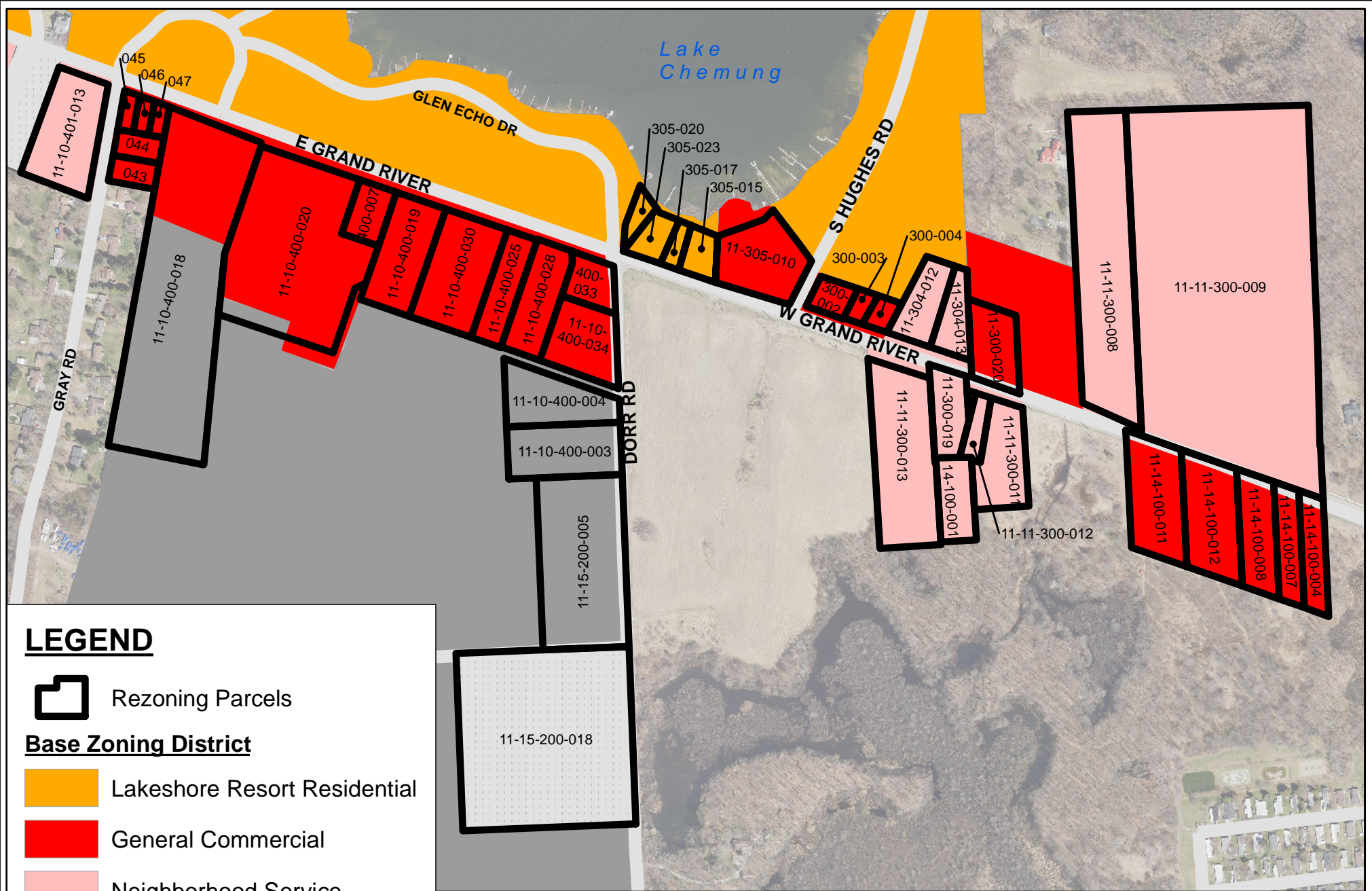
TOWN CENTER OVERLAY REMOVAL REZONING



PARCEL ID#	PROPERTY ADDRESS	PARCEL ID#, cont.	PROPERTY ADDRESS, cont.
11-14-100-001	(VACANT) W GRAND RIVER	11-11-304-013	(VACANT) W GRAND RIVER
11-11-300-002	6111 W GRAND RIVER	11-11-305-015	6055 E GRAND RIVER
11-10-400-003	1910 DORR RD	11-11-305-017	6035 E GRAND RIVER
11-11-300-003	6121 W GRAND RIVER	11-15-200-018	2200 DORR RD
11-10-400-004	1890 DORR RD	11-10-400-018	5670 E GRAND RIVER
11-11-300-004	6135 W GRAND RIVER	11-10-400-019	5796 E GRAND RIVER
11-14-100-004	6480 W GRAND RIVER	11-11-300-019	(VACANT) W GRAND RIVER
11-15-200-005	5951 STERLING DR	11-11-300-020	6241 W GRAND RIVER
11-14-100-007	6458 W GRAND RIVER	11-11-305-020	6011 E GRAND RIVER
11-10-400-007	5776 E GRAND RIVER	11-10-400-020	5768 E GRAND RIVER
11-11-300-008	6265 W GRAND RIVER	11-11-305-023	6025 E GRAND RIVER
11-14-100-008	6430 W GRAND RIVER	11-10-400-025	5910 E GRAND RIVER
11-11-300-009	6347 W GRAND RIVER	11-10-400-028	5970 E GRAND RIVER
11-11-305-010	6095 E GRAND RIVER	11-10-400-030	5866 E GRAND RIVER
11-11-300-011	(VACANT) W GRAND RIVER	11-10-400-033	5990 E GRAND RIVER
11-14-100-011	6300 W GRAND RIVER	11-10-400-034	1800 DORR RD
11-11-300-012	(VACANT) W GRAND RIVER	11-10-401-043	(VACANT) GRAY RD
11-10-401-012	6161 W GRAND RIVER	11-10-401-044	(VACANT) GRAY RD
11-14-100-012	(VACANT) E GRAND RIVER	11-10-401-045	(VACANT) E GRAND RIVER
11-10-401-013	5580 E GRAND RIVER	11-10-401-046	(VACANT) E GRAND RIVER
11-11-300-013	6168 W GRAND RIVER	11-10-401-047	(VACANT) E GRAND RIVER

 1 inch = 500 feet






Parcel lines are approximate.
Not intended for survey purposes.



