

**GENOA CHARTER TOWNSHIP
BOARD OF TRUSTEES
REGULAR MEETING and PUBLIC HEARING
MARCH 21, 2011
6:30 p.m.**

AGENDA

Call to Order:

Pledge of Allegiance:

Call to the Public:

Approval of Consent Agenda:

1. Payment of Bills
2. Request to approve minutes: 03-07-11
3. Request for approval of a conflict for interest policy for Township employees and board members.
4. Request for approval of a proposal from Fonson Construction for the installation of crushed limestone on Kellogg Road between Golf Club and McClements.
5. Request for approval of a Charitable Gaming License for the Livingston Women's Club.

Approval of Regular Agenda:

6. Request for approval of Resolution #3 to Approve Project, Cost Estimates, Special Assessment District and Causing the Special Assessment Roll to be Prepared for the East and West Crooked Lakes Aquatic Weed Control Reimbursement Special Assessment Project.
7. Request for approval of Resolution #4 to Acknowledging the Filing of the Special Assessment Roll, Scheduling the Second Public Hearing, and Directing the Issuance of Statutory Notices for the East and West Crooked Lakes Aquatic Weed Control Reimbursement Special Assessment Project.
8. Request for approval of the 2011-2012 budget for the general fund.
 - A. Call to the public
 - B. Motion to approve budget
9. Request for approval of debt service fund budgets as follows: 854 thru 859, 862, 864, 866, thru 870, 872, 873, 875, 876 as provided by Treasurer Hunt.
10. Request for approval of the miscellaneous budgets as follows: Liquor Law #212, Road Improvement Fund #261, Road Lake Reimbursement #264, Future Development Parks and Recreation #270, Building Reserve #271, DPW Fund #503 and DPW Reserve #504.
11. Request for approval of revision to Building Department Fee Schedule and Construction Board of Appeals Membership and procedures.
12. Request for approval to enter into a contract with Crampton Electric for installation of soccer field lighting not to exceed \$45,591.
13. Request for approval of newsletter articles to be published April 1, 2011.

Correspondence
Member Discussion
Adjournment

CHECK REGISTERS FOR TOWNSHIP BOARD MEETING

DATE :March 21, 2011

TOWNSHIP GENERAL EXPENSES: Thru March 21,2011	\$145,755.48
March 18, 2011 Bi Weekly Payroll	\$36,355.92
OPERATING EXPENSES: Thru March 21, 2011	\$49,848.68
TOTAL:	<u>\$231,960.08</u>

<u>Check Number</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Check Amount</u>
27173	Administ	Total Administrative Services	03/18/2011	869.19
27174	Equitabl	Equivest Unit Annuity Lock Box	03/18/2011	455.00
27175	GUS'S CA	Gus's Carryout	03/15/2011	64.90
27176	ADT	ADT Security Services, Inc.	03/21/2011	375.75
27177	AMER IMA	American Imaging, Inc.	03/21/2011	153.03
27178	ATT& IL	AT&T	03/21/2011	604.51
27179	BLUE CRO	Blue Cross & Blue Shield Of Mi	03/21/2011	14,159.40
27180	BUS IMAG	Business Imaging Group	03/21/2011	465.75
27181	Clearwat	Clearwater Systems	03/21/2011	206.40
27182	CONSUMER	Consumers Energy	03/21/2011	517.21
27183	CooperBr	Bradley Cooper	03/21/2011	40.00
27184	COOPERST	Cooper's Turf Management LLC	03/21/2011	8,905.00
27185	COXKRIS	Kristi Cox	03/21/2011	150.00
27186	DTE LAKE	DTE Energy	03/21/2011	872.47
27187	DYKEMA	Dykema Gossett PLLC	03/21/2011	974.10
27188	EHIM	EHIM, INC	03/21/2011	6,590.16
27189	ETNA SUP	Etna Supply Company	03/21/2011	300.08
27190	FED EXPR	Federal Express Corp	03/21/2011	24.04
27191	Gabriell	Joe Gabrielle	03/21/2011	20.00
27192	GANNETT	PRESS & ARGUS	03/21/2011	1,803.60
27193	GORDONFO	Gordon's Food Services	03/21/2011	138.35
27194	HWL PARK	Howell Parks And Recreation	03/21/2011	15,435.00
27195	Kaulfers	Sheila Kaulfersch	03/21/2011	20.00
27196	LAKESIDE	Lakeside Service Company, Inc.	03/21/2011	320.08
27197	LarsonJ	Jamie Larson	03/21/2011	20.00
27198	Larzeler	David Larzelere	03/21/2011	20.00
27199	LivCTrea	Livingston County Treasurer	03/21/2011	34.46
27200	Mancuso	Mancuso & Cameron	03/21/2011	13,264.25
27201	MASTER M	Master Media Supply	03/21/2011	300.49
27202	Matuszew	Kristi Matuszewski	03/21/2011	20.00
27203	Mayday	Renee Mayday	03/21/2011	20.00
27204	Net serv	Network Services Group, L.L.C.	03/21/2011	45.00
27205	PITNEYBO	Pitney Bowes, Inc.	03/21/2011	203.38
27206	SPRINGBR	Springbrook Software	03/21/2011	6,600.00
27207	STMIE&LA	STATE OF MICHIGAN	03/21/2011	180.00
27208	VERIZONW	Verizon Wireless	03/21/2011	219.88
27209	WASTE MA	Waste Management	03/21/2011	71,344.00
27210	Yoder	Kelly Yoder	03/21/2011	20.00

Report Total: 145,755.48

Accounts Payable

Computer Check Register

Genoa Township

2911 Dorr Road
Brighton, MI 48116

(810) 227-5225

User: diane

Printed: 03/11/2011 - 12:08

Bank Account: 101CH

Check	Vendor No	Vendor Name	Date	Invoice No	Amount
27173	Administ	Total Administrative Services	03/18/2011		869.19
				Check 27173 Total:	869.19
10061	AETNA LI	Aetna Life Insurance & Annuity	03/18/2011		25.00
				Check 10061 Total:	25.00
10062	EFT-FED	EFT- Federal Payroll Tax	03/18/2011		3,888.38 1,438.47 2,123.44 496.62 496.62
				Check 10062 Total:	8,443.53
10063	EFT-PENS	EFT- Payroll Pens Ln Pyts	03/18/2011		499.80
				Check 10063 Total:	499.80
27174	Equitabl	Equivest Unit Annuity Lock Box	03/18/2011		455.00
				Check 27174 Total:	455.00
10064	FIRST NA	First National Bank	03/18/2011		325.00 2,745.00 22,993.40

Check 10064 Total:

26,063.40

Report Total:

36,355.92

**First National
Direct Deposit
MARCH 18, 2011
Bi-Weekly Payroll**

<u>Employee Name</u>	<u>Debit Amount</u>	<u>Credit Amount</u>
Adam Van Tassell		\$1,076.87
Amy Ruthig		\$924.19
Angela Williams		\$861.99
Carol Hanus		\$1,224.56
Dave Estrada		\$996.87
David Miller		\$1,919.20
Debbie Hagen		\$268.58
Deborah Rojewski		\$2,394.05
Dennis Smith		\$268.27
Diane Zerby		\$413.89
Genoa Township	\$26,063.40	
Greg Tatara		\$2,480.20
Judith Smith		\$1,173.86
Karen J. Saari		\$956.00
Kelly VanMarter		\$2,108.46
Laura Mroczka		\$1,677.86
Michael Archinal		\$2,868.58
Renee Gray		\$1,102.07
Robin Hunt		\$1,319.22
Susan Sitner		\$0.00
Tammy Lindberg		\$961.18
Tesha Humphriss		\$1,067.50
Total Deposit		\$26,063.40

#592 OAK POINTE WATER/SEWER
Capital Improvement
Payment of Bills
March 3 - 15, 2011

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
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no checks issued

#592 OAK POINTE WATER/SEWER FUND
Payment of Bills
March 3 - 15, 2011

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
Check	03/11/2011	2024	AT & T	Phone charges Feb 22 - March 21, 2011	-125.16
Check	03/11/2011	2025	BRIGHTON ANALYTICAL	Feb & March 2011 invoices	-670.00
Check	03/11/2011	2026	CONSUMERS ENERGY	Feb 1 - 26, 2011	-746.72
Check	03/11/2011	2027	DTE ENERGY	Electric Service Jan 27,11 10 - March 3, 2011	-8,591.35
Check	03/11/2011	2028	EVERGREEN OUTDOOR, INC	Feb 12 - 28, 2011	-910.00
Check	03/11/2011	2029	ETNA SUPPLY COMPANY	Inv S100052945.001	-4,515.93
Check	03/11/2011	2030	M & K Jetting and Televising	Inv 11071 dated 3/4/2011	-1,015.00
Check	03/11/2011	2031	Gordon Food Service	Inv 758076797	-75.96
Check	03/11/2011	2032	PVS Nolwood Chemicals, Inc	Inv 328302 & Credit Memo 94876	-972.00
Check	03/11/2011	2033	TETRA TECH, INC.	Inv 50435910	-209.87
Check	03/11/2011	2034	WASTE MANAGEMENT	Inv 7105881-1389-8	-59.73
Grand Total					17,891.72

#593 LAKE EDGEWOOD W/S FUND
Payment of Bills
March 3 - 15, 2011

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
Check	03/15/2011	1904	AT&T	Mar 7 - April 6, 2011	-264.30
Check	03/15/2011	1905	Brighton Analytical L.L.C.	Inv's from Feb 14 - 25, 2011	-700.00
Check	03/15/2011	1906	Consumers Energy	Service from 2/9 - 3/9/2011	-880.05
Check	03/15/2011	1907	COOPER'S TURF MANAGEMENT	Inv 8818 dated 2/28/2011	-360.00
Check	03/15/2011	1908	DTE Energy	Service from Jan 31 - March 3, 2011	-4,078.52
Check	03/15/2011	1909	GENOA TWP-DPW FUND	Director & Deputy Dir. fees - Oct - Dec 2010	-10,213.00
Check	03/15/2011	1910	PVS NOLWOOD CHEMICALS, INC	Inv 328454 & Credit Memo 95302	-937.00
Check	03/15/2011	1911	SEVERN TRENT ENVIRONMENTAL SERVICES, I	Inv STES 2052633	-8,234.82
Check	03/15/2011	1912	Tetra Tech Inc.	Inv #'s 50435909 & 50435895	-317.49
Grand Total					-25,985.18

#595 PINE CREEK W/S FUND

Payment of Bills

March 3 - 15, 2011

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
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no checks issued

10:38 AM
03/16/11

#504 DPW RESERVE FUND

Payment of Bills

March 3 - 15, 2011

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
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no checks issued

#503 DPW UTILITY FUND

Payment of Bills

March 3 - 15, 2011

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
Check	03/15/2011	1623	U.S. POSTMASTER		-153.62
Check	03/15/2011	1624	BUSINESS IMAGING GROUP	Inv 213540	-213.73
Check	03/15/2011	1625	Clearwater Systems	Statement 388688 dated 2/14/2011	-77.70
Check	03/15/2011	1626	D&G Equipment, Inc.	Inv 541285 & 6098765	-2,358.24
Check	03/15/2011	1627	FASTENAL COMPANY	Inv #'s 58642 & 58802	-337.13
Check	03/15/2011	1628	GORDON FOOD SERVICE	Inv 758077236 dated 2/17/2011	-47.92
Check	03/15/2011	1629	TESHA HUMPHRISS	Working lunch during DPW Interviews	-28.23
Check	03/15/2011	1630	J.J.Jinkleheimer	Inv 26670 dated 3/1/2011	-525.00
Check	03/15/2011	1631	NORTHWEST ENERGY	Statement # 02-00334 dated 2/15/2011	-807.76
Check	03/15/2011	1632	Greg Tatara	Dinner during Magna Fire Response	-16.71
Check	03/15/2011	1633	TETRA TECH, INC.	Inv 50435897	-1,240.00
Check	03/15/2011	1634	UPS Supply Chain Solutions, Inc.	Inv 699066674 dated 2/23/11	-25.25
Check	03/15/2011	1635	Carol Hanus	Toll free number, internet services & stamps.	-140.49
Grand Total					-5,971.78

GENOA CHARTER TOWNSHIP
BOARD OF TRUSTEES
REGULAR MEETING
MARCH 7, 2011
6:30 p.m.

MINUTES

Supervisor McCririe called the regular meeting of the Genoa Charter Township Board to order at 6:30 p.m. The Pledge of Allegiance was then said. The following persons were present constituting a quorum for the transaction of business: Gary McCririe, Jean Ledford, Steve Wildman and Jim Mortensen. Also present were Mike Archinal, Township Manager, Frank Mancuso, Township Attorney, and approximately 50 persons in the audience.

Supervisor McCririe states that there will be a separate call to the public for agenda items 5 and 7. A call to the public was made for non-agenda items and items other than 5 and 7 with the following response:

Jim Rowell, 5240 Mountain Road states that he would like to know about Mr. McCririe's affiliation with Laurex Real Estate and the Laurex ownership of parcels along Grand River Avenue. He read some comments on the blog and now questions if Mr. McCririe benefits financially from his role at the Township. Mr. McCririe responds that he owns Laurex Residential Real Estate and cannot speak to the commercial business which is owned by Mr. Smith. Mr. McCririe states that he has lived here for over 47 years and has been a residential real estate broker in Livingston County for over 25 years. He states that his business has not and will not violate any ethical obligations to his elected position.

Approval of Consent Agenda:

Moved by Wildman, Supported by Mortensen to approve the consent agenda as presented. **The motion carried unanimously.**

1. Payment of Bills

2. Request to approve minutes: 02-21-11

3. Request to accept and approve the Howell Area Parks and Recreation Authority fiscal year 2011-2012 budget.

4. Request for approval to submit to Howell Parks and Recreation payment of \$62,790 for Genoa Charter Township's participation in the program.

Approval of Regular Agenda:

Moved by Ledford, Supported by Mortensen to approve for action all items listed under the regular agenda. **The motion carried unanimously**

5. Request for approval of Resolution #3 to Approve Project, Cost Estimates, Special Assessment District and Causing the Special Assessment Roll to be prepared for the East and West Crooked Lakes Aquatic Weed Control Reimbursement Special Assessment Project.

Mike Breazeale with the Tri-Lakes Homeowner's Association and Steve Hansen with Professional Lake Management give a brief overview of the project. Mr. Hansen indicated his expertise in the Lake Management field. He explains Eurasian Milfoil and how it spreads from lake to lake. He states that milfoil is the target of the program and there will be no impact on other plants. The program he is proposing is the best for long term treatment of the milfoil. The first year he proposes to treat the entire lake with Fluridone at 6 parts per billion (ppb). It will have no impact on the native plants and the first treatment would be in April/May. In Year 2, the program would be to seek and destroy any remaining milfoil and treat it directly. Each lake responds differently. Professional Lake Management manages Brighton Lake, Beach Lake, Hidden Lake, Silver Lake, and 300 additional lakes throughout the state.

A call to the public was made with the following response:

Curtis Gruber, on behalf of his mother, Edna Nagy who lives at 4136 Highcrest Drive reads from a prepared statement from Ms. Nagy as follows: The weeds are a part of nature. When you eliminate weeds you remove the natural cover and will cause breakdown in the natural life cycle. Removal of the weeds will harm the lake and its wildlife. Weed killer in Round Lake was applied 80 years ago and it hurt the fish population. The fishing hasn't been good in Round Lake since. The weeds grew back thicker and better than ever. Later there was a claim that the septic fields were causing the weed problem. So they pushed the sewers and that did not solve the problem. The lakes have always had weeds. Motor boats got rid of lots of the weeds. You should look at a more natural solution than poison. You should look at how much lawn and garden fertilizer makes it to the lake. Why should only the residents pay on a public lake? Shouldn't only the people that want it have to pay for it?

Supervisor McCririe responds that the law doesn't allow us to assess the State boat launch property. Due to the structure of Public Act 188 you can collect money from all those benefited from an improvement. Everyone benefits from improved lakes.

Arnie Messing of 3940 Highcrest Drive would like to make a few points. He is opposed to this district. He's been here since 1976. When he petitioned for roads and sewers one of the reasons given was that the septics were failing the lakes. He took a day off work to sample the lakes to check for septic failures and he took the samples to Lansing. There was 40ppm of fecal coliform and there needs to be 400ppm for damage to the lake. My first summer on the lake I couldn't swim because there were too many weeds. I am opposed. Keep the lake and the weeds the way they are.

Joe LaSalle of 3657 Conrad: My parents moved out here in 1954. I've seen what happens when you spray the lake. The weeds float to the top and then to the bottom and then it turns to muck. This will hurt the fish population. There is no guarantee that it won't effect the fish population.

Oak Pointe is contributing to the problem with the golf course fertilizer. I'm totally opposed. Harvest the weeds...don't spray poison.

Trustee Wildman states that he was initially opposed to this on Lake Chemung and he has seen a tremendous benefit on his lake. It was worth every penny. The treatment doesn't affect the native weeds.

Al Bozyk of 5480 Sharp Drive is opposed. The lakes are very shallow and over the years there has been a growth in the power boats and that drums up the weeds. This will create more muck and with all the outsiders using the lake it keeps the weeds down. Our money is better spent elsewhere.

Steve Hansen clarifies the treatment is done to kill it before it grows. With Fluridone the contact period is 45 days. It takes from May to June for the plant to decompose. It doesn't get uprooted.

Gary Srock, 3639 Conrad Road asks if it will be safe to eat the fish. I've heard of different chemicals used that is not safe to eat the fish. Is there a restriction on eating the fish? He wants to invite the board to a fish fry if this passes.

Steve Hansen responds yes, absolutely, the chemical does not bio-accumulate in the fish and there is no restriction to eating fish.

Jodi Cook of 3924 Highcrest opposes and has letters of 3 others in opposition. She is a horticulturist and was a greenhouse grower. How does contact with the plant occur? Hansen - it needs to have foliage contact. Is 45 days active period or death period? Hansen – We maintain the concentration for 45 days to keep it at 6ppb. What are the water temperature requirements? Hansen – it is temperature dependant over 50 degrees. Fluridone is less dependent than some other types of herbicide. Water moves, what happens during high winds? Hansen – once the lake stratifies they treat. The stratification forms a natural barrier and they distribute the product as much as they can to stabilize and treat uniformly in the lake. Is there a temperature that is too high? Hansen – no. Does it get to the roots of the plant? Hansen – it is a systemic herbicide so it does get to the root. I am opposed because I don't think the weeds are a big enough problem to warrant this. Also, we have been doing this for 10-15 years can this be put to rest.

Carolyn Kerr of 4550 Siem Road objects to the plan. She appreciates the effort by the Township and states that this problem is never solved. She owns lake property elsewhere and it's a cycle. She thinks we should look at what we are doing to cause the weeds to grow. She agrees with Ms. Nagy, we should rake out the weeds. Education about fertilizers and other things need to be looked at.

Arla Heckman of 4263 Clifford has been reading reports on the web about Fluridone and in Washington they can't water their yards or their plants. Steve Hensen responds that the label calls for a 30 day restriction over 5ppb. Golf courses will continue to water at 5ppb. After initial treatment they will post a 30 day irrigation restriction. It usually drops off much sooner than that. They will monitor to check the levels and it usually doesn't take anywhere near 30 days.

Steve Hansen states that in response to the comment of looking at what they are doing wrong to cause or contribute to the weeds is that doing nothing is what is being done wrong. There wasn't a problem in 2002 and then in 2008 there was. You need to treat for this. In East Crooked Lake there is a lot of milfoil in the drop off area.

Jeff Gangnier of 4354 Highcrest lives adjacent to the Oak Pointe marina and has been there for 18 years. Oak Pointe is treating their dock area and his dock is right next door and is overrun with weeds. Do you need to treat the whole lake? My area is sandy because I rake it. Activity and the boat get rid of the weeds. He is not in favor of this. Steve Hansen responds that yes, we do treat the whole lake uniformly. It is subsurface injected. It will get all the milfoil in the lake. In the following years we can treat specific areas.

Harold Crane of 3713 Highcrest states that this is very controversial. He has talked to other homeowners and the milweed is not a problem in the lake. He is more concerned about the chemical in the lake. Shouldn't every riparian be allowed to vote and have a majority rule. This should be put to a vote.

Supervisor McCririe states that with P.A. 188 you can circulate a petition and if you obtain more than 51% signatures in support the Board can initiate the S.A.D. The second option is Township initiated and if there are 20% opposed it stops. The reason we have these hearings is to hear what the people want.

Leslie Radabaugh at 4094 Highcrest states that her family has been there since 1917. When Burroughs farms were in operation they had 10 times the boats as there are now. She has 2 neighbors who treat their part of the lake. If this would stop the renegades from dumping chemicals in the lake she would support this. Chem Lawn and fertilizer companies need to be regulated.

John Kirsch of 4875 Crooked Stick Ct. is with the Oak Pointe Homeowner's Association and states that they treat the beach and marina twice a year. It is localized to this area. When they treat they have to avoid irrigating, drinking, and swimming for 3 days. The DEQ gives the permit. By doing the whole lake you would eliminate this and everyone who has permits would not be given permits to do that anymore. I am in favor of this.

Dan Beck of 4586 Glen Eagles Drive supports the project because of the swimming and weeds. Some of you are concerned about fishing. If you fish near the marina there is no problem with the number of fish throughout the season. On the drop off the fishing is good.

Jim Bozyck of 3850 Highcrest Drive asked how many times the lake would be treated from April to October. He is opposed to the project.

Steve Hansen states the lake will be treated twice in the first year at the end of April and beginning of May. In subsequent years they will visit and treat small areas and will notify those homeowners affected.

Dave Yanochko of 4054 Anchor Lane is in favor of the treatment. He is a fisherman. Depths of 15-18 feet are filling in with milfoil. He can't put an anchor down in the bay. If we don't do this now it will be very bad with mats on top of the lake.

Frank Fisher of 5859 Griffith asks if it is an annual treatment. Once this gets going you can't stop it. It has its own cycle. Are there other methods such as biological contra measures? He is very skeptical about this.

Supervisor McCririe states that this would be a 5 year program renewed by this process every 5 years. Milfoil is an invasive species and is brought there by boats.

Tom Crane of 3934 Highcrest states that they have a 9 year old and live next to the Cooks. They have been on the lake forever. He's worried about the groundwater...they have a well. He doesn't trust people. People make mistakes. Oak Pointe put the marina where the beach used to be. I don't like the thought of my kids swimming in the lake with chemicals.

Tom Rafferty of 4244 Highcrest states that the weeds are bad in his opinion. The survey says they are bad and getting worse. People do put chemicals in the lake now. The problem won't get better if we do nothing. My kids swim everyday and I'm convinced after talking to other people in lakes that this is the best solution. He questions if the Lake Management company is involved in any litigation? The problem won't go away. I was opposed initially and after doing my research for 2 years now I've changed my mind. I don't see any other choice. The weeds are coming and this is the best solution available. I don't like chemicals either.

Mike Breazeale with the Tri-lakes Association states that there are 30 individuals treating the lake themselves based on his research.

Paul Henderson of 4502 Lakeshore Court has lived here 22 years. He fishes 4-5 times a week on the lake. There has been a noticeable increase in the milfoil in areas where you couldn't possibly rake. I also have 8 grandchildren and after my research I would allow them to swim with this treatment. We are close to mats on the southwest corner.

Pam _____ of 3243 Lakewood Shores Drive stated that she got the signatures in her subdivision and everyone she talked to is in support of this.

Jodi Cook questions if there are any lakes that have been treated that don't need it ever again. Steve Hansen responded that there are none that he is aware of.

Joe LaSalle asks if it doesn't affect fish or people eating fish why it says there is no guarantee that fish won't die. Steve Hansen states that natural fish kills happen all the time. Those are for the situations when there are naturally occurring fish kills. The DNR has lots of information on fish kills.

Victor Zammit of 4177 Homestead questions how the chemicals that people are putting in themselves will react with this. Steve Hansen replies that there would be no reaction but many

of the chemicals people buy on the internet are very dangerous and hopefully this would stop that activity.

Dan Beck asks when would this start and are the bids public. Steve Hansen replies April/May 2012. Mike Breazeale states that the lake association got other bids and Steve and his team have been great to work with. If the Township approved this, they would get new bids.

Jeff Gangnier of 4354 Highcrest would like to see an informational ballot to see who wants it. It could be sent out with Tax Bill.

Arnie Messing states that he was involved in secchi disk testing for 6 years to measure transparency every Saturday from May to September. The overall condition in the lake has not changed. The whole water quality needs to be looked at.

Bill Wernette states that the weeds take nutrients out of the water. The weeds decompose and consume oxygen and kill the fish. Without weeds the nutrients build up. If we get an algae bloom what would be do then. He asks if that is likely to occur.

Arla Heckman states that she has learned from her research there is an algae bloom in the first and also second year. Cat tails and lily pads will be affected but they will come back.

The call to the public was closed at 7:50pm.

Jean Ledford requests to abstain because she is a lake resident. McCririe states that makes 3 out of 7 members present and available to vote and he is uncomfortable moving forward with only 3 members. The Board will need to take action to recognize Jean's abstention.

Moved by Mortensen, supported by Wildman to table agenda items 5 and 6 to the next regular meeting of the Board scheduled for March 21, 2011. **Motion carried unanimously.**

6. Request for approval of Resolution #4 to Acknowledging the Filing of the Special Assessment Roll, Scheduling the Second Public Hearing, and Directing the Issuance of Statutory Notices for the East and West Crooked Lakes Aquatic Weed Control Reimbursement Special Assessment Project.

7. Request for approval of an amendment to the Building Permit Fee Schedule.

Township Manager Mike Archinal presents to the Board that staff has analyzed the fees and calculations show the Township to be cheaper or on par with the County Fees. He states that the Township has committed that we will not increase fees.

Jean Ledford questions if the company could change their rates to the Township after a few years. Mr. Archinal states that the Township may look to adjust the Agreement with SAFEbuilt if costs to run or house the department increase.

A call to the public was made with the following response:

Steve Davis owns Advance Craft Home builders. His first permit pulled in Genoa was in 1973 and his last one was last year. He has built 600-700 homes in Livingston County. He feels that Genoa is duplicating services that the County is doing and his experience is that Hamburg and Brighton have been giving it back to the County. He feels the County can best serve our needs as a builder. Staff is full time 5 days a week and they have a computer system to order inspections. Jim Rowell has done a good job. County has traditionally been cheaper than the Township's due to an economy of scale. If the Township could meet prices and give us the same service it would be fine.

Boyd Buchanan asked if the proposed fees from the last meeting were adjusted. Across the Board you were higher. How can a building official working part time provide better service? Mr. Archinal states yes, the deck fee was reduced and from what we've been able to obtain, our fees are not higher. Archinal states 5 hours per week are paid from Genoa Township and the other hours of the week will be paid through a contractual agreement.

Frank Portelli lives in Deerfield and runs a home building company. The Livingston County Building Department is very professional and they have their act together. I can schedule construction during winter months and all day everyday which makes sense. This seems to be contrary to what the rest of the communities in Michigan are doing to consolidate services. This doesn't seem like a reasonable way to run a department. Overhead will match expense so it will be easy to make this revenue neutral. You will just suck up whatever is extra. What is the goal? McCririe – the goal is customer service. Portelli – I've seen the best service of anywhere I've worked in Livingston County. In general, it's way smoother at the County than anywhere else. Centralized service is more efficient. I don't believe that you will be able to sustain this in the long term. At some point costs will go up. I will be funding the inefficiency built into your system. There is no argument I can see for doing this. It doesn't seem like a good idea.

Supervisor McCririe states that the Township has a myriad of customers and we have experienced many frustrations over time which has caused us to look at this. We want to provide better service for our customers.

Jim Rowell states that he applauds the Board for listening and taking the fees into consideration. If you are bringing them down and you are going to match them I hope it works out for you.

Moved by Wildman, Supported by Mortensen to approve the amendment to the fee schedule with a revision to deck permits to be \$115 for 2 inspections with an additional \$30 fee if a rough inspection is required. **The motion carried unanimously.**

8. Request for approval to adopt the Genoa Charter Township Employee Handbook effective March 7, 2011 and cancel the Genoa Charter Township Employee Handbook Adopted May 21, 1990 and subsequent amendment.

Dave Miller and Greg Tatara present the new employee handbook with changes for the Utility Department. The Utility Department works 365 days a year and their staff should wear

employee uniforms. They added a code of conduct, safety, and drug testing. The proposed handbook describes the permitted use of municipal vehicles, equipment and cell phones. The updates to handbook were reviewed by the Township Attorney and were found to comply with regulations and case law.

Trustee Mortensen states that the reference to annuity contracts under pension/retirement needs to be changed. This is not what they are using. Also, on page 28, paragraph 3 refers to the Company and it should say “Township”.

Trustee Mortensen questions if the signature pages at the end apply to existing employees. He feels they should. Mr. Tatara and Mr. Archinal respond that all employees will sign this.

Trustee Mortensen questions if there are lifted words from another Personnel Manual and if there are any copyright issues. Frank Mancuso responds that this is not a copy word for word. This is a manual and therefore there are no copyright issues.

Moved by Ledford, supported by Mortensen to approve and adopt the Genoa Charter Township Employee Handbook effective March 7, 2011 and cancel the Genoa Charter Township Employee Handbook Adopted May 21, 1990 and subsequent amendment with the changes discussed this evening. **Motion Carried Unanimously.**

9. Request for approval of change in Oak Pointe and Lake Edgewood water and sewer rates.

Greg Tatara and Ken Palka presented to the Board. The Utility Department has worked very hard to keep their expenses in check. The current budgets have been reviewed by P.H.P., Inc. and they support the rate increases. Included in this evenings packet there was a summary of the current financial state of the systems. For Lake Edgewood there were no rate increases from 2000-2008. This created a hole that they are now trying to dig out of. If you look at the revenue to expense reports they are staring to close that gap. Flows have been declining. The Oak Pointe deficit is closing and they will get to a point where they will have a surplus with the new budget. They have made improvements to aging infrastructure to improve the costs of running the system. Oak Pointe water has been doing well and they are only proposing a small increase despite the decline in production and to accommodate for future anticipated declines in flow. In Oak Pointe, residents would notice the change on their August bill and for Lake Edgewood residents the change will affect the September bill.

Rick Hagenbach, 7100 Forest Way in Pine Creek asked why you are increasing rates in this time. Supervisor McCririe responds that each year we analyze the systems and adjust to cover expenses. Dr. Greg Tatara states that they have cut expenses everywhere possible to continue to maintain a safe system. The rates are being raised at the very minimum. If these rate changes did not occur it would create a long term financial impact on the system.

Moved by Ledford, supported by Mortensen to increase the Lake Edgewood metered sewer charges to \$6.37/1,000 gallons and to increase the flat rate sewer charges to \$109.77/quarter effective June 1st, 2011. **The motion carried unanimously.**

Moved by Wildman, supported by Ledford to increase the Oak Pointe metered sewer charges to \$5.98/1,000 gallons and to increase the flat rate sewer charges to \$125.76/quarter effective May 1st, 2011. **The motion carried unanimously.**

Moved by Mortensen, supported by Ledford to increase the Oak Pointe metered water charges to \$3.08/1,000 gallons effective May 1st, 2011. **The motion carried unanimously.**

10. First review of the budget projections for the fiscal year of April 1, 2011 thru March 31, 2012.

Ken Palka presents to the Board. He states this is the same budget that they saw at the last meeting. There have been no changes.

Supervisor McCririe states the next step is to publish and hold the public hearing.

There are no comments or questions.

11. Request for authorization for publication and to set public hearing for March 21, 2011 at 6:30 p.m. for approval of the 2011/2012 budget.

Moved by Ledford, supported by Mortensen to authorize the publication and set the public hearing for March 21, 2011 at 6:30pm for approval of the 2011/2012 budget. **The Motion carried unanimously.**

Correspondence

The Board received a letter from Steve Miller. Mr. Archinal will respond to Mr. Miller.

John and Patrice Liss on Webster Park Drive submitted a letter that they do not want to pay for garbage. Supervisor McCririe states that everyone pays. There was no interest among the Board members to exclude them.

Barn Tour workshop

Letter of thanks for removing dead deer.

Standard and Poors increasing Bond Rating to AA. Sewer bonds upgraded to AA-.

Dykema Gosset – master operating agreement

Member Discussion

Trustee Mortensen asked if the calendar for the next fiscal year published on the website is approved by the Board. Mr. Archinal replies to the affirmative and states that he will check on it to make sure it has been reviewed by the Board. Mr. Mortensen is troubled by canceling meetings at the last hour and believes things should be scheduled in advance. The Board should look into canceling the meeting around the Fourth of July and also the opening of deer hunting season. They should plan ahead.

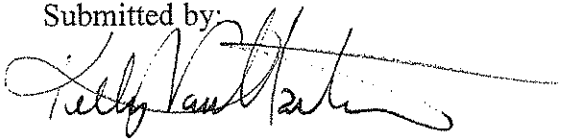
Mike Archinal informs the board that for the next meeting they should be prepared to discuss Pine Creek's interest in privatizing their public roads. Oakland County says no. This is a policy decision for the Board. There will be a formal proposal from the association at the next meeting. Mr. Archinal suggests the officials drive through there around 2:45pm on a weekday to get an idea of what the problems are. They get a lot of cut through traffic.

Rick Hagenbach of 7100 Forest Way Ct. addressed the Board and states that the issue is safety. Someone is going to get hurt. Debbie Ziolkowski a resident of Pine Creek Ridge informs the Board that they have worked with the Sherriff and the County Road Commission to control traffic speeds and volume. Due to the hills and curves they can't use a lot of traffic calming techniques. They would like to make it gated.

Mike Archinal informs the Board of his 13 years anniversary to the Township and states his appreciation to the Board for his time here.

Moved by Ledford, supported by Wildman to adjourn the meeting at 8:48pm. **The motion carried unanimously.**

Submitted by:



Kelly VanMarter

(Press/argus 03/18/2011)



GENOA CHARTER TOWNSHIP BOARD

Resolution 110321

Conflict of Interest Policy Resolution

GENOA CHARTER TOWNSHIP is a duly constitute board under the Laws of the State of Michigan.

The Board consists of seven members on who makes decisions concerning pecuniary and financial matters involving the TOWNSHIP.

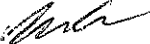
Genoa Charter Township Board has set forth a policy involving financial/pecuniary conflicts of interest that may arise during the normal daily operations of the Township board and the business that it is engaged in.

That it is the policy of the Genoa Charter Township Board that whenever any member of the Board has any involvement with the Board in business actions, transactions, contracts and related matters, that it is the duty of the particular Board member to raise the issue of financial/pecuniary interest involvement with the Genoa Charter Township Board. Genoa Charter Township requires knowledge concerning the particular issues, transactions, and financial/pecuniary interests of the respective Board member, and that said Board member shall recuse himself/herself from voting on any issues involving the aforesaid matters.

The aforesaid policy was adopted at a regularly scheduled meeting of the Genoa Charter Township Board on The 21st day of March, 2011.

Paulette A. Skolarus, Genoa Township Clerk

MEMORANDUM

TO: Township Board
FROM: Mike Archinal: 
DATE: 3/18/11
RE: Kellogg Road Crushed Limestone

Please find attached an estimate from Fonson Construction for the installation of eight inches of crushed limestone on Kellogg Road between Golf Club and McClements. This project includes major drainage improvements, tree removal and shaping. The project will cost an additional \$15,000 to \$20,000 for tree removal. A map follows which shows crushed limestone installations that have been accomplished previously in the area. This project is part of a long-term plan to improve all Township roads from natural aggregate to limestone. An integral part of this plan is to coordinate sections for consistency. Because limestone is so hard The Livingston County Road Commission needs carbide tipped blade to grade it. Having a hopscotch pattern of different materials makes maintenance difficult. Also contamination will occur where natural aggregate and limestone meet. This project will also help accommodate increased traffic should the Fillmore park project move forward. I look forward to discussing this matter with you at the March 21st meeting.

Please consider the following action:

Moved by _____, supported by _____, to approve a proposal from Fonson Construction for the installation of crushed limestone on Kellogg Road for an amount not to exceed \$182,511 and to authorize the Township Manager to contract for associated tree removal for an amount not to exceed \$20,000.

Bid Proposal



Fonson, Inc.
 7644 Whitmore Lake Road
 Brighton, Michigan 48116
 Contact: Richard M. Fons
 Phone: (810) 231-5188
 Fax: (810) 231-5404

Quote To: LCRC
 3535 Grand Oaks Drive
 Howell, MI 48843

Job Name: Kellogg Road Improvements
Location: Genoa Township, MI
Engineer: LCRC
Date of Plans: None
Bid Date: 02/25/2011
Revision Date: 03/18/2011

Contact: Scott Buell
Phone: 517 546-4250
Fax:

Road Work Proposal

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
10	Mobilization and Traffic Control	1.00	LS	3,000.00	3,000.00
20	Stump Removal	1.00	LS	21,750.00	21,750.00
30	Ditching	10,000.00	LF	2.50	25,000.00
40	Roadway Grading	53.00	STA	50.00	2,650.00
50	Aggregate Surface Cse, 8 inch	14,133.00	SYD	7.50	105,997.50
60	Culv, CI A, 12 inch	498.00	LFT	18.00	8,964.00
70	Culv, CI A, 15 inch	120.00	LFT	40.00	4,800.00
80	Slope Restoration	9,000.00	SYD	1.15	10,350.00
GRAND TOTAL					\$182,511.50

NOTES:

- Excludes Permits or Inspection Fee's
- Excludes Layout, Staking or Engineering
- Excludes Chloride Application of Finished Road Surface

Gravel included in proposal shall be MDOT 23A Limestone and placed 24' wide.

This Proposal is valid for your acceptance within 30 days from the bid date. After 30 days we reserve the right to withdraw this proposal unless a binding letter of intent to contract the work to Fonson has been received.

We appreciate your respect in maintaining the price and other considerations of this Proposal as CONFIDENTIAL between Fonson and your company.

By: _____
 Richard M. Fons

Fonson, Inc.
 An Equal Opportunity Employer



Golf Club 2009

Kellogg 2011

McClements 2002

Kellogg 2006



Charitable Gaming Division
 Box 30023, Lansing, MI 48909
 OVERNIGHT DELIVERY:
 101 E. Hillsdale, Lansing MI 48933
 (517) 335-5780
 www.michigan.gov/cg

LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES
 (Required by MCL 432.103(K)(ii))

At a _____ meeting of the _____
REGULAR OR SPECIAL TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD

called to order by _____ on _____
DATE

at _____ a.m./p.m. the following resolution was offered:
TIME

Moved by _____ and supported by _____

that the request from _____ of _____,
NAME OF ORGANIZATION CITY

county of _____, asking that they be recognized as a
COUNTY NAME

nonprofit organization operating in the community for the purpose of obtaining charitable

gaming licenses, be considered for _____.
APPROVAL/DISAPPROVAL

APPROVAL

DISAPPROVAL

Yeas: _____

Yeas: _____

Nays: _____

Nays: _____

Absent: _____

Absent: _____

I hereby certify that the foregoing is a true and complete copy of a resolution offered and

adopted by the _____ at a _____
TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD REGULAR OR SPECIAL

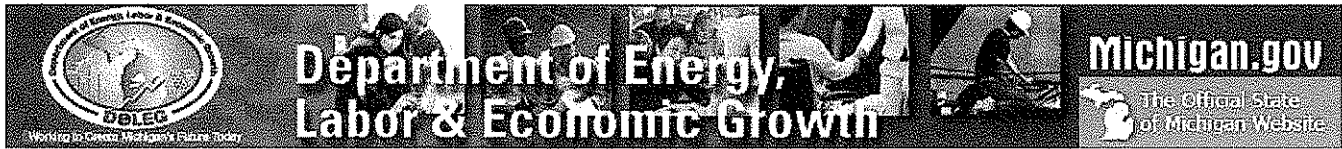
meeting held on _____
DATE

SIGNED: _____
TOWNSHIP, CITY, OR VILLAGE CLERK

PRINTED NAME AND TITLE

ADDRESS

COMPLETION: Required.
 PENALTY: Possible denial of application.
 BSL-CG-1153(R6/09)



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CORPORATE ENTITY DETAILS

Searched for: LIVINGSTON WOMEN'S CLUB, INC.
ID Num: 70152X
Entity Name: LIVINGSTON WOMEN'S CLUB, INC.
Type of Entity: Domestic Nonprofit Corporation
Resident Agent: LORRI SPADA
Registered Office Address: 6300 SUNDANCE TRL BRIGHTON MI 48116
Mailing Address: MI
Formed Under Act Number(s): 162-1982
Incorporation/Qualification Date: 8-16-2007
Jurisdiction of Origin: MICHIGAN
Number of Shares: 0
Year of Most Recent Annual Report: 10
Year of Most Recent Annual Report With Officers & Directors: 09
Status: ACTIVE **Date:** Present

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RICK SNYDER
GOVERNOR

State of Michigan
Bureau of State Lottery
101 E. Hillsdale • P.O. BOX 30023 • Lansing, Michigan 48909
www.michigan.gov/cg • (517) 335-5780 • FAX (517) 267-2285



M. Scott Bowen
COMMISSIONER

March 11, 2011

Organization ID: 116693

Lorri Spada
Livingston Womens Club
6300 Sundance Trail
Brighton, MI 48116



Dear Lorri Spada:

We have received documentation to qualify your organization as a Local Civic organization to conduct licensed gaming events as allowed by Act 382 of the Public Acts of 1972, as amended.

