

GENOA CHARTER TOWNSHIP BOARD
Regular Meeting
February 3, 2014
6:30 p.m.

AGENDA

Call to Order:

Pledge of Allegiance:

Call to the Public*:

Approval of Consent Agenda:

1. Payment of Bills.
2. Request to approve minutes: Jan. 21, 2013
3. Request for approval to amend the Genoa Township Personnel Policy Section E with regard to inclement weather.
4. Request for approval to enter into agreements to collect 2014 summer property taxes with Hartland Consolidated Schools, Brighton Area Schools and Howell Public Schools as submitted by the Township Treasurer.

Approval of Regular Agenda:

5. Consider a resolution vacating a portion of Highland Avenue in the Crooked Lake Highlands Subdivision.

Correspondence
Member Discussion
Adjournment

*Citizen's Comments- In addition to providing the public with an opportunity to address the Township Board at the beginning of the meeting, opportunity to comment on individual agenda items may be offered by the Chairman as they are presented.

CHECK REGISTERS FOR TOWNSHIP BOARD MEETING

DATE: February 3, 2014

TOWNSHIP GENERAL EXPENSES: Through February 3, 2014	\$86,861.86
January 21, 2014 Yearly Payout of Excess Personal Time	\$4,214.78
January 31, 2014 Bi Weekly Payroll	\$82,269.15
February 3, 2014 Monthly Payroll	\$11,106.93
OPERATING EXPENSES: Through February 3, 2014	\$22,772.30
TOTAL:	<u>\$207,225.02</u>

<u>Check Number</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Check Amount</u>
30372	AmerAqua	American Aqua	01/15/2014	103.80
30373	ATT& IL	AT&T	01/15/2014	126.81
30374	BullsEye	BullsEye Telecom	01/15/2014	226.16
30375	CONSUMER	Consumers Energy	01/15/2014	511.78
30376	ETNA SUP	Etna Supply Company	01/15/2014	358.67
30377	FED EXPR	Federal Express Corp	01/15/2014	23.65
30378	GANNETT	Livingston Press & Argus	01/15/2014	765.00
30379	LSL	LSL Planning, Inc.	01/15/2014	3,690.73
30380	MICHAS	Michigan Assoc. of Planning	01/15/2014	85.00
30381	TRI COUN	Tri County Supply, Inc.	01/15/2014	172.98
30382	Allstar	Allstar Alarm LLC	01/16/2014	270.00
30383	BLUE CRO	Blue Cross & Blue Shield Of Mi	01/16/2014	23,922.52
30384	HWL CHAM	Howell Area Chamber Of Commere	01/16/2014	495.00
30385	MASTER M	Master Media Supply	01/16/2014	236.58
30386	ARCHINAL	Michael Archinal	01/22/2014	500.00
30387	AT&TLONG	AT&T Long Distance	01/22/2014	0.87
30388	Clearwat	Clearwater Systems	01/22/2014	84.50
30389	COMCAST	Comcast	01/22/2014	130.69
30390	JOHNSONR	Johnson, Rosati, Schultz & Jop	01/22/2014	1,615.15
30391	MASTER M	Master Media Supply	01/22/2014	589.65
30392	Northern	Northern Plumbing, Inc.	01/22/2014	217.00
30393	RELIANCE	Reliance Standard Life Insuran	01/22/2014	1,872.86
30394	TRI COUN	Tri County Supply, Inc.	01/22/2014	112.76
30395	VANTAGE	Vantage Construction	01/22/2014	18,235.00
30396	VERIZONW	Verizon Wireless	01/22/2014	218.90
30397	VERIZONW	Verizon Wireless	01/22/2014	328.68
30398	WALMART	Walmart Community	01/22/2014	205.27
30399	Grand Tr	Grand Traverse Resort	01/22/2014	420.75
30400	Grand Tr	Grand Traverse Resort	01/22/2014	385.50
30401	MCCRIRIE	Gary McCririe	01/22/2014	469.16
30402	MORTENSE	H.J. Mortensen	01/22/2014	469.16
30403	ROWELL	Linda Rowell	01/22/2014	469.16
30404	SKOLAR P	Paulette Skolarus	01/22/2014	544.16
30405	Sleep	Sleep Inn	01/22/2014	147.00
30406	SMITH T	Todd Smith	01/22/2014	469.16
30407	Sugar	Sugar Beach Resort Hotel	01/22/2014	299.60
30408	EFT-Equi	Equivest Unit Annuity Lock Box	01/31/2014	375.00
30409	StateOfM	State of Michigan	01/31/2014	9,019.90
30410	CARDM	Chase Card Services	01/23/2014	2,078.81
30411	ACCIDENT	Accident Fund Company	01/24/2014	3,553.20
30412	AT&T Fax	AT&T	01/27/2014	147.92
30413	EHIM	EHIM, INC	01/27/2014	12,913.37

Report Total: 86,861.86

Accounts Payable
Computer Check Register

Genoa Township

2911 Dorr Road
Brighton, MI 48116

(810) 227-5225

User: cathy

Printed: 01/16/2014 - 10:12

Bank Account: 101CH

Check	Vendor No	Vendor Name	Date	Invoice No	Amount
13005	EFT-FED	EFT- Federal Payroll Tax	01/21/2014		281.35 250.11 250.11 58.51 58.51

