

**GENOA CHARTER TOWNSHIP BOARD**  
**Regular Meeting**  
**January 21, 2014**  
**6:30 p.m.**

**AGENDA**

Call to Order:

Pledge of Allegiance:

Call to the Public\*:

**Approval of Consent Agenda:**

1. Payment of Bills: Check Registers dated January 6 and January 21.
2. Request to approve minutes: Dec. 16, 2013
3. Request Board approval to remove the MHOG Usage Assessment \$3,283.15, levied on the 2013 Winter tax roll against Parcel #4711-09-102-003 and to add the MHOG Usage, \$3,283.15 to Parcel #4711-09-102-001 as submitted by the Township Treasurer.
4. Request to adjust the legal services rate for the Township Attorney.
5. Request to approve MTA Conference budget.
6. Proposal from Tetra Tech to provide a water and sanitary sewer connection fee study for an amount not to exceed \$4,500.

**Approval of Regular Agenda:**

7. Resolution to approve a microbrewery and small wine maker application at 4060 E. Grand River; Eternity Brewing Company, LLC.
8. Discussion regarding the FY 2013/2014 through 2018/2019 Capital Improvements Program.
9. Consideration of a request from Livingston County for financial support of a MDNR Trust Fund grant application for park development on the Filmore property.
10. First review of the FY 2014/2015 Budget – consider increasing the annual refuse collection fee from \$110 to \$113.30.
11. Consider approval of February 2014 Township Newsletter articles.

Correspondence  
Member Discussion  
Adjournment

\*Citizen's Comments- In addition to providing the public with an opportunity to address the Township Board at the beginning of the meeting, opportunity to comment on individual agenda items may be offered by the Chairman as they are presented.

CHECK REGISTERS FOR TOWNSHIP BOARD MEETING

DATE: January 6, 2014

TOWNSHIP GENERAL EXPENSES: Thru January 6, 2014	\$56,450.33
December 20, 2013 Bi Weekly Payroll	\$74,515.89
December 30, 2013 Quarterly Payroll	\$12,804.84
January 2, 2014 Monthly Payroll	\$10,807.16
January 3, 2014 Bi Weekly Payroll	\$75,300.81
January 6, 2014 Vacation Pay-Part Time	\$8,417.47
OPERATING EXPENSES: Thru January 6, 2014	\$122,774.23
<b>TOTAL:</b>	<b>\$361,070.73</b>

<u>Check Number</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Check Amount</u>
30317	Equitabl	Equivest Unit Annuity Lock Box	12/20/2013	525.00
30318	StateOM	State of Michigan	12/27/2013	6,230.59
30319	AMER IMA	Applied Imaging	12/20/2013	1,209.32
30320	ARCHINAL	Michael Archinal	12/20/2013	500.00
30321	AT&TLONG	AT&T Long Distance	12/20/2013	0.31
30322	ATT& IL	AT&T	12/20/2013	126.67
30323	BLUE CRO	Blue Cross & Blue Shield Of Mi	12/20/2013	23,922.52
30324	CONSUMER	Consumers Energy	12/20/2013	376.92
30325	EHIM	EHIM, INC	12/20/2013	6,145.26
30326	ETNA SUP	Etna Supply Company	12/20/2013	313.19
30327	FED EXPR	Federal Express Corp	12/20/2013	27.83
30328	Mancuso	Mancuso & Cameron, P.C.	12/20/2013	3,318.75
30329	MASTER M	Master Media Supply	12/20/2013	827.14
30330	RELIANCE	Reliance Standard Life Insuran	12/20/2013	1,905.67
30331	SecAcces	Security Access Controls LLC	12/20/2013	250.00
30332	SHELL	Shell	12/20/2013	66.80
30333	Stonebri	SBS Group	12/20/2013	5,500.00
30334	Tetra Te	Tetra Tech Inc	12/20/2013	420.00
30335	VERIZONW	Verizon Wireless	12/20/2013	546.98
30336	Equitabl	Equivest Unit Annuity Lock Box	01/03/2014	525.00
30337	AT&T Fax	AT&T	12/26/2013	46.54
30338	CARDM	Chase Card Services	12/26/2013	727.78
30339	Clearwat	Clearwater Systems	12/26/2013	39.00
30340	COMCAST	Comcast	12/26/2013	130.19
30341	DTE EN	DTE Energy	12/26/2013	143.42
30342	JOHNSONR	Johnson, Rosati, Schultz & Jop	12/26/2013	1,102.50
30343	WALMART	Walmart Community	12/26/2013	22.72
30344	ETNA SUP	Etna Supply Company	12/27/2013	1,500.23

**Report Total: 56,450.33**

Accounts Payable  
Computer Check Register

**Genoa Township**

2911 Dorr Road  
Brighton, MI 48116

(810) 227-5225

User: cathy

Printed: 12/12/2013 - 12:10

Bank Account: 101CH

Check	Vendor No	Vendor Name	Date	Invoice No	Amount
11226	AETNA LI	Aetna Life Insurance & Annuity	12/20/2013		25.00
Check 11226 Total:					25.00
11227	EFT-FED	EFT- Federal Payroll Tax	12/20/2013		8,033.76
					4,369.30
					4,369.30
					1,021.82
					1,021.82
Check 11227 Total:					18,816.00
11228	EFT-PENS	EFT- Payroll Pens Ln Pyts	12/20/2013		2,018.53
Check 11228 Total:					2,018.53
11229	EFT-TASC	EFT-Flex Spending	12/20/2013		871.10
Check 11229 Total:					871.10
30317	Equitabl	Equivest Unit Annuity Lock Box	12/20/2013		525.00
Check 30317 Total:					525.00
11230	FIRST NA	First National Bank	12/20/2013		2,630.00
					49,555.26
					75.00

Check 11230 Total:

52,260.26

Report Total:

74,515.89

Accounts Payable  
Computer Check Register

**Genoa Township**

2911 Dorr Road  
Brighton, MI 48116

(810) 227-5225

User: cathy

Printed: 12/18/2013 - 12:30

Bank Account: 101CH

Check	Vendor No	Vendor Name	Date	Invoice No	Amount
11233	EFT-FED	EFT- Federal Payroll Tax	12/27/2013		46.36
					380.70
					380.70
					89.04
					89.04
					<u>985.84</u>
				Check 11233 Total:	985.84
11234	FIRST NA	First National Bank	12/27/2013		5,436.22
					<u>5,436.22</u>
				Check 11234 Total:	5,436.22
30318	StateOfM	State of Michigan	12/27/2013	12/31/2013	6,230.59
					<u>6,230.59</u>
				Check 30318 Total:	6,230.59
				Report Total:	12,652.65
					<u>1 check 15219</u>
					<u>\$ 12,804.84</u>

Genoa Charter Township  
User: cathy

Payroll  
Computer Check Register

Printed: 12/18/13 12:10  
Batch: 627-12-2013

<u>Check No</u>	<u>Check Date</u>	<u>Employee Information</u>		<u>Amount</u>
12077	12/27/2013	McManus	John McManus	152.19
Total Number of Employees: 1		Total for Payroll Check Run:		152.19

Accounts Payable  
Computer Check Register

**Genoa Township**

2911 Dorr Road  
Brighton, MI 48116

(810) 227-5225

User: cathy

Printed: 12/18/2013 - 14:12

Bank Account: 101CH

Check	Vendor No	Vendor Name	Date	Invoice No	Amount
11235	EFT-FED	EFT- Federal Payroll Tax	01/02/2014		1,763.37 652.82 652.82 152.66 152.66
Check 11235 Total:					3,374.33
11236	EFT-PENS	EFT- Payroll Pens Ln Pyts	01/02/2014		294.21
Check 11236 Total:					294.21
11237	EFT-TASC	EFT-Flex Spending	01/02/2014		83.33
Check 11237 Total:					83.33
11238	FIRST NA	First National Bank	01/02/2014		7,055.29
Check 11238 Total:					7,055.29
Report Total:					10,807.16



Accounts Payable  
Computer Check Register

**Genoa Township**

2911 Dorr Road  
Brighton, MI 48116

(810) 227-5225

User: cathy

Printed: 12/26/2013 - 12:23

Bank Account: 101CH

Check	Vendor No	Vendor Name	Date	Invoice No	Amount
11239	AETNA LI	Aetna Life Insurance & Annuity	01/03/2014		25.00
Check 11239 Total:					25.00
11240	EFT-FED	EFT- Federal Payroll Tax	01/03/2014		8,323.92 4,468.41 4,468.41 1,045.03 1,045.03
Check 11240 Total:					19,350.80
11241	EFT-PENS	EFT- Payroll Pens Ln Pyts	01/03/2014		2,018.53
Check 11241 Total:					2,018.53
30336	Equitabl	Equivest Unit Annuity Lock Box	01/03/2014		525.00
Check 30336 Total:					525.00
11242	FIRST NA	First National Bank	01/03/2014		2,630.00 50,676.48 75.00
Check 11242 Total:					53,381.48

Report Total:

75,300.81

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Accounts Payable  
Computer Check Register

Genoa Township

2911 Dorr Road  
Brighton, MI 48116

(810) 227-5225

User: cathy

Printed: 12/27/2013 - 10:37

Bank Account: 101CH

Check	Vendor No	Vendor Name	Date	Invoice No	Amount
11243	EFT-FED	EFT- Federal Payroll Tax	01/06/2014		274.43 494.92 494.92 115.75 115.75

Check 11243 Total: 1,495.77

Report Total:

9 checks) 1,495.77  
+ 6921.70  
\$ 8417.47

<u>Check No</u>	<u>Check Date</u>	<u>Employee Information</u>		<u>Amount</u>
12078	01/06/2014	Dhulster	Catherine Dhulster	457.72
12079	01/06/2014	Kern	Jenifer Kern	756.63
12080	01/06/2014	MacLeod	Kimberly MacLeod	1,094.00
12081	01/06/2014	McMahon	Ryan McMahon	363.22
12082	01/06/2014	Murphy	Kathleen Murphy	382.75
12083	01/06/2014	Poppy	Kathryn Poppy	456.95
12084	01/06/2014	Sapienza	Kristen Sapienza	568.69
12085	01/06/2014	SITNER	Susan Sitner	1,515.94
12086	01/06/2014	Williams	Angela Williams	1,325.80
Total Number of Employees: 9		Total for Payroll Check Run:		6,921.70

**#593 LAKE EDGEWOOD W/S FUND****Payment of Bills**

December 11, 2013 through January 1, 2014

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
12/19/2013	2458	BullsEye Telecom	Inv. #17799263 12/9/13	-284.35
12/19/2013	2459	Brighton Analytical L.L.C.	LE Invoices	-1,035.00
12/19/2013	2460	Clearwater Systems	Stmnt #751480 Account #191821 11/26/13	-792.11
12/19/2013	2461	Complete Battery Source	Inv. #282586BRI 12/5/13	-33.92
12/19/2013	2462	Consumers Energy	Lake Edgewood Invoices	-370.20
12/19/2013	2463	Cooper's Turf Management	Inv. #11483 11/30/13	-90.00
12/19/2013	2464	GENOA TWP DPW FUND	LE Maintenance/Billing Fees - December 2013	-9,300.17
12/19/2013	2465	K & J ELECTRIC, INC.	Inv. #6338 11-21-13	-439.00
12/19/2013	2466	PVS NOLWOOD CHEMICALS, INC	Inv. #423682 12/4/13	-1,172.00
12/19/2013	2467	Tetra Tech Inc.	Inv. #50746433 12/2/13	-270.66
12/19/2013	2468	Utilities Instrumentation Service	Inv. #530342195 11/18/13	-847.00
12/27/2013	2469	Brighton Analytical L.L.C.	LE Invoices	-154.00
12/27/2013	2470	Fastenal Company	Inv. #MIBRG74639 - 12/11/13	-24.44
12/27/2013	2471	GRUNDY ACE OF HOWELL	Inv. #76247 12/11/13	-11.98
12/27/2013	2472	GENOA TWP DPW FUND	LE Metered Billings - November 2013	-1,012.97
12/27/2013	2473	STATE OF MICHIGAN	Inv. #848827 12/13/13	-1,158.16
<b>Total</b>				<b>-16,995.96</b>

11:28 AM

**#592 OAK POINTE WATER/SEWER FUND****Payment of Bills**

December 11, 2013 through January 1, 2014

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
Check	12/19/2013	2863	AT&T	Acct #810 227-4883 026 3 dated 12/7/13	-56.98
Check	12/19/2013	2864	Bullseye Telecom	Inv. #17592261 12/9/13 Acct #-003CA32	-262.09
Check	12/19/2013	2865	BRIGHTON ANALYTICAL, LLC	Customer ID GENOATWP	-737.00
Check	12/19/2013	2866	CLEARWATER KINETICO	Stmnt #751480 Acct #191821 11/26/13	-1,368.19
Check	12/19/2013	2867	COOPERS TURF MANAGEMENT, LLC	OP Invoices	-115.00
Check	12/19/2013	2868	DUBOIS COOPER ASSOCIATES INCORPORATED	Inv. #162165 11/18/13	-11,934.00
Check	12/19/2013	2869	FONSON, INC.	Inv. #10910 11/27/13	-3,122.50
Check	12/19/2013	2870	GENOA TWP DPW FUND	OP Maintenance/Billing Fees	-35,986.34
Check	12/19/2013	2871	GRUNDY ACE OF HOWELL	Inv. #76236 12/10/13	-12.99
Check	12/19/2013	2872	K & J Electric, INC	Inv. #8337 11/21/13	-42.00
Check	12/19/2013	2873	NORTHWEST PIPE AND SUPPLY, INC.	Inv. #3536 11/20/13	-121.63
Check	12/19/2013	2874	PVS Nolwood Chemicals, Inc	Invoice/Credits - Oak Pointe	-682.00
Check	12/19/2013	2875	STANDARD ELECTRIC	Customer #210405-	-92.44
Check	12/19/2013	2876	USA Bluebook	Inv. #202803 11/15/13	-195.90
Check	12/19/2013	2877	Utilities Instrumentation Service	November 2013 Invoices	-1,331.00
Check	12/27/2013	2878	ALEXANDER CHEMICAL CORPORATION	Inv. #SLS 10012914 12/12/13	-1,339.22
Check	12/27/2013	2879	AT & T	Acct #124552625 12/12/13 - 1/11/14	-60.00
Check	12/27/2013	2880	BRIGHTON ANALYTICAL, LLC	Customer ID GENOATWP	-268.00
Check	12/27/2013	2881	STATE OF MICHIGAN	Inv. #848828 12/13/13	-989.68
Check	12/27/2013	2882	Utilities Instrumentation Service	December 2013 Invoices	-4,041.02
<b>Total</b>					<b>-62,757.98</b>

11:30 AM

## #595 PINE CREEK W/S FUND

## Payment of Bills

December 11, 2013 through January 1, 2014

Type	Date	Num	Name	Memo	Amount
Check	12/27/2013	2121	GENOA TWP - DPW FUND	Metered Billings - Sept - Nov 2013	-3,443.10
<b>Total</b>					<b>-3,443.10</b>

12:42 PM

## #503 DPW UTILITY FUND

## Payment of Bills

December 11, 2013 through January 1, 2014

Type	Date	Num	Name	Memo	Amount
Check	12/16/2013	2688	U.S. POSTMASTER	Lake Edgewood & Pine Creek Qtrly Billing-Sept-N	-175.07
Check	12/19/2013	2689	Absolute Auto Repair	Inv. #78544 12/5/13	-256.61
Check	12/19/2013	2690	Blackburn Mfg. Co.	Inv. #0452733-IN 12/4/13	-359.71
Check	12/19/2013	2691	Business Imaging Group	Inv. #229475 11/27/13 - Truck Book	-91.69
Check	12/19/2013	2692	Chase Card Services	Acct #4798609100133186 11/8/13 - 12/7/13	-1,153.35
Check	12/19/2013	2693	Clearwater Kinetic	Inv. #748343 11/26/13	-6.50
Check	12/19/2013	2694	Occupational Health Centers	Inv. #709253228 12/4/13	-89.50
Check	12/19/2013	2695	Fastenal Company	Ref #MIBRG74534 12/3/13	-45.49
Check	12/19/2013	2696	Grainger	Inv. #9308437012 12/3/13	-1,567.50
Check	12/19/2013	2697	Grundy Ace of Howell	Inv. #75329 11/26/13	-33.46
Check	12/19/2013	2698	Genoa Township G/O New User Fund	12/31/13 Loan Repayment	-21,912.00
Check	12/19/2013	2699	HOWELL TRUE VALUE HARDWARE	Inv. #067352 12/6/13	-16.97
Check	12/19/2013	2700	HUMPHRISS	VOID: January 2014 Car Allowance GJE, RGJE cr	0.00
Check	12/19/2013	2701	LOWE'S	Acct #99006416419 12/2/13	-974.93
Check	12/19/2013	2702	Port City Communications, Inc.	Inv. #444412012013 12/1/13	-145.98
Check	12/19/2013	2703	Staples Credit Plan	Acct #6035517861450400 12/5/13	-1,616.53
Check	12/19/2013	2704	SWANN'S CLOTHING STORE	Uniforms McMahon/Schlack	-340.98
Check	12/19/2013	2705	Greg Tarara	January 2014 Car Allowance	-500.00
Check	12/19/2013	2706	TETRA TECH, INC.	Inv. #50749195 12/9/13	-2,861.00
Check	12/19/2013	2707	Verizon Wireless	Inv #971616678 12/6/13	-291.49
Check	12/19/2013	2708	Victory Lane Quick Oil Change	Inv. #3088 11/27/13	-154.42
Check	12/19/2013	2709	Shell Fleet Plus	Acct #065332306 12/13/13	-3,854.31
Check	12/27/2013	2710	Auto Zone	December Invoices	-292.76
Check	12/27/2013	2711	Belle Tire	Inv. #23613870 12/26/13	-995.88
Check	12/27/2013	2712	Business Imaging Group	Inv. #229724 12/13/13	-1,359.31
Check	12/27/2013	2713	Fastenal Company	Inv. #MIBRG74684 12/17/13	-121.54
Check	12/27/2013	2714	Grundy Ace of Howell	Inv. #76297 12/17/13	-9.99
Check	12/27/2013	2715	Ashley Repke	Mileage Reimb 11/6/13 - 12/20/13	-110.74
Check	12/27/2013	2716	SWANN'S CLOTHING STORE	Inv. #7114 12/17/13 - Korpela Uniform	-200.00
Check	12/27/2013	2717	Victory Lane Quick Oil Change	Inv. #3135 12/12/13	-39.48
<b>Total</b>					<b>-39,577.19</b>

CHECK REGISTERS FOR TOWNSHIP BOARD MEETING

DATE: January 21, 2014

TOWNSHIP GENERAL EXPENSES: Thru January 21, 2014	\$108,990.83
January 17, 2014 Bi Weekly Payroll	\$72,910.13
OPERATING EXPENSES: Thru January 21, 2014	\$285,464.12
TOTAL:	<u>\$467,365.08</u>