LEGEND

 Rezoning Parcels

Base Zoning District

-  Lakeshore Resort Residential
-  General Commercial
-  Neighborhood Service
-  Industrial
-  Mixed-Use PUD

MAP SHOWS RESTORED BASE ZONING AFTER TOWN CENTER OVERLAY REMOVAL

1 inch = 500 feet

Parcel lines are approximate. Not intended for survey purposes.



February 10, 2023

To: Genoa Township Board of Trustees

From: Ginny Himich, Lake Chemung Riparian Owner

Subject: Renewal of Lake Chemung Special Assessment District

Genoa Township Board Members,

I am writing to you today with some concerns regarding the information that the Lake Chemung Riparian Association (LCRA) provided to the Board as part of their request for the township to renew Lake Chemung's special assessment district (SAD) for aquatic plant management. While I agree that it is imperative to renew Lake Chemung's SAD as quickly as possible to allow for timely lake management in the spring, I disagree with the Association's determination to award the contract for lake management to PLM Lake and Land Management Corporation (PLM). In Megan Sredzinski's letter to the Township board, included in the February 6th packet of information shared with the township board, she acknowledges that the LCRA has previously worked with ProgressiveAE to manage the lake and that ProgressiveAE subcontracts work out for the actual lake treatments. She alludes to the fact that ProgressiveAE has used PLM as a subcontractor. While ProgressiveAE may have subcontracted with PLM for some services on lakes, they have always subcontracted with AquaWeed Control to perform all of the herbicide treatments on Lake Chemung over the years. Ms. Sredzinski also states that the LCRA evaluated proposals from both ProgressiveAE and PLM before selecting PLM as the contractor of choice for future work on Lake Chemung. See below for my concerns with that choice.

Over the years, Lake Chemung residents have expressed to the old LCRA board members the importance of having an independent contractor select and oversee lake treatment activities. ProgressiveAE did this—they subcontracted out our lake services then they independently surveyed the work performed by the subcontractors to make sure the work was satisfactorily performed. On occasion, they determined that some items of the work were not satisfactory and they directed the subcontractor to come back out to the lake to repeat treatments. Ms. Sredzinski stated in her letter to the township board that the LCRA plans to contract directly with PLM to perform both oversight and lake treatment work. If this is done, there would be no unbiased determination regarding the quality of the work performed and repeat lake treatments if needed may not be done. Ms. Sredzinski also states in her letter to the township that PLM directly manages several lakes throughout the state including Houghton Lake, Lake Orion, Brighton Lake, Earl Lake, and Crooked Lake. It is not correct to state that PLM directly manages these lakes. Houghton Lake hires a lake manager that determines work to be done on the lake and they subcontract with PLM to perform lake treatments. Lake Orion contracts with PLM to perform lake management, however, they rely upon lake residents to oversee the quality of the work performed on the lake. Lake Chemung does not have the knowledge of capability of performing this oversight to ensure that treatment services are satisfactorily performed. PLM only treats a portion of Brighton Lake and the home owner's association on the lake ensures that lake management is satisfactorily performed. To my knowledge, Crooked Lake is the only lake that contracts with PLM to directly perform all lake management activities. I also think it is important to consider the qualifications of the group that the LCRA plans to use when selecting the contractor of choice. The ProgressiveAE staff

working on Lake Chemung's lake management are primarily limnologists experienced in inland lake ecosystems. The staff at PLM that manage lakes primarily have backgrounds in ecology and fisheries biology. While I am sure that PLM can satisfactorily treat lakes, limnologists are more uniquely qualified to manage lakes.

Last but not least. Ms Sredzinski states in her letter to the township that choosing to directly use PLM for all lake services is a more economical solution that will benefit Lake Chemung's residents. By choosing this option, the assessment would be reduced from approximately \$127 per property to \$105 per property which is a small price differential. For the reasons discussed in the paragraph above, I would like to stress that the benefits to have ProgressiveAE manage Chemung's lake management program certainly outweigh the roughly \$20 difference in cost to directly contract with PLM.

In summary, I am requesting the township board to consider the information I have provided before approving the LCRA's contractor of choice to perform Lake Chemung's lake management over the next 5 years. Selecting the best contractor to perform work is critical to the long term success of Lake Chemung's lake management program and to the overall satisfaction of those that pay into the program.

Thank you very much for considering this information before making a final determination regarding the lake management program to be put into place on Lake Chemung.

Ginny Himich
1125 Sunrise Park Street
Howell, MI 48843
himichv@yahoo.com

Kelly VanMarter

From: WILLIAM Cozart <bjcozart@sbcglobal.net>
Sent: Tuesday, February 14, 2023 11:30 AM
To: Kelly VanMarter
Subject: Lake Chemug - renew of the special assessment district for lake management

Meeting on 2/20/2023

Ginny Himich asked that I forward this to you. This is my comment off Facebook. I will be at the meeting on 2/20.

I guess that when you get a new board there are going to be changes, but they need to reach out to all lake residents for approval of something like this.

First they need to talk with the ones we have now, to see if they can do something different for us. If not then it needs to put to lake residents to see if they have any ideas on what they think.

I for one have an issue with this, especially after what they did with the green belt we do not have access to the lake but we are on the lake, figure that one out.

Please board member, let's do this in the right order, and don't take it upon yourselves to make changes this drastic for all lake residents.

Thank you

[Sent from AT&T Yahoo Mail on Android](#)

Kelly VanMarter

From: MaryChristina Beyers <marychristinabeyers@gmail.com>
Sent: Tuesday, February 14, 2023 4:58 PM
To: Kelly VanMarter
Subject: Change in lake management plans

As a resident on Lake Chemung, I am concerned about the change in lake management plans from Progressive AE to PLM. I prefer the double over site of Progressive AE. I do not mind paying the \$20 more that it would cost on my taxes to retain Progressive.

