

GENOA CHARTER TOWNSHIP BOARD
Regular Meeting
July 6, 2015
6:30 p.m.

AGENDA

Call to Order:

Pledge of Allegiance:

Call to the Public*:

Approval of Consent Agenda:

1. Payment of Bills.
2. Request to Approve Minutes: June 15, 2015
3. Consider approval of appointments to Boards and Commissions as recommended by Supervisor McCririe.

Approval of Regular Agenda:

4. Request for approval of budget amendments for the Fiscal Year ending March 31, 2016:
 - a. General Fund 101
 - b. Road Improvement Fund 261
 - c. Road Lake Lighting Reimbursement Fund 264
 - d. Future Development Parks and Recreation Fund 270
 - e. Cemetery/Building Reserve Fund 271
5. Request for approval of a Special Assessment for connections fees for a new Red Olive Restaurant in the amount of \$41,573 with a 5% interest rate on the principal balance.
6. Discussion of the Board Meeting Cancellation and Bill Payment Policy.
7. Discussion of publications and announcements.

Correspondence
Member Discussion
Adjournment

*Citizen's Comments- In addition to providing the public with an opportunity to address the Township Board at the beginning of the meeting, opportunity to comment on individual agenda items may be offered by the Chairman as they are presented.

CHECK REGISTERS FOR TOWNSHIP BOARD MEETING

DATE: July 6, 2015

TOWNSHIP GENERAL EXPENSES: Thru July 6, 2015	\$121,264.94
June 19, 2015 Bi Weekly Payroll	\$83,454.12
June 30, 2015 Quarterly Payroll	\$10,334.18
July 1, 2015 Monthly Payroll	\$11,240.39
July 3, 2015 Bi Weekly Payroll	\$80,293.67
OPERATING EXPENSES: Thru July 6, 2016	\$144,304.77
TOTAL:	<u>\$450,892.07</u>

<u>Check Number</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Check Amount</u>
31864	BA inc	The Benefit Advantage, Inc.	06/09/2015	250.00
31865	BUS IMAG	Business Imaging Group	06/09/2015	754.15
31866	CONSUMER	Consumers Energy	06/09/2015	38.77
31867	DTE LAKE	DTE Energy	06/09/2015	1,687.66
31868	GORDONFO	Gordon's Food Services	06/09/2015	55.98
31869	HowellPa	Howell Area Parks & Recreation	06/09/2015	28,225.00
31870	MITWSP	Michigan Township Association	06/09/2015	6,201.63
31871	Northern	Northern Plumbing, Inc.	06/09/2015	360.00
31872	Perfect	Perfect Maintenance Cleaning	06/09/2015	455.00
31873	StatMi	State of Michigan	06/09/2015	250.00
31874	COOPERST	Cooper's Turf Management LLC	06/11/2015	1,230.00
31875	LivCTrea	Livingston County Treasurer	06/11/2015	373.87
31876	Mancuso	Mancuso & Cameron, P.C.	06/11/2015	6,177.50
31877	Tetra Te	Tetra Tech Inc	06/11/2015	1,588.00
31878	ATT& IL	AT&T	06/17/2015	160.19
31879	BGDOOR	Brighton Garage Door	06/17/2015	150.00
31880	BLUE CRO	Blue Cross & Blue Shield Of Mi	06/17/2015	27,510.82
31881	BullsEye	BullsEye Telecom	06/17/2015	300.66
31882	Dyk	Dykema Gossett, PLLC	06/17/2015	232.90
31883	ETNA SUP	Etna Supply Company	06/17/2015	5,900.00
31884	FASTENAL	Fastenal	06/17/2015	152.73
31885	FED EXPR	Federal Express Corp	06/17/2015	101.82
31886	HURON RI	Huron River Watershed Council	06/17/2015	1,070.33
31887	LSL	LSL Planning, Inc.	06/17/2015	3,952.13
31888	MASTER M	Master Media Supply	06/17/2015	9.55
31889	MICOM	Michigan.com	06/17/2015	2,688.36
31890	Net serv	Network Services Group, L.L.C.	06/17/2015	3,330.00
31891	ROCKET	Rocket Enterprise Inc	06/17/2015	158.00
31892	VERIZONW	Verizon Wireless	06/17/2015	954.88
31893	wierz	Matthew Wierzbowski	06/17/2015	108.00
31894	MCMANUS	John McManus	06/30/2015	620.60
31895	EHIM	EHIM, INC	06/22/2015	3,622.49
31896	LC REG D	Livingston Co. Register Of Dee	06/22/2015	29.00
31897	Nagy	Joseph Nagy	06/22/2015	12.50
31898	PFEFFER	Pfeffer, Hanniford, Palka	06/22/2015	3,350.00
31899	Rotary	Rotary Club of Brighton	06/22/2015	574.00
31900	StatMi	State of Michigan	06/22/2015	6,676.06
31901	VERIZONW	Verizon Wireless	06/22/2015	249.29
31902	AMER IMA	Applied Imaging	06/24/2015	935.62
31903	AMER PLA	American Planning Association	06/24/2015	86.25
31904	COMC	Comcast	06/24/2015	136.87
31905	DTE EN	DTE Energy	06/24/2015	138.47
31906	DTE LAKE	DTE Energy	06/24/2015	38.35
31907	FIP	First Impression	06/24/2015	1,931.93
31908	MASTER M	Master Media Supply	06/24/2015	127.95
31909	RELIANCE	Reliance Standard Life Insuran	06/24/2015	2,263.22
31910	ROJEWSKI	Debra Rojewski	06/24/2015	26.40
31911	TRI COUN	Tri County Supply, Inc.	06/24/2015	160.39
31912	Unum	Unum Provident	06/24/2015	2,606.10
31913	WALMART	Walmart Community	06/24/2015	225.61
31914	ARCHINAL	Michael Archinal	06/29/2015	864.20
31915	CARDM	Chase Card Services	06/29/2015	1,278.21
31916	LINDHOUT	Lindhout Associates Architects	06/29/2015	451.00
31917	Net serv	Network Services Group, L.L.C.	06/29/2015	247.50
31918	P&ZNEWS	Planning & Zoning News	06/29/2015	185.00

Report Total: 121,264.94

Accounts Payable
Computer Check Register

Genoa Township

2911 Dorr Road
Brighton, MI 48116

(810) 227-5225

User: cindy

Printed: 06/11/2015 - 11:59

Bank Account: 101CH

Check	Vendor No	Vendor Name	Date	Invoice No	Amount
13350	EFT-FED	EFT- Federal Payroll Tax	06/19/2015		8,115.30 4,645.22 4,645.22 1,086.37 1,086.37
Check 13350 Total:					19,578.48
13351	EFT-PENS	EFT- Payroll Pens Ln Pyts	06/19/2015		2,730.69
Check 13351 Total:					2,730.69
13352	EFT-PRIN	EFT-Principal Retirement 457	06/19/2015		1,095.00
Check 13352 Total:					1,095.00
13353	EFT-ROTH	EFT-Principal Roth	06/19/2015		615.00
Check 13353 Total:					615.00
13354	EFT-TASC	EFT-Flex Spending	06/19/2015		1,034.97
Check 13354 Total:					1,034.97
13355	FIRST NA	First National Bank	06/19/2015		3,550.00 50,713.98

Check 13355 Total:

54,263.98

Report Total:

79,318.12

+ 4136.00

\$83,454.12

Accounts Payable
Computer Check Register

Genoa Township

2911 Dorr Road
Brighton, MI 48116

(810) 227-5225

User: cindy

Printed: 06/11/2015 - 13:09

Bank Account: 101CH

Check	Vendor No	Vendor Name	Date	Invoice No	Amount
13356	EFT-FED	EFT- Federal Payroll Tax	06/19/2015		785.66 248.00 248.00 58.00 58.00
			Check 13356 Total:		1,397.66
13357	FIRST NA	First National Bank	06/19/2015		2,738.34
			Check 13357 Total:		2,738.34
			Report Total:		4,136.00

Accounts Payable
Computer Check Register

Genoa Township

2911 Dorr Road
Brighton, MI 48116

(810) 227-5225

User: cindy

Printed: 06/17/2015 - 15:50

Bank Account: 101CH

Check	Vendor No	Vendor Name	Date	Invoice No	Amount
13359	EFT-FED	EFT- Federal Payroll Tax	06/30/2015		106.27
					626.57
					626.57
					146.53
					146.53
					<u>1,652.47</u>
				Check 13359 Total:	1,652.47
					<u><u>1,652.47</u></u>
13360	FIRST NA	First National Bank	06/30/2015		8,681.71
					<u>8,681.71</u>
				Check 13360 Total:	8,681.71
					<u><u>8,681.71</u></u>
				Report Total:	10,334.18
					<u><u>10,334.18</u></u>

Accounts Payable
Computer Check Register

Genoa Township

2911 Dorr Road
Brighton, MI 48116

(810) 227-5225

User: cindy

Printed: 06/22/2015 - 16:31

Bank Account: 101CH

Check	Vendor No	Vendor Name	Date	Invoice No	Amount
13363	EFT-FED	EFT- Federal Payroll Tax	07/01/2015		1,937.99 680.89 680.89 159.24 159.24
Check 13363 Total:					3,618.25
13364	EFT-PENS	EFT- Payroll Pens Ln Pyts	07/01/2015		394.21
Check 13364 Total:					394.21
13365	EFT-ROTH	EFT-Principal Roth	07/01/2015		200.00
Check 13365 Total:					200.00
13366	EFT-TASC	EFT-Flex Spending	07/01/2015		83.33
Check 13366 Total:					83.33
13367	FIRST NA	First National Bank	07/01/2015		6,944.60
Check 13367 Total:					6,944.60
Report Total:					11,240.39

