

**GENOA CHARTER TOWNSHIP BOARD**

**Regular Meeting**

**January 4, 2015**

**6:30 p.m.**

**AGENDA**

Call to Order:

Pledge of Allegiance:

Call to the Public (Public comment will be limited to two minutes per person)\*:

**Approval of Consent Agenda:**

1. Payment of Bills.
2. Request to Approve Minutes: Dec. 7, 2015

**Approval of Regular Agenda:**

3. Request for approval of Resolution #3 [approving the project cost estimates, special assessment district and causing the special assessment roll to be prepared] for the Sunrise Park and Newberry-Wise Subdivisions Road Improvement Project.
4. Request for approval of Resolution #4 [acknowledging the filing of the special assessment roll, scheduling the second hearing and directing the issuance of statutory notices] for the Sunrise Park and Newberry-Wise Subdivisions Road Improvement Project.
5. Request for approval of Resolution #1 [to proceed with the project and proceed with plans and cost estimates] for the Sundance Road Improvement Project Special Assessment District.
6. Request for approval of Resolution #2 [to approve the project, scheduling the first hearing and directing the issuance of statutory notices] for the Sundance Road Improvement Project Special Assessment District.
7. First draft review of all General Fund Budgets related to the Fiscal Year beginning April 1, 2016 through March 31, 2017.

Correspondence

Member Discussion

Adjournment

\*Citizen's Comments- In addition to providing the public with an opportunity to address the Township Board at the beginning of the meeting, opportunity to comment on individual agenda items may be offered by the Chairman as they are presented.

CHECK REGISTERS FOR TOWNSHIP BOARD MEETING

DATE: January 4, 2016

TOWNSHIP GENERAL EXPENSES: Thru January 4, 2016	\$378,288.95
December 18, 2015 Bi Weekly Payroll	\$77,499.27
December 31, 2015 Quarterly Payroll	\$6,419.46
January 1, 2016 Bi Weekly Payroll	\$78,905.77
January 1, 2016 Monthly Payroll	\$10,388.32
OPERATING EXPENSES: Thru January 4, 2016	\$475,695.53
TOTAL:	<u>\$1,027,197.30</u>

<u>Check Number</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Check Amount</u>
32353	BRI CHAM	Brighton Area Chamber Of Comm	12/08/2015	200.00
32354	CONTINEN	Continental Linen Service	12/08/2015	212.46
32355	DTE LAKE	DTE Energy	12/08/2015	129.22
32356	ETNA SUP	Etna Supply Company	12/08/2015	21,671.13
32357	LCIT	Livingston County Information	12/08/2015	3,130.60
32358	LivCTrea	Livingston County Treasurer	12/08/2015	466.27
32359	MI AS AS	Michigan Assessor's Assoc	12/08/2015	150.00
32360	MichMuni	Michigan Municipal Risk Mgmt A	12/08/2015	12,652.51
32361	Net serv	Network Services Group, L.L.C.	12/08/2015	145.00
32362	StatMi	State of Michigan	12/08/2015	6,633.20
32377	AMER IMA	Applied Imaging	12/10/2015	818.52
32378	APEX SOF	Apex Software	12/10/2015	765.00
32379	COMCAST	Comcast	12/10/2015	323.97
32380	GENOA TW	Genoa Township	12/10/2015	403.52
32381	GENOADPW	Genoa Township DPW Fund	12/10/2015	68.77
32382	MAMC	Michigan Assn.Municipal Clerks	12/10/2015	100.00
32383	WEX	WEX Bank	12/10/2015	37.31
32384	ATT& IL	AT&T	12/16/2015	161.53
32385	BLUE CRO	Blue Cross & Blue Shield Of Mi	12/16/2015	29,542.74
32386	BullsEye	BullsEye Telecom	12/16/2015	291.89
32387	Clearwat	Clearwater Systems	12/16/2015	91.00
32388	CNA Sure	CNA Surety	12/16/2015	100.00
32389	CONSUMER	Consumers Energy	12/16/2015	337.08
32390	COOPERST	Cooper's Turf Management LLC	12/16/2015	938.00
32391	EHIM	EHIM, INC	12/16/2015	3,005.17
32392	GENOAPR	Genoa Township Parks & Recreat	12/16/2015	250,000.00
32393	LAKESIDE	Lakeside Service Company, Inc.	12/16/2015	75.11
32394	LivCTrea	Livingston County Treasurer	12/16/2015	1,654.70
32395	RELIANCE	Reliance Standard Life Insuran	12/16/2015	2,033.60
32396	TOMS	Margaret Toms	12/16/2015	150.00
32397	Unum	Unum Provident	12/16/2015	2,524.10
32398	VERIZONW	Verizon Wireless	12/16/2015	332.10
32399	DTE LAKE	DTE Energy	12/21/2015	189.01
32400	MICOM	Michigan.com	12/21/2015	235.00
32401	Perfect	Perfect Maintenance Cleaning	12/21/2015	470.90
32402	USBNA	US Bank, N.A.	12/21/2015	1,656.84
32403	ANDERS	Steve Anderson	12/22/2015	8,941.83
32404	AT&T Fax	AT&T	01/04/2016	52.97
32405	ATT& IL	AT&T	01/04/2016	129.64
32406	CARDM	Chase Card Services	01/04/2016	577.00
32407	Dyk	Dykema Gossett, PLLC	01/04/2016	249.00
32408	K/E	K/E Electric Supply Corp	01/04/2016	1,243.56
32409	LSL	LSL Planning, Inc.	01/04/2016	5,117.34
32410	Mancuso	Mancuso & Cameron, P.C.	01/04/2016	3,993.00
32411	MASTER M	Master Media Supply	01/04/2016	427.08
32412	MITWSP	Michigan Township Association	01/04/2016	27.00
32413	Neopost	Neopost USA Inc	01/04/2016	8,203.62
32414	OEX	Office Express Inc.	01/04/2016	234.77
32415	StatMi	State of Michigan	01/04/2016	6,438.85
32416	Tetra Te	Tetra Tech Inc	01/04/2016	630.00
32417	WALMART	Walmart Community	01/04/2016	327.04

Report Total: 378,288.95

CK # 32363-32376- Void

Accounts Payable  
Computer Check Register

**Genoa Township**

2911 Dorr Road  
Brighton, MI 48116

(810) 227-5225

User: cindy

Printed: 12/10/2015 - 13:27

Bank Account: 101CH

Check	Vendor No	Vendor Name	Date	Invoice No	Amount
13529	EFT-FED	EFT- Federal Payroll Tax	12/18/2015		7,734.81 4,531.68 4,531.68 1,059.84 1,059.84
Check 13529 Total:					18,917.85
13530	EFT-PENS	EFT- Payroll Pens Ln Pyts	12/18/2015		2,823.39 72.53
Check 13530 Total:					2,895.92
13531	EFT-PRIN	EFT-Principal Retirement 457	12/18/2015		1,067.00
Check 13531 Total:					1,067.00
13532	EFT-ROTH	EFT-Principal Roth	12/18/2015		565.00
Check 13532 Total:					565.00
13533	EFT-TASC	EFT-Flex Spending	12/18/2015		1,071.75
Check 13533 Total:					1,071.75

Report Total:

24,517.52

5,298.75

*Bi Weekly  
pay 12/18/15*

\$ 77,499.27

Genoa Charter Township  
User: angie

Electronic Clearinghouse  
Distribution Report

Printed: 12/13/15 14:23  
Batch: 618-12-2015

Account Number	Debit	Credit	Account Description
101-000-002-000	0.00	52,981.75	Cash-checking Account Only
101-000-259-000	52,981.75	0.00	Payroll Direct Deposit
	52,981.75	52,981.75	
Report Totals:	52,981.75	52,981.75	

Accounts Payable  
Computer Check Register

**Genoa Township**

2911 Dorr Road  
Brighton, MI 48116

(810) 227-5225

User: cindy

Printed: 12/14/2015 - 11:18

Bank Account: 101CH

Check	Vendor No	Vendor Name	Date	Invoice No	Amount
13534	EFT-FED	EFT- Federal Payroll Tax	12/31/2015		30.00
					373.49
					373.49
					87.36
					87.36

Check 13534 Total: 951.70

13535	FIRST NA	First National Bank	12/31/2015		4,878.08
-------	----------	---------------------	------------	--	----------

Check 13535 Total: 4,878.08

Report Total:

CK# 5,829.78  
12149 + 155.14

Direct Deposit  
12/31/2015

\$ 5984.92  
+ \$ 434.54  
\$ 6419.46

Genoa Charter Township  
User: cindy

Payroll  
Computer Check Register

Printed: 12/14/15 11:03  
Batch: 631-12-2015

<u>Check No</u>	<u>Check Date</u>	<u>Employee Information</u>		<u>Amount</u>
12149	12/31/2015	McManus	John McManus	155.14
Total Number of Employees: 1		Total for Payroll Check Run:		155.14

Payroll  
ACH Check Register

Genoa Township

User: cindy  
Printed: 12/14/2015 - 11:07 AM  
Batch: 631-12-2015  
Include Partial: No

2911 Dorr Road  
Brighton, MI 48116  
(810) 227-5225

Check Date	Check Number	Employee Name	Amount
12/31/2015	0	Douglas Brown	0.00
12/31/2015	0	Kristi Cox	0.00
12/31/2015	0	Jeffrey Dhaenens	0.00
12/31/2015	0	Barbara Figurski	0.00
12/31/2015	0	Christopher Grajek	0.00
12/31/2015	0	Jean Ledford	0.00
12/31/2015	0	Diana Lowe	0.00
12/31/2015	0	Marianne McCreary	0.00
12/31/2015	0	H.J. Mortensen	0.00
12/31/2015	0	Gerald Poissant	0.00
12/31/2015	0	Eric Rauch	0.00
12/31/2015	0	* Amy Ruthig	296.02
12/31/2015	0	* Patricia Thomas	138.52