Thanks,
Mary Christina Beyers

Sent from my iPad

Resolution #1 - Lake Chemung Aquatic Weed Control Special Assessment Project (Winter 2023)

GENOA CHARTER TOWNSHIP

At a regular meeting of the Township Board of the Genoa Charter Township, Livingston County, Michigan, (the "Township") held at the Township Hall on February 20, 2023 at 6:30 p.m., there were

PRESENT:

ABSENT:

The following preamble and resolution were offered by _____, and seconded by _____:

**Resolution to Proceed with the
Project and Direct
Preparation of the Plans and Cost Estimates**

WHEREAS, the Board of Trustees of the Township desires to create a special assessment district for an Aquatic Weed Control Project for Lake Chemung within the Township as described in Exhibit A (the "Project"), under the authority of Act No 188, Michigan Public Acts of 1954, as amended;

WHEREAS, the Board of Trustees of the Township has received correspondence asking for the renewal of an existing special assessment district for Lake Chemung Aquatic Weed Control and determined to proceed with the Project in accordance with Act. No. 188, Michigan Public Acts of 1954, as amended;

WHEREAS, the Board of Trustees of the Township has determined to advance the costs of the project from Township funds and to use special assessments to raise the money necessary to reimburse the Township for the advance of such funds;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. In accordance with Act No. 188, Michigan Public Acts of 1954, as amended, and the laws of the State of Michigan, the Township Supervisor is directed to have plans prepared illustrating the Project, the location of the Project, and an estimate of the cost of the Project.

2. The plans and estimates identified in paragraph 1, when prepared, shall be filed with the Township Manager.

A vote on the foregoing resolution was taken and was as follows:

YES:

NO:

ABSTAIN:

CLERK'S CERTIFICATE

The undersigned, being the duly qualified and acting Clerk of the Township, hereby certifies that (1) the foregoing is a true and complete copy of a resolution duly adopted by the Township Board at a meeting of the Township Board on February 20, 2023, at which meeting a quorum was present and remained throughout; (2) the original thereof is on file in the records in my office; (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended); and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

Paulette A. Skolarus
Genoa Charter Township Clerk

EXHIBIT A – THE PROJECT

LAKE CHEMUNG AQUATIC WEED CONTROL PROJECT

DESCRIPTION OF PROJECT A FIVE-YEAR SPECIAL ASSESSMENT DISTRICT WITH PROJECTED COSTS AS FOLLOWS:

The project (the “Project”) will consist of:

- Five Year 2023-2027 Aquatic Management Program proposed by PLM Lake and Land Management Corp.
- Annual permits with State of Michigan Department of Environment, Great Lakes and Energy (EGLE).
- Technical Services of Pretreatment Surveys (at least 4), Aquatic Vegetation Assessment Surveying in the Fall, and Water Quality Monitoring and annual reporting in the fall.
- Township Administrative Costs.
- Total Number of Parcels Included: 544
- Methods of Control: Sculpin (2,4-D) and Renovate OTF are granular systemic herbicides that are taken up in the root system of the plant to provide for longer-term control of Eurasian watermilfoil (EWM). Renovate 3 is a liquid systemic herbicide. Systemic herbicides, although cost more on a per acre basis, can provide for extended control of EWM. Aggressive management using Renovate OTF and/or Sculpin can reduce overall coverage of EWM and return the ecosystem to a more stable environment. Contact herbicides (Diquat, Aquathol K, Hydrothol 191) provide faster results however results tend to be shorter term. These products are also used in the control of Curlyleaf pondweed. Wild celery is best controlled with Nautique at high rates from mid-July to late August. Starry stonewort control is best achieved using directed copper sulfate, chelated copper or flumioxazin applications as soon as the starry stonewort is visible and through repeated treatments.
- Methods of Application: Products are applied out of Airboats or flat-bottom Carolina Skiffs that are designed for surface and subsurface aqueous applications. The boats are also equipped with mounted spreaders for granular applications
- Projects costs and estimated parcel costs are as follows on the next page:

LAKE CHEMUNG AQUATIC WEED CONTROL 2023-2027 (winter tax)	
5 YEAR PROJECT COSTS*	\$ 275,00000
TOWNSHIP ADMINISTRATION COSTS	\$ 4,000.00
CREDIT FROM FORMER ASSESSEMENT BALANCE	\$ -(47,607.53)
TOTAL 5 YEAR SAD COST	\$ 231,392.47
* Project cost is for 5 year project with a \$55,000 per year allocation.	
** Auditors have asked for the existing balance to be carried over to the new SAD leaving not more than 1 years worth of treatment costs remaining in the fund. As of 1/24/23 this fund has a balance of \$102,607.53. All but \$55,000 of this fund balance (\$47,607.53) will be transferred to the proposed new SAD.	

<u>PROJECT COSTS FOR RESIDENTIAL</u>	
Total project cost:	\$ 231,392.47
Contribution from non-residential parcels	\$ (21,367.41)
Total Project Cost Allocation to Residential Parcels	\$ 210,025.06
TOTAL 5 YEAR PRINCIPAL PER RESIDENTIAL PARCEL	\$ 386.08
YEARLY PAYMENT PER RESIDENTIAL PARCEL	\$ 77.22

<u>PROJECT COSTS OF NON-RESIDENTIAL</u>					
<i>NON-RESIDENTIAL Parcel Allocation (based on initial 2003 district method of acreage and lake frontage)</i>					
Formula:					
Acreage:	1/3 of acreage (but not less than 1) x Cost per year per parcel (\$85.07)				
Frontage:	\$1.00 per foot of lake frontage.				
Parcel Number	Owner Name	Total Acreage	Waterfront Frontage (feet)	Total Cost Per Year	Total Cost 5 Year District
11-04-400-008	Lake Chemung Outdoor Resort	42	1000	\$ 2,190.99	\$ 10,954.95
11-10-100-006	International Society	32	840	\$ 1,747.42	\$ 8,737.11
11-11-305-010	Wilson Marine	1.45	250	\$ 335.07	\$ 1,675.35
11-10-200-007	Northlake Properties	1.5	65	\$ 150.07	\$ 750.35
				\$ 4,273.48	\$ 21,367.41

Non-residential formula based on original 2003 formula.

**Resolution #2 – Lake Chemung Aquatic Weed Control
Special Assessment Project (Winter 2023)**

GENOA CHARTER TOWNSHIP

At a regular meeting of the Township Board of Genoa Charter Township of Livingston County, Michigan (the “Township”) held at the Township Hall on February 20, 2023 at 6:30 p.m. there were

PRESENT:

ABSENT:

The following preamble and resolution were offered by _____ and seconded by _____:

**Resolution to Approve the Project,
Scheduling the First Hearing
And Directing the Issuance of Statutory Notices**

WHEREAS, the Board of Trustees of the Township has approved the Lake Chemung Aquatic Weed Control Project (Winter 2023) within the Township as described in Exhibit A (the “Project”);

WHEREAS, preliminary plans and cost estimates for the Project have been filed with the Township Manager;

WHEREAS, the Board of Trustees of the Township has determined to proceed with the Project in accordance with Act No. 188, Michigan Public Acts of 1954, as amended;

WHEREAS, the Board of Trustees of the Township has determined to advance the costs of the Project from Township funds and to use special assessments to raise the money necessary to reimburse the Township in advance of such funds;

WHEREAS, the special assessment district for the Project has been tentatively determined by the Township Manager and is described in Exhibit B;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Board of Trustees of the Township hereby tentatively declares its intention to proceed with the Project.
2. The Board of Trustees of the Township hereby declares its intention to make the improvement and tentatively designates the special assessment district against which the cost of the improvement and maintenance is to be assessed as described in Exhibit B.
3. In accordance with Act No. 188, Michigan Public Acts of 1954, as amended, and the laws of the State of Michigan, there shall be a public hearing on the Project and the proposed Special

Assessment District for the Project which is known as the “Lake Chemung Aquatic Weed Control Project (Winter 2023)”.