To complete the qualification process, please submit the following information:

- ✓ 1. If incorporated, a complete filed copy of your Articles of Incorporation, including all amendments.
 2. A provision in your bylaws, constitution, or Articles of Incorporation that states should the organization dissolve, all assets, and real and personal property will revert:
 - ✓ A. If exempt under 501(c)3, to another 501(c)3 organization.
 - B. If not exempt under 501(c)3, to the local government.
- ***Your dissolution language does not comply with this requirement. Submit amended bylaws and a copy of the meeting minutes approving the amendment.
3. A copy of a resolution passed by the local government stating the organization is a recognized nonprofit organization in the community; form enclosed.
 4. A revenue and expense statement for the previous 12 month period to prove all assets are used for charitable purposes, i.e. 990's, treasurer's report, audit. Do not send check registers or cancelled checks. Explain the purpose of each expenditure made to an individual. Once the organization has conducted licensed gaming events, the Bureau may require the organization to provide additional proof that all assets are being used for charitable purposes.
 - ✓ 5. A provision in the bylaws, constitution, or Articles of Incorporation indicating the organization will remain nonprofit forever.
 6. Since you are not affiliated with a state or national organization, you must qualify as a local civic organization by submitting all of the above.
 7. As a local civic organization, 100% of your assets must be used for charitable purposes. Do you provide any member benefits or privileges? If so, you will not qualify for licensing.

Please enclose a copy of this letter with the requested information and mail or fax to 517/267-2285. Be sure to include your organization ID number 116693 on all correspondence submitted to our office.

We look forward to working with you in the future. If you have any questions or need further assistance, please contact us at 517/335-5780.

Sincerely,

Charitable Gaming Division

FILED

AUG 16 2007

Administrator
BUREAU OF COMMERCIAL SERVICES

MICHIGAN DEPARTMENT OF LABOR & ECONOMIC GROWTH BUREAU OF COMMERCIAL SERVICES			
Date Received	(FOR BUREAU USE ONLY)		
This document is effective on the date filed, unless a subsequent effective date within 90 days after received date is stated in the document.			
Name	Livingston Women's Club, Inc.		
Address	5524 Lawrence Ct.		
City	State	Zip Code	
Pinckney	MI	48169	
EFFECTIVE DATE:			

 Tran Info#1 13182744-1 08/16/07
 Chk#: 492 Amt: \$20.00
 ID: LIVINGSTON WOMENS CLUB

Document will be returned to the name and address you enter above.
 If left blank document will be mailed to the registered office.

70152X

ARTICLES OF INCORPORATION

For use by Domestic Nonprofit Corporations

(Please read information and instructions on the last page)

Pursuant to the provisions of Act 162, Public Acts of 1982, the undersigned corporation executes the following Articles:

ARTICLE I

The name of the corporation is: Livingston Women's Club, Inc.

ARTICLE II

The purpose or purposes for which the corporation is organized are:

The organization is organized exclusively for the charitable relief of needy families, seniors, abused children and special needs citizens of Livingston County within the meaning of section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code.

ARTICLE III

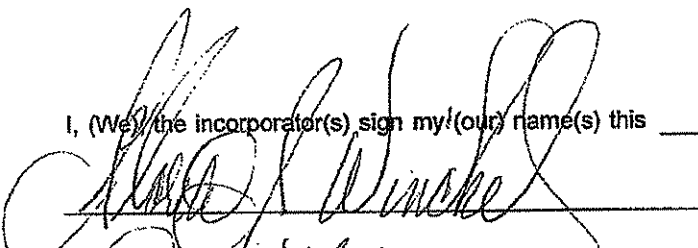
- The corporation is organized upon a non-stock basis.
(Stock or Nonstock)
- If organized on a stock basis, the total number of shares which the corporation has authority to issue is N/A. If the shares are, or are to be, divided into classes, the designation of each class, the number of shares in each class, and the relative rights, preferences and limitations of the shares of each class are as follows:

Use space below for additional Articles or for continuation of previous Articles. Please identify any Article being continued or added. Attach additional pages if needed.

ARTICLE VI

Upon the dissolution of this organization, assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose.

I, (We) the incorporator(s) sign my!(our) name(s) this _____ day of _____.



Paul Milosch

Cherie J. McPeters

Walter Lynn Thomson

Mike Archinal

From: Wilkins <rw88@comcast.net>
Sent: Thursday, March 17, 2011 7:05 AM
To: Mike Archinal
Subject: In support of chemical application on Crooked Lakes

We are Sharon and Rich Wilkins and we live at 4404 Braeburn Ct in Brighton. We have a slip at the Oak Pointe Marina. We will not be able to attend the upcoming meeting on Monday as we will be out of town but we do want to lend our support to the chemical application that is proposed for the Crooked Lakes. Please feel free to contact us at 810-494-9186. Sharon and Rich Wilkins

Lakes Monitoring

From "Lakes Monitoring Program Annual Summary Report - 2004":

"A lake's ability to support plant and animal life defines its level of productivity, or TROPHIC STATE. (trophic means to nourish/ nourishment) Lakes are commonly classified based on their productivity. Low productive OLIGOTROPHIC lakes are generally deep and clear with little aquatic plant growth. High productive EUTROPHIC lakes are generally shallow, turbid, and support abundant aquatic plant growth. Lakes that fall between these two classifications are called MESOTROPHIC lakes. Tri-Lakes are called mesotrophic.

This classification is based on transparency testing (secchi-disk testing) completed off and on over a 25 year period. For example, in 1980 testing results for West Crooked Lake indicated an average depth of 7.9 feet; East Crooked Lake, 9.5 feet. Transparency testing results in 2004 were: West Crooked Lake 8.1 feet; East Crooked, 11.3 feet. Based upon those tests, the numbers have remained pretty constant over the years for East and West Crooked Lakes. In 1980, Clifford Lake's median number was 12.6; more recent data is not available.

A transparency testing program is one way of measuring long-term changes in water quality. Should it be done every year? DEQ recommends it. Volunteers are needed to complete the testing for 2005. It requires a minimum of 18 readings taken weekly, generally at the same time of day and at the same lake location, from mid-May to Mid-September.



STATE OF MICHIGAN
DEPARTMENT OF ENVIRONMENTAL QUALITY
LANSING



JENNIFER M. GRANHOLM
GOVERNOR

STEVEN E. CHESTER
DIRECTOR

March 2004

Dear Volunteer Lake Monitor:

Welcome to the Cooperative Lakes Monitoring Program (CLMP). The Michigan Lake and Stream Associations, Inc., (ML&SA) has provided your name to the Department of Environmental Quality (DEQ) as a participant in the 2004 spring overturn phosphorus monitoring program. The DEQ and ML&SA, along with Michigan State University (MSU), are working together to administer this volunteer lake monitoring program.

Enclosed are the sample bottles that you will utilize for lake water sample collection. Please call Mrs. Pearl Bonnell at ML&SA immediately if you receive the bottles with the caps detached and she will send you replacements. It is very important for sample integrity that no contaminants are introduced into the bottles. You will also find enclosed the monitoring procedures, bottle labels, phosphorus data form, sampling dates, and sample turn-in dates and locations.

Please take the time to thoroughly review the monitoring procedures, sampling dates, and sample turn-in dates and locations so we can assure that the highest quality data are obtained in this program. Make sure you complete the labels and attach them to the bottles prior to sampling. Please also complete the phosphorus data form and submit it with your samples.

Thank you for your interest in the CLMP and your commitment to the inland lake resources of Michigan. Please contact Mrs. Bonnell if you should need replacement bottles at 989-257-3583 or by e-mail at pbonnell@mlswa.org. Please contact Mr. Howard Wandell at MSU for questions on the monitoring procedures or sample turn-in instructions at 517-432-1491 or by e-mail at wandellh@msu.edu, or you may contact me.

Sincerely,

Ralph L. Bednarz, CLMP Coordinator
Inland Lakes and Remedial Action Unit
Water Division
517-335-4211
bednarzr@michigan.gov

Enclosures

SECCHI DISK TRANSPARENCY

2004 data form

Lake Name: EAST Crooked County: LIVINGSTON Township: Genoa
 Sampling Site Name or Number: _____ (see reverse side and mark location on map)
 Volunteer Monitor Name(s): AC SHARP

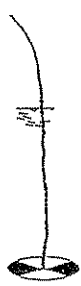
WEEKLY SAMPLING INTERVAL	DATE SAMPLED	TIME OF DAY	SECCHI DEPTH (FEET)	WEATHER CONDITIONS (sunny, cloudy, windy)	UNUSUAL CONDITIONS (heavy rain, boating, etc.)
May 9-15	5/12	9:30	13	overcast	
May 16-22	5/16	11:00	13	cloudy	Breezy
May 23-29	5/27	11:00	13	overcast	light rain
May 30-Jun 5	6/1	8:30	13	SUNNY	calm
Jun 6-12	6/11	2:30	12	sunny	
Jun 13-19					
Jun 20-26	6/20	10:30	12	overcast	Breezy
Jun 27-Jul 3	6/25	10:00	12	sunny	
Jul 4-10	7/10	12:00	12	sunny	calm
Jul 11-17	7/18	11:00	11	cloudy	breezy
Jul 18-24	7/23	10:30	11	sunny	
Jul 25-31	7/30	11:00	11	overcast	
Aug 1-7	8/7	10:00	11	cloudy	
Aug 8-14					
Aug 15-21	8/15	11:30	11	cloudy	clear
Aug 22-28	8/22	12:00	10	sunny	calm
Aug 29-Sep 4	8/30	9:30	10	overcast	breezy
Sep 5-11		11:30	10	sunny	light breeze
Sep 12-18					
Sep 19-25	9/19	11:00	9	sunny	calm
Sep 26-30	9/26	11:30	9	Sunny	calm

SECCHI DISK TRANSPARENCY

2004 data form

Lake Name: West Caledonia County: Livingston Township: Genoa
 Sampling Site Name or Number: _____ (see reverse side and mark location on map)
 Volunteer Monitor Name(s): Arnie Messing

WEEKLY SAMPLING INTERVAL	DATE SAMPLED	TIME OF DAY	SECCHI DEPTH (FEET)	WEATHER CONDITIONS (sunny, cloudy, windy)	UNUSUAL CONDITIONS (heavy rain, boating, etc.)
May 9-15					Unusually heavy rainfall throughout May
May 16-22					
May 23-29	5/23	12:00	11	Cloudy	
May 30-Jun 5	5/30	"	11 1/2	Cloudy/Windy	}
Jun 6-12	6/6	12:30	10 1/2	Sunny/Windy	
Jun 13-19	6/13	1:00	9 1/2	Sunny	
Jun 20-26	6/20	11:30	8	Cloudy/Partly	
Jun 27-Jul 3	6/26	11:00	7 1/2	Cloudy/Partly	
Jul 4-10	7/4	12:00	7	Cloudy/Sunny	
Jul 11-17	7/11	11:00	7	Sunny	Heavy rains for several days
Jul 18-24	7/16	11:00	8	Sunny	
Jul 25-31	7/26	9:00	7 1/2	Cloudy	}
Aug 1-7	8/1	11:00	7	Sunny	
Aug 8-14	8/8	11:30	6	Sunny	
Aug 15-21	8/15	12:00	6 1/2	Sunny	
Aug 22-28	8/22	11:00	8 1/2	Sunny	
Aug 29-Sep 4	8/28	12:30	7	Cloudy	Heavy Rain Today
Sep 5-11	9/5	12:00	8	Sunny	
Sep 12-18	9/12	12:00	7 1/2	Sunny	Lots of Boats on lake
Sep 19-25	9/19	12:00	8 1/2	Sunny	
Sep 26-30	9/26	12:00	9	Sunny	



Cooperative
Lakes
Monitoring
Program

PHOSPHORUS

data form (spring overturn)

Lake Name: Clifford County: Livingston Township: Genoa

Sampling Site Name or Number: Deep Basin
(see reverse side and mark location on map)

Volunteer Monitor Name(s): Amie Messing

Date of Ice-Out: March 25, 04

.....

Date Sampled: 4/14/04 Time: 1:20 P.M.

Weather Conditions (sunny, cloudy, windy, etc.): Sunny

Unusual Conditions (heavy rain, boating, etc.): _____

Date of Sample Turn-In: _____

.....

Comments:



Cooperative
Lakes
Monitoring
Program

PHOSPHORUS

data form (spring overturn)

Lake Name: West Crabed County: Livingston Township: Genoa

Sampling Site Name or Number: Deep Basin
(see reverse side and mark location on map)

Volunteer Monitor Name(s): Annie Messing

Date of Ice-Out: March 25, 04

.....

Date Sampled: 4/14/04 Time: 11:45

Weather Conditions (sunny, cloudy, windy, etc.): Sunny

Unusual Conditions (heavy rain, boating, etc.): _____

Date of Sample Turn-In: _____

.....

Comments:



Cooperative
Lakes
Monitoring
Program

PHOSPHORUS

data form (spring overturn)

Lake Name: East Crabbed County: Lurington Township: Genoa

Sampling Site Name or Number: Deep Basin
(see reverse side and mark location on map)

Volunteer Monitor Name(s): Annie Manning

Date of Ice-Out: March 25, 04

Date Sampled: 4/14/04 Time: 10:50 a.m.

Weather Conditions (sunny, cloudy, windy, etc.): Sunny

Unusual Conditions (heavy rain, boating, etc.): 0

Date of Sample Turn-In: _____

Comments:



Cooperative
Lakes
Monitoring
Program

ANNUAL SUMMARY REPORT 2004

MiCorps
Monitoring Michigan's Water Quality

Dear Lake Monitoring Steward:

Enclosed is the Cooperative Lakes Monitoring Program (CLMP) Annual Summary Report for 2004. The CLMP is a cooperative venture between the Michigan Lake & Stream Associations, Inc. (ML&SA), the Michigan Department of Environmental Quality (DEQ) and you, Michigan's citizen lake monitoring stewards. Michigan State University (MSU) supports the partnership with technical assistance from the Fisheries and Wildlife Department and MSU-Extension. We also are pleased to welcome our new partners the Great Lakes Commission (GLC) and the Huron River Watershed Council. The CLMP is a significant part of Michigan's surface water quality monitoring strategy, and you, the citizen lake stewards, are vital to its continued success and value.

Exciting news this year is the CLMP has been incorporated as a key foundation program in Governor Jennifer M. Granholm's new Michigan Clean Water Corps (MiCorps). Created by Executive Order #2003-15, MiCorps is fulfilling Governor Granholm's vision for a statewide network of volunteer monitoring programs to assist the DEQ in collecting and sharing water quality data for use in water resources management and protection programs. The Great Lakes Commission in partnership with the Huron River Watershed Council has been retained to assist the DEQ in developing and implementing MiCorps programs. ML&SA continues to administer the CLMP and is an important partner in MiCorps development. A Steering Committee meets two to three times per year to advise the DEQ in MiCorps development and a website has been established (www.micorps.net) to facilitate communication, education, and information sharing about the MiCorps initiative. A data exchange platform is being developed for data collected under MiCorps. We invite you to visit the MiCorps website to learn more about this exciting new initiative that incorporates the CLMP.

In 2004, the CLMP as part of MiCorps enrolled 212 lakes throughout the state. Over 300 lake monitoring stewards participated in the CLMP and reported over 3400 Secchi disk transparency measurements, 374 total phosphorus sampling results, 536 chlorophyll *a* sampling results, and over 4600 dissolved oxygen and temperature measurements.

This year's Annual Summary Report for the CLMP is written in the same format as the 2003 report, but updated with 2004 results. The report includes a summary of the Secchi disk transparency data (Appendix 1), spring and late-summer total

phosphorus data (Appendix 2), and chlorophyll data (Appendix 3) collected by the CLMP lake monitoring stewards participating in 2004. Representative data from the 2004 dissolved oxygen and temperature project are presented in Appendix 4. A new aquatic plant nuisance survey pilot project as a continuation of the aquatic plant mapping project is described in the Results section of the report. If you believe that the tabulated data for your lake in the 2004 CLMP Annual Summary Report is in error, please contact Ralph Bednarz, DEQ MiCorps program coordinator by telephone at 517-335-4211 or email at bednarzr@michigan.gov. Also, please note the "Tragedy of the Commons" article on the back of the front cover and the Lake Protection Profile on page 18 in the report.

Individual lake data for some CLMP monitoring projects may be enclosed with your Annual Report. Those lakes participating in the dissolved oxygen and temperature project should receive computer-generated profiles for each sampling date. Those lakes that have been in the Secchi disk transparency project or the total phosphorus project for eight or more years should receive trend graphs for annual transparency or spring overturn total phosphorus. The graphs may suggest long-term changes or trends in your lake's quality.

In addition to this report, you can get more information about the CLMP from the MiCorps website (www.micorps.net). Current data and monitoring schedules for the 2005 sampling season will be posted on the website in early 2005.

Michigan's citizen lake monitoring stewards are invaluable to preserving and protecting Michigan's lakes. The DEQ, ML&SA, and GLC are proud to present the results of so many hours of hard work from the lake monitoring stewards and look forward to continuing this partnership for Michigan's lakes. Hopefully, the data collected in the CLMP will be useful in lake/watershed management programs to protect the quality of Michigan's lakes.

MI Lakes - Ours to Protect



Michigan Department of
Environmental Quality

Jennifer M. Granholm, Governor
Steven E. Chester, Director
www.michigan.gov/deq



MICHIGAN STATE
UNIVERSITY
EXTENSION



Huron River
Watershed Council

FIRST GENERAL MEETING, 1987

Urgent! All Tri-Lakes Residents!

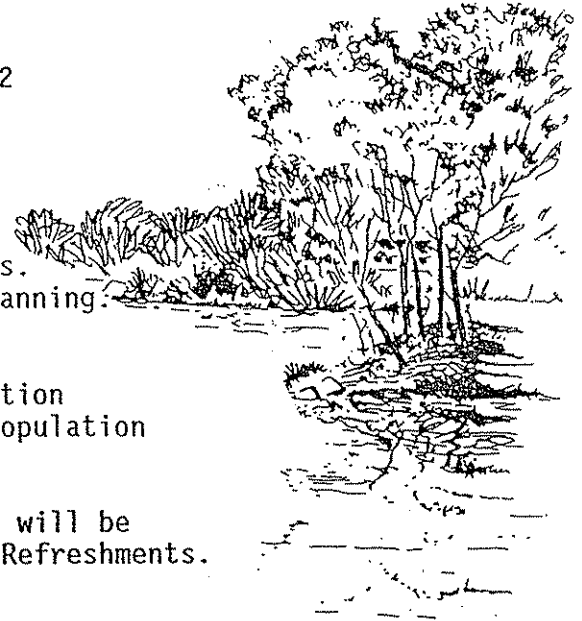
When? May 1st, 7:30 p.m.

Where? Maltby School Cafeteria

Why? Vital information for all residents.
Your input is needed for future planning.

Who? Guest Speaker, Norman J. Schmidt,
Supervisor, Argentine Township

Topic Grinder pump/pressure sewer collection
system which serves the resident population
of approximately 1200 families.



Note: Families with children, please come. Children will be supervised in Maltby Gym during the meeting. Refreshments.

SPRING CLEAN-UP, 1987

Cleaning up around the Lakes is very important for the Lakes. Good land management helps insure good quality runoff. We are sorry to learn that special pick-up services are no longer available through the township. Perhaps neighbors can get together and call Mr. Rubbish for special pick up and share the expense. (\$11.00 per call and \$3.00 per item.) That will not stop us from pitching in or carrying out whatever it takes in keeping things clean around the Lakes. Again, lets give the May flowers a boost in making our environment more beautiful around the Lakes for Memorial Day, '87 and all summer long. Thanks, each and everyone.

REFLECTIONS "—when we perceive a thing to be beautiful, it is because we instinctively recognize its rightness... The longer I live, the more beautiful life becomes. The earth's beauty grows on me. If you foolishly ignore beauty, you'll soon find yourself without it. Your life will be impoverished. But if you wisely invest in beauty, it will remain with you all the days of your life."

Frank Lloyd Wright

OUR SELF HELP PROGRAM progress report.

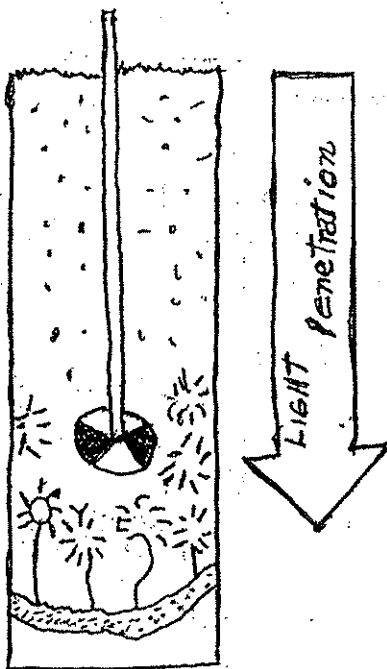
The Tri-Lakes Association participated in the Inland Lake Self-Help Program from 1978-1981. Please note the mean summer transparency (in feet) for each lake.

<u>Year</u>	<u>Clifford</u>	<u>East Crooked</u>	<u>West Crooked</u>
1978	8.6	13.0	7.5
1979	8.6	8.2	7.1
1980	12.6	9.5	7.9
1981	11.4	8.6	8.9

The diagram on the left illustrates the use of a Secchi Disc to measure water clarity. Clarity decreases as algal densities increase.

Volunteers are ready to do transparency readings on a weekly basis from May through September. The Newsletter will keep you informed as to the findings in 1987. Keep this Newsletter for data comparison.

The Self-Help Program is designed to measure long-term changes in water quality. Monitoring water transparency provides an indirect indication of algal growth and is a widely used system throughout Michigan.



TREASURER'S REPORT

A sincere thank you to all members who sent in their \$10.00 for the 1986/87 Fiscal Year. Current balance is \$737.44. Total expenditures for the year to date are \$166.19. Fiscal year: September through August. Your support is appreciated. Please send dues to Doug Brown, Treasurer, 3420 Pineridge Lane, Brighton, MI 48116.

FERTILIZING LAWNS

Right from the Manual . . . "--waterfront property owners should avoid the use of fertilizers on properties adjoining the shoreline. Where fertilizers are used -- a fertilizer containing little or no phosphorous should be employed --".

FOR YOUR INFORMATION

Wetlands Protection Act (P.A. 203, 1979): A permit is required for any dredging, filling, draining, or construction in any wetland contiguous to a lake or stream, or any isolated wetland at least five acres in size.

Inland Lakes and Streams Act (P.A. 346, 1972): A permit is required for any dredging, filling, or construction of a permanent structure below the ordinary high water mark (OHWM) of any inland stream, or lake greater than five acres in size. A permit is also required for dredging within 500 feet of a lake or stream.

Genoa Township Zoning Ordinance requires all structures be built 125 feet from any watercourse. A variance to this zoning requirement can be sought by appealing to the Township Zoning Board of Appeals.

These acts are for our protection. Please help enforce them.

Some important phone numbers to have at your finger tips:

DNR 313 666-1500 or 517 373-8000

Toxic Substance Control Commission (TSCC) 1-800-292-0528

Poison Control 1-800-572-1655

Chemical spills, illegal dumping, or any other groundwater threat:

call Michigan DNR Pollution Emergency Alert System 1-800-292-4708 or

Livingston County Environmental Health Department 546-9850

GARBAGE

After much research we find that opossum, raccoon, dogs, and a whole assortment of little animals have something in common. They love garbage, or at least snooping through garbage. The Newsletter committee has received some complaints from a number of residents that animals are getting into sacks or bags of garbage, leaving quite an unsightly mess in their neighborhood. Obviously metal or the large plastic cans with covers should be used if garbage is going to be left out overnight or any length of time. Much thanks for your consideration.

Water may be our most misunderstood natural resource. Every day we flush and wash billions of gallons away, taking it for granted that we'll always have more. Yet we depend mostly on limited underground reserves formed thousands of years ago, like oil, that can't be replaced when they're gone. Every drop of water you save makes a difference.

Please call any Board officer for your suggestions, questions, complaints or compliments. Doug Brown 229-7211; Betty Smolinski, 227-1481; Mary Beth Rollings, 227-3473; or Arnie Messing, 227-4609.

SEE YOU AT THE MAY 1ST FIRST GENERAL MEETING FOR 1987

TIPS FOR SEPTIC SYSTEM OPERATION AND MAINTENANCE

Proper operation and regular maintenance of septic systems reduces threats to groundwater and public health. Homeowners also save costs when the life of their septic system is extended through proper maintenance.

DO

- Do have the septic tank pumped out by a licensed operator on a routine basis (every one to three years, depending on use).
- Do know the location of your septic system and maintain easy access.
- Do limit water entering your tank:
 - use water-saving fixtures
 - prevent basement sump pump connection to tank
 - spread clothes washing over the entire week and avoid half-loads
 - prevent roof and basement drainage from reaching septic system
 - minimize the amount of water used for bathing and dishwashing
 - fix all faucet and toilet leaks
- Do make normal use of bleaches, detergents, soaps, bowl cleaners, or drain cleaners.
- Do maintain a record of septic system maintenance and repairs.

DON'T

- Don't connect water softeners with the septic system -- the "salt" content of the wastewater can create health problems.
- Don't dispose of toxic and hazardous materials in the septic system. Oils, turpentine, paint thinners, and paints create problems.
- Don't put pavement, trees, or shrubs over the septic system tank or drainfield.
- Don't use a garbage grinder which burdens the septic system with unnecessary waste and water.
- Don't allow automobiles or trucks to drive over the drainfield.
- Don't forget to notify the Livingston County Health Department to obtain a septic system repair permit (517) 546-9850.
- Don't use chemicals to clean or "sweeten" your septic system. A well-maintained system doesn't need the additives which have no proven benefit.
- Don't put cigarette butts, facial tissues, paper towels, band-aids, etc. in the toilet -- they belong in the garbage.

[Resolution No. 3 – (East and West Crooked Lakes) Aquatic Weed Control Program
Reimbursement Special Assessment Project (2011)]

TOWNSHIP OF GENOA

At a regular meeting of the Township Board of the Genoa Charter Township, Livingston County, Michigan, (the “Township”) held at the Township Hall on March 21, 2011, at 6:30 p.m., there were

PRESENT: McCririe, Skolarus, Hunt, Mortensen, Ledford, Smith, Wildman

ABSENT: None

The following preamble and resolution were offered, and seconded by

Resolution Approving Project, Cost Estimates, Special Assessment District and Causing the Special Assessment Roll to be Prepared

WHEREAS, the Board of Trustees of the Township has approved the Aquatic Weed Control project within the Township as described in Exhibit A (the “Project”);

WHEREAS, preliminary plans and cost estimates for the Project have been filed with the Township Clerk;

WHEREAS, the Board of Trustees of the Township has determined to proceed with the Project in accordance with Act No. 188, Michigan Public Acts of 1954, as amended;

WHEREAS, the Board of Trustees of the Township has determined to advance the costs of the Project from Township funds and to use special assessments to raise the money necessary to reimburse the Township for the advance of such funds;

WHEREAS, the Township Board has tentatively determined to proceed with the Project;

WHEREAS, the Township held a public hearing on the Project and the proposed special assessment district (the “Special Assessment District”) for the Project on March 7 2011;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Township Board approves the completion of the Project and approves the plans and cost estimates for the Project, which are on file with the Township Clerk and which are identified as “Plans and Cost Estimates for the East and West Crooked Lake Aquatic Weed Control Improvement Project and Reimbursement Special Assessment Project (2011).

2. The Township Board determines that the Special Assessment District for the Project shall consist of the parcels identified in Exhibit B. The term of the Special Assessment District shall be for five years.

3. The Township Supervisor is directed to prepare the Special Assessment Roll for the Special Assessment District identified in Exhibit B. The Special Assessment Roll shall describe all the parcels of land to be assessed with the names of the respective record owners of each parcel, if known, and the total amount to be assessed against each parcel of land. When the Township Supervisor completes the Special Assessment Roll, he shall affix his certificate to the roll, which certificate shall be substantially in the form of Exhibit C to this resolution.

4. All resolutions or parts of resolutions in conflict with this resolution are hereby rescinded.

A vote on the foregoing resolution was taken and was as follows:

YES: Ledford, Smith, Hunt, Wildman, Mortensen, Skolarus and McCririe.

NO: None.

ABSENT: None.

CLERK'S CERTIFICATE

The undersigned, being the duly qualified and acting Clerk of the Township, hereby certifies that (1) the foregoing is a true and complete copy of a resolution duly adopted by the Township Board at a meeting of the Township Board, at which meeting a quorum was present and remained throughout; (2) the original thereof is on file in the records in my office; (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended); and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

Paulette A. Skolarus, Genoa Township Clerk

EXHIBIT A

DESCRIPTION OF PROJECT
A FOUR YEAR SPECIAL ASSESSMENT DISTRICT
WITH PROJECTED COSTS AS FOLLOWS:

The project (the "Project") will consist of:

1. Fluridone treatment for Eurasian Watermifoil, Curly leaf Pondweed, DEQ permits, township printing and publishing, and with water quality analysis at a cost of approximately \$115,000.00 to be divided equally to all parcels within the district on an annual basis. ***Note: The cost to individual parcels is expected to be \$50.00 annually.***

Exhibit B

The Project is being designed to serve the properties in the Special Assessment District, which district is illustrated on the map (included) and includes the specific properties that are identified by the following permanent parcel numbers:

Exhibit A

Parcel Number

4711-21-201-007	4711-21-400-021	4711-22-201-020	4711-22-301-004
4711-21-201-008	4711-21-401-001	4711-22-201-022	4711-22-301-007
4711-21-201-009	4711-21-401-002	4711-22-201-025	4711-22-301-009
4711-21-201-010	4711-21-401-004	4711-22-201-026	4711-22-301-010
4711-21-201-011	4711-21-401-006	4711-22-201-027	4711-22-301-015
4711-21-201-055	4711-21-401-008	4711-22-201-031	4711-22-301-017
4711-21-201-056	4711-21-401-012	4711-22-201-032	4711-22-301-043
4711-21-201-057	4711-21-401-015	4711-22-201-033	4711-22-301-046
4711-21-201-058	4711-21-401-021	4711-22-201-034	4711-22-302-001
4711-21-201-059	4711-21-401-023	4711-22-201-036	4711-22-302-002
4711-21-201-060	4711-21-401-024	4711-22-201-038	4711-22-302-003
4711-21-201-061	4711-21-401-026	4711-22-201-039	4711-22-302-004
4711-21-201-062	4711-21-401-027	4711-22-201-041	4711-22-302-008
4711-21-201-063	4711-22-100-010	4711-22-201-042	4711-22-302-009
4711-21-201-064	4711-22-100-012	4711-22-201-045	4711-22-302-010
4711-21-201-065	4711-22-100-013	4711-22-201-046	4711-22-302-011
4711-21-201-066	4711-22-100-014	4711-22-201-048	4711-22-302-012
4711-21-201-067	4711-22-100-015	4711-22-201-049	4711-22-302-013
4711-21-201-068	4711-22-100-016	4711-22-201-051	4711-22-302-014
4711-21-201-069	4711-22-100-017	4711-22-201-052	4711-22-302-015
4711-21-201-070	4711-22-100-018	4711-22-201-053	4711-22-302-016
4711-21-201-071	4711-22-100-021	4711-22-201-054	4711-22-302-017
4711-21-201-072	4711-22-100-022	4711-22-202-001	4711-22-302-018
4711-21-201-073	4711-22-100-023	4711-22-202-003	4711-22-302-036
4711-21-201-074	4711-22-100-024	4711-22-202-004	4711-22-302-037
4711-21-201-075	4711-22-102-133	4711-22-202-006	4711-22-302-038
4711-21-201-076	4711-22-102-134	4711-22-202-008	4711-22-302-039
4711-21-203-006	4711-22-102-135	4711-22-202-009	4711-22-302-040

4711-21-203-007	4711-22-102-136	4711-22-202-010	4711-22-302-041
4711-21-203-008	4711-22-102-137	4711-22-202-011	4711-22-302-042
4711-21-203-009	4711-22-102-138	4711-22-202-013	4711-22-302-043
4711-21-203-010	4711-22-102-139	4711-22-202-014	4711-22-302-044
4711-21-203-011	4711-22-102-140	4711-22-202-016	4711-22-302-045
4711-21-203-012	4711-22-200-010	4711-22-202-017	4711-22-302-052
4711-21-203-013	4711-22-200-012	4711-22-202-018	4711-22-302-053
4711-21-300-014	4711-22-200-017	4711-22-202-020	4711-22-302-054
4711-21-301-001	4711-22-200-026	4711-22-202-021	4711-22-302-056
4711-21-301-009	4711-22-200-028	4711-22-202-023	4711-22-302-057
4711-21-301-010	4711-22-200-029	4711-22-202-025	4711-22-302-058
4711-21-400-005	4711-22-201-001	4711-22-202-026	4711-22-302-059
4711-21-400-006	4711-22-201-002	4711-22-202-030	4711-22-302-060
4711-21-400-011	4711-22-201-003	4711-22-202-031	4711-22-302-061
4711-21-400-012	4711-22-201-004	4711-22-300-001	4711-22-302-062
4711-21-400-013	4711-22-201-011	4711-22-300-004	4711-22-302-063
4711-21-400-014	4711-22-201-012	4711-22-301-001	4711-22-302-064
4711-21-400-020	4711-22-201-019	4711-22-301-002	4711-22-302-065

4711-22-302-066	4711-22-302-189	4711-27-100-015	4711-28-200-001
4711-22-302-067	4711-22-302-190	4711-27-100-016	4711-28-200-002
4711-22-302-068	4711-22-302-191	4711-27-100-030	4711-28-200-003
4711-22-302-069	4711-22-302-192	4711-27-100-034	4711-28-201-001
4711-22-302-073	4711-22-302-193	4711-27-100-035	4711-28-201-002
4711-22-302-074	4711-22-302-194	4711-27-100-036	4711-28-201-003
4711-22-302-075	4711-22-302-195	4711-27-100-037	4711-28-201-004
4711-22-302-076	4711-22-302-196	4711-27-101-021	4711-28-201-005
4711-22-302-077	4711-22-302-197	4711-27-101-022	4711-28-201-006
4711-22-302-079	4711-22-302-202	4711-27-101-023	4711-28-201-007
4711-22-302-080	4711-22-302-204	4711-27-101-024	4711-28-201-008
4711-22-302-081	4711-22-302-206	4711-27-101-025	4711-28-201-011
4711-22-302-082	4711-22-303-001	4711-27-101-026	4711-28-201-012
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4711-22-302-086	4711-22-303-003	4711-27-101-028	4711-28-201-014
4711-22-302-156	4711-22-303-005	4711-27-101-029	4711-28-201-017
4711-22-302-157	4711-22-303-011	4711-27-101-030	4711-28-201-018
4711-22-302-158	4711-22-303-012	4711-27-101-031	4711-28-201-019
4711-22-302-159	4711-22-303-013	4711-27-101-032	4711-28-201-020
4711-22-302-160	4711-22-400-002	4711-27-103-001	4711-28-201-021
4711-22-302-161	4711-22-400-003	4711-27-103-003	4711-28-201-022
4711-22-302-163	4711-22-400-004	4711-27-103-005	4711-28-201-023
4711-22-302-164	4711-22-400-005	4711-27-103-006	4711-28-201-026
4711-22-302-165	4711-22-400-007	4711-27-103-010	4711-28-201-027

4711-22-302-166	4711-22-400-008	4711-27-103-011	4711-28-201-028
4711-22-302-167	4711-22-400-009	4711-27-103-015	4711-28-201-029
4711-22-302-168	4711-22-400-010	4711-27-103-020	4711-28-201-031
4711-22-302-169	4711-22-400-015	4711-27-103-023	4711-28-201-032
4711-22-302-170	4711-22-400-016	4711-27-103-046	4711-28-201-033
4711-22-302-172	4711-22-400-017	4711-27-103-048	4711-28-201-035
4711-22-302-173	4711-22-400-018	4711-27-103-055	4711-28-201-038
4711-22-302-174	4711-22-400-025	4711-27-103-060	4711-28-201-042
4711-22-302-175	4711-22-400-026	4711-27-200-002	4711-28-201-044
4711-22-302-176	4711-22-400-027	4711-27-200-003	4711-28-201-045
4711-22-302-177	4711-22-400-028	4711-27-200-004	4711-28-201-046
4711-22-302-178	4711-22-400-029	4711-28-100-015	4711-28-201-047
4711-22-302-179	4711-27-100-001	4711-28-100-023	4711-28-201-050
4711-22-302-180	4711-27-100-002	4711-28-100-024	4711-28-201-052
4711-22-302-181	4711-27-100-003	4711-28-100-025	4711-28-201-053
4711-22-302-182	4711-27-100-004	4711-28-100-026	4711-28-201-054
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4711-22-302-184	4711-27-100-009	4711-28-101-070	4711-28-201-056
4711-22-302-185	4711-27-100-011	4711-28-101-071	4711-28-201-057
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4711-22-302-188	4711-27-100-014	4711-28-101-074	4711-28-202-003

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4711-28-202-005	4711-28-406-017
4711-28-202-007	4711-28-406-018
4711-28-202-009	4711-28-406-020
4711-28-202-010	4711-28-406-021
4711-28-202-011	4711-28-406-022
4711-28-202-012	4711-28-406-023
4711-28-202-013	4711-28-406-024
4711-28-202-014	4711-28-406-025
4711-28-202-015	4711-28-406-026
4711-28-202-016	4711-28-406-027
4711-28-202-017	4711-28-406-028
4711-28-202-021	4711-28-406-029
4711-28-202-023	4711-28-406-030
4711-28-202-025	4711-28-406-031
4711-28-202-027	4711-28-406-032
4711-28-202-029	4711-28-406-033
4711-28-202-031	4711-28-406-034

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4711-28-202-033	4711-28-406-036
4711-28-202-034	4711-28-406-037
4711-28-400-002	4711-28-406-038
4711-28-400-003	4711-28-406-039
4711-28-400-013	4711-28-406-040
4711-28-400-017	4711-28-406-041
4711-28-404-009	4711-28-406-042
4711-28-404-010	4711-28-406-043
4711-28-404-011	4711-28-406-044
4711-28-404-012	4711-28-406-045
4711-28-404-013	4711-28-406-046
4711-28-404-014	4711-28-406-047
4711-28-406-001	4711-28-406-048
4711-28-406-002	4711-28-406-049
4711-28-406-003	4711-28-406-050
4711-28-406-004	4711-28-406-051
4711-28-406-005	4711-28-406-052
4711-28-406-006	4711-28-406-053
4711-28-406-007	4711-28-406-054
4711-28-406-008	4711-28-406-055
4711-28-406-009	4711-28-406-056
4711-28-406-010	4711-28-406-057
4711-28-406-011	4711-28-406-058
4711-28-406-012	4711-28-406-059
4711-28-406-013	4711-28-406-060
4711-28-406-014	4711-28-406-061
4711-28-406-015	4711-28-406-062

Resolutions 2009 No. 3

Certificate

I, the undersigned, Supervisor of Genoa Township, Livingston County, Michigan (the "Township"), acting pursuant to a resolution duly adopted by the Township Board of the Township on March 21, 2011 (the "Resolution") certify that (1) the attached special assessment roll for the East and West Crooked Lake Aquatic Weed Control Project and Reimbursement Special Assessment Project (2011) Special Assessment District, to which this Certificate is affixed, was made pursuant to the Resolution and (2) in making such roll, I have, according to my best judgment, conformed in all respects to the directions contained in the Resolution and the statutes of the State of Michigan, including Act No. 188, Public Acts of Michigan, 1954, as amended.

Dated: March 7, 2011

Gary McCrie
Genoa Township Supervisor

[Resolution No. 4 (East and West Crooked Lakes) Aquatic Weed Control Project
Reimbursement Special Assessment Project (2011)]

TOWNSHIP OF GENOA

At a regular meeting of the Township Board of the Township of Genoa, Livingston County, Michigan, (the "Township") held at the Township Hall on March 21, 2011, at 6:30 p.m., there were

PRESENT: McCririe, Skolarus, Hunt, Smith, Ledford, Wildman and Mortensen.

ABSENT: None

The following preamble and resolution were offered by Smith, seconded by Ledford.

**Resolution Acknowledging the Filing of the Special
Assessment Roll, Scheduling the Second Hearing,
and Directing the Issuance of Statutory Notices**

WHEREAS, the Board of Trustees of the Township has determined to proceed with the road improvement project within the Township as described in Exhibit A (the "Project");

WHEREAS, the Board of Trustees of the Township has determined to proceed with the Project in accordance with Act No. 188, Michigan Public Acts of 1954, as amended;

WHEREAS, the Board of Trustees of the Township has determined to advance the costs of the Project from Township funds and to use special assessments to raise the money necessary to reimburse the Township for the advance of such funds;

WHEREAS, the Township Supervisor has prepared the Special Assessment Roll entitled "Special Assessment Roll for the East and West Crooked Lakes Aquatic Weed Control Project Reimbursement Special Assessment Project (2011)" (the "Proposed Roll") and has filed the Proposed Roll with the Township Clerk;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Township Board acknowledges that the Township Supervisor has filed the Proposed Roll with the Township Clerk.

2. The Township Board acknowledges that the Township Supervisor has certified that (a) the Proposed Roll was prepared in accordance with the direction of the Township Board and (b) the Proposed Roll was prepared in accordance with the laws of the State of Michigan.

3. In accordance with Act No. 188, Michigan Public Acts of 1954, as amended, and the laws of the State of Michigan, there shall be a public hearing on the Proposed Roll.

4. The second public hearing will be held on Monday, April 4, 2011, at 6:30 p.m. at the offices of Genoa Charter Township, Livingston County, Michigan.

5. The Township Clerk is directed to mail, by first class mail, a notice of the public hearing to each owner of or party in interest in property to be assessed, whose name appears upon the

last Township tax assessment records. The last Township tax assessment records means the last assessment roll for ad valorem tax purposes which has been reviewed by the Township board of review, as supplemented by any subsequent changes in the names or addresses of such owners or parties listed thereon. The notice to be mailed by the Township Clerk shall be similar to the notice attached as Exhibit C and shall be mailed by first class mail on or before March 23, 2011.

6. The Township Clerk is directed to publish a notice of the public hearing in the Livingston County Daily Press & Argus, a newspaper of general circulation within the Township. The notice shall be published twice, once on or before March 25, 2011 and April, 1 2011. The notice shall be in a form substantially similar to the notice attached as Exhibit B.