Direct Deposit  
Total: 434.54

Total Employees: 13



Accounts Payable  
Computer Check Register

**Genoa Township**

2911 Dorr Road  
Brighton, MI 48116

(810) 227-5225

User: cindy

Printed: 12/23/2015 - 11:49

Bank Account: 101CH

Check	Vendor No	Vendor Name	Date	Invoice No	Amount
13538	EFT-FED	EFT- Federal Payroll Tax	01/01/2016		7,955.31 4,612.05 4,612.05 1,078.63 1,078.63
Check 13538 Total:					19,336.67
13539	EFT-PENS	EFT- Payroll Pens Ln Pyts	01/01/2016		2,823.39 72.53
Check 13539 Total:					2,895.92
13540	EFT-PRIN	EFT-Principal Retirement 457	01/01/2016		1,067.00
Check 13540 Total:					1,067.00
13541	EFT-ROTH	EFT-Principal Roth	01/01/2016		565.00
Check 13541 Total:					565.00
13542	EFT-TASC	EFT-Flex Spending	01/01/2016		1,125.64
Check 13542 Total:					1,125.64
Report Total:					24,990.23 <u>53915.54</u> \$78,905.77

Genoa Charter Township  
User: angie

Electronic Clearinghouse  
Distribution Report

Printed: 12/23/15 16:26  
Batch: 601-01-2016

Account Number	Debit	Credit	Account Description
101-000-002-000	0.00	53,915.54	Cash-checking Account Only
101-000-259-000	53,915.54	0.00	Payroll Direct Deposit
	53,915.54	53,915.54	
Report Totals:	53,915.54	53,915.54	

Accounts Payable  
Computer Check Register

**Genoa Township**

2911 Dorr Road  
Brighton, MI 48116

(810) 227-5225

User: cindy

Printed: 12/28/2015 - 12:02

Bank Account: 101CH

Check	Vendor No	Vendor Name	Date	Invoice No	Amount
13543	EFT-FED	EFT- Federal Payroll Tax	01/01/2016		1,932.89 630.66 630.66 147.49 147.49
Check 13543 Total:					3,489.19
13544	EFT-PENS	EFT- Payroll Pens Ln Pyts	01/01/2016		394.21
Check 13544 Total:					394.21
13545	EFT-ROTH	EFT-Principal Roth	01/01/2016		200.00
Check 13545 Total:					200.00
13546	EFT-TASC	EFT-Flex Spending	01/01/2016		83.33
Check 13546 Total:					83.33
13547	FIRST NA	First National Bank	01/01/2016		6,083.07
Check 13547 Total:					6,083.07
Report Total:					10,249.80 138.52 <b>10,388.32</b>

Genoa Charter Township  
User: cindy

Payroll  
Computer Check Register

Printed: 12/28/15 11:40  
Batch: 604-01-2016

<u>Check No</u>	<u>Check Date</u>	<u>Employee Information</u>	<u>Amount</u>
12150	01/01/2016	MatkinRona Ronald Matkin	69.26
12151	01/01/2016	PetratPat Patricia Petrat	69.26
Total Number of Employees: 2		Total for Payroll Check Run:	138.52

#592 OAK POINTE WATER/SEWER FUND

Payment of Bills

December 8, 2015 through January 4, 2016

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	12/08/2015	3490	DTE ENERGY	Electric bills 10-26-15 to 11-27-15	-3,900.04
Bill Pmt -Check	12/08/2015	3491	CONSUMERS ENERGY	GAS SERVICE	-261.92
Bill Pmt -Check	12/08/2015	3492	DUBOIS COOPER ASSOCIATES INCOR	Supplies	-15,561.56
Bill Pmt -Check	12/08/2015	3493	KENNEDY INDUSTRIES INC.	Service 11-12-15	-859.00
Bill Pmt -Check	12/08/2015	3494	M & K Jetting and Televising LLC		-3,075.00
Bill Pmt -Check	12/08/2015	3495	MISS DIG SYSTEM, INC	Monthly Membership, Ed	-594.33
Bill Pmt -Check	12/08/2015	3496	MMRMA	M0001432 Second Installment	-1,719.39
Bill Pmt -Check	12/08/2015	3497	Regal Rigging and Demolition LLC	Sand Filter removal	-3,000.00
		3498	VOID		
Bill Pmt -Check	12/14/2015	3499	DTE ENERGY	Electric bills 10-26-15 to 11-27-15	-624.30
Bill Pmt -Check	12/15/2015	3500	Advance Rehabilitation Technology	Installation of the SpectraShield Liner Syste	-6,175.00
Bill Pmt -Check	12/15/2015	3501	CLEARWATER SYSTEMS	Filters	-1,119.02
Bill Pmt -Check	12/15/2015	3502	COOPERS TURF MANAGEMENT, LLC	Snow plowing	-84.00
Bill Pmt -Check	12/15/2015	3503	Utilities Instrumentation Service		-5,100.00
Bill Pmt -Check	12/15/2015	3504	WATER MASTERS LLC	15 Lbs of Granular Calcium Hypochlorite	-52.50
Bill Pmt -Check	12/16/2015	3505	AT&T(2)	Telephone Service 12-7-15 to 1-6-16	-87.60
Bill Pmt -Check	12/16/2015	3506	Bullseye Telecom	003CA32, 003CACC	-374.41
Bill Pmt -Check	01/04/2016	3507	Advance Auto Parts	Supplies	-24.78
Bill Pmt -Check	01/04/2016	3508	Detroit Pump & Mfg. Co.	Supplies	-1,502.10
Bill Pmt -Check	01/04/2016	3509	Genoa Oceola Sewer Authority	Direct Disposal costs	-111.30
Bill Pmt -Check	01/04/2016	3510	GENOA TWP DPW FUND	Maintenance/Billing Fees	-39,496.66
Bill Pmt -Check	01/04/2016	3511	GRAINGER	SUPPLIES	-1,401.36
Bill Pmt -Check	01/04/2016	3512	KENNEDY INDUSTRIES	Field Service	-260.00
Bill Pmt -Check	01/04/2016	3513	KENNEDY INDUSTRIES INC.		-11,236.00
Bill Pmt -Check	01/04/2016	3514	STANDARD ELECTRIC		-2,282.69
Bill Pmt -Check	01/04/2016	3515	Tetra Tech, Inc.	PROJECT #117-1045033	-21.31
Bill Pmt -Check	01/04/2016	3516	TRUE VALUE HARDWARE		-10.19
Bill Pmt -Check	01/04/2016	3517	USA Bluebook	SUPPLIES	-484.03
Bill Pmt -Check	01/04/2016	3518	Utilities Instrumentation Service		-762.00
<b>Total</b>					<b>-100,180.49</b>

**#503 DPW UTILITY FUND**  
**Payment of Bills**  
December 8, 2015 through January 4, 2016

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	12/08/2015	3434	MWEA	Membership Jonny Sharp	-65.00
Bill Pmt -Check	12/08/2015	3435	WEX Bank		-2,152.69
Bill Pmt -Check	12/08/2015	3436	Business Imaging Group	Utility bills printed	-1,744.13
Bill Pmt -Check	12/08/2015	3437	MMRMA		-7,947.78
Bill Pmt -Check	12/14/2015	3438	Port City Communications, Inc.		-241.99
Check	12/14/2015	3439	Genoa Township	Fund DPW Payroll and other expenses Dec 20	-300,000.00
Bill Pmt -Check	12/16/2015	3440	Chase Card Services	11-15 to 12-15	-651.94
Bill Pmt -Check	12/16/2015	3441	Gordon Food Service	Supplies	-238.80
Bill Pmt -Check	12/16/2015	3442	LOWE'S	11-6-15 to 12-01-15	-1,379.61
Bill Pmt -Check	12/16/2015	3443	MWEA	Brian Czuprenski	-130.00
Bill Pmt -Check	12/16/2015	3444	PAETEC	11-1-15 to 11-30-2015	-31.28
Bill Pmt -Check	12/16/2015	3445	Staples Credit Plan	11-15 to 12-1-15	-1,427.11
Bill Pmt -Check	12/16/2015	3446	Tractor Supply Co.	10-15 to 11-15	-111.74
Bill Pmt -Check	12/16/2015	3447	Verizon Wireless	Nov 7 to Dec 6	-287.47
Bill Pmt -Check	12/15/2015	3448	U.S. POSTMASTER	SEPT TO NOV 2015	-178.18
Bill Pmt -Check	12/30/2015	3449	Genoa Township G/O New Use	Pmt to 489-000-618-000	-16,037.00
Bill Pmt -Check	12/21/2015	3450	Red Wing Shoe Store	Boots Jonny Sharp	-200.00
Bill Pmt -Check	12/21/2015	3451	TalentWise Inc		-139.00
Bill Pmt -Check	12/21/2015	3452	Zachery Thurston	Reimbursement for First Aid Course	-40.00
Bill Pmt -Check	01/04/2016	3453	Abe's Auto Glass, Inc.		-460.52
Bill Pmt -Check	01/04/2016	3454	Red Wing Shoe Store		-566.21
Bill Pmt -Check	01/04/2016	3455	Auto Zone		-259.90
Bill Pmt -Check	01/04/2016	3456	Belle Tire	G/O Van	-646.00
Bill Pmt -Check	01/04/2016	3457	Brighton Ford - Mercury, Inc.	Wastewater Truck #7	-281.20
Bill Pmt -Check	01/04/2016	3458	HOWELL TRUE VALUE HARD Tool		-12.99
Bill Pmt -Check	01/04/2016	3459	Victory Lane Quick Oil Change		-213.91
<b>Total</b>					<b>-335,444.45</b>