4. The public hearing will be held on March 20, 2023 at 6:30 p.m., at the offices of Genoa Charter Township, Livingston County, Michigan.
5. The Township Manager is directed to mail, by first class mail, a notice of the public hearing to each owner of or party in interest in property to be assessed, whose name appears upon the last Township tax assessment records. The last Township tax assessment records means the last assessment roll for ad valorem tax purposes which has been reviewed by the Township Board of Review, as supplemented by any subsequent changes in the names or addresses of such owners or parties listed thereon. The notice to be mailed by the Township Manager shall be similar to the notice attached as Exhibit C and shall be mailed by first class mail on or before March 9, 2023. Following the mailing of the notices, the Township Manager shall complete an affidavit of mailing similar to the affidavit set forth in Exhibit D.
6. The Township Manager is directed to publish a notice of the public hearing in the Livingston County Daily Press & Argus, a newspaper of general circulation within the Township. The notice shall be published twice, once on or before March 10, 2023 and once on or before March 17, 2023. The notice shall be in a form substantially similar to the notice attached as Exhibit C.

A vote on the foregoing resolution was taken as was as follows:

YES:

NO:

ABSENT:

CLERK’S CERTIFICATE

The Undersigned, being duly qualified and acting Clerk of the Township, hereby certifies that (1) the foregoing is a true and complete copy of a resolution duly adopted by the Board of Trustees at a meeting of the Township Board (February 20, 2023), at which meeting a quorum was present and remained throughout; (2) the original thereof is on file in the records of my office; (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act. No. 267, Public Acts of Michigan, 1976, as amended); and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

Paulette A Skolarus
Genoa Charter Township Clerk

EXHIBIT A – THE PROJECT

LAKE CHEMUNG AQUATIC WEED CONTROL PROJECT

DESCRIPTION OF PROJECT A FIVE-YEAR SPECIAL ASSESSMENT DISTRICT WITH PROJECTED COSTS AS FOLLOWS:

The project (the “Project”) will consist of:

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- Annual permits with State of Michigan Department of Environment, Great Lakes and Energy (EGLE).
- Technical Services of Pretreatment Surveys (at least 4), Aquatic Vegetation Assessment Surveying in the Fall, and Water Quality Monitoring and annual reporting in the fall.
- Township Administrative Costs.
- Total Number of Parcels Included: 544
- Methods of Control: Sculpin (2,4-D) and Renovate OTF are granular systemic herbicides that are taken up in the root system of the plant to provide for longer-term control of Eurasian watermilfoil (EWM). Renovate 3 is a liquid systemic herbicide. Systemic herbicides, although cost more on a per acre basis, can provide for extended control of EWM. Aggressive management using Renovate OTF and/or Sculpin can reduce overall coverage of EWM and return the ecosystem to a more stable environment. Contact herbicides (Diquat, Aquathol K, Hydrothol 191) provide faster results however results tend to be shorter term. These products are also used in the control of Curlyleaf pondweed. Wild celery is best controlled with Nautique at high rates from mid-July to late August. Starry stonewort control is best achieved using directed copper sulfate, chelated copper or flumioxazin applications as soon as the starry stonewort is visible and through repeated treatments.
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** Auditors have asked for the existing balance to be carried over to the new SAD leaving not more than 1 years worth of treatment costs remaining in the fund. As of 1/24/23 this fund has a balance of \$102,607.53. All but \$55,000 of this fund balance (\$47,607.53) will be transferred to the proposed new SAD.	

<u>PROJECT COSTS FOR RESIDENTIAL</u>	
Total project cost:	\$ 231,392.47
Contribution from non-residential parcels	\$ (21,367.41)
Total Project Cost Allocation to Residential Parcels	\$ 210,025.06
TOTAL 5 YEAR PRINCIPAL PER RESIDENTIAL PARCEL	\$ 386.08
YEARLY PAYMENT PER RESIDENTIAL PARCEL	\$ 77.22

<u>PROJECT COSTS OF NON-RESIDENTIAL</u>					
<i>NON-RESIDENTIAL Parcel Allocation (based on initial 2003 district method of acreage and lake frontage)</i>					
Formula:					
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Parcel Number	Owner Name	Total Acreage	Waterfront Frontage (feet)	Total Cost Per Year	Total Cost 5 Year District
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11-11-305-010	Wilson Marine	1.45	250	\$ 335.07	\$ 1,675.35
11-10-200-007	Northlake Properties	1.5	65	\$ 150.07	\$ 750.35
				\$ 4,273.48	\$ 21,367.41

Non-residential formula based on original 2003 formula.

EXHIBIT B – THE DISTRICT

The Project (**LAKE CHEMUNG AQUATIC WEED CONTROL PROJECT (WINTER 2023)**) is being designed to serve the properties in the Special Assessment District, which district is illustrated on the map (included below) and includes the specific properties that are identified by the following permanent parcel numbers:

11-11-300-015	11-10-301-066	11-10-201-031	11-10-101-027	11-09-201-118	11-03-302-015	11-03-300-003
11-11-300-025	11-10-301-067	11-10-201-032	11-10-101-028	11-09-201-119	11-03-302-017	11-03-300-004
11-11-300-026	11-10-301-068	11-10-201-033	11-10-101-029	11-09-201-120	11-03-302-018	11-03-300-011
11-11-301-001	11-10-301-069	11-10-201-034	11-10-101-046	11-09-201-121	11-03-302-019	11-03-300-017
11-11-301-002	11-10-301-070	11-10-201-035	11-10-101-047	11-09-201-122	11-03-302-020	11-03-300-022
11-11-301-003	11-10-301-071	11-10-201-036	11-10-101-048	11-09-201-123	11-03-302-082	11-03-300-025
11-11-301-004	11-10-301-072	11-10-201-038	11-10-101-049	11-09-201-124	11-03-303-023	11-03-300-026
11-11-301-005	11-10-301-075	11-10-201-041	11-10-101-050	11-09-201-125	11-04-400-008	11-03-300-027
11-11-301-006	11-10-301-082	11-10-201-043	11-10-101-052	11-09-201-126	11-04-400-012	11-03-301-002
11-11-301-007	11-10-301-083	11-10-201-046	11-10-101-053	11-09-201-131	11-09-201-003	11-03-301-003
11-11-301-008	11-10-301-085	11-10-201-048	11-10-102-002	11-09-201-132	11-09-201-008	11-03-301-004
11-11-301-009	11-10-301-086	11-10-201-050	11-10-102-003	11-09-201-133	11-09-201-009	11-03-301-005
11-11-301-012	11-10-301-087	11-10-201-051	11-10-102-004	11-09-201-134	11-09-201-010	11-03-301-006
11-11-301-013	11-10-301-088	11-10-201-056	11-10-102-007	11-09-201-135	11-09-201-012	11-03-301-007
11-11-302-001	11-10-301-089	11-10-201-057	11-10-102-008	11-09-201-136	11-09-201-013	11-03-301-008
11-11-302-002	11-10-301-098	11-10-201-061	11-10-102-011	11-09-201-137	11-09-201-014	11-03-301-019
11-11-302-003	11-10-301-100	11-10-201-062	11-10-102-012	11-09-201-138	11-09-201-015	11-03-301-022
11-11-302-004	11-10-301-102	11-10-201-063	11-10-102-014	11-09-201-139	11-09-201-016	11-03-301-024
11-11-302-005	11-10-301-103	11-10-201-064	11-10-102-015	11-09-201-142	11-09-201-018	11-03-301-038
11-11-302-007	11-10-301-107	11-10-201-065	11-10-102-017	11-09-201-143	11-09-201-020	11-03-301-040
11-11-302-008	11-10-301-112	11-10-201-068	11-10-102-018	11-09-201-144	11-09-201-021	11-03-301-041
11-11-302-009	11-10-301-119	11-10-201-070	11-10-102-020	11-09-201-147	11-09-201-025	11-03-301-046
11-11-302-010	11-10-301-120	11-10-201-071	11-10-102-022	11-09-201-148	11-09-201-026	11-03-301-047
11-11-302-011	11-10-301-123	11-10-201-072	11-10-102-023	11-09-201-149	11-09-201-027	11-03-301-048
11-11-302-012	11-10-301-124	11-10-201-073	11-10-102-024	11-09-201-150	11-09-201-028	11-03-301-049
11-11-302-013	11-10-301-126	11-10-201-074	11-10-102-025	11-09-201-153	11-09-201-029	11-03-301-051
11-11-302-014	11-10-301-127	11-10-201-075	11-10-102-026	11-09-201-155	11-09-201-030	11-03-301-052
11-11-302-016	11-10-301-128	11-10-201-076	11-10-102-031	11-09-201-156	11-09-201-031	11-03-301-053
11-11-302-017	11-10-301-129	11-10-201-077	11-10-102-032	11-09-201-157	11-09-201-032	11-03-302-002
11-11-302-018	11-10-301-132	11-10-201-079	11-10-102-034	11-09-201-158	11-09-201-034	11-03-302-003
11-11-302-019	11-10-301-133	11-10-201-080	11-10-102-035	11-09-201-159	11-09-201-035	11-03-302-011
11-11-302-020	11-10-301-134	11-10-201-082	11-10-102-044	11-09-201-161	11-09-201-037	11-03-302-012
11-11-302-021	11-10-301-135	11-10-201-083	11-10-102-047	11-09-201-162	11-09-201-040	11-03-302-013
11-11-302-022	11-10-301-136	11-10-201-084	11-10-102-051	11-09-201-166	11-09-201-041	11-03-302-014
11-11-302-024	11-10-301-137	11-10-201-085	11-10-102-064	11-09-201-168	11-09-201-043	11-09-201-112
11-11-302-028	11-10-301-138	11-10-201-086	11-10-102-065	11-09-201-169	11-09-201-045	11-09-201-114
11-11-302-029	11-10-301-139	11-10-202-001	11-10-102-066	11-09-201-171	11-09-201-046	11-09-201-115
11-11-302-031	11-10-301-140	11-10-202-003	11-10-102-067	11-09-201-172	11-09-201-048	11-09-201-116
11-11-302-032	11-10-301-146	11-10-202-004	11-10-102-068	11-09-201-174	11-09-201-050	11-09-201-117