<u>Check Number</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Check Amount</u>
30345	AMER IMA	Applied Imaging	01/03/2014	177.99
30346	BullsEye	BullsEye Telecom	01/03/2014	111.29
30347	CONTINEN	Continental Linen Service	01/03/2014	102.15
30348	DEL BUS	Deluxe For Business	01/03/2014	144.41
30349	Duncan	Duncan Disposal Systems	01/03/2014	76,900.60
30350	LivCTrea	Livingston County Treasurer	01/03/2014	1,106.00
30351	MASTER M	Master Media Supply	01/03/2014	177.37
30352	MMTA	Michigan Municipal Treas. Assn	01/03/2014	50.00
30353	MOS	Michigan Office Solutions	01/03/2014	271.34
30354	Net serv	Network Services Group, L.L.C.	01/03/2014	460.00
30355	Perfect	Perfect Maintenance Cleaning	01/03/2014	1,093.75
30356	USBANK	U. S. Bank Equipment Finance	01/03/2014	653.52
30357	Clearwat	Clearwater Systems	01/07/2014	26.00
30358	COMC	Comcast	01/07/2014	325.73
30359	DTE LAKE	DTE Energy	01/07/2014	1,374.62
30360	GORDONFO	Gordon's Food Services	01/07/2014	91.90
30361	OEX	Office Express Inc.	01/07/2014	304.99
30362	Tetra Te	Tetra Tech Inc	01/07/2014	2,140.00
30363	Equitabl	Equivest Unit Annuity Lock Box	01/17/2014	375.00
30364	BUS IMAG	Business Imaging Group	01/09/2014	655.35
30365	IRISH CO	Irish Construction Company	01/09/2014	990.00
30366	K/E	K/E Electric Supply Corp	01/09/2014	100.49
30367	LSL	LSL Planning, Inc.	01/09/2014	2,188.73
30368	Mancuso	Mancuso & Cameron, P.C.	01/09/2014	4,110.13
30369	OEX	Office Express Inc.	01/09/2014	37.47
30370	COOPERST	Cooper's Turf Management LLC	01/13/2014	14,852.00
30371	LIVGARCY	Livonia-Garden City Fire Ext.	01/13/2014	170.00

**Report Total: 108,990.83**



Accounts Payable  
Computer Check Register

**Genoa Township**

2911 Dorr Road  
Brighton, MI 48116

(810) 227-5225

User: cathy

Printed: 01/09/2014 - 13:02

Bank Account: 101CH

Check	Vendor No	Vendor Name	Date	Invoice No	Amount
13000	AETNA LI	Aetna Life Insurance & Annuity	01/17/2014		25.00
Check 13000 Total:					25.00
13001	EFT-FED	EFT- Federal Payroll Tax	01/17/2014		7,616.83 4,206.04 4,206.04 983.65 983.65
Check 13001 Total:					17,996.21
13002	EFT-PENS	EFT- Payroll Pens Ln Pyts	01/17/2014		2,216.63
Check 13002 Total:					2,216.63
13003	EFT-TASC	EFT-Flex Spending	01/17/2014		2,019.10
Check 13003 Total:					2,019.10
30363	Equitabl	Equivest Unit Annuity Lock Box	01/17/2014		375.00
Check 30363 Total:					375.00
13004	FIRST NA	First National Bank	01/17/2014		2,430.00 47,773.19 75.00

Check 13004 Total:

50,278.19

Report Total:

72,910.13

10:21 AM

## #503 DPW UTILITY FUND

## Payment of Bills

January 2 - 13, 2014

Type	Date	Num	Name	Memo	Amount
Check	01/08/2014	2718	LAHRA	Inv. #2181 12/1/13	-65.00
Check	01/08/2014	2719	PAETEC	Acct #2119355 1/1/14	-32.38
Check	01/09/2014	2720	Genoa Township	Reimb GF for Payrolls, Etc.	-200,000.00
Bill Pmt -Check	01/13/2014	2721	Auto Zone	Inv. # 2170496154 & 2170497446	-57.92
Bill Pmt -Check	01/13/2014	2722	LOWE'S	#99006416418	-1,184.87
Bill Pmt -Check	01/13/2014	2723	Staples Credit Plan	Acct #6035517861450400 1/5/14	-99.07
Bill Pmt -Check	01/13/2014	2724	TETRA TECH, INC.	Inv. #50756546 1/6/14	-880.50
Bill Pmt -Check	01/13/2014	2725	Tractor Supply Co.	Acct #6035301203240252 12/30/13	-59.99
Check	01/13/2014	2726	EJ USA, Inc.	Inv. #3680759 1/8/14	-519.50
Check	01/13/2014	2727	Port City Communications, Inc.	Inv. #44440102014	-204.30
Bill Pmt -Check	01/13/2014	2728	Chase Card Services	#4798609100133186 1/7/14	-576.05
<b>Total</b>					<b>-203,679.58</b>

10:18 AM

## #593 LAKE EDGEWOOD W/S FUND

## Payment of Bills

January 2 - 13, 2014

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	01/03/2014	2474	City Of Brighton	Acct. #003052-000/ 003053-00 Oct 2013 - Dec 2	-17,408.17
Bill Pmt -Check	01/03/2014	2475	DTE Energy	LE Electricity Billings	-5,550.20
Bill Pmt -Check	01/08/2014	2476	Charter Township of Brighton	LE Utility Bill - Oct - Dec 2013	-852.50
Bill Pmt -Check	01/13/2014	2477	Brighton Analytical L.L.C.	Inv #1213-83732 & #011-483769	-154.00
Check	01/13/2014	2478	GENOA TWP DPW FUND	LE Maintenance/Billing Fees - Jan 2014	-9,300.17
Bill Pmt -Check	01/13/2014	2479	Cooper's Turf Management	Inv. #11601 12/31/13	-500.00
<b>Total</b>					<b>-33,765.04</b>

10:19 AM

#595 PINE CREEK W/S FUND

Payment of Bills

January 2 - 13, 2014

Type	Date	Num	Name	Memo	Amount
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no checks issued

10:16 AM

#592 OAK POINTE WATER/SEWER FUND

Payment of Bills

January 2 - 13, 2014

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	01/03/2014	2883	DTE ENERGY	Oak Pointe Electric Billings - Nov/Dec 2013	-1,737.80
Bill Pmt -Check	01/08/2014	2884	CONSUMERS ENERGY	OP Nov/Dec 2013 Inv	-710.06
Bill Pmt -Check	01/08/2014	2885	COOPERS TURF MANAGEMENT, L	VOID: Inv.#11238 09/30/13	0.00
Bill Pmt -Check	01/08/2014	2886	DTE ENERGY	Oak Pointe Electric Billings - Nov/Dec 2013	-7,599.27
Bill Pmt -Check	01/13/2014	2887	BRIGHTON ANALYTICAL, LLC	Inv #1213-83781 & #0114-83766	-268.00
Bill Pmt -Check	01/13/2014	2888	DTE ENERGY	Oak Pointe Electric Billings - Nov/Dec 2013	-330.29
Bill Pmt -Check	01/13/2014	2889	NORTHWEST PIPE AND SUPPLY, I	Inv. #3795 12/10/13	-14.62
Check	01/13/2014	2890	EJ USA, Inc.	Inv. #3680987 1/9/14	-251.12
Check	01/13/2014	2891	GENOA TWP DPW FUND	OP Maintenance/Billing Fees	-35,986.34
Check	01/13/2014	2892	PVS Nolwood Chemicals, Inc	Inv. #426411 1/8/14	-1,122.00
<b>Total</b>					<b>-48,019.50</b>

GENOA CHARTER TOWNSHIP BOARD

Regular Meeting  
December 16, 2013

MINUTES

Supervisor McCririe called the regular meeting of the Genoa Charter Township Board to order at 6:30 p.m. The Pledge of Allegiance was then said. The following persons were present constituting a quorum for the transaction of business: Gary McCririe, Paulette Skolarus, Robin Hunt, Linda Rowell, Todd Smith and Jean Ledford. Also present were Township Manager Michael Archinal, Township Assistant Manager Kelly VanMarter, Township Attorney Frank Mancuso and twelve persons in the audience.

A call to the public was made with no response.

**Approval of Consent Agenda:**

Moved by Ledford and supported by Hunt to approve all items listed under the consent agenda as requested. The motion passed.

1. Payment of Bills.

2. Request to approve minutes: Dec. 2, 2013

**Approval of Regular Agenda:**

Moved by Hunt and supported by Rowell to approve for action all items requested under the regular agenda. The motion passed.

**4. Request for approval to change the status of a part-time Bookkeeper/Specialist to a full-time position for the Clerk's office.**

Moved by Rowell and supported by Smith to approve the change as requested and recommended by the Administrative Committee. The motion passed.

**5. Request for approval to increase the budget for the Nixon Road non-motorized pathway project at an amount not to exceed \$32,646.99.**

Moved by Smith and supported by Skolarus to increase the budget as requested. The motion passed.

**6. Request for approval of revisions to the Township REU Table.**

Moved by Hunt and supported by Ledford to approve the new table effective 12/17/2013. The motion passed.

**7. Request for approval of a permit for a fireworks display at Mt. Brighton on New Year's Eve.**

Moved by Smith and supported by Skolarus to approve the permit as requested. The motion passed.

**8. Request for approval of the Resolution to Approve Updates to the Master Plan and Future Land Use Map.**

A call for board comment was made: Rowell - Some resident voiced concern that a sewer and water study plan surrounding the new interchange only extended to the campus interchange area in the Master Plan.

VanMarter - The ad hoc study was conceptual in nature and not intended to ignore the future transition area but to provide insight into the current development area.

Rowell - What about timing and expansion in the future transition area.

Brad Strader (LSL Planning) - The flexibility built into the plan would allow for standard processes and may not necessitate a Master Plan amendment thus allowing for a timelier project.

Smith – There are many areas locally that contain future land use plans just as presented here this evening. The master plans and future land use map are appropriate.

A call to the public was made with the following response: Mike Boss – I am extremely disappointed with what I have seen in this plan. It does not go all the way to Crooked Lake Road. The Planning Commission did not comply with the township request. The future transition area has nothing defined or specified. The growth boundary has not changed. This plan ignores citizen comment.

Bruce Baker – The transition area should not be an ancillary use. Include the transition area into the campus designation. This area should not be residential. Smith cited many developments within 30 miles of Genoa Township that included future land use just as proposed. Strader defended the argument as follows: The Plan is a guide. The Zoning defines the law. McCririe – The market place will dictate development in this area.

Moved by Smith and supported by Skolarus to approve Resolution 131216 as requested. The motion carried by roll call vote as follows: Ayes – Ledford, Smith, Hunt, Rowell, Skolarus and McCririe. Nays – None. Absent – Mortensen.

**9. Discussion regarding code enforcement strategies.**

It was the consensus of the board to provide dumpsters for Suburban Mobile Homes in an effort to clean up the area and allow residents to discard unused items. A letter to residents in the area will be sent by the Ordinance Enforcement Officer encouraging participation.

Industrial Resin Recycling is no longer in compliance with their special use permit. The township will aggressively pursue compliance.

The regular meeting of the Genoa Charter Township Board was adjourned at 7:43 p.m.

A handwritten signature in cursive script, appearing to read "Paulette A. Skolarus".

Paulette A. Skolarus, Clerk  
Genoa Charter Township

(Press/argus12/20/2013)

**Genoa Charter Township  
2911 Dorr Road  
Brighton, MI 48116  
810-227-5225**

# Memo

**To:** Genoa Township Board  
**From:** Robin L. Hunt, Township Treasurer  
**Date:** 1/2/2014  
**Re:** Correction to 2013 Winter Tax Roll #4711-09-102-001 & #4711-09-102-003

---

It has been brought to our attention that Parcel #4711-09-102-003 was levied the MHOG Delinquent Usage special assessment in error on the 2013 Winter Tax Roll. Reports received for the delinquent roll listed parcel #4711-09-102-003 in error and should have been levied to Parcel #4711-09-102-001.

I am therefore requesting Board Approval to adjust the amounts levied on the 2013 Winter Tax Bill with the corresponding administration fee as follows:

**Parcel #4711-09-102-003**

Reduction to Tax Roll: X2514 -\$3,283.15 Administration Fee -\$32.83

**Parcel #4711-09-102-001**

Addition to Tax Roll: X2514 +3,283.15 Administration Fee +\$32.83

Please let me know if you have any questions. Thank you for your consideration.



## Mike Archinal

---

**From:** Frank Mancuso <frank@mancusocameronlaw.com>  
**Sent:** Tuesday, December 31, 2013 12:13 PM  
**To:** Mike Archinal  
**Cc:** Gary McCririe; Kelly VanMarter  
**Subject:** Attorney Fees

Mike:

This will confirm my Firm's request for an increase in the Legal Services Rate from \$150.00 per hour to \$160.00 per hour. This represents a 6.7% increase over the current rate. As you may know, the current rate has been in place since 2009.

Thank you for your consideration of this matter.

Sincerely,

Frank J. Mancuso, Jr.  
Mancuso & Cameron, P.C.  
722 E. Grand River Ave.  
Brighton, MI 48116  
Ph: (810) 225-3300  
Fax: (810) 225-9110

**CONFIDENTIALITY NOTICE:** This electronic message and all of its contents contain information from the law firm of Mancuso & Cameron, P.C. which may be privileged, confidential or otherwise protected from disclosure. The information is intended to be for the addressee(s) only. If you are not an addressee, any disclosure, copying, distribution or use of the contents of this message, or any portion thereof, is strictly prohibited. If you have received this electronic message in error, please notify us immediately at (810) 225-3300 and destroy the original message and all copies.

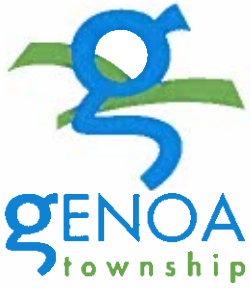
# 2014 MTA Budget

The following is a proposal for consideration of expenses relating to the January 2014 MTA Conference:

Name: \_\_\_\_\_

1. Conference Fees	\$279-\$366	_____
2. Room Charges	\$119-\$176	_____
3. Milaage	\$244.16 (436 miles at .56 per mile)	_____ \$244.16
4. Parking	N/A	_____
5. Food	\$75 per day	_____
6. Per Diem	\$160-\$180 per diem* (as applicable)	_____

\*Per diems are only payable for days on which you attend classes.



## MEMORANDUM

2911 Dorr Road  
Brighton, MI 48116  
810.227.5225  
810.227.3420 fax  
genoa.org

**TO:** Honorable Board of Trustees  
**FROM:** Kelly VanMarter, Assistant Township Manager *KV*  
**DATE:** January 14, 2014  
**RE:** Water & Sewer Connection Fee Study  
**MANAGER'S REVIEW:** *[Signature]*

Attached please find a proposal from Tetra Tech to provide an engineering study of rates related to water and sewer connection fees. The connection fees of \$5,000 for water and \$5,500 for sewer (per REU) have been in place since July 2005. Given the amount of time since rates have been reviewed coupled with the anticipated increase in development interest from the Latson Interchange, Township staff feels strongly that the rates need to be reviewed to ensure that we are fiscally prepared to address system issues and upgrades in the future.

In regard to this proposal please consider the following action:

Moved by \_\_\_\_\_, supported by \_\_\_\_\_, to approve a proposal from Tetra Tech to provide a water and sanitary sewer connection fee study for an amount not to exceed \$4,500.

### **SUPERVISOR**

Gary T. McCririe

### **CLERK**

Paulette A. Skolarus

### **TREASURER**

Robin L. Hunt

### **TRUSTEES**

H. James Mortensen

Jean W. Ledford

Todd W. Smith

Linda Rowell

### **MANAGER**

Michael C. Archinal



December 10, 2013

Ms. Kelly Van Marter, Planning Director  
Genoa Township  
2911 Dorr Road  
Brighton, MI 48116

**Re: Genoa Township Water and Sanitary Sewer Connection Fee Study  
Professional Services Proposal**

Dear Ms. Van Marter:

Pursuant to our discussion, we have prepared the following proposal for performing a review of the Township's connection fee methodology, its financial resources relating to connection fees and proposed capital improvements to determine a recommendation for updated utility connection fees. It has been a number of years since the Township last reviewed its basis for water and sewer connection fees and with the recently completed Latson Road interchange, and with it the anticipated development interest, it is appropriate to assure the Township that the new development will be contributing to the necessary capital improvements required to provide the municipal service.

## **BACKGROUND**

Proposed water and sewer customer capital connection fees (system development charges) should be based on mathematical formulas designed to comply with the guidance for valid user fees included in the December 1998 Michigan Supreme Court decision in the case of *Bolt v. City of Lansing*. A key item that is required is that connection fees must be calculated using a "cost of service" method.

## **SCOPE OF SERVICES**

### **1. Meeting with Township Staff to Review Data to Be Provided by the Township**

We will meet with appropriate Township staff to review the Township's goals and to confirm the schedule for the water and sewer connection fee study. This meeting should last a maximum of two hours. At this meeting we will determine the most expeditious way for the following data to be collected. Tetra Tech may already possess some of this data, as it was used as the basis for the South Latson Road Utility Master Plan:

- History and basis of Genoa Township's current water and sewer connection fees, as based on the Marion, Howell, Oceola and Genoa Township (MHOG) water system and the Genoa, Oceola (GO) wastewater system.
- Audited water and sewer connection fee revenues for the last five fiscal years for MHOG and GO, respectively.

**Tetra Tech**

401 South Washington Square, Suite 100, Lansing, MI 48933  
Tel 517.316.3930 Fax 517.484.8140 [www.tetrattech.com](http://www.tetrattech.com)

- Original construction costs of the MHOG water plant and water distribution and storage system, including year of construction. Contributions in aid of construction (from developers or government grants, for example) will be noted. We can provide MHOG with an Excel spreadsheet template for entering this data.
- Ultimate water production capacity of the MHOG water plant.
- Ultimate capacity of the MHOG water distribution and storage system.
- System-wide MHOG water capital budget projections for the next five fiscal years, separated between water plant and water distribution and storage system.
- MHOG water capital budget projections for the next five fiscal years required solely to serve the Grand River/ I-96 Latson Development Area.
- List of major equipment items in the MHOG water system. The list should include the year the item was installed and the cost of the item. MHOG's estimate of the remaining useful life of the equipment will also be needed. Major equipment items include such things as:
  - Pumps
  - Chemical Feed Equipment
  - Emergency Generators
  - Vehicles
- Outstanding MHOG water bond principal and interest repayment schedules being financed through connection fees.
- Original construction costs of the current GO wastewater collection system and GO wastewater treatment plant, including year of construction. Contributions in aid of construction (from developers or government grants, for example) will be noted. We can provide GO with an Excel spreadsheet template for entering this data.
- Ultimate wastewater treatment capacity of the current GO wastewater treatment plant.
- Ultimate carrying capacity of the GO sewer system.
- Wastewater capital budget projections for the next five fiscal years, separated between the GO sewer system and the GO wastewater treatment plant.
- List of major equipment items in the GO sewer system. The list should include the year the item was installed and the cost of the item. GO's estimate of the remaining useful life of the equipment will also be needed. Major equipment items include such things as:
  - Pumps
  - Chemical Feed Equipment
  - Emergency Generators
  - Vehicles
- Outstanding GO sewer bond principal and interest repayment schedules being funded through connection fees.

## 2. Data Review and Clarification

We will review the data provided under Task 1 and request additional data and clarification from Township staff, as needed.

## 3. Prepare Draft Water and Sewer Connection Fee Study

Once all of the necessary data has been supplied as shown in Tasks 1 and 2, Tetra Tech will prepare a draft study. The draft study will consist of a brief letter report followed by a series of linked financial spreadsheets, known as **SmartRate**. Tetra Tech will use the Total Cost Attribution connection fee calculation method.