7. All resolutions or parts of resolutions in conflict with this resolution are hereby rescinded.

A vote on the foregoing resolution was taken and was as follows:

YES: Ledford, Smith, Hunt, Wildman, Mortensen, Skolarus and McCririe.

NO: None.

ABSTAIN: Ledford

CLERK'S CERTIFICATE

The undersigned, being the duly qualified and acting Clerk of the Township, hereby certifies that (1) the foregoing is a true and complete copy of a resolution duly adopted by the Township Board at a meeting of the Township Board, at which meeting a quorum was present and remained throughout; (2) the original thereof is on file in the records in my office; (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended); and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

Paulette A. Skolarus, Genoa Charter Township Clerk

EXHIBIT A

DESCRIPTION OF PROJECT
SPECIAL ASSESSMENT DISTRICT
WITH ANNUAL PROJECTED COSTS AS FOLLOWS:

The project (the "Project") will consist of:

The project (the "Project") will consist of:

1. Fluridone treatment for Eurasian Watermifoil, Curly leaf Pondweed, DEQ permits, township printing and publishing, and with water quality analysis at a cost of approximately \$115,000.00 to be divided equally to all parcels within the district on an annual basis. *Note: The cost to individual parcels is expected to be \$50.00 annually.*

Exhibit B

The Project is being designed to serve the properties in the Special Assessment District, which district is illustrated on the map (included) and includes the specific properties that are identified by the following permanent parcel numbers:

Parcel Number

4711-21-201-007	4711-21-400-021	4711-22-201-020	4711-22-301-004
4711-21-201-008	4711-21-401-001	4711-22-201-022	4711-22-301-007
4711-21-201-009	4711-21-401-002	4711-22-201-025	4711-22-301-009
4711-21-201-010	4711-21-401-004	4711-22-201-026	4711-22-301-010
4711-21-201-011	4711-21-401-006	4711-22-201-027	4711-22-301-015
4711-21-201-055	4711-21-401-008	4711-22-201-031	4711-22-301-017
4711-21-201-056	4711-21-401-012	4711-22-201-032	4711-22-301-043
4711-21-201-057	4711-21-401-015	4711-22-201-033	4711-22-301-046
4711-21-201-058	4711-21-401-021	4711-22-201-034	4711-22-302-001
4711-21-201-059	4711-21-401-023	4711-22-201-036	4711-22-302-002
4711-21-201-060	4711-21-401-024	4711-22-201-038	4711-22-302-003
4711-21-201-061	4711-21-401-026	4711-22-201-039	4711-22-302-004
4711-21-201-062	4711-21-401-027	4711-22-201-041	4711-22-302-008
4711-21-201-063	4711-22-100-010	4711-22-201-042	4711-22-302-009
4711-21-201-064	4711-22-100-012	4711-22-201-045	4711-22-302-010
4711-21-201-065	4711-22-100-013	4711-22-201-046	4711-22-302-011
4711-21-201-066	4711-22-100-014	4711-22-201-048	4711-22-302-012
4711-21-201-067	4711-22-100-015	4711-22-201-049	4711-22-302-013
4711-21-201-068	4711-22-100-016	4711-22-201-051	4711-22-302-014
4711-21-201-069	4711-22-100-017	4711-22-201-052	4711-22-302-015
4711-21-201-070	4711-22-100-018	4711-22-201-053	4711-22-302-016
4711-21-201-071	4711-22-100-021	4711-22-201-054	4711-22-302-017
4711-21-201-072	4711-22-100-022	4711-22-202-001	4711-22-302-018
4711-21-201-073	4711-22-100-023	4711-22-202-003	4711-22-302-036
4711-21-201-074	4711-22-100-024	4711-22-202-004	4711-22-302-037
4711-21-201-075	4711-22-102-133	4711-22-202-006	4711-22-302-038
4711-21-201-076	4711-22-102-134	4711-22-202-008	4711-22-302-039
4711-21-203-006	4711-22-102-135	4711-22-202-009	4711-22-302-040
4711-21-203-007	4711-22-102-136	4711-22-202-010	4711-22-302-041
4711-21-203-008	4711-22-102-137	4711-22-202-011	4711-22-302-042
4711-21-203-009	4711-22-102-138	4711-22-202-013	4711-22-302-043
4711-21-203-010	4711-22-102-139	4711-22-202-014	4711-22-302-044
4711-21-203-011	4711-22-102-140	4711-22-202-016	4711-22-302-045
4711-21-203-012	4711-22-200-010	4711-22-202-017	4711-22-302-052
4711-21-203-013	4711-22-200-012	4711-22-202-018	4711-22-302-053

4711-21-300-014	4711-22-200-017	4711-22-202-020	4711-22-302-054
4711-21-301-001	4711-22-200-026	4711-22-202-021	4711-22-302-056
4711-21-301-009	4711-22-200-028	4711-22-202-023	4711-22-302-057
4711-21-301-010	4711-22-200-029	4711-22-202-025	4711-22-302-058
4711-21-400-005	4711-22-201-001	4711-22-202-026	4711-22-302-059
4711-21-400-006	4711-22-201-002	4711-22-202-030	4711-22-302-060
4711-21-400-011	4711-22-201-003	4711-22-202-031	4711-22-302-061
4711-21-400-012	4711-22-201-004	4711-22-300-001	4711-22-302-062
4711-21-400-013	4711-22-201-011	4711-22-300-004	4711-22-302-063
4711-21-400-014	4711-22-201-012	4711-22-301-001	4711-22-302-064
4711-21-400-020	4711-22-201-019	4711-22-301-002	4711-22-302-065

4711-22-302-066	4711-22-302-189	4711-27-100-015	4711-28-200-001
4711-22-302-067	4711-22-302-190	4711-27-100-016	4711-28-200-002
4711-22-302-068	4711-22-302-191	4711-27-100-030	4711-28-200-003
4711-22-302-069	4711-22-302-192	4711-27-100-034	4711-28-201-001
4711-22-302-073	4711-22-302-193	4711-27-100-035	4711-28-201-002
4711-22-302-074	4711-22-302-194	4711-27-100-036	4711-28-201-003
4711-22-302-075	4711-22-302-195	4711-27-100-037	4711-28-201-004
4711-22-302-076	4711-22-302-196	4711-27-101-021	4711-28-201-005
4711-22-302-077	4711-22-302-197	4711-27-101-022	4711-28-201-006
4711-22-302-079	4711-22-302-202	4711-27-101-023	4711-28-201-007
4711-22-302-080	4711-22-302-204	4711-27-101-024	4711-28-201-008
4711-22-302-081	4711-22-302-206	4711-27-101-025	4711-28-201-011
4711-22-302-082	4711-22-303-001	4711-27-101-026	4711-28-201-012
4711-22-302-083	4711-22-303-002	4711-27-101-027	4711-28-201-013
4711-22-302-086	4711-22-303-003	4711-27-101-028	4711-28-201-014
4711-22-302-156	4711-22-303-005	4711-27-101-029	4711-28-201-017
4711-22-302-157	4711-22-303-011	4711-27-101-030	4711-28-201-018
4711-22-302-158	4711-22-303-012	4711-27-101-031	4711-28-201-019
4711-22-302-159	4711-22-303-013	4711-27-101-032	4711-28-201-020
4711-22-302-160	4711-22-400-002	4711-27-103-001	4711-28-201-021
4711-22-302-161	4711-22-400-003	4711-27-103-003	4711-28-201-022
4711-22-302-163	4711-22-400-004	4711-27-103-005	4711-28-201-023
4711-22-302-164	4711-22-400-005	4711-27-103-006	4711-28-201-026
4711-22-302-165	4711-22-400-007	4711-27-103-010	4711-28-201-027
4711-22-302-166	4711-22-400-008	4711-27-103-011	4711-28-201-028
4711-22-302-167	4711-22-400-009	4711-27-103-015	4711-28-201-029
4711-22-302-168	4711-22-400-010	4711-27-103-020	4711-28-201-031
4711-22-302-169	4711-22-400-015	4711-27-103-023	4711-28-201-032
4711-22-302-170	4711-22-400-016	4711-27-103-046	4711-28-201-033
4711-22-302-172	4711-22-400-017	4711-27-103-048	4711-28-201-035
4711-22-302-173	4711-22-400-018	4711-27-103-055	4711-28-201-038
4711-22-302-174	4711-22-400-025	4711-27-103-060	4711-28-201-042

4711-22-302-175	4711-22-400-026	4711-27-200-002	4711-28-201-044
4711-22-302-176	4711-22-400-027	4711-27-200-003	4711-28-201-045
4711-22-302-177	4711-22-400-028	4711-27-200-004	4711-28-201-046
4711-22-302-178	4711-22-400-029	4711-28-100-015	4711-28-201-047
4711-22-302-179	4711-27-100-001	4711-28-100-023	4711-28-201-050
4711-22-302-180	4711-27-100-002	4711-28-100-024	4711-28-201-052
4711-22-302-181	4711-27-100-003	4711-28-100-025	4711-28-201-053
4711-22-302-182	4711-27-100-004	4711-28-100-026	4711-28-201-054
4711-22-302-183	4711-27-100-008	4711-28-101-047	4711-28-201-055
4711-22-302-184	4711-27-100-009	4711-28-101-070	4711-28-201-056
4711-22-302-185	4711-27-100-011	4711-28-101-071	4711-28-201-057
4711-22-302-186	4711-27-100-012	4711-28-101-072	4711-28-202-001
4711-22-302-187	4711-27-100-013	4711-28-101-073	4711-28-202-002
4711-22-302-188	4711-27-100-014	4711-28-101-074	4711-28-202-003

4711-28-202-004	4711-28-406-016
4711-28-202-005	4711-28-406-017
4711-28-202-007	4711-28-406-018
4711-28-202-009	4711-28-406-020
4711-28-202-010	4711-28-406-021
4711-28-202-011	4711-28-406-022
4711-28-202-012	4711-28-406-023
4711-28-202-013	4711-28-406-024
4711-28-202-014	4711-28-406-025
4711-28-202-015	4711-28-406-026
4711-28-202-016	4711-28-406-027
4711-28-202-017	4711-28-406-028
4711-28-202-021	4711-28-406-029
4711-28-202-023	4711-28-406-030
4711-28-202-025	4711-28-406-031
4711-28-202-027	4711-28-406-032
4711-28-202-029	4711-28-406-033
4711-28-202-031	4711-28-406-034
4711-28-202-032	4711-28-406-035
4711-28-202-033	4711-28-406-036
4711-28-202-034	4711-28-406-037
4711-28-400-002	4711-28-406-038
4711-28-400-003	4711-28-406-039
4711-28-400-013	4711-28-406-040
4711-28-400-017	4711-28-406-041
4711-28-404-009	4711-28-406-042
4711-28-404-010	4711-28-406-043

4711-28-404-011	4711-28-406-044
4711-28-404-012	4711-28-406-045
4711-28-404-013	4711-28-406-046
4711-28-404-014	4711-28-406-047
4711-28-406-001	4711-28-406-048
4711-28-406-002	4711-28-406-049
4711-28-406-003	4711-28-406-050
4711-28-406-004	4711-28-406-051
4711-28-406-005	4711-28-406-052
4711-28-406-006	4711-28-406-053
4711-28-406-007	4711-28-406-054
4711-28-406-008	4711-28-406-055
4711-28-406-009	4711-28-406-056
4711-28-406-010	4711-28-406-057
4711-28-406-011	4711-28-406-058
4711-28-406-012	4711-28-406-059
4711-28-406-013	4711-28-406-060
4711-28-406-014	4711-28-406-061
4711-28-406-015	4711-28-406-062

APPENDIX I
Map of Special Assessment District

Exhibit D

Affidavit of Mailing

STATE OF MICHIGAN)
)
COUNTY OF LIVINGSTON)

Paulette A. Skolarus, being first duly sworn, deposes and says that she personally prepared for mailing, and did on March 23, 2011, send by first-class mail, the notice of hearing, a true copy of which is attached hereto, to each record owner of or party in interest in all property to be assessed for the improvement described therein, as shown on the last local tax assessment records of the Township of Genoa; that she personally compared the address on each envelope against the list of property owners as shown on the current tax assessment rolls of the Township; that each envelope contained therein such notice and was securely sealed with postage fully prepaid for first-class mail delivery and plainly addressed; and that she personally placed all of such envelopes in a United States Post Office receptacle on the above date.

Paulette A. Skolarus
Genoa Charter Township Clerk

GENOA TOWNSHIP - GENERAL FUND
 BUDGET TO ACTUAL REPORT & BUDGET WORKSHEETS
 BUDGET FOR THE YEAR ENDING 3/31/2011
 ACTUAL FOR THE 9 MONTHS ENDING 12/31/10
 PROPOSED BUDGET FOR THE YEAR ENDING 3/31/2012
 MTG DATE - 3/21/11

APPR 2/7/11
 2ND
 AMENDED
 BUDGET FOR
 THE YEAR
 ENDING
 3/31/2011

% OF
 REMAINING
 EXPENSE
 BUDGET

PROPOSED
 ORIGINAL
 BUDGET FOR
 THE YEAR
 ENDING
 3/31/2012

ACCT #	ACCOUNT DESCRIPTION	ACTUAL FOR 9 MONTHS 12/31/2010	APPR 2/7/11 2ND AMENDED BUDGET FOR THE YEAR ENDING 3/31/2011	BUDGET REMAINING	% OF REMAINING EXPENSE BUDGET	PROPOSED ORIGINAL BUDGET FOR THE YEAR ENDING 3/31/2012
REVENUES						
000-403-000	CURRENT REAL PROP TAXES	335	843,000	(842,665)		800,000
000-407-000	DELINQUENT TAXES - REAL/PER	1,452	5,000	(3,548)		5,000
000-423-000	COLLECT FEES/EXCESS OF ROLL	0	302,000	(302,000)		287,000
000-423-100	COLLECTION FEES - SCHOOLS	16,116	26,000	(9,884)		26,000
000-445-000	PENALTIES & INTEREST ON TAXES	1,041	2,000	(959)		2,000
000-475-000	ORDINANCE FINES	144	200	(56)		200
000-476-000	LICENSES & PERMITS	9,650	12,500	(2,850)		12,500
000-476-100	CABLE FRANCHISE FEES	215,350	250,000	(34,650)		260,000
000-477-000	METRO ACT FEES	0	13,500	(13,500)		13,500
000-480-000	TRAILER FEES	2,746	3,500	(754)		3,500
000-501-000	GRANT - WIND TURBINE	94,919	94,919	0		0
000-574-000	STATE SHARED REVENUES	676,127	950,000	(273,873)		900,000
000-608-000	CHARGES FOR SERVICES - APPLICA. FEES	18,502	25,000	(6,498)		25,000
000-631-000	REFUSE COLLECTION FEES	526,619	720,000	(193,381)		740,000
000-664-000	INTEREST INCOME	5,537	8,000	(2,463)		8,000
000-676-000	ADMIN FEE/DPW FUND (RENT)	0	20,000	(20,000)		50,000
000-676-100	ADMIN FEE/LIQUOR LAW FUND	2,625	3,500	(875)		3,500
000-678-300	TAXES ON LAND TRANSFER - BRIGHTON/HOWELL	0	123,300	(123,300)		115,000
000-678-302	TAXES ON LAND TRANSFER - HOWELL	0	2,900	(2,900)		0
000-678-700	WHITE PINES/STREET LIGHTING	0	650	(650)		650
000-695-000	OTHER MISC REVENUE	3,928	5,000	(1,072)		5,000
000-699-001	ELECTIONS - SCHOOLS, PRIMARY	3,811	3,811	0		4,000
	TRANSFERS IN - FROM #264 RD REIMB FUND	0	0	0		
	TOTAL REVENUES	1,578,902	3,414,780	(1,835,878)		3,260,850

GENOA TOWNSHIP - GENERAL FUND
 BUDGET TO ACTUAL REPORT & BUDGET WORKSHEETS
 BUDGET FOR THE YEAR ENDING 3/31/2011
 ACTUAL FOR THE 9 MONTHS ENDING 12/31/10
 PROPOSED BUDGET FOR THE YEAR ENDING 3/31/2012
 MTG DATE - 3/21/11

ACCT #	ACCOUNT DESCRIPTION	ACTUAL FOR 9 MONTHS 12/31/2010	APPR 2/7/11 2ND AMENDED BUDGET FOR THE YEAR ENDING 3/31/2011	BUDGET REMAINING	% OF REMAINING EXPENSE BUDGET	PROPOSED ORIGINAL BUDGET FOR THE YEAR ENDING 3/31/2012
EXPENDITURES & TRANSFERS OUT TO OTHER FUNDS						
101-703-000	TRUSTEES - SALARIES	17,550	31,000	13,450	43.39%	31,620
171-703-000	SUPERVISOR - SALARY	36,750	49,000	12,250	25.00%	49,980
191-703-000	ELECTION - SALARIES	40,885	41,000	115	0.28%	20,000
209-703-000	CONTRACTUAL - SALARIES	235,385	300,000	64,615	21.54%	310,000
210-801-000	PROFESSIONAL - LEGAL	44,520	50,000	5,480	10.96%	75,000
215-703-000	CLERK - SALARY	36,000	48,000	12,000	25.00%	48,980
223-801-000	PROFESSIONAL - AUDITOR	12,400	17,000	4,600	27.06%	17,000
241-801-000	PROFESSIONAL - ENGR./PLANNING	14,913	25,000	10,087	40.35%	30,000
241-802-000	PROFESSIONAL - IN HOUSE ENGR	13,576	21,000	7,424	35.35%	15,000
243-801-000	TAX ROLL PREPARATION	0		0		
247-703-000	BOARD OF REVIEW - SALARIES	477	8,000	7,523	94.04%	8,000
247-964-000	TAX CHARGEBACKS	8,863	20,000	11,137	55.69%	20,000
253-703-000	TREASURER - SALARY	36,000	48,000	12,000	25.00%	48,980
265-775-000	REPAIRS AND MAINTENANCE	68,685	90,000	21,315	23.68%	90,000
265-910-000	INSURANCE	216,960	295,000	78,040	26.45%	310,000
265-920-000	UTILITIES - ELECTRIC/GAS	9,357	16,000	6,643	41.52%	16,000
284-703-000	SALARIES - OTHER	199,361	260,000	60,639	23.32%	267,500
284-704-000	RETIREMENT	65,923	90,000	24,077	26.75%	95,000
284-715-000	PAYROLL TAXES - FICA/MEDICARE	45,947	72,000	26,053	36.18%	75,000
284-720-000	MESC - UNEMPLOYMENT TAXES	0	40,000	40,000	100.00%	20,000
284-727-000	PRTG., POSTAGE, OFFICE SUPPLIES	53,587	75,000	21,413	28.55%	75,000
284-850-000	TELEPHONE	12,016	17,000	4,984	29.32%	17,000
284-861-000	MILEAGE & TRAVEL EXPENSES	8,565	20,000	11,435	57.18%	20,000
284-957-000	DUES	16,018	25,000	8,982	35.93%	25,000
284-958-000	MTG. FEES & MISC EXPENSES	20,940	30,000	9,060	30.20%	30,000
284-959-000	APPLICATION FEES EXPENSES	6,771	15,000	8,229	54.86%	15,000

GENOA TOWNSHIP - GENERAL FUND
 BUDGET TO ACTUAL REPORT & BUDGET WORKSHEETS
 BUDGET FOR THE YEAR ENDING 3/31/2011
 ACTUAL FOR THE 9 MONTHS ENDING 12/31/10
 PROPOSED BUDGET FOR THE YEAR ENDING 3/31/2012
 MTG DATE - 3/21/11

ACCT #	ACCOUNT DESCRIPTION	ACTUAL FOR 9 MONTHS 12/31/2010	APPR 2/7/11 2ND AMENDED BUDGET FOR THE YEAR ENDING 3/31/2011	BUDGET REMAINING	% OF REMAINING EXPENSE BUDGET	PROPOSED ORIGINAL BUDGET FOR THE YEAR ENDING 3/31/2012
284-959-001	SALARIES - PLANNING COMMISSION/ZBA	19,828	28,000	8,172	29.19%	28,000
301-703-000	ORDINANCE OFFICER - SALARY	35,444	44,000	8,556	19.45%	44,880
336-999-001	FIRE SUB STATION EXPENSES	16,128	22,500	6,372	28.32%	5,000
441-801-010	ROAD IMPROVEMENT	49,201	50,000	799	1.60%	200,000
441-803-000	REFUSE COLLECTION	640,914	856,000	215,086	25.13%	870,000
441-803-100	REFUSE BULKY ITEM DISPOSAL	6,084	10,000	3,916	39.16%	10,000
441-804-000	DUST CONTROL/CHLORIDE	52,862	53,000	138	0.26%	60,000
441-805-000	STORMWATER - NPDES MANDATE	0	0	0		0
441-971-000	WHITE PINES ST. LIGHTING	467	800	333	41.63%	800
751-881-000	RECREATION	47,394	65,000	17,606	27.09%	65,000
916-962-000	DRAINS AT LARGE	0	35,000	35,000	100.00%	35,000
929-977-000	CAPITAL OUTLAY	57,313	75,000	17,687	23.58%	75,000
929-978-000	TURBINE (GRANT)	99,065	115,000	15,935	13.86%	0
966-999-010	TRANS - OUT FUTURE RD IMPROVEMENT #261	200,000	200,000	0	0.00%	200,000
966-999-013	TRANS - OUT ROAD PROJECTS FUND #264	0	0	0		0
966-999-027	TRANS - OUT PARKS & RECREATION #270	75,000	600,000	525,000	87.50%	200,000
966-999-028	TRANS - OUT BLDG. & GR. - reserves - #271	45,000	45,000	0	0.00%	60,000
966-999-110	CONTINGENCIES	0	0	0		0
	TOTAL EXPENDITURES/TRANSFERS OUT	2,566,149	3,902,300	1,336,151		3,583,740
	REVENUES OVER (UNDER) EXPENDITURES & TRANSFERS OUT	(987,247)	(487,520)	(499,727)		(322,890)
	BEGINNING FUND BALANCE	2,086,569	2,086,569	0		1,599,049
	ENDING FUND BALANCE	1,099,322	1,599,049	(499,727)		1,276,159
		12/31/10	3/31/2011			3/31/2012

GENOA TOWNSHIP - LIQUOR LAW FUND #212
 BUDGET TO ACTUAL REPORT & BUDGET WORKSHEETS
 BUDGET FOR THE YEAR ENDING 3/31/2011
 ACTUAL FOR THE 9 MONTHS ENDING 12/31/10
 PROPOSED BUDGET FOR THE YEAR ENDING 3/31/2012

APPR 2/7/11

ACCOUNT#	ACCOUNT DESCRIPTION	ACTUAL FOR 9 MONTHS 12/31/2010	AMENDED BUDGET FOR THE YEAR ENDING 3/31/2011	BUDGET REMAINING	PROPOSED ORIGINAL BUDGET FOR THE YEAR ENDING 3/31/2012
REVENUES					
000-570-000	STATE SHARED REVENUE	12,711	12,711	0	12,500
000-664-000	INTEREST INCOME	6	8	(2)	8
000-695-000	OTHER INCOME	0	0	0	0
	TOTAL REVENUES	12,717	12,719	(2)	12,508
EXPENDITURES					
000-956-000	MISC. EXPENSE	200	500	300	500
330-702-000	LIQUOR LAW ENFORCEMENT WAGES	5,850	7,800	1,950	8,000
330-704-000	RETIREMENT	585	780	195	800
330-715-000	PAYROLL TAXES	468	624	156	640
330-716-000	LIQ. LAW ADMIN FEES - GENOA	2,625	3,500	875	3,500
	TOTAL EXPENDITURES	9,728	13,204	3,476	13,440
	NET REVENUES/EXPENDITURES	2,989	(485)	3,474	(932)
	BEGINNING FUND BALANCE	3,208	3,208	0	2,723
	ENDING FUND BALANCE	6,197	2,723	3,474	1,791

GENOA TOWNSHIP - ROAD IMPROVEMENT FUND #261
 BUDGET TO ACTUAL REPORT & BUDGET WORKSHEETS
 BUDGET FOR THE YEAR ENDING 3/31/2011
 ACTUAL FOR THE 9 MONTHS ENDING 12/31/10
 PROPOSED BUDGET FOR THE YEAR ENDING 3/31/2012

ACCOUNT#	ACCOUNT DESCRIPTION	ACTUAL FOR 9 MONTHS 12/31/2010	APPR 2/7/11 AMENDED BUDGET FOR THE YEAR ENDING 3/31/2011	BUDGET REMAINING	PROPOSED ORIGINAL BUDGET FOR THE YEAR ENDING 3/31/2012
REVENUES					
000-664-000	INTEREST INCOME	1,360	1,500	(140)	1,500
000-699-000	OPERATING TRANSFER IN (G/F)	200,000	200,000	0	200,000
	TOTAL REVENUES	201,360	201,500	(140)	201,500
EXPENDITURES					
441-968-000	I/96 LATSON INTERCHANGE	142,987	200,000	57,013	800,000
906-956-000	MISC	200	500	300	500
	TRANSFERS OUT	0	0	0	0
	TOTAL EXPENDITURES	143,187	200,500	57,313	800,500
	NET REVENUES/EXPENDITURES	58,173	1,000	57,173	(599,000)
	BEGINNING FUND BALANCE	1,205,150	1,205,150	0	1,206,150
	ENDING FUND BALANCE	1,263,323	1,206,150	57,173	607,150

GENOA TOWNSHIP - ROAD/LAKE REIMBURSEMENT FUND #264
 BUDGET TO ACTUAL REPORT & BUDGET WORKSHEETS
 BUDGET FOR THE YEAR ENDING 3/31/2011
 ACTUAL FOR THE 9 MONTHS ENDING 12/31/10
 PROPOSED BUDGET FOR THE YEAR ENDING 3/31/2012

ACCOUNT#	ACCOUNT DESCRIPTION	ACTUAL FOR 9 MONTHS 12/31/2010	APPR 2/7/11 AMENDED BUDGET FOR THE YEAR ENDING 3/31/2011	BUDGET REMAINING	PROPOSED ORIGINAL BUDGET FOR THE YEAR ENDING 3/31/2012	FINAL YEAR ASSESSED
REVENUES						
000-664-000	INTEREST INCOME	1,046	1,250	(204)	1,250	
453-672-000	ASSESSMENTS - CHEMUNG WEED	744	33,000	(32,256)	33,000	JULY 2012
460-672-100	ASSESSMENTS - PARDEE LAKE 2	124	19,000	(18,876)	19,000	DEC. 2015
459-672-000	ASSESSMENTS - STATE STREET	0	3,000	(3,000)	0	DEC. 2010
NEW	ASSESSMENTS - CROOKED LAKE WEED	0	0	0	20,000	DEC. 2012
NEW	ASSESSMENTS - FENDT DRIVE	4,800	39,750	(34,950)	39,750	DEC. 2015
000-699-000	OPERATING TRANS IN FROM GF	0	0	0	0	
	OTHER INCOME	0	0	0	0	
	TOTAL REVENUES	6,714	96,000	(89,286)	113,000	
EXPENDITURES						
453-801-000	LAKE CHEMUNG WEEDS	28,712	35,000	6,288	35,000	
451-695-000	MISC.	2,000	2,500	500	2,500	
460-801-000	PARDEE LAKE WEEDS	18,835	22,000	3,165	22,000	
463-802-000	CROOKED LAKE WEEDS	0	0	0	20,000	
999-999-000	TRANSFER OUT - GF	0	0	0	0	
	OTHER ROADS	0	2,000	2,000	2,000	
	OTHER LAKES	0	2,000	2,000	2,000	
	TOTAL EXPENDITURES	49,547	63,500	13,953	83,500	
	NET REVENUES/EXPENDITURES	(42,833)	32,500	(75,333)	29,500	
	BEGINNING FUND BALANCE	494,601	494,601	0	527,101	
	ENDING FUND BALANCE	451,768	527,101	(75,333)	556,601	

GENOA TOWNSHIP - FUTURE DEV. PARKS & REC. FUND #270
 BUDGET TO ACTUAL REPORT & BUDGET WORKSHEETS
 BUDGET FOR THE YEAR ENDING 3/31/2011
 ACTUAL FOR THE 9 MONTHS ENDING 12/31/10
 PROPOSED BUDGET FOR THE YEAR ENDING 3/31/2012

ACCOUNT#	ACCOUNT DESCRIPTION	ACTUAL FOR 9 MONTHS 12/31/2010	APPR 2/7/11 2ND AMENDED BUDGET FOR THE YEAR ENDING 3/31/2011	BUDGET REMAINING	PROPOSED ORIGINAL BUDGET FOR THE YEAR ENDING 3/31/2012
REVENUES					
000-664-000	INTEREST INCOME	1,014	1,300	(286)	1,000
000-699-000	OPERATING TRANS IN FROM GF	75,000	600,000	(525,000)	200,000
000-699-001	MISC REVENUE	2,672	2,672	0	500
	TOTAL REVENUES	78,686	603,972	(525,286)	201,500
EXPENDITURES					
330-696-000	ATHLETIC FIELD - LIGHTING, PLAY GR EQ	142,645	160,000	17,355	150,000
330-697-000	BIKE PATH ADDITIONS	0	0	0	250,000
536-972-200	I-96 INTERCHANGE WALK	0	0	0	500,000
330-695-000	MISCELLANEOUS	1,179	3,000	1,821	2,000
	TOTAL EXPENDITURES	143,824	163,000	19,176	902,000
	NET REVENUES/EXPENDITURES	(65,138)	440,972	(506,110)	(700,500)
	BEGINNING FUND BALANCE	472,123	472,123	0	913,095
	ENDING FUND BALANCE	406,985	913,095	(506,110)	212,595

GENOA TOWNSHIP - BLDG RESERVE FUND #271
 BUDGET TO ACTUAL REPORT & BUDGET WORKSHEETS
 BUDGET FOR THE YEAR ENDING 3/31/2011
 ACTUAL FOR THE 9 MONTHS ENDING 12/31/10
 PROPOSED BUDGET FOR THE YEAR ENDING 3/31/2012

ACCOUNT#	ACCOUNT DESCRIPTION	ACTUAL FOR 9 MONTHS 12/31/2010	APPR 2/7/11 AMENDED BUDGET FOR THE YEAR ENDING 3/31/2011	BUDGET REMAINING	PROPOSED ORIGINAL BUDGET FOR THE YEAR ENDING 3/31/2012
REVENUES					
000-664-000	INTEREST INCOME	572	625	(53)	650
000-699-000	OPERATING TRANS IN FROM GF - RESERVES	45,000	45,000	0	60,000
	MISC INCOME	0	0	0	0
	TOTAL REVENUE	45,572	45,625	(53)	60,650
EXPENDITURES					
	CAPITAL OUTLAY/REPLACEMENTS	0	0	0	0
	OTHER	15	15	0	250
	TOTAL EXPENDITURES	15	15	0	250
	NET REVENUES/EXPENDITURES	45,557	45,610	(53)	60,400
	BEGINNING FUND BALANCE	172,990	172,990	0	218,600
	ENDING FUND BALANCE	218,547	218,600	(53)	279,000

SEE NEXT PAGE

FOR INFORMATIONAL PURPOSES ONLY

APPR 2/7/11

ACCOUNT#	ACCOUNT DESCRIPTION	ACTUAL FOR 9 MONTHS 9/30/2010	AMENDED THE YEAR ENDING 3/31/2011	BUDGET REMAINING	% EXPENSE BUDGET REMAINING
REVENUES					
402	FEES - MARION SEWER	10,677	14,200	(3,523)	
404	FEES - G/O SEWER	109,617	155,000	(45,383)	
406	FEES - OP WATER/SEWER	46,970	63,000	(16,030)	
408	FEES - LE WATER/SEWER	32,794	38,000	(5,206)	
410	FEES - PC WATER/SEWER	10,319	14,000	(3,681)	
412	FEES - MHOG WATER	134,798	179,000	(44,202)	
414	FEES - GENOA TWP - GF	13,576	20,000	(6,424)	
420	OTHER INCOME	118	250	(132)	
440	INTEREST INCOME	80	100	(20)	
	TOTAL REVENUES	358,949	483,550	(124,601)	
EXPENDITURES					
600	AUDIT/ACCOUNTING SERVICES	5,800	7,000	1,200	17.14%
601	AUTO ALLOWANCE	3,000	3,600	600	16.67%
602	ADMINISTRATIVE EXPENSES	0	20,000	20,000	100.00%
604	CONFERENCES/DUES	3,129	4,500	1,371	30.47%
606	CONTINGENCY	0	0	0	
608	EMPLOYERS SHARE FICA	16,415	24,000	7,585	31.60%
609	COMPUTER EXPENSES	12,330	15,000	2,670	17.80%
612	INSURANCE BCBS/OTHER	44,486	60,000	15,514	25.86%
613	LEGAL	1,076	3,000	1,924	64.13%
614	METER SERVICES - CONTRACTOR	0	0	0	
617	OFFICE EXPENSES	1,717	4,000	2,283	57.08%
618	OTHER EXPENSES	0	0	0	
619	POSTAGE/SHIPPING	4,943	7,000	2,057	29.39%
625	REPAIRS & MAINTENANCE	1,693	2,500	807	32.28%
627	RETIREMENT	21,789	29,000	7,211	24.87%
628	STORM WATER	0	0	0	
630	SUPPLIES & TOOLS	29	10,000	9,971	99.71%
631	SALARY - DEPUTY DIRECTOR	13,846	30,000	16,154	
632	SALARY - DIRECTOR	63,462	83,000	19,538	23.54%
633	SALARY - IN HOUSE ENGINEER	48,998	55,000	6,002	10.91%
634	SALARY - OTHER	78,887	110,000	31,113	28.28%
635	SALARY - SODIUM INSPECTIONS	0	0	0	
637	SALARY - HUMAN RES. (TTMPS)/OTHER	0	12,000	12,000	100.00%
652	TELEPHONE - CUSTOMER LINE	1,247	2,000	753	37.65%
656	TELEPHONE - MOBILE PHONES	2,691	4,100	1,409	34.37%
658	TRUCK/AUTO EXPENSES	6,266	8,000	1,734	21.68%
670	TRANSFER TO DPW RESERVE FUND #504	10,000	10,000	0	0.00%
675	UNIFORMS & PROTECTIVE CLOTHING	1,188	2,600	1,412	54.31%
	TOTAL EXPENDITURES	342,992	506,300	163,308	32.26%
	CHANGE IN FUND BALANCE	15,957	(22,750)	38,707	
	BEGINNING FUND BALANCE	75,746	75,746	0	
	ENDING FUND BALANCE	91,703	52,996	38,707	

GENOA TOWNSHIP - DPW FUND #503
 BUDGET WORKSHEET
 FOR THE YEAR ENDING 3/31/12

ACCOUNT#	ACCOUNT DESCRIPTION	PROPOSED BUDGET FOR THE YEAR ENDING 3/31/2012		
401	FEES - ENGINEERING - GENOA TOWNSHIP	15,000	REIMB OF ENGR TIME ON GENOA PROJ	
402	FEES - BILLING ONLY - MARION SEWER	14,500	730 BILLS X 4.99 PER BILL @4 BILLINGS PER YEAR	
408	FEES - BILLING ONLY - LE WATER	4,100	201 BILLS X 4.99 PER BILL @4 BILLINGS PER YEAR	
409	FEES - BILLING ONLY - PC SEWER/WATER	14,000	346 BILLS X 9.98 PER BILL @4 BILLINGS PER YEAR	
	SUBTOTAL - BILLING ONLY/ENGR. FEES	47,600		
404	MAINTENANCE/BILLING FEES - G/O SEWER	499,376	EQUALS 26.61% X SYSTEM OPERATIONAL EXPENSES	
406	MAINTENANCE/BILLING FEES - OP WATER/SEWER	452,648	EQUALS 24.12% X SYSTEM OPERATIONAL EXPENSES	
408	MAINTENANCE/BILLING FEES - LE WATER/SEWER	119,730	EQUALS 6.38% X SYSTEM OPERATIONAL EXPENSES	
412	MAINTENANCE/BILLING FEES - MHOG WATER	804,895	EQUALS 42.89% X SYSTEM OPERATIONAL EXPENSES	
	SUBTOTAL - MAINT/BILLING FEES	1,876,649		
420	OTHER INCOME	500		
440	INTEREST INCOME	75		
	SUBTOTAL - OTHER INCOME	575		
	TOTAL INCOME	1,924,824		
600	ADMIN - RECEIPTING/OTHER	30,000	FEES FOR RECEIPTING, PAYROLL, BILL PMT, ETC...	
602	ADMIN - RENT	20,000	RENTAL OF 3 CUBES, 2 OFFICES, COMPUTERS, ETC...	
605	AUDIT/ACCOUNTING SERVICES	7,000	PHP AUDITING	
608	AUTO ALLOWANCE (TESHA)	2,400	IN HSE ENGR. CONTRACTED AUTO ALLOW PER YR	
610	AUTO/TRUCK FUEL	48,000	ESTIMATE OF VEHICLE FUEL	
612	AUTO/TRUCK LOAN PAYBACK	64,147	5 YR ANNUAL PAYBACK FOR 13 VEHICLES	
614	AUTO/TRUCK MAINTENANCE	10,000	TIRES, OIL CHANGES, FILTERS, ETC...	
620	COMPUTER EXPENSES	15,000	NEW SW, COMPUTERS, ETC...	
623	CONFERENCES/DUES	11,500	TRAINING, CONFERENCES, LICENSING, ETC...	
626	CONTINGENCY	20,000	ESTIMATE	
632	EMPLOYERS PAYROLL TAXES - ADMIN	24,571	FICA, MEDICARE, UNEMPLOYMENT	
635	EMPLOYERS PAYROLL TAXES - OPERATIONS	69,463	FICA, MEDICARE, UNEMPLOYMENT	
640	INSURANCE - ADMIN. LABOR	47,956	HEALTH, W/C, LIFE, DISABILITY	
643	INSURANCE - OPER. LABOR	271,308	HEALTH, W/C, LIFE, DISABILITY (W/C PENDING)	
646	INSURANCE - VEHICLE/OTHER	8,000	LIABILITY, OTHER	
652	LEGAL	1,500	ESTIMATE	
656	OFFICE EXPENSES	4,000	ESTIMATE	
659	OTHER EXPENSES	1,000	ESTIMATE	
662	POSTAGE/SHIPPING	7,000	MAILING OF BILLS & CORRESPONDENCE	
668	RETIREMENT - ADMIN	26,836	10% RETIREMENT PLAN	
672	RETIREMENT - OPERATIONS	78,455	10% RETIREMENT PLAN	
700	SALARIES - ADMIN	284,863	NON-OPERATIONS	
706	SALARIES - OPERATIONS	713,120	STRAIGHT TIME FOR OPERATIONS	
710	SALARIES - OVERTIME - OPERATIONS	84,630	OT FOR OPERATIONS	
715	SUPPLIES/TOOLS	10,000	ALL SYSTEM EXPENSES	
722	TELEPHONE - ANSWERING SERVICE	2,700	1-800 CUST LINE PER YR/24 HR OPERATOR	
726	TELEPHONE - CUSTOMER LINE	2,000	1-800 BILLING CUST LINE	
730	TELEPHONE - MOILE PHONES	16,200	\$60 PER MONTH ALLOWANCE	
800	TRANSFER TO DPW EQUIPMENT RESERVE	30,000	PAYBACK OF TRUCKS	
810	UNIFORMS & PROTECTIVE CLOTHING	12,600	PROTECTIVE CLOTHING, UNIFORMS, ETC...	
	TOTAL EXPENSES	1,924,249	TOTAL EXPENSES	1,924,249
	CHANGE IN FUND BALANCE	575	LESS - DIRECT BILLING EXPENSES	(47,600)
	BEGINNING FUND BALANCE	52,996	TOTAL EXPENSES BY WHICH %'S ARE ALLOCATED	1,876,649
	ENDING FUND BALANCE	53,571		

GENOA TOWNSHIP - DPW RESERVE FUND #504
 BUDGET TO ACTUAL REPORT & BUDGET WORKSHEETS
 BUDGET FOR THE YEAR ENDING 3/31/2011
 ACTUAL FOR THE 9 MONTHS ENDING 12/31/10
 PROPOSED BUDGET FOR THE YEAR ENDING 3/31/2012

APPR 2/7/11

ACCOUNT#	ACCOUNT DESCRIPTION	ACTUAL FOR 9 MONTHS 12/31/2010	AMENDED BUDGET FOR THE YEAR ENDING 3/31/2011	BUDGET REMAINING	PROPOSED ORIGINAL BUDGET FOR THE YEAR ENDING 3/31/2012
REVENUES					
400	TRANS IN FROM DPW #503	10,000	10,000	0	30,000
420	OTHER INCOME	0	0	0	0
440	INTEREST INCOME	19	24	(5)	25
	TOTAL REVENUE	10,019	10,024	(5)	30,025
EXPENDITURES					
500	CAPITAL OUTLAY	0	0	0	
501	EQUIPMENT	0	0	0	
502	VEHICLE - TRUCK	22,802	22,802	0	
	TOTAL EXPENDITURES	22,802	22,802	0	0
	NET CHANGE IN FUND BALANCE	(12,783)	(12,778)	(5)	30,025
	BEGINNING FUND BALANCE	18,425	18,425	0	5,647
	ENDING FUND BALANCE	5,642	5,647	(5)	35,672

