

GENOA CHARTER TOWNSHIP BOARD
Regular Meeting
May 19, 2014
6:30 p.m.

AGENDA

Call to Order:

Pledge of Allegiance:

Call to the Public*:

Approval of Consent Agenda:

1. Payment of Bills.
2. Request to Approve Minutes: May 5, 2014

Approval of Regular Agenda:

3. Request for approval of an amendment to the General Fund budget for fiscal year 2014/2015 as per the memo of May 6, 2014 requested by Clerk Skolarus.
4. Request for approval of an amendment to the Parks and Recreation Budget for fiscal year 2014/2015 as per the memo of May 6, 2014 requested by Clerk Skolarus.
5. Introduction and first reading of proposed Zoning Ordinance Text Amendment (Z-14-02) and authorization of statutory notice for second reading and consideration for adoption for Monday, June 2, 2014. The proposed Zoning Text Amendment (Z-14-02) involves changes to the ordinance in regard to Temporary outdoor sales and Temporary outdoor events.
6. Consider approval of playground equipment purchases:
 - A. Sensory Play Center Wall: \$11,764.00
 - B. Two (2) Healthbeat Physical Fitness Units: \$9,790.00

Correspondence
Member Discussion
Adjournment

*Citizen's Comments- In addition to providing the public with an opportunity to address the Township Board at the beginning of the meeting, opportunity to comment on individual agenda items may be offered by the Chairman as they are presented.

CHECK REGISTERS FOR TOWNSHIP BOARD MEETING

DATE: May 19, 2014

TOWNSHIP GENERAL EXPENSES: Thru May 19, 2014	\$145,203.45
May 9, 2014 Bi Weekly Payroll	\$75,997.30
OPERATING EXPENSES: Thru May 19, 2014	\$72,074.07
TOTAL:	<u>\$293,274.82</u>

<u>Check Number</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Check Amount</u>
30595	B S & A	B S & A Software, Inc.	04/30/2014	3,292.00
30596	Brighton	Brighton Analytical , L.L.C.	04/30/2014	97.00
30597	Certifc	Certified Document Destruction	04/30/2014	53.82
30598	Clearwat	Clearwater Systems	04/30/2014	39.00
30599	ETNA SUP	Etna Supply Company	04/30/2014	15,844.68
30600	ICCMA	ICMA	04/30/2014	1,555.30
30601	KERNE	Erik Kern	04/30/2014	50.00
30602	MASTER M	Master Media Supply	04/30/2014	307.28
30603	Northern	Northern Plumbing, Inc.	04/30/2014	275.00
30604	TRUEVAL	Howell True Value Hardware	04/30/2014	20.67
30605	USBANK	U. S. Bank Equipment Finance	04/30/2014	653.52
30606	BINNS	Amy Binns	05/05/2014	125.00
30607	Duncan	Duncan Disposal Systems	05/05/2014	76,900.60
30608	Perfect	Perfect Maintenance Cleaning	05/05/2014	3,778.00
30609	GANNETT	Livingston Press & Argus	05/06/2014	915.00
30610	GORDONFO	Gordon's Food Services	05/06/2014	155.03
30611	LC EQUAL	Livingston County Equalization	05/06/2014	130.00
30612	PRINTING	Printing Systems	05/06/2014	179.98
30613	TRI COUN	Tri County Supply, Inc.	05/06/2014	118.26
30614	BLUE CRO	Blue Cross & Blue Shield Of Mi	05/12/2014	24,299.84
30615	Clearwat	Clearwater Systems	05/12/2014	39.00
30616	COMC	Comcast	05/12/2014	324.42
30617	CONSUMER	Consumers Energy	05/12/2014	206.22
30618	COOPERST	Cooper's Turf Management LLC	05/12/2014	120.00
30619	DTE LAKE	DTE Energy	05/12/2014	1,116.07
30620	Duncan	Duncan Disposal Systems	05/12/2014	14,190.00
30621	GENOAPC	Genoa Township - Petty Cash	05/12/2014	129.82
30622	Net serv	Network Services Group, L.L.C.	05/12/2014	45.00
30623	PITNEYBO	Pitney Bowes, Inc.	05/12/2014	208.22
30624	TRI COUN	Tri County Supply, Inc.	05/12/2014	34.72

Report Total: 145,203.45

Accounts Payable
Computer Check Register

Genoa Township

2911 Dorr Road
Brighton, MI 48116

(810) 227-5225

User: cathy

Printed: 05/01/2014 - 11:49

Bank Account: 101CH

Check	Vendor No	Vendor Name	Date	Invoice No	Amount
13074	AETNA LI	Aetna Life Insurance & Annuity	05/09/2014		50.00
			Check 13074 Total:		50.00
13075	EFT-Equi	Equivest Unit Annuity Lock Box	05/09/2014		710.00
			Check 13075 Total:		710.00
13076	EFT-FED	EFT- Federal Payroll Tax	05/09/2014		7,879.79 4,432.53 4,432.53 1,036.64 1,036.64
			Check 13076 Total:		18,818.13
13077	EFT-PENS	EFT- Payroll Pens Ln Pyts	05/09/2014		2,216.63
			Check 13077 Total:		2,216.63
13078	EFT-TASC	EFT-Flex Spending	05/09/2014		1,201.85
			Check 13078 Total:		1,201.85
13079	FIRST NA	First National Bank	05/09/2014		3,180.00 49,820.69