11:38 AM  
12/29/15

**#595 PINE CREEK W/S FUND**  
**Payment of Bills**  
December 8, 2015 through January 4, 2016

Type    Date    Num    Name    Memo    Amount

no checks issued

11:30 AM  
12/29/15

**#593 LAKE EDGEWOOD W/S FUND**  
**Payment of Bills**  
December 8, 2015 through January 4, 2016

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
12/08/2015	2868	Brighton Analytical L.L.C.		-1,045.00
12/08/2015	2869	DTE Energy	Electric Bills 10-28-15 to 11-28-15	-603.11
	2870	VOID		
12/08/2015	2871	DTE Energy	Electric Bills 9-30-15 to 11-28-2015	-45.49
12/08/2015	2872	KENNEDY INDUSTRIES, INC.	Station #62-STORM EVENT	-462.50
12/08/2015	2873	MISS DIG SYSTEM, INC	MISS DIG ANNUAL MEMBERSHIP FEE 2014	-198.11
12/08/2015	2874	PVS NOLWOOD CHEMICALS, INC	supplies-chemicals	-932.00
12/08/2015	2875	Utilities Instrumentation Service Inc.	Servies at L/E	-6,993.00
12/08/2015	2876	MMRMA	M0001432	-613.13
12/14/2015	2877	Consumers Energy		-174.02
12/14/2015	2878	DTE Energy	Electric Bills	-3,304.61
12/16/2015	2879	Advanced Rehabilitation Technology	Installation of Spectra Shield Liner	-10,860.00
12/16/2015	2880	BullsEye Telecom	12-10-15 to 1-9-2016	-297.89
12/16/2015	2881	Cooper's Turf Management	Snow plowing	-55.00
12/16/2015	2882	Tetra Tech Inc.	Project # 117-1045032	-3,741.11
12/21/2015	2883	Brighton Analytical L.L.C.	Laboratory costs	-154.00
01/04/2016	2884	Brighton Analytical L.L.C.	Laboratory costs	-77.00
01/04/2016	2885	GENOA TWP DPW FUND	Maintenance-Billing Fees -LE	-10,453.92
01/04/2016	2886	USA BLUE BOOK	Supplies	-60.70
			<b>Total</b>	<b>-40,070.59</b>

**DRAFT**

**GENOA CHARTER TOWNSHIP BOARD**

Regular Meeting  
December 7, 2015

**MINUTES**

Supervisor McCririe called the regular meeting of the board to order at 6:30 p.m. The Pledge of Allegiance was then said. The following board members were present constituting a quorum for the transaction of business: Gary McCririe, Paulette Skolarus, Robin Hunt, Linda Rowell, Jim Mortensen, Todd Smith and Jean Ledford. Also present were: Township Manager Michael Archinal and approximately seven persons in the audience.

A Call to the Public was made with no response.

**Approval of Consent Agenda:**

Moved by Ledford and supported by Mortensen to approve all items listed under the Consent Agenda as requested. The motion carried unanimously.

**1. Payment of Bills.**

**2. Request to Approve Minutes: Nov. 2, 2015**

**3. Request for approval to enter into agreements to collect 2016 summer property taxes with Brighton Area Schools, Hartland Consolidated Schools, Howell Public Schools and the Livingston Educational Service Agency as submitted by the Township Treasurer.**

**4. Request approval to adjust special assessment amounts levied on the 2015 Winter Tax Roll as requested by the Township Treasurer.**

**5. Request for approval of a fireworks display during Mt. Brighton's New Year's Eve Celebration at 9 p.m. on Dec. 31, 2015.**

**6. Request for approval of a fireworks display at the Wilson Marina Boat Launch, 6095 Grand River, at 5:30 p.m. Dec. 12, 2015 for the employee Christmas party.**

**7. Request for approval of Resolution No. 151207-D (Establishing guidelines for granting of poverty exemptions from property taxes pursuant to MCL 211.7u and establishing beginning date for the Board of Review) as submitted by the Assessor.**

**Approval of Regular Agenda:**

Moved by Ledford and supported by Hunt to approve for action all items listed under the Regular Agenda as requested. The motion carried unanimously.



**8. Discussion and review of the budget related to Howell Parks and Recreation as presented by Paul Rogers.**

Moved by Hunt and supported by Smith to approve the amendment to the by-laws revising the budget to a calendar year for Howell Parks and Recreation. The motion carried unanimously.

Moved by Mortensen and supported by Smith to approve the budget for Howell Parks and Recreation as presented. The motion carried unanimously.

**9. Request for adoption of Resolution 151207-A to approve updates to Master Plan Future Land Use Map and Growth Boundary Map.**

Moved by Smith and supported by Ledford to approve Resolution 151207-A updating the Master Plan, Future Land Use Map, and Growth Boundary Map as requested. The motion carried by roll call vote as follows: Ayes – Ledford, Smith, Hunt, Rowell, Mortensen, Skolarus and McCririe. Nays – None. Absent – None.

**10. Request for approval of Resolution No. 1 [to proceed and direct the preparation of plans and cost estimates] for the Sunrise Park Improvement Project Special Assessment District Summer 2016.**

Moved by Skolarus and supported by Mortensen to approve Resolution No. 1 as requested for Sunrise Park. The motion carried by roll call vote as follows: Ayes – Ledford, Smith, Hunt, Rowell, Mortensen, Skolarus and McCririe. Nays – None. Absent – None.

**11. Request for approval of Resolution No. 2 [to approve the project schedule the first hearing and direct the issuance of statutory notices] for the Sunrise Park Road Improvement Project Special Assessment District Summer 2016.**

Moved by Ledford and supported by Skolarus to approve Resolution No 2 as requested for Sunrise Park. The motion carried by roll call vote as follows: Ayes – Ledford, Smith, Hunt, Rowell, Mortensen, Skolarus and McCririe. Nays – None. Absent – None.

**12. Request for approval of the 2016-2021 Utility Department Capital Improvement Plan and the ordering of vector truck as recommended by the Utility Department Director.**

Moved by Mortensen and supported by Skolarus to approve the 2016/2021 C.I.P for the Utility Department and allow the ordering of a vector truck, as specified in the Jack Doheney quotation dated November 4, 2015 with said vehicle to be leased for five-years. Further that an attempt will be made by Dr. Tatara to include language with reference to a cancellation policy. All language related to this purchase will be reviewed by the Township Attorney. The motion carried unanimously.

**13. 6. Request for approval of amendments to the following budgets: General Fund 101; Road Improvement Fund 261; Road, Lake, Lighting Reimbursement Fund 264; Future Development Parks, Recreation Fund 270; and Building Reserve, Cemetery Fund 271.**

Moved by Smith and supported by Mortensen to approve the amendment for budget No. 270 as requested by Skolarus. The motion carried unanimously.

Moved by Rowell and supported by Ledford to approve the amendment for budget No. 271 as requested. The motion carried unanimously.

Moved by Ledford and supported by Hunt to approve the amendment for budget No. 261 as requested. The motion carried unanimously.

Moved by Hunt and supported by Skolarus to approve the amendment for budget No. 264 as presented. The motion carried unanimously.

Moved by Mortensen and supported by Skolarus to approve the amendment for budget No. 101 as presented. The motion carried unanimously.

**14. Request for approval of Policy No. 151207-B related to board meeting cancellation and bill payment, as previously discussed by the board.**

Moved by Smith and supported by Rowell to approve Policy No. 151207-B as requested. The motion carried by roll call vote as follows: Ayes – Ledford, Smith, Hunt, Rowell, Mortensen, Skolarus and McCririe. Nays – None. Absent – None.


**15. Request to approve the sale of vacant Hughes Road property Tax Parcel ID #4711-11-303-023 to Susan Buck as recommended by the Supervisor.**

Moved by Skolarus and supported by Smith to approve the sale of the landlocked property Hughes Road property to Susan Beck in the amount of \$330.80 plus any additional costs for conveyance contingent upon the combination of this parcel with the adjoining parcel owned by Ms. Buck. The motion carried unanimously.

**16. Discussion and possible action regarding Genoa Township participation in SELCRA.**

Moved by Smith and supported by Ledford to adopt a resolution No. 151207-C approving the withdrawal of Genoa Charter Township from SELCRA and authorizing the Township Manager to transmit this resolution to the Board of SELCRA. The motion carried by roll call vote as follows: Ayes – Ledford, Smith, Hunt, Rowell, Mortensen, Skolarus and McCririe. Nays – None. Absent – None.

The regular meeting of the Genoa Charter Township Board was adjourned at 7:25 p.m.

  
Paulette A. Skolarus, Clerk  
Genoa Charter Township Board

Resolution No. 3 – Sunrise Park and Newberry-Wise Subdivisions Road Improvement Project  
Reimbursement Special Assessment Project (Summer 2016)

**TOWNSHIP OF GENOA**

At a regular meeting of the Township Board of the Township of Genoa, Livingston County, Michigan, (the “Township”) held at the Township Hall on Jan. 4, 2016, at 6:30 p.m., there were

PRESENT: McCririe, Skolarus, Hunt, Ledford, Rowell, Mortensen and Smith

ABSENT: None

The following preamble and resolution were offered by \_\_\_\_\_ and seconded by \_\_\_\_\_.

**Resolution Approving Project, Cost Estimates, Special Assessment District and Causing the Special Assessment Roll to be Prepared**

WHEREAS, preliminary plans and cost estimates for the Project have been filed with the Township Clerk;

WHEREAS, the Township Board has tentatively determined to proceed with the Project as described in Exhibit A and in accordance with Act No. 188, Michigan Public Acts of 1954, as amended;

WHEREAS, The Board of Trustees of the Township has declared its intention to make the improvement and tentatively designated the special assessment district against which the cost of the improvement is to be assessed is described in Exhibit A.