Accounts Payable
Computer Check Register

Genoa Township

2911 Dorr Road
Brighton, MI 48116

(810) 227-5225

User: cindy

Printed: 06/25/2015 - 12:45

Bank Account: 101CH

Check	Vendor No	Vendor Name	Date	Invoice No	Amount
13369	EFT-FED	EFT- Federal Payroll Tax	07/03/2015		8,113.84 4,691.35 4,691.35 1,097.18 1,097.18
Check 13369 Total:					19,690.90
13370	EFT-PENS	EFT- Payroll Pens Ln Pyts	07/03/2015		2,730.69
Check 13370 Total:					2,730.69
13371	EFT-PRIN	EFT-Principal Retirement 457	07/03/2015		1,095.00
Check 13371 Total:					1,095.00
13372	EFT-ROTH	EFT-Principal Roth	07/03/2015		615.00
Check 13372 Total:					615.00
13373	EFT-TASC	EFT-Flex Spending	07/03/2015		1,034.97
Check 13373 Total:					1,034.97
Report Total:					25,166.56
					+ 53958.14
					+ 1168.97
					80293.67

Payroll

G/L Distribution Report

Genoa Township

2911 Dorr Road
Brighton, MI 48116

(810) 227-5225

User: cindy
Batch: 603-07-2015COMPUTER
Genoa Charter Township

Account Number	Debit Amount	Credit Amount	Description
Fund 101	General Fund		
101-000-002-000	0.00	1,168.97	Cash-checking Account Only
101-000-069-000	315.18	0.00	Due From Liq Law Enforcement
101-000-084-503	48,127.93	0.00	Due From #503 Utility Fund
101-000-228-100	0.00	4,691.35	Social Security Cont. Fund
101-000-228-200	0.00	2,983.15	State Of Michigan Tax Withheld
101-000-228-300	0.00	1,097.18	Medicare Cont. Fund
101-000-229-000	0.00	8,113.84	Federal Tax Withheld
101-000-237-000	0.00	1,710.00	Deferred Compensation
101-000-238-000	0.00	2,730.69	Loan Payment (pension)
101-000-239-000	0.00	1,034.97	Flex Spending Deductions
101-000-259-000	0.00	53,958.14	Payroll Direct Deposit
101-209-703-000	13,292.77	0.00	Contractual Salaries
101-253-703-000	2,015.20	0.00	Salaries/Twp Treasurer
101-265-910-000	0.00	144.41	Insurance BC/BS & MCM
101-284-703-000	10,987.58	0.00	Salaries
101-284-850-000	20.68	0.00	Telephone
101-284-959-001	150.00	0.00	Planning /ZBA Salaries
101-301-703-000	2,723.36	0.00	Salary/Ordinance Officer
Fund Total:	77,632.70	77,632.70	
Report Total:	77,632.70	77,632.70	

CK# 12127

Genoa Charter Township
User: cindy

Payroll
Computer Check Register

Printed: 06/25/15 12:19
Batch: 603-07-2015

<u>Check No</u>	<u>Check Date</u>	<u>Employee Information</u>	<u>Amount</u>
127	07/03/2015	Czuprenski Brian Czuprenski	1,168.97
Total Number of Employees: 1			Total for Payroll Check Run: 1,168.97

#592 OAK POINTE WATER/SEWER FUND

Payment of Bills

June 9 - 29, 2015

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	06/09/2015	3337	DTE ENERGY	Electric bills	-1,677.56
Bill Pmt -Check	06/17/2015	3338	ALEXANDER CHEMICAL CORPORATION	CHEMICALS	-1,370.50
Bill Pmt -Check	06/17/2015	3339	AT&T	Telephone Internet Service July 7 to July 6-1	-79.51
Bill Pmt -Check	06/17/2015	3340	Bob Myers Excavating	4049 Homestead Drive	-1,637.50
Bill Pmt -Check	06/17/2015	3341	Bullseye Telecom	003CA32, 003CACC	-374.39
Bill Pmt -Check	06/17/2015	3342	Clean Harbors Env. Services	Carbon	-500.00
Bill Pmt -Check	06/17/2015	3343	COOPERS TURF MANAGEMENT, LLC		-1,651.00
Bill Pmt -Check	06/17/2015	3344	DTE ENERGY	VOID: Electric bills 4-1-15 to 6-1-15	0.00
Bill Pmt -Check	06/17/2015	3345	DUBOIS COOPER ASSOCIATES INCORPORATED		-17,419.76
Bill Pmt -Check	06/17/2015	3346	GENOA TWP DPW FUND		-40,916.07
Bill Pmt -Check	06/17/2015	3347	GRUNDY ACE OF HOWELL		-51.47
Bill Pmt -Check	06/17/2015	3348	HOWELL TRUE VALUE HARDWARE	Supplies	-26.97
Bill Pmt -Check	06/17/2015	3349	Northern Pump & Well	Annual Well Inspection	-600.00
Bill Pmt -Check	06/17/2015	3350	NORTHWEST PIPE AND SUPPLY, INC.		-1,018.49
Bill Pmt -Check	06/17/2015	3351	Precision climate Services Inc.	Proposal # 3771 Air Dryer	-2,964.00
Bill Pmt -Check	06/17/2015	3352	Tetra Tech, Inc.	PROJECT #117-1045033	-300.96
Bill Pmt -Check	06/17/2015	3353	USA Bluebook		-3,786.19
Bill Pmt -Check	06/17/2015	3354	DTE ENERGY	Electric bills 4-1-15 to 6-1-15	-736.05
Bill Pmt -Check	06/19/2015	3355	GRAINGER	SUPPLIES	-728.21
Bill Pmt -Check	06/19/2015	3356	HOWELL TRUE VALUE HARDWARE	Direct Lamp	-9.98
Bill Pmt -Check	06/22/2015	3357	PVS Nolwood Chemicals, Inc	Sales order 4448223	-882.00
Bill Pmt -Check	06/22/2015	3358	NELSON TANK ENGINEERING & CONSU	Paint inspection servie, issue reports	-8,060.00
Bill Pmt -Check	06/22/2015	3359	Utilities Instrumentation Service	Job # MHOG00.8.096	-465.00
Bill Pmt -Check	06/22/2015	3360	NELSON TANK ENGINEERING & CONSU	Preconstrucion meeting, Site Visit	-1,600.00
Bill Pmt -Check	06/29/2015	3361	AT & T	Telephone Internet Service June12 thru July	-65.00
Total					-86,920.61

#503 DPW UTILITY FUND

Payment of Bills

June 9 - 29, 2015

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	06/04/2015	3239	Spirit of Livingston	MHOG	-2,392.13
Bill Pmt -Check	06/10/2015	3240	LOWE'S	supplies	-1,979.85
Bill Pmt -Check	06/10/2015	3241	PAETEC	Phone Service	-41.40
Bill Pmt -Check	06/12/2015	3242	Staples Credit Plan	supplies	-5.99
Bill Pmt -Check	06/12/2015	3243	Tractor Supply Co.	Supplies	-663.33
Bill Pmt -Check	06/15/2015	3244	U.S. POSTMASTER	Lake Edgewood and Pine Creek Bills QTR Mar-May	-157.83
Bill Pmt -Check	06/17/2015	3245	Advanced Auto Parts	Supplies	-38.64
Bill Pmt -Check	06/17/2015	3246	Auto Zone	supplies	-32.98
Bill Pmt -Check	06/17/2015	3247	Belle Tire		-598.08
Bill Pmt -Check	06/17/2015	3248	Boyne USA Resorts	Conference Lodging and meals	-2,472.09
Bill Pmt -Check	06/17/2015	3249	Chase Card Services		-3,094.76
Bill Pmt -Check	06/17/2015	3250	Complete Battery Source, Inc.	Battery	-1.59
Bill Pmt -Check	06/17/2015	3251	Genoa Township G/O New User Fund	Loan payback-489 000 618-000	-16,037.00
Bill Pmt -Check	06/17/2015	3252	Grundy Ace of Howell		-64.96
Bill Pmt -Check	06/17/2015	3253	HOWELL TRUE VALUE HARDWARE	supplies	-30.14
Bill Pmt -Check	06/17/2015	3254	NETWORK SERVICES	Web design 1	-1,740.00
Bill Pmt -Check	06/17/2015	3255	NORTHWEST PIPE & SUPPLY	2 Cutting Wheels	-25.40
Bill Pmt -Check	06/17/2015	3256	Port City Communications, Inc.	Call CenterServices 6-1-15 to 6-30-15	-209.51
Bill Pmt -Check	06/17/2015	3257	Sherwin- Williams	Paint	-158.24
Bill Pmt -Check	06/17/2015	3258	TETRA TECH, INC.	Project # 200-12736-15015	-770.00
Bill Pmt -Check	06/17/2015	3259	USABlueBook	6-8 inch indexing Pry Bar	-209.96
Bill Pmt -Check	06/17/2015	3260	Verizon Wireless	Jetpacks-phones 6-7-15 to 7-6-15	-287.51
Bill Pmt -Check	06/17/2015	3261	Victory Lane Quick Oil Change	2013 Ford F-150 Pickup	-60.48
Bill Pmt -Check	06/17/2015	3262	WEX Bank	Fuel Purchases thru 5-31-2015	-2,832.25
Bill Pmt -Check	06/19/2015	3263	Brighton Urgent Care	for Zachery Thurston	-55.00
Bill Pmt -Check	06/24/2015	3264	Pfeffer-Hanniford-Palka		-1,500.00
Bill Pmt -Check	06/29/2015	3265	Greg Tatar	Car Allowance July 2015	-500.00
Bill Pmt -Check	06/29/2015	3266	HUMPHRISS	Car Allowance-July 2015	-250.00
Bill Pmt -Check	06/29/2015	3267	Jonny Sharp	Completion of Class D Certification	-54.00
Bill Pmt -Check	06/29/2015	3268	LAHRA	Professional Rate Kimberly Lane-LAHRA	-65.00
Bill Pmt -Check	06/29/2015	3269	Red Wing Shoe Store	Boots tof Brian Czuprenski	-139.49
Bill Pmt -Check	06/29/2015	3270	Spirit of Livingston	Uniforms	-95.08
Total					-36,562.69