Check 13005 Total: 898.59

Report Total: 898.59

+ 5 checks 336.19
\$4214.78

<u>Check No</u>	<u>Check Date</u>	<u>Employee Information</u>		<u>Amount</u>
12087	01/21/2014	Archinal	Michael Archinal	1,896.00
12088	01/21/2014	HanusCarol	Carol Hanus	237.29
12089	01/21/2014	Meyers	Jeffrey Meyers	79.28
12090	01/21/2014	TataraG	Gregory Tatara	1,103.62
Total Number of Employees: 4		Total for Payroll Check Run:		3,316.19

Accounts Payable
Computer Check Register

Genoa Township

2911 Dorr Road
Brighton, MI 48116

(810) 227-5225

User: cathy

Printed: 01/23/2014 - 12:22

Bank Account: 101CH

Check	Vendor No	Vendor Name	Date	Invoice No	Amount
13007	AETNA LI	Aetna Life Insurance & Annuity	01/31/2014		25.00
			Check 13007 Total:		25.00
30408	EFT-Equi	Equivest Unit Annuity Lock Box	01/31/2014		375.00
			Check 30408 Total:		375.00
13008	EFT-FED	EFT- Federal Payroll Tax	01/31/2014		7,787.44 4,288.55 4,288.55 1,002.98 1,002.98
			Check 13008 Total:		18,370.50
13009	EFT-PENS	EFT- Payroll Pens Ln Pyts	01/31/2014		2,082.63
			Check 13009 Total:		2,082.63
13010	EFT-TASC	EFT-Flex Spending	01/31/2014		1,009.55
			Check 13010 Total:		1,009.55
13011	FIRST NA	First National Bank	01/31/2014		2,430.00 48,881.57 75.00

Check 13011 Total: 51,386.57

30409

StateOfM

State of Michigan

01/31/2014

01/31/2014

9,019.90

Check 30409 Total: 9,019.90

Report Total: 82,269.15

Accounts Payable
Computer Check Register

Genoa Township

2911 Dorr Road
Brighton, MI 48116

(810) 227-5225

User: cathy

Printed: 01/24/2014 - 09:42

Bank Account: 101CH

Check	Vendor No	Vendor Name	Date	Invoice No	Amount
13012	EFT-FED	EFT- Federal Payroll Tax	02/03/2014		1,905.46 670.40 670.40 156.79 156.79
Check 13012 Total:					3,559.84
13013	EFT-PENS	EFT- Payroll Pens Ln Pyts	02/03/2014		294.21
Check 13013 Total:					294.21
13014	EFT-TASC	EFT-Flex Spending	02/03/2014		83.33
Check 13014 Total:					83.33
13015	FIRST NA	First National Bank	02/03/2014		7,169.55
Check 13015 Total:					7,169.55
Report Total:					11,106.93

#503 DPW UTILITY FUND

Payment of Bills

January 14 - 28, 2014

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
01/15/2014	2729	Blackburn Mfg. Co.	Inv. #0453943-IN 1/9/14	-250.41
01/16/2014	2730	U.S. POSTMASTER	MHOG Billings - Oct - Dec 2013	-1,399.10
01/21/2014	2731	Verizon Wireless	Acct #481002220-00002	-260.88
01/22/2014	2732	Shell Fleet Plus	Acct #065332306 1/13/14	-3,391.96
01/22/2014	2733	Greg Tatara	February 2014 Car Allowance	-500.00
01/24/2014	2734	Accident Fund	WCV80071200103 - 10/12/12 - 10/12/13 Audit	-4,846.80
01/24/2014	2735	State of Michigan	Stormwater Construction Certification Renewal	-95.00
01/27/2014	2736	U.S. POSTMASTER	Acct #2409384 - Return Addressing Services	-30.00
			Total	-10,774.15

#593 LAKE EDGEWOOD W/S FUND

Payment of Bills

January 14 - 28, 2014

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
01/15/2014	2480	Consumers Energy	Lake Edgewood Invoices	-950.99
01/21/2014	2481	MHOG Utilities	7817 Bendix -#000301 000 09/30/13 - 12/31/13	-14.05
01/22/2014	2482	BullsEye Telecom	Inv. #17987273 1/9/14	-284.38
			Total	-1,249.42

#592 OAK POINTE W/S FUND

Payment of Bills

January 14 - 28, 2014

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
01/15/2014	2893	AT&T	Acct #810 227-4883 026 3 dated 1/7/14	-58.43
01/15/2014	2894	BRIGHTON ANALYTICAL, LLC	Customer ID GENOATWP	-67.00
01/15/2014	2895	Bullseye Telecom	Inv. #17967538 1/9/14 Acct #-003CA32	-263.30
01/15/2014	2896	Genoa Township G/O New User Fund	Quarterly Payment Nov 13 - Jan 14 per K. Palka	-10,300.00
01/22/2014	2897	AT & T	Acct #124552625 1/12/14 - 2/11/14	-60.00
			Total	-10,748.73

#595 PINE CREEK W/S FUND

Payment of Bills

January 14 - 28, 2014

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
		No Activity		

GENOA CHARTER TOWNSHIP BOARD
Regular Meeting
January 21, 2014

MINUTES

Supervisor McCririe called the regular meeting of the Genoa Charter Township Board to order at 6:30 p.m. The Pledge of Allegiance was then said. The following persons were present constituting a quorum for the transaction of business: Gary McCririe, Paulette Skolarus, Robin Hunt, Linda Rowell, Todd Smith, Jim Mortensen and Jean Ledford. Also present were Township Manager Michael Archinal, Township Assistant Manager Kelly VanMarter, Township Attorney Frank Mancuso and six persons in the audience.