11-11-302-034	11-10-301-152	11-10-202-006	11-10-102-069	11-09-201-175	11-09-201-051	11-10-101-006
11-11-302-041	11-10-301-153	11-10-202-008	11-10-102-070	11-09-201-176	11-09-201-052	11-10-101-016
11-11-302-042	11-10-301-155	11-10-202-009	11-10-102-071	11-09-201-179	11-09-201-055	11-10-101-017
11-11-302-044	11-10-301-156	11-10-202-010	11-10-102-072	11-09-201-186	11-09-201-056	11-10-101-020
11-11-302-049	11-10-301-157	11-10-202-011	11-10-102-073	11-09-201-188	11-09-201-058	11-10-101-021
11-11-302-051	11-10-301-158	11-10-202-012	11-10-102-074	11-09-201-190	11-09-201-060	11-10-201-026
11-11-302-052	11-10-301-164	11-10-202-014	11-10-102-077	11-09-201-193	11-09-201-061	11-10-201-027
11-11-302-055	11-10-301-165	11-10-202-020	11-10-102-078	11-09-201-194	11-09-201-062	11-10-201-028
11-11-302-056	11-10-301-171	11-10-202-021	11-10-102-079	11-09-201-197	11-09-201-063	11-10-201-029
11-11-302-058	11-10-301-172	11-10-202-022	11-10-102-080	11-09-201-210	11-09-201-065	11-10-201-030
11-11-302-060	11-10-301-176	11-10-202-023	11-10-102-082	11-09-201-211	11-09-201-066	11-10-301-052
11-11-302-061	11-10-301-177	11-10-202-024	11-10-102-083	11-09-201-212	11-09-201-067	11-10-301-053
11-11-302-062	11-10-301-179	11-10-202-031	11-10-102-084	11-09-201-213	11-09-201-068	11-10-301-062
11-11-302-064	11-10-301-180	11-10-202-033	11-10-102-085	11-09-201-214	11-09-201-069	11-10-301-064
11-11-302-065	11-10-301-182	11-10-202-035	11-10-102-086	11-09-201-215	11-09-201-070	11-10-301-065
11-11-302-067	11-10-301-187	11-10-202-036	11-10-200-003	11-09-201-218	11-09-201-071	11-10-301-220
11-11-302-068	11-10-301-188	11-10-202-037	11-10-200-004	11-09-201-223	11-09-201-072	11-10-301-221
11-11-302-069	11-10-301-189	11-10-202-038	11-10-200-005	11-09-201-224	11-09-201-074	11-10-301-222
11-11-302-070	11-10-301-190	11-10-202-041	11-10-200-007	11-09-201-227	11-09-201-075	11-10-301-223
11-11-302-071	11-10-301-191	11-10-301-001	11-10-201-001	11-09-201-228	11-09-201-076	11-10-301-224
11-11-302-072	11-10-301-193	11-10-301-006	11-10-201-002	11-09-201-229	11-09-201-078	11-11-305-023
11-11-302-073	11-10-301-194	11-10-301-007	11-10-201-003	11-09-201-230	11-09-201-079	
11-11-302-075	11-10-301-196	11-10-301-008	11-10-201-004	11-09-201-231	11-09-201-080	
11-11-302-076	11-10-301-197	11-10-301-010	11-10-201-007	11-09-201-233	11-09-201-081	
11-11-302-077	11-10-301-199	11-10-301-012	11-10-201-008	11-09-201-234	11-09-201-082	
11-11-302-078	11-10-301-203	11-10-301-017	11-10-201-009	11-09-201-235	11-09-201-083	
11-11-302-079	11-10-301-204	11-10-301-025	11-10-201-010	11-09-201-236	11-09-201-084	
11-11-302-080	11-10-301-205	11-10-301-027	11-10-201-012	11-09-201-237	11-09-201-085	
11-11-304-001	11-10-301-206	11-10-301-028	11-10-201-013	11-09-201-238	11-09-201-086	
11-11-304-003	11-10-301-208	11-10-301-029	11-10-201-014	11-09-201-239	11-09-201-089	
11-11-304-006	11-10-301-209	11-10-301-032	11-10-201-015	11-09-201-240	11-09-201-090	
11-11-304-010	11-10-301-210	11-10-301-033	11-10-201-016	11-09-201-241	11-09-201-091	
11-11-304-011	11-10-301-211	11-10-301-035	11-10-201-017	11-09-201-242	11-09-201-093	
11-11-305-001	11-10-301-212	11-10-301-037	11-10-201-018	11-09-201-243	11-09-201-095	
11-11-305-003	11-10-301-213	11-10-301-038	11-10-201-019	11-09-202-026	11-09-201-100	
11-11-305-004	11-10-301-214	11-10-301-041	11-10-201-020	11-10-100-004	11-09-201-103	
11-11-305-005	11-10-301-215	11-10-301-043	11-10-201-021	11-10-100-006	11-09-201-104	
11-11-305-007	11-10-301-216	11-10-301-045	11-10-201-022	11-10-101-001	11-09-201-105	
11-11-305-008	11-10-301-217	11-10-301-046	11-10-201-023	11-10-101-003	11-09-201-106	
11-11-305-009	11-10-301-218	11-10-301-048	11-10-201-024	11-10-101-004	11-09-201-107	
11-11-305-010	11-10-301-219	11-10-301-051	11-10-201-025	11-10-101-005	11-09-201-111	
11-11-305-015	11-11-305-017	11-11-305-020	11-11-305-022			

(See next page for district map)

EXHIBIT C – NOTICE

**NOTICE OF PUBLIC HEARING
MARCH 20, 2023 AT 6:30PM**

**UPON A PROPOSED LAKE CEMUNG AQUATIC WEED CONTROL PROJECT
AND SPECIAL ASSESSMENT DISTRICT (Winter 2023)
GENOA CHARTER TOWNSHIP, LIVINGSTON COUNTY, MICHIGAN**

PLEASE TAKE NOTICE that the Township Board of Genoa Charter Township, Livingston County, Michigan proposes to create a special assessment district for the recovery of costs by special assessment against the properties specially benefitted.

PLEASE TAKE FURTHER NOTICE that the Genoa Charter Township Board, in accordance with the laws of the State of Michigan, will hold a Public Hearing on March 20, 2023 at 6:30 p.m., at the Genoa Charter Township Offices, 2911 Dorr Road, Brighton, Michigan 48116, to review the plans, district and estimate of costs.

PLEASE TAKE FURTHER NOTICE that the Township Board has received cost estimates for the aquatic weed control project and has placed them on file with the Township Manager and Township Clerk. The Board has passed a resolution tentatively declaring its intention to create the special assessment district. The project and the estimated costs are more particularly described as follows:

- Five Year 2023-2027 Aquatic Management Program proposed by PLM Lake and Land Management Corp.
- Annual permits with State of Michigan Department of Environment, Great Lakes and Energy (EGLE).
- Technical Services of Pretreatment Surveys (at least 4), Aquatic Vegetation Assessment Surveying in the Fall, and Water Quality Monitoring and annual reporting in the fall.
- Township Administrative Costs.
- Total Number of Parcels Included: 544
- Methods of Control: Sculpin (2,4-D) and Renovate OTF are granular systemic herbicides that are taken up in the root system of the plant to provide for longer-term control of Eurasian watermilfoil (EWM). Renovate 3 is a liquid systemic herbicide. Systemic herbicides, although cost more on a per acre basis, can provide for extended control of EWM. Aggressive management using Renovate OTF and/or Sculpin can reduce overall coverage of EWM and return the ecosystem to a more stable environment. Contact herbicides (Diquat, Aquathol K, Hydrothol 191) provide faster results however results tend to be shorter term. These products are also used in the control of Curlyleaf pondweed. Wild celery is best controlled with Nautique at high rates from mid-July to late August. Starry stonewort control is best achieved using directed copper sulfate, chelated copper or flumioxazin applications as soon as the starry stonewort is visible and through repeated treatments.
- Methods of Application: Products are applied out of Airboats or flat-bottom Carolina Skiffs that are designed for surface and subsurface aqueous applications. The boats are also equipped with mounted spreaders for granular applications
- Projects costs breakdown as follows on the next page:

LAKE CEMUNG AQUATIC WEED CONTROL 2023-2027 (winter tax)

5 YEAR PROJECT COSTS*	\$	275,00000
TOWNSHIP ADMINISTRATION COSTS	\$	4,000.00
CREDIT FROM FORMER ASSESSEMENT BALANCE	\$	-(47,607.53)
TOTAL 5 YEAR SAD COST	\$	231,392.47
* Project cost is for 5 year project with a \$55,000 per year allocation.		
** Auditors have asked for the existing balance to be carried over to the new SAD leaving not more than 1 years worth of treatment costs remaining in the fund. As of 1/24/23 this fund has a balance of \$102,607.53. All but \$55,000 of this fund balance (\$47,607.53) will be transferred to the proposed new SAD.		