12:39 PM

#595 PINE CREEK W/S FUND**Payment of Bills**

June 9 - 29, 2015

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	06/22/2015	2147	City of Brighton	Rollins construction-5917 Hartford Way Brighton	-40.00
Bill Pmt -Check	06/29/2015	2148	GENOA TWP - DPW FUND	utility billing dated 6-15-15	-3,463.06
Total					-3,503.06

12:12 PM

#593 LAKE EDGEWOOD W/S FUND**Payment of Bills**

June 9 - 29, 2015

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	06/09/2015	2755	Brighton Analytical L.L.C.	Laboratory costs	-77.00
Bill Pmt -Check	06/09/2015	2756	Consumers Energy	Gas bills	-172.11
Bill Pmt -Check	06/09/2015	2757	DTE Energy	Electric Bills	-3,492.42
Bill Pmt -Check	06/17/2015	2758	Brighton Analytical L.L.C.		-221.00
Bill Pmt -Check	06/17/2015	2759	BullsEye Telecom	6-10-15 to 7-9-15	-292.32
Bill Pmt -Check	06/17/2015	2760	Clean Harbors Env. Service	Genoa-Oceola wastewater Plant	-500.00
Bill Pmt -Check	06/17/2015	2761	Cooper's Turf Management	Lawn Care at LE wastewater plant and lift st	-292.00
Bill Pmt -Check	06/17/2015	2762	GENOA TWP DPW FUND		-10,882.82
Bill Pmt -Check	06/17/2015	2763	NORTHWEST PIPE AND SUPPLY,II	SUPPLIES-EQUIPMENT	-391.27
Bill Pmt -Check	06/17/2015	2764	Tetra Tech Inc.	Project # 117-1045032	-964.54
Bill Pmt -Check	06/29/2015	2765	GENOA TWP DPW FUND	Billing for Water and Sewer accounts	-1,032.93
Total					-18,318.41

GENOA CHARTER TOWNSHIP BOARD

Regular Meeting

June 15, 2015

MINUTES

Supervisor McCririe called the regular meeting of the Genoa Charter Township Board to order at 6:30 p.m. at the Genoa Charter Township Hall. The Pledge of Allegiance was then said. The following board members were present constituting a quorum for the transaction of business: Gary McCririe, Paulette Skolarus, Robin Hunt, Linda Rowell, Jim Mortensen and Jean Ledford. Also present were: Township Manager Michael Archinal and six persons in the audience.

A Call to the Public was made with no response.

Approval of Consent Agenda:

Moved by Mortensen and supported by Ledford to approve all items listed under the Consent Agenda and moving item 5 to the regular agenda for discussion. The motion carried unanimously.

1. Payment of Bills.

2. Request to Approve Minutes: June 1, 2015

3. Request to approve a fireworks display at 10 p.m. July 4, 2015 on Lake Chemung at 5393 Wildwood.

4. Request to approve a fireworks display at 10 p.m. July 4, 2015 on Crooked Lake at the Oak Pointe Country Club.

Approval of Regular Agenda:

Moved by Rowell and supported by Mortensen to approve for action all items listed under the regular agenda. The motion carried unanimously.

5. Request to approve Laptop and Tablet upgrades at a cost of \$8,645.84.

Moved by Ledford and supported by Skolarus to approve the purchase as requested. The motion carried unanimously.


6. Request to approve the 2015/16 Howell Parks and Recreation Budget.

Moved by Ledford and supported by Hunt to approve the Howell Parks and Recreation budget as requested. The motion carried unanimously. Note: Skolarus asked that the board consider adjustments to the General Fund Budget, the Parks and Recreation Budget and the Road Improvement budget at the next regular meeting of the board.

7. Request to approve the 2015-2021 Capital Improvement Program as presented.

Moved by Rowell and supported by Skolarus to approve the Capital Improvement Program as requested. This application includes a future improvement to Challis and Bauer and the addition of solar panels for the township hall with no determination of year or price. The motion carried as follows: Ledford, Hunt, Rowell, Skolarus and McCririe. Nay – Mortensen. Absent – Smith.

The regular meeting of the board was adjourned at 6:50 p.m.


Paulette A. Skolarus, Clerk
Genoa Charter Township

Gary McCririe, Supervisor
Genoa Charter Township

GENOA CHARTER TOWNSHIP BOARD SYNOPSIS
MINUTES: 06/01/2015 and 06/15/2015

The following requests were approved by the Township Board at the June 1, 2015 and June 15, 2015 meetings:

- Payment of Bills
- Minutes from 05/18/15 & 06/01/2015
- Assessor's affidavit for the 2015 Millage levies for Genoa establishing the Millage Rate at 0.8146
- PUD Amendment, E.I.A. and site plan for Providence Health System
- A rezoning (Ordinance Z-15-02) for parcels 4711-11-300-021, 4711-11-300-27, and 4711-11-300-28 from General Commercial District/Town Center Overlay (GCD/TC) to General Commercial District (GCD) by Chestnut Development
- The E.I.A. corresponding to a site plan for a proposed 15,480 sq. ft. office building located at 6253 Grand River by Chestnut Development
- A speed study on McClements Road between Kellogg and Hacker
- Newsletter articles to be included in the summer tax bills.
- A fireworks display at 10 p.m. July 4, 2015 on Lake Chemung at 5393 Wildwood.
- A fireworks display at 10 p.m. July 4, 2015 on Crooked Lake, Oak Pointe Country Club.
- The purchase of Laptop and Tablet upgrades at a cost of \$8,645.84.
- The 2015/16 Howell Parks and Recreation Budget.
- The 2015-2021 Capital Improvement Program as presented.

The Minutes may be viewed in their entirety at www.genoa.org or call (810) 227-5225 and request a copy if you do not have internet service available to you.



Paulette A. Skolarus, Clerk

Gary McCririe, Supervisor

(Liv. Daily 06/26/2015 monthly publication)

TO: Genoa Township Board Members

FROM: Gary McCririe, Supervisor



RE: ZBA AND PLANNING COMMISSION APPOINTMENTS

DATE: July 1, 2015

I am pleased to offer the re-appointments of the following members.

Marianne McCreary, ZBA for a term ending 6/30/18

Barbara Figurski, ZBA for a term ending 6/30/18 and Planning Commission for a term ending 6/30/18

BUDGET FOR FISCAL YEAR ENDING 03/31/2016 G.F. 101

APPROVED: 03/16/2015

1st amendment 07/06/2015

ACCT #	ACCOUNT DESCRIPTION	ACTUAL FOR THE YEAR ENDING 3/31/2012	ACTUAL FOR THE YEAR ENDING 3/31/2013	ACTUAL FOR THE YEAR ENDING 3/31/2014	ESTIMATE OF ACTUAL FOR THE YEAR ENDING 3/31/2015	BUDGET FOR THE FISCAL YEAR ENDING 3/31/2016	7/6/2015 1st AMENDMENT BUDGET FOR THE FISCAL YEAR ENDING 3/31/2016
REVENUES							
000-403-000	CURRENT REAL PROP TAXES	821,190.00	834,055	814,616	797,446	845,000	845,000
000-423-000	COLLECT FEES/EXCESS OF ROLL/SCHOOLS	318,946.00	315,451	323,767	313,093	350,000	350,000
000-476-100	LINCESSES AND PERMITS/CABLE FRANCHISE FEES	318,111.00	338,143	351,874	371,686	380,000	380,000
000-477-000	METRO ACT FEES	13,500.00	12,268	11,212	13,500	13,000	13,000
000-480-000	TRAILER FEES	3,301.00	3,307	3,310	2,707	3,500	3,500
000-574-000	STATE SHARED REVENUES	1,630,181.00	1,441,910	1,477,501	1,540,618	1,650,000	1,650,000
000-608-000	CHARGES FOR SERVICES - APPLICA. FEES	28,575.00	34,667	28,732	60,727	50,000	50,000
000-631-000	REFUSE COLLECTION FEES	731,289.00	761,543	762,623	767,616	800,000	800,000
000-664-000	INTEREST INCOME	17,353.00	10,984	7,083	2,933	6,000	6,000
000-676-000	ADMIN FEE/DPW FUND	50,000.00	50,000	50,000	51,500	52,500	52,500
000-676-100	ADMIN FEE/LIQUOR LAW FUND	3,500.00	3,500	3,500	3,500	3,500	3,500
000-678-300	TAXES ON LAND TRANSFER - BRIGHTON/HOWELL	138,732.00	140,755	122,869	127,904	140,000	140,000
000-699-001	CEMETERY, SCHOOLS, ELECTIONS, MISC.	15,251.00	4,221	25,004	4,073	10,000	10,000
000-699-002	TRANSFER IN FROM OTHER FUNDS	79,000.00		1,862			
	TOTAL REVENUES	4,168,929	3,950,804	3,983,953	4,057,303	4,303,500	4,303,500
EXPENDITURES & TRANSFERS OUT TO OTHER FUNDS							
101-703-000	TRUSTEES - SALARIES	20,655.00	23,593	27,705	27,730	35,000	35,000
171-703-000	SUPERVISOR - SALARY	49,980.00	49,980	51,479	52,500	53,400	53,400
191-703-000	ELECTION - SUPPLIES/SALARIES	20,526.00	67,216	25,046	50,356	30,000	30,000
209-703-000	CONTRACTUAL - SALARIES	300,696.00	323,366	337,860	337,298	345,000	345,000
210-801-000	PROFESSIONAL - LEGAL	88,883.00	128,713	107,757	68,375	100,000	100,000
215-703-000	CLERK - SALARY	48,980.00	48,980	50,500	51,500	52,400	52,400
223-801-000	PROFESSIONAL - AUDITOR	16,850.00	16,800	17,600	21,100	22,500	22,500
241-801-000	PROFESSIONAL - ENGR./PLANNING	48,645.00	43,954	42,272	12,985	80,000	80,000
247-703-000	BOARD OF REVIEW - SALARIES	4,877.00	2,875	2,675	2,250	10,000	10,000
247-964-000	TAX CHARGEBACKS	20,848.00	19,023	15,682	5,774	20,000	20,000
253-703-000	TREASURER - SALARY	48,980.00	48,980	50,500	51,500	52,400	52,400
265-775-000	REPAIRS AND MAINTENANCE	83,665.00	93,676	146,599	83,571	125,000	125,000
265-910-000	INSURANCE	236,566.00	219,201	259,377	254,340	300,000	300,000
265-920-000	UTILITIES - ELECTRIC/GAS	19,356.00	20,425	22,719	19,983	20,000	20,000
284-703-000	SALARIES - OTHER	250,861.00	271,043	308,655	311,975	355,000	355,000
284-704-000	RETIREMENT	90,162.00	85,069	95,298	87,070	105,000	105,000