GENOA TOWNSHIP
GENERAL & SPECIAL REVENUE FUNDS
SUMMARY OF REVENUES/EXPENDITURES - BUDGETED FOR FYE 3/31/2011

	#101 G/F	#212 LIQ LAW FUND	#261 FUTURE RD IMPROVEMENT	#264 RD/LK IMPR ADV. FUND	#270 PARKS/REC. FUND	#271 BLDG/GROUND RES. FUND	#503 DPW/UTILITY FUND	#504 DPW/RESERVE FUND	TOTAL ALL FUNDS
REVENUES	3,414,780	12,719	201,500	96,000	603,972	45,625	483,550	10,024	4,868,170
EXPENDITURES	3,902,300	13,204	200,500	63,500	163,000	15	506,300	22,802	4,871,621
NET REVENUES/EXPENDITURES	(487,520)	(485)	1,000	32,500	440,972	45,610	(22,750)	(12,778)	(3,451)
BEGINNING FUND BALANCE 4/1/10	2,086,569	3,208	1,205,150	494,601	472,123	172,990	75,746	18,425	4,528,812
ENDING FUND BALANCE 3/31/2011	1,599,049	2,723	1,206,150	527,101	913,095	218,600	52,996	5,647	4,525,361

GENOA TOWNSHIP
GENERAL & SPECIAL REVENUE FUNDS
SUMMARY OF REVENUES/EXPENDITURES - BUDGETED FOR FYE 3/31/2012

	#101 G/F	#212 LIQ LAW FUND	#261 FUTURE RD IMPROVEMENT	#264 RD/LK IMPR ADV. FUND	#270 PARKS/REC. FUND	#271 BLDG/GROUND RES. FUND	#503 DPW/UTILITY FUND	#504 DPW/RESERVE FUND	TOTAL ALL FUNDS
REVENUES	3,260,850	12,508	201,500	113,000	201,500	60,650	1,924,824	30,025	5,804,857
EXPENDITURES	3,583,740	13,440	800,500	83,500	902,000	250	1,924,249	0	7,307,679
NET REVENUES/EXPENDITURES	(322,890)	(932)	(599,000)	29,500	(700,500)	60,400	575	30,025	(1,502,822)
BEGINNING FUND BALANCE 4/1/11	1,599,049	2,723	1,206,150	527,101	913,095	218,600	52,996	5,647	4,525,361
ENDING FUND BALANCE 3/31/2012	1,276,159	1,791	607,150	556,601	212,595	279,000	53,571	35,672	3,022,539

LAKE EDGEWOOD PHASE III #854	APPROVED BUDGET FISCAL YEAR 3/31/2011	YTD ACTUAL 3/16/2011	PROPOSED BUDGET FISCAL YEAR 3/31/2012
DESCRIPTION			
BEGINNING FUND BALANCE	82,160	82,175	75,825
REVENUES			
ASSESSMENTS/TAX LEVY	18,049	18,049	17,082
TAX LEVY - DELINQUENT FR COUNTY	0	0	0
ASSESSMENTS/PAYOFFS	0	0	0
INCOME - OTHER	0	0	0
INTEREST INCOME	250	85	50
TOTAL REVENUE	18,299	18,134	17,132
EXPENSES			
BOND PAYMENTS	24,440	24,440	23,330
AUDITING/MISC.	250	44	200
TOTAL EXPENSES	24,690	24,484	23,530
ENDING FUND BALANCE	75,769	75,825	69,427

GRAND RIVER WATER #855	APPROVED BUDGET FISCAL YEAR 3/31/2011	YTD ACTUAL 3/16/2011	PROPOSED BUDGET FISCAL YEAR 3/31/2012
DESCRIPTION			
BEGINNING FUND BALANCE	372,995	373,035	361,374
REVENUES			
ASSESSMENTS/TAX LEVY	119,882	108,569	110,733
TAX LEVY - DELINQUENT FR COUNTY	8,212	8,212	7,146
ASSESSMENTS/PAYOFFS	0	1,340	0
INCOME - OTHER	0	0	0
INTEREST INCOME	300	228	150
TOTAL REVENUE	128,394	118,349	118,029
EXPENSES			
BOND PAYMENTS	125,325	129,010	121,200
AUDITING/MISC.	750	1,000	1,000
TOTAL EXPENSES	126,075	130,010	122,200
ENDING FUND BALANCE	375,314	361,374	357,203

OAK POINTE WATER #856	APPROVED BUDGET FISCAL YEAR 3/31/2011	YTD ACTUAL 3/16/2011	PROPOSED BUDGET FISCAL YEAR 3/31/2012
DESCRIPTION			
BEGINNING FUND BALANCE	340,762	406,496	473,296
REVENUES			
ASSESSMENTS/TAX LEVY	81,755	71,203	77,125
TAX LEVY - DELINQUENT FR COUNTY	10,611	10,611	0
ASSESSMENTS/PAYOFFS	0	3,370	0
TAX LEVY-DELINQ./BROWNFIELD	0	62,701	0
INCOME - OTHER	0	0	0
INTEREST INCOME	400	1,285	400
TOTAL REVENUE	92,766	149,170	77,525
EXPENSES			
BOND PAYMENTS	82,370	82,370	77,400
AUDITING/MISC.	200	0	200
TOTAL EXPENSES	82,570	82,370	77,600
ENDING FUND BALANCE	350,958	473,296	473,221

LK EDGEWOOD WATER EXTENSION #857	APPROVED BUDGET FISCAL YEAR 3/31/2011	YTD ACTUAL 3/16/2011	PROPOSED BUDGET FISCAL YEAR 3/31/2012
DESCRIPTION			
BEGINNING FUND BALANCE	60,780	60,767	60,389
REVENUES			
ASSESSMENTS/TAX LEVY	34,670	34,446	33,205
TAX LEVY - DELINQUENT FR COUNTY	678	678	224
ASSESSMENTS/PAYOFFS	0	0	0
INCOME - OTHER	0	0	0
INTEREST INCOME	120	59	50
TOTAL REVENUE	35,468	35,183	33,479
EXPENSES			
BOND PAYMENTS	35,334	35,334	34,065
AUDITING/MISC.	500	227	200
TOTAL EXPENSES	35,834	35,561	34,265
ENDING FUND BALANCE	60,414	60,389	59,603

GRAND OAKS WATER #858	APPROVED BUDGET FISCAL YEAR 3/31/2011	YTD ACTUAL 3/16/2011	PROPOSED BUDGET FISCAL YEAR 3/31/2012
DESCRIPTION			
BEGINNING FUND BALANCE	199,350	199,397	182,124
REVENUES			
ASSESSMENTS/TAX LEVY	26,949	20,248	25,963
TAX LEVY - DELINQUENT FR COUNTY	4,330	4,330	6,700
ASSESSMENTS/PAYOFFS	0	0	0
INCOME - OTHER	0	0	0
INTEREST INCOME	500	245	200
TOTAL REVENUE	31,779	24,823	32,863
EXPENSES			
BOND PAYMENTS	41,225	41,225	34,961
AUDITING/MISC.	800	871	800
TOTAL EXPENSES	42,025	42,096	35,761
ENDING FUND BALANCE	189,104	182,124	179,226

DORR RD SEWER & WATER #859	APPROVED BUDGET FISCAL YEAR 3/31/2011	YTD ACTUAL 3/16/2011	PROPOSED BUDGET FISCAL YEAR 3/31/2012
DESCRIPTION			
BEGINNING FUND BALANCE	119,082	119,121	93,181
REVENUES			
ASSESSMENTS/TAX LEVY	36,176	35,112	33,776
TAX LEVY - DELINQUENT FR COUNTY	1,653	1,652	1,064
ASSESSMENTS/PAYOFFS	0	0	0
INCOME - OTHER	0	0	0
INTEREST INCOME	200	266	150
TOTAL REVENUE	38,029	37,030	34,990
EXPENSES			
BOND PAYMENTS	62,220	62,220	60,520
AUDITING/MISC.	750	750	750
TOTAL EXPENSES	62,970	62,970	61,270
ENDING FUND BALANCE	94,141	93,181	66,901

NE TRI LAKES SEWER #862	APPROVED BUDGET FISCAL YEAR 3/31/2011	YTD ACTUAL 3/16/2011	PROPOSED BUDGET FISCAL YEAR 3/31/2012
<u>DESCRIPTION</u>			
BEGINNING FUND BALANCE	254,501	254,856	248,627
REVENUES			
ASSESSMENTS/TAX LEVY	41,643	37,013	39,091
TAX LEVY - DELINQUENT FR COUNTY	1,911	1,911	2,757
ASSESSMENTS/PAYOFFS	0	2,060	0
INCOME - OTHER	0	0	0
INTEREST INCOME	0	415	300
TOTAL REVENUE	43,554	41,399	42,148
EXPENSES			
BOND PAYMENTS	47,075	47,075	49,880
AUDITING/MISC.	850	553	550
TOTAL EXPENSES	47,925	47,628	50,430
ENDING FUND BALANCE	250,130	248,627	240,145

TRI LAKES ROAD IMPROV. #864	APPROVED BUDGET FISCAL YEAR 3/31/2011	YTD ACTUAL 3/16/2011	PROPOSED BUDGET FISCAL YEAR 3/31/2012
<u>DESCRIPTION</u>			
BEGINNING FUND BALANCE	193,309	193,344	197,835
REVENUES			
ASSESSMENTS/TAX LEVY	64,969	58,650	60,252
TAX LEVY - DELINQUENT FR COUNTY	4,185	4,185	6,031
ASSESSMENTS/PAYOFFS	0	4,065	0
INCOME - OTHER	0	0	0
INTEREST INCOME	500	200	150
TOTAL REVENUE	69,654	67,100	66,433
EXPENSES			
BOND PAYMENTS	60,563	62,405	58,500
AUDITING/MISC.	500	204	250
TOTAL EXPENSES	61,063	62,609	58,750
ENDING FUND BALANCE	201,900	197,835	205,518

TRI LAKES SEWER #867	APPROVED BUDGET FISCAL YEAR 3/31/2011	YTD ACTUAL 3/16/2011	PROPOSED BUDGET FISCAL YEAR 3/31/2012
<u>DESCRIPTION</u>			
BEGINNING FUND BALANCE	615,300	612,363	570,981
REVENUES			
ASSESSMENTS/TAX LEVY	117,735	103,641	0
TAX LEVY - DELINQUENT FR COUNTY	12,127	12,127	13,661
ASSESSMENTS/PAYOFFS	0	431	0
INCOME - OTHER	0	0	0
INTEREST INCOME	500	499	0
TOTAL REVENUE	130,362	116,698	13,661
EXPENSES			
BOND PAYMENTS	158,100	158,100	156,550
AUDITING/MISC.	100	50	0
TOTAL EXPENSES	158,200	158,150	156,550
ENDING FUND BALANCE	587,462	570,911	428,072

GENOA OCEOLA II SEWER #868	APPROVED BUDGET FISCAL YEAR 3/31/2011	YTD ACTUAL 3/16/2011	PROPOSED BUDGET FISCAL YEAR 3/31/2012
<u>DESCRIPTION</u>			
BEGINNING FUND BALANCE	336,100	336,140	250,694
REVENUES			
ASSESSMENTS/TAX LEVY	184,430	158,899	0
TAX LEVY - DELINQUENT FR COUNTY	34,130	34,130	22,048
ASSESSMENTS/PAYOFFS	0	1,940	0
INCOME - OTHER	0	0	0
INTEREST INCOME	1,000	834	400
TOTAL REVENUE	219,560	195,803	22,448
EXPENSES			
BOND PAYMENTS	283,866	281,049	0
AUDITING/MISC.	250	200	250
TOTAL EXPENSES	284,116	281,249	250
ENDING FUND BALANCE	271,544	250,694	272,892

LK EDGEWOOD PHASE II #869	APPROVED BUDGET FISCAL YEAR 3/31/2011	YTD ACTUAL 3/16/2011	PROPOSED BUDGET FISCAL YEAR 3/31/2012
<u>DESCRIPTION</u>			
BEGINNING FUND BALANCE	72,080	72,083	60,383
REVENUES			
ASSESSMENTS/TAX LEVY	15,572	13,609	14,434
TAX LEVY - DELINQUENT FR COUNTY	3,823	3,823	1,963
ASSESSMENTS/PAYOFFS	0	0	0
INCOME - OTHER	0	0	0
INTEREST INCOME	50	24	20
TOTAL REVENUE	19,445	17,456	16,417
EXPENSES			
BOND PAYMENTS	29,156	29,156	27,494
AUDITING/MISC.	0	0	0
TOTAL EXPENSES	29,156	29,156	27,494
ENDING FUND BALANCE	62,369	60,383	49,306

GRAND RIVER WIDENING #870	APPROVED BUDGET FISCAL YEAR 3/31/2011	YTD ACTUAL 3/16/2011	PROPOSED BUDGET FISCAL YEAR 3/31/2012
<u>DESCRIPTION</u>			
BEGINNING FUND BALANCE	131,800	131,804	120,395
REVENUES			
ASSESSMENTS/TAX LEVY	96,444	90,327	92,626
TAX LEVY - DELINQUENT FR COUNTY	0	8,499	6,377
ASSESSMENTS/PAYOFFS	0	1,054	0
INCOME - OTHER	0	0	0
INTEREST INCOME	150	116	100
TOTAL REVENUE	96,594	99,996	99,103
EXPENSES			
BOND PAYMENTS	110,475	110,475	106,838
AUDITING/MISC.	750	930	930
TOTAL EXPENSES	111,225	111,405	107,768
ENDING FUND BALANCE	117,169	120,395	111,730


LK EDGEWOOD WEST WATER #872			
DESCRIPTION	APPROVED BUDGET FISCAL YEAR 3/31/2011	YTD ACTUAL 3/16/2011	PROPOSED BUDGET FISCAL YEAR 3/31/2012
BEGINNING FUND BALANCE	412,745	413,838	248,694
REVENUES			
ASSESSMENTS/TAX LEVY	251,536	189,050	239,855
TAX LEVY - DELINQUENT FR COUNTY	76,910	76,910	59,719
ASSESSMENTS/PAYOFFS	0	5,335	0
INCOME - OTHER	0	0	0
INTEREST INCOME	300	126	100
TOTAL REVENUE	328,746	271,421	299,674
EXPENSES			
BOND PAYMENTS	270,746	435,965	261,184
AUDITING/MISC.	550	600	600
TOTAL EXPENSES	271,296	436,565	261,784
ENDING FUND BALANCE	470,195	248,694	286,584

LK EDGEWOOD WEST SEWER #873			
DESCRIPTION	APPROVED BUDGET FISCAL YEAR 3/31/2011	YTD ACTUAL 3/16/2011	PROPOSED BUDGET FISCAL YEAR 3/31/2012
BEGINNING FUND BALANCE	991,200	997,266	373,852
REVENUES			
ASSESSMENTS/TAX LEVY	311,836	250,840	294,646
TAX LEVY - DELINQUENT FR COUNTY	53,094	53,094	59,598
ASSESSMENTS/PAYOFFS	0	9,800	0
INCOME - OTHER	0	0	0
INTEREST INCOME	2,000	300	300
TOTAL REVENUE	366,930	314,034	354,544
EXPENSES			
BOND PAYMENTS	421,748	937,448	427,173
AUDITING/MISC.	300	0	300
TOTAL EXPENSES	422,048	937,448	427,473
ENDING FUND BALANCE	936,082	373,852	300,923

MHOG PLANT EXPANSION #875			
DESCRIPTION	APPROVED BUDGET FISCAL YEAR 3/31/2011	YTD ACTUAL 3/16/2011	PROPOSED BUDGET FISCAL YEAR 3/31/2012
BEGINNING FUND BALANCE	778,695	778,909	662,726
REVENUES			
FROM NEW USER FUND	0	0	0
	0	0	0
INCOME - OTHER	0	0	0
INTEREST INCOME	3,000	2,000	1,000
TOTAL REVENUE	3,000	2,000	1,000
EXPENSES			
BOND PAYMENTS	117,683	117,683	113,355
AUDITING/MISC.	700	500	500
TOTAL EXPENSES	118,383	118,183	113,855
ENDING FUND BALANCE	663,312	662,726	549,871

GENOA OCEOLA PLANT EXPANSION #876			
DESCRIPTION	APPROVED BUDGET FISCAL YEAR 3/31/2011	YTD ACTUAL 3/16/2011	PROPOSED BUDGET FISCAL YEAR 3/31/2012
BEGINNING FUND BALANCE	1,711,800	1,715,771	1,583,981
REVENUES			
FROM NEW USER FUND	0	0	0
	0	0	0
INCOME - OTHER	0	0	0
INTEREST INCOME	5,000	5,702	3,500
TOTAL REVENUE	5,000	5,702	3,500
EXPENSES			
BOND PAYMENTS	136,992	136,992	136,706
AUDITING/MISC.	250	500	500
TOTAL EXPENSES	137,242	137,492	137,206
ENDING FUND BALANCE	1,579,558	1,583,981	1,450,275

MEMORANDUM

To: Genoa Township Board
From: Kelly VanMarter, Planning Director 
Date: March 18, 2011
Re: Building Department Document Revisions

Manager Review:

Dear Honorable Officials and Trustees,

On February 22, 2011 the Township submitted an Application to Administer and Enforce the Michigan Building, Electrical, Mechanical and Plumbing Codes for consideration by the State Construction Code Commission at their April 6, 2011 meeting. In response to a review letter received by the State on March 8, 2011, the Township, with the assistance of counsel, has made a number of revisions to documents previously approved by the Board. Specifically, the following amendments require Board action:

1. The membership of the Construction Board of Appeals shall be increased from 3 to 5 members as requested.
2. The language in the Construction Board of Appeals Procedures has been changed to reflect the comments of the State.
3. Fee Schedule – The fees for the Construction Board of Appeals have been set at a flat rate of \$125.00, deck permits have been changed to \$115.00, and language has been added and deleted as requested.

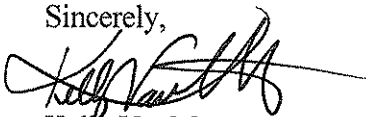
In regard to the aforementioned revisions, I recommend the following action:

Moved by _____, supported by _____ to increase the membership of the Construction Board of Appeals to 5 members and appoint Piet Lindhout and Scott Markwardt to the Board of Appeals.

Moved by _____, supported by _____ to approve the revisions to the Construction Board of Appeals Procedures.

Moved by _____, supported by _____ to approve the amendments to the Building Department Fee Schedule.

Should you have any questions concerning this matter, please do not hesitate to call.

Sincerely,

Kelly VanMarter
Planning Director



Genoa Charter Township

2911 Dorr Road • Brighton, Michigan 48116 • (810) 227-5225 • Fax (810) 227-3420 • www.genoa.org

March 16, 2011

Mr. Michael Somers
Local Government Analyst
Office of Administrative Services
Bureau of Construction Codes
2501 Woodlake Circle
P.O. Box 30254
Lansing, MI 48909

RE: Application to administer and enforce Michigan Building, Electrical, Mechanical and Plumbing Codes

Dear Mr. Somers:

Regarding your review letter of March 8, 2011, I offer the following, based on the individual paragraphs of your letter.

Page 1, paragraph 1.

Submittal of documents with suggested changes are enclosed.

Page 1, paragraph 2.

A copy of the contract between SAFEbuilt and Genoa Township is enclosed. The employment contract between Building Official Dennis S. Smith and Genoa Township is enclosed.

Employment agreements between SAFEbuilt and their employees are proprietary and therefore have not been included. All SAFEbuilt employees are registered Act 54 inspectors and plans examiners as provided as part of this application. In addition, each employee has signed a letter of intent to provide the services for Genoa Township in accordance with the State Construction Code Act, P.A. 230 of 1972, as amended. Inspectors and plans examiners are classed as part-time employees and work as requested by the Genoa Charter Township Building Official. The employees are only assigned work within their registration and field of expertise. Although the employment agreements have not been provided, SAFEbuilt is willing to address any additional specific questions the Bureau may have regarding employment status.

Supervisor
Gary T. McCririe

Clerk
Paulette A. Skolarus

Treasurer
Robin E. Hunt

Manager
Michael C. Archinal

Trustees

H. James Mortensen • Jean W. Ledford • Todd W. Smith • Steven Wildman

Page 1, paragraph 3.

Enclosed is a modified building permit application reflecting your suggested changes.

Page 1, paragraph 4.

Changes to the building permit form, as requested have occurred. A new copy of the building permit form is enclosed. Language from the section cited has been added. Also note that when the permit is issued, a copy of the application is attached to the permit. To ensure that the copied application directly relates to ANY permit issued, a stamp has been developed "Official Permit. Copy to Remain On-site". The copied application and permit will be stamped accordingly. The applicant will receive these documents as part of the permit. The inspector will have a copy of the same documents, prior to the inspection. At some future date, it is intended that software will be developed to allow the inclusion of the application data imported directly onto the permit itself.

Page 2, paragraph 1.

Under the scope of these comments it must be noted that previously installed equipment, fixtures and appliances would not be recorded with Genoa Township. However, in keeping with the comments noted about the proposed electrical, plumbing and mechanical permit applications, changes have been made to reflect that information on the new proposed applications. Also, you will note that as part of any permit issued by Genoa Township a copy of the application will be attached to the actual permit for the applicant and subsequently, for the inspector. As a result, the applicant and the inspector will be fully aware of what new installations need to be inspected and other terms of the permit. Also note that each application has lines for the applicant to expand the scope of work for each permit.

Page 2, paragraph 2.

Example copies of the trade permit forms are included with this submission.

Page 2, paragraph 3.

Enclosed is a copy of the changes using "strike-out" language and a copy of the final proposed version. These changes comply with your request.

Fees established for Genoa Charter Township are intended to bear reasonable cost for acts and services performed by the Township or Construction Board of Appeals under Act 230. These acts and services include overhead, issuance of permits, examination of plans and specifications, inspection of construction undertaken pursuant to the building permit, and the issuance of certificates of use and occupancy, and, in case of board of

appeals, hearing appeals in accordance with this Act. All fees are collected by Genoa Charter Township and held in a separate account to ensure the funds are only used for operation of the enforcing agency or the construction board of appeals, and shall not be used for any other reason. Review of this account will be conducted annually to ensure appropriate fees are collected to support the costs for acts and services are accurately established.

Genoa Charter Township was unable to obtain fee and historic revenue data from Livingston County making it difficult to follow the same fee for service structure. Therefore, consideration was taken for proposed staff size, building activity and overhead to ensure the fees established are equitable. In addition, a study of other local municipal building fees was conducted.

Based on the Township's findings and SAFEbuilt's experience with operating building services, a fee schedule was derived to comply with the Act and maintain a balanced non-profit budget. The Township has based its fees on projections of expenses and that the revenue is estimated to only cover the costs of the services provided. The Township Building Department revenue and fee schedule will be audited/reviewed annually and adjusted if necessary to comply with the requirements of the Act.

Page 2, paragraph 4.

The fee schedule has been changed to reflect the issue stated. Note that the 5% valuation is only used and is based on, only new building construction. It is a baseline that has been determined as an approximate value of a new building, trade costs. Both a "strike-out" copy and a new proposed copy are included.

Page 2, paragraph 5

The trade applications have been changed as requested. Stand alone trade permits were never intended to reflect 5% of existing buildings. It was only intended to be utilized on new buildings. Therefore, the submitted changes address this issue.

Page 3, paragraph 1.

Section 12 (2) of the act states:

An inspection shall be made between 8 a.m. and 6 p.m. on business days, or when construction is actually being undertaken, except if the enforcing agency has probable cause to believe that an immediate danger to life, limb or property exists, or except with permission of an owner, or his agent, architect, engineer or builder. (Emphasis added)

Therefore, we included that exact language into the fee schedule, recognizing the fact that if after hour inspections are necessary, then the applicant has to pay a reasonable fee in order for those inspections to occur (after normal hours), based on our costs.

Page 3, paragraph 2.

The original fees for Construction Board of Appeals (CBA) meetings were based on costs currently charged by the Township for hearings of the Zoning Board of Appeals. Actual cost of publication, overhead, member stipend, etc. has been re-evaluated, and the expense has been approximated. Accordingly, the fee for such an appeal has been changed to reflect your comment.

Page 3, paragraph 3.

The Construction Board of appeals procedure language has been changed to reflect your comment. See enclosure.

Page 3, paragraph 4.

The Construction Board of appeals procedure language has been changed to reflect your comment. See enclosure.

Page 3, paragraph 5.

The Construction Board of appeals procedure language has been changed to reflect your comment. See enclosure.

Page 3, paragraph 6.

The Construction Board of appeals procedure language has been changed to reflect your comment. See enclosure.

Page 3, paragraph 7.

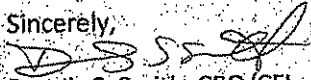
Two new members have been added to our Construction Board of Appeals to reflect your request. The two additional members include a licensed electrician and a licensed architect. Enclosed are copies of their pertinent resumes, etc.

Page 4, paragraph 1.

Documents have been submitted for your review.

Please contact me with any questions. It is certainly our intent to remain on the April 6, 2011 agenda for the Construction Code Commission. It is our expectation that with these noted changes and additional information, this will allow the commission to act favorable to our request.

Sincerely,



Dennis S. Smith, CBO/CFI
Building Official

To Board 3/21/2011



STATE OF MICHIGAN
DEPARTMENT OF ENERGY, LABOR & ECONOMIC GROWTH
LANSING

RICK SNYDER
GOVERNOR

ANDREW S. LEVIN
ACTING DIRECTOR

March 8, 2011

Mr. Dennis Smith, Building Official
Genoa Charter Township
2911 Dorr Road
Brighton, MI 48116

RE: Application to Administer and Enforce
Michigan Building, Electrical, Mechanical and Plumbing Codes

Dear Mr. Smith:

Genoa Charter Township's Application to Administer and Enforce, Ordinance No. 110221-A, and all related information, received in this office on February 22, 2011, has been reviewed. The following concerns are noted and must be resolved prior to presenting the Township's Application, construction code ordinance, and related information to the State Construction Code Commission for consideration.

The Township has indicated that the inspectors listed upon Attachment B to the Application form are associated with a private inspection agency. Therefore, it is requested that the Township provide the Bureau with a copy of the contract and employment agreements with SAFEbuilt, Inc. for review.

A review of the Township's proposed application for a building permit form reveals there are no sections upon the form to record environmental control approvals and site plan information. It is also noted that there is no section to record the license numbers and expiration dates of professional architects and engineers, no section to identify the use group, type of construction for a project, and no section to record the building permit fee. Therefore, it is requested that the Township utilize the bureau's application for a building permit form that is prescribed by the Commission and complies with Section 10 of the Act.

Upon review of the Township's proposed building permit form, it is noted that contained within the notice section is language that requires "immediate cessation of construction at anytime a violation of the codes or regulations appears to have occurred". This language is in conflict with Section 12 (3) of the Act that requires written notice of the violation directing the person doing the construction to appear and show cause why the construction should not be stopped. It is requested that the language upon the Township's building permit form be corrected to reflect the applicable requirements of the Act and the code.

Providing for Michigan's Safety in the Built Environment

BUREAU OF CONSTRUCTION CODES
P.O. BOX 30254 • LANSING, MICHIGAN 48909
Telephone (517) 335-2972 • Fax (517) 241-9570
www.michigan.gov/dleg

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Mr. Dennis Smith
Page 2
March 8, 2011

Additionally, the Township's proposed electrical, mechanical, and plumbing permit application forms do not provide sections to list and detail the amount and type of equipment, fixtures, and appliances authorized to be installed under the permit. As a result, inspectors would have no information available to confirm that equipment on the site is consistent with the equipment covered by the permit. Without this information inspectors would have no means to monitor projects under construction and would not have an adequate overview of work in progress. Further, the lack of detailed information upon the application and permit forms may not accurately reflect the entire scope of work being performed at the project site under the permit. The approval of previously installed equipment, fixtures, and appliances could not be determined and therefore, thorough and complete inspections cannot be performed. Therefore, it is requested that the Township utilize the bureau's electrical, mechanical, and plumbing permit application forms as these forms contain sections to detail the amount and type of equipment, fixtures and appliances and contain additional information and language prescribed by the Commission that complies with Section 10 of the Act.

The Township failed to provide copies of its proposed electrical, mechanical, and plumbing permit forms for review. Therefore, it is requested that the Township provide the proposed trade permit forms to this office for review as required by Section B (4) of the Application to Administer and Enforce.

The Township's proposed Fee Schedule states that a building permit fee will be determined by the building official based upon the value or valuation of the project or by applying the most recent square foot construction costs table data published twice yearly by the International Code Council whichever is greater. Section 22 of the Act requires that the fees established shall be intended to bear a reasonable relation to the cost of providing the services and acts of the enforcing agency. However, there is no indication of a formula or calculation that would be utilized to calculate the fee to recover the operational costs of the local program in accordance with Section 22 of the Act.

Additionally, from a review of the Township's electrical, mechanical, and plumbing fee schedules, it is indicated that the permit fees for trade permits are determined by the building official based upon the valuation of the total cost of materials, profit and labor with a minimum valuation of at least 5% of the building valuation.

However, as previously noted, lacking information detailing the type and amount of fixtures, equipment, and appliances upon the trade permit application forms, a permit fee bearing a reasonable relation to the cost of providing the service could not be accurately determined. Further, the trade permit fee for a stand alone electrical, mechanical, or plumbing permit cannot be determined from a valuation of at least 5% of the existing building valuation.

Mr. Dennis Smith
Page 3
March 8, 2011

It is also noted that a fee has been established to recover the cost of inspections performed outside of normal business hours. The fee established requires a permit holder to pay a minimum 2 hour fee of \$75.00 per hour for each inspection. However, Section 12 (2) of the Act requires that inspections be performed between 8:00am and 6:00pm on business days. To avoid any conflicts regarding this matter, inspections should be performed in accordance with the requirements of Section 12 (2) of the Act.

Based upon our review of the Township's Fee Schedule for its Construction Board of Appeals, it is noted that an appeal for any single family residential related issue is \$125.00, however a fee of \$300.00 is charged for all other construction related appeals. It is requested that the Township address and clarify the difference in fees being proposed to schedule an appeal hearing.

Upon review of the General Powers and Duties of the Township's Construction Board of Appeals, it is noted that the board of appeals does not have the authority to provide interpretations of the state codes. Any language regarding interpretations of the Michigan Construction Codes should be removed from the Township's Construction Board of Appeals procedures.

Additionally, it is noted that within Section (a) of the Township's procedures that "Failure by the Construction Board of Appeals to hear an appeal and file a decision within the time limit shall be deemed a denial of the appeal for the purposes of instituting an appeal to the State Construction Code Commission **or circuit court**". The reference to circuit court conflicts with the requirements of Section 14 (1) of the Act and should be removed.

Language contained within the section When Decision Effective states that "Decisions of the Construction Board of Appeals become effective on the tenth business day after filing of the decision with the Building Official". This language should be removed as it presents a hardship to applicants that prevail at a hearing.

Language contained within the section Legal Review states that "An interested person or his or her authorized agent may seek a review of a decision of the Construction Board of Appeals with the State Construction Code Commission **or in circuit court**". The reference to circuit court conflicts with the requirements of Section 18 of the Act and should be removed.

Upon review of the members of the Township's Construction Board of Appeals, Attachment F indicates that Mark T. Leonard and Brian Donovan, both currently licensed residential builders, and James M. Barnwell, a professional licensed engineer will serve as members of the board of appeals. It is strongly suggested that the Township include additional members on its board of appeals that are qualified by experience and training in each of the codes being sought for approval to administer and enforce.

**AN AGREEMENT BY AND BETWEEN GENOA CHARTER TOWNSHIP,
AND Safe Built Michigan, Inc.
FOR BUILDING DEPARTMENT SERVICES**

THIS AGREEMENT FOR BUILDING DEPARTMENT SERVICES (this "Agreement") is made this _____ day of _____, 2010. The parties to this agreement are Genoa Charter Township, a Michigan Municipal Corporation, whose address is 2911 Dorr Road, Brighton, MI 48116 hereinafter referred to as the "Township" and Safe Built Michigan, Inc., a Delaware corporation, whose address is 7111 Dixie Highway, #140, Clarkston, Michigan 48346 hereinafter referred to as "Safe Built".

WHEREAS, the Township has the responsibility under State laws and Township Ordinances to adopt and enforce certain building codes and other ordinances, conduct inspections, review site plans, and conduct other professional services as described in this Agreement and the Stille-Derossett-Hale Single State Construction Code Act, MCL125.1501 et. seq.; and

WHEREAS, Safe Built has represented to the Township that it has substantial knowledge and experience in the interpretation and application of the Township's adopted Code of Ordinances to various building construction and maintenance situations, including but not limited to, the inspection of buildings to determine compliance with State laws and Township ordinances, which include building codes, the review of site plans, and all other types of professional services; and

WHEREAS, Safe Built represents that it has the skill, ability, and expertise to perform the services described in this Agreement; and

WHEREAS, the Township wishes to engage Safe Built to perform the services described in this Agreement; and,

WHEREAS, Safe Built wishes to perform such services; and,

WHEREAS, in order to clearly set forth the responsibilities, powers, and rights of each of the parties, the Township and Safe Built enter into this Agreement.

NOW, THEREFORE, in consideration of the recital, promises, covenants herein set forth, and any other good and valuable consideration received for, the parties agree as follows:

1. SERVICES, FEES AND PAYMENT

- 1.1 Services. As directed by and under the supervision of the Township Manager, or his designee, Safe Built shall provide the Township with the following services: required plan reviews and inspections of buildings and structures within the boundaries of the Township based upon the Michigan Building Code and any other adopted codes and amendments or applicable State and Federal requirements, and other Township -adopted ordinances, regulations, standards, and requirements related to building construction (collectively, the "Township's Codes") and such other services as are listed on the attached Attachment A. Such services shall include services related to building permits, electrical permits,

plumbing permits, and mechanical permits. Services shall also include, but not be limited to, pre-submittal courtesy reviews to aid in the redesign of deficient submittals, working with the Fire Department to ensure compliance with the applicable fire code, provide advice, education, and support to Township Board regarding code interpretations and adoptions, providing direction and support to all Township building department personnel, including training to keep all such personnel proficient in the then current Building Code. All Safe Built employees performing Services under this Agreement shall be appointed deputy building officials, technical officers, inspectors, and/or plan examiners by the Building Code Official as provided in Section 103.3 of the Michigan Building Code and each such person shall swear an oath of office as reasonably required by the Township.

- 1.2 Safe Built shall not perform services designated as the Responsibility of the Township Building Code Official. The responsibilities of the Building Code Official are set forth in Attachment C.
- 1.3 Changes to Services. The Township may request changes in the Services. Any changes to Services that are mutually agreed upon between the Township and Safe Built shall be made in writing and shall set forth the specific change(s) in service along with the change(s) in cost, if any.
- 1.4 Safe Built shall utilize the Township's Codes as its governing criteria in all plan reviews and inspections performed by Safe Built. Safe Built shall, from time to time, at no additional cost to the Township and at the request of the Township or as deemed appropriate by Safe Built, make recommendations for improvements, updates, additions, or deletions to the Township's Codes to maintain the building standards desired by the Township.
- 1.5 In consideration of Safe Built providing such services, the Township shall pay Safe Built for the services performed in accordance with the fee schedule included herein as "Attachment B – Fee Schedule for Building Department Services Provided by "Safe Built". The compensation set forth in Attachment B shall be inclusive of all costs of any nature associated with Safe Built's efforts, including but not limited to salaries, benefits, overhead, administration, profits, expenses, and outside consultant or subcontractor fees. All services performed by Safe Built will be billed and submitted by Safe Built to the Township on a monthly basis for services provided up to the end of the applicable month. The Township shall pay all such undisputed bills or invoices within thirty (30) days of receipt by the Township.
- 1.6 Permit fees shall be based on project valuation as reasonably determined by Safe Built based on the International Construction Code Council (ICC) Building Valuation Data table and shall be defined as the total value of all construction work for which the permit is issued, and shall include but not be limited to: all finish work, painting, roofing, electrical, plumbing, heating, air conditioning, elevators, fire extinguishing systems, permanent equipment, architectural/engineering services and contractors profit. Said permit fees shall be approved by the Township Building Official and the Township Board. The "Building Valuation Data" table is published every February and August by the International Code Council Building Safety Journal. Building valuation shall be adjusted at least annually according to the International Code Council Building Safety Journal.

- 1.7 Free or Reduced Cost Services. The parties acknowledge and understand that the Township is or may be required by law to waive inspection fees on a limited number of projects during a calendar year or may, at its discretion, waive or reduce inspection fees for certain projects that provide a substantial and direct public benefit (e.g., Township owned buildings, inspection related to court cases or following up services directed by a court of law). The Township shall notify Safe Built of such circumstance(s) at the earliest opportunity and the Township may request Safe Built to perform building and inspection services at no cost or at a reduced cost with the prior consent of Safe Built.
- 1.8 For purposes of this agreement, Kelly VanMarter is the Planning Director of the Township.
- 1.9 Safe Built shall investigate complaints of Township Code violations when directed by an administrative officer of the Township. Following such investigation, Safe Built shall report to the Township's Planning Director and, when instructed to do so, shall provide a written summary of such investigation to the Planning Director. At the request of the Township and upon approval of Safe Built, and subject to payment at the rate identified on "Attachment B" for such services, Safe Built shall assist the Township in pursuing administrative, criminal, and/or civil remedies against any violator of the Township's Codes including but not limited to, providing testimony by Safe Built Inspectors in any proceedings regarding the violation.
- 1.10 If Township ordinances or codes adopted by the Township do not specify when a permit expires, Safe Built will remove from active status (expire) all permits that have been inactive for a period greater than 180 calendar days. Inactive permits are those where work has been suspended, abandoned, or no inspections have been requested; and the permit applicant has not requested an extension during any consecutive 90 calendar day period.

2.0 SAFE BUILT'S RESPONSIBILITIES

- 2.1 Safe Built shall perform its services with the degree of care, skill, professionalism and diligence ordinarily exercised under similar circumstances by other entities practicing or performing the substantially same or similar services in the State of Michigan. Safe Built represents to the Township that Safe Built is, and its employees performing such services are, properly licensed and/or registered within the State of Michigan for the performance of the Services and that Safe Built and its employees possess the skills, knowledge, and ability to competently, timely and professionally perform the Services in accordance with this Agreement. Safe Built further represents and warrants that the Services performed by Safe Built under this Agreement will be performed in a good and workmanlike manner consistent with industry standards.
- 2.2 Independent Contractor. Safe Built is and shall be an independent contractor and not an agent of the Township. Any provisions in this Agreement that may appear to give the Township the right to direct Safe Built as to details of doing work or to exercise a measure of control over the work mean that Safe Built shall follow the direction of the Township as to end results of the work only. As an independent contractor, Safe Built and anyone

employed by Safe Built is not entitled to workers' compensation benefits except as provided by Safe Built nor to unemployment insurance benefits unless unemployment compensation coverage is provided by Safe Built or some other entity. The Township shall not be liable for the direct payment of any salaries, wages, payroll taxes, unemployment benefits, or any and all other forms or types of compensation or benefit to any personnel performing inspection services herein for said Township. Safe Built acknowledges that neither it nor its employees are covered by the Township's Workers' Compensation policy. Accordingly, Safe Built acknowledges and agrees that Safe Built is statutorily required to have in place, make available, and provide Workers' Compensation insurance for all of its employees.

- 2.3 Safe Built shall provide to the Township the work telephone numbers of all employees, including any mobile telephones that may be used to contact such employees during working hours while performing Services under this Agreement.
- 2.4 Safe Built shall employ a sufficient number of employees sufficiently experienced and knowledgeable to perform the Services in a timely and prompt manner and such employees shall at all times act in a professional, polite, and courteous manner to all persons regardless of the circumstances. The Township may in its reasonable discretion, demand the removal of any Safe Built employee from the performance of the Services, and upon such demand, Safe Built shall remove the employee.
- 2.5 Safe Built shall not allow employees, contractors, or subcontractors that are convicted of certain crimes to do work in Genoa Township. Those crimes include, but are not limited to, fraud, crimes involving theft, criminal sexual conduct, crimes involving assault or violence, crimes involving serious moral turpitude, gambling, prostitution, weapons violations, tax evasion, controlled substance crimes, or crimes involving excess alcohol. In addition, Safe Built shall not allow any employee, contractor or subcontractor to drive during their employ on a revoked or suspended driver's license or to drive an uninsured or underinsured vehicle while performing services under this Agreement.
- 2.6 Safe Built shall comply with all applicable federal, state and local laws, ordinances, regulations and resolutions in the performance of Services hereunder.
- 2.7 Safe Built shall be responsible, at its expense, for obtaining and maintaining in a valid and effective status, all licenses and permits necessary to perform the Services (including licenses and permits for any required for any of its employees to perform the Services). Safe Built shall provide the Township with copies of all such licenses and permits.
- 2.8 If requested by the Township, Safe Built shall make the appropriate employees, contractors, subcontractors, agents and independent contractors available for court proceedings as witnesses, expert witnesses or otherwise, instituted by or involving the Township in either criminal or civil matters which involve services performed under this Agreement, including without limitation, appearances at pre-trial conferences, bench trials, jury trials, mediations, facilitations, and at all other times requested by the Township.

2.9 Safe Built shall make the appropriate employee, contractor, subcontractor, agents and independent contractors available for consultation with the Township Supervisor, the Township Manager, the Township attorney, the Planning Director and the Township Building Official, or their designees, to discuss issues regarding litigation and/or matters of interest to the Township Board of Trustees or the public.

2.10 Safe Built shall in a timely manner inform the Township Building Official and the Planning Director of all oral complaints and shall provide the Township Building Official and Planning Director copies of any and all written complaints it receives from third parties against the Township, Safe Built or any of their employees, contractors, subcontractors, agents or independent contractors. Safe Built shall work with the Building Official and/or the Planning Director, as directed, to resolve any such complaint and shall inform the Building Official and the Planning Director of any actions taken.

2.11 Safe Built acknowledges that its actions will reflect on the reputation of the Township and that it is imperative to the Township that Safe Built treat the Township and the public with the utmost fairness and respect. As such, Safe Built shall strictly comply with all requirements of this Agreement and shall perform its services in the most expeditious manner possible. In furtherance of this goal, the Township Manager, or his designee, may require periodic reviews of Safe Built's performance under this Agreement. Safe Built shall provide all information requested by the Township Manager or his designee for this purpose.

2.12 Safe Built shall provide the Township with such reports and information as the Township Manager or the Planning Director may reasonably request which are pertinent to Safe Built's performance under this Agreement.