WHEREAS, on Jan 4, 2016 a public hearing was held to hear any objections to the petition, to the improvement and to the special assessment district and notice of the hearing was provided pursuant to the requirements of Act No 188, Michigan Public Acts of 1954, as amended;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Township Board approves the completion of the Project and approves the plans and cost estimates for the Project, which are on file with the Township Clerk and which are identified as “Plans and Cost Estimates for the Sunrise Park and Newberry-Wise Subdivisions Road Improvement Project and Reimbursement Special Assessment Project (Summer 2016).”
2. The Township Board approves the sufficiency of the Petition for the improvement for Sunrise Park and Newberry-Wise Subdivisions.

3. The Township Board determines that the Special Assessment District for the Project shall consist of the parcels identified in Exhibit B. The term of the Special Assessment District shall be for five years.

*Note: Periodic redeterminations of cost may be made without a change in the special assessment district and without further notice to record owners or parties in interest in the property. This action is relative to the combining of parcels by property owners within the district.*

4. The Township Board has determined to advance the costs of the Project from Township funds and to use special assessments to raise the money necessary to reimburse the Township for the advance of such funds;

5. The Township Supervisor is directed to prepare the Special Assessment Roll for the Special Assessment District identified in Exhibit B. The Special Assessment Roll shall describe all the parcels of land to be assessed with the names of the respective record owners of each parcel, if known, and the total amount to be assessed against each parcel of land. When the Township Supervisor completes the Special Assessment Roll, he shall affix his certificate to the roll stating that the roll was made pursuant to a resolution of the Township Board adopted on a specified date, and that in making the assessment roll the supervisor, according to his or her best judgment, has conformed in all respects to the directions contained in the resolution and the statutes of the State of Michigan.

5. All resolutions or parts of resolutions in conflict with this resolution are hereby rescinded.

A vote on the foregoing resolution was taken and was as follows:

YES:

NO:

ABSENT:

#### CLERK'S CERTIFICATE

The undersigned, being the duly qualified and acting Clerk of the Township, hereby certifies that (1) the foregoing is a true and complete copy of a resolution duly adopted by the Township Board at a meeting of the Township Board, at which meeting a quorum was present and remained throughout; (2) the original thereof is on file in the records in my office; (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended); and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

---

Paulette A. Skolarus, Genoa Township Clerk

EXHIBIT A

Sunrise Park and Newberry-Wise Subdivisions  
ROAD IMPROVEMENT PROJECT

DESCRIPTION OF PROJECT  
A FIVE YEAR SPECIAL ASSESSMENT DISTRICT  
WITH PROJECTED COSTS AS FOLLOWS:

The project (the "Project") will consist of:

The project will rehabilitate the streets within the Sunrise Park Subdivision, with the exception of the alley north and south of the boat launch. The scope of the paving work will consist of: removing the existing roadway pavement, re-grading the existing aggregate base, make necessary sub-grade undercuts/repairs and placement of 3.5" of new asphalt. The project will also include drain repairs/improvements identified as necessary by the Livingston County Drain Commissioner's Office, on various existing County Drains, at various locations within the subdivision.

**Total amount per parcel - \$4,037.27; Amount per year for five years - \$807.46**

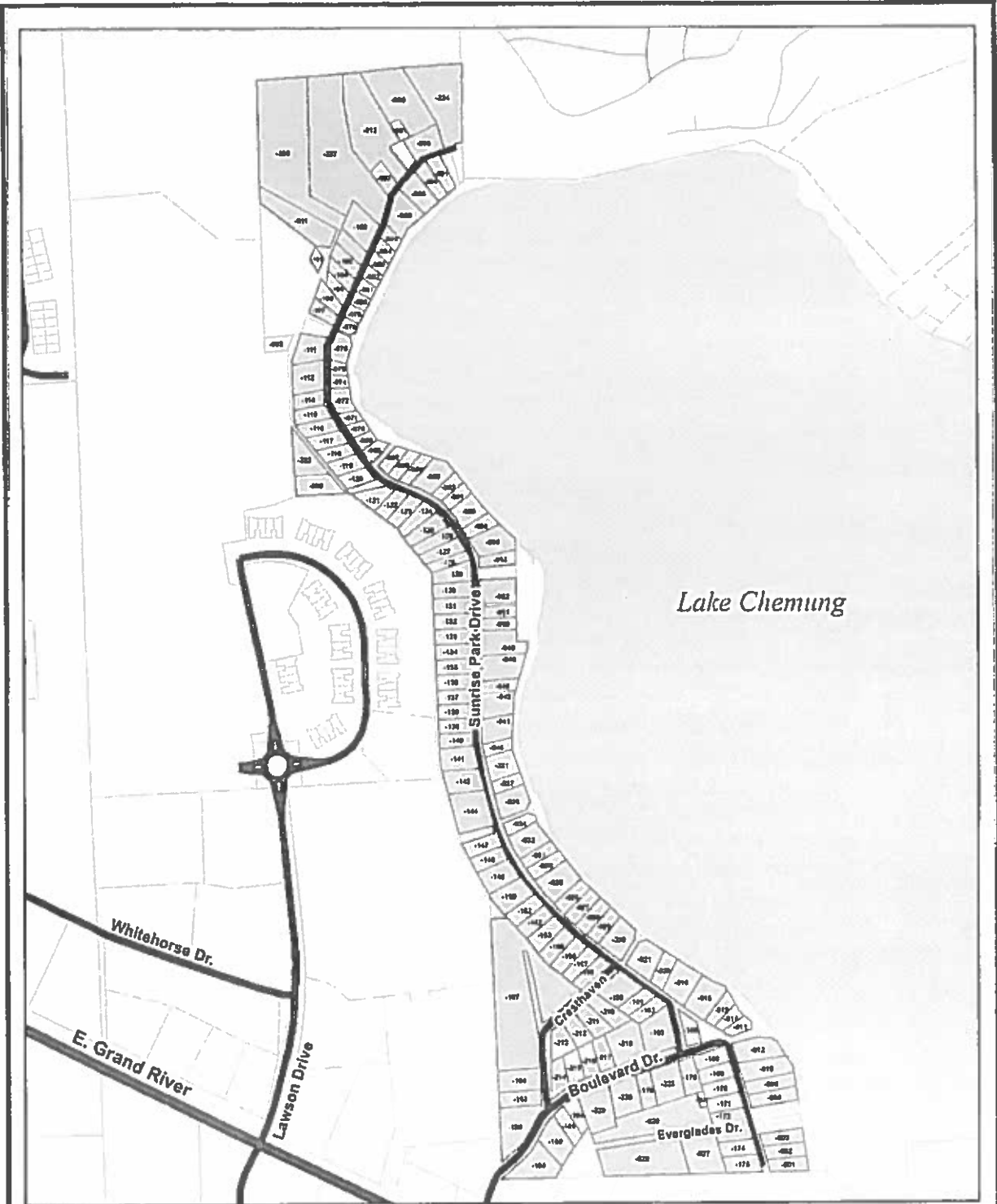
## EXHIBIT B

### Sunrise Park and Newberry-Wise Subdivisions ROAD IMPROVEMENT PROJECT PARCELS INCLUDED IN THE SPECIAL ASSESSMENT DISTRICT

The Project is being designed to serve the properties in the Special Assessment District, which district includes the specific properties that are identified by the following permanent parcel numbers:

11-04-400-003	11-09-201-051	11-09-201-105	11-09-201-153
11-04-400-006	11-09-201-052	11-09-201-106	11-09-201-155
11-04-400-009	11-09-201-055	11-09-201-107	11-09-201-156
11-04-400-011	11-09-201-056	11-09-201-111	11-09-201-157
11-04-400-012	11-09-201-058	11-09-201-112	11-09-201-158
11-09-201-001	11-09-201-060	11-09-201-114	11-09-201-159
11-09-201-002	11-09-201-061	11-09-201-115	11-09-201-161
11-09-201-003	11-09-201-062	11-09-201-116	11-09-201-162
11-09-201-008	11-09-201-063	11-09-201-117	11-09-201-163
11-09-201-009	11-09-201-065	11-09-201-118	11-09-201-166
11-09-201-010	11-09-201-066	11-09-201-119	11-09-201-168
11-09-201-012	11-09-201-067	11-09-201-120	11-09-201-169
11-09-201-013	11-09-201-068	11-09-201-121	11-09-201-170
11-09-201-014	11-09-201-069	11-09-201-122	11-09-201-171
11-09-201-015	11-09-201-070	11-09-201-123	11-09-201-172
11-09-201-016	11-09-201-071	11-09-201-124	11-09-201-174
11-09-201-018	11-09-201-072	11-09-201-125	11-09-201-175
11-09-201-020	11-09-201-074	11-09-201-126	11-09-201-176
11-09-201-021	11-09-201-075	11-09-201-127	11-09-201-179
11-09-201-025	11-09-201-076	11-09-201-128	11-09-201-186
11-09-201-026	11-09-201-078	11-09-201-131	11-09-201-188
11-09-201-027	11-09-201-079	11-09-201-132	11-09-201-190
11-09-201-028	11-09-201-080	11-09-201-133	11-09-201-193
11-09-201-029	11-09-201-081	11-09-201-134	11-09-201-194
11-09-201-030	11-09-201-082	11-09-201-135	11-09-201-197
11-09-201-031	11-09-201-083	11-09-201-136	11-09-201-210
11-09-201-032	11-09-201-084	11-09-201-137	11-09-201-211
11-09-201-034	11-09-201-085	11-09-201-138	11-09-201-212
11-09-201-035	11-09-201-086	11-09-201-139	11-09-201-213
11-09-201-037	11-09-201-089	11-09-201-142	11-09-201-214
11-09-201-040	11-09-201-090	11-09-201-143	11-09-201-215
11-09-201-041	11-09-201-091	11-09-201-144	11-09-201-216
11-09-201-043	11-09-201-095	11-09-201-147	11-09-201-217
11-09-201-045	11-09-201-097	11-09-201-148	11-09-201-218
11-09-201-046	11-09-201-100	11-09-201-149	11-09-201-222
11-09-201-048	11-09-201-103	11-09-201-150	11-09-201-223
11-09-201-048	11-09-201-104	11-09-201-152	11-09-201-224

11-09-201-227  
11-09-201-228  
11-09-201-229  
11-09-201-230  
11-09-201-231  
11-09-201-232  
11-09-201-233  
11-09-201-234  
11-09-201-235  
11-09-202-001  
11-09-202-011  
11-09-202-026  
11-09-202-027



**Sunrise Park Road Improvement  
Proposed Special Assessment District**

Parcel lines are approximate. Not intended for survey purposes.