ACCT #	ACCOUNT DESCRIPTION	7/6/2015					
		ACTUAL FOR THE YEAR ENDING 3/31/2012	ACTUAL FOR THE YEAR ENDING 3/31/2013	ACTUAL FOR THE YEAR ENDING 3/31/2014	ESTIMATE OF ACTUAL FOR THE YEAR ENDING 3/31/2015	BUDGET FOR THE FISCAL YEAR ENDING 3/31/2016	1st AMENDMENT BUDGET FOR THE FISCAL YEAR ENDING 3/31/2016
284-715-000	PAYROLL TAXES - FICA/MEDICARE	62,557.00	56,806	67,604	62,046	75,000	75,000
284-720-000	MESC - UNEMPLOYMENT TAXES					20,000	20,000
284-727-000	PRTG., POSTAGE, OFFICE SUPPLIES	72,499.00	74,889	86,219	92,493	85,000	85,000
284-728-000	ECONOMIC DEVELOPMENT		20,000	20,000	20,000	21,500	21,500
284-850-000	TELEPHONE	20,791.00	23,105	21,775	18,056	25,000	25,000
284-861-000	MILEAGE & TRAVEL EXPENSES	12,202.00	12,312	17,996	14,435	20,000	20,000
284-957-000	DUES	17,726.00	18,855	17,622	19,702	25,000	25,000
284-958-000	MTG. FEES & MISC EXPENSES	12,011.00	19,311	13,194	17,791	25,000	25,000
284-959-000	APPLICATION FEES EXPENSES	12,275.00	21,227	28,800	42,233	35,000	35,000
284-959-001	SALARIES - PLANNING COMMISSION/ZBA	27,344.00	27,491	29,754	18,787	32,000	32,000
301-703-000	ORDINANCE OFFICER - SALARY	44,710.00	46,035	44,105	46,365	50,000	50,000
336-999-001	FIRE SUB STATION EXPENSES	6,861.00	991	359		2,000	2,000
441-801-010	ROAD IMPROVEMENT	226,182.00	116,695	194,572	224,361	101,000	x
441-803-000	REFUSE COLLECTION	902,699.00	923,332	931,751	970,891	962,000	962,000
441-804-000	DUST CONTROL/CHLORIDE	48,806.00	66,307	55,621	55,861	75,000	x
441-971-000	WHITE PINES ST. LIGHTING	746.00	751				
751-881-000	RECREATION	68,698.00	64,453	128,324	131,426	135,000	x
916-962-000	DRAINS AT LARGE	28,799.00	23,201	24,908	25,911	30,000	30,000
929-977-000	CAPITAL OUTLAY	27,515.00	64,210	88,266	28,079	90,000	90,000
966-999-010	TRANS - OUT FUTURE RD IMPROVEMENT #261	90,031.00	200,000	250,000	250,000	250,000	x
966-999-011	TRANS - OUT SELCRA REIMB. FUND		10,000				
966-999-013	TRANS - OUT ROAD PROJECTS FUND #264	10,000.00	350,000	500,000	250,000	250,000	x
966-999-027	TRANS - OUT PARKS & RECREATION #270	200,000.00	379,000	250,000	350,000	450,000	x
966-999-028	TRANS - OUT BLDG. & GR. CEMETERY #271	725,000.00	-	200,000		50,000	x
966-999-110	CONTINGENCIES	60,000.00				50,000	x
	TOTAL EXPENDITURES/TRANSFERS OUT	4,027,982	3,981,865	4,532,594	4,076,744	4,564,200	4,650,700
	REVENUES OVER (UNDER) EXPENDITURES						
	& TRANSFERS OUT	140,947	(31,061)	(548,641)	(19,441)	(260,700)	(347,200)
	BEGINNING FUND BALANCE	2,452,516	2,593,463	2,562,402	2,013,761	1,867,661	1,994,320
	ENDING FUND BALANCE	2,593,463	2,562,402	2,013,761	1,994,320	1,606,961	1,647,120

GENOA TOWNSHIP - ROAD IMPROVEMENT FUND #261
 BUDGET TO ACTUAL REPORT
 APPROVED 03/16/2015
 AMENDED 07/06/2015

ACCOUNT#	ACCOUNT DESCRIPTION	ACTUAL FOR YEAR ENDING 12/31/2012	ACTUAL FOR YEAR ENDING 3/31/2013	ACTUAL FOR YEAR ENDING 3/31/2014	ESTIMATE OF ACTUAL FOR THE YEAR ENDING 3/31/2015	BUDGET FOR THE YEAR ENDING 3/31/2016	7/6/2015 1ST AMENDMENT BUDGET FOR THE YEAR ENDING 3/31/2016	
REVENUES								
000-664-000	INTEREST INCOME	0	900	520	800	1,000	1,000	
000-699-000	OPERATING TRANSFER IN (G/F)	200,000	200,000	389,416	250,000	250,000	400,000	X
	TOTAL REVENUES	200,000	200,900	389,936	250,800	251,000	401,000	
EXPENDITURES								
441-968-000	1/96 LATSON INTERCHANGE	277,239	537,703					
906-968-001	COON LAKE OVELAY			283,763				
470-802-000	NORTH SHORE ROAD IMPROVEMENT						14,000	X North Shore
471-803-000	GRAND OAKS ROAD IMPROVEMENT						200,000	X Grand Oaks
472-804-000	GOLF CLUB						50,500	X Golf Club
473-805-000	MCCLEMENTS						18,000	X McClements
467-801-000	TIMBERVIEW						48,000	X Timberview
441-804-000	DUST CONTROL						75,000	X
906-956-000	MISC/AUDIT	535	657	718	1,985	2,000	2,000	
	TOTAL EXPENDITURES	277,774	538,360	284,481	1,985	2,000	407,500	
	NET REVENUES/EXPENDITURES	(77,774)	(337,460)	105,455	248,815	249,000	(6,500)	
	BEGINNING FUND BALANCE	1,249,055	1,171,281	833,821	939,276	1,187,776	1,188,091	
	ENDING FUND BALANCE	1,171,281	833,821	939,276	1,188,091	1,436,776	1,181,591	

xx 5/3 BANK CHARGING \$24.00 A MONTH FOR STATEMENT

GENOA TOWNSHIP - ROAD/LAKE/LIGHTING REIMBURSEMENT FUND #264
 BUDGETS FOR THE YEARS ENDING 3/31/2015 & 2016
 APPROVED 03/16/2015
 AMENDED 07/06/2015

ACCOUNT NO.	ACCOUNT DESCRIPTION	Expiration	ACTUAL FOR THE YEAR THRU 3/31/2012	ACTUAL FOR THE YEAR ENDING 3/31/2013	ACTUAL FOR THE YEAR ENDING 3/31/2014	ESTIMATE OF ACTUAL FOR THE YEAR ENDING 3/31/2015	PROJECTED BUDGET FOR THE YEAR ENDING 3/31/2016	7/6/2015 1ST AMENDMENT BUDGET FOR THE YEAR ENDING 3/31/2016
REVENUE								
000-664-000	INTEREST INCOME		913	558	918	811	1,000	1,000
453-672-000	ASSESSMENTS - CHEMUNG WEED	Jul-17	32,614	31,813	58,649	52,408	51,000	51,000
460-672-100	ASSESSMENTS - PARDEE LAKE 2	Dec-15	25,200	28,636	24,055	19,775	24,000	24,000
465-672-000	ASSESSMENTS - CROOKED LAKE WEED	Jul-17		0	21,272	22,510	22,000	22,000
464-672-000	ASSESSMENTS - FENDT DRIVE	Dec-12	37,962	35,463				
468-676-000	GLENWAY	Dec-16		16,186	17,861	15,628	16,000	16,000
467-675-000	TIMBERVIEW	Dec-18					55,000	55,000
465-673-000	RED OAKS	Dec-23		2,469	69,149	60,267	58,500	58,500
469-677-000	WHITE PINES	N/A			758	849	800	800
470-678-000	NORTH SHORE ROADS	Dec-15					x	12,000
470-682-000	NORTH SHORE ROADS ASSOCIATIONS	Jul-15					x	12,000
471-679-000	GRAND OAKS	Dec-20					x	110,000
474-682-000	SUNRISE PARK	Dec-20					x	92,000
000-699-000	OPERATING TRANS IN FROM GF			350,000	500,000	250,000	250,000	x 350,000
000-695-000	Other/Misc.			3,500				
	TOTAL REVENUES		<u>96,689</u>	<u>468,625</u>	<u>692,662</u>	<u>422,248</u>	<u>478,300</u>	<u>804,300</u>
EXPENDITURES								
453-801-000	LAKE CHEMUNG WEEDS		52,818	46,616	48,222	43,727	60,000	60,000
460-801-000	PARDEE LAKE WEEDS		19,260	26,360	25,095	30,071	30,000	30,000
465-801-000	EAST AND WEST CROOKED LAKE WEEDS			4,673	47,226	8,906	50,000	50,000
465-802-000	RED OAKS			25,194	740,703			
468-801-000	GLENWAY			107,904				
466-801-000	MOUNTAIN/MYSTIC/MILROY			3,362				
467-801-000	TIMBERVIEW					6,170	305,000	305,000 tentative
469-801-000	WHITE PINES				700	824	800	800
470-802-000	NORTH SHORE ROADS						x	24,000
471-803-000	GRAND OAKS DRIVE						x	650,000 tentative
474-806-000	SUNRISE PARK						x	550,000 tentative
451-695-000	MISC./AUDIT		1,700	2,559	2,638	2,599	3,000	3,000
	TOTAL EXPENDITURES		<u>73,778</u>	<u>216,668</u>	<u>864,584</u>	<u>92,297</u>	<u>448,800</u>	<u>1,672,800</u>
	NET REVENUES/EXPENDITURES		22,911	251,957	(171,922)	329,951	29,500	(868,500)
	BEGINNING FUND BALANCE		<u>541,780</u>	<u>564,691</u>	<u>816,648</u>	<u>644,726</u>	<u>919,326</u>	<u>974,677</u>
	ENDING FUND BALANCE		<u>564,691</u>	<u>816,648</u>	<u>644,726</u>	<u>974,677</u>	<u>948,826</u>	<u>106,177</u>