Check 13079 Total:

53,000.69

Report Total:

75,997.30

11:57 AM
05/12/14

#503 DPW UTILITY FUND
Payment of Bills
April 23 through May 12, 2014

Type	Date	Num	Name	Memo	Amount
Check	04/30/2014	2826	Absolute Auto Repair	Inv. #79053 04/25/14	-977.70
Check	04/30/2014	2827	Auto Zone	Inv. #2170639844 4/25/14	-8.99
Check	04/30/2014	2828	D&G Equipment, Inc.	Inv. #162104 4/25/14	-57.32
Check	04/30/2014	2829	Ashley Repke	Reimb for Shirts	-224.92
Check	04/30/2014	2830	U.S. POSTMASTER	Acct #2409384 - Return Addressing Service	-50.00
Check	05/06/2014	2831	WEX Bank	Acct #0496-00-212439-4 dated 4/30/14	-3,754.72
Check	05/08/2014	2832	PAETEC	Acct #2119355 - April 2014	-42.63
Check	05/08/2014	2833	Tractor Supply Co.	Acct #6035301203240252 4/29/14	-54.99
Check	05/08/2014	2834	LOWE'S	Acct #99006416418 5/2/14	-1,478.43
Check	05/12/2014	2835	Brighton Urgent Care	Inv. #2469 5/6/14	-95.00
Check	05/12/2014	2836	TalentWise Inc	Inv. #91400058 4/30/14	-173.00
Total					-6,917.70

11:45 AM
05/12/14

#593 LAKE EDGEWOOD W/S FUND
Payment of Bills
April 23 through May 12, 2014

Type	Date	Num	Name	Memo	Amount
Check	04/30/2014	2524	Brighton Analytical L.L.C.	LE Invoices	-154.00
Check	04/30/2014	2525	LIVINGSTON COUNTY DRAIN COMMISSION	Inv. #2418 04/22/14	-486.78
Check	05/06/2014	2526	PRESS & ARGUS	Inv. #0005834030 3/3/14 - 3/30/14	-50.00
Check	05/06/2014	2527	Brighton Analytical L.L.C.	LE Invoice	-77.00
Check	05/06/2014	2528	GENOA TWP DPW FUND	LE Maintenance/Billing Fees May 2014	-9,983.14
Check	05/12/2014	2529	Consumers Energy	Lake Edgewood Invoices	-653.53
Total					-11,404.45

11:48 AM

#595 PINE CREEK W/S FUND

Payment of Bills

April 23 through May 12, 2014

Type	Date	Num	Name	Memo	Amount
Check	04/30/2014	2126	City of Brighton	5783 Wyndam Lane Water/Sewer Connection Fe	-9,500.00
Total					-9,500.00

11:47 AM

#592 OAK POINTE WATER/SEWER FUND

Payment of Bills

April 23 through May 12, 2014

Type	Date	Num	Name	Memo	Amount
Check	04/30/2014	2966	BRIGHTON ANALYTICAL, LLC	Customer ID GENOATWP	-402.00
Check	04/30/2014	2967	Complete Battery Source	Inv. #286933BRI 04/14/14	-12.71
Check	04/30/2014	2968	FONSON, INC.	Inv. #11109 04/18/14	-777.00
Check	04/30/2014	2969	Hubbell, Roth & Clark, Inc.	Inv. #0128440 04/24/14	-402.39
Check	04/30/2014	2970	Northern Plumbing, Inc.	Inv. #5652 04/11/14	-270.00
Check	04/30/2014	2971	USA Bluebook	Inv. #314908 04/09/14	-71.90
Check	04/30/2014	2972	Utilities Instrumentation Service	Inv. #530342995 04/18/14	-304.00
Check	04/30/2014	2973	WATER MASTERS LLC	Inv. #2748 4/11/14	-3,350.00
Check	05/06/2014	2974	Livingston Press & Argus	Inv. #0005834030 3/3/14 - 3/30/14	-50.00
Check	05/06/2014	2975	GENOA TWP DPW FUND	OP Maint/Billing Fees - May 2014	+37,717.85
Check	05/12/2014	2976	CONSUMERS ENERGY	Oak Pointe Billings	-894.07
Total					-44,251.92

GENOA CHARTER TOWNSHIP BOARD

Regular Meeting

May 5, 2014

MINUTES

Supervisor McCririe called the regular meeting of the Genoa Charter Township Board to order at 6:30 p.m. The Pledge of Allegiance was then said. The following persons were present constituting a quorum for the transaction of business: Gary McCririe, Paulette Skolarus, Robin Hunt, Linda Rowell, Jim Mortensen, Todd Smith and Jean Ledford. Also present were Township Manager Michael Archinal; Township Assistant Manager Kelly VanMarter; Township Attorney Frank Mancuso and three persons in the audience.

Call to the Public was made with no response.