Resolution No. 4 – Sunrise Park and Newberry-Wise Subdivisions Road Improvement  
Reimbursement Special Assessment Project (Summer 2016)

**TOWNSHIP OF GENOA**

At a regular meeting of the Township Board of the Township of Genoa, Livingston County, Michigan, (the “Township”) held at the Township Hall on Jan 4, 2016, at 6:30 p.m., there were

PRESENT: McCririe, Skolarus, Hunt, Rowell, Mortensen, Ledford and Smith.

ABSENT:

The following preamble and resolution were offered by \_\_\_\_\_ and supported by \_\_\_\_\_:

**Resolution Acknowledging the Filing of the Special Assessment Roll, Scheduling the Second Hearing, and Directing the Issuance of Statutory Notices**

WHEREAS, the Board of Trustees of the Township has determined to proceed with the Sunrise Park and Newberry-Wise Subdivisions Road Improvement project within the Township as described in Exhibit A (the “Project”) and in accordance with Act No. 188, Michigan Public Acts of 1954, as amended;

WHEREAS, the Board of Trustees of the Township has determined to advance the costs of the Project from Township funds and to use special assessments to raise the money necessary to reimburse the Township for the advance of such funds;

WHEREAS, the Township Supervisor has prepared the Special Assessment Roll entitled “Special Assessment Roll for the Sunrise Park and Newberry-Wise Subdivisions Road Improvement Program Reimbursement Special Assessment Project (Summer 2016)” and has filed the Proposed Roll with the Township Clerk;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Township Board acknowledges that the Township Supervisor has filed the Proposed Roll with the Township Clerk.

2. The Township Board acknowledges that the Township Supervisor has certified that (a) the Proposed Roll was prepared in accordance with the direction of the Township Board and (b) the Proposed Roll was prepared in accordance with the laws of the State of Michigan.

3. In accordance with Act No. 188, Michigan Public Acts of 1954, as amended, and the laws of the State of Michigan, there shall be a public hearing to review and hear objections on the Proposed Roll.

4. The second public hearing will be held on Monday, February 1, 2016 at 6:30 p.m. at the offices of Genoa Township, Livingston County, Michigan.

5. The Township Clerk is directed to mail, by first class mail, a notice of the public hearing to each owner of or party in interest in property to be assessed, whose name appears upon the last Township tax assessment records. The last Township tax assessment records means the last assessment roll for ad valorem tax purposes which has been reviewed by the Township board of review, as supplemented by any subsequent changes in the names or addresses of such owners or parties listed thereon. The notice to be mailed by the Township Clerk shall be similar to the notice attached as Exhibit B and shall be mailed by first class mail on or before January 21, 2016. Following the mailing of the notices, the Township Clerk shall complete an affidavit of mailing similar to the affidavit set forth in Exhibit C.

6. The Township Clerk is directed to publish a notice of the public hearing in the Livingston County Daily Press & Argus, a newspaper of general circulation within the Township. The notice shall be published twice, once on or before January 21, 2016 and January 29, 2016. The notice shall be in a form substantially similar to the notice attached as Exhibit B.

7. All resolutions or parts of resolutions in conflict with this resolution are hereby rescinded.

A vote on the foregoing resolution was taken and was as follows:

YES:

NO:

ABSENT.

#### CLERK'S CERTIFICATE

The undersigned, being the duly qualified and acting Clerk of the Township, hereby certifies that (1) the foregoing is a true and complete copy of a resolution duly adopted by the Township Board at a meeting of the Township Board, at which meeting a quorum was present and remained throughout; (2) the original thereof is on file in the records in my office; (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended); and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

---

Paulette A. Skolarus, Genoa Charter Township Clerk

EXHIBIT A

Sunrise Park and Newberry-Wise Subdivisions  
ROAD IMPROVEMENT PROJECT

DESCRIPTION OF PROJECT  
A FIVE YEAR SPECIAL ASSESSMENT DISTRICT  
WITH PROJECTED COSTS AS FOLLOWS:

The project (the "Project") will consist of:

The project will rehabilitate the streets within the Sunrise Park Subdivision, with the exception of the alley north and south of the boat launch. The scope of the paving work will consist of: removing the existing roadway pavement, re-grading the existing aggregate base, make necessary sub-grade undercuts/repairs and placement of 3.5" of new asphalt. The project will also include drain repairs/improvements identified as necessary by the Livingston County Drain Commissioner's Office, on various existing County Drains, at various locations within the subdivision.

**Total amount per parcel - \$4,037.27; Amount per year for five years - \$807.46**

*Note: Periodic redeterminations of cost may be made without a change in the special assessment district and without further notice to record owners or parties in interest in the property. This action is relative to the combining of parcels by property owners within the district.*

EXHIBIT B

Genoa Charter Township  
Livingston County, Michigan

NOTICE OF PUBLIC HEARING  
ON THE SPECIAL ASSESSMENT ROLL FOR THE  
SUNRISE PARK AND NEWBERRY-WISE ROAD IMPROVEMENT PROJECT

NOTICE IS HEREBY GIVEN:

(1) The Township Board of Genoa Charter Township, Livingston County, Michigan, in accordance with the laws of the State of Michigan, will hold a Public Hearing on February 1, 2016, at 6:30 p.m., at the Genoa Charter Township Offices, 2911 Dorr Road, Brighton, Michigan 48116, to review said assessment roll for the Sunrise Park and Newberry-Wise Subdivisions Road Improvement Project, to hear any objections thereto and to confirm the roll as submitted, revised or amended. The Township Board may also consider objections to the petition and to the improvement and to the special assessment district.

The project (the "Project") will consist of:

The project will rehabilitate the streets within the Sunrise Park Subdivision, with the exception of the alley north and south of the boat launch. The scope of the paving work will consist of: removing the existing roadway pavement, re-grading the existing aggregate base, make necessary sub-grade undercuts/repairs and placement of 3.5" of new asphalt. The project will also include drain repairs/improvements identified as necessary by the Livingston County Drain Commissioner's Office, on various existing County Drains, at various locations within the subdivision.

**Total amount per parcel - \$4,037.27; Amount per year for five years - \$807.46**

*Note: Periodic redeterminations of cost may be made without a change in the special assessment district and without further notice to record owners or parties in interest in the property. This action is relative to the combining of parcels by property owners within the district.*

(2) The Project is being designed to serve the properties in the Special Assessment District, which district is illustrated on the map (included) and includes the specific properties that are identified by the following permanent parcel numbers:

11-04-400-003	11-09-201-009	11-09-201-021	11-09-201-034
11-04-400-006	11-09-201-010	11-09-201-025	11-09-201-035
11-04-400-009	11-09-201-012	11-09-201-026	11-09-201-037
11-04-400-011	11-09-201-013	11-09-201-027	11-09-201-040
11-04-400-012	11-09-201-014	11-09-201-028	11-09-201-041
11-09-201-001	11-09-201-015	11-09-201-029	11-09-201-043
11-09-201-002	11-09-201-016	11-09-201-030	11-09-201-045
11-09-201-003	11-09-201-018	11-09-201-031	11-09-201-046
11-09-201-008	11-09-201-020	11-09-201-032	11-09-201-048

11-09-201-048	11-09-201-091	11-09-201-137	11-09-201-190
11-09-201-051	11-09-201-095	11-09-201-138	11-09-201-193
11-09-201-052	11-09-201-097	11-09-201-139	11-09-201-194
11-09-201-055	11-09-201-100	11-09-201-142	11-09-201-197
11-09-201-056	11-09-201-103	11-09-201-143	11-09-201-210
11-09-201-058	11-09-201-104	11-09-201-144	11-09-201-211
11-09-201-060	11-09-201-105	11-09-201-147	11-09-201-212
11-09-201-061	11-09-201-106	11-09-201-148	11-09-201-213
11-09-201-062	11-09-201-107	11-09-201-149	11-09-201-214
11-09-201-063	11-09-201-111	11-09-201-150	11-09-201-215
11-09-201-065	11-09-201-112	11-09-201-152	11-09-201-216
11-09-201-066	11-09-201-114	11-09-201-153	11-09-201-217
11-09-201-067	11-09-201-115	11-09-201-155	11-09-201-218
11-09-201-068	11-09-201-116	11-09-201-156	11-09-201-222
11-09-201-069	11-09-201-117	11-09-201-157	11-09-201-223
11-09-201-070	11-09-201-118	11-09-201-158	11-09-201-224
11-09-201-071	11-09-201-119	11-09-201-159	11-09-201-227
11-09-201-072	11-09-201-120	11-09-201-161	11-09-201-228
11-09-201-074	11-09-201-121	11-09-201-162	11-09-201-229
11-09-201-075	11-09-201-122	11-09-201-163	11-09-201-230
11-09-201-076	11-09-201-123	11-09-201-166	11-09-201-231
11-09-201-078	11-09-201-124	11-09-201-168	11-09-201-232
11-09-201-079	11-09-201-125	11-09-201-169	11-09-201-233
11-09-201-080	11-09-201-126	11-09-201-170	11-09-201-234
11-09-201-081	11-09-201-127	11-09-201-171	11-09-201-235
11-09-201-082	11-09-201-128	11-09-201-172	11-09-202-001
11-09-201-083	11-09-201-131	11-09-201-174	11-09-202-011
11-09-201-084	11-09-201-132	11-09-201-175	11-09-202-026
11-09-201-085	11-09-201-133	11-09-201-176	11-09-202-027
11-09-201-086	11-09-201-134	11-09-201-179	
11-09-201-089	11-09-201-135	11-09-201-186	
11-09-201-090	11-09-201-136	11-09-201-188	

(3) The Township plans to impose special assessments on the properties located in the Special Assessment District to pay for the costs of the Project.