3.0 LEASING OF OFFICE SPACE

3.1 Office Space. The Township shall provide Safe Built two (2) cubicles within the Township Hall or such other location as the Township may determine, for use by Safe Built employees, contractors, subcontractors, agents or independent contractors for the performance of the Services under this Agreement and for use as a base for providing services to other Safe Built clients in the area. The Township shall also provide such Safe Built employees contractors, subcontractors, agents and independent contractors with access to Township facilities in the Township Hall (or such other location, as applicable) such as restrooms, kitchen facilities and conference rooms. Safe Built shall pay to the Township \$_____ (\$_____) per month as rent. This lease is a gross lease and shall include all utilities except telephone usage charges. Safe Built shall arrange and pay for telephone service directly with the provider, however, Safe Built's telephone lines shall be installed in such a manner so that the Township administrative staff may forward calls directly to the applicable Safe Built employee, contractor, subcontractor, agent or independent contractor while such person is in the Township Hall.

3.2 Building Modifications. Safe Built acknowledges and agrees that the leased space is suitable for its intended use. Safe Built shall not perform any modifications, improvements, additions or other construction to the leased space without the prior written consent of the

Township Supervisor or Township Manager. Any permitted improvements shall attach to the building and be considered Township property unless the parties agree otherwise in writing.

- 3.3 Maintenance. Safe Built shall maintain the leased spaced in a clean and neat manner and in compliance with all Township ordinances and state laws. The Township shall provide for trash removal and cleaning services.

4.0 SAFE BUILT USE OF COMPUTERS, COPIERS, EQUIPMENT AND SUPPLIES

- 4.1 Use of Computers. Safe Built shall, at its expense, provide its employees, contractors, subcontractors, agents and independent contractors with desktop computers, software and other computer equipment as is necessary to perform the Services under this Agreement, except that the Township shall provide access to Safe Built to the Township's server, including the Township's data bases, as is necessary for Safe Built to perform its services under this Agreement only. Safe Built shall not use the Township's data bases or other equipment to perform services for Safe Built's other clients. The Township shall have access to all of Safe Built's computer files and information that are pertinent to Safe Built's performance of Services under this Agreement at all times. The Township shall not access Safe Built's computer files related to Safe Built's other clients. Safe Built shall be responsible for maintaining its computer equipment and software at its expense and the Township shall be responsible for maintaining its computers and software.
- 4.2 Use of Internet. Safe Built employees, contractors, subcontractors, agents and independent contractors may access the internet from the Township offices only as necessary to perform the Services under this Agreement and as necessary to perform services for Safe Built's other clients.
- 4.3 Safe Built shall indemnify, hold harmless and defend the Township, including its elected and appointed officials, employees and volunteers against any and all claims, demands, suits and losses for any damages which may be asserted, claimed or recovered against or from the Township, its elected and appointed officials employees or volunteers by reason of any allegation of unauthorized use of third party software provided that the Township gives Safe Built prompt written notice of any such claim and reasonable assistance in defending any such claim.
- 4.4 Safe Built shall supply all of its own office supplies and materials, including but not limited to, postage, paper, envelopes, letterhead, pens, pencils, markers and business cards. Any time that Safe Built uses the name "Genoa Township" or "Genoa Charter Township" or the Township logo on its letter head, documents, envelopes, business cards, or other printed materials, it must also include a Safe Built designation approved by the Township Manager.

5.0 INSURANCE AND INDEMNIFICATION

- 5.1 At a minimum, Safe Built shall procure and maintain, and shall cause any subcontractor of Safe Built to procure and maintain, the minimum insurance coverages listed below. Such coverages shall be procured and maintained with forms and insurers acceptable to the Township. In the case of any claims-made policy, the necessary retroactive dates and extended reporting periods shall be procured to maintain such continuous coverage.
- 5.1.1 Worker's compensation insurance to cover obligations imposed by applicable law for any employee engaged in the performance of work under this Agreement, and Employer's Liability insurance with minimum limits of Five Hundred Thousand Dollars (\$500,000) each accident, Five Hundred Thousand Dollars (\$500,000) disease -- policy limit, and Five Hundred Thousand Dollars (\$500,000) disease -- each employee. Evidence of qualified self-insured status may be substituted for the worker's compensation requirements of this paragraph.
- 5.1.2 Commercial general liability insurance with minimum combined single limits of One Million Dollars (\$1,000,000) each occurrence and Two Million Dollars (\$2,000,000) general aggregate. The policy shall be applicable to all premises and operations. The policy shall include coverage for bodily injury, broad form property damage (including completed operations), personal injury (including coverage for contractual and employee acts), blanket contractual, independent contractors, products, and completed operations. The policy shall contain a severability of interest provision, and shall be endorsed to include the Township and the Township's officers, employees, and consultants as additional insured. No additional insured endorsement shall contain any exclusion for bodily injury or property damage arising from completed operations.
- 5.1.3 Professional liability insurance with minimum limits of One Million Dollars (\$1,000,000) each claim and One Million Dollars (\$1,000,000) general aggregate.
- 5.2 Safe Built agrees to indemnify, hold harmless and defend the Township, its officers and employees from and against all liability, claims and demands on account of injury, loss or damage, including, without limitation, claims arising from bodily injury, personal injury, sickness, disease, death, property loss, or damage to the extent caused by the negligent act, omission, error or intentional act of Safe Built, or any officer, employee, representative or agent of Safe Built.
- 5.3 The Township shall indemnify Safe Built for claims against Safe Built arising from the proper enforcement of any of the Township's Codes, as defined herein, which are determined by a court of competent jurisdiction to be unconstitutional or otherwise invalid.
- 5.4 Safe Built or its employees shall not be deemed to assume any liability for intentional or negligent acts of the Township or any of its officers, agents, or employees.
- 5.5 Safe Built agrees to procure and maintain, at its own cost, a policy or policies of insurance sufficient to ensure against all liability, claims, demand, and other obligations assumed by Safe Built pursuant to the Indemnification provisions above. Such coverage shall be procured and maintained with forms and insurers acceptable to the Township.

6.0 CONFLICT OF INTEREST

During the term of this Agreement:

- a. Safe Built shall not perform any work for or provide any services to any private person or entity who owns or leases any building, structure, or property as to which Safe Built has or is providing review and/or inspection services for the Township as set forth in Paragraph 1.1 and/or Attachment "A";
- b. Neither Safe Built or any employee of Safe Built shall accept on his or her own behalf, or on behalf of a relative or friend, any gift, loan, or favor from a person or entity who owns or leases any building, structure, or property as to which Safe Built has or is providing review and/or inspection services for the Township as set forth in Paragraph 1.1 and/or Attachment "A", and;
- c. Safe Built shall not offer or provide anything of benefit to any Township official or employee that would place the official or employee in a position of violating the public trust as provided under any applicable Township policy or ordinance, or any applicable state or federal statute or case law.

7.0 TERM AND TERMINATION

- 7.1 This Agreement shall become effective on the date written on the first page of this Agreement and shall remain in effect for a period of two (2) years (the "Initial Term"). Thereafter, this Agreement shall renew for successive one (1) year terms (each such term shall be known as a "Renewal Term") unless either party notifies the other of its intent not to renew at least ninety (90) days prior to the expiration of the Initial Term or Renewal Terms as applicable.
- 7.2 The Township may terminate this Agreement upon ninety (90) days written notice to Safe-Built. If such termination does occur, all structures that have had inspections made but are not completed at the time of termination may be completed through final inspection at the agreed fee rate if the Township so requests, provided that the work to reach such completion and finalization does not exceed one hundred eighty (180) days. The Township shall pay all outstanding fees owed to Safe Built for the work accomplished to the date of termination within thirty (30) days of the termination.
- 7.3 Either party may terminate this Agreement for cause if the other party is in breach of a material provision of this Agreement and such breach is not cured within thirty (30) days of receipt of written notice.
- 7.4 Upon the effective date of termination of this Agreement: (1) all finished or unfinished documents, data, studies and reports prepared by Safe Built pursuant to this Agreement shall be delivered by Safe Built to the Township and shall become property of the Township, and (2) Safe Built shall submit to the Township a final accounting and final invoice of Charges for all outstanding and unpaid Services and reimbursable expenses performed by Safe Built up to the effective date of termination . Such final accounting and

final invoice shall be delivered to the Township within thirty (30) days of the effective date of termination; thereafter, no other invoice, bill or other form of statement of charges owing to Safe Built shall be submitted or accepted by the Township.

8.0 OWNERSHIP OF DOCUMENTS

- 8.1 The Township and its duly authorized representatives shall have access to any books, documents, papers and records of Safe Built that are pertinent to Safe Built's performance under this Agreement for the purposes of audit or examination or other review of the Services, , and may make excerpts and transcriptions of the same.
- 8.2 All building inspection records, documents, notes, data and other materials required for or resulting from the performance of the Services hereunder shall not be used by Safe Built for any purpose other than the performance of the Services hereunder without the express prior written consent of the Township. All such records, documents, notes, data and other materials shall be deemed the exclusive property of the Township, and the Township shall thereafter retain sole and exclusive rights to receive and use such materials in such manner and for such purposes as determined by it. Notwithstanding the above, materials, methodology and proprietary work used or provided by Safe Built to the Township not specifically created and delivered pursuant to the Services outlined in this Agreement may be protected by a copyright held by Safe Built and Safe Built reserves all rights granted to it by United States Copyright laws. The Township shall not reproduce, sell, or otherwise make copies of any copyrighted material, subject to the following exceptions: (i) for exclusive use internally by the Township staff and/or employees and contractors; (ii) pursuant to a request under the Michigan Freedom of Information Act, MCL 15.231 et.seq., or any Federal open records act to the extent that such statutes apply, (iii) as permitted by the United States Copyright laws, and (iv) pursuant to law, regulation, or court order. Safe Built waives any right to prevent its name from being used in connection with the Services.
- 8.3 Safe Built will be provided with a copy of the Township's Freedom of Information Act ("FOIA") policy. The Township is responsible for FOIA requests and Safe Built shall not directly respond to any third parties regarding any FOIA requests. Upon receipt of a FOIA request, Safe Built shall immediately give that request to the Planning Director. Safe Built shall provide specific information requested by the Township response to all FOIA requests by the date and time requested by the Township Clerk or her designee in the format requested by the Clerk.

9.0 COMPLIANCE WITH LAWS

- 9.1 Safe Built will not discriminate against any employee or applicant for employment because of race, color, religion, age, sex, disability or national origin. Such action shall include but not be limited to the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. Safe Built agrees to post in conspicuous places, available to employees and applicants for employment, notice

to be provided by an agency of the Federal government, setting forth the provisions of the Equal Opportunity laws.

9.2 Safe Built shall comply with the appropriate provisions of the Americans with Disabilities Act (the "ADA"), as enacted and as from time to time amended and any other applicable federal regulations. A signed certificate confirming compliance with the ADA may be requested by the Township at any time during the term of this Agreement.

9.3 Prohibition Against Employing Illegal Aliens: Safe Built shall not knowingly employ or contract with an illegal alien to perform work under this contract. Safe Built shall not enter into a contract with a subcontractor that fails to certify to Safe Built that the subcontractor shall not knowingly employ or contract with an illegal alien to perform work under this contract.

10. LIMITATIONS

THE TOWNSHIP SHALL NOT BE LIABLE UNDER THIS AGREEMENT TO SAFE BUILT FOR LOST PROFITS, INCIDENTAL, SPECIAL, PUNITIVE OR CONSEQUENTIAL DAMAGES IN ANY NATURE THEREOF, WHETHER OR NOT THE POSSIBILITY OF SUCH DAMAGES HAS BEEN DISCLOSED TO THE TOWNSHIP IN ADVANCE OR COULD HAVE BEEN REASONABLY FORESEEN BY THE TOWNSHIP, OR FOR ANY CLAIM OR DAMAGE ASSERTED BY ANY THIRD PARTY.

11. GENERAL

11.1 Governing Law and Jurisdiction. This Agreement shall be construed and enforced in accordance with the provisions of Michigan law and the codes, resolutions, regulations, and ordinances related to the services covered herein. Venue for any action arising under this Agreement shall be in the State or Federal Courts in Michigan.

11.2 Notices. Any notice under this Agreement shall be in writing, and shall be deemed sufficient when directly presented or sent pre-paid, first class United States Mail, addressed as follows:

If to the Township: Genoa Charter Township
2911 Dorr Road
Brighton, MI 48116
Attn: Gary McCrie, Supervisor
Telephone: (810) 227-5225
Facsimile: (810) 227-3240
Email: gary@genoa.org

With a copy to: Frank J. Mancuso, Jr., Esq.
Mancuso & Cameron, P.C.
317 W. Main Street

Brighton, MI 48116
Telephone: (810) 229-6167
Facsimile: (810) 229-0250
e-mail: fmancuso@voyager.net

If to Safe Built: Mike McCurdie, President
SAFEbuilt Michigan, Inc.
3755 Precision Drive, Suite 140
Loveland, CO 80538
Telephone: 970.292.2203
Facsimile: 877.203.2704
Email: mike.mccurdie@safebuilt.com

With a copy to: Gregory K. Need, Esq.
Adkinson, Need & Allen, P.L.L.C.
40950 Woodward, Suite 300
Bloomfield Hills, MI 48304
Telephone: (248) 540-7400
Facsimile: (248) 540-7401
e-mail: gneed@anafirm.com

11.3 Entire Agreement. This Agreement shall incorporate by reference as though fully set out herein Safe Built's Building Department Services Proposal, dated February 26, 2010 (the "Proposal"), except that Safe Built shall not perform the functions of the Genoa Township Building Official which include enforcement of building codes, issuance, suspension, revocation or cancellation of building permits, , the establishment of fees, providing official orders and notices and the issuance of certificates of use and occupancy. , This Agreement including its Attachments, and the Proposal constitute the complete, entire and final agreement of the parties hereto with respect to the subject matter hereof, and shall supersede any and all previous communications, representations, whether oral or written, with respect to the subject matter hereof. In the event of a conflict, the order of precedence shall be: (1) the terms of this Agreement, (2) the terms of the attachments to this Agreement, and (3) the terms of the Proposal.

11.4 No Waiver. A waiver by any party to this Agreement of the breach of any term or condition of this Agreement shall not operate or be construed as a waiver of any subsequent breach. No covenant or term of this Agreement shall be deemed to be waived by the Township unless such waiver is in writing and signed by the Township Manager or Township Supervisor.

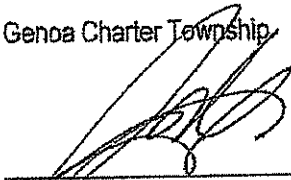
11.5 No Waiver of Governmental Immunity. Nothing in this Agreement shall be construed to waive, limit or otherwise modify any governmental immunity that may be available by law to the Township, its officials, employees, contractors, or agents, volunteers or any other person acting on behalf of the Township and, in particular governmental immunity afforded or available pursuant to the Michigan Governmental Immunity Act, MCL 691.1401, et. seq.

- 11.6 Binding Effect. This Agreement shall be binding upon the successors, heirs, legal representatives and assigns.
- 11.7 No Third Party Beneficiaries. Nothing contained in this Agreement is intended to or shall create a contractual relationship with, cause of action in favor of, or claim for relief for, any third party, including any agent, sub-consultant, or subcontractor of Safe Built. Absolutely no third party beneficiaries are intended by the Agreement. Any third-party receiving a benefit from this Agreement is an incidental and unintended beneficiary only.
- 11.8 Survival of Terms and Conditions. The parties understand and agree that all terms and conditions of this Agreement that require continued performance, compliance, or effect beyond the termination date of this Agreement shall survive such termination date and shall be enforceable in the event of a failure to perform or comply.
- 11.9 No Assignment. Neither party shall assign all or part of the rights, duties, obligations, responsibilities, or benefits set forth in this Agreement to another party or entity. Any unauthorized assignment shall be void.
- 11.10 Paragraph Captions. The captions of the paragraphs are set forth only for the convenience and reference of the Parties and are not intended in any way to define, limit or describe the scope or intent of this Agreement.
- 11.11 Severability. If any provision of this Agreement is found to be illegal or unenforceable, such provision shall be deemed severed from this Agreement and the remaining terms of this Agreement shall remain in full force and effect.
- 11.12 Force Majeure. Neither party shall be liable for any delay in, or failure of performance of, any covenant or promise contained in this Agreement, nor shall any delay or failure constitute default or give rise to any liability for damages if, and only to the extent that, such delay or failure is beyond the control of the party, including but not limited to, acts of God, acts of the public enemy, unusually severe weather, fires, floods, epidemics, quarantines, strikes, labor disputes and freight embargoes, to the extent that such events were not the result of, or were not aggravated by, the acts or omissions of the non-performing or delayed party.


IN WITNESS WHEREOF, the Township, by resolution duly adopted by its governing body, caused this Agreement to be signed by its duly authorized representative. Likewise, the officers of Safe Built have subscribed to this Agreement by affixing their signatures all on the day and year first above written.

Genoa Charter Township

SAFEbuilt Michigan, Inc.



Signature



Signature

Name: GARY T. Mc CRIZIE

Name: MIKE Mc LARDIE

Title: SUPERVISOR

Title: PRESIDENT

Date: 1 / 4 / 2010 ²⁰¹¹

Date: 1 / 21 / 2011

ATTACHMENT A

List of Services Provided by Safe Built for Genoa Charter Township.

SAFEbuilt Michigan Services Agreement dated _____, 20__

Note: This list of services can be updated and amended as necessary to ensure the Township's needs are met and the services provided satisfy the Township, property owners, and the building community.

Unless otherwise indicated, charges for all Services listed herein are included in the fees set forth in Attachment B, Building Department Fee Schedule.

Safe Built shall perform the following Services:

Building Department Services:

- 1 Monitor adopted building codes, including investigating complaints concerning code violations, assisting in any proceedings related to the correction of identified building code deficiencies
- 2 Assist the Building Official in enforcing adopted codes with regard to unsafe structures, existing building, and energy code compliance
- 3 Document areas of non-compliance using written records, electronic communications, photographs or other appropriate means and provide such documentation to the Building Official
- 4 Interpret codes to provide clarification as needed
- 5 Review and recommend local ordinances as they relate to the building codes
- 6 Provide training for inspectors on Genoa Charter Township ordinances and amendments
- 7 Offer services and knowledge of building department functions to address design, format, and frequency of reports, forms, letters and correspondence
- 8 Provide, complete and/or assist as directed by the Building Official, all agreed upon forms, reports, letters or other correspondence as are required by the Township to maintain all building department functions
- 9 Maintain proper legal records, record retention and document storage
- 10 Participate in the development and implementation of Township goals, objectives, policies and priorities.

Plan Review Services:

- 1 Accept and perform plan review electronically, as well as in traditional paper format
- 2 Work with the applicant on submittal requirements in order to ensure the process is not held up for minor issues
- 3 Examine all commercial and residential projects including drawings, specifications, computations, and additional data
- 4 Determine if plans conform to the required strengths, stresses, strains, loads, and stability of adopted building codes, applicable local amendments, and all other pertinent laws and ordinances and report such determinations to the Building Official

- 5 Perform the following reviews: building code, accessibility, mechanical, electrical, plumbing, use and occupancy classification, general building heights and areas, construction type, means of egress, accessibility, energy code, and foundation
- 6 Provide timely feedback to the Township staff in order to keep the plan review process on task and on schedule
- 7 Add additional resources as needed to keep reviews on schedule and provide needed expertise on certain aspects of the reviews
- 8 Return a set of finalized plans and all supporting documentation
- 9 Review all revisions and be available for consultation after review is completed

Additional Services:

For projects of major scope and size Safe Built will:

1. Be available for consultation in the planning process to highlight building code requirements that could affect the project
2. Be available for and participate in pre-submittal meetings
3. Be available for and participate in preliminary reviews of projects with the Fire Marshall
4. Utilize licensed engineers for structural design as necessary and coordinate reviews for fire protection systems, soils, and structural masonry

Inspection Services:

As part of Safe Built's inspection services, Safe Built will:

1. Coordinate all inspection requests
2. Perform inspections of residential and non-residential buildings to determine that construction activity complies with approved plans and/or applicable codes and ordinances
3. Perform all inspections as per adopted building codes and local amendments
4. Provide on-site inspection consultations to citizens and contractors
5. Observe safety and security procedures and immediately report potentially unsafe conditions
6. Perform all inspections called in before 4:00 pm on the next business day
7. Identify and document any areas of non-compliance and suggest alternate means when appropriate
8. Notify the Building Official of observed or known code enforcement violations
9. Report all findings to the Building Official
10. Provide the Building Official with all information to assist the Building Official in the performance of his/her duties.

Plan review services being provided as part of this contract

Perform plan review on all building projects in the Township. These include, without limitation, single-family residential construction; basement finish projects; new commercial buildings; tenant improvements in existing commercial buildings; decks, porches, carports, and garages; pole barns and agriculture buildings; and existing home upgrades and remodels.

Stated plan review times are to first comments issued:

Project	Maximum time to First Comments
New residential – International Residential Code	<input type="checkbox"/> 5 working days or less to first comments
Small commercial—less than \$2M valuation International Building Code	<input type="checkbox"/> 10 working days or less to first comments
Large commercial—greater than \$2M valuation International Building Code	<input type="checkbox"/> 15 to 20 working days or less to first comments depending on project size and complexity
Alter residential	<input type="checkbox"/> 5 working days or less to first comments
Alter commercial	<input type="checkbox"/> 10 working days or less to first comments
Miscellaneous	<input type="checkbox"/> As negotiated

All inspections scheduled prior to 4:00 pm will be performed the next business day.

List of inspections being provided as part of this contract: (Delete or Add as required)

Yes	No	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	* Setbacks*
<input checked="" type="checkbox"/>	<input type="checkbox"/>	* Footings*
<input checked="" type="checkbox"/>	<input type="checkbox"/>	* Wall steel (rebar)*
<input checked="" type="checkbox"/>	<input type="checkbox"/>	* Underground plumbing
<input checked="" type="checkbox"/>	<input type="checkbox"/>	* Underground electric
<input checked="" type="checkbox"/>	<input type="checkbox"/>	* Under-floor/concrete slab
<input checked="" type="checkbox"/>	<input type="checkbox"/>	* Rough electric
<input checked="" type="checkbox"/>	<input type="checkbox"/>	* Rough plumbing
<input checked="" type="checkbox"/>	<input type="checkbox"/>	* Rough mechanical (fives, vents, exhausts, gas piping)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	* Rough framing
<input checked="" type="checkbox"/>	<input type="checkbox"/>	* Insulation
<input checked="" type="checkbox"/>	<input type="checkbox"/>	* Energy Code requirements
<input checked="" type="checkbox"/>	<input type="checkbox"/>	* Fire-resistant penetrations
<input checked="" type="checkbox"/>	<input type="checkbox"/>	* Drywall
<input checked="" type="checkbox"/>	<input type="checkbox"/>	* Final electric
<input checked="" type="checkbox"/>	<input type="checkbox"/>	* Final plumbing
<input checked="" type="checkbox"/>	<input type="checkbox"/>	* Final mechanical
<input checked="" type="checkbox"/>	<input type="checkbox"/>	* Final building
<input checked="" type="checkbox"/>	<input type="checkbox"/>	* Single Stop (see Attachment B for list of inspections)

**For the case of setbacks, footings, and wall steel, SAFEbuilt will either perform the inspections or, alternatively, administer a program requiring written engineering approval of the footings and wall steel (i.e., engineer's letters) and a written surveyor's approval of the setbacks (i.e., setback certification or similar document).*

In addition to the above inspections, commercial projects may include above ceiling mechanical and, roof top mechanical inspections, coordination with the local fire department/district on areas of overlap between the fire code and building codes, and multi-stage electric, plumbing, heating, and framing inspections.

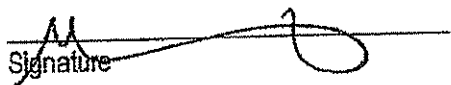
Other services being provided as part of this contract

▪ Field consultation with homeowners, builders, and contractors
▪ Pre-construction meeting and reviews for projects of major scope and size
▪ Be available at Township Supervisor's or Manager's request to attend council, staff and other special meetings
▪ Pick up and drop off plans and permits as required
▪ Recommendation of codes for adoption and/or amendment
▪ SAFEbuilt Michigan will fulfill the functions and responsibilities of the following positions: Plans Examiner and Inspector
▪ Provide permit applications, inspection forms, and building guides
▪ SAFEbuilt's Permitting Software Portal and reports
▪ SAFEbuilt's Project Inspection Portal for projects of major scope and size

Genoa Charter Township

SAFEbuilt Michigan, Inc.


Signature


Signature

Name: GARY T. Mc CRURIE

Name: MIKE McCURDY

Title: SUPERVISOR

Title: PRESIDENT

Date: 1 / 4 / 2011

Date: 1 / 21 / 2011

ATTACHMENT B

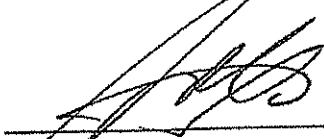
List of Services Provided by Safe Built for Genoa Charter Township.

SAFEbuilt Michigan Services Agreement dated _____, 20__

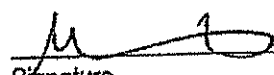
Building Permit Fee:	85% of Genoa Township fee
Plan Review:	85% of Genoa Township fee
Miscellaneous Fees: Additional Plan Review Permit Reactivation Re-inspection Investigative Stop Work	85% of Genoa Township fee
Stock Plan Fee:	85% of Genoa Township fee
Mechanical Permit Fees:	85% of Genoa Township fee
Plumbing Permit Fees:	85% of Genoa Township fee
Electrical Permit Fees:	85% of Genoa Township fee

Genoa Charter Township

SAFEbuilt Michigan, Inc.



Signature



Signature

Name: GARY T. McCRIRIE

Name: MIKE McLORDIE

Title: SUPERVISOR

Title: PRESIDENT

Date: 1 / 4 / 2011

Date: 1 / 21 / 2011

ATTACHMENT C BUILDING OFFICIAL RESPONSIBILITIES

The following are responsibilities of the Building Code Official:

1. Enforcement of building codes.
2. Issuance, suspension, revocation or cancellation of building permits.
3. Providing written code violation notices.
4. Assist in the establishment of fees.
5. Providing official orders and notices.
6. Issue "Stop Work" orders for work done without a permit
7. Issue "Dangerous Building Notices"
8. Review files for buildings being completed and issue Certificates of Occupancy where applicable
9. Review monthly reports and annual reports for work performed and fees collected among other activities in a format acceptable to the Township
10. Meet with applicants for pre-submittal courtesy reviews
11. Work in unison with the Brighton Area Fire Authority to ensure compliance with any applicable fire codes and to be certain that all commercial and multi-family residential structures have been properly inspected prior to issuing a Certificate of Occupancy
12. Provide advice, education, and support to the Township Board and department heads regarding code interpretations and adoptions
13. Fulfill all the duties and legal requirements set forth by the State of Michigan Building Codes and the Township Code of Ordinances
14. Oversee qualified and certified personnel to perform inspections, plan review and Building Code Official duties as required by the State of Michigan
15. Review and respond to all Freedom of Information Act ("FOIA") requests in compliance with the Township's FOIA procedure and review all subpoenas or requests for any documents or information concerning court cases
16. Review and determine all fee disputes with third parties
17. Facilitate and assist the Building Code Board of Appeals for the Township and maintain records
18. Interpret and decide all building code questions requiring official action within the Building Department
19. Provide all other services under State Law, the Township Code of Ordinances, Resolutions of the Township Board or as implied under the duties and scope of services listed in this Agreement.

GENOA TOWNSHIP
CODE OFFICIAL EMPLOYMENT AGREEMENT

THIS AGREEMENT is made by and between, GENOA TOWNSHIP, with office at 2911 Dorr Road, Brighton, Michigan 48116, hereinafter referred to as "Employer" and Dennis Smith, of 922 Main Street, Fenton, Michigan 48430, hereinafter referred to as "Code Official."

1. Employer hereby employs and Code Official hereby accepts employment subject to the terms of this Agreement as hereinafter set forth.
2. The Initial Term of this Agreement shall commence on February 1, 2011 and end on December 31, 2012, unless sooner terminated by either party as provided herein. This Agreement shall extend for successive one (1) year terms unless terminated at least thirty (30) days prior to the expiration of the Initial Term or the Renewal Term as applicable.
3. The duties of the Code Official shall include such work as may be required by Employer together with the described duties as recited in Attachment A attached hereto. The Code Official position is a part time position. The Code Official shall work five (5) hours per week for Employer with the specific hours to be reasonably determined by Chief Administrative Officer. In addition, the Code Official shall, at no cost, occasionally attend Township Board meetings as directed by the Township Manager, Supervisor, Clerk or Treasurer. Regular attendance is not contemplated at this time. If regular attendance is required in the future this contract may be modified.
4. During working hours, the Code Official shall devote his full time and attention and his best energies and abilities to the performance of such duties as may be assigned to him by Employer, and shall serve Employer faithfully and diligently and use his utmost endeavors to promote the interests of Employer.
5. The Code Official represents and warrants that he is licensed and properly registered as required by law including, but not limited to, the Stille-Derossett-Hale Single State Construction Code Act, MCL 125.1501, et.seq, the Building Officials and Inspectors Registration Act, MCL 338.2301, et.seq., and the Occupational Code, MCL 339.101, et.seq. The Code Official further warrants and represents that he shall comply with all applicable laws during the term of this Agreement and shall enforce the Michigan Building Code and the Genoa Township Ordinances within Genoa Township. The Code Official further represents and warrants that he possesses all skills, knowledge and abilities to competently, timely and professionally perform the Services of the Code Official as required by law and that the services will be performed in a good and competent manner. The Code Official shall provide Employer with a copy of all licenses and registrations required by this Agreement.
6. This contract may be terminated without cause by the Township upon the giving of thirty (30) days notice to the Code Official. Likewise, the Code Official may terminate this contract on thirty (30) days notice to the Township.

7. Employer agrees to pay Code Official and Code Official agrees to accept as compensation, Seven-thousand, Seven-hundred Fifty and 00/100 Dollars (\$7,750.00) per year based on twelve months. Payment for the 2011 year shall be pro-rated based on eleven months (i.e, \$7,750.00/12 x 11). The sums shall be paid to the Code Official in equal biweekly payments during the term of the contract. The Code Official shall submit weekly time sheets to the Township Manager or Chief Administrative Officer as directed.
8. Employer agrees to pay the Code Official for incidental expenses incurred in relation to activities approved by the Township in accordance with Township policies.
9. The Code Official shall have all other benefits as described in the Genoa Township Personnel and Policy Manual as may be modified from time to time by the Employer.
10. The Agreement shall be binding upon and inure to the benefit of the Code Official and his heirs and assigns and personal representatives and the Township of Genoa, a general law township.

IN WITNESS WHEREOF, the Township, through its Supervisor and Clerk, have executed this Agreement after grant of authority to do so by the Genoa Township Board on January 3, 2011 and Jack Donaldson, the Code Official, has set his hand and seal, on the date indicated.

WITNESSETH:

Diane M. Zerby

GENOA TOWNSHIP - EMPLOYER

By: [Signature]
 Gary T. McCririe
 Its Supervisor
 Dated: 1, 6 2011

By: [Signature]
 Paulette A. Skolarus
 Its Clerk
 Dated: JAN 6, 2011

CODE OFFICIAL

[Signature]
 Dennis Smith
 Dated: JAN 6, 2011


ATTACHMENT A CODE OFFICIAL RESPONSIBILITIES

The following are responsibilities of the Building Code Official:

1. Enforcement of building codes.
2. Issuance, suspension, revocation or cancellation of building permits.
3. Providing written code violation notices.
4. Assist in the establishment of fees.
5. Providing official orders and notices.
6. Provide information, education, and recommendations to the public on how to obtain and maintain building code compliance.
7. Issue "Stop Work" orders for work done without a permit
8. Issue "Dangerous Building Notices"
9. Review files for buildings being completed and issue Certificates of Occupancy where applicable
10. Review monthly reports and annual reports for work performed and fees collected among other activities in a format acceptable to the Township
11. Meet with applicants for pre-submittal courtesy reviews
12. Work in unison with the Brighton Area Fire Authority to ensure compliance with any applicable fire codes and to be certain that all commercial and multi-family residential structures have been properly inspected prior to issuing a Certificate of Occupancy
13. Provide advice, education, and support to the Township Board and department heads regarding code interpretations and adoptions
14. Provide direction and supervisory support to all Building Department personnel.
15. Fulfill all the duties and legal requirements set forth by the State of Michigan Building Codes and the Township Code of Ordinances
16. Oversee qualified and certified personnel to perform inspections, plan review and Building Code Official duties as required by the State of Michigan
17. Review and respond to all Freedom of Information Act ("FOIA") requests in compliance with the Township's FOIA procedure and review all subpoenas or requests for any documents or information concerning court cases
18. Review and determine all fee disputes with third parties
19. Facilitate and assist the Building Code Board of Appeals for the Township and maintain records
20. Interpret and decide all building code questions within the Building Department
21. Provide all other services under State Law, the Township Code of Ordinances, Resolutions of the Township Board or as implied under the duties and scope of services listed in this Agreement.

OFFICIAL PERMIT

Copy to remain on Site

 GENOA <small>Township</small>	BUILDING DIVISION Genoa 2911 Dorr Road Brighton, MI 48116 810-227-5225 Fax 810-227-3420	BUILDING PERMIT	
		Permit Number:	11GEN-00002

For inspections call 810-227-5225

Date Issued: 03/14/2011 Job Site Address: <p style="text-align: center; font-weight: bold;">5644 Wishing Well Lane</p> Property Owner: Bob Barker Mailing Address: 5644 Wishing Well Lane Genoa, MI 49152 Phone Number: Home: 801-115-5497 Contractor/General:	Plumbing Contractor: License: Electrical Contractor: License: Heating Contractor: License:
--	--

Subdivision: Lot: Block: Filing: Required Set Backs N: S: E: W: Actual Set Backs N: S: E: W:
--

TYPE AND VALUE OF BUILDING	FEE ITEMS	# of Each	Amount
Type: New	Building Permit Fee	1500000.00	\$6609.70
SubType: Commercial	Commercial Plan Review	1.00	\$3646.30
Category: New Commercial		Total	9256.00
Valuation (Calculator): \$1500000.00			

Plans Reviewed by:

Description of Work: Type V-B; B - Occupancy / 9500 square feet *New Burger King Restaurant with playarea

NOTICE

The applicant, his/her contractors, subcontractors, agents and employees shall comply with all rules, regulations and requirements of the Township Zoning Regulations and the Building Codes governing all aspects of the above proposed work for which the permit is granted. The Township may suspend, revoke or cancel a building permit in case of failure or neglect to comply with the provisions of the Stille-DeRossett-Hale Single State Construction Code Act (the "Act") or the Building Code, or upon a finding by the Township that a false statement or representation has been made in the application for the building permit. Construction MUST conform with submitted and approved plans. Any changes of plans or layout must be approved prior to the changes being made. Any change in the use or occupancy must be approved prior to commencement of construction. If construction is being undertaken contrary to a building permit, the Act, or other applicable laws or ordinances, the Township shall give written notice to the holder of the building permit notifying him/her of the violation of the Act, or other applicable laws and ordinances, and to appear and show cause why the construction should not be stopped. If the holder of the permit fails to appear and show good cause within 1 full working day after notice is delivered, the Township shall cause a written order to stop construction to be posted on the premises. A person shall not continue, or cause or allow to be continued, construction in violation of a stop construction order, except with permission of the Township to abate the dangerous condition or remove the violation, or except by court order. If an order to stop construction is not obeyed, the Township may apply to the Livingston County Circuit Court for an order enjoining the violation of the stop construction order. This remedy is in addition to, and not in limitation of, any other remedy provided by law or ordinance, and does not prevent criminal prosecution for failure to obey the order. Construction not commenced within 180 days of permit issuance voids this permit. Cessation of work for periods of 180 continuous days shall also void this permit. Permits are not transferable. SafeBuilt, Inc. and the Township of Genoa are not liable for workmanship.

Signature of Applicant/Date	Building Department Signature/Date
-----------------------------	------------------------------------



OFFICIAL PERMIT

Genoa Charter Township
 2911 Dorr Road
 Brighton, MI 48116
 P: (810)227-5225
 F: (810)227-3420
 www.genoa.org

Copy to remain on Site

Building Permit Application

Permit #: _____

Applicant to Complete All Items in Sections I, II, III, IV, V, and VI
 Note: Separate Applications Must be Completed for Plumbing, Mechanical, and Electrical Work Permits

I. LOCATION OF BUILDING			
ADDRESS:			
SUBDIVISION:		LOT #:	
Tax Parcel #:		ZONING:	
II. IDENTIFICATION			
A. OWNER		EMAIL:	FAX:
NAME:		PHONE:	
ADDRESS:		CITY:	STATE: ZIP:
B. ARCHITECT/ENGINEER		EMAIL:	FAX:
NAME:		PHONE:	
ADDRESS:		CITY:	STATE: ZIP:
LICENSE #:		EXPIRATION:	
C. CONTRACTOR		FAX:	
NAME:		NAME:	PHONE: PHONE:
ADDRESS:		STATE:	
LICENSE #:		EXPIRATION:	
FEDERAL EMPLOYER NUMBER & REASON FOR EXEMPTION:			
WORKERS COMP INSURANCE OR REASON FOR EXEMPTION:			
MESC EMPLOYER NUMBER OR REASON FOR EXEMPTION:			
III. TYPE OF IMPROVEMENT:			
BUILDING VALUATION:		ASSESSOR VALUATION:	
<input type="checkbox"/> NEW BUILDING	<input type="checkbox"/> ALTERATION	<input type="checkbox"/> FOUNDATION ONLY	<input type="checkbox"/> POOL
<input type="checkbox"/> ADDITION	<input type="checkbox"/> REPAIR	<input type="checkbox"/> PRE-MANUFACTURED	
<input type="checkbox"/> ACCESSORY STRUCTURE	<input type="checkbox"/> DEMOLITION	<input type="checkbox"/> OTHER: _____	
IV. PROPOSED USE OF BUILDING			
A. RESIDENTIAL			
<input type="checkbox"/> MODEL	<input type="checkbox"/> TWO OR MORE FAMILY (# OF UNITS _____)	<input type="checkbox"/> DETACHED GARAGE	
<input type="checkbox"/> SINGLE FAMILY	<input type="checkbox"/> ATTACHED GARAGE	<input type="checkbox"/> OTHER: _____	
B. NON-RESIDENTIAL			
<input type="checkbox"/> AMUSEMENT	<input type="checkbox"/> SERVICE STATION	<input type="checkbox"/> PUBLIC UTILITY	<input type="checkbox"/> TANKS, TOWERS
<input type="checkbox"/> CHURCH / RELIGION	<input type="checkbox"/> HOSPITAL / INSTITUTION	<input type="checkbox"/> STORE / MERCANTILE	<input type="checkbox"/> INDUSTRIAL
<input type="checkbox"/> OFFICE / PROFESSIONAL	<input type="checkbox"/> EDUCATIONAL	<input type="checkbox"/> OTHER: _____	
DESCRIBE SCOPE OF WORK: _____			

V. SELECTED CHARACTERISTICS OF BUILDING

A. PRINCIPAL TYPE OF FOUNDATION SYSTEM

CON. SLAB/FTG
 BASEMENT WALL/FTG
 WOOD FOUNDATION
 PILE FOUNDATION
 CRAWL SPACE/FTG
 MASONRY FOUNDATION
 PIER FOUNDATION
 OTHER _____

B. PRINCIPAL TYPE OF FRAME

MASONRY
 WOOD
 STEEL
 REINFORCED CONCRETE

C. SEWAGE DISPOSAL

PUBLIC
 PRIVATE (SEPTIC)

D. WATER SUPPLY

PUBLIC
 PRIVATE

E. MECHANICAL SYSTEM

AIR CONDITIONER
 A/C LOCATED IN SIDE YARD
 ELEVATOR
 FIRE SUPPRESSION SYSTEM
 HEATING BTU'S _____

F. ELECTRICAL SYSTEM

FIRE ALARM SYSTEM
 SERVICE FEEDER SIZE: _____ AMPS

G. PARKING

_____ ENCLOSED
 _____ OUTDOOR

H. BUILDING DIMENSIONS

STORIES _____
 BLD HEIGHT _____
 BLD LENGTH _____
 BLD WIDTH _____
 TOTAL SQ. FT. _____

VI. PLAN REVIEW (REVIEWS TO BE PERFORMED - SEE SECTION BELOW FOR TRADE PERMITS)

BUILDING	PLUMBING	MECHANICAL	ELECTRICAL	ENERGY
<input type="checkbox"/> PLANS SUBMITTED	<input type="checkbox"/> PLAN SUBMITTED	<input type="checkbox"/> PLAN SUBMITTED	<input type="checkbox"/> PLAN SUBMITTED	<input type="checkbox"/> PLAN SUBMITTED
<input type="checkbox"/> NOT REQUIRED	<input type="checkbox"/> NOT REQUIRED	<input type="checkbox"/> NOT REQUIRED	<input type="checkbox"/> NOT REQUIRED	<input type="checkbox"/> NOT REQUIRED

B. PLUMBING PLANS ARE NOT REQUIRED FOR THE FOLLOWING:

- One or two-family dwellings containing not more than 3,500 square feet of building area.
- Alterations and repair work determined by the plumbing official to be of minor nature.
- Assembly, business, mercantile and storage building with a required plumbing fixture count less than 12.
- Work completed by a governmental subdivision or state agency costing less than \$15,000.00.

C. MECHANICAL PLANS ARE NOT REQUIRED FOR THE FOLLOWING:

- One and two-family dwellings when the total building heating/cooling system input rating is 375,000 BTU's or less.
- Alterations and repair work determined by the mechanical official to be of minor nature.
- Business, mercantile, and storage buildings having HVAC equipment only, with on fire area and not more than 3,500 square feet.
- Work completed by a governmental subdivision or state agency costing less than \$15,000.00.