Approval of Consent Agenda:

Moved by Mortensen and supported by Ledford to approve all items listed under the consent agenda as requested. The motion carried unanimously.

1. Payment of Bills.

2. Request to Approve Minutes: April 21, 2014

3. Request for approval of an application for fireworks display by Calvin Heckman Jr. with a display scheduled for July 5, 2014 at 4127 Clifford, Brighton.

4. Request for approval of \$770 expenditure for two, 30-yard dumpsters from Duncan Disposal to clean up Suburban Mobile Home Estates.

Approval of Regular Agenda:

Moved by Hunt and supported by Skolarus to approve for action all items listed under the regular agenda as requested. The motion carried unanimously.

5. Open Public Hearing and request for approval of rezoning, PUD agreement, impact assessment, conceptual PUD plan and adoption of Ordinance #Z-14-01 to amend the zoning map of Genoa Charter Township by rezoning approximately 14.57 acres in Section 09, located at 1201 S. Latson Road (former Latson Road Elementary School), Howell, and #4711-09-100-036. The requested rezoning is from Rural Residential (RR) to Non-Residential Planned Unit Development (NR-PUD), and is petitioned by Howell Public Schools and Genoa Charter Township.

Township Assistant Manager Kelly VanMarter reviewed the history of the Township Board's involvement in the Latson Elementary school property. Mrs. VanMarter explained that the Township and the Schools have been working together on the terms of the rezoning and until the last few weeks have been in accord. The schools have recently asked that the Township agree to language that would allow them to keep the north driveway access to the site. Township staff and consultants are unable to approve the request from the schools. The Board was advised that the north driveway does not conform to the Township's current standards as set forth in the Zoning Ordinance. Without knowing the future use or potential development scenario on the property we are unable to confirm that the driveway can be safely utilized.

The board raised the following concerns:

- The Latson Road/I-96 interchange agreement between the Township of Genoa and the Howell Public Schools was signed by Mr. Rick Terres, Ron Wilson, Mike Witt and Ann Routt representing the school board on Feb. 8, 2012
- The zoning and master plan amendment was recommended for approval by the Township Planning Commission and the Livingston County Planning Commission
- The notice of the public hearing was published in the Press/Argus on 04/27/2014
- Mr. Gordon VanWieren (the Attorney representing the Latson PUD and rezoning) was contacted concerning the Public Hearing scheduled for May 5, 2014 at the Township Hall and did not appear
- There were no representatives from Howell Public Schools present at the public hearing
- The north driveway would be in violation of the Genoa Township Zoning Ordinance Section 15.06 according to Township Attorney Mancuso
- There is a conflict with the apartment complex in that the north driveway is too close to that development
- The end use of the property has yet to be determined.
- The board and township planning commission foresee a potential safety issue in allowing the north driveway to remain
- The directive in Attorney Mancuso's letter of 04/29/2014 is a denial by the Township Board
- The board chooses to allow additional time for the Howell School Board to reconsider their request with regard to the north driveway.

A call to the public was made with the following response: Doug Brown – Should this rezoning be denied, would that open the board to a lawsuit? Mancuso – The board has done everything asked with regard to the rezoning. We cannot go forward with a rezoning without a PUD agreement in place. The call to the public was closed.

Moved by Smith and supported by Rowell to adjourn the Board vote on items A, B, C, and D to June 16, 2014. The motion was voted and carried unanimously.

- A. Disposition of Rezoning from RR to NR-PUD and Adoption of Ordinance Z-14-01
- B. Disposition of PUD Agreement (dated 03-14-14)

C. Disposition of Environmental Impact Assessment (dated 02-14-14)

D. Disposition of Conceptual PUD Plan (Exhibit B, dated 02-13-14)

6. Presentation from Derek Smith regarding SELCRA programming and budget.

Smith presented the board with a copy of the Southeastern Livingston County Recreation Authority audit. SELCRA will be approximately \$20,000.00 in the black at the end of the fiscal year. He requested the board's continued support and expressed appreciation on behalf of the recreation authority.

7. Discussion and direction to staff regarding SELCRA Fall of 2014 use of the north athletic field.

Moved by Skolarus and supported by Rowell to waive past maintenance fees incurred by SELCRA and to allow the use of the north athletic field on the township property for use in the fall 2014 soccer season. The motion carried unanimously.

Member Discussion:

Camp Chaldean has two major summer events scheduled that will occur on June 20th and July 27th. These events will have approximately 1,200 persons in attendance. There are five other family events scheduled in those months. Sound meters will be used to measure the decibel level of the music.

The 2014 Marshmallow Drop and Moon Glow accommodated more than 800 children and the Howell Area Parks and Recreation thanked the board for their support and assistance.

The regular meeting of the Genoa Charter Township Board was adjourned at 7:30 p.m.



Paulette A. Skolarus, Clerk
Genoa Charter Township Board

(Press/argus05/09/2014)

May 6, 2014

To: Genoa Charter Township Board

From: Polly Skolarus, Clerk

The cost for maintenance of our parks and bike/walk paths has been increasing. This past year we paid from the general fund a little over \$25,000.00 for snow removal and mowing of the soccer fields. In addition there is a monthly cost for cleaning services to our soccer and public restrooms. The restrooms now require cleaning twice a day. The cost for this service is \$2,625.00 a month in the summer and about half that in the winter months. That works out to \$87.50 a day or \$43.75 per incident. Our total maintenance budget will be approximately \$50,000.00 and will now be paid out of parks and recreation.