A call to the public was made with no response.

Approval of Consent Agenda:

Moved by Mortensen and supported by Skolarus to approve all items listed under the consent agenda as requested. The motion passed.

1. Payment of Bills: Check Registers dated January 6 and January 21.
2. Request to approve minutes: Dec. 16, 2013
3. Request Board approval to remove the MHOG Usage Assessment \$3,283.15, levied on the 2013 Winter tax roll against Parcel #4711-09-102-003 and to add the MHOG Usage, \$3,283.15 to Parcel #4711-09-102-001 as submitted by the Township Treasurer.
4. Request to adjust the legal services rate for the Township Attorney.
5. Request to approve MTA Conference budget.
6. Proposal from Tetra Tech to provide a water and sanitary sewer connection fee study for an amount not to exceed \$4,500.

Approval of Regular Agenda:

Moved by Ledford and supported by Smith to approve for action all items listed under the regular agenda as requested. The motion passed.

7. Resolution to approve a microbrewery and small wine maker application at 4060 E. Grand River; Eternity Brewing Company, LLC.

Moved by Mortensen and supported by Hunt to approve Resolution No. 140121 for a microbrewery and small wine maker application as requested. The motion carried by roll call vote as follows: Ayes – Ledford, Smith, Hunt, Rowell, Mortensen, Skolarus and McCririe. Nays – None.

8. Discussion regarding the FY 2013/2014 through 2018/2019 Capital Improvements Program.

- The Board requested that the Manager work with the Road Commission to see if there are plans for a light at Hampton Ridge Boulevard and if so what is timing and who would own and maintain a signal.
- There was no support for a band shell.
- The Board would prefer to let the County take the lead on providing baseball/softball facilities.
- In regard to acquisition, the Township should include it in the plan but should look to leverage Township funds by getting grants.
- The consensus of the Board was that sidewalks and pathways should be a priority.
- Road effort of \$250,000 is supported towards maintaining the limestone roads we have to the best of our ability. Include adding limestone to Crooked Lake east of Latson Road.
- There is no support for seeking additional cemetery land but utilizing existing land would be supported.
- Keep senior center and a professional survey on the radar as possible future considerations.

9. Consideration of a request from Livingston County for financial support of a MDNR Trust Fund grant application for park development on the Filmore property.

Moved by Hunt, Support by Skolarus to contribute up to \$3,000 because the project is within our jurisdiction and it would be a pledge towards matching funds from a grant. The motion passed.

10. First review of the FY 2014/2015 Budget – consider increasing the annual refuse collection fee from \$110 to \$113.30.

Moved by Hunt and supported by Ledford to leave it at \$110. The motion failed as follows: Ayes (3) –Ledford, Hunt, Rowell. Nays (4) – McCririe, Mortensen, Skolarus, Smith.

Moved by Smith and supported by Skolarus to increase refuse collection by the amount of the federal Consumer Price Index in our disposal contract in the effective year. This will cover the incremental increase in cost to the Township. The motion passed as follows: Ayes (4) – McCririe, Mortensen, Skolarus and Smith. Nays (3) – Ledford, Hunt, Rowell.

Trustee Rowell would like to see no increase in elected official and appointed official pay in the next budget. Trustee Smith makes a point that any comparison study would need to be an apples to apples comparison including services offered, SEV, population, etc. Trustee Mortensen states that the Clerk, Treasurer, and Supervisor are livelihood positions and they should be competitive and adjusted for inflation. Additionally, they should be adjusted every year so that they don't fall behind and create a gap. No further action was taken by the board.

11. Consider approval of February 2014 Township Newsletter articles

Trustee Smith states that Paul Rogers would like to add something about the Howell Senior Center to the Newsletter. There may not be room in the February newsletter to add it but we will try if Mr. Rogers can get something turned in in the next day or two. Remove the passport reference since it is not a service offered at the Township.

Correspondence –

- Ledford – asked for a copy of the appointments list to ZBA and PC.
- Rowell – Consider vendor list and look at what items can be bid each year. The consensus of the Board was that for some vendors such as the attorney or auditor, the history, consistency, level of service and reputation are invaluable.
- Mortensen – The Board should be provided with the top 20-25 vendors by cost.

The regular meeting of the Genoa Charter Township Board was adjourned at 8:33 p.m.



Minutes taken by:
Kelly K. VanMarter

Minutes reviewed by:
Paulette Skolarus, Clerk

(press/argus 01/31/2014)



MEMO

TO: Honorable Members of the Genoa Charter Township Board of Trustees

FROM: Kimberly MacLeod, Human Resources Generalist

DATE: January 30, 2014

SUBJECT: Employee Handbook Revision - Inclement Weather Policy

MANAGER REVIEW: 

.....

Over the past several years, the Township has closed business operations due to inclement weather. This closure has been done to protect the safety and well-being of township employees who have to travel during these weather conditions to serve their employment duties. During the most recent event earlier this month, questions arose regarding compensation of part-time employees during these approved office closures. In particular was the question regarding compensation for an employee not regularly scheduled to work on the day of a weather closure. The previous policy did not provide proper clarification, and as a result we have worked to provide the updated policy, a copy of which is included in the Board Packet.