## 4. Review Draft Study with Township Staff

We will meet with Genoa Township staff to present our draft of the study. Comments will be discussed in order to address them in the final study.

## 5. Revise Draft Study and Prepare and Deliver Final Study

The draft study will be revised to incorporate the comments obtained in Task 4. We will present the final study to Genoa Township staff at a meeting with Genoa Township staff.

### ITEMS NOT INCLUDED IN THIS PROPOSAL

- Additional meetings or presentations in Genoa Township beyond the ones described above
- Ordinance reviews or preparation
- Support in case the resulting connection fees are legally challenged.

### SCHEDULE

We propose to complete the work according to the following schedule.

<b>Task Number and Description</b>	<b>Scheduled Completion Date</b>
1. Meeting with Township Staff	January 2014
2. Data Review and Clarification	February 2014
3. Prepare Draft Tables	February 2014
4. Meet with Township Staff	February 2014
5. Prepare Final Tables	March 2014

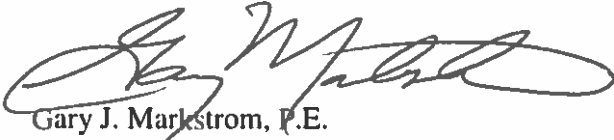
Compensation for our personnel directly involved in the work of this proposal will be based on our hourly billable rates plus subcontracted services and outside invoices multiplied by 1.15, plus in house reimbursable expenses. We propose a budget of \$4,600 for this work.

Our Standard Terms and Conditions are attached and considered a part of this proposal. If you concur with our proposal, please in the space provided and return a copy as your authorization to proceed.

Ms. Kelly Van Marter, Planning Director  
Genoa Township Water and Sanitary Sewer Connection Fee Study  
December 10, 2013  
Page 4

We look forward to working with the Township on this project. If you have any questions regarding this proposal or need additional information, please call.

Sincerely,



Gary J. Markstrom, P.E.  
Unit Vice President

**PROPOSAL ACCEPTED BY GENOA TOWNSHIP:**

**AUTHORIZING SIGNATURE** \_\_\_\_\_

**PRINTED NAME** \_\_\_\_\_

**TITLE** \_\_\_\_\_ **DATE** \_\_\_\_\_



## Tetra Tech of Michigan, PC Engineering Services Standard Terms & Conditions

**Services** Consultant will perform services for the Project as set forth in the provisions for Scope of Work/Fee/Schedule in the proposal and in accordance with these Terms & Conditions. Consultant has developed the Project scope of service, schedule, and compensation based on available information and various assumptions. The Client acknowledges that adjustments to the schedule and compensation may be necessary based on the actual circumstances encountered by Consultant in performing their services. Consultant is authorized to proceed with services upon receipt of an executed Agreement.

**Compensation** In consideration of the services performed by Consultant, the Client shall pay Consultant in the manner set forth above. The parties acknowledge that terms of compensation are based on an orderly and continuous progress of the Project. Compensation shall be equitably adjusted for delays or extensions of time beyond the control of Consultant. Where total project compensation has been separately identified for various tasks, Consultant may adjust the amounts allocated between tasks as the work progresses so long as the total compensation amount for the project is not exceeded.

**Fee Definitions** The following fee types shall apply to methods of payment:

- **Salary Cost** is defined as the individual's base salary plus customary and statutory benefits. Statutory benefits shall be as prescribed by law and customary benefits shall be as established by Consultant employment policy.
- **Cost Plus** is defined as the individual's base salary plus actual overhead plus professional fee. Overhead shall include customary and statutory benefits, administrative expense, and non-project operating costs.
- **Lump Sum** is defined as a fixed price amount for the scope of services described.
- **Standard Rates** is defined as individual time multiplied by standard billing rates for that individual.
- **Subcontracted Services** are defined as Project-related services provided by other parties to Consultant.
- **Reimbursable Expenses** are defined as actual expenses incurred in connection with the Project.

**Payment Terms** Consultant shall submit invoices at least once per month for services performed and Client shall pay the full invoice amount within 30 days of the invoice date. Invoices will be considered correct if not questioned in writing within 10 days of the invoice date. Client payment to Consultant is not contingent on arrangement of project financing or receipt of funds from a third party. In the event the Client disputes the invoice or any portion thereof, the undisputed portion shall be paid to Consultant based on terms of this Agreement. Invoices not in dispute and unpaid after 30 days shall accrue interest at the rate of one and one-half percent per month (or the maximum percentage allowed by law, whichever is the lesser). Invoice payment delayed beyond 60 days shall give Consultant the right to stop work until payments are current. Non-payment beyond 70 days shall be just cause for termination by Consultant.

**Additional Services** The Client and Consultant acknowledge that additional services may be necessary for the Project to address issues that may not be known at Project initiation or that may be required to address circumstances that were not foreseen. In that event, Consultant notify the Client of the need for additional services and the Client shall pay for such additional services in an amount and manner as the parties may subsequently agree.

**Site Access** The Client shall obtain all necessary approvals for Consultant to access the Project site(s).

**Underground Facilities** Consultant and/or its authorized subcontractor will conduct research and perform site reconnaissance in an effort to discover the location of existing underground facilities prior to developing boring plans, conducting borings, or undertaking invasive subsurface investigations. Client recognizes that accurate drawings or knowledge of the location of such facilities may not exist, or that research may reveal as-built drawings or other documents that may inaccurately show, or not show, the location of existing underground facilities. In such events, except for the sole negligence, willful misconduct, or practice not conforming to the Standard of Care cited in this Agreement, Client agrees to indemnify and hold Consultant and/or its Subcontractor harmless from any and all property damage, injury, or economic loss arising or allegedly arising from borings or other subsurface penetrations.

**Regulated Wastes** Client is responsible for the disposal of all regulated wastes generated as a result of services provided under this Agreement. Consultant and Client

mutually agree that Consultant assumes no responsibility for the waste or disposal thereof.

**Contractor Selection** Consultant may make recommendations concerning award of construction contracts and products. The Client acknowledges that the final selection of construction contractors and products is the Client's sole responsibility.

**Ownership of Documents** Drawings, specifications, reports, programs, manuals, or other documents, including all documents on electronic media, prepared under this Agreement are instruments of service and are, and shall remain, the property of Consultant. Record documents of service shall be based on the printed copy. Consultant will retain all common law, statutory, and other reserved rights, including the copyright thereto. Consultant will furnish documents electronically; however, the Client releases Consultant from any liability that may result from documents used in this form. Consultant shall not be held liable for reuse of documents or modifications thereof by the Client or its representatives for any purpose other than the original intent of this Agreement, without written authorization of and appropriate compensation to Consultant.

**Standard of Care** Services provided by Consultant under this Agreement will be performed in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances. Consultant makes no warranty or guaranty, either express or implied. Consultant will not be liable for the cost of any omission that adds value to the Project.

**Period of Service** Consultant shall perform the services for the Project in a timely manner consistent with sound professional practice. Consultant will strive to perform its services according to the Project schedule set forth in the provisions for Scope of Work/Fee/Schedule above. The services of each task shall be considered complete when deliverables for the task have been presented to the Client. Consultant shall be entitled to an extension of time and compensation adjustment for any delay beyond Consultant control.

**Insurance and Liability** Consultant shall maintain the following insurance and coverage limits during the period of service. The Client will be named as an additional insured on the Commercial General Liability and Automobile Liability insurance policies.

**Worker's Compensation** – as required by applicable state statute  
**Commercial General Liability** - \$1,000,000 per occurrence for bodily injury, including death and property damage, and \$2,000,000 in the aggregate  
**Automobile Liability** - \$1,000,000 combined single limit for bodily injury and property damage  
**Professional Liability (E&O)** - \$1,000,000 each claim and in the aggregate

The Client shall make arrangements for Builder's Risk, Protective Liability, Pollution Prevention, and other specific insurance coverage warranted for the Project in amounts appropriate to the Project value and risks. Consultant shall be a named insured on those policies where Consultant may be at risk. The Client shall obtain the counsel of others in setting insurance limits for construction contracts.

**Indemnification** Consultant shall indemnify and hold harmless the Client and its employees from any liability, settlements, loss, or costs (including reasonable attorneys' fees and costs of defense) to the extent caused solely by the negligent act, error, or omission of Consultant in the performance of services under this Agreement. If such damage results in part by the negligence of another party, Consultant shall be liable only to the extent of Consultant's proportional negligence.

**Dispute Resolution** The Client and Consultant agree that they shall diligently pursue resolution of all disagreements within 45 days of either party's written notice using a mutually acceptable form of mediated dispute resolution prior to exercising their rights under law. Consultant shall continue to perform services for the Project and the Client shall pay for such services during the dispute resolution process unless the Client issues a written notice to suspend work.

**Suspension of Work** The Client may suspend services performed by Consultant with cause upon fourteen (14) days written notice. Consultant shall submit an invoice for services performed up to the effective date of the work suspension and the Client shall pay Consultant all outstanding invoices within fourteen (14) days. If the work suspension exceeds thirty (30) days from the effective work suspension date, Consultant shall be entitled to renegotiate the Project schedule and the compensation terms for the Project.



**Termination** The Client or Consultant may terminate services on the Project upon seven (7) days written notice without cause or in the event of substantial failure by the other party to fulfill its obligations of the terms hereunder. Consultant shall submit an invoice for services performed up to the effective date of termination and the Client shall pay Consultant all outstanding invoices within fourteen (14) days. The Client may withhold an amount for services that may be in dispute provided that the Client furnishes a written notice of the basis for their dispute and that the amount withheld represents a reasonable value.

**Authorized Representative** The Project Manager assigned to the Project by Consultant is authorized to make decisions or commitments related to the project on behalf of Consultant. Only authorized representatives of Consultant are authorized to execute contracts and/or work orders on behalf of Consultant. The Client shall designate a representative with similar authority.

**Project Requirements** The Client shall confirm the objectives, requirements, constraints, and criteria for the Project at its inception. If the Client has established design standards, they shall be furnished to Consultant at Project inception. Consultant will review the Client design standards and may recommend alternate standards considering the standard of care provision.

**Independent Consultant** Consultant is and shall be at all times during the term of this Agreement an independent consultant and not an employee or agent of the Client. Consultant shall retain control over the means and methods used in performing Consultant's services and may retain subconsultants to perform certain services as determined by Consultant.

**Compliance with Laws** Consultant shall perform its services consistent with sound professional practice and endeavor to incorporate laws, regulations, codes, and standards applicable at the time the work is performed. In the event that standards of practice change during the Project, Consultant shall be entitled to additional compensation where additional services are needed to conform to the standard of practice.

**Permits and Approvals** Consultant will assist the Client in preparing applications and supporting documents for the Client to secure permits and approvals from agencies having jurisdiction over the Project. The Client agrees to pay all application and review fees.

**Limitation of Liability** In recognition of the relative risks and benefits of the project to both the Client and Consultant, the risks have been allocated such that the Client agrees, to the fullest extent permitted by law, to limit the liability of Consultant and its subconsultants to the Client and to all construction contractors and subcontractors on the project for any and all claims, losses, costs, damages of any nature whatsoever or claims expenses from any cause or causes, so that the total aggregate liability of Consultant and its subconsultants to all those named shall not exceed \$50,000 or the amount of Consultant's total fee paid by the Client for services under this Agreement, whichever is the greater. Such claims and causes include, but are not limited to negligence, professional errors or omissions, strict liability, breach of contract or warranty.

**Consequential Damages** Neither the Client nor Consultant shall be liable to the other for any consequential damages regardless of the nature or fault.

**Waiver of Subrogation** Consultant shall endeavor to obtain a waiver of subrogation against the Client, if requested in writing by the Client, provided that Consultant will not increase its exposure to risk and Client will pay the cost associated with any premium increase or special fees.

**Environmental Matters** The Client warrants that they have disclosed all potential hazardous materials that may be encountered on the Project. In the event unknown hazardous materials are encountered, Consultant shall be entitled to additional compensation for appropriate actions to protect the health and safety of its personnel, and for additional services required to comply with applicable laws. The Client shall indemnify Consultant from any claim related to hazardous materials encountered on the Project except for those events caused by negligent acts of Consultant.

**Cost Opinions** Consultant shall prepare cost opinions for the Project based on historical information that represents the judgment of a qualified professional. The Client and Consultant acknowledge that actual costs may vary from the cost opinions prepared and that Consultant offers no guarantee related to the Project cost.

**Contingency Fund** The Client acknowledges the potential for changes in the work during construction and the Client agrees to include a contingency fund in the Project budget appropriate to the potential risks and uncertainties associated with the Project. Consultant may offer advice concerning the value of the contingency fund; however, Consultant shall not be liable for additional costs that the Client may incur beyond the contingency fund they select unless such additional cost results from a negligent act, error, or omission related to services performed by Consultant.

**Safety** Consultant shall be responsible solely for the safety precautions or programs of its employees and no other party.

**Information from Other Parties** The Client and Consultant acknowledge that Consultant will rely on information furnished by other parties in performing its services under the Project. Consultant shall not be liable for any damages that may be incurred by the Client in the use of third party information.

**Force Majeure** Consultant shall not be liable for any damages caused by any delay that is beyond Consultant's reasonable control.

**Waiver of Rights** The failure of either party to enforce any provision of these terms and conditions shall not constitute a waiver of such provision nor diminish the right of either party to the remedies of such provision.

**Warranty** Consultant warrants that it will deliver services under the Agreement within the standard of care. No other expressed or implied warranty is provided by Consultant.

**Severability** Any provision of these terms later held to violate any law shall be deemed void and all remaining provisions shall continue in force. In such event, the Client and Consultant will work in good faith to replace an invalid provision with one that is valid with as close to the original meaning as possible.

**Survival** All provisions of these terms that allocate responsibility or liability between the Client and Consultant shall survive the completion or termination of services for the Project.

**Assignments** Neither party shall assign its rights, interests, or obligations under the Agreement without the express written consent of the other party.

**Governing Law** The terms of agreement shall be governed by the laws of the state where the services are performed provided that nothing contained herein shall be interpreted in such a manner as to render it unenforceable under the laws of the state in which the Project resides.

**Collection Costs** In the event that legal action is necessary to enforce the payment provisions of this Agreement if Client fails to make payment within sixty (60) days of the invoice date, Consultant shall be entitled to collect from the Client any judgment or settlement sums due, reasonable attorneys' fees, court costs, and expenses incurred by Consultant in connection therewith and, in addition, the reasonable value of Consultant's time and expenses spent in connection with such collection action, computed at Consultant's prevailing fee schedule and expense policies.

**Equal Employment Opportunity** Consultant will comply with federal regulations pertaining to Equal Employment Opportunity. Consultant is in compliance with applicable local, state, and federal regulations concerning minority hiring. It is Consultant's policy to ensure that applicants and employees are treated equally without regard to race, creed, sex, color, religion, veteran status, ancestry, citizenship status, national origin, marital status, sexual orientation, or disability. Consultant expressly assures all employees, applicants for employment, and the community of its continuous commitment to equal opportunity and fair employment practices.

**Attorney Fees** Should there be any suit or action instituted to enforce any right granted in this contract, the substantially prevailing party shall be entitled to recover its costs, disbursements, and reasonable attorney fees from the other party. The party that is awarded a net recovery against the other party shall be deemed the substantially prevailing party unless such other party has previously made a bona fide offer of payment in settlement and the amount of recovery is the same or less than the amount offered in settlement. Reasonable attorney fees may be recovered regardless of the forum in which the dispute is heard, including an appeal.

**Third Party Beneficiaries** Nothing in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Client or the Consultant. The Consultant's services under this Agreement are being performed solely for the Client's benefit, and no other entity shall have any claim against the Consultant because of this Agreement or the performance or nonperformance of services hereunder. The Client agrees to include a provision in all contracts with contractors and other entities involved in this project to carry out the intent of this paragraph.

**Captions** The captions herein are for convenience only and are not to be construed as part of this Agreement, nor shall the same be construed as defining or limiting in any way the scope or intent of the provisions hereof.



Michigan Department of Licensing and Regulatory Affairs  
 Liquor Control Commission (MLCC)  
 7150 Harris Drive, P.O. Box 30005 - Lansing, Michigan 48909-7505  
 Toll Free (866) 813-0011 • [www.michigan.gov/lcc](http://www.michigan.gov/lcc)

Business ID: \_\_\_\_\_

Request ID: \_\_\_\_\_

(For MLCC use only)

**Local Government Approval**

(Authorized by MCL 436.1501)

**Instructions for Applicants:**

- You must obtain a recommendation from the local legislative body for a new license application and/or a new banquet facility permit.

**Instructions for Local Legislative Body:**

- Complete this resolution, or provide a resolution, along with certification from the clerk, or adopted minutes from the meeting at which this request was considered.

At a \_\_\_\_\_ meeting of the \_\_\_\_\_ council/board  
(regular or special) (township, city, village)  
 called to order by \_\_\_\_\_ on \_\_\_\_\_ at \_\_\_\_\_  
(date) (time)  
 the following resolution was offered:

Moved by \_\_\_\_\_ and supported by \_\_\_\_\_

that the application from Eternity Brewing Company, LLC  
(name of applicant)

for the following license(s): Microbrewery and Small Wine Maker

to be located at 4060 E Grand River, Howell MI, 48843

and the following permit, if applied for:

Banquet Facility Permit Address of Banquet Facility: \_\_\_\_\_

It is the consensus of this body that it \_\_\_\_\_ this application be considered for  
(recommends/does not recommend)

approval by the Michigan Liquor Control Commission.

If disapproved, the reasons for disapproval are \_\_\_\_\_

**Vote**

Yeas: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the \_\_\_\_\_  
 council/board at a \_\_\_\_\_ meeting held on \_\_\_\_\_  
(regular or special) (date) (township, city, village)

Name and title of authorized clerk (please print): \_\_\_\_\_

Signature of authorized clerk and date: \_\_\_\_\_

Phone number and e-mail of authorized officer: \_\_\_\_\_

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.



**Application for New Licenses, Permits, or Transfer of Ownership or Interest in License**

**(Manufacturer and Wholesaler Applicants)**

(For applicants located in Michigan only)

**PLEASE READ!** A copy of this completed application should be submitted to the local legislative body and local law enforcement agency where the license is/will be held so your request can be processed correctly.