D. ELECTRICAL PLANS ARE NOT REQUIRED FOR THE FOLLOWING:

- When the electrical system rating does not exceed 400 amps and the building is not over 3,500 square feet in area.
- Work completed by a governmental subdivision or state agency costing less than \$15,000.00.

Plans are required for all other building types and shall be prepared by or under the direct supervision of an architect or engineer, licensed pursuant to Act. No. 299 or the Public Acts of 1980, as amended, and shall bear that architect's or engineer's signature and seal.

VII. APPLICANT INFORMATION: Applicant is responsible for the payment of all fees and charges applicable to this application and must provide the following:

Print Name:	Telephone No:
Address:	City: State:
Email address:	Zip:

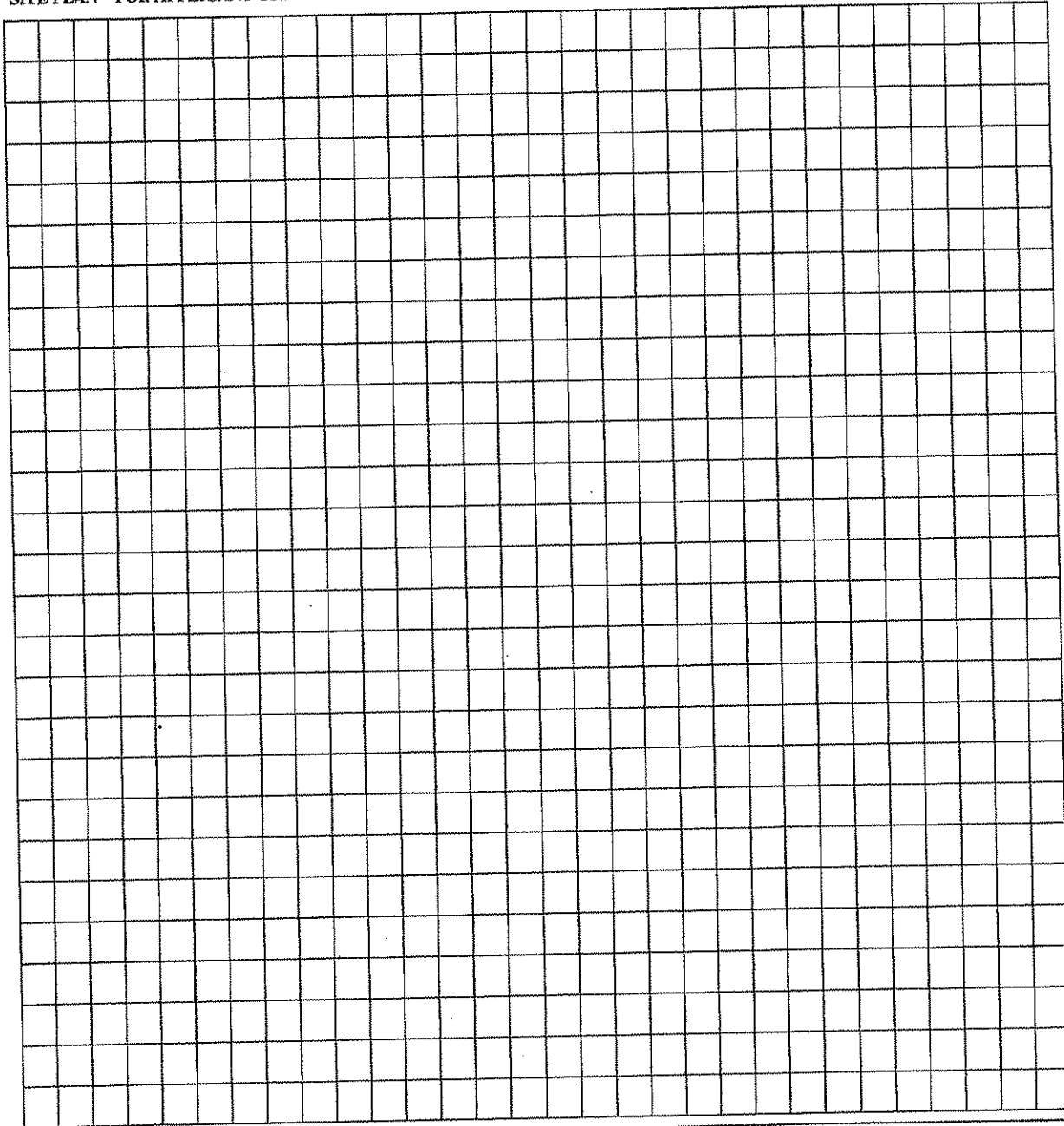
I HEREBY CERTIFY THAT THE PROPOSED WORK IS AUTHORIZED BY THE OWNER OF RECORD AND THAT I HAVE BEEN AUTHORIZED BY THE OWNER TO MAKE THIS APPLICATION AS HIS AUTHORIZED AGENT AND AGREE TO CONFORM TO ALL APPLICABLE LAWS OF THE STATE OF MICHIGAN. ALL INFORMATION SUBMITTED ON THIS APPLICATION IS ACCURATE TO THE BEST OF MY KNOWLEDGE.

SECTION 23A OF THE STATE CONSTRUCTION CODE ACT OF 1972, 1972 PA 230, MCL 125.15239, PROHIBITS A PERSON FROM CONSPIRING TO CIRCUMVENT THE LICENSING REQUIREMENTS OF THIS STATE REGULATION TO PERSONS WHO ARE TO PERFORM WORK ON A RESIDENTIAL BUILDING OR A RESIDENTIAL STRUCTURE. VIOLATORS OF SECTION 23A ARE SUBJECT TO CIVIL FINES.

Signature of Applicant: _____ Date: _____

OFFICIAL PERMIT
Copy to remain on site

SITE PLAN—FOR APPLICANT USE



FOR OFFICE USE:

A rectangular box containing the text "FOR OFFICE USE:" at the top left. The rest of the box is empty, intended for office use.

OFFICIAL PERMIT

Copy to remain on Site

VII. LOCAL AGENCY TO COMPLETE THIS SECTION

ENVIRONMENTAL CONTROL APPROVALS

	REQUIRED?	APPROVED	DATE	NUMBER	BY
A. Zoning	YES NO				
B. Fire District	YES NO				
C. Pollution Control	YES NO				
D. Noise Control	YES NO				
E. Soil Erosion	YES NO				
F. Flood Zone	YES NO				
G. Water Supply	YES NO				
H. Septic System	YES NO				
I. Variance Granted	YES NO				
J. Other	YES NO				


VIII. VALIDATION - FOR DEPARTMENT USE ONLY

Use Group:	Square Feet:
Type of Construction:	Number of Inspections:
Building Permit Fee:	Plan Review Fee:
Approval Signature:	
Title:	Date:

OFFICIAL PERMIT
 Copy to remain on Site

OFFICIAL PERMIT

Copy to remain on Site

 GENOA <small>Township</small>	BUILDING DIVISION Genoa 2911 Dorr Road Brighton, MI 48116 810-227-5225 Fax 810-227-3420	<u>ELECTRICAL PERMIT</u>	
		Permit Number:	11GEN-E0001

For inspections call 810-227-5225

Date Issued: 03/14/2011 Job Site Address: <p style="text-align: center;">456 Southern Drive</p> Property Owner: Rob Thomas Mailing Address: 456 Southern Drive Genoa, MI 49000 Phone Number: Home: 805-114-1521 Contractor/General:	Plumbing Contractor: License: Electrical Contractor: License: Heating Contractor: License:
--	--

Subdivision: Lot: Block: Filing: Required Set Backs N: S: E: W: Actual Set Backs N: S: E: W:
--

TYPE AND VALUE OF BUILDING	FEE ITEMS	# of Each	Amount
Type: Misc./One Stop	Electrical Permit Fee	6000.00	\$129.10
SubType: Miscellaneous			
Category: Electrical Permit			
Valuation (Calculator): \$6000.00		Total	129.10

Plans Reviewed by:

Description of Work: Type V-B; B Occupancy *Install electrical for tenant finish of Doctor office

NOTICE

The applicant, his/her contractors, subcontractors, agents and employees shall comply with all rules, regulations and requirements of the Township Zoning Regulations and the Building Codes governing all aspects of the above proposed work for which the permit is granted. The Township may suspend, revoke or cancel a building permit in case of failure or neglect to comply with the provisions of the Stille-DeRossett-Hale Single State Construction Code Act (the "Act") or the Building Code, or upon a finding by the Township that a false statement or representation has been made in the application for the building permit. Construction MUST conform with submitted and approved plans. Any changes of plans or layout must be approved prior to the changes being made. Any change in the use or occupancy must be approved prior to commencement of construction. If construction is being undertaken contrary to a building permit, the Act, or other applicable laws or ordinances, the Township shall give written notice to the holder of the building permit notifying him/her of the violation of the Act, or other applicable laws and ordinances, and to appear and show cause why the construction should not be stopped. If the holder of the permit fails to appear and show good cause within 1 full working day after notice is delivered, the Township shall cause a written order to stop construction to be posted on the premises. A person shall not continue, or cause or allow to be continued, construction in violation of a stop construction order, except with permission of the Township to abate the dangerous condition or remove the violation, or except by court order. If an order to stop construction is not obeyed, the Township may apply to the Livingston County Circuit Court for an order enjoining the violation of the stop construction order. This remedy is in addition to, and not in limitation of, any other remedy provided by law or ordinance, and does not prevent criminal prosecution for failure to obey the order. Construction not commenced within 180 days of permit issuance voids this permit. Cessation of work for periods of 180 continuous days shall also void this permit. Permits are not transferable. SafeBuilt, Inc. and the Township of Genoa are not liable for workmanship.

Signature of Applicant/Date	Building Department Signature/Date
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Genoa Charter Township
 2911 Dorr Road
 Brighton, MI 48116

Electrical Permit Application

P: (810)227-5225
 F: (810)227-3420
 www.genoa.org

OFFICIAL PERMIT Permit #: _____
Copy to remain on Site

I. LOCATION OF BUILDING			
ADDRESS:			
SUBDIVISION:		LOT #:	
Tax Parcel #:		ZONING:	
II. IDENTIFICATION			
A. OWNER		EMAIL:	FAX:
NAME:		PHONE:	
ADDRESS:		CITY:	STATE: ZIP:
B. ARCHITECT/ENGINEER (if applicable)		EMAIL:	FAX:
NAME:		PHONE:	
ADDRESS:		CITY:	STATE: ZIP:
LICENSE #:		EXPIRATION:	
C. CONTRACTOR			FAX:
NAME:		NAME:	PHONE: PHONE:
ADDRESS:			STATE:
LICENSE #:		EXPIRATION:	
FEDERAL EMPLOYER NUMBER REASON FOR EXEMPTION:			
WORKERS COMP INSURANCE OR REASON FOR EXEMPTION:			
MESC EMPLOYER NUMBER OR REASON FOR EXEMPTION:			
III. TYPE OF IMPROVEMENT:			
BUILDING VALUATION:		ASSESSOR VALUATION:	
<input type="checkbox"/> NEW BUILDING	<input type="checkbox"/> ALTERATION	<input type="checkbox"/> FOUNDATION ONLY	<input type="checkbox"/> POOL
<input type="checkbox"/> ADDITION	<input type="checkbox"/> REPAIR	<input type="checkbox"/> PRE-MANUFACTURED	
<input type="checkbox"/> ACCESSORY STRUCTURE	<input type="checkbox"/> DEMOLITION	<input type="checkbox"/> OTHER: _____	
IV. PROPOSED USE OF BUILDING			
A. RESIDENTIAL			
<input type="checkbox"/> MODEL	<input type="checkbox"/> TWO OR MORE FAMILY (# OF UNITS _____)		<input type="checkbox"/> DETACHED GARAGE
<input type="checkbox"/> SINGLE FAMILY	<input type="checkbox"/> ATTACHED GARAGE	<input type="checkbox"/> OTHER: _____	
B. NON-RESIDENTIAL			
<input type="checkbox"/> AMUSEMENT	<input type="checkbox"/> SERVICE STATION	<input type="checkbox"/> PUBLIC UTILITY	<input type="checkbox"/> TANKS, TOWERS
<input type="checkbox"/> CHURCH / RELIGION	<input type="checkbox"/> HOSPITAL / INSTITUTION	<input type="checkbox"/> STORE / MERCANTILE	<input type="checkbox"/> INDUSTRIAL
<input type="checkbox"/> OFFICE / PROFESSIONAL	<input type="checkbox"/> EDUCATIONAL	<input type="checkbox"/> OTHER: _____	
DESCRIBE SCOPE OF WORK: _____ _____ _____			

OFFICIAL PERMIT

Copy to remain on Site

V. SELECTED CHARACTERISTICS OF BUILDING

*** ELECTRICAL SYSTEM**

FIRE ALARM SYSTEM SERVICE FEEDER SIZE: _____ AMPS

VI. PLAN REVIEW (REVIEWS TO BE PERFORMED—SEE SECTION BELOW FOR TRADE PERMITS)

BUILDING	PLUMBING	MECHANICAL	ELECTRICAL	ENERGY
<input type="checkbox"/> PLANS SUBMITTED	<input type="checkbox"/> PLAN SUBMITTED	<input type="checkbox"/> PLAN SUBMITTED	<input type="checkbox"/> PLAN SUBMITTED	<input type="checkbox"/> PLAN SUBMITTED
<input type="checkbox"/> NOT REQUIRED	<input type="checkbox"/> NOT REQUIRED	<input type="checkbox"/> NOT REQUIRED	<input type="checkbox"/> NOT REQUIRED	<input type="checkbox"/> NOT REQUIRED

A. ELECTRICAL PLANS ARE NOT REQUIRED FOR THE FOLLOWING:

1. When the electrical system rating does not exceed 400 amps and the building is not over 3,500 square feet in area.
2. Work completed by a governmental subdivision or state agency costing less than \$15,000.00

Plans are required for all other building types and shall be prepared by or under the direct supervision of an architect or engineer, licensed pursuant to Act No. 299 or the Public Acts of 1980, as amended, and shall bear that architect's or engineer's signature and seal.

VII. APPLICANT INFORMATION: Applicant is responsible for the payment of all fees and charges applicable to this application and must provide the following:

Print Name:	Telephone No:	
Address:	City:	State:
Email address:		Zip:

VIII. FIXTURE COUNT—ENTER THE NUMBER OF ITEMS BEING INSTALLED

	# Items	
		11. Mobile Home Park Site
		12. Recreational Vehicle Park Site
1. Example		13. K.V.A. & H.P. Units up to 20
2. Service: Through 200 Amp		Units 21 to 50
Over 200 Amp thru 600 Amp		Units 51 and Over
Over 600 Amp thru 800 Amp		
Over 800 Amp thru 1200 Amp		14. Fire Alarm Systems (not smoke detectors)
Over 1200 Amp (GFI Only)		Up to 10 devices
3. Circuits		10 to 20 devices
4. Lighting Fixtures—per 25		Over 20 devices
5. Dishwasher		15. Data / Telecommunication Outlets
6. Furnace—Unit Heater		1-19 devices
7. Electrical—Heating Units (baseboard)		20-300 devices
8. Power Outlets (ranges, dryers, etc.)		Over 300 devices
9. Signs: Unit		16. Energy Management Temp. Control
Letter		Energy Retrofit—Temp. Control
Neon—each 25 feet		Circuits—Energy Management
10. Feeders—Bus Ducts, etc—per 50		17. Conduit Only or Grounding Only
		Total Fee:

ELECTRICAL WORK SHALL NOT BE STARTED UNTIL THE APPLICATION FOR PERMIT HAS BEEN FILED WITH GENOA TOWNSHIP. ALL INSTALLATIONS SHALL BE IN CONFORMANCE WITH THE STATE ELECTRICAL CODE. NO WORK SHALL BE CONCEALED UNTIL IT HAS BEEN INSPECTED.


I HEREBY CERTIFY THAT THE PROPOSED WORK IS AUTHORIZED BY THE OWNER OF RECORD AND THAT I HAVE BEEN AUTHORIZED BY THE OWNER TO MAKE THIS APPLICATION AS HIS AUTHORIZED AGENT AND AGREE TO CONFORM TO ALL APPLICABLE LAWS OF THE STATE OF MICHIGAN. ALL INFORMATION SUBMITTED ON THIS APPLICATION IS ACCURATE TO THE BEST OF MY KNOWLEDGE.

SECTION 23A OF THE STATE CONSTRUCTION CODE ACT OF 1972, 1972 PA 230, MCL 125.15239, PROHIBITS A PERSON FROM CONSPIRING TO CIRCUMVENT THE LICENSING REQUIREMENTS OF THIS STATE REGULATION TO PERSONS WHO ARE TO PERFORM WORK ON A RESIDENTIAL BUILDING OR A RESIDENTIAL STRUCTURE. VIOLATORS OF SECTION 23A ARE SUBJECT TO CIVIL FINES.

Signature of Applicant: _____ Date: _____

OFFICIAL PERMIT

Copy to remain on Site

 GENOA <small>Township</small>	BUILDING DIVISION Genoa 2911 Dorr Road Brighton, MI 48116 810-227-5225 Fax 810-227-3420	<u>PLUMBING PERMIT</u>	
		Permit Number:	11GEN-P0001

For Inspections call 810-227-5225

Date Issued: 03/14/2011 Job Site Address: <p style="text-align: center;">9501 Black Sheep Lane</p> Property Owner: B.B. Wool Mailing Address: 9501 Black Sheep Lane Genoa, MI 49000 Phone Number: Home: 805-564-4812 Contractor/General:	Plumbing Contractor: License: Electrical Contractor: License: Heating Contractor: License:
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Subdivision: Lot: Block: Filing: Required Set Backs N: S: E: W: Actual Set Backs N: S: E: W:
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TYPE AND VALUE OF BUILDING	FEE ITEMS	# of Each	Amount
Type: Misc./One Stop	Plumbing Permit Fee	3900.00	\$105.30
SubType: Miscellaneous			
Category: Plumbing Permit			
Valuation (Calculator): \$3900.00		Total	105.30

Plans Reviewed by:

Description of Work: Type V-B; B Occupancy *Install new plumbing for hair salon - 2 sinks, new bathroom,

NOTICE

The applicant, his/her contractors, subcontractors, agents and employees shall comply with all rules, regulations and requirements of the Township Zoning Regulations and the Building Codes governing all aspects of the above proposed work for which the permit is granted. The Township may suspend, revoke or cancel a building permit in case of failure or neglect to comply with the provisions of the Stille-DeRossett-Hale Single State Construction Code Act (the "Act") or the Building Code, or upon a finding by the Township that a false statement or representation has been made in the application for the building permit. Construction MUST conform with submitted and approved plans. Any changes of plans or layout must be approved prior to the changes being made. Any change in the use or occupancy must be approved prior to commencement of construction. If construction is being undertaken contrary to a building permit, the Act, or other applicable laws or ordinances, the Township shall give written notice to the holder of the building permit notifying him/her of the violation of the Act, or other applicable laws and ordinances, and to appear and show cause why the construction should not be stopped. If the holder of the permit fails to appear and show good cause within 1 full working day after notice is delivered, the Township shall cause a written order to stop construction to be posted on the premises. A person shall not continue, or cause or allow to be continued, construction in violation of a stop construction order, except with permission of the Township to abate the dangerous condition or remove the violation, or except by court order. If an order to stop construction is not obeyed, the Township may apply to the Livingston County Circuit Court for an order enjoining the violation of the stop construction order. This remedy is in addition to, and not in limitation of, any other remedy provided by law or ordinance, and does not prevent criminal prosecution for failure to obey the order. Construction not commenced within 180 days of permit issuance voids this permit. Cessation of work for periods of 180 continuous days shall also void this permit. Permits are not transferable. SafeBuilt, Inc. and the Township of Genoa are not liable for workmanship.

Signature of Applicant/Date	Building Department Signature/Date
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Genoa Charter Township
 2911 Dorr Road
 Brighton, MI 48116

Plumbing Permit Application

P: (810)227-5225
 F: (810)227-3420
 www.genoa.org

OFFICIAL PERMIT Permit #: _____
 Copy to remain on Site

I. LOCATION OF BUILDING			
ADDRESS:			
SUBDIVISION:		LOT #:	
Tax Parcel #:		ZONING:	
II. IDENTIFICATION			
A. OWNER		EMAIL:	FAX:
NAME:		PHONE:	
ADDRESS:		CITY:	STATE: ZIP:
B. ARCHITECT/ENGINEER (if applicable)		EMAIL:	FAX:
NAME:		PHONE:	
ADDRESS:		CITY:	STATE: ZIP:
LICENSE #:		EXPIRATION:	
C. CONTRACTOR		FAX:	
NAME:		PHONE:	PHONE:
ADDRESS:		STATE:	
LICENSE #:		EXPIRATION:	
FEDERAL EMPLOYER NUMBER			
REASON FOR EXEMPTION:			
WORKERS COMP INSURANCE OR			
REASON FOR EXEMPTION:			
MESC EMPLOYER NUMBER OR			
REASON FOR EXEMPTION:			
III. TYPE OF IMPROVEMENT			
BUILDING VALUATION:		ASSESSOR VALUATION:	
<input type="checkbox"/> NEW BUILDING	<input type="checkbox"/> ALTERATION	<input type="checkbox"/> FOUNDATION ONLY	<input type="checkbox"/> POOL
<input type="checkbox"/> ADDITION	<input type="checkbox"/> REPAIR	<input type="checkbox"/> PRE-MANUFACTURED	
<input type="checkbox"/> ACCESSORY STRUCTURE	<input type="checkbox"/> DEMOLITION	<input type="checkbox"/> OTHER: _____	
IV. PROPOSED USE OF BUILDING			
A. RESIDENTIAL			
<input type="checkbox"/> MODEL	<input type="checkbox"/> TWO OR MORE FAMILY (# OF UNITS _____)	<input type="checkbox"/> DETACHED GARAGE	
<input type="checkbox"/> SINGLE FAMILY	<input type="checkbox"/> ATTACHED GARAGE	<input type="checkbox"/> OTHER: _____	
B. NON-RESIDENTIAL			
<input type="checkbox"/> AMUSEMENT	<input type="checkbox"/> SERVICE STATION	<input type="checkbox"/> PUBLIC UTILITY	<input type="checkbox"/> TANKS, TOWERS
<input type="checkbox"/> CHURCH / RELIGION	<input type="checkbox"/> HOSPITAL / INSTITUTION	<input type="checkbox"/> STORE / MERCANTILE	<input type="checkbox"/> INDUSTRIAL
<input type="checkbox"/> OFFICE / PROFESSIONAL	<input type="checkbox"/> EDUCATIONAL	<input type="checkbox"/> OTHER: _____	
DESCRIBE SCOPE OF WORK: _____			

V. SELECTED CHARACTERISTICS OF BUILDING

A. SEWAGE DISPOSAL

PUBLIC PRIVATE (SEPTIC)

OFFICIAL PERMIT

Copy to remain on Site

WATER SUPPLY

PUBLIC PRIVATE

MOBILE HOME UNIT SITE: When item is used for sewer excavations in a new park, the permit applicant should include the application fee plus the number of unit sites.

VI. PLAN REVIEW (REVIEWS TO BE PERFORMED - SEE SECTION BELOW FOR TRADE PERMITS)

BUILDING	PLUMBING	MECHANICAL	ELECTRICAL	ENERGY
<input type="checkbox"/> PLANS SUBMITTED	<input type="checkbox"/> PLAN SUBMITTED	<input type="checkbox"/> PLAN SUBMITTED	<input type="checkbox"/> PLAN SUBMITTED	<input type="checkbox"/> PLAN SUBMITTED
<input type="checkbox"/> NOT REQUIRED	<input type="checkbox"/> NOT REQUIRED	<input type="checkbox"/> NOT REQUIRED	<input type="checkbox"/> NOT REQUIRED	<input type="checkbox"/> NOT REQUIRED

A. PLUMBING PLANS ARE NOT REQUIRED FOR THE FOLLOWING:

- One or two-family dwellings containing not more than 3,500 square feet of building area.
- Alterations and repair work determined by the plumbing official to be of minor nature.
- Assembly, business, mercantile and storage building with a required plumbing fixture count less than 12.
- Work completed by a governmental subdivision or state agency costing less than \$15,000.00.

Plans are required for all other building types and shall be prepared by or under the direct supervision of an architect or engineer, licensed pursuant to Act. No. 299 or the Public Acts of 1980, as amended, and shall bear that architect's or engineer's signature and seal.

VII. APPLICANT INFORMATION: Applicant is responsible for the payment of all fees and charges applicable to this application and must provide the following:

Print Name: _____ Telephone No: _____
 Address: _____ City: _____ State: _____
 Email address: _____ Zip: _____

VIII. FIXTURE COUNTS: Enter the number of items being installed.

	# Items		
1. Example	3	10. Sewers (sanitary, storm)	Less than 6"
			6" and Over
2. Mobile Home Park Site		11. Water Distributing Pipe	3/4" Pipe
Fixtures, Floor Drains, Special Drain, Water Connected Appliance			1" Pipe
4. Stack (soil, waste, vent and conductor)			1-1/4" Pipe
5. Sewage Ejectors, Sumps			1-1/2" Pipe
6. Sub-Soil Drains			2" Pipe
7. Water Service	Less than 2"		Over 2" Pipe
	2" to 6"	12. Reduced Pressure Zone Back-flow Preventer	
	Over 6"	13. Domestic Water Treatment and Filtering Equipment	
8. Connection (bldg drain, sewers)		14. Medical Gas System	
9. Manholes, Catch Basins			Total Fee:

Item #3 Clarification: Includes water closet, bathtub, lavatories, shower stall, laundry tray, urinal, autopsy, sink, emergency eye wash, emergency shower, garbage grinder, water outlet cooler, ice making machine, water connected still, slop sink, bidet, cuspidor, dishwasher, refrigerator, water heater, drinking fountain, condensate drain, washing machine, acid waste drain, embalming table, bed pan washer, floor drain, roof drain, grease trap, starch trap, plaster trap, water softener, water outlet or connection to any make-up water tank, connection to heating system, connection to filters, connection to sprinkler system (irrigation), connection to sterilizer, connection to dental chair, and connection to carbonated beverage dispenser.

Item #13 Clarification: A license is not required for the installation of domestic water treatment and filtering equipment that requires modification to an existing cold water distribution supply and associated water piping in building if a permit is secured, required inspections performed and the installation complies with the applicable code.

PLUMBING WORK SHALL NOT BE STARTED UNTIL THE APPLICATION FOR PERMIT HAS BEEN FILED WITH GENOA TOWNSHIP. ALL INSTALLATIONS SHALL BE IN CONFORMANCE WITH THE STATE PLUMBING CODE. NO WORK SHALL BE CONCEALED UNTIL IT HAS BEEN INSPECTED.


I HEREBY CERTIFY THAT THE PROPOSED WORK IS AUTHORIZED BY THE OWNER OF RECORD AND THAT I HAVE BEEN AUTHORIZED BY THE OWNER TO MAKE THIS APPLICATION AS HIS AUTHORIZED AGENT AND AGREE TO CONFORM TO ALL APPLICABLE LAWS OF THE STATE OF MICHIGAN. ALL INFORMATION SUBMITTED ON THIS APPLICATION IS ACCURATE TO THE BEST OF MY KNOWLEDGE.

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Signature of Applicant: _____ Date: _____

OFFICIAL PERMIT

Copy to remain on Site

 GENOA <small>Township</small>	BUILDING DIVISION Genoa 2911 Dorr Road Brighton, MI 48116 810-227-5225 Fax 810-227-3420	MECHANICAL PERMIT	
		Permit Number:	11GEN-M0001

For Inspections call 810-227-5225

Date Issued: 03/14/2011 Job Site Address: <p style="text-align: center;">3535 Bluebell Court</p> Property Owner: Mary Contrary Mailing Address: 3535 Bluebell Court Genoa, MI 49000 Phone Number: Home: 805-114-5441 Contractor/General:	Plumbing Contractor: License: Electrical Contractor: License: Heating Contractor: License:
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Subdivision: Lot: Block: Filing: Required Set Backs N: S: E: W: Actual Set Backs N: S: E: W:
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TYPE AND VALUE OF BUILDING	FEE ITEMS	# of Each	Amount
Type: Misc./One Stop	Mechanical Permit Fee	900.00	\$62.90
SubType: Miscellaneous			
Category: Mechanical Permit			
Valuation (Calculator): \$900.00		Total	52.90

Plans Reviewed by:

Description of Work: Type V-B; R-3 *Replace furnace

NOTICE

The applicant, his/her contractors, subcontractors, agents and employees shall comply with all rules, regulations and requirements of the Township Zoning Regulations and the Building Codes governing all aspects of the above proposed work for which the permit is granted. The Township may suspend, revoke or cancel a building permit in case of failure or neglect to comply with the provisions of the Stille-DeRossett-Hale Single State Construction Code Act (the "Act") or the Building Code, or upon a finding by the Township that a false statement or representation has been made in the application for the building permit. Construction MUST conform with submitted and approved plans. Any changes of plans or layout must be approved prior to the changes being made. Any change in the use or occupancy must be approved prior to commencement of construction. If construction is being undertaken contrary to a building permit, the Act, or other applicable laws or ordinances, the Township shall give written notice to the holder of the building permit notifying him/her of the violation of the Act, or other applicable laws and ordinances, and to appear and show cause why the construction should not be stopped. If the holder of the permit fails to appear and show good cause within 1 full working day after notice is delivered, the Township shall cause a written order to stop construction to be posted on the premises. A person shall not continue, or cause or allow to be continued, construction in violation of a stop construction order, except with permission of the Township to abate the dangerous condition or remove the violation, or except by court order. If an order to stop construction is not obeyed, the Township may apply to the Livingston County Circuit Court for an order enjoining the violation of the stop construction order. This remedy is in addition to, and not in limitation of, any other remedy provided by law or ordinance, and does not prevent criminal prosecution for failure to obey the order. Construction not commenced within 180 days of permit issuance voids this permit. Cessation of work for periods of 180 continuous days shall also void this permit. Permits are not transferable. SafeBuilt, Inc. and the Township of Genoa are not liable for workmanship.

Signature of Applicant/Date	Building Department Signature/Date
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Genoa Charter Township
 2911 Dorr Road
 Brighton, MI 48116

Mechanical Permit Application

P: (810)227-5225
 F: (810)227-3420
 www.genoa.org

OFFICIAL PERMIT Permit #: _____

Copy to remain on Site

I. LOCATION OF BUILDING			
ADDRESS: _____			
SUBDIVISION: _____		LOT #: _____	
Tax Parcel #: _____		ZONING: _____	
II. IDENTIFICATION			
A. OWNER		EMAIL: _____	FAX: _____
NAME: _____		PHONE: _____	
ADDRESS: _____	CITY: _____	STATE: _____	ZIP: _____
B. ARCHITECT / ENGINEER (if applicable)		EMAIL: _____	FAX: _____
NAME: _____		PHONE: _____	
ADDRESS: _____	CITY: _____	STATE: _____	ZIP: _____
LICENSE #: _____	EXPIRATION: _____		
C. CONTRACTOR			FAX: _____
NAME: _____	NAME: _____	PHONE: _____	PHONE: _____
ADDRESS: _____		STATE: _____	
LICENSE #: _____	EXPIRATION: _____		
FEDERAL EMPLOYER NUMBER REASON FOR EXEMPTION: _____			
WORKERS COMP INSURANCE OR REASON FOR EXEMPTION: _____			
MESC EMPLOYER NUMBER OR REASON FOR EXEMPTION: _____			
III. TYPE OF IMPROVEMENT:			
BUILDING VALUATION:		ASSESSOR VALUATION:	
<input type="checkbox"/> NEW BUILDING	<input type="checkbox"/> ALTERATION	<input type="checkbox"/> FOUNDATION ONLY	<input type="checkbox"/> POOL
<input type="checkbox"/> ADDITION	<input type="checkbox"/> REPAIR	<input type="checkbox"/> PRE-MANUFACTURED	
<input type="checkbox"/> ACCESSORY STRUCTURE	<input type="checkbox"/> DEMOLITION	<input type="checkbox"/> OTHER: _____	
IV. PROPOSED USE OF BUILDING			
A. RESIDENTIAL			
<input type="checkbox"/> MODEL	<input type="checkbox"/> TWO OR MORE FAMILY (# OF UNITS _____)	<input type="checkbox"/> DETACHED GARAGE	
<input type="checkbox"/> SINGLE FAMILY	<input type="checkbox"/> ATTACHED GARAGE	<input type="checkbox"/> OTHER: _____	
B. NON-RESIDENTIAL			
<input type="checkbox"/> AMUSEMENT	<input type="checkbox"/> SERVICE STATION	<input type="checkbox"/> PUBLIC UTILITY	<input type="checkbox"/> TANKS, TOWERS
<input type="checkbox"/> CHURCH / RELIGION	<input type="checkbox"/> HOSPITAL / INSTITUTION	<input type="checkbox"/> STORE / MERCANTILE	<input type="checkbox"/> INDUSTRIAL
<input type="checkbox"/> OFFICE / PROFESSIONAL	<input type="checkbox"/> EDUCATIONAL	<input type="checkbox"/> OTHER: _____	
DESCRIBE SCOPE OF WORK: _____			

OFFICIAL PERMIT

V. SELECTED CHARACTERISTICS OF BUILDING

A. MECHANICAL SYSTEM

Copy to remain on Site

AIR CONDITIONER
 A/C LOCATED IN SIDE YARD
 ELEVATOR
 FIRE SUPPRESSION SYSTEM

HEATING BTU'S _____

PLAN REVIEW (REVIEWS TO BE PERFORMED - SEE SECTION BELOW FOR TRADE PERMITS)

BUILDING	PLUMBING	MECHANICAL	ELECTRICAL	ENERGY
<input type="checkbox"/> PLANS SUBMITTED	<input type="checkbox"/> PLAN SUBMITTED	<input type="checkbox"/> PLAN SUBMITTED	<input type="checkbox"/> PLAN SUBMITTED	<input type="checkbox"/> PLAN SUBMITTED
<input type="checkbox"/> NOT REQUIRED	<input type="checkbox"/> NOT REQUIRED	<input type="checkbox"/> NOT REQUIRED	<input type="checkbox"/> NOT REQUIRED	<input type="checkbox"/> NOT REQUIRED

A. MECHANICAL PLANS ARE NOT REQUIRED FOR THE FOLLOWING:

1. One and two-family dwellings when the total building heating/cooling system input rating is 375,000 BTU's or less.
2. Alterations and repair work determined by the mechanical official to be of minor nature.
3. Business, mercantile, and storage buildings having HVAC equipment only, with on fire area and not more than 3,500 square feet.
4. Work completed by a governmental subdivision or state agency costing less than \$15,000.00.

Plans are required for all other building types and shall be prepared by or under the direct supervision of an architect or engineer, licensed pursuant to Act. No. 299 or the Public Acts of 1980, as amended, and shall bear that architect's or engineer's signature and seal.

VII. APPLICANT INFORMATION: Applicant is responsible for the payment of all fees and charges applicable to this application and must provide the following:

Print Name: _____	Telephone No: _____	State: _____
Address: _____	City: _____	Zip: _____
Email address: _____		

VIII. FIXTURE COUNT - Enter the number of items being installed.

	# Items		
1. Example	3	17. Fuel Gas Piping	
2. Residential Heating System (includes duct and pipe)		18. Process Piping	
3. Gas/Oil Burning Equipment (furnace, roof top, generator)		19. Hydronic Piping	
4. Boiler		20. Refrigeration Piping	
5. Water Heater		21. Duct	
Damper		22. Heat Pumps, Commercial	
7. Solid Fuel Equipment (includes chimney)		23. Air Handlers/ Heat Wheels	Under 10,000 CFM Over 10,000 CFM
8. Gas Burning Fireplace		24. Commercial Hoods/ Exhausters	
9. Chimney, Factory Built (installed separately)		25. Heat Recovery Units	
10. Solar, set of 3 panels		26. V.A.V Boxes	
11. Gas Piping (each opening)		27. Unit Ventilators / PTAC Units	
12. Air Conditioning (includes split systems) RTU - Cooling		28. Unit Heaters (terminal units)	
13. Heat Pumps (complete residential)		29. Fire Suppression / Protection	
14. Dryer, Bath and Kitchen Exhaust		30. Coils (Heat / Cool)	
15. Tanks		31. Refrigeration (Split System)	
Aboveground		32. Chiller	
Aboveground Connection		33. Cooling Towers	
Underground		34. Compressor / Condenser	
Underground Connection			
16. Humidifiers / Air Cleaners			Total Fee: _____

MECHANICAL WORK SHALL NOT BE STARTED UNTIL THE APPLICATION FOR PERMIT HAS BEEN FILED WITH GENOA TOWNSHIP. ALL INSTALLATIONS SHALL BE IN CONFORMANCE WITH THE STATE MECHANICAL CODE. NO WORK SHALL BE CONCEALED UNTIL IT HAS BEEN INSPECTED.

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Signature of Applicant: _____

Date: _____



Genoa Charter Township
 2911 Dorr Road
 Brighton, MI 48116
 P: (810)227-5225
 F: (810)227-3420
 www.genoa.org

Building Permit Application

Permit #: _____

Applicant to Complete All Items in Sections I, II, III, IV, V, and VI
Note: Separate Applications Must be Completed for Plumbing, Mechanical, and Electrical Work Permits

I. LOCATION OF BUILDING			
ADDRESS:			
SUBDIVISION:		LOT #:	
Tax Parcel #:		ZONING:	
II. IDENTIFICATION			
A. OWNER		EMAIL:	FAX:
NAME:		PHONE:	
ADDRESS:		CITY:	STATE: ZIP:
B. ARCHITECT / ENGINEER		EMAIL:	FAX:
NAME:		PHONE:	
ADDRESS:		CITY:	STATE: ZIP:
LICENSE #:		EXPIRATION:	
C. CONTRACTOR			FAX:
NAME:		NAME:	PHONE: PHONE:
ADDRESS:			STATE:
LICENSE #:		EXPIRATION:	
FEDERAL EMPLOYER NUMBER REASON FOR EXEMPTION:			
WORKERS COMP INSURANCE OR REASON FOR EXEMPTION:			
MESC EMPLOYER NUMBER OR REASON FOR EXEMPTION:			
III. TYPE OF IMPROVEMENT:			
BUILDING VALUATION:		ASSESSOR VALUATION:	
<input type="checkbox"/> NEW BUILDING	<input type="checkbox"/> ALTERATION	<input type="checkbox"/> FOUNDATION ONLY	<input type="checkbox"/> POOL
<input type="checkbox"/> ADDITION	<input type="checkbox"/> REPAIR	<input type="checkbox"/> PRE-MANUFACTURED	
<input type="checkbox"/> ACCESSORY STRUCTURE	<input type="checkbox"/> DEMOLITION	<input type="checkbox"/> OTHER: _____	
IV. PROPOSED USE OF BUILDING			
A. RESIDENTIAL			
<input type="checkbox"/> MODEL	<input type="checkbox"/> TWO OR MORE FAMILY (# OF UNITS _____)	<input type="checkbox"/> DETACHED GARAGE	
<input type="checkbox"/> SINGLE FAMILY	<input type="checkbox"/> ATTACHED GARAGE	<input type="checkbox"/> OTHER: _____	
B. NON-RESIDENTIAL			
<input type="checkbox"/> AMUSEMENT	<input type="checkbox"/> SERVICE STATION	<input type="checkbox"/> PUBLIC UTILITY	<input type="checkbox"/> TANKS, TOWERS
<input type="checkbox"/> CHURCH / RELIGION	<input type="checkbox"/> HOSPITAL / INSTITUTION	<input type="checkbox"/> STORE / MERCANTILE	<input type="checkbox"/> INDUSTRIAL
<input type="checkbox"/> OFFICE / PROFESSIONAL	<input type="checkbox"/> EDUCATIONAL	<input type="checkbox"/> OTHER: _____	
DESCRIBE SCOPE OF WORK: _____			

V. SELECTED CHARACTERISTICS OF BUILDING

A. PRINCIPAL TYPE OF FOUNDATION SYSTEM

CON. SLAB/FTG BASEMENT WALL/FTG WOOD FOUNDATION PILE FOUNDATION
 CRAWL SPACE/FTG MASONRY FOUNDATION PIER FOUNDATION OTHER _____

PRINCIPAL TYPE OF FRAME

MASONRY WOOD STEEL REINFORCED CONCRETE

C. SEWAGE DISPOSAL

PUBLIC PRIVATE (SEPTIC)

D. WATER SUPPLY

PUBLIC PRIVATE

E. MECHANICAL SYSTEM

AIR CONDITIONER A/C LOCATED IN SIDE YARD ELEVATOR FIRE SUPPRESSION SYSTEM

HEATING BTU'S _____

F. ELECTRICAL SYSTEM

FIRE ALARM SYSTEM SERVICE FEEDER SIZE: _____ AMPS

G. PARKING

_____ ENCLOSED _____ OUTDOOR

H. BUILDING DIMENSIONS

STORIES _____ BLD HEIGHT _____ BLD LENGTH _____ BLD WIDTH _____

TOTAL SQ. FT. _____

VI. PLAN REVIEW (REVIEWS TO BE PERFORMED - SEE SECTION BELOW FOR TRADE PERMITS)

BUILDING	PLUMBING	MECHANICAL	ELECTRICAL	ENERGY
<input type="checkbox"/> PLANS SUBMITTED	<input type="checkbox"/> PLAN SUBMITTED	<input type="checkbox"/> PLAN SUBMITTED	<input type="checkbox"/> PLAN SUBMITTED	<input type="checkbox"/> PLAN SUBMITTED
<input type="checkbox"/> NOT REQUIRED	<input type="checkbox"/> NOT REQUIRED	<input type="checkbox"/> NOT REQUIRED	<input type="checkbox"/> NOT REQUIRED	<input type="checkbox"/> NOT REQUIRED

B. PLUMBING PLANS ARE NOT REQUIRED FOR THE FOLLOWING:

- One or two-family dwellings containing not more than 3,500 square feet of building area.
- Alterations and repair work determined by the plumbing official to be of minor nature.
- Assembly, business, mercantile and storage building with a required plumbing fixture count less than 12.
- Work completed by a governmental subdivision or state agency costing less than \$15,000.00.