In summary, the policy has been updated to denote that part-time employees will be compensated should the office is closed due to inclement weather, but only if he/she was scheduled to work on that day and only for the scheduled amount of hours. We also decided to add a paragraph that addresses what happens if the office is closed early. We were looking at this as an opportunity to address situations that may occur in the future.

Moved by _____, supported by _____ to adopt the Genoa Charter Township Inclement Weather Policy effective February 3, 2014 as recommended by Human Resources and the Administrative Committee.

Current Policy

E. Inclement Weather

When weather conditions prevent employees from reporting to work, or when the Township Hall is closed due to weather conditions, all regular full-time and regular part-time employees shall be paid for such time off. Temporary employees will not be eligible for such pay. Any two of the following may approve inclement weather days: Manager, Supervisor, Clerk or Treasurer. *NOTE: Employees who have scheduled vacation/personal/sick time, etc. will not be paid for the inclement weather day.*

Recommended Policy

E. Inclement Weather

Genoa Charter Township will make every effort to maintain normal work hours and conduct business as usual, even during inclement weather. Unless otherwise directed, all employees are expected to report to work at their regular time and to remain at work throughout the course of their regularly scheduled workday. Should adverse weather conditions arise that would make it inadvisable to operate the office on a given day, with appropriate approval, the Township Hall will be closed. Any two of the following may approve inclement weather days: Manager, Supervisor, Clerk or Treasurer. In an emergency, managers will make every effort to notify employees by phone of the closure through departmental call trees.

When it is announced that the office will be closed due to inclement weather, all full-time employees will be paid for such time off. Part-time employees will only be paid if normally scheduled to work that day and only for those hours which the employee would normally work. Temporary employees will not be eligible for such pay. In the event that an employee is required by a manager/supervisor to work on an inclement weather day, compensation for time worked (such as comp time or overtime wage) shall be determined by the Township Manager.

On days when the weather conditions worsen as the day progresses, Genoa Township may decide to close early. In such cases, a decision and an announcement will be made at the Township Hall. Employees will be expected to remain at work until the appointed closing time, unless their normally scheduled work day ends prior to that time, or unless they receive permission from their department head to do otherwise.

NOTE: Employees who have scheduled vacation/personal/sick time, etc. will not be paid for the inclement weather day, no matter when it is approved and/or announced.

Memo

To: Genoa Township Board
From: Robin Hunt, Treasurer
Date: 1/28/2014
Re: 2014 Summer Tax Collection

I have placed on the Consent Agenda the following item for your consideration:

Request for approval to enter into agreements to collect 2014 summer property taxes with Hartland Consolidated Schools, Brighton Area Schools and Howell Public Schools as submitted by the Township Treasurer.

The agreement with the Hartland and Brighton School Districts will be to collect the Operating (Non-Homestead) Levy of their School Tax on the Summer Tax Bill and the agreement with Howell Schools will be to collect the Operating (Non-Homestead) Levy as well as half of their Debt Levy to all parcels on the Summer tax.

The agreements, as in the past, will be at a fee of \$3.00 per parcel for this collection.

Please let me know if you have any questions. Thank you!

RESOLUTION # 13-_____
GENOA CHARTER TOWNSHIP
COUNTY OF LIVINGSTON, MICHIGAN

RESOLUTION VACATING A CERTAIN PORTION OF HIGHLAND AVENUE
IN THE CROOKED LAKE HIGHLANDS SUB, PLATE 1
IN GENOA CHARTER TOWNSHIP

At a regular meeting of the Board of Trustees of Genoa Charter Township, County of Livingston, State of Michigan, held on February ____, 2014, at 6:30 p.m. prevailing local time.

PRESENT:

ABSENT:

The following Preamble and Resolution were offered by Trustee _____ and supported by Trustee _____:

WHEREAS, Genoa Charter Township was named as a Defendant in Livingston County Circuit Court Case Number 13-27461-CH entitled Daniel Patton v. Genoa Charter Township, et.al. and in said litigation, the Plaintiff prayed for an order vacating the portion of Highcrest Drive (platted as Highland Drive) adjacent to Plaintiff's property (Lot 48);

WHEREAS, a portion of Highland Drive adjacent to Plaintiff's property (lot 48) and all of Highland Drive north of Plaintiff's property to North Avenue has never been improved or accepted by the Livingston County Road Commission;

WHEREAS, pursuant to Michigan law, the jurisdiction of the unimproved portion of Highland Avenue is within the jurisdiction of Genoa Charter Township and any portion of Highland Avenue vacated by the Livingston County Road Commission pursuant to the Court's Order also falls within the jurisdiction of Genoa Charter Township;

WHEREAS, pursuant to Public Act 288 of 1967, MCL 560.101, et.seq., the Township Board has authority to vacate the portions of Highland Avenue under its jurisdiction, no part of which is within 25 meters of a lake or in the general course of a stream; and

WHEREAS, the Township Board is satisfied that the unimproved portion of Highland Avenue and the improved portion of Highland Avenue that is adjacent to Plaintiff's property (lot 48) are not and will not be needed as a public way or alley and may be vacated without any adverse effects on the public health, safety, and/or welfare.

Paulette A. Skolarus
Clerk, Genoa Charter Township

This Resolution was signed and acknowledged before me on February ____, 2014, by Paulette A. Skolarus, the duly elected Clerk for Genoa Charter Township, a Michigan municipal corporation.