GENOA TOWNSHIP-FUTURE DEV. PARKS & REC. FUND #270
 BUDGET TO ACTUAL REPORT
 BUDGETS FOR THE YEARS ENDING 3/31/2015 & 3/31/2016
 AMENDED 07/06/2015

ACCOUNT#	ACCOUNT DESCRIPTION	ACTUAL FOR THE YEAR ENDING 3/31/2011	ACTUAL FOR THE YEAR ENDING 3/31/2012	ACTUAL FOR THE YEAR ENDING 3/31/2013	ACTUAL FOR BUDGET ENDING 3/31/2014	ESTIMATE OF ACTUAL FOR THE YEAR ENDING 3/31/2015	APPROVED BUDGET FOR THE YEAR ENDING 3/31/2016	7/6/2015 1ST AMENDMENT BUDGET FOR THE YEAR ENDING 3/31/2016
REVENUES								
000-664-000	INTEREST INCOME	1,409	2,152	2,561	1,219	1,862	2,000	2,000
000-699-000	OPERATING TRANS IN FROM GF	350,000	725,000	379,000	250,000	350,000	450,000 X	592,500
000-680-000	RENT			9,200	12,750	10,450	11,400	11,400
000-699-001	MISC REVENUE			30,851			500	500
	TOTAL REVENUES	351,409	727,152	421,612	263,969	362,312	463,900	606,400
EXPENDITURES								
330-696-000	ATHLETIC FIELD - LIGHTING, PLAY GR EQ	200,470		62,570	91,569	17,000	70,000	70,000
330-697-000	BIKE PATH ADDITIONS	146,426		49,392	1,573	168,258	500,000	500,000
536-972-200	I-96 INTERCHANGE WALK/CROSSWALK SIGNAL			80,392	391,232	10,000	0	0
536-972-100	LAND PURCHASE			206,223			250,000	250,000
330-694-000	HOUSE EXPENSES/TAXES			6,173		1,391	2,000	2,000
265-775-000	MAINTENANCE/SNOW REMOVAL/GRASS/RESTROOMS					48,605	50,000	50,000
241-801-000	ATTORNEY/ENGINEERING					30,000	75,000	75,000
330-701-000	SELGRA/HOWELL PARKS AND REC							142,500 X
330-695-000	MISC/AUDIT	790	1,090	2,047	800	1,500	1,500	1,500
	TOTAL EXPENDITURES	347,686	1,090	406,797	485,174	276,754	948,500	1,091,000
	NET REVENUES/EXPENDITURES	3,723	726,062	14,815	(221,205)	85,558	(484,600)	(484,600)
	BEGINNING FUND BALANCE	385,687	389,410	703,227	718,042	496,837	557,237	582,395
	ENDING FUND BALANCE	389,410	703,227	718,042	496,837	582,395	72,637	97,795

parks and rec 270/excel

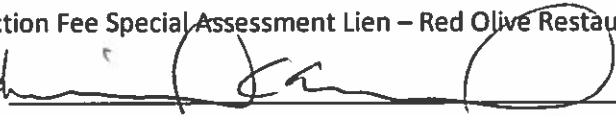
GENOA TOWNSHIP - CEMETERY/BLDG RESERVE FUND #271
 BUDGET TO ACTUAL REPORT
 APPROVED 03/16/2015
 AMENDED 07/06/2016

ACCOUNT#	ACCOUNT DESCRIPTION	ACTUAL FOR TJ YEAR ENDING 3/31/2013	ACTUAL FOR THE YEAR ENDING 3/31/2014	APPROVED BUDGET FOR THE YEAR ENDING 3/31/2015	ESTIMATE OF ACTUAL FOR THE YEAR ENDING 3/31/2015	PROJECTED BUDGET FOR THE YEAR ENDING 3/31/2016
REVENUES						
000-664-000	INTEREST INCOME	400	275	400	84	300
000-699-000	OPERATING TRANS IN FROM GF - RESERVES		200,000			75,000
	TOTAL REVENUE	<u>400</u>	<u>200,275</u>	<u>400</u>	<u>84</u>	<u>75,300</u>
EXPENDITURES						
929-977-000	CAPITAL OUTLAY/PAVEMENT/PARKING		118,622	50,000	10,882	85,000
906-957-000	CEMETERY PURCHASE					45,000
906-956-000	MISC/AUDIT/MAINTENANCE		31	250	100	1,000
	TOTAL EXPENDITURES		<u>118,653</u>	<u>50,250</u>	<u>10,982</u>	<u>131,000</u>
	NET REVENUES/EXPENDITURES	400	81,622	(49,850)	(10,898)	(55,700)
	BEGINNING FUND BALANCE	<u>200,521</u>	<u>200,921</u>	<u>282,543</u>	<u>282,543</u>	<u>271,645</u>
	ENDING FUND BALANCE	<u>200,921</u>	<u>282,543</u>	<u>232,693</u>	<u>271,645</u>	<u>215,945</u>



MEMORANDUM

2911 Dorr Road
Brighton, MI 48116
810.227.5225
810.227.3420 fax
genoa.org

TO: Honorable Board of Trustees
FROM: Kelly VanMarter, Assistant Township Manager
DATE: June 29, 2015
RE: Connection Fee Special Assessment Lien – Red Olive Restaurant
MANAGER'S REVIEW: 

The owner of the Red Olive Restaurant project (PKJJ, LLC) has requested that the Township consider entering into a Special Assessment Agreement for the connection (tap in) fees associated with the demolition of the former Prairie House Restaurant and construction of a new Red Olive Restaurant. This agreement would allow a lien of connection fees onto the property taxes associated with that property. We are proposing dividing the connection fees into 6 payments with the first payment due immediately, and the remaining 5 payments to be levied on the winter tax bill for 5 subsequent years. The Agreement also provides for the Township to charge a 5% interest rate on the principle balance. Attached please find a copy of the proposed agreement.

The new restaurant requires an additional 3.23 Water and 2.23 Sewer REUs. At \$7,900 per REU for water and \$7,200 per REU for sewer, this project requires \$41,573 in new connection fees. The attached Agreement would divide this over 6 years into equal payments of \$6,928.83. Please note that the agreement provides for the owner to acknowledge and voluntarily agree to waive its rights to the Act 188 entitled public hearings and notice requirements.

In regard to this proposal please consider the following action:

Moved by _____, supported by _____, to approve the Agreement for Payment of Connection Fee Charge with PKJJ, LLC to authorize the Township Treasurer to levy a special assessment on parcel 4711-05-400-025 for the payment of connection fees in the amount of \$41,573 with a 5% interest rate on the principle balance as provided in the Agreement.

SUPERVISOR

Gary T. McCririe

CLERK

Paulette A. Skolarus

TREASURER

Robin L. Hunt

MANAGER

Michael C. Archinal

TRUSTEES

H. James Mortensen

Jean W. Ledford

Todd W. Smith

.....

GENOA CHARTER TOWNSHIP

AGREEMENT FOR PAYMENT OF CONNECTION FEE CHARGE

THIS AGREEMENT for Payment of Connection Fee Charges (the "Agreement") is made as of this ___ day of July, 2015 by and between Genoa Charter Township, a Charter Township whose address is 2911 Dorr Road, Brighton, Michigan 48116 (the "Township") and, PKJJ, LLC, a Michigan limited liability company, whose address is 26444 Taft Road, Novi, Michigan 48375 (the "Owner").

WHEREAS, the Owner owns certain real estate located within the Township, the legal description of which is attached as Exhibit A (the "Property"), and which Property is identified as Tax Code Number 4711-05-400-025 and located at 3838 E. Grand River, Howell, Michigan 48843;

WHEREAS, the Township has constructed a municipal water and sanitary sewer system (the "System") to serve certain areas of the Township, including the Property;

WHEREAS, in connection with the construction and financing of the Water System providing service to the Property (Grand River Water District), a special assessment or other charge has been levied on the Property based on the original estimate that there were 6 Residential Equivalent Users ("REUs") associated with the Property;

WHEREAS, in connection with the Sewer System providing service to the Property, a credit has been levied on the Property based on the former 2,922 sq. ft. restaurant calculated at 2.4 REU per 1,000 square feet for a total of 7 Residential Equivalent Users ("REUs") associated with the Property;

WHEREAS, the Owner has proposed to demolish the existing building and construct a new 3,848 square feet restaurant which will need an additional 3.23 Water and 2.23 Sewer REUs associated with the Property;

WHEREAS, the Township's standard policy is for the respective property owner to pay the charge for the additional REUs associated with such property (the "Additional Charge") in a single lump sum payment to the Township, such Additional Charge being equal to the difference between the number of REUs associated with the prior use of the Property and the number of REUs based on the revised use of the Property, multiplied by the current per REU charge;

WHEREAS, the Township Board has approved an exception to the standard policy for the payment of the Additional Charge associated with the Property;

WHEREAS, the Township and the Owner wish to enter into this Agreement to document the manner of the payment of the Additional Charge.

NOW, THEREFORE, in consideration of mutual promises, performances, covenants and payment obligations of the parties, it is hereby agreed as follows:

Section 1. Original Assessment. The parties confirm that a special assessment and additional connection charges have been previously levied on the Property, based on a use of 6 Water and 7 Sewer REUs for the Property.