**Part 1 - Please answer both questions below (if you are requesting a license as a part of your application)**

Are you requesting a new license as a part of your application?       Yes    No   (If yes, cashier is instructed to use fee code 4038)

Are you transferring an existing license as a part of your application?    Yes    No   (If yes, cashier is instructed to use fee code 4038)

If you answer **yes** to **both** questions, which type of license is to be transferred? N/A

**Part 2 - License Types (Check boxes applicable to your application)**

MCL 436.1525(1) provides that licensee fees shall be paid at the time of filing applications. (All checks/money orders should be made payable to the State of Michigan)

License Type:	Base Fee:	License Type:	Base Fee:
<input type="checkbox"/> Brewer	\$50.00	<input type="checkbox"/> Small Distiller	\$100.00
<input checked="" type="checkbox"/> Micro Brewer	\$50.00	(Under 50,000 gallons annually)	
(Under 30,000 barrels annually)		<input type="checkbox"/> Outstate Seller of Beer	\$1,000.00
<input type="checkbox"/> Wine Maker	\$100.00	<input type="checkbox"/> Outstate Seller of Wine	\$300.00
<input checked="" type="checkbox"/> Small Wine Maker	\$25.00	<input type="checkbox"/> Outstate Seller of Mixed Spirit Drink	\$300.00
(Under 50,000 gallons annually)		<input type="checkbox"/> Wholesaler	\$300.00
<input type="checkbox"/> Winery Tasting Room	\$100.00	* Plus \$50.00 for each additional vehicle used to deliver alcoholic beverages to retail licensees.	
<input type="checkbox"/> Spirit Tasting Room	\$100.00	<input type="checkbox"/> Warehouser	\$50.00
<input type="checkbox"/> Brandy Tasting Room	\$100.00	<input type="checkbox"/> Industrial Manufacturer	\$10.00
<input type="checkbox"/> Manufacturer of Brandy	\$100.00	<input type="checkbox"/> Seller of Alcohol	\$10.00
<input type="checkbox"/> Manufacturer of Mixed Spirit Drink	\$100.00	<input type="checkbox"/> Limited Alcohol Buyer	\$10.00
<input type="checkbox"/> Manufacturer of Spirits	\$1,000.00		

**Part 3 - Permit Types (Check boxes applicable to your application)**

Permits:	Base Fee:	Permits:	Base Fee:
<input type="checkbox"/> Sunday Sales Permit (AM)	\$160.00	<input type="checkbox"/> Specific Purpose Permit (list activity below):	No charge *
<input type="checkbox"/> Sunday Sales Permit (PM) (Spirits & Mixed Spirits only)	15% of license fee	Hours requested: _____	
<input type="checkbox"/> Beer & Wine Consumer Sampling Event Permit	\$70.00	<input type="checkbox"/> Extended Hours Permit (check type below):	No charge *
<input type="checkbox"/> Spirit Consumer Sampling Permit	\$70.00	<input type="radio"/> Dance <input type="radio"/> Entertainment	
<input type="checkbox"/> Catering Permit	\$100.00	Hours requested: _____	
<input checked="" type="checkbox"/> Outdoor Service	No charge *		
<input type="checkbox"/> Entertainment Permit	No charge *		
<input checked="" type="checkbox"/> Dance Permit	No charge *		
<input type="checkbox"/> Topless Activity Permit	No charge *		
<input type="checkbox"/> Living Quarters	No charge		

\*Note: MCL 436.1529(5)(b) provides that an inspection fee shall not be required for the issuance of a new permit, or the transfer of an existing permit, if the permit is issued or transferred simultaneously with the issuance or transfer of a license or an interest in a license.





**Application for New License, Permits, or Transfer of Ownership or Interest in License  
 (Manufacturer and Wholesaler Applicants)**

(For applicants located in Michigan only)

**Part 8a - Name and Address**

- Each stockholder/member/partner must complete Part 8b of the application.  
 (For companies with multiple stockholders/members/partners, please make copies of this section for each individual to complete)
- Administrative rule R 436.1115 provides that an applicant for a license shall submit fingerprints and undergo investigation by the Commission. Fingerprints are not required for an applicant previously fingerprinted for a license with the Commission. If your local police agency does not have paper fingerprint cards, please contact the MLCC today at (866) 813-0011 and we will send them to you right away.
- Please attach the the fingerprint card and \$30.00 fee payable (for each card) to the State of Michigan and return them to the Lansing office of the Michigan Liquor Control Commission.

Name: Dayna Marie Tran  
 Home address: 5620 Mason Rd, Fowlerville, MI, 48836  
 Business Phone: 517-294-1481 Cell Phone: 517-294-1481 E-mail address: dayna@eternitybrewing.com

**Part 8b - Personal Information (Individuals)**

Date of Birth: 09/19/1986 Social Security Number: \_\_\_\_\_

Are you a citizen of the United States of America?  Yes  No (If you answered "no", you will be asked to provide documentation to verify citizenship)

Have you ever legally changed your name?  Yes  No (If you are/were married remember to list your prior name(s) or during naturalization or court process.)

If you answered yes, please state your prior name(s) (including maiden): Dayna Marie Anderson

Have you ever been arrested?  Yes  No If yes, list below (attach additional pages if necessary)

Date	City/State	Charge	Disposition

If you are currently married, what is your spouse's full name? Michael Tal Thanh Tran

Spouse's date of birth: 05/15/1987 (first, middle, last)

Is your spouse a citizen of the United States of America?  Yes  No (If you answered "no", you will be asked to provide documentation to verify your spouse's citizenship)

Has your spouse ever been arrested?  Yes  No If yes, list below (attach additional pages if necessary)

Date	City/State	Charge	Disposition

Do you or your spouse hold any position, either by appointment or election, which involves the duty to enforce any penal law of the United States of America, or the penal laws of the State of Michigan, or any penal ordinance or resolution of any municipal subdivisions of the State of Michigan (civil defense volunteer policeman, mayors, village presidents, and members of city councils are not considered to be law enforcement officers).

Yes  No

Do you or your spouse hold any class of license for the manufacture, distribution or retail sale of alcoholic beverages in Michigan?

Yes  No

I certify that the information contained in this form is true and accurate to the best of my knowledge and belief. I agree to comply with all requirements of the Michigan Liquor Control Code and Administrative Rules. I also understand that providing false or fraudulent information is a violation of the Liquor Control Code pursuant to MCL 436.2003.

12/27/2013 Dayna M Tran  
 Date Individual, print name Individual signature



**Application for New Licenses, Permits, or Transfer of Ownership or Interest in License**

**(Manufacturer and Wholesaler Applicants)**

(For applicants located in Michigan only)

**Part 9 - Report of Stockholders/Members/Limited Partners**

**Corporations - Please complete this section and attach more copies of this page if more room is needed.**

Name and Address of all Stockholders: Total Number of Shares Held:

N/A	

Name and address of Corporate Officers and Directors, pursuant to administrative rule R 436.1109

N/A

What is the total number of shares that the corporation has issued to its stockholders? \_\_\_\_\_

**Limited Liability Companies - Please complete this section and attach more copies of this page if more room is needed.**

Name and address of all members: Total Percent (%) of interest held:

Dayna Marie Tran, 5620 Mason Rd, Fowlerville, MI, 48836	100

Name and address of Managers and Assignees, pursuant to administrative rule R 436.1110

Dayna Marie Tran, 5620 Mason Rd, Fowlerville, MI, 48836





Michigan Department of Licensing and Regulatory Affairs  
 Liquor Control Commission (MLCC)  
 7150 Harris Drive, P.O. Box 30005 - Lansing, Michigan 48909-7505  
 Toll Free (866) 813-0011 - www.michigan.gov/lcc

Business ID: \_\_\_\_\_  
 Request ID: \_\_\_\_\_  
 (For MLCC use only)

**Application for New Licenses, Permits, or Transfer of Ownership or Interest in License**  
**(Manufacturer and Wholesaler Applicants)**  
 (For applicants located in Michigan only)

**Part 9 Continued - Report of Stockholders/Members/Limited Partners**

**Limited Partnerships - Please complete this section and attach more copies of this page if more room is needed.**

Name and address of all partners:	Total Percent (%) of interest held:
N/A	

Name and address of Managers, pursuant to administrative rule R 436.1111

N/A

**Signature of Applicant:**


I certify that the information contained in this form is true and accurate to the best of my knowledge and belief. I agree to comply with all requirements of the Michigan Liquor Control Code and Administrative Rules. I also understand that providing **false** or **fraudulent** information is a violation of the Liquor Control Code pursuant to MCL 436.2003.

12/27/2013	Dayna M Tran	
Date	Print name of applicant/licensee and title	Signature of applicant/licensee

To check the status of your request, visit [www.michigan.gov/lcc](http://www.michigan.gov/lcc) and click on "Online Services." Scroll down to Liquor Control Commission and click on "Online Status Check." Enter your request id number (RID) to check on your application 24 hours a day.

## MEMORANDUM

TO: Township Board

FROM: Michael Archinal 

DATE: 1//2/14

RE: CIP

The Capital Improvements Program is on the agenda for Monday's meeting. A spreadsheet is attached which describes the categorical expenditures proposed for the next six years. In light of the failed road millage there are several questions to be addressed. I will be seeking direction on the following issues:

1. Staff was asked to research a trailer mounted band shell. The average price of this type of unit is \$120,000. Information is attached. This expenditure would most logically come out of Parks and Recreation Fund #270. Is this something the Board would like to be included in the CIP and if so when would you like to see it funded?
2. One of the major projects we have discussed for several years is the development of a baseball/softball complex. Initial estimates for a four field facility with paved parking, a pavilion with concessions and restrooms is \$1,630,000. As I have informed you I have been meeting with representatives from the County regarding development of the Filmore property for recreation. Ball diamonds have been identified as a desirable amenity for this location. Ball diamonds would serve a regional population larger than Genoa Township. \$1,630,000 represents a large burden on the Parks and Recreation budget. Should this project be removed from the CIP?
3. Property acquisition is included in the CIP with a #270 contribution of \$500,000. We would also seek a DNR Trust Fund Grant. Acquisition would logically take place adjacent to the Township Hall property to provide for consolidated recreation facilities. Current market conditions are favorable. If acquisition is to remain as a priority of the Board, and if you want staff to move quickly to accomplish this goal, funds will have to be diverted from sidewalk installation. What is your direction?
4. The general direction I was given at the last meeting was to reduce our efforts in terms of general fund road improvements. The Streets page of the spreadsheet reflects this. Annual expenditures for road have typically included: a contribution to Future Development Roads #261 (approx. \$150,000), Chloride application (approx. \$85,000), crack sealing (approx. \$50,000) and General Fund Road Improvements (approx. \$500,000). You will note that the General Fund Road Improvements effort is reduced to roughly \$250,000 per year. There is a corresponding increase in sidewalks. I would like verify that this is consistent with your desires.
5. The CIP includes the installation of a signal at Latson Road and Hampton Ridge for \$216,000 in FY 2104/2015. Do you wish to spend any money on roads in the first fiscal year?



6. With the opening of the new interchange Crooked Lake Road will receive a large increase in traffic. Paving of Crooked Lake was proposed as part of the Road Millage. The Township paid for the installation of crushed limestone on Crooked Lake over ten years ago. A \$250,000 project for the installation of 4 inches of material to sweeten the existing limestone portion from Northshore to Latson and 8 inches over the existing natural aggregate portion from Latson to Chilson is included in FY 2015/2016. Should this project be included?
  
7. The Chilson Hills Cemetery is full. If the Board wants to remain in the cemetery business a likely location is the recently acquired property at the eastern end of Crooked Lake Road. The CIP includes \$40,000 for site development, survey and monumentation. Does the Board wish to pursue this and if so how big? If so should it be developed as a traditional, memorial, green or combination cemetery?

I look forward to discussing this with you on Monday. A comprehensive CIP will be ready for adoption after I receive your direction.

**Balance Sheet**

<b>REVENUE</b>	<b>FY 13/14</b>	<b>FY 14/15</b>	<b>FY 15/16</b>	<b>FY 16/17</b>	<b>FY 17/18</b>	<b>FY 18/19</b>	<b>TOTAL</b>
General Fund #271	\$ 123,025	\$ 104,900	\$ 199,400	\$ 90,300	\$ 83,200	\$ 101,400	\$ 702,225
GF Road Improvement #261	\$ 313,500	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ 413,500
GF Future Dev. Parks/Rec. #270	\$ 372,800	\$ 564,438	\$ 465,000	\$ 1,130,000	\$ 335,000	\$ 560,000	\$ 3,427,238
GF Road Improvement	\$ 224,671	\$ 266,000	\$ 300,000	\$ 310,000	\$ 277,200	\$ 350,000	\$ 1,727,871
Greenways Grant	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ 25,000
Safe Routes to School Grant	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ 300,000
Passport Grant DNR	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ 30,000
DNR Trust Fund Recreation Grant	\$ -	\$ -	\$ 150,000	\$ 150,000		\$ -	\$ 300,000
MNRTF	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
<b>TOTAL REVENUES</b>	<b>\$ 1,033,996</b>	<b>\$ 935,338</b>	<b>\$ 1,439,400</b>	<b>\$ 1,710,300</b>	<b>\$ 695,400</b>	<b>\$ 1,111,400</b>	<b>\$ 6,925,834</b>
<b>EXPENDITURES</b>							
Land and Major Facilities	\$ 232,800	\$ 80,000	\$ 315,300	\$ 710,000	\$ 60,000	\$ 85,000	\$ 1,483,100
Services Support	\$ 43,025	\$ 94,900	\$ 124,100	\$ 90,300	\$ 83,200	\$ 76,400	\$ 511,925
Streets	\$ 538,171	\$ 266,000	\$ 300,000	\$ 310,000	\$ 277,200	\$ 450,000	\$ 2,141,371
Sidewalks	\$ 220,000	\$ 494,438	\$ 700,000	\$ 600,000	\$ 275,000	\$ 500,000	\$ 2,789,438
<b>TOTAL EXPENDITURES</b>	<b>\$ 1,033,996</b>	<b>\$ 935,338</b>	<b>\$ 1,439,400</b>	<b>\$ 1,710,300</b>	<b>\$ 695,400</b>	<b>\$ 1,111,400</b>	<b>\$ 6,925,834</b>
Revenue Over/ (Under) Exp.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Land & Major Facilities

PROJECT	FUND SOURCE	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FUTURE	TOTAL
TWP Hall Rec and Path Maintenance	GF #270	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000		\$ 360,000
Park Acquisition	GF #270				\$ 500,000				\$ 500,000
	DNR Grant				\$ 150,000				\$ 150,000
Playground	GF #270	\$ 92,800							\$ 92,800
Softball/baseball Complex	GF #270							\$ 1,330,000	\$ -
	MNRTF							\$ 300,000	\$ -
Athletic Field Benches and Bleachers	GF #270		\$ 10,000						\$ 10,000
Cemetery	GF #271			\$ 40,000					\$ 40,000
Twp Hall Carpet replacement	GF #271			\$ 15,300					\$ 15,300
Seal Coat Twp Hall Parking Lot	GF #271		\$ 10,000						\$ 10,000
Reconstruct Twp Hall Driveway	GF #271	\$ 20,000							\$ 20,000
Intsal New Parking	GF #271	\$ 60,000							\$ 60,000
Twp Park Path System	GF #270			\$ 5,000					\$ 5,000
	Greenways Grant			\$ 25,000					\$ 25,000
	DNR Grant			\$ 150,000					\$ 150,000
Township Truck Replacement	GF #271						\$ 25,000		\$ 25,000
Twp Hall Master Plan Study	GF #271			\$ 20,000					\$ 20,000
<b>TOTAL</b>		\$ 232,800	\$ 80,000	\$ 315,300	\$ 710,000	\$ 60,000	\$ 85,000	\$ 1,630,000	\$ 1,483,100

Services Support

PROJECT	FUND SOURCE	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19	TOTAL
Computer Rotation	GF #271			\$ 6,000	\$ 6,000	\$ 6,000		\$ 18,000
Tablet Rotation	GF #271				\$ 3,000	\$ 3,000	\$ 3,000	\$ 9,000
Board Room Visual Upgrades	GF #271		\$ 14,000					\$ 14,000
Board Room Audio Upgrades	GF #271	\$ 6,325						\$ 6,325
Server Replacements	GF #271				\$ 10,000			\$ 10,000
Software								\$ -
<i>ArcGIS Online</i>	GF #271			\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 10,000
<i>City Works (MHOG)</i>	GF #271			\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 160,000
<i>Office 365</i>	GF #271	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000	\$ 54,000
<i>BSA</i>	GF #271	\$ 8,700	\$ 8,700	\$ 9,400	\$ 9,400	\$ 10,100	\$ 10,100	\$ 56,400
<i>Springbrook</i>	GF #271	\$ 5,800	\$ 6,000	\$ 6,200	\$ 6,400	\$ 6,600	\$ 6,800	\$ 37,800
<i>ArcGIS Map</i>	GF #271	\$ 3,200	\$ 3,200	\$ 4,000	\$ 4,000	\$ 5,000	\$ 5,000	\$ 24,400
Copier Replacement	GF #271	\$ 10,000		\$ 12,000		\$ 1,000		\$ 23,000
Printer Replacement	GF #271		\$ 4,000					\$ 4,000
Pavillion Solar Panels	GF #271			\$ 35,000				\$ 35,000
Zoning Ordinance	GF #271		\$ 50,000					\$ 50,000
<b>TOTAL</b>		\$ 43,025	\$ 94,900	\$ 124,100	\$ 90,300	\$ 83,200	\$ 76,400	\$ 511,925

Streets

ROAD PROJECTS	FUND SOURCE	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FUTURE	TOTAL LESS FUTURE
Pvmt. Maint.	GF Road Improv.	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000		
Brighton King to Treasure Lake	GF Road Improv.	\$ 106,136							\$ 106,136
Coon Lake	GF #261	\$ 313,500							\$ 313,500
Crooked Lake	GF Road Improv.			\$ 250,000					
Brady	GF Road Improv.							\$ 200,000	\$ -
Gray	GF Road Improv							\$ 70,000	\$ -
Hubert	GF Road Improv							\$ 130,000	\$ -
Brighton Rd (Treasure Lake to the Township limit)	GF Road Improv				\$ 160,000				\$ 160,000
Herbst	GF Road Improv				\$ 100,000				
Schafer	GF Road Improv							\$ 144,000	\$ -
Bauer North	GF Road Improv							\$ 86,000	\$ -
Euler	GF Road Improv					\$ 227,200			\$ 227,200
Fishbeck	GF Road Improv							\$ 160,000	\$ -
Crooked Lake (Chilson to Fisk)	GF Road Improv						\$ 300,000		\$ 300,000
	GF #261						\$ 100,000		\$ 100,000
Beck (from the tracks to Fisk)	GF Road Improv	\$ 68,535							\$ 68,535
Fisk	GF Road Improv							\$ 172,750	\$ -
	Marion TWP							\$ 172,750	\$ -
Crooked Lake (Chilson to Fishbeck) Pave, Cruch & Shape								\$ 2,743,875	\$ -
Round-a-bout Bauer								\$ 2,025,000	\$ -
North Latson Traffic Signal Hampton Ridge			\$ 216,000						\$ 216,000
<b>TOTAL</b>		\$ 538,171	\$ 266,000	\$ 300,000	\$ 310,000	\$ 277,200	\$ 450,000	\$ 5,904,375	\$ 1,491,371

Sidewalks

SIDEWALKS	FUND SOURCE	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FUTURE	TOTAL LESS FUTURE
Brighton to Honors	GF #270							\$ 540,000	\$ -
Chilson (Brighton to South Latson)	GF #270				\$ 220,000				\$ 220,000
	Pasport Grant				\$ 30,000				\$ 30,000
Grand River	GF #270								\$ -
<i>Latson to Sunrise, North side of GR</i>	GF #270		\$ 156,863						\$ 156,863
<i>Sunrise to Hughes, North Side of GR</i>	GF #270			\$ 150,000					\$ 150,000
<i>Hughes to Sylvan Glen, South side of GR</i>	GF #270						\$ 500,000		\$ 500,000
<i>Sylvan Glen to Hacker</i>	GF #270		\$ 337,575						\$ 337,575
Hughes	GF #270							\$ 510,000	\$ -
Power Corridor (Golf Club to Grand River)	GF #270							\$ 200,000	\$ -
Challis	GF #270				\$ 350,000				\$ 350,000
Dorr (Twp hall to Challis)	GF #270					\$ 275,000			\$ 275,000
Crooked Lake (South Latson to Dorr)	GF #270			\$ 125,000					\$ 125,000
	Safe Routes to School Grant			\$ 300,000					\$ 300,000
S Latson	GF #270	\$ 220,000							\$ 220,000
Chilson (Chilson Hills to Grand River)	GF #270			\$ 125,000					\$ 125,000
Dorr Rd/I-96 Pedestrian Bridge								\$ 500,000	\$ -
<b>TOTAL</b>		\$ 220,000	\$ 494,438	\$ 700,000	\$ 600,000	\$ 275,000	\$ 500,000	\$ 1,750,000	\$ 2,789,438

## Kathleen Murphy

---

**From:** chris.storjohann@wengercorp.com  
**Sent:** Monday, December 30, 2013 9:08 AM  
**To:** Kathleen Murphy  
**Subject:** Re: Question Regarding Band Shell Pricing  
**Attachments:** Showmobile Sell Sheet.pdf; Showmobile Spec Information.pdf; Showmobile Tech Sheet.pdf; Marshall County Case study.pdf; Showmobile History Flyer.pdf

Kathleen,

We do manufacture and sell the Showmobile mobile stage. The price range would be \$100,000.00 to \$125,000.000, with the average cost being around \$120,000.00.