_____, Notary Public
_____, County, Michigan
My Commission Expires: _____
Acting in _____ County, Michigan



SNOW REMOVAL CONTRACT

A Lawn, Landscape, Sprinkler and Snow Company

PO BOX 501 HOWELL, MI. 48844-0501 517.548.6653

Contract Dates November-13 **to** April-14

CUSTOMER INFORMATION:

Full Legal Name MHOG Phone _____ Fax _____
 Address _____ City _____ State _____ Zip _____
 Site Address 4288 Norton Rd. City _____ State _____ Zip _____
 DOB _____ SS# _____ D.L. # _____

SNOW PLOWING

Snow will be plowed when accumulation reaches a minimum of 2 inches, avoiding fire hydrants, handicaps and sidewalks. Plowing does NOT include salt. Failure to salt may cause unusually slippery conditions which may cause injury to persons or property. We highly recommend salt following plowing. Please sign the appropriate "X" under "SALT".

_____ 90.00

SALT

Parking lots and streets will be de-iced as needed and additionally as requested by the management agent in the event of any snow fall, plowable or not, an ice storm or under other conditions that pose an injury hazard. These conditions will be left to the discretion of Cooper's Turf Management.

Salt per Application Cost _____ 70.00

I/WE want salt to be applied at the discretion of Cooper's Turf Management, please sign X _____

I/WE do NOT want salt applications, please read waiver and sign X _____

WAIVER to salt application—I/We do not wish to have parking lots/streets salted. I/We understand that accidents may occur under these conditions and I/We take full responsibility if any accidents do occur even if salt application is requested on a "will call" basis. I/We agree to defend and hold Cooper's Turf Management harmless of any and all liability.

SIDEWALKS

Walks shall be cleared by snow blower or snow shovel, removing or chipping of ice and snow. Walks shall be Cleaned the entire length and entire width up to 36". Snow will not be piled on landscaping. Calcium Chloride Is used on concrete walks.

Sidewalk Cost.....\$ _____
 Calcium Chloride Cost.....\$ _____

I/WE want de-icer to be applied at the discretion of Cooper's Turf Management, please sign X _____

I/We do NOT want de-icer applied, please read waiver and sign X _____

WAIVER for sidewalk de-icer—I/We do not wish to have sidewalks de-iced. I/We understand that accidents may occur under these conditions and I/We take full responsibility if any accidents do occur even if de-icing is requested on a "will call" basis. I/We agree to defend and hold Cooper's Turf Management harmless of any and all liability.

Customer agrees to defend and hold Cooper's Turf Management harmless from any and all liability. Reports of damages must be reported to our office within 24 hours of the occurrence. Invoices/statements will be mailed monthly. Payment is due in 15 days. Late payments are subject to a \$ 25.00 late fee and finance charges of 18% annually (1.5% monthly). Per push plowing/per application salting and de-icing contracts may be canceled in writing at any time by either party. Account balance must be paid in full upon cancellation. Seasonal contracts may be canceled but the customer is responsible to pay the entire seasonal price upon cancellation. If you will not need services on a particular day we must be notified a minimum of 24 hours in advance. We will not be responsible for services provided without a notice not to do so.

Cooper's Turf Management, LLC Representative _____ Date _____ Customer Acceptance Signature _____ Date _____



SNOW REMOVAL CONTRACT

A Lawn, Landscape, Sprinkler and Snow Company

PO BOX 501 HOWELL, MI. 48844-0501 517.548.6653

Contract Dates December-13 to April-14

CUSTOMER INFORMATION:

Full Legal Name Genoa-Oceola Wastewater Phone _____ Fax _____
 Address 900 Chilson Rd. City Howell State MI Zip _____
 Site Address same City _____ State _____ Zip _____
 DOB _____ SS# _____ D.L. # _____

SNOW PLOWING

Snow will be plowed when accumulation reaches a minimum of 2 inches, avoiding fire hydrants, handicaps and sidewalks. Plowing does NOT include salt. Failure to salt may cause unusually slippery conditions which may cause injury to persons or property. We highly recommend salt following plowing. Please sign the appropriate "X" under "SALT".

Cost per push.....\$ 98.00
 Seasonal price.....\$ _____

SALT

Parking lots and streets will be de-iced as needed and additionally as requested by the management agent in the event of any snow fall, plowable or not, an ice storm or under other conditions that pose an injury hazard. These conditions will be left to the discretion of Cooper's Turf Management.

Salt per Pound Cost.....\$ _____
 Salt per Ton Cost.....\$ _____
 Salt per Application Cost.....\$ 75.00

I/WE want salt to be applied at the discretion of Cooper's Turf Management, please sign X _____

I/WE do NOT want salt applications, please read waiver and sign X _____

WAIVER to salt application—I/We do not wish to have parking lots/streets salted. I/We understand that accidents may occur under these conditions and I/We take full responsibility if any accidents do occur even if salt application is requested on a "will call" basis. I/We agree to defend and hold Cooper's Turf Management harmless of any and all liability.

SIDEWALKS

Walks shall be cleared by snow blower or snow shovel, removing or chipping of ice and snow. Walks shall be cleaned the entire length and entire width up to 36". Snow will not be piled on landscaping. Calcium Chloride Is used on concrete walks.