I recently spoke with our auditor Ken Palka with regard to this concern and we are recommending that two line items be added to parks and recreation fund 270. We would add maintenance and attorney/engineering professionals. This change would result in a reduction to the expenditure column of the general fund and an increase to the parks and recreation fund. This action would not incur additional expenses for the township but instead would clearly identify the actual costs related to parks and recreation.

\$100,000.00 additional dollars would be transferred from the general fund to parks and recreation and the same amount would be reduced on the expenditure side of the general fund.

Please consider a request for approval of an amendment to the general fund and parks and recreation budgets as attached:

GENOA TOWNSHIP-FUTURE DEV. PARKS 7 REC. FUND #270
 BUDGET TO ACTUAL REPORT
 BUDGETS FOR THE YEARS ENDING 3/31/2014 & 3/31/2015
 Approved 03/17/2014
 Amended 05/19/2014

ACCOUNT#	ACCOUNT DESCRIPTION	ACTUAL FOR THE YEAR ENDING 3/31/2011	ACTUAL FOR THE YEAR ENDING 3/31/2012	ACTUAL FOR THE YEAR ENDING 3/31/2013	BUDGET FOR THE YEAR ENDING 3/31/2014	3/7/2014 ACTUAL FOR BUDGET ENDING 3/31/2014	AMENDED 2/17/2014	APPROVED BUDGET FOR THE YEAR ENDING 3/31/2015	AMENDED 5/19/2014
REVENUES									
000-664-000	INTEREST INCOME	1,409	2,152	2,561	2,000	934	2,000	2,000	2,000
000-699-000	OPERATING TRANS IN FROM GF	350,000	725,000	379,000	250,000	250,000	250,000	250,000	250,000
000-699-000	OPERATING TRANS IN FROM GF								100,000
000-680-000	RENT			9,200	7,500	10,850	11,800	11,400	11,400
000-699-001	MISC REVENUE			30,851	500		500	500	500
	TOTAL REVENUES	351,409	727,152	421,612	260,000	261,784	264,300	263,900	363,900
EXPENDITURES									
330-696-000	ATHLETIC FIELD - LIGHTING, PLAY GR EQ	200,470		62,570	92,000	91,569	92,000		
330-697-000	BIKE PATH ADDITIONS	146,426		49,392	225,000	1,359	2,000	425,000	425,000
536-972-200	I-96 INTERCHANGE WALK/CROSSWALK SIGNAL			80,392	375,000	359,542	392,000	10,000	10,000
536-972-100	LAND PURCHASE			206,223	250,000			250,000	250,000
330-694-000	HOUSE EXPENSES/TAXES			6,173	5,000		500	2,000	2,000
265-775-000	MAINTENANCE								50,000
241-801-000	ATTORNEY/ENGINEERING								50,000
330-695-000	MISC/AUDIT	790	1,090	2,047	1,500	800	1,500	1,500	1,500
	TOTAL EXPENDITURES	347,686	1,090	406,797	948,500	453,270	488,000	688,500	788,500
	NET REVENUES/EXPENDITURES	3,723	726,062	14,815	(688,500)	(191,486)	(223,700)	(424,600)	(424,600)
	BEGINNING FUND BALANCE	385,687	389,410	703,227	718,042	718,042	718,042	494,342	494,342
	ENDING FUND BALANCE	389,410	703,227	718,042	29,542	526,556	494,342	69,742	69,742

parks and rec 270 march 2014

monthly fee for cleanup at township =\$2625.00 per month
 snow removal grass cutting, etc. = 27,100.00
 best guess for attorney fees/ engineering consultants