C. MECHANICAL PLANS ARE NOT REQUIRED FOR THE FOLLOWING:

- One and two-family dwellings when the total building heating/cooling system input rating is 375,000 BTU's or less.
- Alterations and repair work determined by the mechanical official to be of minor nature.
- Business, mercantile, and storage buildings having HVAC equipment only, with on fire area and not more than 3,500 square feet.
- Work completed by a governmental subdivision or state agency costing less than \$15,000.00.

D. ELECTRICAL PLANS ARE NOT REQUIRED FOR THE FOLLOWING:

- When the electrical system rating does not exceed 400 amps and the building is not over 3,500 square feet in area.
- Work completed by a governmental subdivision or state agency costing less than \$15,000.00

Plans are required for all other building types and shall be prepared by or under the direct supervision of an architect or engineer, licensed pursuant to Act. No. 299 or the Public Acts of 1980, as amended, and shall bear that architect's or engineer's signature and seal.

VII. APPLICANT INFORMATION: Applicant is responsible for the payment of all fees and charges applicable to this application and must provide the following:

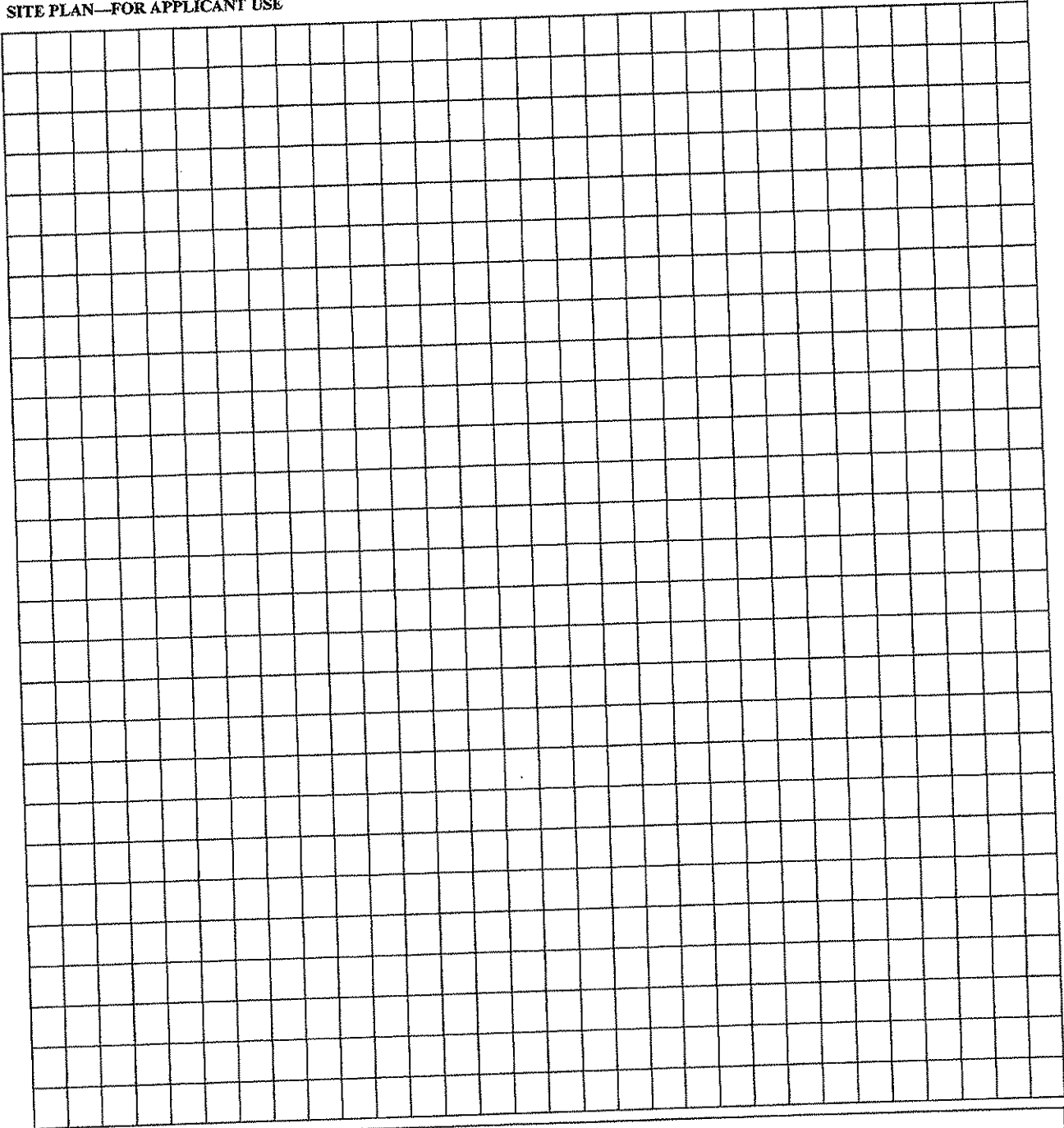
Print Name: _____ Telephone No: _____
 Address: _____ City: _____ State: _____
 Email address: _____ Zip: _____

I HEREBY CERTIFY THAT THE PROPOSED WORK IS AUTHORIZED BY THE OWNER OF RECORD AND THAT I HAVE BEEN AUTHORIZED BY THE OWNER TO MAKE THIS APPLICATION AS HIS AUTHORIZED AGENT AND AGREE TO CONFORM TO ALL APPLICABLE LAWS OF THE STATE OF MICHIGAN. ALL INFORMATION SUBMITTED ON THIS APPLICATION IS ACCURATE TO THE BEST OF MY KNOWLEDGE.

SECTION 23A OF THE STATE CONSTRUCTION CODE ACT OF 1972, 1972 PA 230, MCL 125.15239, PROHIBITS A PERSON FROM CONSPIRING TO CUMVENT THE LICENSING REQUIREMENTS OF THIS STATE REGULATION TO PERSONS WHO ARE TO PERFORM WORK ON A RESIDENTIAL BUILDING OR A RESIDENTIAL STRUCTURE. VIOLATORS OF SECTION 23A ARE SUBJECT TO CIVIL FINES.

Signature of Applicant: _____ Date: _____

SITE PLAN—FOR APPLICANT USE



FOR OFFICE USE:

A large empty rectangular box intended for office use, likely for recording details or notes related to the site plan application.

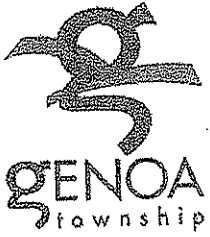
VII. LOCAL AGENCY TO COMPLETE THIS SECTION

ENVIRONMENTAL CONTROL APPROVALS

	REQUIRED?	APPROVED	DATE	NUMBER	BY
A. Zoning	YES NO				
B. Fire District	YES NO				
C. Pollution Control	YES NO				
D. Noise Control	YES NO				
E. Soil Erosion	YES NO				
F. Flood Zone	YES NO				
G. Water Supply	YES NO				
H. Septic System	YES NO				
I. Variance Granted	YES NO				
J. Other	YES NO				

VIII. VALIDATION - FOR DEPARTMENT USE ONLY

Use Group:	Square Feet:
Type of Construction:	Number of Inspections:
Building Permit Fee:	Plan Review Fee:
Approval Signature:	
Title:	Date:



Genoa Charter Township
 2911 Dorr Road
 Brighton, MI 48116

P: (810)227-5225
 F: (810)227-3420
 www.genoa.org

Electrical Permit Application

Permit #: _____

I. LOCATION OF BUILDING			
ADDRESS:			
SUBDIVISION:		LOT #:	
Tax Parcel #:		ZONING:	
II. IDENTIFICATION			
A. OWNER		EMAIL:	FAX:
NAME:		PHONE:	
ADDRESS:		CITY:	STATE: ZIP:
B. ARCHITECT / ENGINEER (if applicable)		EMAIL:	FAX:
NAME:		PHONE:	
ADDRESS:		CITY:	STATE: ZIP:
LICENSE #:		EXPIRATION:	
C. CONTRACTOR		FAX:	
NAME:		NAME:	PHONE: PHONE:
ADDRESS:		STATE:	
LICENSE #:		EXPIRATION:	
FEDERAL EMPLOYER NUMBER OR REASON FOR EXEMPTION:			
WORKERS COMP INSURANCE OR REASON FOR EXEMPTION:			
MESC EMPLOYER NUMBER OR REASON FOR EXEMPTION:			
III. TYPE OF IMPROVEMENT:			
BUILDING VALUATION:		ASSESSOR VALUATION:	
<input type="checkbox"/> NEW BUILDING	<input type="checkbox"/> ALTERATION	<input type="checkbox"/> FOUNDATION ONLY	<input type="checkbox"/> POOL
<input type="checkbox"/> ADDITION	<input type="checkbox"/> REPAIR	<input type="checkbox"/> PRE-MANUFACTURED	
<input type="checkbox"/> ACCESSORY STRUCTURE	<input type="checkbox"/> DEMOLITION	<input type="checkbox"/> OTHER: _____	
IV. PROPOSED USE OF BUILDING			
A. RESIDENTIAL			
<input type="checkbox"/> MODEL	<input type="checkbox"/> TWO OR MORE FAMILY (# OF UNITS _____)	<input type="checkbox"/> DETACHED GARAGE	
<input type="checkbox"/> SINGLE FAMILY	<input type="checkbox"/> ATTACHED GARAGE	<input type="checkbox"/> OTHER: _____	
B. NON-RESIDENTIAL			
<input type="checkbox"/> AMUSEMENT	<input type="checkbox"/> SERVICE STATION	<input type="checkbox"/> PUBLIC UTILITY	<input type="checkbox"/> TANKS, TOWERS
<input type="checkbox"/> CHURCH / RELIGION	<input type="checkbox"/> HOSPITAL / INSTITUTION	<input type="checkbox"/> STORE / MERCANTILE	<input type="checkbox"/> INDUSTRIAL
<input type="checkbox"/> OFFICE / PROFESSIONAL	<input type="checkbox"/> EDUCATIONAL	<input type="checkbox"/> OTHER: _____	
DESCRIBE SCOPE OF WORK: _____			

V. SELECTED CHARACTERISTICS OF BUILDING

ELECTRICAL SYSTEM

FIRE ALARM SYSTEM SERVICE FEEDER SIZE: _____ AMPS

VI. PLAN REVIEW (REVIEWS TO BE PERFORMED—SEE SECTION BELOW FOR TRADE PERMITS)

BUILDING	PLUMBING	MECHANICAL	ELECTRICAL	ENERGY
<input type="checkbox"/> PLANS SUBMITTED	<input type="checkbox"/> PLAN SUBMITTED	<input type="checkbox"/> PLAN SUBMITTED	<input type="checkbox"/> PLAN SUBMITTED	<input type="checkbox"/> PLAN SUBMITTED
<input type="checkbox"/> NOT REQUIRED	<input type="checkbox"/> NOT REQUIRED	<input type="checkbox"/> NOT REQUIRED	<input type="checkbox"/> NOT REQUIRED	<input type="checkbox"/> NOT REQUIRED

A. ELECTRICAL PLANS ARE NOT REQUIRED FOR THE FOLLOWING:

- When the electrical system rating does not exceed 400 amps and the building is not over 3,500 square feet in area.
- Work completed by a governmental subdivision or state agency costing less than \$15,000.00

Plans are required for all other building types and shall be prepared by or under the direct supervision of an architect or engineer, licensed pursuant to Act No. 299 or the Public Acts of 1980, as amended, and shall bear that architect's or engineer's signature and seal.

VII. APPLICANT INFORMATION: Applicant is responsible for the payment of all fees and charges applicable to this application and must provide the following:

Print Name:	Telephone No:
Address:	City:
	State:
Email address:	Zip:

VII. FIXTURE COUNT—ENTER THE NUMBER OF ITEMS BEING INSTALLED

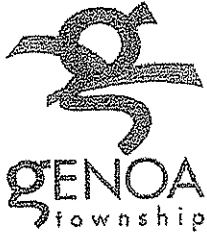
	# Items	
		11. Mobile Home Park Site
		12. Recreational Vehicle Park Site
1. Example	3	13. K.V.A. & H.P. Units up to 20
2. Service: Through 200 Amp		Units 21 to 50
Over 200 Amp thru 600 Amp		Units 51 and Over
Over 600 Amp thru 800 Amp		14. Fire Alarm Systems (not smoke detectors)
Over 800 Amp thru 1200 Amp		Up to 10 devices
Over 1200 Amp (GFI Only)		10 to 20 devices
3. Circuits		Over 20 devices
4. Lighting Fixtures—per 25		15. Data / Telecommunication Outlets
5. Dishwasher		1-19 devices
6. Furnace—Unit Heater		20-300 devices
7. Electrical—Heating Units (baseboard)		Over 300 devices
8. Power Outlets (ranges, dryers, etc.)		16. Energy Management Temp. Control
9. Signs: Unit		Energy Retrofit—Temp. Control
Letter		Circuits—Energy Management
Neon—each 25 feet		17. Conduit Only or Grounding Only
10. Feeders—Bus Ducts, etc—per 50		Total Fee:

ELECTRICAL WORK SHALL NOT BE STARTED UNTIL THE APPLICATION FOR PERMIT HAS BEEN FILED WITH GENOA TOWNSHIP. ALL INSTALLATIONS SHALL BE IN CONFORMANCE WITH THE STATE ELECTRICAL CODE. NO WORK SHALL BE CONCEALED UNTIL IT HAS BEEN INSPECTED.

I HEREBY CERTIFY THAT THE PROPOSED WORK IS AUTHORIZED BY THE OWNER OF RECORD AND THAT I HAVE BEEN AUTHORIZED BY THE OWNER TO MAKE THIS APPLICATION AS HIS AUTHORIZED AGENT AND AGREE TO CONFORM TO ALL APPLICABLE LAWS OF THE STATE OF MICHIGAN. ALL INFORMATION SUBMITTED ON THIS APPLICATION IS ACCURATE TO THE BEST OF MY KNOWLEDGE.

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Signature of Applicant: _____ Date: _____



Genoa Charter Township
 2911 Dorr Road
 Brighton, MI 48116

P: (810)227-5225
 F: (810)227-3420
 www.genoa.org

Plumbing Permit Application

Permit #: _____

I. LOCATION OF BUILDING			
ADDRESS:			
SUBDIVISION:		LOT #:	
Tax Parcel #:		ZONING:	
II. IDENTIFICATION			
A. OWNER		EMAIL:	FAX:
NAME:		PHONE:	
ADDRESS:		CITY:	STATE: ZIP:
B. ARCHITECT / ENGINEER (if applicable)		EMAIL:	FAX:
NAME:		PHONE:	
ADDRESS:		CITY:	STATE: ZIP:
LICENSE #:		EXPIRATION:	
C. CONTRACTOR		FAX:	
NAME:		NAME:	PHONE: PHONE:
ADDRESS:		STATE:	
LICENSE #:		EXPIRATION:	
FEDERAL EMPLOYER NUMBER & REASON FOR EXEMPTION:			
WORKERS COMP INSURANCE OR REASON FOR EXEMPTION:			
MESC EMPLOYER NUMBER OR REASON FOR EXEMPTION:			
III. TYPE OF IMPROVEMENT:			
BUILDING VALUATION:		ASSESSOR VALUATION:	
<input type="checkbox"/> NEW BUILDING	<input type="checkbox"/> ALTERATION	<input type="checkbox"/> FOUNDATION ONLY	<input type="checkbox"/> POOL
<input type="checkbox"/> ADDITION	<input type="checkbox"/> REPAIR	<input type="checkbox"/> PRE-MANUFACTURED	
<input type="checkbox"/> ACCESSORY STRUCTURE	<input type="checkbox"/> DEMOLITION	<input type="checkbox"/> OTHER: _____	
IV. PROPOSED USE OF BUILDING			
A. RESIDENTIAL			
<input type="checkbox"/> MODEL	<input type="checkbox"/> TWO OR MORE FAMILY (# OF UNITS _____)	<input type="checkbox"/> DETACHED GARAGE	
<input type="checkbox"/> SINGLE FAMILY	<input type="checkbox"/> ATTACHED GARAGE	<input type="checkbox"/> OTHER: _____	
B. NON-RESIDENTIAL			
<input type="checkbox"/> AMUSEMENT	<input type="checkbox"/> SERVICE STATION	<input type="checkbox"/> PUBLIC UTILITY	<input type="checkbox"/> TANKS, TOWERS
<input type="checkbox"/> CHURCH / RELIGION	<input type="checkbox"/> HOSPITAL / INSTITUTION	<input type="checkbox"/> STORE / MERCANTILE	<input type="checkbox"/> INDUSTRIAL
<input type="checkbox"/> OFFICE / PROFESSIONAL	<input type="checkbox"/> EDUCATIONAL	<input type="checkbox"/> OTHER: _____	
DESCRIBE SCOPE OF WORK: _____			

V. SELECTED CHARACTERISTICS OF BUILDING

A. SEWAGE DISPOSAL
 PUBLIC PRIVATE (SEPTIC)

WATER SUPPLY
 PUBLIC PRIVATE

MOBILE HOME UNIT SITE: When item is used for sewer excavations in a new park, the permit applicant should include the application fee plus the number of unit sites.

VI. PLAN REVIEW (REVIEWS TO BE PERFORMED - SEE SECTION BELOW FOR TRADE PERMITS)

BUILDING	PLUMBING	MECHANICAL	ELECTRICAL	ENERGY
<input type="checkbox"/> PLANS SUBMITTED	<input type="checkbox"/> PLAN SUBMITTED	<input type="checkbox"/> PLAN SUBMITTED	<input type="checkbox"/> PLAN SUBMITTED	<input type="checkbox"/> PLAN SUBMITTED
<input type="checkbox"/> NOT REQUIRED	<input type="checkbox"/> NOT REQUIRED	<input type="checkbox"/> NOT REQUIRED	<input type="checkbox"/> NOT REQUIRED	<input type="checkbox"/> NOT REQUIRED

A. PLUMBING PLANS ARE NOT REQUIRED FOR THE FOLLOWING:

- One or two-family dwellings containing not more than 3,500 square feet of building area.
- Alterations and repair work determined by the plumbing official to be of minor nature.
- Assembly, business, mercantile and storage building with a required plumbing fixture count less than 12.
- Work completed by a governmental subdivision or state agency costing less than \$15,000.00.

Plans are required for all other building types and shall be prepared by or under the direct supervision of an architect or engineer, licensed pursuant to Act. No. 299 or the Public Acts of 1980, as amended, and shall bear that architect's or engineer's signature and seal.

VII. APPLICANT INFORMATION: Applicant is responsible for the payment of all fees and charges applicable to this application and must provide the following:

Print Name: _____ Telephone No: _____
 Address: _____ City: _____ State: _____
 Email address: _____ Zip: _____

VIII. FIXTURE COUNTS: Enter the number of items being installed.

	# Items		
1. Example	3	10. Sewers (sanitary, storm)	Less than 6"
			6" and Over
2. Mobile Home Park Site		11. Water Distributing Pipe	3/4" Pipe
Fixtures, Floor Drains, Special Drain, Water Connected Appliance			1" Pipe
4. Stack (soil, waste, vent and conductor)			1-1/4" Pipe
5. Sewage Ejectors, Sumps			1-1/2" Pipe
6. Sub-Soil Drains			2" Pipe
7. Water Service	Less than 2"		Over 2" Pipe
	2" to 6"	12. Reduced Pressure Zone Back-flow Preventer	
	Over 6"	13. Domestic Water Treatment and Filtering Equipment	
8. Connection (bldg drain, sewers)		14. Medical Gas System	
9. Manholes, Catch Basins			Total Fee: _____

Item #3 Clarification: Includes water closet, bathtub, lavatories, shower stall, laundry tray, urinal, autopsy, sink, emergency eye wash, emergency shower, garbage grinder, water outlet cooler, ice making machine, water connected still, slop sink, bidet, cuspidor, dishwasher, refrigerator, water heater, drinking fountain, condensate drain, washing machine, acid waste drain, embalming table, bed pan washer, floor drain, roof drain, grease trap, starch trap plaster trap water softener, water outlet or connection to any make-up water tank, connection to heating system, connection to filters, connection to sprinkler system (irrigation), connection to sterilizer, connection to dental chair, and connection to carbonated beverage dispenser.

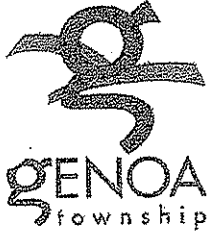
Item #13 Clarification: A license is not required for the installation of domestic water treatment and filtering equipment that requires modification to an existing cold water distribution supply and associated water piping in building if a permit is secured, required inspections performed and the installation complies with the applicable code.

PLUMBING WORK SHALL NOT BE STARTED UNTIL THE APPLICATION FOR PERMIT HAS BEEN FILED WITH GENOA TOWNSHIP. ALL INSTALLATIONS SHALL BE IN CONFORMANCE WITH THE STATE PLUMBING CODE. NO WORK SHALL BE CONCEALED UNTIL IT HAS BEEN INSPECTED.

I HEREBY CERTIFY THAT THE PROPOSED WORK IS AUTHORIZED BY THE OWNER OF RECORD AND THAT I HAVE BEEN AUTHORIZED BY THE OWNER TO MAKE THIS APPLICATION AS HIS AUTHORIZED AGENT AND AGREE TO CONFORM TO ALL APPLICABLE LAWS OF THE STATE OF MICHIGAN. ALL INFORMATION SUBMITTED ON THIS APPLICATION IS ACCURATE TO THE BEST OF MY KNOWLEDGE.

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Signature of Applicant: _____ Date: _____



Genoa Charter Township
 2911 Dorr Road
 Brighton, MI 48116

P: (810)227-5225
 F: (810)227-3420
 www.genoa.org

Mechanical Permit Application

Permit #: _____

I. LOCATION OF BUILDING			
ADDRESS:			
SUBDIVISION:		LOT #:	
Tax Parcel #:		ZONING:	
II. IDENTIFICATION			
A. OWNER		EMAIL:	FAX:
NAME:		PHONE:	
ADDRESS:	CITY:	STATE:	ZIP:
B. ARCHITECT / ENGINEER (if applicable)		EMAIL:	FAX:
NAME:		PHONE:	
ADDRESS:	CITY:	STATE:	ZIP:
LICENSE #:	EXPIRATION:		
C. CONTRACTOR		FAX:	
NAME:	NAME:	PHONE:	PHONE:
ADDRESS:	STATE:		
LICENSE #:	EXPIRATION:		
FEDERAL EMPLOYER NUMBER REASON FOR EXEMPTION:			
WORKERS COMP INSURANCE OR REASON FOR EXEMPTION:			
MESC EMPLOYER NUMBER OR REASON FOR EXEMPTION:			
III. TYPE OF IMPROVEMENT:			
BUILDING VALUATION:		ASSESSOR VALUATION:	
<input type="checkbox"/> NEW BUILDING	<input type="checkbox"/> ALTERATION	<input type="checkbox"/> FOUNDATION ONLY	<input type="checkbox"/> POOL
<input type="checkbox"/> ADDITION	<input type="checkbox"/> REPAIR	<input type="checkbox"/> PRE-MANUFACTURED	
<input type="checkbox"/> ACCESSORY STRUCTURE	<input type="checkbox"/> DEMOLITION	<input type="checkbox"/> OTHER: _____	
IV. PROPOSED USE OF BUILDING			
A. RESIDENTIAL			
<input type="checkbox"/> MODEL	<input type="checkbox"/> TWO OR MORE FAMILY (# OF UNITS _____)	<input type="checkbox"/> DETACHED GARAGE	
<input type="checkbox"/> SINGLE FAMILY	<input type="checkbox"/> ATTACHED GARAGE	<input type="checkbox"/> OTHER: _____	
B. NON-RESIDENTIAL			
<input type="checkbox"/> AMUSEMENT	<input type="checkbox"/> SERVICE STATION	<input type="checkbox"/> PUBLIC UTILITY	<input type="checkbox"/> TANKS, TOWERS
<input type="checkbox"/> CHURCH / RELIGION	<input type="checkbox"/> HOSPITAL / INSTITUTION	<input type="checkbox"/> STORE / MERCANTILE	<input type="checkbox"/> INDUSTRIAL
<input type="checkbox"/> OFFICE / PROFESSIONAL	<input type="checkbox"/> EDUCATIONAL	<input type="checkbox"/> OTHER: _____	
DESCRIBE SCOPE OF WORK: _____			

V. SELECTED CHARACTERISTICS OF BUILDING

A. MECHANICAL SYSTEM

AIR CONDITIONER A/C LOCATED IN SIDE YARD ELEVATOR FIRE SUPPRESSION SYSTEM

HEATING BTU'S _____

PLAN REVIEW (REVIEWS TO BE PERFORMED - SEE SECTION BELOW FOR TRADE PERMITS)

BUILDING	PLUMBING	MECHANICAL	ELECTRICAL	ENERGY
<input type="checkbox"/> PLANS SUBMITTED	<input type="checkbox"/> PLAN SUBMITTED	<input type="checkbox"/> PLAN SUBMITTED	<input type="checkbox"/> PLAN SUBMITTED	<input type="checkbox"/> PLAN SUBMITTED
<input type="checkbox"/> NOT REQUIRED	<input type="checkbox"/> NOT REQUIRED	<input type="checkbox"/> NOT REQUIRED	<input type="checkbox"/> NOT REQUIRED	<input type="checkbox"/> NOT REQUIRED

A. MECHANICAL PLANS ARE NOT REQUIRED FOR THE FOLLOWING:

- One and two-family dwellings when the total building heating/cooling system input rating is 375,000 BTU's or less.
- Alterations and repair work determined by the mechanical official to be of minor nature.
- Business, mercantile, and storage buildings having HVAC equipment only, with on fire area and not more than 3,500 square feet.
- Work completed by a governmental subdivision or state agency costing less than \$15,000.00.

Plans are required for all other building types and shall be prepared by or under the direct supervision of an architect or engineer, licensed pursuant to Act. No. 299 or the Public Acts of 1980, as amended, and shall bear that architect's or engineer's signature and seal.

VII. APPLICANT INFORMATION: Applicant is responsible for the payment of all fees and charges applicable to this application and must provide the following:

Print Name: _____ Telephone No: _____

Address: _____ City: _____ State: _____

Email address: _____ Zip: _____

VIII. FIXTURE COUNT - Enter the number of items being installed.

	# Items	
1. Example	3	17. Fuel Gas Piping
2. Residential Heating System (includes duct and pipe)		18. Process Piping
3. Gas/Oil Burning Equipment (furnace, roof top, generator)		19. Hydronic Piping
4. Boiler		20. Refrigeration Piping
5. Water Heater		21. Duct
6. Damper		22. Heat Pumps, Commercial
7. Solid Fuel Equipment (includes chimney)		23. Air Handlers/ Heat Wheels Under 10,000 CFM
8. Gas Burning Fireplace		Over 10,000 CFM
9. Chimney, Factory Built (installed separately)		24. Commercial Hoods/ Exhausters
10. Solar, set of 3 panels		25. Heat Recovery Units
11. Gas Piping (each opening)		26. V.A.V Boxes
12. Air Conditioning (includes split systems) RTU - Cooling		27. Unit Ventilators / PTAC Units
13. Heat Pumps (complete residential)		28. Unit Heaters (terminal units)
14. Dryer, Bath and Kitchen Exhaust		29. Fire Suppression / Protection
15. Tanks Aboveground		30. Coils (Heat / Cool)
Aboveground Connection		31. Refrigeration (Split System)
Underground		32. Chiller
Underground Connection		33. Cooling Towers
16. Humidifiers / Air Cleaners		34. Compressor / Condenser
		Total Fee:

MECHANICAL WORK SHALL NOT BE STARTED UNTIL THE APPLICATION FOR PERMIT HAS BEEN FILED WITH GENOA TOWNSHIP. ALL INSTALLATIONS SHALL BE IN CONFORMANCE WITH THE STATE MECHANICAL CODE. NO WORK SHALL BE CONCEALED UNTIL IT HAS BEEN INSPECTED.

I HEREBY CERTIFY THAT THE PROPOSED WORK IS AUTHORIZED BY THE OWNER OF RECORD AND THAT I HAVE BEEN AUTHORIZED BY THE OWNER TO MAKE THIS APPLICATION AS HIS AUTHORIZED AGENT AND AGREE TO CONFORM TO ALL APPLICABLE LAWS OF THE STATE OF MICHIGAN. ALL INFORMATION SUBMITTED ON THIS APPLICATION IS ACCURATE TO THE BEST OF MY KNOWLEDGE.

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Signature of Applicant: _____ Date: _____

Genoa Township, MI Building Department Fee Schedule

Building Permit Fee Schedule:

Determination of Building Value

The determination of value or valuation for purposes of determining and assessing the applicable building permit fee shall be made by the Building Official. The value of a project will be based on the stated value on the building permit application, or by applying the most recent "Square Foot Construction Costs Table" data published twice yearly by the International Code Council, whichever is greater. Which can be viewed at www.iccsafe.org or see attached.

Building Permit and Plan Review Fees

Building permit and plan review fees shall be based on the following fee schedule, as applied to the valuation.

TOTAL VALUATION	FEE
\$1.00 to \$500.00	\$42.50
\$501.00 to \$2,000.00	\$42.50 for the first \$500.00 plus \$2.60 for each additional \$100.00, or fraction thereof, to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$81.50 for the first \$2,000.00 plus \$11.90 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$355.20 for the first \$25,000.00 plus \$8.58 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$569.70 for the first \$50,000.00 plus \$5.10 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$824.70 for the first \$100,000.00 plus \$4.25 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$2,524.70 for the first \$500,000.00 plus \$3.62 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00
\$1,000,001.00 and up	\$4,334.70 for the first \$1,000,000.00 plus \$2.55 for each additional \$1,000.00, or fraction thereof

Other Inspections and Fees:

1. An inspection shall be made between 8 a.m. and 6 p.m. on business days, or when construction is actually being undertaken, except if the enforcing agency has probable cause to believe that an immediate danger to life, limb or property exists, or except with permission of an owner, or his agent, architect, engineer or builder.
- 1-2. Inspections outside of normal business hours \$75.00 per hour¹
(minimum charge – two hours)
- 2-3. Re-inspection fees \$65.00 per inspection
- 3-4. Inspections for which no fee is specifically indicated \$65.00 per hour¹
(minimum charge – one hour)
- 4-5. Additional plan review required by changes, additions or revisions to plans \$65.00 per hour¹
(minimum charge – one-half hour)
- 5-6. For use of outside consultants for plan checking and inspection, or both Actual Cost²

One-Stop Fees:

1. Pre-manufactured hot tub and 1 stop pools \$65.00
2. Re-roof (no structural changes) \$65.00
3. Siding \$65.00
4. Window replacement (no structural changes) \$65.00
5. Residential Decks..... \$145.00 \$115.00

Building Plan Review Fees:

1. Commercial plan review and administration fee equal 65% of the Building Permit Fee
2. Residential plan review and administration fee equal 30% of the Building Permit Fee

¹Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

²Actual costs include administrative and overhead costs.

Electrical Permit Fee Schedule:

Determination of Electrical Value

The determination of value or valuation for purposes of determining and assessing the applicable electrical permit fee shall be made by the Building Official. Valuation shall be the total cost of materials, profit and labor. The Minimum valuation shall be at least 5% of the building valuation for new construction only.

Electrical Permit and Plan Review Fees

Electrical permit and plan review fees shall be based on the following fee schedule, as applied to the valuation.

TOTAL VALUATION	FEE
\$1.00 to \$500.00	\$42.50
\$501.00 to \$2,000.00	\$42.50 for the first \$500.00 plus \$2.60 for each additional \$100.00, or fraction thereof, to and including \$2,000.00
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\$1,000,001.00 and up	\$4,334.70 for the first \$1,000,000.00 plus \$2.55 for each additional \$1,000.00, or fraction thereof

Other Inspections and Fees:

1. An inspection shall be made between 8 a.m. and 6 p.m. on business days, or when construction is actually being undertaken, except if the enforcing agency has probable cause to believe that an immediate danger to life, limb or property exists, or except with permission of an owner, or his agent, architect, engineer or builder.
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(minimum charge – one-half hour)
- 5-6. For use of outside consultants for plan checking and inspection, or both Actual Cost²

One-Stop Fees:

1. Temporary service \$65.00
2. Pre-manufactured hot tub \$65.00

Plumbing Permit Fee Schedule:

Determination of Plumbing Value

The determination of value or valuation for purposes of determining and assessing the applicable plumbing permit fee shall be made by the Building Official. Valuation shall be the total cost of materials, profit and labor. The minimum valuation shall be at least 5% of the building valuation for new construction only.

Plumbing Permit and Plan Review Fees

Plumbing permit and plan review fees shall be based on the following fee schedule, as applied to the valuation.

TOTAL VALUATION	FEE
\$1.00 to \$500.00	\$42.50
\$501.00 to \$2,000.00	\$42.50 for the first \$500.00 plus \$2.60 for each additional \$100.00, or fraction thereof, to and including \$2,000.00
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Other Inspections and Fees:

1. An inspection shall be made between 8 a.m. and 6 p.m. on business days, or when construction is actually being undertaken, except if the enforcing agency has probable cause to believe that an immediate danger to life, limb or property exists, or except with permission of an owner, or his agent, architect, engineer or builder.
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- 4-5. Additional plan review required by changes, additions or revisions to plans \$65.00 per hour¹
(minimum charge – one-half hour)
- 5-6. For use of outside consultants for plan checking and inspection, or both Actual Cost²

One-Stop Fees:

1. Water Heater \$65.00
2. Water Softener \$65.00
3. Irrigation \$65.00

Mechanical Permit Fee Schedule:

Determination of Mechanical Value

The determination of value or valuation for purposes of determining and assessing the applicable mechanical permit fee shall be made by the Building Official. Valuation shall be the total cost of materials, profit and labor. The minimum valuation shall be at least 5% of the building valuation for new construction only.

Mechanical Permit and Plan Review Fees

Mechanical permit and plan review fees shall be based on the following fee schedule, as applied to the valuation.

TOTAL VALUATION	FEE
\$1.00 to \$500.00	\$42.50
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5-6. For use of outside consultants for plan checking and inspection, or both Actual Cost ²
One-Stop Fees:	
1. Furnace or boiler change out \$65.00

Building Board of Appeals Fee Schedule:

Appeals to the Building Board of Appeals shall be:

\$125.00 for an appeal for any single family residential related issue.

\$300.00 for all other construction related appeals.

Genoa Township, MI Building Department Fee Schedule

Building Permit Fee Schedule:

Determination of Building Value

The value of a project will be based on the stated value on the building permit application, or by applying the most recent "Square Foot Construction Costs Table" data published twice yearly by the International Code Council, whichever is greater. Which can be viewed at www.iccsafe.org or see attached.

Building Permit and Plan Review Fees

Building permit and plan review fees shall be based on the following fee schedule, as applied to the valuation.

TOTAL VALUATION	FEE
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6. For use of outside consultants for plan checking and inspection, or both	Actual Cost ²
One-Stop Fees:	
1. Pre-manufactured hot tub and 1 stop pools	\$65.00
2. Re-roof (no structural changes)	\$65.00
3. Siding	\$65.00
4. Window replacement (no structural changes)	\$65.00
5. Residential Decks	\$115.00
Building Plan Review Fees:	
1. Commercial plan review and administration fee equal 65% of the Building Permit Fee	
2. Residential plan review and administration fee equal 30% of the Building Permit Fee	
¹ Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.	
² Actual costs include administrative and overhead costs.	

Electrical Permit Fee Schedule:

Determination of Electrical Value

Valuation shall be the total cost of materials, profit and labor. The Minimum valuation shall be at least 5% of the building valuation for new construction only.

Electrical Permit and Plan Review Fees

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One-Stop Fees:	
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2. Pre-manufactured hot tub	\$65.00

Plumbing Permit Fee Schedule:

Determination of Plumbing Value

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Plumbing Permit and Plan Review Fees

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One-Stop Fees:	
1. Water Heater	\$65.00
2. Water Softener	\$65.00
3. Irrigation	\$65.00

Mechanical Permit Fee Schedule:

Determination of Mechanical Value

Valuation shall be the total cost of materials, profit and labor. The minimum valuation shall be at least 5% of the building valuation for new construction only.

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6. For use of outside consultants for plan checking and inspection, or both Actual Cost ²	
One-Stop Fees:	
1. Furnace or boiler change out \$65.00	

Building Board of Appeals Fee Schedule:

Appeals to the Building Board of Appeals shall be:

\$125.00

GENOA CHARTER TOWNSHIP
BOARD OF TRUSTEES
REGULAR MEETING
MARCH 7, 2011
6:30 p.m.

MINUTES

Supervisor McCririe called the regular meeting of the Genoa Charter Township Board to order at 6:30 p.m. The Pledge of Allegiance was then said. The following persons were present constituting a quorum for the transaction of business: Gary McCririe, Jean Ledford, Steve Wildman and Jim Mortensen. Also present were Mike Archinal, Township Manager, Frank Mancuso, Township Attorney, and approximately 50 persons in the audience.

Supervisor McCririe states that there will be a separate call to the public for agenda items 5 and 7. A call to the public was made for non-agenda items and items other than 5 and 7 with the following response:

Jim Rowell, 5240 Mountain Road states that he would like to know about Mr. McCririe's affiliation with Laurex Real Estate and the Laurex ownership of parcels along Grand River Avenue. He read some comments on the blog and now questions if Mr. McCririe benefits financially from his role at the Township. Mr. McCririe responds that he owns Laurex Residential Real Estate and cannot speak to the commercial business which is owned by Mr. Smith. Mr. McCririe states that he has lived here for over 47 years and has been a residential real estate broker in Livingston County for over 25 years. He states that his business has not and will not violate any ethical obligations to his elected position.

Approval of Consent Agenda:

Moved by Wildman, Supported by Mortensen to approve the consent agenda as presented. **The motion carried unanimously.**

1. Payment of Bills

2. Request to approve minutes: 02-21-11

3. Request to accept and approve the Howell Area Parks and Recreation Authority fiscal year 2011-2012 budget.

4. Request for approval to submit to Howell Parks and Recreation payment of \$62,790 for Genoa Charter Township's participation in the program.

Approval of Regular Agenda:

Moved by Ledford, Supported by Mortensen to approve for action all items listed under the regular agenda. **The motion carried unanimously**

5. Request for approval of Resolution #3 to Approve Project, Cost Estimates, Special Assessment District and Causing the Special Assessment Roll to be prepared for the East and West Crooked Lakes Aquatic Weed Control Reimbursement Special Assessment Project.

Mike Breazeale with the Tri-Lakes Homeowner's Association and Steve Hansen with Professional Lake Management give a brief overview of the project. Mr. Hansen indicated his expertise in the Lake Management field. He explains Eurasian Milfoil and how it spreads from lake to lake. He states that milfoil is the target of the program and there will be no impact on other plants. The program he is proposing is the best for long term treatment of the milfoil. The first year he proposes to treat the entire lake with Fluridone at 6 parts per billion (ppb). It will have no impact on the native plants and the first treatment would be in April/May. In Year 2, the program would be to seek and destroy any remaining milfoil and treat it directly. Each lake responds differently. Professional Lake Management manages Brighton Lake, Beach Lake, Hidden Lake, Silver Lake, and 300 additional lakes throughout the state.

A call to the public was made with the following response:

Curtis Gruber, on behalf of his mother, Edna Nagy who lives at 4136 Highcrest Drive reads from a prepared statement from Ms. Nagy as follows: The weeds are a part of nature. When you eliminate weeds you remove the natural cover and will cause breakdown in the natural life cycle. Removal of the weeds will harm the lake and its wildlife. Weed killer in Round Lake was applied 80 years ago and it hurt the fish population. The fishing hasn't been good in Round Lake since. The weeds grew back thicker and better than ever. Later there was a claim that the septic fields were causing the weed problem. So they pushed the sewers and that did not solve the problem. The lakes have always had weeds. Motor boats got rid of lots of the weeds. You should look at a more natural solution than poison. You should look at how much lawn and garden fertilizer makes it to the lake. Why should only the residents pay on a public lake? Shouldn't only the people that want it have to pay for it?

Supervisor McCririe responds that the law doesn't allow us to assess the State boat launch property. Due to the structure of Public Act 188 you can collect money from all those benefited from an improvement. Everyone benefits from improved lakes.

Arnie Messing of 3940 Highcrest Drive would like to make a few points. He is opposed to this district. He's been here since 1976. When he petitioned for roads and sewers one of the reasons given was that the septics were failing the lakes. He took a day off work to sample the lakes to check for septic failures and he took the samples to Lansing. There was 40ppm of fecal coliform and there needs to be 400ppm for damage to the lake. My first summer on the lake I couldn't swim because there were too many weeds. I am opposed. Keep the lake and the weeds the way they are.

Joe LaSalle of 3657 Conrad: My parents moved out here in 1954. I've seen what happens when you spray the lake. The weeds float to the top and then to the bottom and then it turns to muck. This will hurt the fish population. There is no guarantee that it won't effect the fish population.

GENOA CHARTER TOWNSHIP – Regular Meeting – March 7, 2011

Oak Pointe is contributing to the problem with the golf course fertilizer. I'm totally opposed. Harvest the weeds...don't spray poison.

Trustee Wildman states that he was initially opposed to this on Lake Chemung and he has seen a tremendous benefit on his lake. It was worth every penny. The treatment doesn't affect the native weeds.

Al Bozyk of 5480 Sharp Drive is opposed. The lakes are very shallow and over the years there has been a growth in the power boats and that drums up the weeds. This will create more muck and with all the outsiders using the lake it keeps the weeds down. Our money is better spent elsewhere.