Sidewalk Cost.....\$ _____
 Calcium Chloride Cost.....\$ _____

I/WE want de-icer to be applied at the discretion of Cooper's Turf Management, please sign X _____

I/We do NOT want de-icer applied, please read waiver and sign X _____

WAIVER for sidewalk de-icer—I/We do not wish to have sidewalks de-iced. I/We understand that accidents may occur under these conditions and I/We take full responsibility if any accidents do occur even if de-icing is requested on a "will call" basis. I/We agree to defend and hold Cooper's Turf Management harmless of any and all liability.

Customer agrees to defend and hold Cooper's Turf Management harmless from any and all liability. We will not be responsible or liable for said damage to asphalt/concrete surfaces or curbing. Damage claims must be reported to our office within 24 hours of the occurrence. A/R billing is done the first of each month. Payments are due upon receipt. Outstanding balances are subject to a \$ 25.00 late fee and finance charges of 18% annually (1.5% monthly). Per push plowing/per application salting and de-icing contracts may be canceled in writing at any time by either party. Account balance must be paid in full upon cancellation. Seasonal contracts may be canceled but the customer is responsible to pay the entire seasonal price upon cancellation. If you will not need services on a particular day we must be notified a minimum of 24 hours in advance.

Cooper's Turf Management, LLC Representative _____ Date _____ Customer Acceptance Signature _____ Date _____

Snow Plowing
Master Bid List

Site	Address	Time Due	Snow Depth	Evergreen Outdoor, Inc.			Cooper Turf, Inc.			MPA Trucking		
				Plow Cost	Salt Cost	Total	Plow Cost	Salt Cost	Total	Plow Cost	Salt Cost	Total
Genoa - Ocala												
G-O Wastewater Treatment Plant	900 Chilson Road	7:00 AM	1-inch or less salt, 2-inches or greater plow	\$160	\$75	\$235	\$75	\$45	\$120	\$168	\$175	\$343
MHOG												
Water Treatment Plant	4288 Norton Road	8:00 AM	1-inch or less salt, 2-inches or greater plow	\$140	\$75	\$215	\$75	\$45	\$120	\$167	\$173	\$340
MHOG Well Houses	Adjacent to Plant	11:00 AM	1-inch or less salt, 2-inches or greater plow	\$60	NA	\$60	\$40	\$30	\$70	\$72	NA	\$72
Marion 1 & 2 Towers	3300 Sanitorium Road	12:00 PM	2-inches or greater plow nlw	\$45	NA	\$45	\$50	NA	\$50	\$92	NA	\$92
Ocala Tower	1139 Eager Road	11:00 AM	1-inch or less salt, 2-inches or greater plow	\$30	NA	\$30	\$35	\$20	\$55	\$55	NA	\$55
Genoa Tower	3750 Cleary Drive	11:00 AM	1-inch or less salt, 2-inches or greater plow	\$35	\$50	\$85	\$35	\$20	\$55	\$57	N/A	\$57
Trans West Well House	3650 Austin Court	11:00 AM	2-inches or greater plow	\$30	NA	\$30	\$35	NA	\$35	\$45	NA	\$45
Industrial Drive Booster	2152 Industrial Drive	11:00 AM	2-inches or greater plow	\$30	NA	\$30	\$40	NA	\$40	\$45	NA	\$45
Total Per Event				\$370	\$125	\$495	\$310	\$115	\$425	\$533	\$173	\$706
Oak Pointe Water and Wastewater												
Oak Pointe Wastewater Plant	4975 Brighton Road	8:00 AM	1-inch or less salt, 2-inches or greater plow	\$45	\$75	\$120	\$70	\$50	\$120	\$125	\$138	\$263
Oak Pointe Water Plant	5025 Club Drive	9:00 AM	1-inch or less salt, 2-inches or greater plow	\$20	\$40	\$60	\$35	\$30	\$65	\$35	\$40	\$75
Total Per Event				\$65	\$115	\$180	\$105	\$80	\$185	\$160	\$178	\$338
Lake Edgewood Wastewater												
Lake Edgewood Wastewater Plant	7871 Bendix Road	9:00 AM	2-inches or greater plow	\$50	NA	\$50	\$40	NA	\$40	Did Not Bid	NA	\$0
Genoa Township												
Genoa Township Hall (Lower and Back Parking, Sidewalks)	2911 Dorr Road	8:30 AM	1-inch or less salt, 2-inches or greater plow	\$175	\$160	\$335	\$150	\$150	\$300	\$148	\$285	\$433
Walking Trail Around Township Hall	2911 Dorr Road	Within 24 hours of snowfall	2-inches or greater plow	\$100	NA	\$100	\$150(add 50 if 8+")	NA	\$150	\$95	NA	\$95
Bauer Brighton Road Sidewalk	No Address	Within 24 hours of snowfall	2-inches or greater plow	\$225	NA	\$225	\$150(add 50 if 8+")	NA	\$150	\$125	NA	\$125
Chilson Fire Station (no sidewalks)	1315 Chilson Road	7:00 AM	1-inch or less salt, 2-inches or greater plow	\$65	\$135	\$200	\$75	\$90	\$165	\$118	\$165	\$283
Dorr Road Fire Station (no sidewalks)	2218 Dorr Road	7:00 AM	1-inch or less salt, 2-inches or greater plow	\$70	\$135	\$205	\$75	\$90	\$165	\$142	\$230	\$372
Total Per Event				\$635	\$430	\$1,065	\$600	\$330	\$930	\$628	\$680	\$1,308

Stipulations

Evergreen Outdoor, Inc.