(4) The preliminary plans and cost estimates for the proposed Project and the boundaries of the Special Assessment District are now on file in the office of the Township Clerk for public examination.

(5) The Board of Trustees of the Township has by Board Resolution decided to proceed with the Project in accordance with Act No. 188, Michigan Public Acts of 1954, as amended.

(6) The Supervisor of the Township has reported to the Township Board of Trustees and filed in the office of the Township Clerk for public examination a special assessment roll prepared by him covering all properties within the Special Assessment District benefited by the proposed Sunrise Park and Newberry-Wise Subdivisions Road Improvement Project (the "Project"). Said assessment roll has been prepared for the purpose of assessing a portion of the costs of the construction of the Project and work incidental thereto within the aforesaid Sunrise Park and Newberry-Wise Subdivisions Road Improvement assessment district as more particularly shown on the plans of the Township engineers on file with the Township Clerk at 2911 Dorr Road, Brighton, Michigan 48116 which assessment is in the total amount of \$650,000.00. Said roll may be examined at the office of the Township Clerk during regular business hours until the time of said hearing and may further be examined at the hearing.

(7) The assessing officer has further reported that the assessment against each parcel of land within said district is such relative portion of the whole sum levied against all parcels of land in said district as the benefit to such parcels bears to the total benefit to all parcels of land in said district.

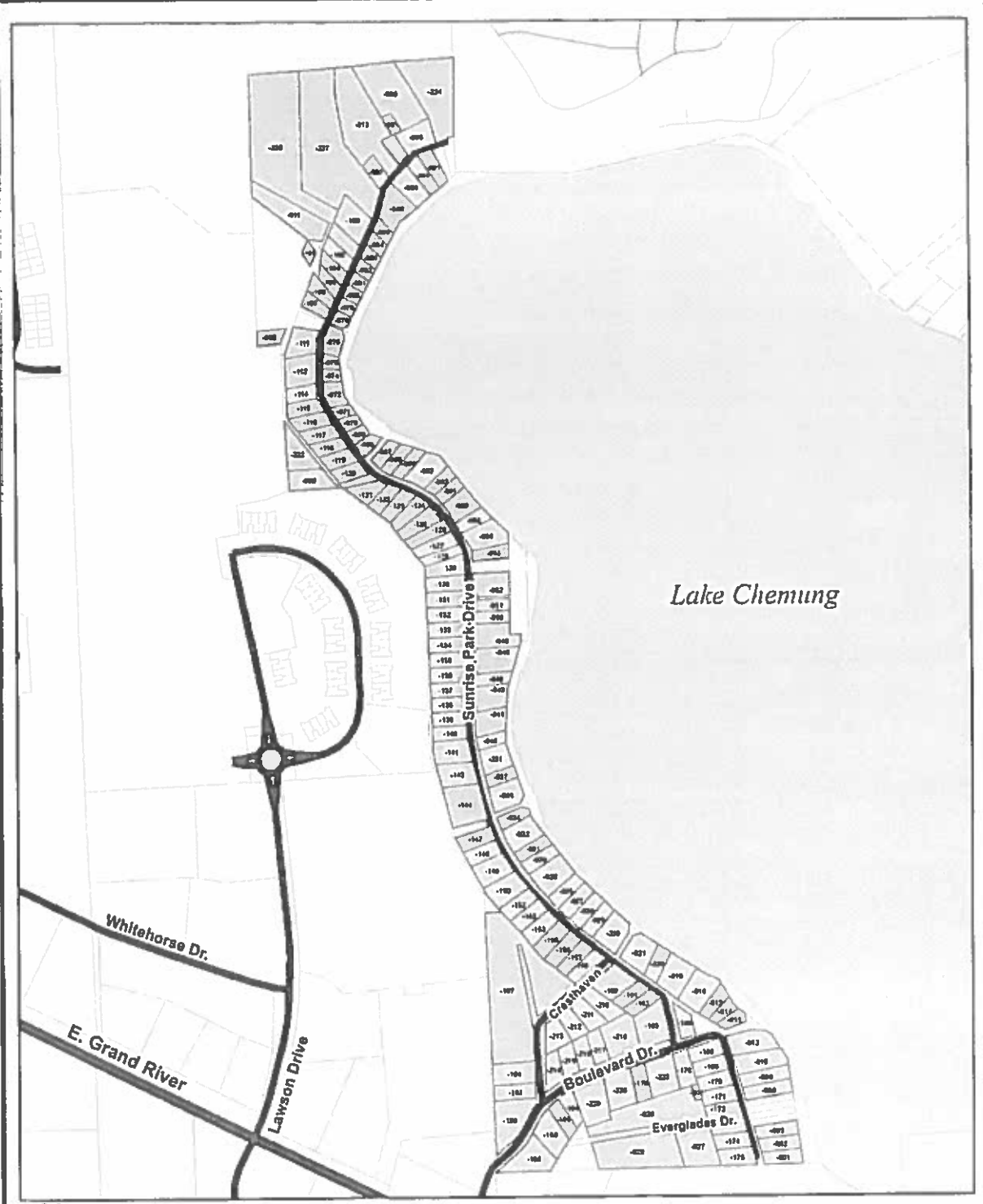
(8) Record owners and any party in interest of land have the right to object in person or to file written objections to the special assessment roll, to the petition, to the improvement and to the special assessment district. Any person objecting in writing to the special assessment roll, the petition, the improvement, or the proposed special assessment district shall file the objection with the Township Clerk before the close of the February 1, 2016 hearing or within such further time as the Township Board may grant. Appearance and protest at the hearing is required in order to appeal the amount of the special assessment to the state tax tribunal.

(9) The owner or any person having an interest in the real property who protests in person or in writing at the hearing may file a written appeal of the special assessment with the State Tax Tribunal within 30 days after the special assessment roll is confirmed.

This notice is given by order of the Genoa Township Board

Dated: January 4, 2016

Paulette A. Skolarus, Clerk  
Genoa Charter Township



**Sunrise Park Road Improvement  
Proposed Special Assessment District**

Parcel lines are approximate. Not intended for survey purposes.

EXHIBIT C

AFFIDAVIT OF MAILING

STATE OF MICHIGAN     )  
                                  )  
COUNTY OF LIVINGSTON)

PAULETTE A. SKOLARUS, being first duly sworn, deposes and says that she personally prepared for mailing, and did on January 21, 2016, send by first-class mail, the notice of hearing, a true copy of which is attached hereto, to each record owner of or party in interest in all property to be assessed for the improvement described therein, as shown on the last local tax assessment records of the Township of Genoa; that she personally compared the address on each envelope against the list of property owners as shown on the current tax assessment rolls of the Township; that each envelope contained therein such notice and was securely sealed with postage fully prepaid for first-class mail delivery and plainly addressed; and that she personally placed all of such envelopes in a United States Post Office receptacle on the above date.

Paulette A. Skolarus, Clerk  
Genoa Charter Township



Resolution #1  
Sundance Road Improvement Project  
Special Assessment Project (Summer 2016 Tax Roll)

**GENOA CHARTER TOWNSHIP**

At a regular meeting of the Township Board of the Genoa Charter Township, Livingston County, Michigan, (the "Township") held at the Township Hall on January 4, 2016, at 6:30 p.m., there were

PRESENT: McCririe, Skolarus, Hunt, Mortensen, Ledford, Smith and Rowell.

ABSENT: None.

The following preamble and resolution were offered by \_\_\_\_\_ and seconded by \_\_\_\_\_.

**Resolution to Proceed with the  
Project and Direct  
Preparation of the Plans and Cost Estimates**

**WHEREAS**, the Clerk reported that petitions have been filed with her for the Sundance Road Improvement Project (the "Project") under the authority of Act No 188, Michigan Public Acts of 1954, as amended;

**WHEREAS**, the Supervisor and the Clerk reported that they had checked the signatures on the petitions by record owners of land within the Township contained within the district described above and had prepared and filed a report setting forth the percentage of record owners of lands by frontage within the district who signed the petitions which amounted to more than sixty-seven percent (67%); and

**WHEREAS**, the creation of a Special Assessment District for the Sundance Road Improvement project is appropriate pursuant to Section 2 of Act No. 188, Michigan Public Acts of 1954;

**NOW, THEREFORE, BE IT RESOLVED THAT:**

1. In accordance with Act No. 188, Michigan Public Acts of 1954, as amended, and the laws of the State of Michigan, the Township Supervisor is directed to have plans prepared illustrating the Project, the location of the Project, and an estimate of the cost of the Project.
2. The plans and estimates identified in paragraph 1, when prepared, shall be filed with the Township Clerk.

A vote on the foregoing resolution was taken and was as follows:

YES: Ledford, Smith, Hunt, Rowell, Mortensen, Skolarus and McCririe.

