

**GENOA CHARTER TOWNSHIP
REGULAR MEETING (TUESDAY)
SEPTEMBER 7TH, 2010
6:30 p.m.**

AGENDA

Call to Order:

Pledge of Allegiance:

Call to the Public:

Approval of Consent Agenda:

1. Payment of Bills
2. Request to approve minutes: 8-16-10
3. Request to approve minutes: 8-23-10
4. Consideration of a Conflict of Interest Policy as prepared by Palka concerning Township Board action.
5. Request for approval of rate adjustments for the Lake Edgewood Water and Pine Creek Water and Sewer districts.
6. Consider approval for the purchase of 20 Microsoft Office Suite workstation upgrades in the amount of \$6,270.

Approval of Regular Agenda:

7. Presentation by Ken Palka and request for approval of the audit report from fiscal year of April 1, 2009 to March 31, 2010.
8. Request for amendment to the General Fund #101 and Parks and Recreation Fund #270 to transfer an additional \$525,000 from the General Fund #101 to Parks and Recreation Fund #270.
9. Request for approval of hiring a Deputy Utility Director as requested by the Utility Director.
10. Review of newsletter articles for publication in September 2010.
11. Discussion regarding lighting for the Township Hall Soccer Fields.

Correspondence

Member Discussion

Adjournment

CHECK REGISTERS FOR TOWNSHIP BOARD MEETING

DATE :September 7, 2010

TOWNSHIP GENERAL EXPENSES: Thru September 7, 2010	\$118,618.94
August 20, 2010 Bi Weekly Payroll	\$36,668.88
September 1, 2010 Monthly Payroll	\$11,183.80
September 3, 2010 Bi Weekly Payroll	\$35,953.94
OPERATING EXPENSES: Thru September 7, 2010	\$14,644.46
TOTAL:	<u>\$217,070.02</u>

<u>Check Number</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Check Amount</u>
26530	Administ	Total Administrative Services	08/20/2010	596.12
26531	Equitabl	Equivest Unit Annuity Lock Box	08/20/2010	455.00
26534	RUTHIG A	Amy Ruthig	08/16/2010	10,345.27
26535	ADT	ADT Security Services, Inc.	08/17/2010	366.32
26536	AMER IMA	American Imaging, Inc.	08/17/2010	380.48
26537	ATT& IL	AT&T	08/17/2010	603.18
26538	BGDOOR	Brighton Garage Door	08/17/2010	125.00
26539	BLUE CRO	Blue Cross & Blue Shield Of Mi	08/17/2010	11,761.32
26540	CRAMPTON	Crampton Electric Co., Inc.	08/17/2010	175.00
26541	DYKEMA	Dykema Gossett PLLC	08/17/2010	191.30
26542	EHIM	EHIM, INC	08/17/2010	1,674.83
26543	Lincoln	Lincoln National Life Ins Co.	08/17/2010	1,194.13
26544	Livingst	Livingston County Road Commiss	08/17/2010	15,325.79
26545	Net serv	Network Services Group, L.L.C.	08/17/2010	45.00
26546	RUFFC	Connie Ruff	08/17/2010	473.76
26547	SKOLAR P	Paulette Skolarus	08/17/2010	50.00
26549	SOM-TRE	State Of Mich- Dept Of Treasur	08/20/2010	3,343.76
26551	Administ	Total Administrative Services	09/01/2010	125.00
26552	Equitabl	Equivest Unit Annuity Lock Box	09/01/2010	20.00
26553	ARCHINAL	Michael Archinal	08/25/2010	7,243.46
26554	CARDM	Chase Card Services	08/30/2010	1,784.12
26555	COMCAST	COMCAST	08/30/2010	94.05
26556	GreenOak	Green Oak Twp Treasurer's Ofc	08/30/2010	10.77
26557	Net serv	Network Services Group, L.L.C.	08/30/2010	599.00
26558	SHELL	Shell	08/30/2010	643.61
26559	VERIZONW	Verizon Wireless	08/30/2010	471.63
26560	WALMART	Walmart Community	08/30/2010	413.93
26561	CONTRBUI	Contractors Building Supply	08/27/2010	28,428.00
26562	Administ	Total Administrative Services	09/03/2010	596.12
26563	Equitabl	Equivest Unit Annuity Lock Box	09/03/2010	455.00
26564	ARCHINAL	Michael Archinal	09/01/2010	500.00
26565	HUMPHT	Tesha Humphriss	09/01/2010	500.00
26566	HUNTR	ROBIN HUNT *	09/01/2010	41.36
26567	SKOLAR P	Paulette Skolarus	09/01/2010	58.50
26570	AT&TLONG	AT&T Long Distance	09/07/2010	47.58
26571	CONTINEN	Continental Linen Service	09/07/2010	75.21
26572	EHIM	EHIM, INC	09/07/2010	1,241.27
26573	ETNA SUP	Etna Supply Company	09/07/2010	1,393.29
26574	FONSON	Fonson, Inc.	09/07/2010	605.00
26575	GENOA TW	Genoa Township	09/07/2010	488.40
26576	IBEC COM	IBEC, Inc.	09/07/2010	619.90
26577	JCPlumb	J.C. Plumbing	09/07/2010	685.00
26578	LCCA	Livingston County Clerk	09/07/2010	3,397.66
26579	Mancuso	Mancuso & Cameron	09/07/2010	4,795.50
26580	MASTER M	Master Media Supply	09/07/2010	851.16
26581	MI CHLOR	Michigan Chloride Sales LLC	09/07/2010	5,186.58
26582	Net serv	Network Services Group, L.L.C.	09/07/2010	8,128.00
26583	Tetra Te	Tetra Tech Inc	09/07/2010	1,982.48
26584	TRI COUN	Tri County Cleaning Supply Inc	09/07/2010	31.10