GENOA TOWNSHIP - GENERAL FUND #101
BUDGET TO ACTUAL REPORT

Approved 03/17/2014
1st amendment 05/19/2014

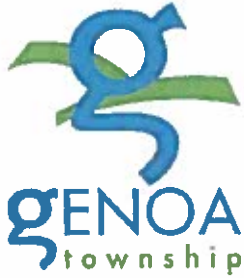
ACCT #	ACCOUNT DESCRIPTION	ACTUAL FOR THE YEAR ENDING 3/31/2012	Actual FOR THE YEAR ENDING 3/31/2013	Approved BUDGET FOR THE YEAR ENDING 3/31/2014	1ST Amendment 10/21/2013	2nd Amendment Proposed 02/17/214	Actual 3/7/2014	3/ AP BUC THE FI E 3/
REVENUES								
000-403-000	CURRENT REAL PROP TAXES	821,190.00	834,055	830,000	840,000	840,000	805,572	
000-423-000	COLLECT FEES/EXCESS OF ROLL/SCHOOLS	318,946.00	315,451	335,000	320,000	320,000	357,006	
000-476-100	LINCENSES AND PERMITS/CABLE FRANCHISE FEES	318,111.00	338,143	330,000	345,000	345,000	351,067	
000-477-000	METRO ACT FEES	13,500.00	12,268	13,500	13,500	13,500		
000-480-000	TRAILER FEES	3,301.00	3,307	4,000	4,000	4,000	2,767	
000-574-000	STATE SHARED REVENUES	1,630,181.00	1,441,910	1,325,000	1,500,000	1,500,000	1,485,808	
000-608-000	CHARGES FOR SERVICES - APPLICA. FEES	28,575.00	34,667	33,500	35,000	35,000	26,974	
000-631-000	REFUSE COLLECTION FEES	731,289.00	761,543	780,000	780,000	780,000	774,921	
000-664-000	INTEREST INCOME	17,353.00	10,984	10,000	10,000	10,000	2,243	
000-676-000	ADMIN FEE/DPW FUND	50,000.00	50,000	50,000	50,000	50,000	50,000	
000-676-100	ADMIN FEE/LIQUOR LAW FUND	3,500.00	3,500	3,500	3,500	3,500	1,750	
000-678-300	TAXES ON LAND TRANSFER - BRIGHTON/HOWELL	138,732.00	140,755	145,000	145,000	145,000	122,869	
000-699-001	ELECTIONS - SCHOOLS, PRIMARY, MISC.	15,251.00	4,221	35,000	5,000	15,000	12,517	
000-699-002	TRANSFER IN FROM OTHER FUNDS	79,000.00				1,000		
	TOTAL REVENUES	4,168,929	3,950,804	3,894,500	4,051,000	4,062,000	3,993,494	
EXPENDITURES & TRANSFERS OUT TO OTHER FUNDS								
101-703-000	TRUSTEES - SALARIES	20,655.00	23,593	35,000	35,000	35,000	27,705	
171-703-000	SUPERVISOR - SALARY	49,980.00	49,980	51,480	51,480	51,480	51,480	
191-703-000	ELECTION - SUPPLIES/SALARIES	20,526.00	67,216	30,000	30,000	24,000	23,464	
209-703-000	CONTRACTUAL - SALARIES	300,696.00	323,366	335,000	335,000	335,000	323,450	
210-801-000	PROFESSIONAL - LEGAL	88,883.00	128,713	125,000	125,000	125,000	98,827	
215-703-000	CLERK - SALARY	48,980.00	48,980	50,500	50,500	50,500	50,500	
223-801-000	PROFESSIONAL - AUDITOR	16,850.00	16,800	22,000	22,000	22,000	14,350	
241-801-000	PROFESSIONAL - ENGR./PLANNING	48,645.00	43,954	50,000	50,000	50,000	45,640	
247-703-000	BOARD OF REVIEW - SALARIES	4,877.00	2,875	12,000	12,000	12,000	225	
247-964-000	TAX CHARGEBACKS	20,848.00	19,023	20,000	20,000	20,000	12,500	
253-703-000	TREASURER - SALARY	48,980.00	48,980	50,500	50,500	50,500	48,481	
265-775-000	REPAIRS AND MAINTENANCE	83,665.00	93,676	90,000	90,000	175,000	155,043	
265-910-000	INSURANCE	236,566.00	219,201	275,000	275,000	275,000	246,969	
265-920-000	UTILITIES - ELECTRIC/GAS	19,356.00	20,425	20,000	20,000	20,000	19,968	
284-703-000	SALARIES - OTHER	250,861.00	271,043	270,000	275,000	330,000	298,475	
284-704-000	RETIREMENT	90,162.00	85,069	98,000	98,000	98,000	76,007	
284-715-000	PAYROLL TAXES - FICA/MEDICARE	62,557.00	56,806	75,000	75,000	75,000	62,964	
284-720-000	MESC - UNEMPLOYMENT TAXES			20,000	20,000	20,000	61	
284-727-000	PRTG., POSTAGE, OFFICE SUPPLIES	72,499.00	74,889	75,000	75,000	78,000	76,804	
284-728-000	ECONOMIC DEVELOPMENT		20,000	20,000	20,000	20,000	20,000	
284-850-000	TELEPHONE	20,791.00	23,105	21,000	25,000	25,000	20,737	
284-861-000	MILEAGE & TRAVEL EXPENSES	12,202.00	12,312	20,000	20,000	20,000	17,944	