NO: None

ABSTAIN: None

CLERK'S CERTIFICATE

The undersigned, being the duly qualified and acting Clerk of the Township, hereby certifies that (1) the foregoing is a true and complete copy of a resolution duly adopted by the Township Board at a meeting of the Township Board on January 4, 2016, at which meeting a quorum was present and remained throughout; (2) the original thereof is on file in the records in my office; (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended); and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

---

Paulette A. Skolarus, Clerk  
Genoa Charter Township

Resolution #2  
Sundance Road Improvement Project  
Special Assessment Project (Summer 2016)

**GENOA CHARTER TOWNSHIP**

At a regular meeting of the Township Board of the Genoa Charter Township of Livingston County, Michigan, (the "Township") held at the Township Hall on January 4, 2016, at 6:30 p.m., there were

PRESENT: McCririe, Skolarus, Hunt, Ledford, Smith, Rowell and Mortensen

ABSENT: None

The following preamble and resolution were offered by \_\_\_\_\_ and seconded by \_\_\_\_\_.

**Resolution to Approve the Project,  
Scheduling the First Hearing  
and Directing the Issuance of Statutory Notices**

**WHEREAS**, the Township has received petitions signed by owners of more than fifty percent (50%) of the total frontage within the Sundance Road Improvement Project within the Township in accordance with Act No. 188, Michigan Public Acts of 1954, as amended, and as described in Exhibit A (the "Project"); and

**WHEREAS**, preliminary plans and cost estimates for the Project have been filed with the Township Clerk;

**NOW, THEREFORE, BE IT RESOLVED THAT:**

1. The Board of Trustees of the Township hereby tentatively declares its intent to proceed with the Project.
2. The Board of Trustees of the Township hereby declares its intention to make the improvement and tentatively designates the special assessment district against which the cost of the improvement is to be assessed is described in Exhibit A.
3. In accordance with Act No. 188, Michigan Public Acts of 1954, as amended, and the laws of the State of Michigan, there shall be a public hearing to hear any objections to the petition, to the improvement and to the proposed Special Assessment District for the Project which is known as the Sundance Road Improvement Project Special Assessment District (Summer 2016).
4. The public hearing will be held on February 1, 2016, at 6:30 p.m., at the offices of Genoa Charter Township, Livingston County, Michigan.
5. The Township Clerk is directed to mail, by first class mail, a notice of the public hearing to each owner of or party in interest in property to be assessed, whose name appears upon the last Township tax assessment records. The last Township tax assessment records means the last assessment roll for ad valorem tax purposes which has been reviewed by the Township Board of Review, as supplemented by any subsequent changes in the names or addresses of such owners or

parties listed thereon. The notice to be mailed by the Township Clerk shall be similar to the notice attached as Exhibit B and shall be mailed by first class mail on or before January 21, 2016. Following the mailing of the notices, the Township Clerk shall complete an affidavit of mailing similar to the affidavit set forth in Exhibit C.

6. The Township Clerk is directed to publish a notice of the public hearing in the Livingston County Daily Press & Argus, a newspaper of general circulation within the Township. The notice shall be published twice, once on or before January 22, 2016 and once on or before January 29, 2016. The notice shall be in a form substantially similar to the notice attached as Exhibit B.

A vote on the foregoing resolution was taken and was as follows:

YES: Ledford, Smith, Hunt, Rowell, Mortensen, Skolarus and McCririe.

NO: None.

ABSTAIN: None.

#### CLERK'S CERTIFICATE

The undersigned, being the duly qualified and acting Clerk of the Township, hereby certifies that (1) the foregoing is a true and complete copy of a resolution duly adopted by the Township Board at a meeting of the Township Board held on January 4, 2016, at which meeting a quorum was present and remained throughout; (2) the original thereof is on file in the records in my office; (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended); and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

---

Paulette A. Skolarus, Clerk  
Genoa Charter Township

## EXHIBIT A

### Sundance Road ROAD IMPROVEMENT PROJECT

#### DESCRIPTION OF PROJECT A FIVE-YEAR SPECIAL ASSESSMENT DISTRICT WITH PROJECTED COSTS AS FOLLOWS:

The project (the “Project”) will consist of:

The proposed project includes crushing and shaping the existing asphalt pavement, adjusting drainage structures, placing 4.0 inches of new Hot Mix Asphalt pavement with an asphalt wing curb. A small portion of the residential driveway approaches will be removed and replaced to match the new road elevation, altogether with the necessary related work. **Estimated total cost \$252,000.00**

- Project cost estimate of \$7,400.00 per parcel/home
- 6-year payback with 0% interest – township financed
- Yearly assessment of approximately \$1,234.00

EXHIBIT B

Genoa Charter Township  
Livingston County, Michigan

NOTICE OF PUBLIC HEARING  
FOR THE PROPOSED SUNDANCE  
ROAD IMPROVEMENT PROJECT (Summer 2016)  
AND SPECIAL ASSESSMENT DISTRICT FOR THE PROJECT

NOTICE IS HEREBY GIVEN:

(1) The Township Board of Genoa Charter Township, Livingston County, Michigan, in accordance with the laws of the State of Michigan, will hold a Public Hearing on February 1, 2016, at 6:30 p.m., at the Genoa Charter Township Offices, 2911 Dorr Road, Brighton, Michigan 48116, to review the following proposed special assessment district:

GENOA CHARTER TOWNSHIP  
SUNDANCE ROAD IMPROVEMENT PROJECT  
AND SPECIAL ASSESSMENT DISTRICT (Summer 2016)  
(A six-year program with costs as follows)

and to hear any objections to the petition, to the improvement and to the special assessment district. The Township Board may revise, correct, amend or change the plans, estimate of cost, or special assessment district.

The project (the "Project") will consist of:

The proposed project includes crushing and shaping the existing asphalt pavement, adjusting drainage structures, placing 4.0 inches of new Hot Mix Asphalt pavement with an asphalt wing curb. A small portion of the residential driveway approaches will be removed and replaced to match the new road elevation, altogether with the necessary related work. **Estimated total cost \$252,000.00.**

- Project cost estimate of \$7,400.00 per parcel/home
- 6-year payback with 0% interest – township financed
- Yearly assessment of approximately \$1,234.00



(4) The preliminary plans and cost estimates for the proposed Project and the boundaries of the Special Assessment District are now on file in the office of the Township Clerk for public examination from the date of this notice until and including the date of the public hearing and may be examined at the hearing.

(5) The Township has received petitions signed by owners of more than fifty percent (67%) of the total frontage within the Sundance Road Improvement Project within the Township in accordance with Act No. 188, Michigan Public Acts of 1954, as amended.

(6) Record owners and any party in interest of land have the right to object in person or to file written objections to the petition, to the improvement and to the special assessment district. Any person objecting in writing to the petition, the improvement, or the proposed special assessment district shall file the objection with the Township Clerk before the close of the February 1, 2016 hearing or within such further time as the Township Board may grant. Appearance and protest at the hearing is required in order to appeal the amount of the special assessment to the state tax tribunal.

This notice is given by order of the Genoa Township Board.

Dated: January 4, 2016

Paulette A. Skolarus, Clerk  
Genoa Charter Township

(Press/Argus 01/22/2016 & 01/29/2016)



EXHIBIT C  
AFFIDAVIT OF MAILING

STATE OF MICHIGAN     )  
  )  
COUNTY OF LIVINGSTON)

PAULETTE A. SKOLARUS, being first duly sworn, deposes and says that she personally prepared for mailing, and did on January 21, 2016, send by first-class mail, the notice of hearing, a true copy of which is attached hereto, to each record owner of or party in interest in all property to be assessed for the improvement described therein, as shown on the last local tax assessment records of the Township of Genoa; that she personally compared the address on each envelope against the list of property owners as shown on the current tax assessment rolls of the Township; that each envelope contained therein such notice and was securely sealed with postage fully prepaid for first-class mail delivery and plainly addressed; and that she personally placed all of such envelopes in a United States Post Office receptacle on the above date.