Section 2. Additional REUs and Additional User Charge. Based on the Owner's revised plans for the Property, the Township has determined that there will be 9.23 REUs associated with the Property. As a result of such additional use, the Owner is obligated to pay to the Township \$25,517 for water and \$16,056 for sewer for a combined total of \$41,573 (the "Property Owner's Additional Charge") as a charge for the additional REUs associated with the Property, such amount equaling 3.23 Water REUs multiplied by the current per REU charge of \$7,900 and 2.23 Sewer REUs multiplied by the current per REU charge of \$7,200.

Section 3. Payment of the Property Owner's Additional Charge. Instead of paying the Property Owner's Additional Charge in a lump sum payment, the Owner has requested to pay such charge in six installment payments, plus interest. Accordingly, the Property Owner's Additional Charge shall be paid as follows: \$6,928.84 shall be paid by the Property Owner to the Township as to the date of this Agreement and the Property Owner shall pay five additional principal payments on the following dates:

<u>Payment Date</u>	<u>Principal Amount Due</u>
December 1, 2016	\$6,928.83
December 1, 2017	\$6,928.83
December 1, 2018	\$6,928.83
December 1, 2019	\$6,928.83
December 1, 2020	\$6,928.83

In addition to the principal amounts set forth above, on each such payment date the Property Owner shall pay accrued interest on the total outstanding principal amount of the Property Owner's Additional Charge at the rate of 5% per annum.

Section 4. Special Assessment Lien. The Owner and the Township agree that this Agreement shall constitute a special assessment lien on the Property in the amount of the Property Owner's Additional Charge pursuant to Act 188, Public Acts of 1954, as amended, MCL 41.721 et seq. ("Act 188"). The Owner specifically acknowledges that it is entitled to certain public hearings and notices pursuant to the provisions of Act 188, and the Owner voluntarily agrees to waive its rights to such public hearings and notices. The Owner specifically agrees that the special assessment lien created by this Agreement is a valid and binding lien, enforceable in accordance with the terms of Act 188 and the laws of the State of Michigan. The Township shall have all of the rights to enforce this lien as provided under Act 188 and the laws of the State of Michigan, including but not limited to imposing penalties and additional interest, placing delinquent special assessments on the Township's ad valorem property tax roll, selling the Property at a tax sale and disconnecting the Property from the Water/Sewer System. The Owner agrees that this Agreement, or a memorandum of this Agreement, may be recorded with the Livingston County Register of Deeds office. The Owner warrants, agrees and covenants with the Township that it shall take no action to challenge the lien created hereby and the Owner

warrants, agrees and covenants that it will not take any other steps to question the legal effect of the lien created by this Agreement. The Owner acknowledges that the lien created by this Agreement shall run with the land and shall be paid in accordance with this Agreement by any future owner of the Property. Furthermore, the Property Owner's Additional Charge shall be paid regardless of whether the Property makes full use of the additional 0.85 REUs associated with the Property.

Section 5. Payment of Full Amount of Property Owner's Additional Charge. In the event that the Owner challenges the enforceability of this Agreement, or in the event that the Township is prohibited for any reason from collecting the amounts due under Section 3 or any other section of this Agreement, then the Owner agrees to immediately pay to the Township the full amount of the Property Owner's Additional Charge that the Owner has not previously paid to the Township.

Section 6. Operation and Maintenance Costs. In addition to the original special assessment levied on the Property and the Property Owner's Additional Charge, the Property and the users of the Water/Sewer System located on the Property shall be subject to continuing operating and maintenance ("O&M") charges in accordance with the Township's policies and ordinances. The Property and the users of the Water/Sewer System shall also be subject to all other connection fees, tap in fees and other fees and charges for use of the System as set forth in any and all applicable Township policies and ordinances.

Section 7. Property. The Owner represents and warrants that it has fee simple legal title to the Property.

Section 8. Ordinance Compliance. The Owner acknowledges that the Owner is subject to and will comply with all present and future Township ordinances pertaining to the use of the Water and Sewer System.

Section 9. Entire Agreement, Modification, Severability. This Agreement contains the entire understanding between the parties and any representations, inducements, promises or agreements, oral or otherwise, entered into prior to the execution of this Agreement are null and void and will not alter the conditions set forth herein. The Agreement shall not be modified in any manner, except by an instrument in writing executed by the parties. If any term or provision of this Agreement, or the application thereof to any person or circumstances shall, to any extent, be declared invalid or unenforceable, the remainder of the terms of the Agreement shall remain in full force and effect and shall not be affected by any such declaration.

Section 10. Counterparts. This Agreement may be executed in any number of counterparts, each of which when so executed and delivered shall be deemed an original, and such counterparts together shall constitute one and the same instrument.

Section 11. Due Authorization and Other Agreements. The Owner agrees that the execution of this Agreement has been duly authorized by the Owner and does not conflict with any agreement, contract, instrument or other undertaking to which the Owner is a party.

Section 12. Governing Law. The laws of the State of Michigan shall govern the validity, performance and enforcement of this Agreement.

Section 13. Effective Date. This Agreement shall be effective as of the date first written above.

[Signatures appear on the following pages.]

IN WITNESS WHEREOF, the parties have executed this Agreement the day and year above written.

GENOA CHARTER TOWNSHIP

By: _____

Its: _____

By: _____

Its: _____

STATE OF MICHIGAN)
) SS
COUNTY OF LIVINGSTON)

The foregoing instrument was acknowledged before me this ____ day of _____ 20__, by
_____ and _____.

_____, Notary Public,
_____ County, Michigan
Acting in _____ County.
My commission expires: _____

OWNER:

By: _____

Its: _____

STATE OF MICHIGAN)
) SS
COUNTY OF LIVINGSTON)

The foregoing instrument was acknowledged before me this ____ day of _____ 20__, by
_____.

_____, Notary Public,
_____ County, Michigan
Acting in _____ County.
My commission expires: _____

PREPARED BY:

James P. Kiefer
Dykema Gossett PLLC
201 Townsend Street, Suite 900
Lansing, MI 48933

WHEN RECORDED RETURN TO:

Genoa Township
2911 Dorr Road
Brighton, MI 48116

Exhibit A
Legal Description of the Property

The land situated in the County of Livingston, Township of Genoa, State of Michigan, is described as follows:

PARCEL NO. 2:

Part of the Southeast 1/4 of Section 5, T2N, R5E, Genoa Township, Livingston County, Michigan, described as follows: Commencing at the Southeast corner of said Section 5; thence North 02 degrees 11' 26" East 548.49 feet along the East line of said Section and the centerline of Latson Road; thence North 60 degrees 51' 00" West 982.34 feet along the centerline of Grand River Avenue to the Point of Beginning; thence South 01 degree 29' 10" West 456.45 feet; thence North 60 degrees 51' 00" West 120.00 feet; thence North 01 degree 29' 10" East 456.45 feet; thence South 60 degrees 51' 00" East 120.00 feet along said centerline of Grand River Avenue to the Point of Beginning.

EASEMENT PARCEL:

Together with an easement for ingress and egress over a 50 foot wide strip of land being more particularly described as follows: Commencing at the Southeast corner of Section 5, T2N, R5E, Genoa Township, Livingston County, Michigan; thence North 02 degrees 11' 26" East 548.49 feet along the East line of said Section and the centerline of Latson Road; thence North 60 degrees 51' 00" West 925.89 feet along the centerline of Grand River Avenue to the Point of Beginning; thence South 01 degree 29' 10" West 173.79 feet, thence North 88 degrees 30' 50" West 50.00 feet; thence North 01 degree 29' 10" East 200.00 feet; thence South 60 degrees 51' 00" 56.45 feet along said centerline of Grand River Avenue to the Point of Beginning.

Commonly known as: 3838 E. Grand River

Tax No. 11-05-400-025



2911 Dorr Road
 Brighton, MI 48116
 810.227.5225
 810.227.3420 fax
 genoa.org

MEMORANDUM

TO: Jim Barnwell, Desine Engineering

FROM: Kelly VanMarter, Assistant Township Manager/Community Development Director

DATE: January 8, 2015

RE: Red Olive Restaurant Sewer and Water Tap Fees
 3838 E. Grand River (11-05-400-025)

This memo will describe the connection fees required for a new 3,848 sq. ft. Red Olive restaurant located at 3838 E. Grand River.

3,848 sq. ft. sit down restaurant (no liquor) @ 2.4 REU per 1,000 sq. ft. = 9.23 REU

LESS PREVIOUSLY PAID:

Water (Grand River Water Special Assessment)	-6.0 REU
Sewer (former 2,922 sq. ft. restaurant @2.4 per 1,000 sq. ft.)	-7 REU

NEW CONNECTION CHARGE =

Water:	9.23 REU – 6 REU (assessed) =	3.23 REU
Sewer:	9.23 REU – 7 REU (credits for existing bldg.) =	2.23 REU

Water	3.23 REU @ \$7,900	\$ 25,517.00
Sewer	2.23 REU @ \$7,200	\$ 16,056.00
TOTAL DUE:		\$ 41,573.00

SUPERVISOR
 Gary T. McCrie

CLERK
 Paulette A. Skolarus

TREASURER
 Robin L. Hunt

MANAGER
 Michael C. Archinal

TRUSTEES
 H. James Mortensen
 Jean W. Ledford
 Todd W. Smith
 Linda Rowell

Connection Fees must be paid at time of land use permit issuance.

A meter package may also need to be purchased including the appropriate sized meter and a MIU (meter interface unit). Should you have any questions please feel free to contact me at 810-227-5225.

Genoa Charter Township Michigan

Board Meeting Cancellation and Bill Payment Policy

1. Introduction:

Pursuant to MCL 41.72a(1), annually, the Township Board provides by resolution the time and place of its regular meetings. If a time set for a regular meeting of the Township Board is a holiday, as designated by the township Board, the regular meeting shall be held at the same time and place on the next secular day that is not a holiday.