Report Total: 118,618.94

Accounts Payable
Computer Check Register



User: diane
Printed: 08/13/2010 - 13:23
Bank Account: 101CH

Check	Vendor No	Vendor Name	Date	Invoice No	Amount
26530	Administ	Total Administrative Services	08/20/2010		596.12
				Check 26530 Total:	596.12
9950	AETNA LI	Aetna Life Insurance & Annuity	08/20/2010		25.00
				Check 9950 Total:	25.00
9951	EFT-FED	EFT- Federal Payroll Tax	08/20/2010		3,994.20 2,160.19 2,160.19 505.21 505.21
				Check 9951 Total:	9,325.00
9952	EFT-PENS	EFT- Payroll Pens Ln Pyts	08/20/2010		319.00
				Check 9952 Total:	319.00
26531	Equitabl	Equivest Unit Annuity Lock Box	08/20/2010		455.00
				Check 26531 Total:	455.00
9953	FIRST NA	First National Bank	08/20/2010		300.00 2,692.18 22,956.58

Check 9953 Total:

25,948.76

Report Total:

36,668.88

**First National
Direct Deposit
AUGUST 20, 2010
Bi-Weekly Payroll**

<u>Employee Name</u>	<u>Debit Amount</u>	<u>Credit Amount</u>
Adam Van Tassell		\$1,151.64
Amy Ruthig		\$923.87
Angela Williams		\$882.67
Carol Hanus		\$1,349.42
Dave Estrada		\$984.31
Debbie Hagen		\$565.65
Deborah Rojewski		\$2,354.04
Diane Zerby		\$685.63
Genoa Township	\$25,948.76	
Greg Tatara		\$2,437.10
Judith Smith		\$1,155.68
Karen J. Saari		\$946.39
Kelly VanMarter		\$2,073.81
Laura Mroczka		\$1,635.37
Michael Archinal		\$2,763.39
Renee Gray		\$1,094.23
Robin Hunt		\$1,245.04
Susan Sitner		\$759.64
Tammy Lindberg		\$958.83
Tessa Humphriss		\$1,982.05
Total Deposit		\$25,948.76

Accounts Payable
Computer Check Register



User: diane

Printed: 08/18/2010 - 14:03

Bank Account: 101CH

Check	Vendor No	Vendor Name	Date	Invoice No	Amount
26551	Administ	Total Administrative Services	09/01/2010		125.00
				Check 26551 Total:	125.00
9955	EFT-FED	EFT- Federal Payroll Tax	09/01/2010		1,655.34 676.73 676.73 158.28 158.28
				Check 9955 Total:	3,325.36
9956	EFT-PENS	EFT- Payroll Pens Ln Pyts	09/01/2010		384.79
				Check 9956 Total:	384.79
26552	Equitabl	Equivest Unit Annuity Lock Box	09/01/2010		20.00
				Check 26552 Total:	20.00
9957	FIRST NA	First National Bank	09/01/2010		7,278.65 50.00
				Check 9957 Total:	7,328.65
				Report Total:	11,183.80