GENOA TOWNSHIP - GENERAL FUND #101
 BUDGET TO ACTUAL REPORT

Approved 03/17/2014
 1st amendment 05/19/2014

ACCT #	ACCOUNT DESCRIPTION	ACTUAL FOR THE YEAR ENDING 3/31/2012	Actual FOR THE YEAR ENDING 3/31/2013	Approved BUDGET FOR THE YEAR ENDING 3/31/2014	1ST Amendment 10/21/2013	2nd Amendment Proposed 02/17/214	Actual 3/7/2014	3/ AP BUI THE F E 3/
284-957-000	DUES	17,726.00	18,855	25,000	25,000	25,000	17,622	
284-958-000	MTG. FEES & MISC EXPENSES	12,011.00	19,311	25,000	25,000	25,000	14,976	
284-959-000	APPLICATION FEES EXPENSES	12,275.00	21,227	25,000	25,000	25,000	28,797	
284-959-001	SALARIES - PLANNING COMMISSION/ZBA	27,344.00	27,491	32,000	32,000	32,000	26,154	
301-703-000	ORDINANCE OFFICER - SALARY	44,710.00	46,035	48,000	48,000	48,000	42,002	
336-999-001	FIRE SUB STATION EXPENSES	6,861.00	991	2,000	2,000	2,000	359	
441-801-010	ROAD IMPROVEMENT	226,182.00	116,695	200,000	200,000	200,000	194,572	
441-803-000	REFUSE COLLECTION	902,699.00	923,332	900,000	930,000	930,000	924,068	
441-804-000	DUST CONTROL/CHLORIDE	48,806.00	66,307	70,000	70,000	56,000	55,621	
441-971-000	WHITE PINES ST. LIGHTING	746.00	751	800				
751-881-000	RECREATION	68,698.00	64,453	100,000	130,000	130,000	128,324	
916-962-000	DRAINS AT LARGE	28,799.00	23,201	35,000	35,000	35,000		
929-977-000	CAPITAL OUTLAY	27,515.00	64,210	75,000	75,000	95,000	86,812	
966-999-010	TRANS - OUT FUTURE RD IMPROVEMENT #261	90,031.00	200,000	250,000	250,000	250,000	250,000	
966-999-011	TRANS - OUT SELCRA REIMB. FUND		10,000	13,000	13,000			
966-999-013	TRANS - OUT ROAD PROJECTS FUND #264	10,000.00	350,000	500,000	500,000	500,000	500,000	
966-999-027	TRANS - OUT PARKS & RECREATION #270	200,000.00	379,000	250,000	250,000	250,000	250,000	
966-999-028	TRANS - OUT BLDG. & GR. CEMETERY #271	725,000.00	-	0	200,000	200,000	200,000	
966-999-110	CONTINGENCIES	60,000.00		40,000	10,000			
	TOTAL EXPENDITURES/TRANSFERS OUT	4,027,982	3,981,865	4,356,280	4,594,480	4,714,480	4,410,901	
	REVENUES OVER (UNDER) EXPENDITURES & TRANSFERS OUT	140,947	(31,061)	(461,780)	(543,480)	(652,480)	(417,407)	
	BEGINNING FUND BALANCE	2,452,516	2,593,463	2,562,402	2,562,402	2,562,402	2,562,402	
	ENDING FUND BALANCE	2,593,463	2,562,402	2,100,622	2,018,922	1,909,922	2,144,995	

Excel/Budget/2015



MEMORANDUM

2911 Dorr Road
Brighton, MI 48116
810.227.5225
810.227.3420 fax
genoa.org

TO: Honorable Board of Trustees
FROM: Kelly VanMarter, Assistant Township Manager/Community Development Director
DATE: May 15, 2014
RE: Zoning Ordinance Text Amendments --
Temporary Outdoor Sales/Events
Ordinance No. Z-14-02

MANAGERS REVIEW: _____


In consideration of the recommendations by the Township Planning Commission (4/14/14) and the Livingston County Planning Commission (expected 5/21/14) please find the attached proposed Ordinance Number Z-14-02 for your review. The proposed ordinance involves updates to the text of the Township Zoning Ordinance in regard to Temporary outdoor sales and Temporary outdoor events.

As required pursuant to the Zoning Ordinance and the Charter Township Act (Act 359 of 1947) the Board is being asked to introduce and conduct a first reading of the proposed Text Amendment. In addition, staff is requesting that the publication, second reading and consideration for adoption be set for the Monday, June 2, 2014 regular scheduled meeting. A draft publication in regard to this is also attached.

As such please consider the following action:

Moved by _____, supported by _____ to introduce and conduct the first reading of proposed ordinance Z-14-02 and to set the date for a second reading and consideration for adoption for Monday, June 2nd, 2014. The proposed Zoning Text Amendment (Z-14-02) involves changes to the ordinance in regard to Temporary outdoor sales and Temporary outdoor events.

SUPERVISOR

Gary T. McCririe

CLERK

Paulette A. Skolarus

TREASURER

Robin L. Hunt

MANAGER

Michael C. Archinal

TRUSTEES

H. James Mortensen

Jean W. Ledford

Todd W. Smith

Linda Rowell

DRAFT

ORDINANCE NO. Z-14-02

AN ORDINANCE TO AMEND ARTICLES 7 AND 25 OF THE ZONING ORDINANCE OF GENOA CHARTER TOWNSHIP IN REGARD TO TEMPORARY OUTDOOR SALES AND TEMPORARY OUTDOOR EVENTS

THE TOWNSHIP OF GENOA ORDAINS:

SECTION 1: SHORT TITLE: This Ordinance shall be known as the “Amendments to Zoning Ordinance Articles 7 and 25 Regarding Temporary Outdoor Sales and Temporary Outdoor Events”.