Paulette A. Skolarus, Clerk  
Genoa Charter Township













APPROVED: 03/16/2015  
 AMENDED 07/06/2015 & 12/07/2015  
 1ST DRAFT BUDGET FOR 2016/2017

ACCT #	ACCOUNT DESCRIPTION	ACTUAL FOR	ACTUAL FOR	ACTUAL FOR	ACTUAL FOR	BUDGET FOR	7/20/2015	11/16/2015	12/7/2015	1ST
		THE YEAR	THE YEAR	THE YEAR	THE YEAR	THE FISCAL YEAR	1st AMENDMENT	ACTUAL	2ND AMENDMENT	DRAFT
		ENDING	ENDING	ENDING	ENDING	ENDING	BUDGET FOR	THE FISCAL YEAR	BUDGET FOR	BUDGET FOR
		3/31/2012	3/31/2013	3/31/2014	3/31/2015	3/31/2016	THE FISCAL YEAR	ENDING	THE FISCAL YEAR	THE FISCAL YEAR
		3/31/2012	3/31/2013	3/31/2014	3/31/2015	3/31/2016	ENDING	3/31/2016	ENDING	ENDING
284-727-000	PRTG., POSTAGE, OFFICE SUPPLIES	72,499	74,889	86,219	92,493	85,000	85,000	43,816	85,000	90,000
284-728-000	ECONOMIC DEVELOPMENT		20,000	20,000	20,000	21,500	21,500	21,591	21,500	22,600
284-850-000	TELEPHONE	20,791	23,105	21,775	18,056	25,000	25,000	11,869	25,000	25,000
284-861-000	MILEAGE & TRAVEL EXPENSES	12,202	12,312	17,996	14,435	20,000	20,000	6,755	20,000	20,000
284-957-000	DUES	17,726	18,855	17,622	19,702	25,000	25,000	14,187	25,000	25,000
284-958-000	MTG. FEES & MISC EXPENSES	12,011	19,311	13,194	17,791	25,000	25,000	12,257	25,000	25,000
284-959-000	APPLICATION FEES EXPENSES	12,275	21,227	28,800	42,233	35,000	35,000	52,698	75,000	60,000
284-959-001	SALARIES - PLANNING COMMISSION/ZBA	27,344	27,491	29,754	30,016	32,000	32,000	19,587	32,000	32,000
301-703-000	ORDINANCE OFFICER - SALARY	44,710	46,035	44,105	50,165	50,000	50,000	40,209	50,000	51,500
336-999-001	FIRE SUB STATION EXPENSES	6,861	991	359		2,000	2,000	1,435	2,000	2,000
441-801-010	ROAD IMPROVEMENT	226,182	116,695	194,572	224,362	101,000				
441-803-000	REFUSE COLLECTION	902,699	923,332	931,751	970,891	962,000	962,000	633,200	962,000	975,000
441-804-000	DUST CONTROL/CHLORIDE	48,806	66,307	55,621	55,861	75,000				
441-971-000	WHITE PINES ST. LIGHTING	746	751							
751-881-000	RECREATION	68,698	64,453	128,324	131,426	135,000				
916-962-000	DRAINS AT LARGE	28,799	23,201	24,908	25,912	30,000	30,000		30,000	30,000
929-977-000	CAPITAL OUTLAY	27,515	64,210	88,266	28,079	90,000	90,000	29,856	90,000	90,000
966-999-010	TRANS - OUT FUTURE RD IMPROVEMENT #261	90,031	200,000	250,000	250,000	250,000	426,000		426,000	150,000
966-999-011	TRANS - OUT SELCRA REIMB. FUND		10,000							
966-999-013	TRANS - OUT ROAD PROJECTS FUND #264	10,000	350,000	500,000	250,000	250,000	450,000		450,000	600,000
966-999-027	TRANS - OUT PARKS & RECREATION #270	200,000	379,000	250,000	350,000	450,000	592,500		592,500	300,000
966-999-028	TRANS - OUT BLDG. & GR. CEMETERY #271	725,000	-	200,000		50,000	75,000		75,000	20,000
966-999-110	CONTINGENCIES	60,000				50,000				
	TOTAL EXPENDITURES/TRANSFERS OUT	4,027,982	3,981,865	4,532,594	4,113,762	4,564,200	4,746,700	1,860,463	4,876,700	4,440,150
	REVENUES OVER (UNDER) EXPENDITURES									
	& TRANSFERS OUT	140,947	(31,061)	(548,641)	22,699	(260,700)	(443,200)	(369,934)	(518,200)	(99,600)
	BEGINNING FUND BALANCE	2,452,516	2,593,463	2,562,402	2,013,761	2,036,460	2,036,460	2,036,460	2,036,460	1,500,000
	ENDING FUND BALANCE	2,593,463	2,562,402	2,013,761	2,036,460	1,775,760	1,593,260	1,666,526	1,518,260	1,400,400



To Brand 01/04/14

## Polly

---

**From:** Kathleen Lomako, Executive Director, SEMCOG <communications@semcog.org>  
**Sent:** Monday, December 21, 2015 8:32 AM  
**To:** Polly  
**Subject:** Regional Update

Problem viewing this email? [Click here](#) for our online version



December 21, 2015  
Vol. 21, No. 25

### Summarizing new federal transportation funding bill

*It's called Fixing America's Surface Transportation Act, or FAST Act*

On December 4, 2015, President Obama signed into law the Fixing America's Surface Transportation Act or "FAST Act." It is the first law enacted in over 10 years that provides long-term funding certainty for surface transportation. This means that states, transit agencies, and local governments can move forward on critical transportation projects with confidence that federal funds will be available.

Overall, the FAST Act largely maintains current program structures and funding shares between highways and transit. It increases funding by 11 percent over five years. This is far short of the amount needed to improve roads and bridges and transit systems to meet the increasing demands on our transportation systems. On the highway side, the bill provides \$225 billion in funding over five years, increasing funding from \$41 billion in 2015 to \$47 billion in 2020. For transit, the act increases dedicated bus funding by 89 percent over the life of the law.

The law also makes changes and reforms to many federal transportation programs, including streamlining the approval processes for new transportation projects, providing new safety tools, and establishing new programs to advance critical freight projects.

More detailed descriptions of how the FAST Act will affect each mode of transportation and what it means for funding for transportation agencies in Southeast Michigan will be coming early next year.

Contact: [Carmine Palombo](#), SEMCOG Deputy Executive Director.

## **The impact of new state transportation funding plan**

The chart below shows the estimated impact of the new transportation funding plan on local road agencies, which include counties, cities and villages.

Local agencies will see a significant boost in funding for the current state fiscal year, which began in October, based on a large infusion of General Fund revenue from the state budget. None of this additional revenue is expected to continue once the new taxes and fees go into effect on January 1, 2017. This means little growth in total revenue distributed to locals in 2017, as the new funding plan is implemented. This is especially true in 2017 if the state does not release the funds withheld in the "lockbox." These funds are being withheld by the legislature until such time that they believe the Michigan Department of Transportation has developed a plan that will significantly reduce the long-term cost of road construction.

The final concern for future transportation funding involves the use of state General Fund revenues to enhance funding beginning in 2019. As with any legislative plans that involve the future use of general revenue funds, there is no guarantee that these funds will actually remain dedicated for transportation purposes. That decision lies solely with the future legislatures.

**Polly**

---

**From:** nicole@michigantownships.org  
**Sent:** Friday, December 18, 2015 4:09 PM  
**To:** Polly  
**Subject:** MTA ACTION ALERT – Request for Governor to veto Senate Bill 571



**MTA ACTION ALERT – Request for Governor to veto Senate Bill 571**

MTA is asking township officials to contact Gov. Rick Snyder to urge his veto of Senate Bill 571 that would limit township communication to residents on local ballot questions 60 days prior to the election.

**Governor’s office contact information:**

**PHONE:** 517-373-3400

**PHONE:** 517-335-7858 - Constituent Services

**EMAIL:** <https://somgovweb.state.mi.us/GovRelations/ShareOpinion.aspx>

<http://www.michigan.gov/snyder/0,4668,7-277-57827---,00.html>

The bill, adopted in the final hours of session this week, would prohibit a public body’s ability to communicate to its residents on local ballot questions 60 days prior to the election—including local millage proposals, zoning referendums, annexation issues, proposals to reinstate annual meeting, incorporation as a Charter Township, establishment of a planning commission, or establishment of a public library, and referendums on issuing revenue bonds.

**These changes were adopted in the final hours of session without notice, without public review and without discussion with any local government association. The substitute was not made available for public input or review before it was passed.**

Among the changes, the bill bans public bodies – including townships – from using public money or resources (including facilities) within 60 days of an election to communicate any information—even purely factual information—about a local ballot question by radio, television, mass mailing or pre-recorded telephone message.

**Townships would be prohibited from even informing electors of the ballot language itself or using public money or resources to respond to false information being disseminated.**

It also could impact a township board’s decision to televise board meetings during that same 60-day period should a comment or question on the local ballot proposal occur at a board meeting. Many public bodies provide televised broadcasts of their meetings. Should SB 571 be enacted, the measure will put local governments that televise their meetings on public access channels at risk of violating the law if they so much as answer a question from the public or make mention of any local ballot question.

Per MCL 168.646a, a local unit must submit ballot wording to the county clerk 82 days prior, thereby leaving a very limited time period of 22 days to provide information to residents if SB 571 is enacted.

Section 57 would also prohibit public bodies from responding to questions from the news media for news stories about local ballot question on public property. For example, a township official would be unable to respond to an interview from broadcast or news media regarding a fire or ambulance millage proposal in a public building.

Finally, while the proposed change creates an inconsistent process for communicating with residents on local ballot questions versus statewide ballot questions.

**For all reasons outlined above, please contact the Governor's office to urge a veto of SB 571.**

Should you have any questions, please feel free to contact [legislation@michigantownships.org](mailto:legislation@michigantownships.org).

This e-mail was sent from Michigan Townships Association ([nicole@michigantownships.org](mailto:nicole@michigantownships.org)) to [polly@genoa.org](mailto:polly@genoa.org).



To unsubscribe, please click on this link and follow the instructions: [Unsubscribe](#)

Michigan Townships Association, PO Box 80078 Lansing MI 48908-0078 Phone Number (517) 321-6467, Fax Number (517) 321-8908 Email Address [rebecca@michigantownships.org](mailto:rebecca@michigantownships.org) Website : [www.michigantownships.org](http://www.michigantownships.org)



To Board 1/9/16

December 18, 2015

Ms. Polly Skolarus, Clerk  
Township of Genoa  
2911 Dorr Rd.  
Brighton, MI 48116

Dear Ms. Skolarus:

As part of Comcast's commitment to keep you informed about important developments that affect our customers in your community, I am writing to notify you of some changes to the channel lineup. Customers are being notified of these changes via bill message.

National Geographic Channel (channel 109) and National Geographic Channel HD (channels 199 and 1261) are now available on the TV 450 Latino and the TV 300 Latino channel lineups. Fox Sports 1 (channel 33) and Fox Sports 1 HD (channels 223 and 1620) are now available on the TV 300 Latino channel lineup.

Also, effective January 7, 2016, GAC (channel 147) will be available on the Digital Starter channel lineup.

As always, feel free to contact me directly at 734-254-1888 with any questions you may have.

Sincerely,

A handwritten signature in cursive script that reads "Frederick G. Eaton".

Frederick G. Eaton  
Senior Manager, External Affairs  
Comcast, Heartland Region  
41112 Concept Drive  
Plymouth, MI 48170

David Walker  
STUDIOS



16081823  
R#0501632-03B

  
**RECYCLED**  
Paper Greetings  
www.prgreetings.com

©PRGCO, LLC  
111 N. Canal Street, Suite 700  
Chicago, IL 60606  
Made in the USA

THANK YOU FOR ALL YOU DO  
IN HELPING TO MAKE OUR  
TOWNSHIP THE BEST IN THE  
COUNTY!

MERRY CHRISTMAS

THE LAWNINGES

HERBST RD.

Enjoy every moment  
of the Holidays!