I have attached some literature for the Showmobile mobile stage, and if you would like a quote or complete packet let me know.

Thanks,

Chris Storjohann | Sales  
507.455.4100 ext 786 | 800.4WENGER (493.6437)  
Wenger Corporation | 555 Park Drive | Owatonna MN 55060

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From: Webmaster/WENGER  
To: [chris.storjohann@wengercorp.com](mailto:chris.storjohann@wengercorp.com),  
Date: 12/27/2013 07:43 PM  
Subject: Question Regarding Band Shell Pricing  
Sent by: Carol Hacmac

---

----- Forwarded by Carol Hacmac/WENGER on 12/27/2013 07:42 PM -----

From: Kathleen Murphy <[kathleen@genoa.org](mailto:kathleen@genoa.org)>  
To: "[info@wengercorp.com](mailto:info@wengercorp.com)" <[info@wengercorp.com](mailto:info@wengercorp.com)>,  
Date: 12/27/2013 12:37 PM  
Subject: Question Regarding Band Shell Pricing

---

Good afternoon,

I work for a local municipality in Michigan and we are looking into buying a portable (or trailer-able) band shell for outdoor concerts.

I see you have one on your website called the Showmobile Mobile Stage and Canopy. Can you provide a rough cost estimate for something like that? I would like to provide our Township Manager with at least a ballpark figure.

Thank you for any help you can provide.

Kathleen Murphy  
Administrative Assistant



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# Wenger®

Your Performance Partner

## SHOWMOBILE®



### *Any Event, Anyplace, Anytime.*

The idea came from an American icon, the community band shell. We wired it for high-tech light and sound equipment, gave it a retractable stage, positionable roof and overhead canopy. Then we put it all on wheels so you could take it anywhere. It's called the Showmobile, and who better to bring it to you than the people at Wenger Corporation — the originators of the first mobile performance center in 1959.

The feature-packed Showmobile is so versatile, so easy to transport, so fast to set up, you can use it to put on any event anywhere. And because of its mobility, Showmobile won't permanently alter the natural beauty of your parks. Showmobile brings built-in excitement to concerts, political rallies, speeches, dances, parades, sporting events, fairs, graduations and festivals - big or small, any event will be a better event. With a great base price and flexible purchase plans, the Showmobile is well within reach.



## AT SET-UP TIME, SHOWMOBILE DOES ALL THE HARD WORK FOR YOU.



**TOW THE SHOW**

Showmobile's lightweight design allows access to more locations. When you reach the event location, it's easy to unhitch and drive the truck away.



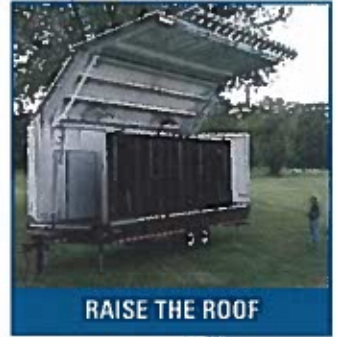
**COME ON IN**

The entire panel on each end opens for easy access into the Showmobile and then becomes an adjustable side-stage sound reflector. The stainless steel door handles have integral locks so you don't have to worry about loose padlocks.



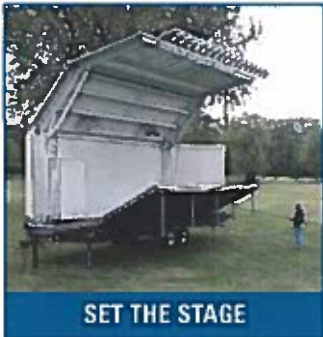
**GRAB THE CONTROL**

Deploy the hydraulic roof/canopy and stage via wired remote control. Outside power isn't needed. You can lock the control for security or remove it altogether.



**RAISE THE ROOF**

Hydraulics raise the roof and canopy fast and smoothly - it only takes about 60 seconds. The high pivot point provides greater on-stage volume for improved sound reflection and better acoustics. The system is protected by counterbalance and velocity-check components for added safety.



**SET THE STAGE**

The stage is also deployed via the remote control. Dual hydraulic cylinders lower it quickly. You can then adjust the five stage legs to accommodate uneven or sloping ground to maintain a level stage.



**THE BIG FINISH**

Two workers can attach optional lightweight Versalite® Stage extension units in the front and sides of the main stage in minutes. The adjustable, all-terrain stair can be positioned anywhere around the stage perimeter.



**SLEEP TIGHT**

The roof and canopy can be lowered into the closed position, and the side doors can be shut and locked even with the stage deck fully deployed. You won't need to take down stage extensions or stairs. Equipment on stage is protected from weather or vandals and is ready for another performance and another day.

## SHOWMOBILE FEATURES



**SOUNDS GOOD, LOOKS GOOD**

Wall surfaces are constructed with acoustically reflective panels. This attractive fiberglass composite material is weather resistant and provides superior sound reflection. The deck is surfaced with weather-resistant, skid-free stage deck components.



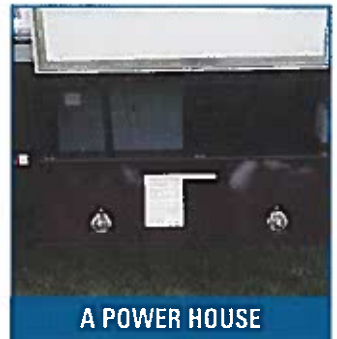
**GET OUT OF THE RAIN**

Extruded aluminum channels on the roof and canopy edges form a continuous gutter system that drains moisture from the unit. These integral channels provide a watertight, dust-tight seal during transport to keep your Showmobile looking great for years.



**STORE MORE**

The storage compartments provide space for auxiliary equipment like power cords, staging accessories, skirting, sound equipment and other necessities. Access is easy and the compartments are lockable.



**A POWER HOUSE**

The control compartment contains the load center which provides 110-volt service for fluorescent lights and four onstage outlets. The optional power upgrade adds 220-volt service, two duplex outlets in the roof and four quad outlets on the canopy edge for theatrical lighting.



## SHOWMOBILE OPTIONS



**PLUG IN AND POWER UP**

Fluorescent overhead lighting is standard and is built into the roof and canopy. You can add optional roof and canopy lighting packages that include light bars with theatrical lights. Canopy light bars pivot, store under the canopy and travel without having to disassemble.



**EQUAL ACCESS FOR EVERYONE**

The optional hydraulic lift provides easy stage access for people and equipment. The entrance door is flush to the curb-side wall at the back of the stage. The 12-volt hydraulic system has a load limit of 600 lbs (272.2kg) with remote control operation and manual backup.



**A LEVEL-HEADED IDEA**

Leveling is simple with the optional hydraulic leveling system. Hydraulic leveling makes set-up even quicker and easier — especially on uneven terrain. Electronic leveling allows the operator to make quick, accurate leveling adjustments with the remote control. This system is also supplied with a wired backup control unit.



**ALL-WEATHER AUDIO SYSTEM**

Wenger's Series 200-WR Weather-Resistant Audio Systems are designed to provide excellent live sound reinforcement, speech, vocals, and music playback wherever you need it. And optional sound systems plug directly into the onstage electrical system. All Series 200-WR Audio Systems come with weather-resistant speaker enclosures.

## SHOWMOBILE BY WENGER IS EASIER TO PURCHASE.

We designed Showmobile to fit the needs of any community or business — large or small. We also designed the basic model to fit your budgets. If you've wanted a Showmobile but couldn't justify it because of the cost, we've put together a few programs that will help.

### LEASE TO OWN

You can pay for your Showmobile over several years with a lease/purchase plan. Spread out the cost so your budget won't take the hit all at once. We can arrange lease plans, tailored to your budget needs. Let us work out a plan with you.

### GENERATE REVENUE

Because Showmobile is so easy to move and use, it's ideal to rent out for all kinds of events. Corporations, theatrical groups, bands, community organizations and neighboring communities are just some of the groups that could rent your Showmobile. A Showmobile rental program can offset a great deal of your purchase costs. Use it when you need it and generate income on the days when you don't. Your Wenger Representative can tell you how other communities have set up successful rental programs.

## SO EASY TO USE YOU'LL USE IT FOR MORE.

Showmobile will make every event more professional, more exciting and more convenient.

There are Wenger Showmobiles all over the country, and we're constantly hearing of new and different ways they are being used. Because it's so simple to transport and set up, it makes sense to spec Showmobile into the plans for any event — large or small.

- Community band and orchestra concerts
- Children's theater
- Tournament sign-up headquarters for sports events
- Seminar stage
- Park programs
- Festivals and fairs
- Choral concerts
- Awards ceremonies
- Political speeches and functions
- Contest platform
- Interpretation and information center
- Plays
- Outdoor graduation ceremonies
- Groundbreaking ceremonies
- Judges/parade headquarters
- Shakespeare in the park

# SHOWMOBILE®

## THE WENGER SHOWMOBILE®

The Showmobile features a full-scale, thrust-style stage with a cantilevered canopy and a state-of-the-art acoustical shell that's finished inside and out. With Showmobile there are no unsightly edges, seams or fasteners. Setup and operation are simple and fast. Numerous upgrades and accessories are available, enabling the user to equip the Showmobile exactly as needed.

## STANDARD EQUIPMENT

- Full 28' (8.5m) main stage section with no lose stage deck platforms.
- Deck surfaces available in black or sand colored polyglass.
- Manual leveling jacks with two removable cranks.
- End doors open for easy access and become adjustable side-stage sound reflectors.
- Hydraulic canopy and stage deployment with wired remote control module.
- Built-in overhead fluorescent lighting.
- Power center with lockable door containing 1 t0-volt load center.
- t2-volt battery and charger for the hydraulic system.
- Two storage compartments built into the curb side below stage level.
- Duplex electrical outlets, four on-stage and one located near the battery for charging.
- t t0-volt power cable, 50 feet long (t5.2m).
- Eight on-stage tie-downs with four tie-down straps.
- One adjustable all-terrain stairway with handrails.
- Pintle hitch coupler.
- G-rated tubeless radial tires.

## GENERAL SPECIFICATIONS

### Travel Dimensions

Overall length (includes hitch).....	33'8" (t0.3m)
Body length .....	28' (8.5m)
Overall width .....	8'5" (2.6m)
Overall height .....	t3'3" (4m)

### Performance Dimensions

Main stage floor .....	28' x 6'6" (8.5m x 2m)
Hydraulic stage.....	28' x 8' (8.5m x 2.4m)
Stage height from ground.....	3'6" (t. 1m)
Canopy height from stage (max.) .....	t7'4" (5.3m)
Upstage canopy height from floor.....	9'3" (2.8m)

## OPTIONAL UPGRADES

*These upgrades can only be installed at time of purchase.*

- Custom graphics with your logo or other designs can be applied with a 3M vinyl adhesive process — 70 color options.
- Electrical upgrade includes 220-volt power cable, four quadplex electrical outlets on the canopy, two duplex outlets on the back wall, and an additional load center.
- Hydraulic leveling reduces set-up time with four hydraulic leveling jacks. Includes wireless remote with auto-level system.
- Disability lift on curb side of the Showmobile. Low profile with access door, manual backup and remote.

## ACCESSORIES

*These accessories can be added to your Showmobile at any time.*

- Stage extensions. Versalite® Platform packages are available to extend your stage from the sides or front. Stage sizes of t6' x 40', 24' x 40' or 20' x 40' (4.9m x t2.2m, 7.3m x t2.2m or 6.1m x t2.2m) can be created, as well as other configurations you may specify. Includes platforms, adjustable legs and all connectors.
- Stage railings can be added to Versalite stage extensions.
- Stage skirting will dress up your Showmobile. Available in 25 colors.
- Stairways. Additional stairways can be set up anywhere on the stage perimeter.
- Audio Systems. Three systems are available for professional-quality sound - Basic, Premier and Deluxe options.
- Incandescent show lights. Packages feature light bars, fixtures, lamps, gel frames and gels. Packages require an electrical upgrade.
- Portable generator. For t t0-volt power where electrical service is not available.

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## SPECIFICATIONS

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### DIMENSIONS

#### Closed for Transport:

Length .....	.33'-8"
Height .....	.13'
Width .....	.8'-5"

#### With roof/canopy, hydraulic stage, and end panels fully open:

Length .....	.33'-8"
Height .....	.20'-10"
Width .....	.16'-5"
Main stage size .....	.28' x 6'-6"
Hydraulic stage size .....	.28' x 8'

### WEIGHT

#### Gross weight (GVW) (approximate)

Basic unit with 1 stairway .....	.13,490 pounds
Basic unit with 1 stairway and ADA lift .....	.14,240 pounds
Tongue weight (approximate)	
Basic unit with 1 stairway .....	.1,600 pounds
Basic unit with 1 stairway and ADA lift .....	.2,000 pounds
Gross vehicle weight rating .....	.16,000 pounds

### ELECTRICAL SYSTEM

Electrical requirements . . .110V 60 Hz, 1-phase, 3-wire, 30-amp circuit (and also 50-amp, with upgrade)  
or 220V 60 Hz, 1-phase, 3 wire, 30-amp circuit

Fluorescent fixtures .....

4-foot tandem strips, with 40-watt cool white tubes

Outlets (standard) .....

Four duplex outlets on stage; one duplex outlet by charger

Additional outlets (220V upgrade) .....

Four quadplex and two duplex outlets in roof/canopy

Battery .....

.12-volt, BCI #8D30

Battery charger .....

.10/2-amp fully-automatic charger/monitor

NOTE: Before each use, charge battery for 24 hours at 10-amp setting.

### TIRES

Size .....

.LT235/85R16BG G-rated tubeless

Pressure .....

.110 psi (verify maximum inflation pressure marked on tire sidewall)

### LEVELING SYSTEM

#### Standard

Four hand-cranked leveling jacks with 18" travel. Each jack is rated at 12,000 pounds.

#### Optional

Hydraulically-operated automatic leveling system, controlled by wireless remote control.

### AXLE, WHEEL, AND HUB ASSEMBLY

Two highway-rated torsion-type axles. Each axle has 7,200 pound capacity.

### BRAKES

Dexter two-sided adjustable electric brake, 12<sup>1</sup>/<sub>4</sub>" x 2<sup>1</sup>/<sub>2</sub>", 12-volt

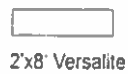
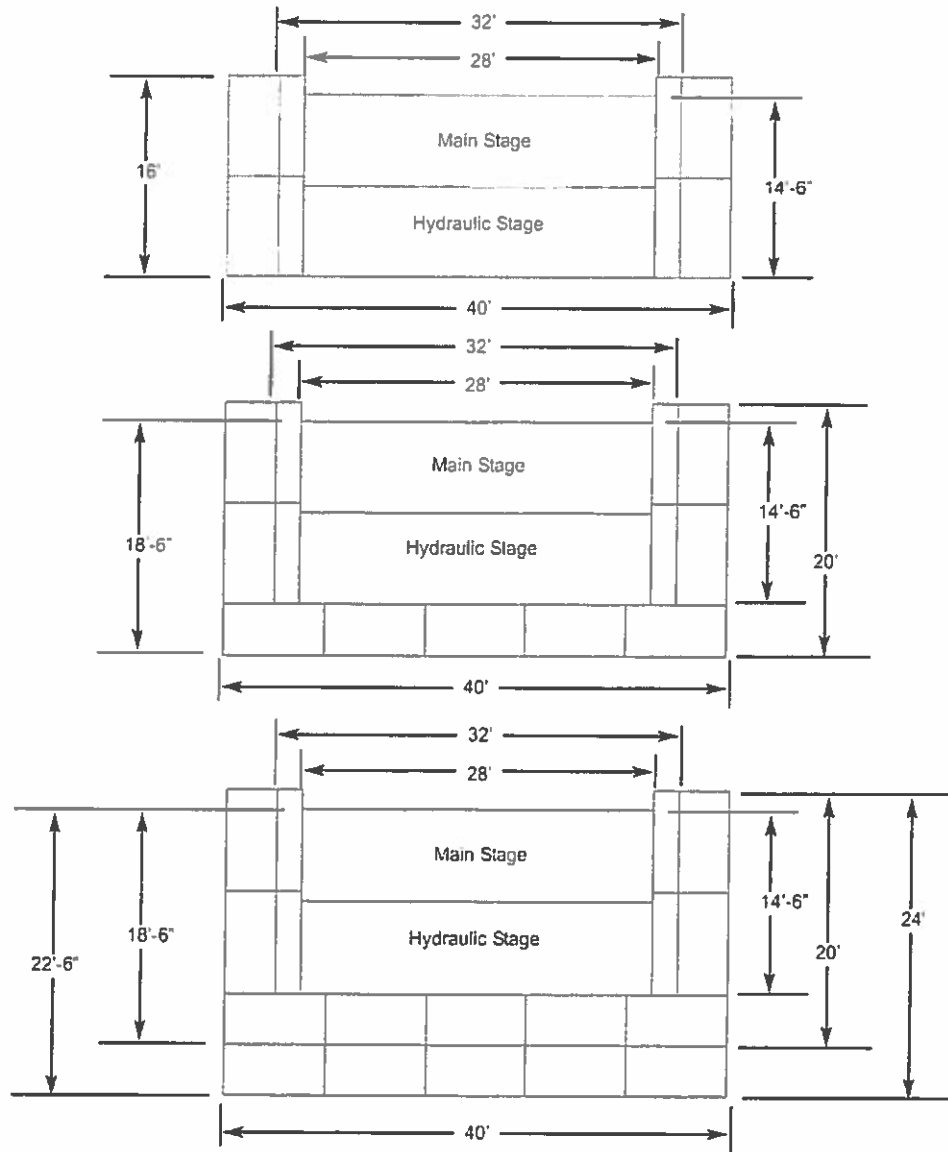
### BREAKAWAY SWITCH

12-volt, connected to on-board battery.

NOTE: Specifications are subject to change without notice.

## SPECIFICATIONS (CONTINUED)

### Typical Stage Configurations



# SHOWMOBILE®

Showmobile® is an all-in-one mobile performance system that creates a polished, high-profile performance environment for events of all kinds. The Showmobile® features a full-scale, thrust-style stage with a cantilevered canopy and a state-of-the-art acoustical shell finished inside and outside. Set up and operation are simple and fast. When on site, the truck can unhitch and drive away.