Additional salt at locations where normally we will only be salting entrance and curves can be applied at the rate of \$220/ ton.
Salt Surcharge may apply if wholesale cost of salt goes above budgeted amount.

MPA Trucking

Salt price @ \$170.00 per ton + \$75.00 per hour application fee.



January 15, 2014

Genoa Township
Attn: Mike Archinal
2911 Dorr Rd
Brighton, MI 48116

Dear Mike,

Thank you for your support of the South Eastern Livingston County Recreation Authority. Green Oak Township's contributions to SELCRA programs help us achieve our mission of *"Creating Community through People, Parks and Programs."*

Our current articles indicate that your contribution amount for fiscal period July 1, 2014 through June 30, 2015 is based on an average of the participants from 2012 & 2013, and is due in July of 2014.

In 2012, Genoa Township families participated in 1247 SELCRA programs. Participation numbers for 2013 have decreased to 1055 participants. SELCRA receives \$23 per participant for the average of the 2 years (1151) which is a contribution of \$26,473. The decrease in participation/contribution is a direct result of closing Meijer Skate Park Monday through Friday during the summer, and having open hours on Saturday and Sunday only.

We are continually working towards becoming a full service recreation department for your residents. Outside of the Meijer Park operation, our increase in participation numbers can be seen as a good step forward in our goals and can be attributed to partnerships with local businesses, collaborating with the Brighton DDA, and a renewed alliance with our local youth organizations.

Thank you again for your support of the Southeastern Livingston County Recreation Authority.

Sincerely,

Derek Smith
SELCRA Director

www.selcra.com

7878 Brighton Road, Brighton, MI 48116
Ph: 810-299-4140 Fax: 810-299-4210

SELCRA January - December 2013 Programs and Participation

YOUTH SPORTS	Totals	BT	COB	GROT	GT	HT	OTHER
Soccer Spring	697	243	120	122	119	55	38
Soccer Fall	712	244	116	140	112	61	39
Baseball Softball	965	347	143	206	128	69	72
Basketball	252	72	41	47	40	20	32
Flag Football Spring	322	93	63	69	36	26	35
Flag Football	243	71	48	51	29	23	21
Lacrosse	211	64	25	42	29	40	11
Volleyball	111	37	31	33	23	11	10
ADULT SPORTS	Totals	BT	COB	GROT	GT	HT	OTHER
Basketball	190	67	28	15	9	4	67
Softball	427	132	101	46	38	22	88
Open Gyms	88	31	10	16	11	10	10
PROGRAMS	Totals	BT	COB	GROT	GT	HT	OTHER
DDD	1231	327	222	214	193	107	168
Challenger Camps	116	29	22	21	19	16	9
Hershey Track & Field	0	0	0	0	0	0	0
Basketball Clinics	90	29	11	24	8	8	10
BaseBall Clinics	70	25	7	15	16	2	5
Football Clinics	24	2	10	3	4	4	1
Lacross Clinics	52	17	10	10	6	9	0
Eggstravaganza	120	26	25	21	25	6	17
Golf Outing	80	16	18	20	8	4	14
Tridge or Treat	1200						
Gymnastics	94	37	16	9	13	7	12
Fencing	18	8	0	5	1	2	2
Karate	46	7	9	12	7	5	6
Snowsports	32	12	3	4	13	0	0
Equestrian	5	2	2		1		
Archery	86	27	8	17	12	3	19
Tri-Athletes	14	0	0	0	0	0	14
5k Run Talahi	76	3	2	3	7	5	56
Dash of the Dead	28	7	6	0	2	3	10
Volleyball Clinics	49	14	15	7	8	5	0
Ump/Ref Training	57	13	9	10	16	5	4
DDA Summer Series	1500						
Golf Clinics	25	6	7	6	2	3	1
After School Pound	236	75	50	29	55	16	11
Outdoor Adventures	9	0	1	7	1	0	0
Skatepark	457	132	63	87	64	33	78
2013 Totals	9933	2215	1242	1311	1055	584	860
2012 Totals	11402	2601	1429	1709	1247	680	1235
	21335	4816	2671	3020	2302	1264	2095
Average 2012/2013		2408	1336	1510	1151	632	
2014/\$23.00 per AI		\$ 55,384.00	\$ 30,728.00	\$ 34,730.00	\$ 26,473.00		
BCC Rentals	113	22	19	15	13	4	40

Mike Archinal

From: Scott & Heather Horst <thehorsts@sbcglobal.net>
Sent: Sunday, January 26, 2014 10:07 PM
To: ddomas@co.livingston.mi.us
Cc: CGriffith@co.livingston.mi.us; CBehnan@gannett.com; planning@co.livingston.mi.us;
Mike Archinal
Subject: Fillmore Park - Development Concern

Mr. Domas,

I write as a concerned citizen, interested in the future development of the Fillmore Park. As my home is immediately adjacent to the farm, I read with great interest last week's article by Mr. Christopher Behnan in the Livingston County Press:

<http://www.livingstondaily.com/apps/pbcs.dll/article?AID=2014301220010>

Specifically, as you Chair the relevant County committee, I am concerned about the statement attributed to you, *"My personal feeling is that I want to explore the possibility of using that property for some revenue-producing purpose because not all of it can be used for recreation. If we can legally do that, then we figure that's a win-win situation for us."*