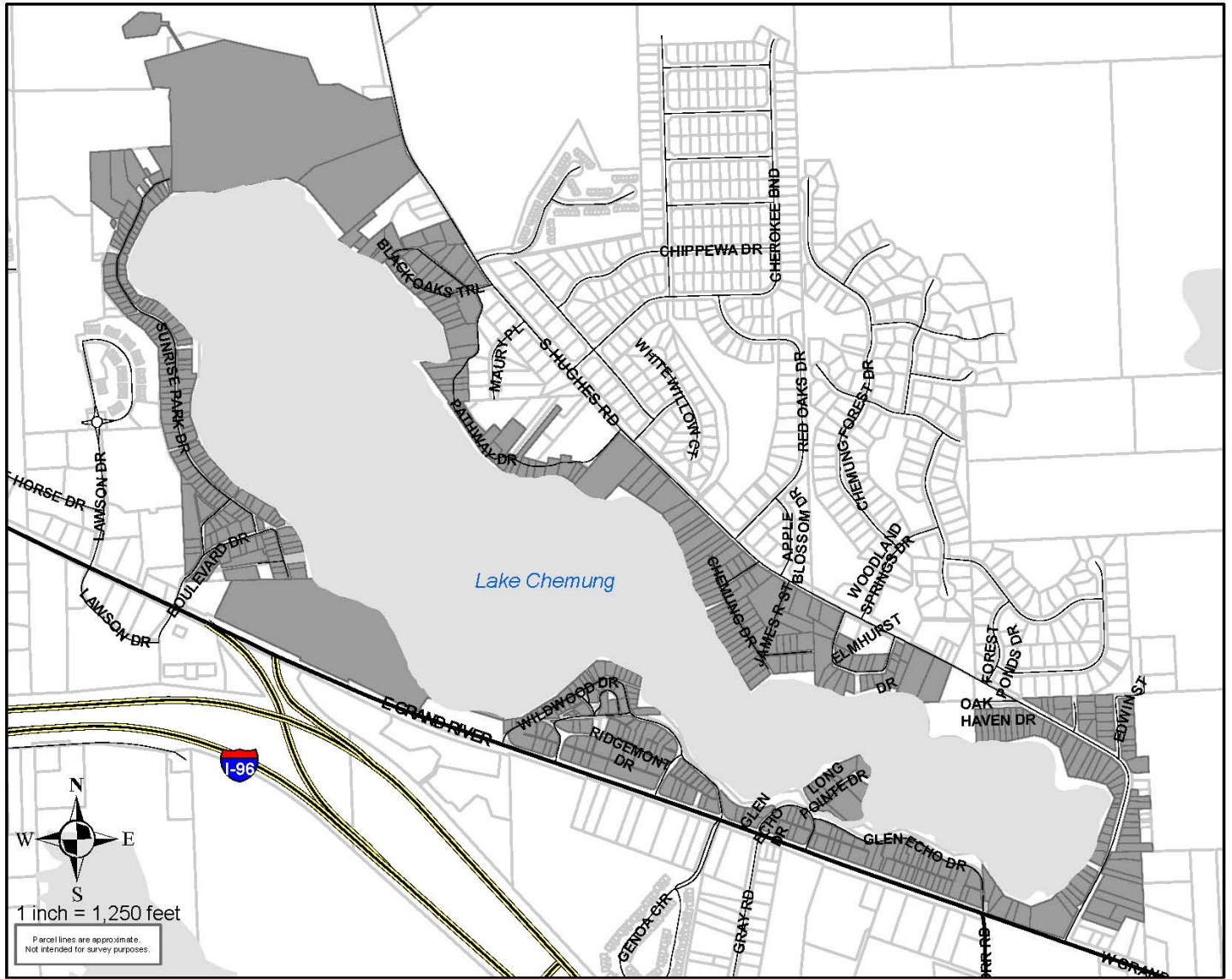
<u>PROJECT COSTS FOR RESIDENTIAL</u>	
Total project cost:	\$ 231,392.47
Contribution from non-residential parcels	\$ (21,367.41)
Total Project Cost Allocation to Residential Parcels	\$ 210,025.06
TOTAL 5 YEAR PRINCIPAL PER RESIDENTIAL PARCEL	\$ 386.08
YEARLY PAYMENT PER RESIDENTIAL PARCEL	\$ 77.22

<u>PROJECT COSTS OF NON-RESIDENTIAL</u>					
<u>NON-RESIDENTIAL Parcel Allocation (based on initial 2003 district method of acreage and lake frontage)</u>					
					<i>Formula:</i>
Acreage:	1/3 of acreage (but not less than 1) x Cost per year per parcel (\$85.07)				
Frontage:	\$1.00 per foot of lake frontage.				
Parcel Number	Owner Name	Total Acreage	Waterfront Frontage (feet)	Total Cost Per Year	Total Cost 5 Year District
11-04-400-008	Lake Chemung Outdoor Resort	42	1000	\$ 2,190.99	\$ 10,954.95
11-10-100-006	International Society	32	840	\$ 1,747.42	\$ 8,737.11
11-11-305-010	Wilson Marine	1.45	250	\$ 335.07	\$ 1,675.35
11-10-200-007	Northlake Properties	1.5	65	\$ 150.07	\$ 750.35
				\$ 4,273.48	\$ 21,367.41

Non-residential formula based on original 2003 formula.