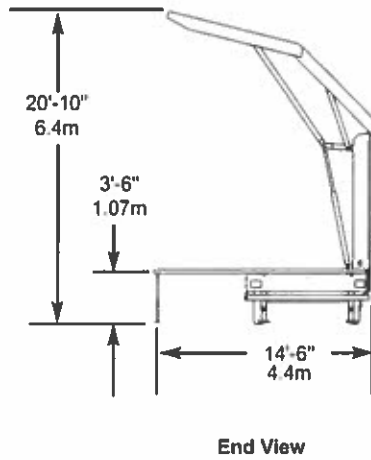
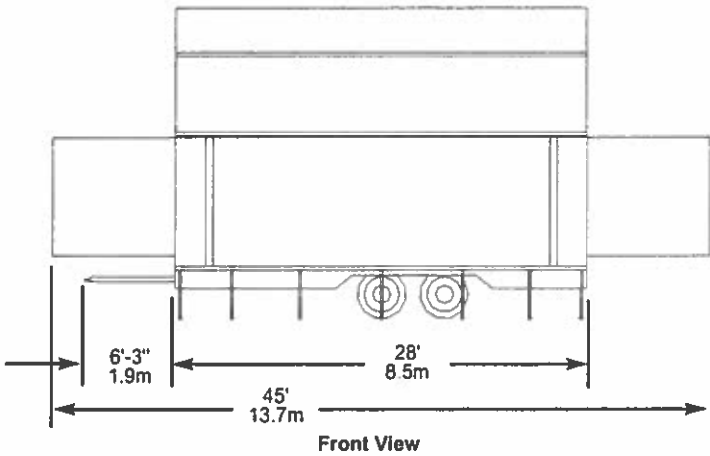
- Wall surfaces are weather-resistant, acoustically reflective panels.
- Decks surfaces are weather-resistant, skid-free polyglass.
- Extruded aluminum channels on the roof and canopy form a continuous gutter system for moisture drainage. These channels create a watertight, dust-tight seal during transport.
- An internal hydraulic system with wired remote deploys the stage and canopy which is leveled by jacks.
- A 12-volt battery powers the hydraulic system.
- A 110 VAC power center connects to an external 120 VAC power source and supplies fluorescent lighting and electrical outlets.
- Lockable storage compartments permit packing auxiliary equipment such as power cords, staging accessories, sound equipment, and other necessities.
- The roof and canopy can be lowered to the closed position and side doors closed and locked with the stage deck fully deployed. Stage extensions, stairs, decorative skirts, and stage equipment can be left in place, protected from weather and vandals, and ready for the next performance.
- Five-year warranty.

**Intended Use**

- Showmobile® is intended to be set up inside or outside in all weather conditions.
- Showmobile® can be towed at highway speeds on all roads and can be set up on any level surface.

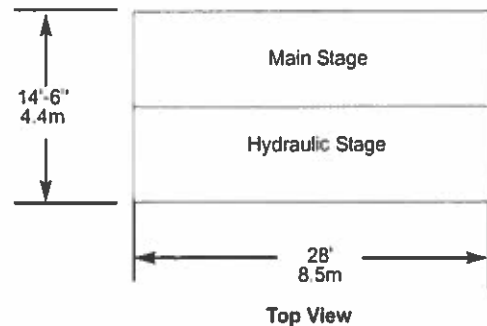
**Performance Dimensions**

Main stage	.....28' x 6' 6" (8.5 m x 2 m)
Hydraulic stage	.....28' x 8' (8.5 m x 2.4 m)
Overall stage depth	.....14' 6" (4.4 m)
Stage height from ground	.....3' 6" (1.07 m)
Canopy height at highest setting from stage surface	.....17' 4" (5.3 m)
Canopy height at highest setting from ground surface	.....20' 10" (6.4 m)
Upstage canopy height from stage surface	.....9' 3" (2.8 m)
Overall overhead canopy depth	.....13' 2" (4 m)



**Travel Dimensions**

Length including hitch	.....33' 8" (10 m)
Body length	.....28' (6.5 m)
Width	.....8' 5" (2.6 m)
Height	.....13' 3" (4 m)



### Standard Equipment

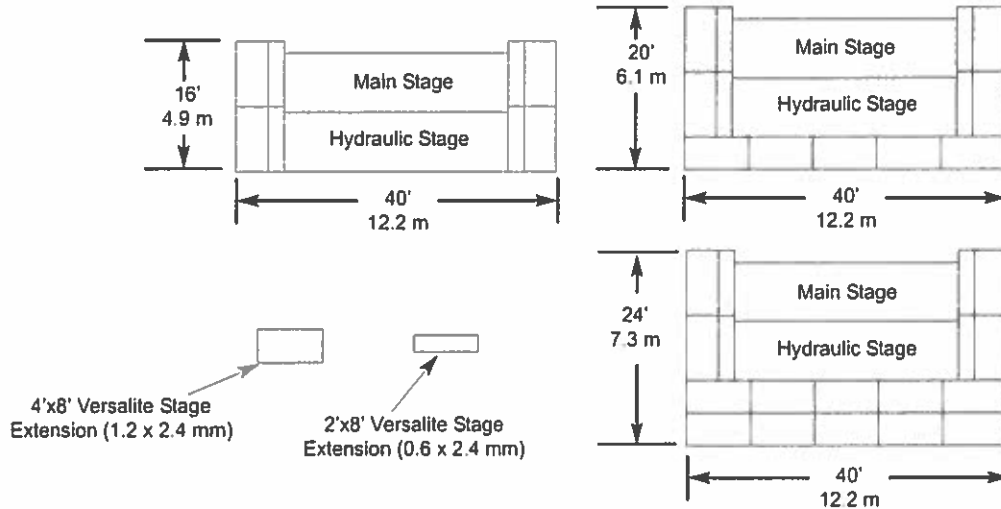
- Manual leveling jacks with two removable cranks.
- End doors open for easy access and serve as side-stage adjustable sound reflectors.
- Hydraulic deployment of canopy and stage with wired remote control module.
- Built-in overhead fluorescent lighting.
- An electrical power center with a lockable door for 110 VAC circuits.
- A 12-volt battery and charger to power the hydraulic system.
- Two storage compartments built-in into the curb-side, below-stage level.
- Duplex electrical outlets, four on-stage and one near the battery for charging.
- A 110-volt power cable, 50 feet long (15.2m).
- Eight on-stage tie-downs with four tie-down straps.
- One adjustable all-terrain stairway with hand rail.
- Pintle hitch coupler.
- G-rated tubeless radial tires.

### Optional Upgrades

- Custom graphics with logo or other designs.
- Electrical upgrade with 220-volt power cable, four duplex outlets on the canopy, two duplex outlets on the back wall, and an additional load center.
- Four hydraulic leveling jacks with a wireless remote control and auto-level system.
- Low profile, curb-side disability lift.

### Accessories

- Versalite® Platform stage extensions are available to extend the stage on each side and on the front. Sizes of 16' x 40', 24' x 24', or 20' x 40' (4.9 m x 12.2 m, 6.1 m x 12.2 m, or 7.3 m x 12.2 m) can be created as well as other configurations. The extensions include platforms, adjustable legs, and all connectors.
- Stage railings can be added to Versalite® stage extensions.
- Stage skirting is available in 25 colors.
- Additional stairways can be attached anywhere on the stage perimeter.
- Three audio systems are available for professional quality sound — Basic, Premier, and Deluxe options.
- Incandescent show lights. Packages feature light bars, fixtures, lamps, gel frames and gels. Packages require the electrical upgrade.
- Portable generator for 110 VAC power where electrical service is not available.



Optional Versalite® Stage Extensions

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# MARSHALL COUNTY, IOWA

## SHOWMOBILE® MOBILE STAGE CASE STUDY



SHOWMOBILE® MOBILE STAGE AND CANOPY



***“Along with anchoring the annual BBQ Fest, the Showmobile is used at every single festival in Marshall County.”***

***- Gordie Johnson  
County Supervisor***

### CHALLENGE

Find safe, user-friendly replacement for handmade wooden stage

### WENGER SOLUTION

Showmobile® Mobile Stage and Canopy and Versalite® stage extensions

800-4WENGER (493-6437) • [wengercorp.com/showmobile](http://wengercorp.com/showmobile)

**Wenger**  
Your Performance Partner



## BENEFITS

- Enhanced programming options for county festivals and other events
- Double articulating roof canopy offers acoustical advantages
- Wireless remote control levels unit and deploys canopy and stage
- Additional stage platforms provide extra flexibility

## HIGHLIGHTS

"When I was elected 10 years ago, we were using a wooden portable stage for events in front of our courthouse in Marshalltown," said Gordie Johnson, County Supervisor. "It took a half-day to bolt it together and another half-day to take it down. It wasn't safe or OSHA-compliant. I thought there must be a better option and we started looking around. In our evaluation process we looked at brochures from several companies. Wenger's was the most impressive, and we liked the fact that the company was located nearby. Our people toured Wenger's factory and brought pictures back. We didn't visit any other company. When I saw the price for loaded Showmobile, I first wondered how we could afford it, especially after being accustomed to our "freebie" stage. We approached a leadership organization from our local college, made up of prominent people in town. Every year they select a service project and we challenged them to raise the money. They made significant progress and laid the groundwork, although they didn't reach the goal."

"Next I asked our local Rotary club, of which I'm a member. As part of Rotary's 150th anniversary, local clubs were being issued a challenge to undertake service projects. They agreed to support the project and quickly raised the rest of the necessary funds – enough to purchase the Showmobile and fund an escrow account to cover ongoing maintenance. Once our Showmobile was delivered, we set it up in front of the local country club where the Rotary meets. Everyone was very impressed with the demonstration."

"I personally visited all the small communities in our county, telling their city councils about the Showmobile's availability for their local festivals and annual events. We asked for a \$500 donation – a little 'skin in the game' – to lock up a firm commitment for their particular dates. Since then, the usage of our Showmobile has snowballed to the point that it's almost out of control. These communities pay \$400 to have the Showmobile delivered and set up, and watched over all day. The cost doesn't slow people down – they don't even blink an eye. We don't want to make a profit, only break even. And the way we're set up now, we'll come close. Now everyone and their relatives want to rent it. There's a waiting list. We've had inquiries from as far away as Mason City, Iowa. But we strictly serve Marshall County. Our population is 38,000, with 28,000 residents in the city of Marshalltown. The county covers 567 square miles."

"Hardly a day goes by that we don't talk about the Showmobile. It's used for almost everything you can imagine. It's unbelievable – and it's not slowing down! The primary season lasts six months, and it's out virtually every weekend – Friday, Saturday and Sunday. Sometimes even in the middle of the week. It goes to the county fair, it goes out to the communities in our county, including for every single festival in Marshall County. Our city orchestra plays on it four or five times each year, in front of the courthouse. We even used our Showmobile indoors recently when the governor of Iowa spoke at a local factory that was expanding. One of the factory's roof beams was modified so the Showmobile could be fully opened inside the building. The Air Force Band played on it at our local veteran's home. We'll have a national BBQ contest here in a few weeks, and the Showmobile will have center stage."

"We knew the Showmobile was a needed piece of equipment, but we didn't realize just how needed it would be. We've been very pleased with it. The amount of people who want to use it has kind of caught us off guard through the years, but we're handling it. It started out being used only a few times a summer, and now we're just trying to keep it under control. There are people we've had to turn down, and they've been disappointed, but there are only so many weekends available."

"We purchased stage extensions and skirting for the Showmobile – we've got everything except the audio system, because most groups have their own. We bought an extra trailer for storing/hauling extra parts. Our Showmobile is typically set up with the full stage extension. We had a custom tarp made that fits over the stage extension, to protect it from the weather if a storm comes up. We put graphics on it, including the Rotary emblem and "Marshall County Mobile Stage." It's very colorful. Our department of secondary roads delivers the unit, and we have one person supervise it the whole time. They open it up, put up the stage, and close it up at the end. They load up the extra trailer we use and away they go."

## PRODUCT LIST

Showmobile® Mobile Stage and Canopy, Versalite® Staging

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**Wenger**  
Your Performance Partner



# Showmobile – since 1959, going where no stage has gone before

## History Highlights

**1959** - Wenger ships its first Showmobile Entertainment Center.

**1966** - Wenger Corporation received a U.S. Government contract to supply multiple units for use by Special Services in Vietnam and to support the Bob Hope Show.

**1971** - Manufactured the first mobile lottery vehicle for the New Jersey State Lottery.

**1973** - Complete re-design of the Showmobile System incorporating a hydraulic stage canopy and hydraulic stage as standard equipment.

**1976** - Designed and manufactured the Custom performing arts mobile stage for the New York Philharmonic.

**1978** - Designed and manufactured the Custom performing arts mobile stage for the Newark Symphony Orchestra.

**1985** - Designed a totally self-contained mobile concert stage for Voyager's International.

**1986** - Designed and manufactured the first Miller Brewing Company Sound Express custom Showmobile.

**1990** - Designed and manufactured a custom fifth-wheel major event Showmobile for the Taiwan Symphony.

**1990** - Introduction of the full cantilever acoustical shell and full thrust performance stage.

**2012** - Looking forward to shipping our 1,000th unit!

Like so many advancements in American history, the Wenger Showmobile started out from humble beginnings, an ingenious idea fulfilling a simple need.

It was 1920's Iowa when school kid Harry Wenger road the hay wagon into the Wayland town square with his fellow band and choral members. Every week or so in good weather they made this trip, sometimes also arriving in adjacent towns to put on a show for locals who spread out on blankets or took seats on the few benches or stone fences scattered about. There were no cell phones competing for attention, no radios blaring from passing cars, just an assembled group of people brought together by music.

Years later, as head of Wenger Corporation, Harry manufactured his first Wenger Band-Wagon in 1959 with a mind to recapture the spirit of those long-ago summers. As a former music educator and band leader, he knew there was a need across America for a mobile product that would allow community bands to perform all around their towns and cities, from the center square to small parks, from playgrounds to parking lots. And as someone who experienced the built-in excitement of those eager crowds, he knew the people would come wherever the music brought them.

But what Harry Wenger introduced was no hay wagon. This Wenger original featured a built-in band riser and an acoustically projecting wall and ceiling. That was quite an eye-opener — and ear-grabber — in 1959.

As part of our commitment to continuous improvement, Wenger designers have rolled out innovation after innovation, and these Showmobiles have traveled hundreds of thousands of miles to entertain hundreds of thousands of people from coast to coast and beyond. You may have seen one yourself, at a summer concert, a Veteran's Day celebration, a holiday show.

The Wenger Showmobile has been shipped as far as Vietnam where Bob Hope performed for our troops. The New York Philharmonic and Taiwan Symphony have conducted outdoor shows on our mobile stage. From Theatrical Plays to Speeches, and even lottery presentations have been conducted on this stage. Even though the Showmobile Mobile Stage was designed for musical performances, there is almost no limit to what it can do!

Ask any of the more than one thousand Showmobile owners what a Showmobile can do for you and get ready to hear some wonderful stories that harken back to where it all began, recollections of people brought together for special occasions and left with memories that will forever live on.

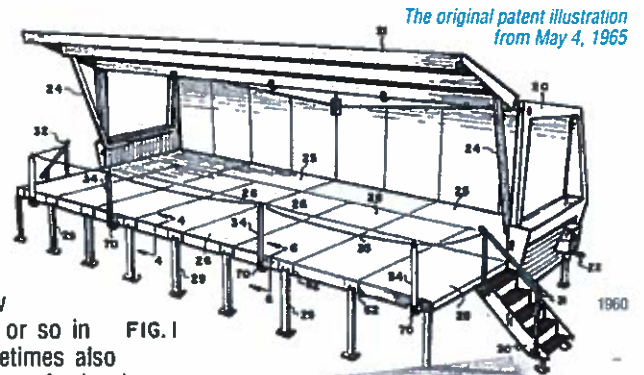


FIG. 1



# Wenger®

Your Performance Partner

800-4WENGER (493-6437) [www.wengercorp.com](http://www.wengercorp.com)



Where there's outdoor entertainment – you'll find Showmobile.



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**WEBSITE**  
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**OUR NEW BLOG!**  
News for performing arts pros

**Showmobile® Mobile Stage and Canopy**



Bring a full-scale, thrust-style stage anywhere you need to put on a big show. Its cantilevered canopy, state-of-the-art acoustical shell, built-in overhead lighting, leveling jacks, stairways and much more make this an amazing mobile, professional stage.



**Usage**

Bring the big stage everywhere the road takes you

**Performance Requirements**

- All-aluminum body panel frame resists the elements during use and is designed for long-term outdoor storage
- Deck surface covered with skid- and UV-resistant material
- Push-button convenience lets one person set up an entire Showmobile stage in minutes
- Battery-powered hydraulics open up the canopy and lower the stage, eliminating heavy lifting
- Built-in light and sound outlets provide all the connections you need for a high-tech, highly professional event

**Construction**

- Stage floor is 28' x 14'6" (8.5m x 4.5m)
- Hydraulically lowered stage floor is 28' x 8' (8.5m x 2.5m)
- Stage extensions are available
- Deck surface available in black heavy-duty (Quadriple)
- Power center with lockable door containing 110-volt load center
- Custom graphics available to personalize your Showmobile
- Storage compartments, electrical outlets, leveling jacks, adjustable all-terrain stairway and more

**Product Literature**

- [Product Sheet](#)
- [Technical Sheet](#)
- [Owner's Manual](#)
- [Top Replacement Instructions](#)

**Videos**

- [A Level-headed Idea](#)  
Hydraulic levelling makes set-up quick and easy — especially on uneven terrain.
- [A Power House](#)  
The control compartment contains the load center which provides 110-volt service for fluorescent lights



**VIEW OUR WORK**

Photo gallery of our installs.



**SETTING THE STAGE FOR SAVINGS!**

Click to see our special offers!



**GEARBOSS®**

Athletic Storage Products

and four onstage outlets.

• **Equal Access for Everyone**

The optional hydraulic lift provides easy stage access for people and equipment.

• **Expand the Possibilities**

Create a larger stage area by attaching Versalite® Platforms and stairways.

• **Grab the Remote**

Deploy the hydraulic roof/canopy and stage via remote control.

• **Looks Good, Sounds Good**

Wall surfaces are constructed with attractive fiberglass composite material that's weather resistant and provides superior sound reflection.

• **One Finger Lifting**

Push a button on the remote to raise the roof and canopy fast and smoothly — and it only takes about 60 seconds.

• **Set the Stage**

The stage is also deployed via the remote control. Dual hydraulic cylinders lower it quickly.

• **Store More**

The storage compartments provide ideal space for auxiliary equipment.

**Ordering information**

Please call for assistance

**Companion Products**



Versalite® Staging

Wenger Corporation – 555 Park Drive, Owatonna, MN 55060

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**FACILITIES**

**PORTABLE SOUND STAGE**

[\(http://www.billingsparks.org/facilities/\)](http://www.billingsparks.org/facilities/)

- [Aquatics \(/facilities/aquatics-2-2/\)](#)
- [Billings Community Center \(/facilities/billings-community-center/\)](#)
- [Equipment Rental \(/facilities/equipment-rental/\)](#)
- [Facility Rental \(/facilities/facility-rental/\)](#)
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- [Portable Sound Stage \(/facilities/portable-sound-stage/\)](#)
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- [Strike Zone Batting Cages \(/facilities/strike-zone-batting-cages-2/\)](#)

**Sound Stage**

The community soundstage is a self-contained trailer which converts into a portable band shell or stage. It can be used for a variety of purposes for the performing arts such as plays, concerts, etc. The trailer itself is 33'6" long, 9' wide, and 13'1" high. The actual size of the stage is 14' deep by 28' wide. It is equipped with a P.A. system which has two microphones and a CD player, overhead fluorescent lighting, eight colored can type floodlights, and has multiple receptacles for electric use with a total amperage draw based on the electrical power source. Rental includes setup and tear down of stage by PRPL staff. Reservations require a 50% deposit to secure an event date.