SECTION 2: SUMMARY OF ORDINANCE: Pursuant to the Michigan Zoning Enabling Act (P.A. 110 of 2006), notice is hereby given that an ordinance to amend the Zoning Ordinance regulating the development and use of land in Genoa Charter Township has been adopted by the Township Board on 6/2/14. The Board conducted the second reading and approved Ordinance #Z-14-02 to adopt the ordinance and amend the Zoning Ordinance of the Charter Township of Genoa by amending Articles 7 and 25 in regard to Temporary outdoor sales and Temporary outdoor events. The following provides a summary of the regulatory effect of the ordinance.

Article 7 of the Zoning Ordinance, entitled Commercial and Service Districts, Table 7.02 and Section 7.02.02(v), Use Conditions for Temporary outdoor sales and Temporary outdoor events are hereby amended to allow a total of such uses for a maximum of 28 days in a calendar year, require on-site parking with no impact on adjacent properties or surrounding neighborhood, uses shall not block streets, sidewalk or traffic, require approval of Health Department, require dust control measures, require approvals and allow inspections by other applicable public health agencies, limit impacts of sound, provide grounds to terminate approval, and include reference to preemption by State law.

Article 25 of the Zoning Ordinance, entitled Definitions, is hereby amended to add definitions for “Outside Vendor” and “Temporary outdoor sales and Temporary outdoor events”.

REPEALOR: All ordinances or parts of Ordinances in conflict herewith are repealed.

SEVERABILITY: Should any section, subsection, paragraph, sentence, clause, or word of this Ordinance be held invalid for any reason, such decisions shall not affect the validity of the remaining portions of the Ordinance.

SAVINGS: This amendatory ordinance shall not affect violations of the Zoning Ordinance or any other ordinance existing prior to the effective date of this Ordinance and such violation shall be governed and shall continue to be separate punishable to the full extent of the law under the provisions of such ordinance at the time the violation was committed.

EFFECTIVE DATE: These ordinance amendments were adopted by the Genoa Charter

DRAFT

Township Board of Trustees at the regular meeting held on 6/2/14 and ordered to be given publication in the manner required by law. This ordinance shall be effective seven days after publication.

On the question: "SHALL THIS ORDINANCE NOW PASS?" the following vote was recorded:

Yeas: _____

Nays: _____

Absent: _____

I hereby approve the adoption of the foregoing Ordinance this 2nd day of June, 2014.

Paulette Skolarus
Township Clerk

Gary T. McCririe
Township Supervisor

Township Board First Reading: 5/19/14

Date of Publication of Proposed Ordinance: 5/25/14

Township Board Second Reading and Adoption: 6/2/14

Date of Publication of Ordinance Adoption: 6/8/14

Effective Date: 6/15/14

DRAFT

**BOARD OF TRUSTEES
GENOA CHARTER TOWNSHIP,
LIVINGSTON COUNTY, MICHIGAN**

**NOTICE OF PROPOSED ZONING TEXT AMENDMENT
JUNE 2, 2014**

**ORDINANCE #Z-14-02
AN ORDINANCE TO AMEND ARTICLES 7 AND 25 OF THE ZONING ORDINANCE
OF GENOA CHARTER TOWNSHIP IN REGARD TO TEMPORARY
OUTDOOR SALES AND TEMPORARY OUTDOOR EVENTS**

Pursuant to Michigan Public Act 110 of 2006, (the Zoning Enabling Act) and Michigan Public Act 359 of 1947, (the Charter Township Act), notice is hereby given that the Genoa Charter Township Board of Trustees has conducted the first reading and will be performing the second reading and considering an ordinance addressing Amendments to Zoning Ordinance Articles 7 and 25 regarding Temporary outdoor sales and Temporary outdoor events at 6:30 p.m. on June 2, 2014. The complete text of the proposed ordinance is available at the Township Office located at 2911 Dorr Road, Brighton, Michigan 48116. The following provides a summary of the regulatory effect of the ordinance.

Article 7 of the Zoning Ordinance, entitled Commercial and Service Districts, Table 7.02 and Section 7.02.02(v), Use Conditions for Temporary outdoor sales and Temporary outdoor events are hereby amended to allow a total of such uses for a maximum of 28 days in a calendar year, require on-site parking with no impact on adjacent properties or surrounding neighborhood, uses shall not block streets, sidewalk or traffic, require approval of Health Department, require dust control measures, require approvals and allow inspections by other applicable public health agencies, limit impacts of sound, provide grounds to terminate approval, and include reference to preemption by State law.

Article 25 of the Zoning Ordinance, entitled Definitions, is hereby amended to add definitions for "Outside Vendor" and "Temporary outdoor sales and Temporary outdoor events".

Genoa Charter Township will provide necessary reasonable auxiliary aids and services to individuals with disabilities at the meeting/hearing upon seven (7) days notice to the Township. Individuals with disabilities requiring auxiliary aids or services should contact the Township in writing or by calling at (810) 227-5225.