Though certainly not an attorney, my read of Mr. Fillmore's Trust agreement would not seem to endorse such a use for the property:

Some excerpts, as I trust you are familiar with the documents:

- 1) *"Under no conditions whatsoever is my farm to be split up or subdivided by my Trustee or Successor Trustee...or the Livingston County Board of Commissioners."*
- 2) *"...shall agree to keep the total and complete 198 acres as 'open spaces' and shall not sell any interest of the life estate of the 198 acres under any circumstances...and shall maintain the park as a pleasant setting for the residents"*
- 3) *"None of the trees thereon are to be timbered for any reason whatsoever"*

Further, I would prefer an expansive use of the term "recreation", such as, "a means of refreshment or diversion", or "to create anew, restore, refresh". Most certainly the entire 198 acres offers tranquil settings, dense woods, wetlands, and open space to contemplate, refresh and renew. I have been fortunate enough to spend many mornings, afternoons, and evenings enjoying the farm. From sand hill cranes calling during the day, to star-filled nights, I see much more in this space than yet another location for organized youth sporting events.

To this last point, does the county have a use/partner in mind? As the farm does sit within the Hartland Consolidated School district, has HAYAA been approached? With the new Heritage Park and terrific HCS facilities, would HAYAA even be interested? Similarly, would Brighton Area Schools/SELCRA have any interest, given their recent bond issue and significant sports facilities expansion. Lastly, with 120 acres committed to sporting/athletics, the wonderful Legacy Center in Green Oak (http://www.michiganalliancefc.org/Portals/1657/Images/Legacy_Center_Overhead.jpg) seemingly has ample 'spare' capacity to support current and future local athletic space demands.

Though I agree the space is central to Brighton/Howell/Hartland geographically, I believe one must also consider the fact that the farm is accessible only via dirt roads, and Genoa Township itself recently approved within its 2013 Master Plan the continued designation of the Farm's immediate area as "Agriculture/Country Estate"

I would welcome the opportunity to join the discussion/planning, as either an individual and/or with several other property owners in the immediate vicinity of the property. Thank you in advance for your reply and chance to continue the dialogue.

Scott D. Horst
618 S. Hacker Rd
Brighton, MI 48114

Mike Archinal

From: Künzl Thomas <thomas.kuenzl@bad-neustadt.de>
Sent: Tuesday, January 28, 2014 9:09 AM
To: Mike Archinal
Subject: AW: Howell Michigan

Dear Mr Archinal

Thank you for your answer and your help!

Best regards
Thomas Künzl, M.A.

Thomas Künzl, M.A.
STADTARCHIV BAD NEUSTADT
Alle Pfarrgasse 3
97616 Bad Neustadt
GERMANY
09771-9106-164



Von: Mike Archinal [mailto:Mike@genoa.org]
Gesendet: Mittwoch, 8. Januar 2014 19:43
An: Künzl Thomas
Cc: Shea Charles
Betreff: Howell Michigan

Herr Keunzl,

Die Stadt von Howell hat Ihre Frage an mich. Diese Adresse wird für eine Wohnung. Da es sich um ein Appartement haben wir keine Informationen. Vielleicht könnten sie ein Schreiben an die Adresse.

Mit freundlichen Grüßen,

Michael C. Archinal
Township Manager



Genoa Charter Township
2911 Dorr Road, Brighton, Michigan 48116
Phone: (810) 227-5225, Fax: (810) 227-3420
E-mail: mike@genoa.org. Url: www.genoa.org

Mike Archinal

From: Shea Charles <scharles@ci.howell.mi.us>
Sent: Wednesday, January 08, 2014 9:05 AM
To: Mike Archinal
Subject: Fwd: Citizen Inquiry

Good Morning Mike,

This inquiry came in via our website for a Genoa Township address. I did a quick Google search and the looks like the gentlemen is legitimate. Do you want to respond directly or I can send him Genoa's general contact information.

Shea

Shea Charles
City Manager
City of Howell

scharles@ci.howell.mi.us

>>> <thomas.kuenzl@bad-neustadt.de> 1/8/2014 5:35 AM >>>

Citizen Inquiry

Enter your name: Thomas Kuenzl

Email Address thomas.kuenzl@bad-neustadt.de

Message subject: Looking for a person

Enter your message: Dear Ladies and Genetlemen,

my name is Thomas Kuenzl from the communal archive of the city of Bad Neustadt in Gernany (Bavaria).

Today I get a letter from an unknown person. There is nor explaining letter inside. Only a copy of birth data. Outside the letter, there is only a part of an adess. "3920 Audrey Rae Lane, Howell Michigan 48843" - nothing more. It seems, that there is an older person, who is looking for the former relatives in our city Bad Neustadt an der Saale. Can you help me to find the unknown writer???

Thanks for you help
Thomas Künzl

Thomas Künzl, M. A.
STADTARCHIV BAD NEUSTADT
Alte Pfarrgasse 3
97616 Bad Neustadt
GERMANY
+49-9771-9106-164

Visitor Path

IP Address: 82.100.235.50 (direct connection)

. 08:05 Last: [Contact Us \(55.html\)](#)

. 00:06 Welcome to the City of Howell

Entered the Site: 01/08/2014 05:20 AM

Source: Link from de.wikipedia.org