MCL 41.75 provides in part that the Township Board shall approve claims against the Township and authorize payment of allowed claims.

2. Purpose:

Genoa Charter Township is committed to the highest standards of Michigan Townships in the payment of bills and invoices.

3. Policy Statement:

(a) Once the schedule of the time and place of the Township Board meetings is established, meetings will not be cancelled without Board approval except in the case of adverse weather, lack of a quorum, or in the event of an emergency such as a fire, tornado, flood, etc.

(b) Board approval is required in advance before payment of bills, except in the following circumstances:

(i) Only one Board meeting is scheduled in a particular month and/or the Board approves a scheduling change; or

(ii) A meeting is cancelled because of weather, lack of quorum or emergency and cannot be rescheduled and held within three (3) business days;

(c) Upon the happening of an event listed in paragraph (b)(i) or (b)(ii) above, recurring bills that may incur a late charge if not paid by the due date must be promptly paid to avoid any late charge or fee.

(d) Bills paid under this Policy shall be paid with the signatures of two (2) Board members. Bills so paid will be identified with an asterisk in the Board Packet for the following Board meeting. These bills shall be post-audited at the next board meeting following payment.

6. Consider approval of a Notice of Award to Fonson Company for a Lake Edgewood Sanitary Sewer Re-Route Project with a bid amount of \$102,845.00.

Moved by Skolarus and supported by Hunt to award the Lake Edgewood Townhomes Sanitary Re-Route to Fonson Company Inc. with a bid amount of \$102,845.00 as requested by Dr. Tatara. The motion carried unanimously.

7. Consider approval of a Notice of Award to Seven Brothers Painting for the Oak Pointe Elevated Storage Tank Painting Project with a base contract amount of \$263,050.00.

Moved by Smith and supported by Rowell to award the oak Pointe Elevated Storage Tank Paining Project to Seven Brother's Paining with a base contract amount of \$248,250.00 with the following conditions on the Contractor:

- Install insulation and a frost jacket
- Repaint the Dry Interior
- Repaint the Wet Interior
- Repaint the Exterior and Fluoropolymer in Color Gray Tweed using the bid alternate
- Install Cathodic Protection

Note: The logo is not a part of this approval. Dr. Tatara will discuss the logo alternatives with Oak Pointe should they choose to go forward. The motion carried unanimously.

8. Consider approval of a Design Phase Proposal for the installation of 12,500 linear feet of sidewalk from Sunrise Park to Hacker in the amount of \$37,000.00.

Moved by Mortensen and supported by Skolarus to approve the expenditure for the design phase as requested. The motion carried unanimously.

9. Discussion on the cost of publication and announcements in local papers as requested by Trustee Smith.

A synopsis of the minutes will be published the last Friday of every month. This action will be reviewed in six months after receiving any public comment or request for hard copies of the minutes.

The regular meeting of the Genoa Charter Township board was adjourned at 7:55 p.m.

Paulette A. Skolarus, Clerk
(Liv. Daily Synopsis 02/27/2015)



July 1, 2015

Sunrise Park/Newbery-Wise Property Owner

RE: Sunrise Park/Newbery-Wise Roads

2911 Dorr Road
Brighton, MI 48116
810.227.5225
810.227.3420 fax
genoa.org

Dear Sir or Madam,

The Township has been approached by some of your neighbors regarding the condition of the roads in your subdivisions. The roads in your area are private. As such they are the responsibility of the property owners within the Sunrise Park and Newberry-Wise subdivisions. The purpose of this letter is to provide you with information and to let you know about a meeting on July 9, 2015 at the Township Hall.

Public Act 188 allows for special property tax assessments for certain improvements. Genoa has a long history of using special assessments for road improvements, street lighting, water and sewer installation and aquatic weed control. Several subdivisions in Genoa have successfully petitioned the Township Board to specially assess their properties for road improvements. For the project to move forward at least 51% of the property owners must file a petition supporting the project.

To determine the feasibility of the project an engineering estimate has been developed and quotes from paving contractors have been received. The project would involve pulverizing and/or removing the existing asphalt, shaping a new base, adjusting structures and installing new asphalt. There are some construction alternatives that will be discussed at the informational meeting. Costs incurred by the Township for engineering, publication and mailing would be paid by the district if sufficient petitions are received. The estimated cost for this district is \$490,000.

Because the roads are private no public money can be spent. The Township finances these types of projects through a revolving loan fund. Typically project costs are spread over a five year period with no interest. The annual assessment is placed on properties within the district.

Based on the following assumptions:

- 165 Parcels/Homes
- Project cost estimate of \$490,000
- 5-year payback with no interest

The assessment would equate to approximately \$594 per year.

You are invited to attend an informational meeting on July 9, 2015 at 6:30 p.m. at the Genoa Township Hall located at 2911 Dorr Road, Brighton MI 48116. The

SUPERVISOR

Gary T. McCririe

CLERK

Paulette A. Skolarus

TREASURER

Robin L. Hunt

MANAGER

Michael C. Archinal

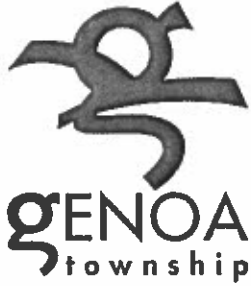
TRUSTEES

H. James Mortensen

Jean W. Ledford

Todd W. Smith

Linda Rowell



Township Engineer and I will explain the project, the special assessment process and answer any questions you may have. We will also try to determine what kind of support the project has and what the exact scope of the project should be. You are able to post your support, opposition or ask a question by emailing sunrisenewberry@genoa.org. Also feel free to contact the Township Hall at 810.227.5225.

2911 Dorr Road
Brighton, MI 48116
810.227.5225
810.227.3420 fax
genoa.org

Best regards,

Michael Archinal
Manager

Cc: Township Board
Jonathon Booth, Hubbell, Roth & Clark
Kelly VanMarter; Assistant Township Manager

SUPERVISOR

Gary T. McCririe

CLERK

Paulette A. Skolarus

TREASURER

Robin L. Hunt

MANAGER

Michael C. Archinal

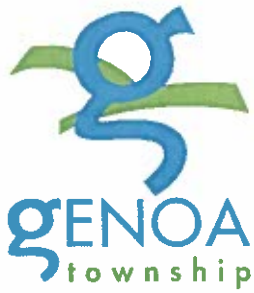
TRUSTEES

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June 17, 2015

Grand Oaks Property Owner

RE: Grand Oaks Drive

Dear Sir or Madam,

As you are aware Grand Oaks Drive is in extremely poor condition. Some of your neighbors have asked who is responsible and what can be done to improve the road. This letter is intended to answer some of these questions and offer some alternatives.

Grand Oaks Drive is public. As such it is under the jurisdiction of the Livingston County Road Commission. The Road Commission plows the snow and is responsible for maintenance. The money to pay for this comes from the gasoline tax and motor vehicle registrations. The property taxes you pay have nothing to do with general road maintenance.

Even though you pay your property taxes to Genoa Township most of this money pays for public education. The Township portion of your tax bill is .8146 of a mill. This means that for every \$1,000 of Taxable Value you pay just over 81 cents. Taxable Value is approximately 50% of a property's true cash value. For example a property worth \$400,000 pays just over \$160 a year to Genoa Township:

True cash or market value:	\$400,000
Taxable Value (50% of market value):	\$200,000
Township Millage Rate:	.8146
$\$200,000/\$1,000 \times .8146 =$	\$162.92

This low tax rate simply cannot generate the revenue necessary to deal with the serious road issues in your area. There is an alternative however.

Public Act 188 of 1954 allows for special property tax assessments for certain improvements. Genoa has a long history of using special assessments for road improvements, street lighting, water and sewer installation and aquatic weed control on lakes. Several subdivisions in Genoa have successfully petitioned the Township Board to specially assess their properties for road improvements. For this project to move forward at least 51% of the property owners must file a petition supporting the project. In order to encourage support, the Township Board has approved a \$200,000 contribution to this project.

You are invited to attend an informational meeting on June 25 at 6:30 p.m. at the Genoa Township Hall located at 2911 Dorr Road. The Livingston County Road Commission, the Township Clerk, and I will explain project costs, the special assessment process and answer any questions you may have. Petitions will be available for you to distribute

SUPERVISOR

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MANAGER

Michael C. Archinal

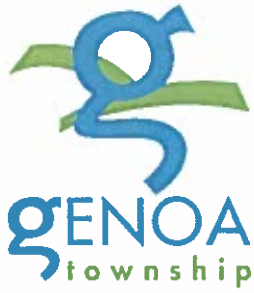
TRUSTEES

H. James Mortensen

Jean W. Ledford

Todd W. Smith

Linda Rowell



2911 Dorr Road
Brighton, MI 48116
810.227.5225
810.227.3420 fax
genoa.org

and/or sign. The petitions have very specific language required by state statute. All owners of a property must sign a petition for it to be valid.

You are also able to post your support, opposition or ask a question by emailing grandoaks@genoa.org. Also feel free to contact the Township Hall at (810) 227-5225.

Best regards,

Michael Archinal
Manager

Cc: Livingston County Road Commission
Township Board
Correspondence

SUPERVISOR

Gary T. McCririe

CLERK

Paulette A. Skolarus

TREASURER

Robin L. Hunt

MANAGER

Michael C. Archinal

TRUSTEES

H. James Mortensen

Jean W. Ledford

Todd W. Smith

Linda Rowell

Cromaine District Library
Regular Board Meeting
Thursday, May 21, 2015

APPROVED

Members Present: Black, Cafmeyer, DeRosier, Lewis, , Sargent, Thompson

Members Absent: Oemke

Staff Present: Director Marlow, Barb Rentola, Sue Strouse, Jeanne Smith, Janice Yaklin

Guests: Richard Krueger, Barbara Krueger, Penny Halstead

I. President Lewis called the meeting to order at 7:00 pm, in the Cromaine Village Library Community Room.

II. **Approval of agenda** Agenda Approval
Member DeRosier moved to approve the, seconded by Member Thompson.
Passed unanimously.