Polly Skolarus
Township Clerk

(Press/Argus __5/25/14____)

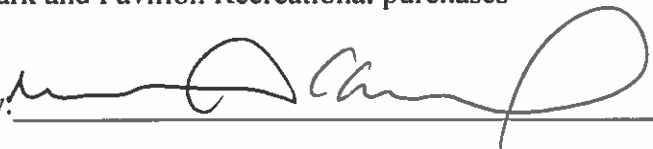
Memorandum

TO: Genoa Township Board

FROM: Adam VanTassell

DATE: May 19, 2014

RE: Proposed Park and Pavilion Recreational purchases

Manager Review:  _____

CONSIDER APPROVAL OF THE PROPOSALS TO PURCHASE THE SENSORY PLAY CENTER WALL

Superior Play has placed a Sensory Play Center Wall for younger children at the Park. The Sensory Wall has been very popular to the point where a path has been worn around the Wall. Superior Play is recommending a concrete pad be installed underneath the wall.

The proposal from Superior Play would transfer ownership of the existing demonstration model at the Park Pavilion.

MOVE TO APPROVE THE PROPOSAL BY SUPERIOR PLAY AT A COST NOT TO EXCEED \$ 11,764.00.





All P.O.'s Contracts or Checks Payable to:
Superior Play, L.L.C.
889 S. Old US Highway 23
Brighton, MI 48114 USA

Proposal

Date	Proposal #
5/12/2014	14-271

Bill To:
Genoa Township Mike Archinal 2911 Dorr Road Brighton, MI 48116

Ship To
Genoa Township Adam VanTassell Adam@genoa.org 2911 Dorr Rd Brighton, MI 48116

Customer Contact	Customer Phone	Customer Fax	Terms	P.O. No.	Rep
Mike Archinal	810-227-5225		Net 30		Eric

Item	Description	Qty	Weight	Price	Total
161310A	HealthBeat® Squat Press, DB	1	173	4,695.00	4,695.00T
161309A	HealthBeat® Chest/Back Press, DB	1	187	4,695.00	4,695.00T
Installation	Installation for Health Beat	2		200.00	400.00T
168100B	Sensory Play Center Wall 2" SM	3	162	830.00	2,490.00T
168101B	Sensory Play Center Wall End 2" SM	2	42	585.00	1,170.00T
168106	Xylofun Panel®	1	29	1,700.00	1,700.00T
168104A	Optigear Panel	1	41	2,335.00	2,335.00T
168107	Bongo Panel®	1	33	765.00	765.00T
168662A	Marble Panel	1	36	1,400.00	1,400.00T
Concrete	Concrete pad	1		900.00	900.00T
Installation	Installation of Sensory Wall	1		500.00	500.00T
Freight	Freight	1		504.00	504.00T
Misc	Big Belly Solar Trash Compactor, demo units	2		4,000.00	8,000.00T
DISC	Special Discount per Eric Sheffer	2		-2,800.00	-5,600.00T
Misc	Big Belly Recycler, demo unit	1		1,500.00	1,500.00T
DISC	Special Discount per Eric Sheffer	1		-800.00	-800.00T

Ask about our "Customer for Life" maintenance agreement including certified inspections and state required documents:
 One year \$250; Two Year \$400; Three Year \$500

Subtotal	\$24,654.00
Sales Tax (0.0%)	\$0.00
Total	\$24,654.00

Proposal Good For 30 Days
 Ship Via: Common Carrier
 Please Call 24 Hours Prior To Delivery: _____

Signature below accepting this proposal will constitute a purchase order.

 Accepted By Customer

Superior Play, LLC
 889 S. Old US 23 Brighton, MI 48114
 P: 810-229-6245 TF: 888-778-7529 Fax: 810-229-6256

Memorandum

TO: Genoa Township Board

FROM: Adam VanTassell

DATE: May 19, 2014

RE: Proposed Park and Pavilion Recreational purchases

Manager Review: 

**CONSIDER APPROVAL OF THE PROPOSALS TO PURCHASE TWO
HEALTHBEAT PHYSICAL FITNESS UNITS**

Superior Play has placed two Healthbeat Physical Fitness units at the Park Pavilion for the last 9 months. One of the units is a Squat Press and the other is a Chest/Back Press. The Healthbeat stations have been very popular with Park visitors.

The proposal from Superior Play would transfer ownership of the existing demonstration models at the Park Pavilion.

**MOVE TO APPROVE THE PROPOSAL BY SUPERIOR PLAY AT A
COST NOT TO EXCEED \$ 9,790.00.**





All P.O.'s Contracts or Checks Payable to:
Superior Play, L.L.C.
889 S. Old US Highway 23
Brighton, MI 48114 USA

Proposal

Date	Proposal #
5/12/2014	14-271

Bill To:
Genoa Township Mike Archinal 2911 Dorr Road Brighton, MI 48116

Ship To
Genoa Township Adam VanTassell Adam@genoa.org 2911 Dorr Rd Brighton, MI 48116

Customer Contact	Customer Phone	Customer Fax	Terms	P.O. No.	Rep
Mike Archinal	810-227-5225		Net 30		Eric

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Subtotal \$24,654.00

Sales Tax (0.0%) \$0.00

Total \$24,654.00

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 Please Call 24 Hours Prior To Delivery: _____

Signature below accepting this proposal will constitute a purchase order.

Accepted By Customer

Superior Play, LLC
 889 S. Old US 23 Brighton, MI 48114
 P: 810-229-6245 TF: 888-778-7529 Fax: 810-229-6256