Steve Hansen clarifies the treatment is done to kill it before it grows. With Fluridone the contact period is 45 days. It takes from May to June for the plant to decompose. It doesn't get uprooted.

Gary Srock, 3639 Conrad Road asks if it will be safe to eat the fish. I've heard of different chemicals used that is not safe to eat the fish. Is there a restriction on eating the fish? He wants to invite the board to a fish fry if this passes.

Steve Hansen responds yes, absolutely, the chemical does not bio-accumulate in the fish and there is no restriction to eating fish.

Jodi Cook of 3924 Highcrest opposes and has letters of 3 others in opposition. She is a horticulturist and was a greenhouse grower. How does contact with the plant occur? Hansen - it needs to have foliage contact. Is 45 days active period or death period? Hansen - We maintain the concentration for 45 days to keep it at 6ppb. What are the water temperature requirements? Hansen - it is temperature dependant over 50 degrees. Fluridone is less dependent than some other types of herbicide. Water moves, what happens during high winds? Hansen - once the lake stratifies they treat. The stratification forms a natural barrier and they distribute the product as much as they can to stabilize and treat uniformly in the lake. Is there a temperature that is too high? Hansen - no. Does it get to the roots of the plant? Hansen - it is a systemic herbicide so it does get to the root. I am opposed because I don't think the weeds are a big enough problem to warrant this. Also, we have been doing this for 10-15 years can this be put to rest.

Carolyn Kerr of 4550 Siem Road objects to the plan. She appreciates the effort by the Township and states that this problem is never solved. She owns lake property elsewhere and it's a cycle. She thinks we should look at what we are doing to cause the weeds to grow. She agrees with Ms. Nagy, we should rake out the weeds. Education about fertilizers and other things need to be looked at.

Arla Heckman of 4263 Clifford has been reading reports on the web about Fluridone and in Washington they can't water their yards or their plants. Steve Hensen responds that the label calls for a 30 day restriction over 5ppb. Golf courses will continue to water at 5ppb. After initial treatment they will post a 30 day irrigation restriction. It usually drops off much sooner than that. They will monitor to check the levels and it usually doesn't take anywhere near 30 days.

GENOA CHARTER TOWNSHIP – Regular Meeting – March 7, 2011

Steve Hansen states that in response to the comment of looking at what they are doing wrong to cause or contribute to the weeds is that doing nothing is what is being done wrong. There wasn't a problem in 2002 and then in 2008 there was. You need to treat for this. In East Crooked Lake there is a lot of milfoil in the drop off area.

Jeff Gangnier of 4354 Highcrest lives adjacent to the Oak Pointe marina and has been there for 18 years. Oak Pointe is treating their dock area and his dock is right next door and is overrun with weeds. Do you need to treat the whole lake? My area is sandy because I rake it. Activity and the boat get rid of the weeds. He is not in favor of this. Steve Hansen responds that yes, we do treat the whole lake uniformly. It is subsurface injected. It will get all the milfoil in the lake. In the following years we can treat specific areas.

Harold Crane of 3713 Highcrest states that this is very controversial. He has talked to other homeowners and the milweed is not a problem in the lake. He is more concerned about the chemical in the lake. Shouldn't every riparian be allowed to vote and have a majority rule. This should be put to a vote.

Supervisor McCririe states that with P.A. 188 you can circulate a petition and if you obtain more than 51% signatures in support the Board can initiate the S.A.D. The second option is Township initiated and if there are 20% opposed it stops. The reason we have these hearings is to hear what the people want.

Leslie Radabaugh at 4094 Highcrest states that her family has been there since 1917. When Burroughs farms were in operation they had 10 times the boats as there are now. She has 2 neighbors who treat their part of the lake. If this would stop the renegades from dumping chemicals in the lake she would support this. Chem Lawn and fertilizer companies need to be regulated.

John Kirsch of 4875 Crooked Stick Ct. is with the Oak Pointe Homeowner's Association and states that they treat the beach and marina twice a year. It is localized to this area. When they treat they have to avoid irrigating, drinking, and swimming for 3 days. The DEQ gives the permit. By doing the whole lake you would eliminate this and everyone who has permits would not be given permits to do that anymore. I am in favor of this.

Dan Beck of 4586 Glen Eagles Drive supports the project because of the swimming and weeds. Some of you are concerned about fishing. If you fish near the marina there is no problem with the number of fish throughout the season. On the drop off the fishing is good.

Jim Bozyck of 3850 Highcrest Drive asked how many times the lake would be treated from April to October. He is opposed to the project.

Steve Hansen states the lake will be treated twice in the first year at the end of April and beginning of May. In subsequent years they will visit and treat small areas and will notify those homeowners affected.

GENOA CHARTER TOWNSHIP – Regular Meeting – March 7, 2011

Dave Yanochko of 4054 Anchor Lane is in favor of the treatment. He is a fisherman. Depths of 15-18 feet are filling in with milfoil. He can't put an anchor down in the bay. If we don't do this now it will be very bad with mats on top of the lake.

Frank Fisher of 5859 Griffith asks if it is an annual treatment. Once this gets going you can't stop it. It has its own cycle. Are there other methods such as biological contra measures? He is very skeptical about this.

Supervisor McCririe states that this would be a 5 year program renewed by this process every 5 years. Milfoil is an invasive species and is brought there by boats.

Tom Crane of 3934 Highcrest states that they have a 9 year old and live next to the Cooks. They have been on the lake forever. He's worried about the groundwater...they have a well. He doesn't trust people. People make mistakes. Oak Pointe put the marina where the beach used to be. I don't like the thought of my kids swimming in the lake with chemicals.

Tom Rafferty of 4244 Highcrest states that the weeds are bad in his opinion. The survey says they are bad and getting worse. People do put chemicals in the lake now. The problem won't get better if we do nothing. My kids swim everyday and I'm convinced after talking to other people in lakes that this is the best solution. He questions if the Lake Management company is involved in any litigation? The problem won't go away. I was opposed initially and after doing my research for 2 years now I've changed my mind. I don't see any other choice. The weeds are coming and this is the best solution available. I don't like chemicals either.

Mike Breazeale with the Tri-lakes Association states that there are 30 individuals treating the lake themselves based on his research.

Paul Henderson of 4502 Lakeshore Court has lived here 22 years. He fishes 4-5 times a week on the lake. There has been a noticeable increase in the milfoil in areas where you couldn't possibly rake. I also have 8 grandchildren and after my research I would allow them to swim with this treatment. We are close to mats on the southwest corner.

Pam _____ of 3243 Lakewood Shores Drive stated that she got the signatures in her subdivision and everyone she talked to is in support of this.

Jodi Cook questions if there are any lakes that have been treated that don't need it ever again. Steve Hansen responded that there are none that he is aware of.

Joe LaSalle asks if it doesn't affect fish or people eating fish why it says there is no guarantee that fish won't die. Steve Hansen states that natural fish kills happen all the time. Those are for the situations when there are naturally occurring fish kills. The DNR has lots of information on fish kills.

Victor Zammit of 4177 Homestead questions how the chemicals that people are putting in themselves will react with this. Steve Hansen replies that there would be no reaction but many

of the chemicals people buy on the internet are very dangerous and hopefully this would stop that activity.

Dan Beck asks when would this start and are the bids public. Steve Hansen replies April/May 2012. Mike Breazeale states that the lake association got other bids and Steve and his team have been great to work with. If the Township approved this, they would get new bids.

Jeff Gangnier of 4354 Highcrest would like to see an informational ballot to see who wants it. It could be sent out with Tax Bill.

Arnie Messing states that he was involved in secchi disk testing for 6 years to measure transparency every Saturday from May to September. The overall condition in the lake has not changed. The whole water quality needs to be looked at.

Bill Wernette states that the weeds take nutrients out of the water. The weeds decompose and consume oxygen and kill the fish. Without weeds the nutrients build up. If we get an algae bloom what would be do then. He asks if that is likely to occur.

Arla Heckman states that she has learned from her research there is an algae bloom in the first and also second year. Cat tails and lily pads will be affected but they will come back.

The call to the public was closed at 7:50pm.

Jean Ledford requests to abstain because she is a lake resident. McCririe states that makes 3 out of 7 members present and available to vote and he is uncomfortable moving forward with only 3 members. The Board will need to take action to recognize Jean's abstention.

Moved by Mortensen, supported by Wildman to table agenda items 5 and 6 to the next regular meeting of the Board scheduled for March 21, 2011. **Motion carried unanimously.**

6. Request for approval of Resolution #4 to Acknowledging the Filing of the Special Assessment Roll, Scheduling the Second Public Hearing, and Directing the Issuance of Statutory Notices for the East and West Crooked Lakes Aquatic Weed Control Reimbursement Special Assessment Project.

7. Request for approval of an amendment to the Building Permit Fee Schedule.

Township Manager Mike Archinal presents to the Board that staff has analyzed the fees and calculations show the Township to be cheaper or on par with the County Fees. He states that the Township has committed that we will not increase fees.

Jean Ledford questions if the company could change their rates to the Township after a few years. Mr. Archinal states that the Township may look to adjust the Agreement with SAFEbuilt if costs to run or house the department increase.

A call to the public was made with the following response:

Steve Davis owns Advance Craft Home builders. His first permit pulled in Genoa was in 1973 and his last one was last year. He has built 600-700 homes in Livingston County. He feels that Genoa is duplicating services that the County is doing and his experience is that Hamburg and Brighton have been giving it back to the County. He feels the County can best serve our needs as a builder. Staff is full time 5 days a week and they have a computer system to order inspections. Jim Rowell has done a good job. County has traditionally been cheaper than the Township's due to an economy of scale. If the Township could meet prices and give us the same service it would be fine.

Boyd Buchanen asked if the proposed fees from the last meeting were adjusted. Across the Board you were higher. How can a building official working part time provide better service? Mr. Archinal states yes, the deck fee was reduced and from what we've been able to obtain, our fees are not higher. Archinal states 5 hours per week are paid from Genoa Township and the other hours of the week will be paid through a contractual agreement.

Frank Portelli lives in Deerfield and runs a home building company. The Livingston County Building Department is very professional and they have their act together. I can schedule construction during winter months and all day everyday which makes sense. This seems to be contrary to what the rest of the communities in Michigan are doing to consolidate services. This doesn't seem like a reasonable way to run a department. Overhead will match expense so it will be easy to make this revenue neutral. You will just suck up whatever is extra. What is the goal? McCririe – the goal is customer service. Portelli – I've seen the best service of anywhere I've worked in Livingston County. In general, it's way smoother at the County than anywhere else. Centralized service is more efficient. I don't believe that you will be able to sustain this in the long term. At some point costs will go up. I will be funding the inefficiency built into your system. There is no argument I can see for doing this. It doesn't seem like a good idea.

Supervisor McCririe states that the Township has a myriad of customers and we have experienced many frustrations over time which has caused us to look at this. We want to provide better service for our customers.

Jim Rowell states that he applauds the Board for listening and taking the fees into consideration. If you are bringing them down and you are going to match them I hope it works out for you.

Moved by Wildman, Supported by Mortensen to approve the amendment to the fee schedule with a revision to deck permits to be \$115 for 2 inspections with an additional \$30 fee if a rough inspection is required. **The motion carried unanimously.**

8. Request for approval to adopt the Genoa Charter Township Employee Handbook effective March 7, 2011 and cancel the Genoa Charter Township Employee Handbook Adopted May 21, 1990 and subsequent amendment.

Dave Miller and Greg Tataara present the new employee handbook with changes for the Utility Department. The Utility Department works 365 days a year and their staff should wear

employee uniforms. They added a code of conduct, safety, and drug testing. The proposed handbook describes the permitted use of municipal vehicles, equipment and cell phones. The updates to handbook were reviewed by the Township Attorney and were found to comply with regulations and case law.

Trustee Mortensen states that the reference to annuity contracts under pension/retirement needs to be changed. This is not what they are using. Also, on page 28, paragraph 3 refers to the Company and it should say "Township".

Trustee Mortensen questions if the signature pages at the end apply to existing employees. He feels they should. Mr. Tatara and Mr. Archinal respond that all employees will sign this.

Trustee Mortensen questions if there are lifted words from another Personnel Manual and if there any copyright issues. Frank Mancuso responds that this is not a copy word for word. This is a manual and therefore there are no copyright issues.

Moved by Ledford, supported by Mortensen to approve and adopt the Genoa Charter Township Employee Handbook effective March 7, 2011 and cancel the Genoa Charter Township Employee Handbook Adopted May 21, 1990 and subsequent amendment with the changes discussed this evening. **Motion Carried Unanimously.**

9. Request for approval of change in Oak Pointe and Lake Edgewood water and sewer rates.

Greg Tatara and Ken Palka presented to the Board. The Utility Department has worked very hard to keep their expenses in check. The current budgets have been reviewed by P.H.P., Inc. and they support the rate increases. Included in this evenings packet there was a summary of the current financial state of the systems. For Lake Edgewood there were no rate increases from 2000-2008. This created a hole that they are now trying to dig out of. If you look at the revenue to expense reports they are staring to close that gap. Flows have been declining. The Oak Pointe deficit is closing and they will get to a point where they will have a surplus with the new budget. They have made improvements to aging infrastructure to improve the costs of running the system. Oak Pointe water has been doing well and they are only proposing a small increase despite the decline in production and to accommodate for future anticipated declines in flow. In Oak Pointe, residents would notice the change on their August bill and for Lake Edgewood residents the change will affect the September bill.

Rick Hagenbach, 7100 Forest Way in Pine Creek asked why you are increasing rates in this time. Supervisor McCririe responds that each year we analyze the systems and adjust to cover expenses. Dr. Greg Tatara states that they have cut expenses everywhere possible to continue to maintain a safe system. The rates are being raised at the very minimum. If these rate changes did not occur it would create a long term financial impact on the system.

Moved by Ledford, supported by Mortensen to increase the Lake Edgewood metered sewer charges to \$6.37/1,000 gallons and to increase the flat rate sewer charges to \$109.77/quarter effective June 1st, 2011. **The motion carried unanimously.**

Moved by Wildman, supported by Ledford to increase the Oak Pointe metered sewer charges to \$5.98/1,000 gallons and to increase the flat rate sewer charges to \$125.76/quarter effective May 1st, 2011. **The motion carried unanimously.**

Moved by Mortensen, supported by Ledford to increase the Oak Pointe metered water charges to \$3.08/1,000 gallons effective May 1st, 2011. **The motion carried unanimously.**

10. First review of the budget projections for the fiscal year of April 1, 2011 thru March 31, 2012.

Ken Palka presents to the Board. He states this is the same budget that they saw at the last meeting. There have been no changes.

Supervisor McCririe states the next step is to publish and hold the public hearing.

There are no comments or questions.

11. Request for authorization for publication and to set public hearing for March 21, 2011 at 6:30 p.m. for approval of the 2011/2012 budget.

Moved by Ledford, supported by Mortensen to authorize the publication and set the public hearing for March 21, 2011 at 6:30pm for approval of the 2011/2012 budget. **The Motion carried unanimously.**

Correspondence

The Board received a letter from Steve Miller. Mr. Archinal will respond to Mr. Miller.

John and Patrice Liss on Webster Park Drive submitted a letter that they do not want to pay for garbage. Supervisor McCririe states that everyone pays. There was no interest among the Board members to exclude them.

Barn Tour workshop

Letter of thanks for removing dead deer.

Standard and Poors increasing Bond Rating to AA. Sewer bonds upgraded to AA-.

Dykema Gosset – master operating agreement

Member Discussion

Trustee Mortensen asked if the calendar for the next fiscal year published on the website is approved by the Board. Mr. Archinal replies to the affirmative and states that he will check on it to make sure it has been reviewed by the Board. Mr. Mortensen is troubled by canceling meetings at the last hour and believes things should be scheduled in advance. The Board should look into canceling the meeting around the Fourth of July and also the opening of deer hunting season. They should plan ahead.

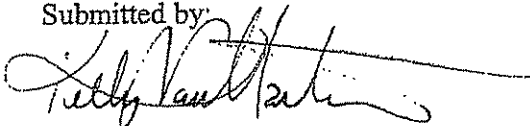
Mike Archinal informs the board that for the next meeting they should be prepared to discuss Pine Creek's interest in privatizing their public roads. Oakland County says no. This is a policy decision for the Board. There will be a formal proposal from the association at the next meeting. Mr. Archinal suggests the officials drive through there around 2:45pm on a weekday to get an idea of what the problems are. They get a lot of cut through traffic.

Rick Hagenbach of 7100 Forest Way Ct. addressed the Board and states that the issue is safety. Someone is going to get hurt. Debbie Ziolkowski a resident of Pine Creek Ridge informs the Board that they have worked with the Sheriff and the County Road Commission to control traffic speeds and volume. Due to the hills and curves they can't use a lot of traffic calming techniques. They would like to make it gated.

Mike Archinal informs the Board of his 13 years anniversary to the Township and states his appreciation to the Board for his time here.

Moved by Ledford, supported by Wildman to adjourn the meeting at 8:48pm. **The motion carried unanimously.**

Submitted by:



Kelly VanMarter

(Press/argus 03/18/2011)

Genoa Township Construction Board of Appeals

ESTABLISHMENT; COMPOSITION; APPOINTMENT AND TERMS OF MEMBERS.

(a) The Construction Board of Appeals of the Township, heretofore created pursuant to the Stille-DeRossett-Hale Single State Construction Code Act (PA 230 of 1972), as amended, is hereby established. The Construction Board of Appeals shall consist of ~~three-five~~ (5) members appointed by the Township Supervisor with Board concurrence. Each member of the Construction Board of Appeals should have at least five years of professional experience as a licensed contractor, licensed engineer, licensed architect, licensed electrician, or a licensed plumber. If a representative is not available from one of these categories, others may be appointed who do not meet all of the specific requirements but, in the opinion of the Supervisor with Board concurrence, are qualified with experience and training to pass upon pertinent matters.

(b) Such members shall be appointed for two (2) year terms except that the initial appointments shall provide for one (1) three-year term, ~~one-two (2)-two-year terms~~, and ~~one-two (2) one-year terms~~ so that subsequent appointments shall not occur at the same time.

MEETINGS AND RULES GENERALLY.

The Construction Board of Appeals shall meet at such times as the Board may determine. All meetings of the Construction Board of Appeals shall be open to the public. Compensation for the appointed members of the Construction Board of Appeals may be determined periodically by the Genoa Township Board.

QUORUM, VOTES NECESSARY FOR DECISION.

A majority of the members of the Construction Board of Appeals shall constitute a quorum. A majority of the members is required to take action on all matters not of an administrative nature, but a majority of a quorum may deal with administrative matters.

SECRETARY; MINUTES OF MEETINGS; RECORDS OF HEARINGS.

(a) The Township Manger, or his or her designee, shall serve as secretary of the Construction Board of Appeals and shall keep records of its meetings. The minutes of the meetings shall be in writing, but may state the substance of any matter considered.

(b) Official records of all hearings shall be prepared to include the following:

- (1) Notices, pleadings, motions, and intermediate rulings.
- (2) Questions and offers of proof, objections, and rulings thereon.
- (3) Evidence presented.
- (4) Matters officially noticed (except matters so obvious that a statement of them would serve no useful purpose).
- (5) Findings and exceptions.

- (6) Decisions and reasons for the decision.

GENERAL POWERS AND DUTIES.

(a) The Construction Board of Appeals shall act as a quasi-judicial body in deciding matters brought before it which involve ~~interpretation of any provision of the Township's~~ building, plumbing, mechanical, electrical, and fire codes. The Construction Board of Appeals shall also act as an advisory board to the Genoa Township Board. The Construction Board of Appeals shall have the following powers and duties:

~~(1) To provide for reasonable interpretation of the provisions of the Michigan Building Codes, the Michigan Plumbing codes, the Michigan Mechanical codes, the Michigan Electrical codes, the Michigan fire codes, and the Michigan Residential Rehabilitation and Uniform Energy Code (the "Michigan Construction Codes").~~

(1) ~~(2)~~—To hear and decide appeals from and review any order, requirement, decision or determination made by an administrative official charged with the enforcement of the Township building, plumbing, mechanical, electrical and fire codes. The Construction Board of Appeals shall have no authority to waive requirements of any Township codes.

(2) ~~(3)~~—To approve alternate materials and methods of installation.

(3) ~~(4)~~—To do acts, make decisions and make such determinations as authorized by State law or the Michigan Construction Codes.

(4) ~~(5)~~—After a public hearing, the Construction Board of Appeals may grant a specific variance to a substantive requirement of the codes, if the literal application of the substantive requirement would result in exceptional practical difficulty to the applicant, and if both of the following requirements are satisfied:

A. The performance of the particular item or part of the building or structure with respect to which the variance is granted shall be adequate for its intended use and shall not substantially deviate from performance required by the code of the particular item or part for the health, safety, and welfare of the people of the Township and the intent of the code is observed, public safety secured and substantial justice done.

B. The specific condition justifying the variance shall be neither so general nor recurrent in nature as to make an amendment to the code with respect to the condition reasonably practical or desirable.

(b) The Construction Board of Appeals may attach in writing any condition in connection with the granting of a variance that, in its judgment, is necessary to protect the health, safety and welfare of the people of the Township. The breach of a condition shall automatically invalidate the variance and any permit, license, and certificate granted on the basis of it. In no case shall more than the minimum variance from the code be granted that is necessary to alleviate the exceptional practical difficulty.

PROCEDURE FOR APPEALS TO THE CONSTRUCTION BOARD OF APPEALS.

(a) Appeals from the rulings of any official charged with the enforcement of this section may be made to the Construction Board of Appeals within such time as shall be prescribed by the Construction Board of Appeals or by this section. The appellant shall file, with the official from whose decision the appeal is taken and with the Construction Board of Appeals, a notice of appeal, specifying the grounds therefore and stating the address of the appellant. The Building Official shall set the matter for hearing and give due notice thereof to all interested parties. The Construction Board of Appeals shall hear such matter and decide the same not later than thirty days after submission of the appeal. Failure by the Construction Board of Appeals to hear an appeal and file a decision within the time limit shall be deemed a denial of the appeal, for the purposes of instituting an appeal to the State Construction Code Commission ~~or circuit court~~ pursuant to Section 16 of the Act (MCL 125.1516).

(b) Within the limits of its jurisdiction, as prescribed in this section, the Construction Board of Appeals may reverse or affirm, in whole or in part, or may make such order, requirement, decision or determination as, in its opinion, ought to be made in the premises, and to that end shall have all the powers of the official from whom the appeal is taken. The final disposition of such appeal shall be in writing and shall state the grounds therefore and shall be forthwith delivered to the appellant at his last known address.

REQUEST FOR INTERPRETATION, APPROVAL OF MATERIALS, ETC.

Any person, including the Building Official, may file with the Construction Board of Appeals requests for interpretation of the codes, approval of alternate methods or materials, or any other matter provided for under the powers and duties of the Board, in the same manner as provided for appeals.

CONTENTS OF ORDERS.

Any orders issued by the Construction Board of Appeals shall be set out in full, shall be supported by findings of fact, and shall state the grounds of the order in a manner reasonably calculated to apprise the petitioner of the basis thereof.

WHEN DECISION EFFECTIVE.

Decisions of the Construction Board of Appeals become effective ~~on the tenth business day~~ immediately after filing of the decision with the Building Official.

DECISIONS.

A record of decisions made by the Construction Board of Appeals, properly indexed, and any other writing prepared, owned, used, in the possession of, or retained by the Construction Board of Appeals in the performance of an official function shall be made available to the public in compliance with the Freedom of Information Act, PA 442 of 1976.

FURTHER APPEALS.

An interested person, or his or her authorized agent, may appeal a decision of the Construction Board of Appeals to the State Construction Code Commission.. Review by the State Construction Code Commission must be filed within ten business days of the filing of the decision by the Construction Board of Appeals or, in case of an appeal because of failure of a board of appeals to act within the prescribed time, at any time before filing of the decision. An appeal pursuant to the Administrative Procedures Act of 1969, Act No. 306 of the Public Acts of 1969, as amended, from a decision of the Construction Board Commission or a board, following an appeal from a decision of the Construction Board of Appeals or enforcing agency shall be made by a claim of appeal filed with the Court of Appeals. An appeal pursuant to that act from any other decision of the Construction Board Commission or of a board shall be by petition to review filed with the Ingham County Circuit Court.

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- (1) To hear and decide appeals from and review any order, requirement, decision or determination made by an administrative official charged with the enforcement of the Township building, plumbing, mechanical, electrical and fire codes. The Construction Board of Appeals shall have no authority to waive requirements of any Township codes.
- (2) To approve alternate materials and methods of installation. To do acts, make decisions and make such determinations as authorized by State law or the Michigan Construction Codes.
- (3) After a public hearing, the Construction Board of Appeals may grant a specific variance to a substantive requirement of the codes, if the literal application of the substantive requirement would result in exceptional practical difficulty to the applicant, and if both of the following requirements are satisfied:

A. The performance of the particular item or part of the building or structure with respect to which the variance is granted shall be adequate for its intended use and shall not substantially deviate from performance required by the code of the particular item or part for the health, safety, and welfare of the people of the Township and the intent of the code is observed, public safety secured and substantial justice done.

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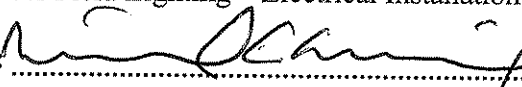
DECISIONS.

A record of decisions made by the Construction Board of Appeals, properly indexed, and any other writing prepared, owned, used, in the possession of, or retained by the Construction Board of Appeals in the performance of an official function shall be made available to the public in compliance with the Freedom of Information Act, PA 442 of 1976.

FURTHER APPEALS.

An interested person, or his or her authorized agent, may appeal a decision of the Construction Board of Appeals to the State Construction Code Commission.. Review by the State Construction Code Commission must be filed within ten business days of the filing of the decision by the Construction Board of Appeals or, in case of an appeal because of failure of a board of appeals to act within the prescribed time, at any time before filing of the decision. An appeal pursuant to the Administrative Procedures Act of 1969, Act No. 306 of the Public Acts of 1969, as amended, from a decision of the Construction Board Commission or a board, following an appeal from a decision of the Construction Board of Appeals or enforcing agency shall be made by a claim of appeal filed with the Court of Appeals. An appeal pursuant to that act from any other decision of the Construction Board Commission or of a board shall be by petition to review filed with the Ingham County Circuit Court.

MEMORANDUM

To: Genoa Township Board
From: Kelly VanMarter, Planning Director 
Date: March 17, 2011
Re: Soccer Field Lighting – Electrical Installation
Manager Review: 

Dear Honorable Officials and Trustees,

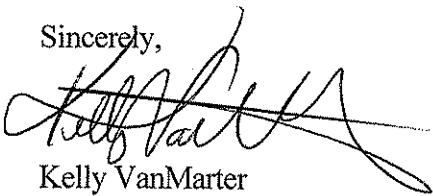
Attached, please find the electrical quotes from Crampton Electric for the installation of the soccer field light fixtures and associated wiring. The quotes are broken down into 3 components as follows:

- 1. Install new 480v circuits for soccer field light poles: \$15,268.00
 - 2. Install new 277/480v electrical service and controls: \$8,073.00
 - 3. Install new* 1500w Metal Halide 480v lights on existing 60’ poles: \$22,250.00.
- *The purchase of the light fixtures was approved by the Board on February 21, 2011 at a cost of \$28,140.000

I have researched options and service providers and based on my review of those quotes, I recommend approval of the Crampton proposal and suggest the following action:

Moved by _____, supported by _____ to authorize execution of the proposals with Crampton Electric Co. Inc. to install the electrical service for the soccer field lighting on a T&M basis at a cost not to exceed \$45,591.00.

Should you have any questions concerning this matter, please do not hesitate to call.

Sincerely,

 Kelly VanMarter
 Planning Director

CRAMPTON C
Electric Co Inc.
10975 W. GRAND RIVER
PO BOX 380
FOWLerville MI 48836
517-223-9691/ FAX 517-223-9970

March 17, 2011

To: Genoa Twp
Attn: Kelly VanMarter
Quote#: 109628

Re: Install new 480V circuits for soccer field light poles

We propose to furnish the following Material and Labor for the above name project as listed below. For the sum of Fifteen Thousand Two Hundred Sixty Eight Dollars (**\$15,268.00**)

Work to be completed in accordance with standard practices, for the amount(s) specified above. Any alteration or deviation from the below specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents, or delays beyond our control. Our employees are fully covered by worker compensation insurance.

Includes

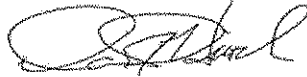
- A. All wire & misc. material.
- B. Grounding per National Electric Code
- C. Labor as straight time M-F 7am-3:30pm
- D. Livingston County Electrical Permit
- E. 1 1/2" PVC conduit from service rack to each light pole location
- F. Open cut trenching
- G. Backfill existing material
- H. Directional bore under asphalt walk way
- I. Three (3) circuits of #2 USE Aluminum
- J. Three (3) circuits of #4 USE Aluminum
- K. Two (2) circuits of #6 USE Aluminum
- L. All circuit sizes increased for voltage drop per National Electrical Code

Excludes

- A. Any work or material not mentioned above.
- B. Prevailing wages if required
- C. Utility company fees or charges other than listed above.
- D. Ground restoration or repair of settled dirt
- E. Any repair to existing utilities, to include but not limited to: (electric, telephone, cable TV, fiber optic cable, water pipe, drain pipe or tile, sprinkler system components, etc.) located above or below grade.

CRAMPTON ELECTRIC CO. greatly appreciates this opportunity to submit this Quotation. If you have any questions regarding the enclosed information, please feel free to give me a call at 517-223-3756

Respectfully,



Daniel J. Hiscock
Estimator / Project Manager
Crampton Electric Company, Inc.

Acceptance of Proposal - The above price, specifications and conditions are satisfactory and are here by accepted. You are authorized to do the work as specified. Pricing is valid for 30 days from date quoted.

Work cannot commence on above project until a SIGNED copy of this proposal is received by Crampton Electric Co (Mailed or Faxed) & P.O. number if required by your company. Payment is due upon completion of work.

Date _____

Signature _____



Electric Co Inc.

10975 W. GRAND RIVER
PO BOX 380
FOWLERVILLE MI 48836
517-223-9691/ FAX 517-223-9970

March 17, 2011

To: Genoa Twp
Attn: Kelly VanMarter
Quote#: 109627

Re: Install new 277/480V electrical service and controls for soccer field lighting

We propose to furnish the following Material and Labor for the above name project as listed below. For the sum of Eight Thousand Seventy Three Dollars (**\$8,073.00**)

Work to be completed in accordance with standard practices, for the amount(s) specified above. Any alteration or deviation from the below specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents, or delays beyond our control. Our employees are fully covered by worker compensation insurance.

Includes

- A. All wire & misc. material.
- B. Grounding per National Electric Code
- C. Labor as straight time M-F 7am-3:30pm
- D. Livingston County Electrical Permit
- E. Sq D NF panelboard 300A Main Circuit Breaker 277/480V 1PH 3W NEMA 3R outdoor rated
- F. CT Cabinet and meter base per DTE requirements
- G. Four (4) 60A 4P NEMA 3R lighting contactors
- H. Two (2) Padlockable on/off switches
- I. One (1) 500VA 480-120V control transformer
- J. Two (2) Diversified time delay off relays and sockets
- K. One (1) Sq D 12x12 raintight wireway
- L. PVC Conduit & Aluminum conductors to DTE transformer (approx 10ft from service rack)
- M. Galvanized strut rack for equipment mounting

Excludes

- A. Any work or material not mentioned above.
- B. Prevailing wages if required
- C. Utility company fees or charges other than listed above.
- D. Ground restoration or repair of settled dirt
- E. Any repair to existing utilities, to include but not limited to: (electric, telephone, cable TV, fiber optic cable, water pipe, drain pipe or tile, sprinkler system components, etc.) located above or below grade.

CRAMPTON ELECTRIC CO. greatly appreciates this opportunity to submit this Quotation. If you have any questions regarding the enclosed information, please feel free to give me a call at 517-223-3756

Respectfully,

Daniel J. Hiscock
Estimator / Project Manager
Crampton Electric Company, Inc.

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Date _____

Signature _____

CRAMPTON C
Electric Co Inc.
10975 W. GRAND RIVER
PO BOX 380
FOWLERVILLE MI 48836
517-223-9691/FAX 517-223-9970

February 8, 2011

To: Genoa Twp
Attn: Kelly VanMarter
Quote#: 109629

Re: Install new 1500W Metal Halide 480V lights on existing 60ft poles for soccer fields

We propose to furnish the following Material and Labor for the above name project as listed below. For the sum of Twenty Two Thousand Two Hundred Fifty Dollars **(\$22,250.00)**

Work to be completed in accordance with standard practices, for the amount(s) specified above. Any alteration or deviation from the below specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents, or delays beyond our control. Our employees are fully covered by worker compensation insurance.

Includes

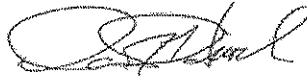
- A. All wire & misc. material.
- B. Grounding per National Electric Code
- C. Labor as straight time M-F 7am-3:30pm
- D. Livingston County Electrical Permit
- E. Eight (8) 12x12 PVC junction boxes
- F. Eight (8) Sq D 60A Non-fusible disconnect switches NEMA 3R outdoor rated
- G. 1" PVC conduit and #8 THHN circuit conductors up each pole to lights
- H. Forty Eight (48) 6x6 PVC junction boxes
- I. Installation of Sixty Four (64) customer supplied 1500W MH 480V light fixtures w/ lamps and cord tails
- J. Rental of 80ft stick boom man lift
- K. Over Time labor of 2.5Hrs per pole to re-aim or adjust light fixtures after dark

Excludes

- A. Any work or material not mentioned above.
- B. Prevailing wages if required
- C. Utility company fees or charges other than listed above.
- D. Ground restoration or repair of settled dirt
- E. Any repair to existing utilities, to include but not limited to: (electric, telephone, cable TV, fiber optic cable, water pipe, drain pipe or tile, sprinkler system components, etc.) located above or below grade.

CRAMPTON ELECTRIC CO. greatly appreciates this opportunity to submit this Quotation. If you have any questions regarding the enclosed information, please feel free to give me a call at 517-223-3756

Respectfully,



Daniel J. Hiscock
Estimator / Project Manager
Crampton Electric Company, Inc.


Acceptance of Proposal - The above price, specifications and conditions are satisfactory and are here by accepted. You are authorized to do the work as specified. Pricing is valid for 30 days from date quoted.

Work cannot commence on above project until a SIGNED copy of this proposal is received by Crampton Electric Co (Mailed or Faxed) & P.O. number if required by your company. Payment is due upon completion of work.

Date _____

Signature _____

MEMORANDUM

To: Genoa Township Board
From: Kelly VanMarter, Planning Director 
Date: March 18, 2011
Re: Newsletter Recognition

Manager Review:

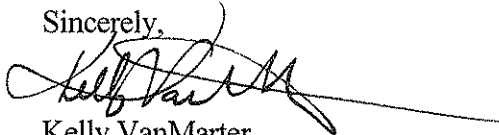
Dear Honorable Officials and Trustees,

Please consider the following for inclusion in the Township's newsletter recognizing the donation of light poles for the sled hill parking lot.

The Township would like to extend a sincere thank you to resident Randy Stowers and his company Gasser Bush Associates for the donation of light poles and helpful assistance in providing lighting for the sledding hill and parking area.

Should you have any questions concerning this matter, please do not hesitate to call.

Sincerely,



Kelly VanMarter
Planning Director

Kids Just Wanna Have Fun

The sledding hill at Genoa Township opened this winter and kids of all ages are having fun sledding.

Insert two pictures

SPRING YARD WASTE COLLECTION

The spring cleanup for the collection of yard waste is scheduled for the following dates: April 16th and May 14th. Residents may drop off their yard waste from 9:00 a.m. until noon on those dates.

Free Trees - When you participate in our spring cleanup

Thanks to a generous donation from ITC Holdings Genoa Township will be offering free pine seedlings at its April 16th spring cleanup. The Township is obtaining the seedlings through the Livingston Conservation District www.livingstoncd.org. The seedlings are 3 year old white pine (8" to 12"), blue spruce (10" to 16") and Norway spruce (12" to 18"). Proof of residency is required. Quantities are limited. Trees will be provided, one per customer, on a first come first served basis." "According to the USDA Forestry Service trees properly placed around buildings can reduce air conditioning needs by 30 percent and can save 20-50 percent in energy used for heating.

Genoa Approves Reimbursement for SELCRA Recreation

On January 3, 2011 the Township Board approved the extension of reimbursement for out of district fees related to SELCRA recreational programs as follows:

- Genoa residents will be reimbursed for the difference between in-district and out-of-district fees related to SELCRA recreational programs. Receipts must be submitted within 30 days of enrollment/payment.
- The reimbursement program will take effect immediately and will remain in effect until 12/31/2011 at which time the board will consider continuation of the program.
- An original receipt is required for reimbursement.
- Receipts may be either mailed to Treasurer Robin Hunt or hand delivered to the Township Hall, located at 2911 Dorr Road, Brighton, MI 48116.
- Checks will be approved at the semi-monthly regular meetings of the Board and will be mailed to residents as approval is granted.

GENOA TOWNSHIP BUDGET

On Monday, March 21, the Genoa Township Board approved the General Fund budget for the fiscal year beginning April 1, 2011 and ending March 31, 2011. Revenue of \$3,260,850.00 is expected, with expenditures totaling \$3,583,740.00. The entire budget is available on the Township web site at www.genoa.org. This budget includes transfers to Future Road Improvement and Parks and Recreation.

Fireworks – Did you know? By Paulette A. Skolarus

Class B Fireworks require a permit and the following are specifically prohibited: Firecrackers, torpedoes, skyrockets, roman candles, daygo bombs, bottle rockets, whistling chasers, rockets on sticks or other fireworks of like construction. Therefore it is not legal to possess, sell or use them in Michigan without a permit.

Genoa Township will grant permits to residents who wish to contract for a fireworks display. There is no charge for this permit and residents may address their request to the township board at a regular meeting of the board.

Fireworks displays require that local units of government rule on the competency and qualifications of pyrotechnic operators who propose to conduct pyrotechnic display before a permit is issued.

Retailers may not sell any device requiring a permit to anyone unless the purchaser also has a permit.

Membership Drive at Recycle Livingston

Recycle Livingston needs about 185 more memberships to meet its goal of 500 new members by the end of its fiscal year on Feb. 28, 2011. On January 31, 2011, Recycle Livingston had 315 new members for their fiscal year. Membership fees are critical to their operation because material prices can go up and down in a volatile economy. 38.8% of their income came from memberships in 2010. Community support is critical. About 26% came from materials. Regular memberships cost \$25. Everyone in the household can receive a card, and they can come as often as they would like for this one low price. Senior households only cost \$20. Everyone in a senior household should be 62 years of age and older. The date of the membership begins on the date that person joins until the exact same date of the following year.

Recycle Livingston's hours are Wednesday from 11 a.m. to 5:30 p.m. and Saturday from 9 to 1 p.m. Recycle Livingston is located at 170 Catrell just off the north side of Grand River about one mile east of downtown Howell between National and Chilson. They are open on all of the summer holiday weekends but close for the winter holiday weekends. They also close for severe

weather conditions such as extreme heat, extreme cold, and severe storms. Their telephone number is 1-517-548-4439 and their website is www.recyclelivingston.org. They also welcome email correspondence at recycleliv@sbcglobal.net or communication on Facebook. Recyclers can also sign up for a new membership through Donate Now on their Facebook page or the Recycle Livingston website.

Although Recycle Livingston is located on a small city lot, they recycle many tons of materials because of the compactors and high traffic flow coming through the site. They now have approximately 1,100 members compared to about 700 in 2006. In 2010, Recycle Livingston recycled 485 tons of materials. One ton at 2000 lb. is about the size of four or five refrigerator-sized boxes full of materials.

Recycle Livingston provides many employment hours for drivers and processors from area recycling businesses in addition to their own staff hours. Drivers make about three or four trips per week to Recycle Livingston. Recycling is a good way to stimulate the economy and has many advantages. The jobs stay at home. Recycling keep items circulating and it helps the environment. It is a good way to live.

Genoa Township and the U.S. Census Bureau

Our population increased from 15,901 to 19,753 as a result of the recent census, an increase of 24%..

- 93% of our population are high school graduates or higher and of those another 35% have at least a Bachelor's degree or higher
- 21% have never married and 65% are married
- The median household income is \$76,581 with 10% making over \$150,000.00
- 49.9% are male and 50.1 are female
- The majority of our residents are in Mgt/Professional or Sales/Office
- We have 8,521 housing units with 789 of them vacant



Dog Licenses will now expire in the month of the rabies expiration date.

You now have the option to purchase a one year license or a three year dog license which will expire in the MONTH of the current rabies expiration date. However, the rabies vaccination must be valid for the entire three year period in order to purchase the three year license. Please note that your 2010 dog license will extend to the MONTH of your current rabies expiration date of 2011. Reminder postcards will be mailed out approx. two months prior to the expiration date. Rabies vaccines can be renewed anytime in the MONTH in which it expires. **If you do NOT purchase a Dog License by the end of that MONTH, a late fee of \$15.00 will be added to the price of a Dog License.**

Prices are as follows:	1 Year	3 Year
Current Spayed/Neutered	\$7.00	\$21.00
Current Male / Female	\$25.00	\$60.00
Late Fee	\$15.00	\$15.00

Exceptions:

- New Resident – Thirty (30) days from move-in date without penalty
- New Dog – Within thirty (30) days of obtaining animal without penalty
- Puppy – Under one (1) year old - \$7.00

MEMORANDUM

TO: Township Board
FROM: Mike Archinal
DATE: 3/18/11
RE: Salvation Army Parking

Please find attached pictures from a neighbor of the Salvation Army on Hubert and Grand River. There may be residents in attendance at call to the public Monday night who wish to bring this problem to your attention. We have been working with the owner of the property on alternatives that I would be happy to discuss with you.