Contact the Park, Recreation and Public Lands Department at 406 657 8371 for more information or to schedule an event.

**Rental Rates**

	One Day	Two Days same location
<b>Basic Stage Rental Rates</b>		
Non-Profit Organization/Non-Alcohol event	\$350	\$450
For-Profit Business/Alcohol served event	\$550	\$650
PA System & CD Player	\$75	\$100
Colored Can Spotlights*	\$100	\$150
*For night time events		

 **PARK FINDER**  
Search for a local park

[\(http://www.billingsparks.org/park-finder/\)](http://www.billingsparks.org/park-finder/)

 **REGISTER**  
For activities online

<https://bil.ci.billings.mt.us/webtrac/wbWSC/webtrac.wsc/wbSplash.html>

 **CATALOG**  
View our catalog

[\(/winter-spring-2014-catalog/\)](#)





**VOLUNTEER**  
Help the community

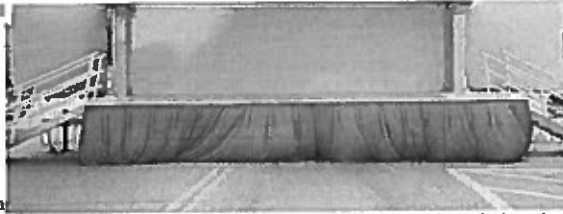
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**DONATE**  
Make a difference

The Department of Parks, Recreation and Public Lands (PRPL) manages the City's Parks and Recreation System. Residents and visitors are offered approximately 2,580 acres (approximately...)

[Learn More » \(/about-us/\)](/about-us/)



## QUICK LINKS

[Contact \(/contact-us/\)](/contact-us/) | [Recreation \(/recreation/\)](/recreation/) | [Parks \(/parks/\)](/parks/) | [Forestry \(/forestry/\)](/forestry/)  
[Trails \(/trails/\)](/trails/) | [Cemetery \(http://ci.billings.mt.us/index.aspx?nid=100\)](http://ci.billings.mt.us/index.aspx?nid=100)

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### BILLINGS PARKS AND RECREATION

390 N 23rd St. • Billings, MT 59101  
Phone: (406)-657-8371





Experience and know-how

Safety

Mobile Stages

- SL50
- SL100
- SL100 Mix Position
- SL260
- SL320
- SAM555
- Promobile
- Mobile Space
- Custom Projects
- SAM750

Testimonials

Gallery

### SL50 Portable Stage | 20' x 16' (6m x 5m)



Stageline introduces the new SL50 mobile stage trailer. The all-aluminium mobile stage unit can be set-up in only 30 minutes. This small outdoor concert stage offers a total roof rigging capacity of 2,500 lb (1,130 kg) and weighs 5,200 lb (2,359 kg). Sound, lights and banners can be installed.



[SL50 Brochure Download](#)

[CONTACT US](#)

- [OVERVIEW](#)
- [TECHNICAL SPECIFICATIONS](#)
- [PHOTOS](#)
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Fast and easy to operate

- Rig sound, lights & banners
- Lightweight
- Setup in 30 min.
- Fiberglass roof



Winner of the **Indispensable Technology / Staging Award** at the 2011 Parnelli Awards

Step 1



Step 2



Step 3



*Setting the Stage for a greener future*

Web design by Génération-Clik







STAGELINE SL 50

# Technical Specifications

	Imperial	Metric
<b>Floor</b>		
Configuration	20' x 6'	6.09 m x 4.88 m
Height	3' 2"	0.97 m
Capacity	100 lb/ft <sup>2</sup>	490 kg/m <sup>2</sup>
<b>Roof</b>		
Height (from ground)	15' 1"	4.60 m
Load bearing capacity	750 lb	1,130 kg (max)
FOH*	2 x 125 lb at 2.5'	2 x 57 kg at 76 cm
Sound Rigging Beams	375 lb at 2'	170 kg at 61 cm
<b>Wind Resistance</b>		
With vinyl backdrop and doors opened	60 mph	97 km/h
Without vinyl backdrop	80 mph	129 km/h

**Setup Time:** 30 min.

**Manpower:**

1 Technician/1 helper

**Weight :** (including minimum accessories)

**2,359 kg (5,200 lb)**

**Max Weight :**

**3,629 kg (8,000 lb)**

\* Optional

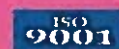
## STAGELINE MOBILE STAGE INC.

700 Marsolais Street, L'Assomption, Quebec, Canada J5W 2G9

Tel.: +1 450-589-0633 - 1-800-267-8243 (Can./USA)

Fax: +1 450-589-1711

www.stageline.com - info@stageline.com







Courtesy of: Pelican Events

LEADING DESIGNER AND MANUFACTURER OF MOBILE STAGES AND PROMOTIONAL UNITS



Q CONFIGURATION:

24' X 20' (7.32 M X 6.10 M)  
 40' X 24' (12.19 M X 7.32 M)  
 WITH EXTENSION PLATFORMS

Q WIND RESISTANCE:

80 MPH (129 KM/H) WITHOUT WINDWALLS  
 60 MPH (97 KM/H) WITH WINDWALLS

Q SET UP TIME:

30 MINUTES (LESS WITHOUT WINDWALLS)  
 1 CERTIFIED TECHNICIAN  
 1 STAGEHAND

Q FULL HEIGHT RAINPROOF WINDWALLS ON 3 SIDES

Q CERTIFIED BY PROFESSIONAL ENGINEERS IN EVERY STATE AND PROVINCE



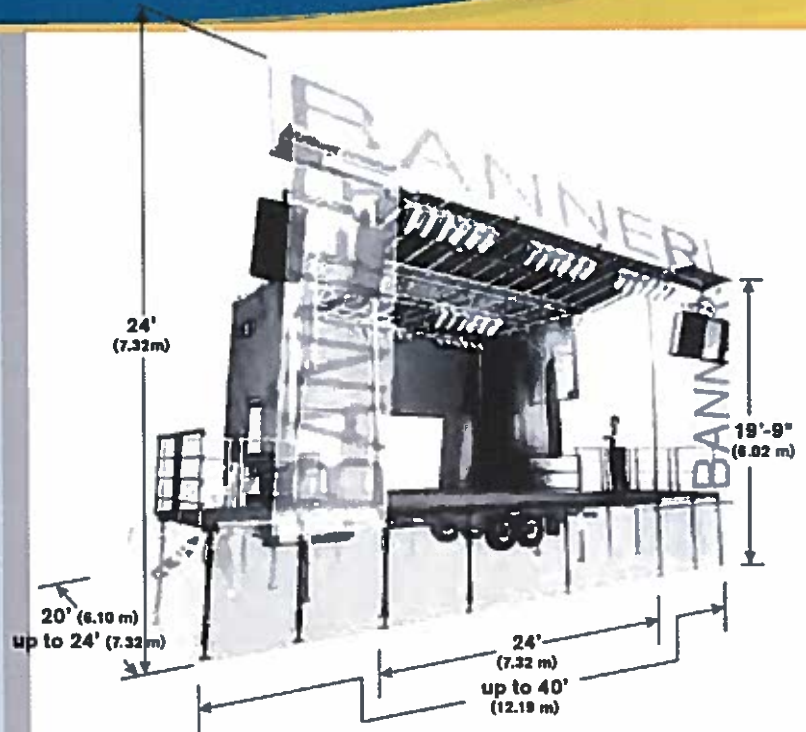


## SPECIFICATIONS

- q **Load bearing capacity:** 6,500 lb (2,948 kg) no more
- q **Roof lifting capacity:** 3,800 lb (1,725 kg)
- q **Roof maximum height:** 4'-11" (1.55 m) from deck
- q **Side overhang rigging beams:** For rigging sound
  - Capacity: 800 lb at 36" (363 kg at 0.91 m) per side
  - Height: 9'-9" (6.02 m) from ground
- q **Overall height from ground:** 24' (7.32 m) with banner
- q **Floor:**
  - Size: 24' x 20' (7.32 m x 6.10 m)
  - Capacity: Rated at 100 lb/sq.ft (490 kg/m<sup>2</sup>)
  - Height: 3'-6" to 4'-3" (1.07 m to 1.30 m)
- q **Roof:** fiberglass bonded to 2" (50.8 mm) aluminum tubing
- q **4 rigging points, trusses and rigging bar:**
  - 2" tubing (50.8 mm)
- q **1 stairway with handrails**
- q **Storage capacity:** 5,000 lb (2,268 kg)

## OPTIONAL

- q **Stage option: "Mix Position" (SL100 Mix)**
- q **Fire retardant windwalls on 3 sides:**
  - Vinyl or Mesh
  - Full color graphic printing
- q **Skirting**
- q **2 Front overhang extensions**
  - 9'-4" (2.85 m) - 125 lb at 34" each (57 kg at 0.86 m)
- q **Sound wing extensions:**
  - 8' x 8' (2.44 m x 2.44 m) with guardrails
- q **Additional decks:**
  - up to 40' x 24' (12.19 m x 7.32 m)
  - with 4' x 8' (1.22 m x 2.44 m) extension platforms
- q **1 Rooftop banner support:**
  - up to 37'-5" x 3'-11" (11.4 m x 1.20 m)
- q **2 Lateral banner supports:**
  - up to 6' x 8' (1.83 m x 4.89 m)
- q **Stage reversibility**
- q **Publicity space:**
  - Rolling billboard to maximize visibility during transportation
  - Multiple banners of various sizes attach to structure for optimum visibility
- q **Guardrails**
- q **Sound wing covers**



Set up Time:

1/2 hour 

Manpower:

2 x 

## Why the industry chooses Stageline® products :

- **Manufacturing:** Stageline has built over 500 units.
- **Expertise:** Stageline has been designing mobile stages for over 25 years.
- **100% fail proof history:** Best safety record in the industry.
- **Reliability in engineering:** Highest wind resistance, with or without windwalls.
- **Wide range of models:** SL50, SL100, SL100-Mix, SL260, SL320, SAM555, Promobile, Covered wings & Backstage.
- **Rain or shine:** Complete rainproofing with full height windwalls and downstage canopies.
- **Single trailer:** All stage components travel in one stage trailer unit.
- **Quality:** Designed and built to last over 25 years. All units built to date are still in operation. Quality controlled with a 600-point inspection.
- **Standards:** All units are engineered to withstand 2 times the permitted load.

Tel: +1 450-589-1063

Fax: +1 450-589-1711

North America: 1 800-267-8243

www.stageline.com



*Tough, safe and economical, STAGELINE mobile stages are built and field-tested by production professionals to meet the needs of your most demanding and varied outdoor projects. With over ten thousand successful events in more than 35 countries each year, these innovative products are considered by many to be the industry standard.*



Due to Stageline's product improvement policy, technical specifications may change without notice.



# MEMORANDUM

TO: Township Board  
FROM: Michael Archinal   
DATE: 1/16/13  
RE: Refuse Collection Fee

We currently budget \$930,000 per year for refuse collection including recycling. For this service our residents pay \$110 per year. We have 6,861 residential accounts.

\$930,000 divided by 6,861 is \$135.55. The General Fund subsidizes each account \$25.55 per year.

\$25.55 times 6,681 is \$175,298. This represents the total General Fund subsidy for refuse collection.

The refuse collection charge was last raised in 2011 when the fee was increased from \$105 to \$110.

Whether or not the General Fund should subsidize refuse collection at all is a philosophical question for the Board to consider. Our residents receive a significant benefit because we are one of the few Townships (I believe the only one in the County) that bid out community wide service. By way of example: For cart service with weekly recycling in Brighton Township Duncan Disposal charges \$219.

My recommendation is that the rate be considered annually and modified incrementally. A three percent increase, for example would raise the charge to \$113.30 per year. Please consider the following action:

**Moved by \_\_\_\_\_, supported by \_\_\_\_\_, to increase the refuse collection charge from \$110 to \$113.30 per year.**

GENOA TOWNSHIP - GENERAL FUND #101  
BUDGET TO ACTUAL REPORT

Mtg/ Date 03/18/2013

ACCT #	ACCOUNT DESCRIPTION	ACTUAL FOR THE YEAR ENDING 3/31/2012	Actual FOR THE YEAR ENDING 3/31/2013	Approved BUDGET FOR THE YEAR ENDING 3/31/2014	1ST Amendment 10/21/2013	2nd Amendment	Actual 12/31/2013	Proposed BUDGET FOR THE YEAR ENDING 3/31/2015
<b>REVENUES</b>								
000-403-000	CURRENT REAL PROP TAXES	821,190.00	834,055	830,000	840,000		7,602	840,000
000-423-000	COLLECT FEES/EXCESS OF ROLL/SCHOOLS	318,946.00	315,451	335,000	320,000		203,987	325,000
000-476-100	LINCESSES AND PERMITS/CABLE FRANCHISE FEES	318,111.00	338,143	330,000	345,000		264,722	360,000
000-477-000	METRO ACT FEES	13,500.00	12,268	13,500	13,500			13,500
000-480-000	TRAILER FEES	3,301.00	3,307	4,000	4,000		2,218	4,000
000-574-000	STATE SHARED REVENUES	1,630,181.00	1,441,910	1,325,000	1,500,000		965,240	1,475,000
000-608-000	CHARGES FOR SERVICES - APPLICA. FEES	28,575.00	34,667	33,500	35,000		26,678	35,000
000-631-000	REFUSE COLLECTION FEES	731,289.00	761,543	780,000	780,000		381,767	785,000
000-664-000	INTEREST INCOME	17,353.00	10,984	10,000			1,819	10,000
000-676-000	ADMIN FEE/DPW FUND	50,000.00	50,000	50,000	50,000		25,000	50,000
000-676-100	ADMIN FEE/LIQUOR LAW FUND	3,500.00	3,500	3,500	3,500		1,750	3,500
000-678-300	TAXES ON LAND TRANSFER - BRIGHTON/HOWELL	138,732.00	140,755	145,000	145,000		5,644	150,000
000-699-001	ELECTIONS - SCHOOLS, PRIMARY, MISC.	15,251.00	4,221	35,000	5,000		12,492	15,000
	TRANSFER IN FROM OTHER FUNDS	79,000.00						
	TOTAL REVENUES	4,168,929	3,950,804	3,894,500	4,041,000		1,898,919	4,066,000
<b>EXPENDITURES &amp; TRANSFERS OUT TO OTHER FUNDS</b>								
101-703-000	TRUSTEES - SALARIES	20,655.00	23,593	35,000	35,000		24,016	35,000
171-703-000	SUPERVISOR - SALARY	49,980.00	49,980	51,480	51,480		43,400	
191-703-000	ELECTION - SUPPLIES/SALARIES	20,526.00	67,216	30,000	30,000		23,464	65,000
209-703-000	CONTRACTUAL - SALARIES	300,696.00	323,366	335,000	335,000		242,564	345,000
210-801-000	PROFESSIONAL - LEGAL	88,883.00	128,713	125,000	125,000		78,524	125,000
215-703-000	CLERK - SALARY	48,980.00	48,980	50,500	50,500		43,042	
223-801-000	PROFESSIONAL - AUDITOR	16,850.00	16,800	22,000	22,000		13,350	20,000
241-801-000	PROFESSIONAL - ENGR./PLANNING	48,645.00	43,954	50,000	50,000		38,797	50,000
247-703-000	BOARD OF REVIEW - SALARIES	4,877.00	2,875	12,000	12,000		225	12,000
247-964-000	TAX CHARGEBACKS	20,848.00	19,023	20,000	20,000		13,370	20,000
253-703-000	TREASURER - SALARY	48,980.00	48,980	50,500	50,500		36,838	
265-775-000	REPAIRS AND MAINTENANCE	83,665.00	93,676	90,000	90,000	105,000	91,278	95,000
265-910-000	INSURANCE	236,566.00	219,201	275,000	275,000		184,037	250,000
265-920-000	UTILITIES - ELECTRIC/GAS	19,356.00	20,425	20,000	20,000		14,098	20,000
284-703-000	SALARIES - OTHER	250,861.00	271,043	270,000	275,000	???	227,526	285,000
284-704-000	RETIREMENT	90,162.00	85,069	98,000	98,000	???	94,743	100,000
284-715-000	PAYROLL TAXES - FICA/MEDICARE	62,557.00	56,806	75,000	75,000		42,673	75,000
284-720-000	MESC - UNEMPLOYMENT TAXES			20,000	20,000		61	20,000

GENOA TOWNSHIP - GENERAL FUND #101  
BUDGET TO ACTUAL REPORT

Mtg/ Date 03/18/2013

ACCT #	ACCOUNT DESCRIPTION	ACTUAL FOR THE YEAR ENDING 3/31/2012	Actual FOR THE YEAR ENDING 3/31/2013	Approved BUDGET FOR THE YEAR ENDING 3/31/2014	1ST Amendment 10/21/2013	2nd Amendment	Actual 12/31/2013	Proposed BUDGET FOR THE YEAR ENDING 3/31/2015
284-727-000	PRTG., POSTAGE, OFFICE SUPPLIES	72,499.00	74,889	75,000	75,000	???	64,715	80,000
284-728-000	ECONOMIC DEVELOPMENT		20,000	20,000	20,000		20,000	20,000
284-850-000	TELEPHONE	20,791.00	23,105	21,000	25,000		17,138	25,000
284-861-000	MILEAGE & TRAVEL EXPENSES	12,202.00	12,312	20,000	20,000		15,549	20,000
284-957-000	DUES	17,726.00	18,855	25,000	25,000		16,372	25,000
284-958-000	MTG. FEES & MISC EXPENSES	12,011.00	19,311	25,000	25,000		9,661	25,000
284-959-000	APPLICATION FEES EXPENSES	12,275.00	21,227	25,000	25,000		18,785	25,000
284-959-001	SALARIES - PLANNING COMMISSION/ZBA	27,344.00	27,491	32,000	32,000		25,689	32,000
301-703-000	ORDINANCE OFFICER - SALARY	44,710.00	46,035	48,000	48,000		31,750	50,000
336-999-001	FIRE SUB STATION EXPENSES	6,861.00	991	2,000	2,000		359	2,000
441-801-010	ROAD IMPROVEMENT	226,182.00	116,695	200,000	200,000		194,572	250,000
441-803-000	REFUSE COLLECTION	902,699.00	923,332	900,000	930,000		693,378	940,000
441-803-100	REFUSE BULKY ITEM DISPOSAL		-	10,000	10,000			10,000
441-804-000	DUST CONTROL/CHLORIDE	48,806.00	66,307	70,000	70,000		55,620	73,000
441-971-000	WHITE PINES ST. LIGHTING	746.00	751	800	0			0
751-881-000	RECREATION	68,698.00	64,453	100,000	130,000		128,324	130,000
916-962-000	DRAINS AT LARGE	28,799.00	23,201	35,000	35,000			30,000
929-977-000	CAPITAL OUTLAY	27,515.00	64,210	75,000	75,000	???	68,577	75,000
966-999-010	TRANS - OUT FUTURE RD IMPROVEMENT #261	90,031.00	200,000	250,000	250,000			250,000
966-999-011	TRANS - OUT SELCRA REIMB. FUND		10,000	13,000	13,000			
966-999-013	TRANS - OUT ROAD PROJECTS FUND #264	10,000.00	350,000	500,000	500,000		350,000	250,000
966-999-027	TRANS - OUT PARKS & RECREATION #270	200,000.00	379,000	250,000	250,000		250,000	250,000
966-999-028	TRANS - OUT BLDG. & GR. CEMETERY #271	725,000.00	-	0	200,000			50,000
966-999-110	CONTINGENCIES	60,000.00		40,000	10,000			40,000
	TOTAL EXPENDITURES/TRANSFERS OUT	4,027,982	3,981,865	4,366,280	4,604,480		3,172,495	4,169,000
	REVENUES OVER (UNDER) EXPENDITURES & TRANSFERS OUT	140,947	(31,061)	(471,780)	(563,480)		(1,273,576)	(103,000)
	BEGINNING FUND BALANCE	2,452,516	2,593,463	2,562,402	2,562,402	2,562,402		1,998,922
	ENDING FUND BALANCE	2,593,463	2,562,402	2,090,622	1,998,922			1,895,922



## GENOA CHARTER TOWNSHIP FEBRUARY 2014 NEWSLETTER

**Spring Cleanup Dates Scheduled:** Saturdays – April 26<sup>th</sup> and May 24<sup>th</sup> from 9:00 a.m. until 12:00 p.m. at the Genoa Township Hall.