III. **Approval of Consent Calendar** Consent Calendar Approval
Member Cafmeyer moved to approve the consent calendar, seconded by Member Black. Passed unanimously.

- A. Approval of regular meeting minutes, 4/21/15
- B. Acknowledge receipt of the April Financial Report and payment of April invoices totaling \$50,072.06 and payroll obligations totaling \$61,837.56.
- C. Director's Report
- D. Committee Reports

Community Relations	Cancelled
Personnel	May 6
Planning	May 11
Finance	May 13

IV. **Call to the Public:** No response. Call to the Public

V. **Director's Report Update** – The Director shared the following verbally: Director's Update

Volunteers have given 208.5 total hours in the last month of which 25 were by teens.

A former trustee of the library stopped in to visit—Maryann (Viviano) Bird. She wanted to convey her dismay that the bond proposal did not pass, as she remembered that in her 17 years on the board, with ten as President, the community was very supportive of Cromaïne.

During May we often find a little more time for weeding the collection—removing the materials that are not circulating well and not earning their places on our too-crowded shelves. We are very grateful to the volunteers—adult and teen—who prep the items for the Friends' sale. And we are exceptionally grateful to the Friends for making them available to the public at the sale. Next one is this week—May 28, 29, 30. The Friends desperately need help with packing up on Sunday May 31. It's a quick two to three hour job—quicker with more volunteers. If you have a teen or young adult, if you want to whittle some weight off your waist, or just because the Friends do so much for Cromaïne—your help will be appreciated. Show up at 1 pm on Sunday. I'll greet you at the door and direct you to the action!

The decision made at the April meeting to change the location of the board meeting on three upcoming dates has been carried out. The list of dates and locations was revised and sent to the six townships, posted on our bulletin boards, and locations were changed in the online calendar.

The interviewing team for the Adult Services and Youth Services Manager positions has completed interviews. Donna Janke, Assistant Circulation Manager, and Carolyn McCullough, Teen (Adult and Youth, too) Librarian participated in the review of resumes and applications, the interviews, and the final selection. Three Adult Services Manager candidates and four Youth Services Manager candidates were interviewed. As of today, Thursday May 21, we are contacting references before offers are made. We had some interesting questions and even more interesting responses—both from our candidates as well as our own answers in response to the questions of candidates. We very informally took turns answering the candidates' questions. One of my favorites: A candidate asked us what we believe to be Cromaïne's greatest strength? Carolyn and Donna simultaneously responded, "Us—the staff." I wholeheartedly agreed and was secretly thrilled to know that we "get" what our brand is without a doubt. The flip side of the question was asked, too—Cromaïne's greatest weakness. All three of us said, "space, lack of space."

VI. **By the Way... community questions and comments shared with individual trustees** By the Way...

Comments received from the public were disappointment over the ballot proposal not passing.

VII. **Discussion** Strategic Plan

A. Strategic Plan

The Board discussed the options for next steps as suggested by the Planning

Committee. Renovation of the Village location may take one to two years. Village renovation may include conversion of current staff space back into public space in order to address community needs going forward. Crossroads' landlord has provided a significantly discounted rent in order to make the transition to branch closure meet the pace required by Village renovation and continue to provide a reduced-hours service point during renovations. Dan Whisler, architect, discussed some of the ways to reconfigure space in order to maximize the Village and, at the same time, achieve some of the more challenging projects, such as handicapped access on the south side.

B. Report of Director's Evaluation

President Lewis commended Director Marlow for another stellar year, even better than last year. The Director thanked the board members for their kind comments and appreciation.

Report of
Director's
Evaluation

C. Budgets Presented for Discussion

A list of the questions addressed to Director Marlow via email by trustees and her answers was distributed to the trustees. A list of changes in the 2015-2016 budget that have not been reviewed yet by the Finance Committee, but likely to need inclusion in the budget, was also distributed. There were no further questions on the budgets.

Budgets
Presented for
Discussion

D. Calling the 2015-2016 Operating Fund Budget Hearing

This will precede the June 18 meeting. Notice will be posted in the Livingston Press-Argus newspaper.

Calling the
2015-2016
Operating
Fund Budget
Hearing

E. Memorial Day Parade

President Lewis asked which of the trustees will be able to walk with Cromaine in the parade. Doug Sargent, Nancy Lewis, Paul Black will attend. Mary Cafmeyer and Kate DeRosier are not sure yet. Don Thompson will ride with the past Grand Marshalls.

Memorial Day
Parade

F. Personnel Committee review policies

- 8008 - Ethics Statement
- 8009 – Board Policy Development
- 8011 – Board Compensation & Expenses

Policy Review

None of the trustees had questions or suggestions for changes and the committee did not recommend any revisions.

VIII. Decision

A. Resolution 2015-7, Calling a Budget Hearing

Member Black moved to approve Resolution 2015-7, Calling a Budget Hearing, Member Sargent seconded. A roll call vote was taken for approval of the resolution. Ayes: Black, Cafmeyer, DeRosier, Lewis, Sargent, Thompson. Nays: None. APPROVED.

Resolution 15-7,
Calling a Budget
Hearing

IX. Information

Upcoming Meeting Dates

Upcoming meeting dates include:

	No Personnel Committee
June 9	Planning Committee, 4:30 pm, Director's Office
June 10	Finance Committee, 1:00 pm, Director's Office
June 12	Community Relations Committee, 10:00 am, Director's Office
June 18	Board of Trustees meeting, 7:00 pm, Village Community Room

X. Agenda Items for Next Meeting

Agenda Items for Next Meeting

- Public Budget Hearing precedes the meeting at 7:00 pm
- Strategic Plan
- Resolutions to amend FY 2014-2015 year-end budgets & adopt FY 2015-2016 budgets

At 6:45 pm, Jeanne Smith will be recognized for her retirement from Cromaine District Library and over 15 years of service.

XI. Call to the Public:

Public Call

Richard Krueger stated that the next steps going forward by Cromaine must emphasize renovations at the Village. This is what was communicated repeatedly and what must be accomplished at reasonable speed. If that renovation includes pouring some concrete, fine, but get them done. Whether it is a 5-10 year or forever plan, the renovations must get going.

Penny Halstead stated that Crossroads definitely needs to close on a reasonable schedule as soon as renovations at the Village are accomplished. Penny shared the story of her husband voting on the ballot issue and asking her why he was voting yes on a library expansion when libraries are dying. Books are dead and book warehouses will have no purpose. Penny told the board that every effort needs to be made to change the perception of Cromaine. The library must reinvent itself as a community center. Maybe it needs to offer zumba and fitness--she said it needed to offer the kinds of activities that attract people, like the 2/42 Community Church does, for example. With the reduced hours at Crossroads, the library lost all the daytime people--it is not convenient any more. Somehow those people need to get here to the Village. The library needs to tell and show the community how much it is worth to them. The message needs to be that the library is not a "useless" thing--it's a thing of the future.

Kate DeRosier responded that she agrees with Penny--the perception of the library as a book warehouse has to change. Cromaine is definitely, though, a place to engage minds and support reading--but reading isn't just or even mostly books. From her home, Kate was able to read two newspapers and a magazine using the Zinio app from Cromaine, free. She can watch video using hoopla and listen to music and audiobooks--also all from Cromaine at home. Kate knows that there needs to be engagement with the community on what the mission of the library is--it is a place to meet and engage our minds.

XII. Motion by Member Thompson, seconded by Member Cafmeyer to adjourn at 8:40 pm.

Adjournment

MARY CAFMEYER, SECRETARY

Barbara Rentola, Recording Secretary
Cromaine District Library Board

Documents distributed to the Board for/at this meeting:

- 4/16/15 Proposed Minutes
- Director's Report, 5/21/15
- CDL Statistics for April 2015 & updated CDL 4-year Circulation Graphs
- April 2015 Financial Reports & Checks Issued Totals
- April 2015 CDL Investment Performance Report
- Community Relations Committee Minutes, 3/27/15
- Personnel Committee Minutes, 4/1/15
- Planning Committee Minutes 4/14/15
- Finance Committee Action/Decision List, 4/8/15
- 5-21-15 Proposed Changes to 2015-2016 Budgets
- Questions About Budget from Trustees
- Architect Renovation Thoughts
- 2014/15 estimated ending budget & 2015/16 operating budget with line item detail
- 2014/15 estimated ending budget & 2015/16 improvement budget with line item detail
- 2014/15 estimated ending budget & 2015/16 gift budget with line item detail
- Library Director's Annual Evaluation form Results
- *Board & Administrator*, May 2015

Mike Archinal

From: Greg Tatara
Sent: Monday, June 29, 2015 2:11 PM
To: Mike Archinal
Subject: FW: Water Tower

Mike,

Maybe want to put under correspondence?

Greg Tatara

Utility Director

Marion, Howell, Oceola and Genoa Sewer and Water Authority

810-227-5225



From: Jerry Poissant [<mailto:jerry@quebeclane.com>]
Sent: Saturday, June 27, 2015 10:57 AM
To: Alyce Riemenschneider; Greg Tatara; GaryM
Cc: 'Susan Cope (susancope@mac.com)'; Larry Jannon (larry_annette@comcast.net); Bob LaGanke (bdlaganke@comcast.net); John Berkaw (john@berkaw.com); Libler Becky (rebeccalibler@comcast.net)
Subject: Water Tower

Now that the painting has been completed, the water tower looks stunning! Wow! Great job!

Thank you to Alyce Reimenschneider for once again sharing her creative talents with our community. What was once an ugly, but necessary, element of industrial infrastructure is now an elegant, integrated element of our community. The color harmonizes with the color palate of our community and the name "Oak Pointe" with the oak leaf proudly states the name of our community and the water and sewer district.

Thank you to Greg Tatara and Gary McCririe for their support, without which this would never have happened. Please also express our gratitude to the Genoa Township Board of Trustees for their approval of this proposal. I hope all of the Township Board members have an opportunity to see the finished product.

- Jerry Poissant