PLEASE TAKE FURTHER NOTICE that the special assessment district within which the aquatic weed control is proposed and within which the costs thereof are proposed to be special assessed is illustrated on the following map and includes the specific properties that are identified by the parcel numbers listed below the map:

(map is on next page)



PARCEL NUMBERS PROPOSED TO BE INCLUDED IN THE DISTRICT:

11-11-300-015	11-10-301-066	11-10-201-031	11-10-101-027	11-09-201-118	11-03-302-015	11-03-300-003
11-11-300-025	11-10-301-067	11-10-201-032	11-10-101-028	11-09-201-119	11-03-302-017	11-03-300-004
11-11-300-026	11-10-301-068	11-10-201-033	11-10-101-029	11-09-201-120	11-03-302-018	11-03-300-011
11-11-301-001	11-10-301-069	11-10-201-034	11-10-101-046	11-09-201-121	11-03-302-019	11-03-300-017
11-11-301-002	11-10-301-070	11-10-201-035	11-10-101-047	11-09-201-122	11-03-302-020	11-03-300-022
11-11-301-003	11-10-301-071	11-10-201-036	11-10-101-048	11-09-201-123	11-03-302-082	11-03-300-025
11-11-301-004	11-10-301-072	11-10-201-038	11-10-101-049	11-09-201-124	11-03-303-023	11-03-300-026
11-11-301-005	11-10-301-075	11-10-201-041	11-10-101-050	11-09-201-125	11-04-400-008	11-03-300-027
11-11-301-006	11-10-301-082	11-10-201-043	11-10-101-052	11-09-201-126	11-04-400-012	11-03-301-002
11-11-301-007	11-10-301-083	11-10-201-046	11-10-101-053	11-09-201-131	11-09-201-003	11-03-301-003
11-11-301-008	11-10-301-085	11-10-201-048	11-10-102-002	11-09-201-132	11-09-201-008	11-03-301-004
11-11-301-009	11-10-301-086	11-10-201-050	11-10-102-003	11-09-201-133	11-09-201-009	11-03-301-005
11-11-301-012	11-10-301-087	11-10-201-051	11-10-102-004	11-09-201-134	11-09-201-010	11-03-301-006
11-11-301-013	11-10-301-088	11-10-201-056	11-10-102-007	11-09-201-135	11-09-201-012	11-03-301-007

11-11-302-071	11-10-301-191	11-10-301-001	11-10-201-001	11-09-201-228	11-09-201-076	11-10-301-224
11-11-302-072	11-10-301-193	11-10-301-006	11-10-201-002	11-09-201-229	11-09-201-078	11-11-305-023
11-11-302-073	11-10-301-194	11-10-301-007	11-10-201-003	11-09-201-230	11-09-201-079	
11-11-302-075	11-10-301-196	11-10-301-008	11-10-201-004	11-09-201-231	11-09-201-080	
11-11-302-076	11-10-301-197	11-10-301-010	11-10-201-007	11-09-201-233	11-09-201-081	
11-11-302-077	11-10-301-199	11-10-301-012	11-10-201-008	11-09-201-234	11-09-201-082	
11-11-302-078	11-10-301-203	11-10-301-017	11-10-201-009	11-09-201-235	11-09-201-083	
11-11-302-079	11-10-301-204	11-10-301-025	11-10-201-010	11-09-201-236	11-09-201-084	
11-11-302-080	11-10-301-205	11-10-301-027	11-10-201-012	11-09-201-237	11-09-201-085	
11-11-304-001	11-10-301-206	11-10-301-028	11-10-201-013	11-09-201-238	11-09-201-086	
11-11-304-003	11-10-301-208	11-10-301-029	11-10-201-014	11-09-201-239	11-09-201-089	
11-11-304-006	11-10-301-209	11-10-301-032	11-10-201-015	11-09-201-240	11-09-201-090	
11-11-304-010	11-10-301-210	11-10-301-033	11-10-201-016	11-09-201-241	11-09-201-091	
11-11-304-011	11-10-301-211	11-10-301-035	11-10-201-017	11-09-201-242	11-09-201-093	
11-11-305-001	11-10-301-212	11-10-301-037	11-10-201-018	11-09-201-243	11-09-201-095	
11-11-305-003	11-10-301-213	11-10-301-038	11-10-201-019	11-09-202-026	11-09-201-100	
11-11-305-004	11-10-301-214	11-10-301-041	11-10-201-020	11-10-100-004	11-09-201-103	
11-11-305-005	11-10-301-215	11-10-301-043	11-10-201-021	11-10-100-006	11-09-201-104	
11-11-305-007	11-10-301-216	11-10-301-045	11-10-201-022	11-10-101-001	11-09-201-105	
11-11-305-008	11-10-301-217	11-10-301-046	11-10-201-023	11-10-101-003	11-09-201-106	
11-11-305-009	11-10-301-218	11-10-301-048	11-10-201-024	11-10-101-004	11-09-201-107	
11-11-305-010	11-10-301-219	11-10-301-051	11-10-201-025	11-10-101-005	11-09-201-111	
11-11-305-015	11-11-305-017	11-11-305-020	11-11-305-022			

PLEASE TAKE FURTHER NOTICE that the preliminary plans, estimates of cost, proposed special assessment district and petitions may be examined at the office of the Township Manager and the Township Clerk from the date of this notice through the date of the public hearing and may be examined at such public hearing. At the hearing, the Board will consider any written objections to any of the foregoing matters filed with the Board at or before the hearing as well as any revisions, corrections, amendments or changes to the plans, estimates and costs or special assessment district.

All interested persons are invited to be present at the hearing to submit comments concerning the foregoing. The Township will provide necessary reasonable auxiliary aids and services to individuals with disabilities at the hearing upon seven (7) days' notice to the Township Manager. Individuals with disabilities requiring such aids or services should contact the Manager at the address or phone number listed below.

This notice is given by order of the Genoa Charter Township Board.

Dated: March 9, 2023

Kelly VanMarter
 Genoa Charter Township Manager
 2911 Dorr Road, Brighton, MI 48116
 Phone: 810-227-5225
 Email: kelly@genoa.org

(Press/Argus 3/10/23-3/17/23)

EXHIBIT D

AFFIDAVIT OF MAILING

STATE OF MICHIGAN)

COUNTY OF LIVINGSTON)

Kelly VanMarter, being first duly sworn, deposes and says that she personally prepared for mailing, and did on March 9, 2023, send by first-class mail, the notice of hearing, a true copy of which is attached hereto, to each record owner of or party in interest in all property to be assessed for the improvement described therein, as shown on the last local tax assessment records of the Township of Genoa; that she personally compared the address on each envelope against the list of property owners as shown on the current tax assessment rolls of the Township; that each envelope contained therein such notice and was securely sealed with postage fully prepaid for first-class mail delivery and plainly addressed; and that she personally placed all of such envelopes in a United States Post Office receptacle on the above date.

Kelly VanMarter
Genoa Charter Township Manager