**Passports** may be obtained locally from either the Howell or Brighton post offices.

### **Disabled Veterans can now get an exemption from real property taxes**

The State of Michigan recently passed a law allowing for disabled veterans who were honorably discharged to apply for an exemption from real estate property taxes. To get this exemption, you must fill out an affidavit for a Real Property Exemption for Disabled Veterans. You MUST also attach a current United States Department of Veterans Affairs notification letter indicating disability compensation due to a service-connected disability and a rating of 100% disability or individually unemployable. This process must be done annually. The affidavit can be obtained at the Genoa Township Assessing Department.

#### **Q. What are the qualifications for this exemption?**

In order to qualify, the veteran MUST meet ONE of the following three criteria:

- (a) Has been determined by the United States Department of Veterans' Affairs to be permanently or totally disabled as a result of military service and entitled to veterans' benefits at the 100% rate.
- (b) Has a certificate from the United States Veterans' Administration, or its successors, certifying that he or she is receiving or has received pecuniary assistance due to disability for specially adapted housing.
- (c) Has been rated by the United States Department of Veterans' Affairs as individually unemployable.

#### **Q. How much of my home's value will it exempt?**

If you qualify, your home will be totally exempt from property taxes in all jurisdictions, regardless of the home's value. If you co-own the home with someone other than your spouse, your share of the home's value will be exempted.

#### **Q. I already have a homestead exemption. Do I need to apply for the Real Property Exemption for Disabled Veteran?**

Yes. This exemption is NOT given automatically.

#### **Q. Why do I need to send you my documentation for this exemption?**

The Township does not have access to any military record. You must document that you receive 100% disability compensation for a service connected disability, and have a rating of 100% disability or individually unemployable.

#### **Q. When is this new exemption effective?**

If you apply and qualify for the Real Property Exemption for Disabled Veteran, it will become effective January 1, 2014.

#### **Q. I bought my home after January 1, 2014. Will I get the new exemption for part of 2014?**

No. The exemption will take effect for the 2015 year if you didn't own your home on January 1, 2014.

#### **Q. I have a 50% disability rating; do I qualify for the new homestead exemption?**

No. You must be 100% disabled or have a rating of individually unemployable to qualify for the Real Property

Exemption for Disabled Veteran. You must also be receiving 100% disability compensation from the VA. If the VA reduces or changes either of these ratings, it is your responsibility to notify the assessor in writing.

**Q. If I die, will the Real Property Exemption for Disabled Veteran be passed down to my spouse or children? Your surviving spouse is entitled to the exemption as long as the spouse remains unmarried. The children are not entitled to the exemption after the death of the disabled veteran.**

**Q. I owe delinquent taxes on my home for years before 2013. Will the new exemption affect those?**  
No. The exemption will apply for 2014 forward. It does not affect prior years.

**Q. I am in a hospital or nursing home. Can I still get the exemption?**  
Yes, as long as you intend to return to the home when you are able.

**Q. My spouse and I own a home together. How is this exemption calculated?**  
If the home is community property, it is calculated as if you owned 100% of the home. If the home is not community property, the exemption is prorated in proportion to the value of your interest.

**Q. I have a mortgage on the home. Can I still get the Real Property Exemption for Disabled Veterans?**  
Yes.

**Q. Will I have to reapply every year for the Real Property Exemption for Disabled Veteran?**  
Yes. Your circumstances may have changed during the past year.

**Q. Can I apply this exemption to my main home and get the general homestead exemption on my vacation home?**  
No. This real property exemption applies only to the property that is your principal residence.

**Q. What if I have special assessments on my property, will they be exempt?**  
No. The real property Exemption for Disabled Veteran applies only to the real property not the special assessments or the refuse charged on your tax bill.

**Q. How do I get documentation of my status from the VA?**  
You can contact the VA at 1-800-827-1000. Their website is at [www.va.gov](http://www.va.gov)

Livingston County Community Alliance asks  
What is in your Medicine Cabinet?

Heroin addiction often starts with the use of  
common prescription pain killers known a gateway drugs.

Prevent the Path of Destruction  
Look for the big red barrel

Keep your children and community safe. Dispose of your  
unused medications in the big red barrel at one  
of these locations:

- Fowlerville Police Department
- Pinckney Police Department
- Hamburg Police Department
- Livingston County Jail
- Michigan State Police - Brighton Post
- Unadilla Police Department
- Green Oak Township Police Department

To Board 1/6/2013



December 11, 2013

Paulette Skolarus  
Genoa Township  
2911 Dorr Road  
Brighton, MI 48116

Dear Paulette,

On behalf of the Greater Brighton Area Chamber of Commerce we would like to thank you for renewing your membership. As we endeavor to continually improve our membership services, please find the following enclosed: your dues receipt, membership cards and letter, and the current Member-to-Member discount roster.

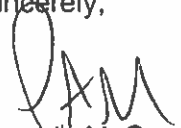
We hope that you will take advantage of the many services that we offer. The Chamber has worked diligently to provide you with the best programs available, which can potentially save your business thousands of dollars each year. As a member of the Chamber, you are also invited to attend our monthly meetings, which include Member Breakfasts, Luncheons, Workshops, Educational Forums and Networking events. We encourage you to invite your employees to these gatherings, as well.

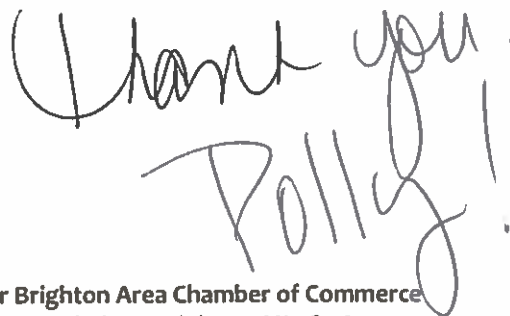
The Chamber sponsors a number of community activities throughout the year, including Pinckney's Art in the Park, Brighton's Annual Golf Classic, Brighton's Fine Art & Acoustic Music Festival, Brighton's Farmers' Market, Brighton's Smokin' Jazz & Barbecue Blues Festival and Brighton's Holiday Glow. You are invited to participate in these activities as a sponsor, volunteer, guest or committee member.

The Greater Brighton Area Chamber of Commerce looks forward to serving you. If you have any questions about the Chamber or your membership, please do not hesitate to contact us at 810-227-5086.

The Greater Brighton Area Chamber of Commerce is one of the strongest Chambers in Michigan. We recognize that your business' participation and support is vital to the strength and growth of this organization and are delighted that you have decided to remain a member.

Sincerely,

  
Pamela McConeghy  
President & CEO



The Greater Brighton Area Chamber of Commerce  
218 E. Grand River, Brighton, MI 48116  
T 810-227-5086 • F 810-227-5940

[www.plhhcoc.org](http://www.plhhcoc.org)

[www.brightoncoc.org](http://www.brightoncoc.org)

[www.wlcoc.org](http://www.wlcoc.org)



**Member  
to  
Member  
Discount**

21<sup>st</sup> Century Laser –  
Engraving & Promos 734-426-2121  
2/42 Community Church 810-231-0190  
5 Points 810-588-1078  
A Stitch Above Embroidery 810-225-2000  
AAA Michigan: Sue Drake 810-229-7100  
AAA Mufflers-Brakes & Auto  
Repair 810-227-2751  
Accu-Temp Heating & Air  
Conditioning, Inc. 517-548-1555  
Advanced Hearing Care, Inc. 810-494-4327  
Aflac, Sharon Sutis 810-220-2256  
AmeriTrust Realty Corporation 810-229-5060  
Art in Bloom 810-227-9500  
Artisan's Bench 810-227-4751  
Artventures 810-229-3100  
Auto 1-Glass, Cellular &  
Accessories 810-227-2808  
Bagger Dave's 810-588-5818  
Bennett Marketing Group 810-588-6641  
Bresser's Information Service 313-874-0570  
Brighton Cove Apartments 810-227-8277  
Brighton Dermatology &  
Cosmetic Center 810-220-4422  
Brighton Little Caesars 810-225-4500  
Brighton Payroll Service, Inc. 810-220-8801  
Brown & Brown Insurance 810-629-1566  
Carousel Acres 248-437-7669  
Cakes Especially 4 You 517-304-0283  
CD Bookkeeping 517-281-9517  
Checked Flag Carpet Care 248-561-0864  
Cleary University 517-548-3670  
Cobb-Hall Insurance-Michael Hall 517-546-1600  
Conely Oil Change & Auto Wash 810-227-3530  
Cook and Hayden – Vision Care 810-227-2004  
Cooper & Binkley Jewelers 810-227-2221  
Cornerstone Assoc 810-354-3544  
Crossfit Brighton 810-220-2900  
Creative Edge Designs 517-861-0392  
Creative Marketing Strategies LLC 248-761-1348  
Downtown Main Martini Bar & Grill 810-220-8900  
Ed Bock Feeds and Stuff 734-878-3092  
Edible Arrangements 810-220-3200

Edward Jones – Marchant  
Edward Jones - Mulholland  
Elite Cleaners  
Fedex  
Face Flair  
Fountain of Youth Skin Renewal  
Frontal Lobe  
Get Plowed Snow Removal  
Great Harvest Bread Company  
Gysel Optical Inc.  
HBW Insurance & Financial  
Services, Inc. 810-225-6009  
Hamburg Fitness Center 810-231-4169  
Hamway Homes 810-229-2449  
Hartland Insurance Agency, Inc. 810-632-5161  
Heavenly Acres Pet Cremation  
Services LLC 810-229-2838  
Hell Survivors 734-878 5656  
Hickory BBQ & Grill 810-227-7766  
Housekeeping Associates 810-220-0229  
Howell Clock Shop 517-528-0419  
Hungry Howles #27 Brighton 810-227-3771  
I Do's Your Way 734-818-6385  
Image Business Solutions 248-669-0221  
Indigo Inbound Marketing 810-412-8065  
Industrial Ink 810-360-0444  
Insight Business Coaching 248-449-5100  
Jack's Custard Co. 810-225-6106  
Jackie Price, MSW 810-220-0271  
Jennie's Treasure Chest 517-375-4943  
John's Sanitation 248-437-0841  
Kokopelli Financial 810-360-0068  
Kovachs Auto Service 810-229-4664  
Lakeside Service Company Inc. 810-227-2719  
Lil' Chef 810-227-5520  
Line-X of Brighton 810-220-8482  
Living Healthy & Fit 810-772-9403  
Livingston Community  
Bank – Mortgages 810-355-2343  
Livingston County Chorale 810-227-7733  
Livingston County Daily Press &  
Argus 517-552-2844  
Livingston Eye Care Associates 810-231-5800  
Longton Restoration 810-588-6010  
Loving Paws Pet Food 734-330-4782  
Lukins Family Chiropractic and  
Massage Therapy 810-220-4040  
Lux MedSpa 810-333-6819  
Mackey Mind & Bodyworks, LLC 810-599-3371  
M C Tree 248-866-5880  
Mama Bear Productions 810-813-3308  
Marcy's Dry Cleaners 810-225-3160  
Mary Kay Cosmetics– M Adams 248-982-4067  
Mary Kay Cosmetics-Carrie Biolink 248-613-2004  
Mazur Automotive-

Complete Auto Repair 810-231-2322  
McKindles Photography 612-217-4615  
McMillian & Associates, CPA PC 810-225-2819  
Michele's Salon & Day Spa 810-227-1391  
Michigan Commerce Bank 810-220-1199  
Miller Media Vision 248-345-6741  
Molly Mald of Livingston County 810-227-0808  
Mott Community College 517-552-2163  
My Busy Butterfly, LLC 810-522-4433  
Natural View Market (The) 810-225-7300  
Next Level Realty 248-955-8222  
Noreen Owens Photography 734-260-4353  
Nourishing Ways Center 248-736-2161  
Nurse Concierge LLC 810-923-1456  
Ore Creek Jewelers, Inc. 810-227-4890  
Paparazzi Accessories 517-375-4177  
Peaberry Bean & Beats (The) 734-449-9409  
Pin Up Salon & Boutique 810-844-1538  
Pinckney Chrysler Dodge Jeep  
RE: STYLE 734-878-3154  
Right at Home 810-333-5240  
Rotterdam Jewelers 888-997-4724  
Ruby Slipper Designs 810-220-0015  
Safety & Health Education 517-548-7232  
Send Out Cards – J. Coloske 810-360-0238  
Scentsy Group-Independent  
Consultant 810-599-6878  
Sid Vaidya-Immigrant Steps  
To the American Dream 313-293-3858  
Sign-A-Rama 810-623-2615  
Simply Brilliant Events 810-494-7446  
Snroniz Salon & Med Spa 734-604-6831  
Stardust Theatre Rentals 810-225-9640  
Static Photography 810-360-9875  
Tina's Tamales, LLC 586-630-9323  
Turtlehut 313-727-3015  
Two Men and a Truck 810-360-0180  
Ultimate Body Reconditioning &  
Customizing 810-588-5930  
Underdogs Pet Salon 810-227-0990  
UPS Store #2109 (The) 810-534-2300  
V. B. Services 810-229-5057  
Viperspace 517-861-7528  
Varsity Lincoln-Mercury 734-449-2683  
Vision Care Center 248-305-5300  
Wacky Tammy's Funhouse LLC 810-227-2004  
Wheeler Writing 313-910-3807  
Wynwidyn Press 734-648-0539  
Yoga Center for  
Healthy Living, LLC 810-623-1511  
Youthology Cosmetic Injectables 810-225-1288  
Yum Yum Tree 517-304-1974  
810-227-7780

16 Nov 11 00:12:57

# NOTIFICATION OF MUNICIPALITIES

(Section 280.72 of Public Act 40 of 1956, as amended)

## RE: EDWIN COUNTY DRAIN

**TO: SUPERVISOR AND CLERK OF GENOA TOWNSHIP,  
LIVINGSTON COUNTY, STATE OF MICHIGAN**

This is to notify you that on **Saturday, December 7, 2013**, a Board of Determination ordered and determined that the **Edwin County Drain** prayed for in a petition to locate, establish and construct a drain or drains to improve the overall flow and function for a county drain was necessary and conducive to public health, convenience or welfare to properties and residents of Genoa Township.

You are further notified that the Board of Determination ordered that the drain is necessary for the protection of public health in your township and that a portion of the cost of the drain is to be apportioned to Genoa Township at large.

Dated: December 18, 2013




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Brian Jonckheere  
Livingston County Drain Commissioner

Date Certified Mail: December 18, 2013 #7005 1160 0000 2692 9806



Jan. 7, 2014

2911 Dorr Road  
Brighton, MI 48116  
810.227.5225  
810.227.3420 fax  
genoa.org

Detroit Passport Agency  
211 West Fort Street  
Suite 200  
Detroit, Mich. 48226

To Whom It may Concern:

Genoa Charter Township in Livingston County is interested in obtaining a license to provide passports for our residents. Please provide me with the information necessary to obtain a license. It is my understanding that a class will be held in the Detroit area to provide information relative to this request. Please forward that information to:

Paulette A. Skolarus, Clerk  
Genoa Charter Township  
2911 Dorr Road  
Brighton, MI 48116

I can also be contacted thru email address [polly@genoa.org](mailto:polly@genoa.org)

Thank you,

**SUPERVISOR**

Gary T. McCririe

**CLERK**

Paulette A. Skolarus

**TREASURER**

Robin L. Hunt

**TRUSTEES**

H. James Mortensen

Jean W. Ledford

Todd W. Smith

Linda Rowell

**MANAGER**

Michael C. Archinal

Paulette A. Skolarus, Clerk  
Genoa Charter Township

## 2013 Recycling Tonnages

Month	Tons
Jan.	107.69
Feb.	100.37
Mar.	104.25
April	105.7
May	106.8
June	110.85
July	122.73
August	117.54
Sept.	113.26
Oct.	124.78
Nov.	114.74
Dec.	121.23

**Mike Archinal**

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**From:** Chang, Hetty <Henrietta.Chang@moodys.com>  
**Sent:** Wednesday, January 15, 2014 12:55 PM  
**To:** Mike Archinal  
**Cc:** Butler, Matthew  
**Subject:** Moody's rating action - draft report for your review  
**Attachments:** 2014 LG GO Methodology Change Press Release for Issuers.docx

Dear Mr. Archinal,

Moody's Investors Service has placed under review 256 US local governments as a result of the publication of our new US Local Government General Obligation Bond methodology, including Genoa Township, MI.

Your government's rated GO debt has been placed under review for possible upgrade. Of the 256 local governments placed under review, 132 are under review for possible upgrade and 124 for possible downgrade. Moody's will announce this action publicly today (Jan. 15).

In accordance with Moody's regular practices with regard to credit rating actions, I am sending the attached draft press release for your review, which is normally intended to give you the opportunity to draw attention to any factual errors and/or inadvertent disclosure of confidential information. We do recognize that there is very limited issuer-specific information contained in the press release for this particular credit rating action for you to review than what you would normally see. Please note that under our policies, Moody's Investors Service (MIS) retains ultimate editorial control over the form and content of all its publications. MIS will not accept other changes from an issuer that would alter the meaning or tone of our opinions or credit rating announcements.

This draft press release is strictly confidential and you may not disclose it to any other person except: (i) to your legal counsel acting in their capacity as such; (ii) to your other authorized agents acting in their capacity as such; and (iii) as required by law or regulation. Please note that the confidentiality requirements must be communicated to any such party.

Please provide any feedback on these issues by 2:45 p.m. EST today (Jan. 15), as we plan to publish the report immediately thereafter.

Sincerely,

.....  
**Hetty Chang**  
Vice-President/Senior Credit Officer/Manager  
Public Finance Group  
312.706.9960 tel  
718.406.2329 mobile  
212-298-6564 fax  
[henrietta.chang@moodys.com](mailto:henrietta.chang@moodys.com)

Moody's Investors Service