**First National
Direct Deposit
SEPTEMBER 1, 2010
Monthly Payroll**

<u>Employee Name</u>	<u>Debit Amount</u>	<u>Credit Amount</u>
Genoa Township	\$7,328.65	
Adam Van Tassel		\$522.73
Gary McCririe		\$2,178.11
H.J. Mortensen		\$415.57
Jean Ledford		\$626.65
Paulette Skolarus		\$2,938.94
Steve Wildman		\$316.80
Todd Smith		\$329.85
Total Deposit		<u><u>\$7,328.65</u></u>

Accounts Payable
Computer Check Register

Genoa Township

2911 Dorr Road
Brighton, MI 48116

(810) 227-5225

User: diane

Printed: 08/27/2010 - 14:58

Bank Account: 101CH

Check	Vendor No	Vendor Name	Date	Invoice No	Amount
26562	Administ	Total Administrative Services	09/03/2010		596.12
			Check 26562 Total:		596.12
9959	AETNA LI	Aetna Life Insurance & Annuity	09/03/2010		25.00
			Check 9959 Total:		25.00
9960	EFT-FED	EFT- Federal Payroll Tax	09/03/2010		3,919.86 2,117.29 2,117.29 495.18 495.18
			Check 9960 Total:		9,144.80
9961	EFT-PENS	EFT- Payroll Pens Ln Pyts	09/03/2010		499.80
			Check 9961 Total:		499.80
26563	Equitabl	Equivest Unit Annuity Lock Box	09/03/2010		455.00
			Check 26563 Total:		455.00
9962	FIRST NA	First National Bank	09/03/2010		300.00 2,692.18 22,241.04

Check 9962 Total:

25,233.22

Report Total:

35,953.94

**First National
Direct Deposit
SEPTEMBER 3, 2010
Bi-Weekly Payroll**

<u>Employee Name</u>	<u>Debit Amount</u>	<u>Credit Amount</u>
Adam Van Tassell		\$1,224.81
Amy Ruthig		\$992.81
Angela Williams		\$644.95
Carol Hanus		\$1,209.18
Dave Estrada		\$984.31
Debbie Hagen		\$525.31
Deborah Rojewski		\$2,354.05
Diane Zerby		\$576.63
Genoa Township	\$25,233.22	
Greg Tatara		\$2,437.10
Judith Smith		\$1,155.68
Karen J. Saari		\$946.39
Kelly VanMarter		\$2,073.81
Laura Mroczka		\$1,635.38
Michael Archinal		\$2,763.39
Renee Gray		\$1,094.23
Robin Hunt		\$1,245.04
Susan Sitner		\$459.27
Tammy Lindberg		\$928.83
Tesda Humphriss		\$1,982.05
Total Deposit		\$25,233.22

4:48 PM
08/31/10

#592 OAK POINTE WATER/SEWER FUND

Payment of Bills

August 11 through September 1, 2010

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
Check	08/20/2010	1858	AT & T	July 2 - Aug 13, 2010	-504.55
TOTAL					-504.55

4:50 PM
08/31/10

#592 OAK POINTE W/S Capital Improvement

Payment of Bills

August 11 through September 1, 2010

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
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no checks issued

4:45 PM
08/31/10

#593 LAKE EDGEWOOD W/S FUND

Payment of Bills

August 11 through September 1, 2010

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
Check	08/20/2010	1789	AT&T	July 8 - August 13, 2010	-289.20
Check	08/20/2010	1790	Consumers Energy	Service from 07/07/2010 - 08/03/2010	-11.65
Check	08/27/2010	1791	PVS NOLWOOD CHEMICALS, INC	Inv 311682, 312303 CM 92087, 92281	-1,809.20
Check	08/27/2010	1792	East Jordan Iron Works, Inc.	Inv # 3290246	-104.45
TOTAL					-2,214.50

4:52 PM
08/31/10

#595 PINE CREEK W/S FUND

Payment of Bills

August 11 through September 1, 2010

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
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no checks issued

4:55 PM
08/31/10

#504 DPW RESERVE FUND
Payment of Bills
August 11 through September 1, 2010

Type Date Num Name Memo Amount

no checks issued

4:53 PM
08/31/10

#503 DPW UTILITY FUND
Payment of Bills
August 11 through September 1, 2010

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
Check	08/11/2010	1512	MHOG Utilities	Due to/from audit 3/31/10 - per K. Palka	-5,540.71
Check	08/16/2010	1513	U.S. POSTMASTER	Oak Pointe quarterly billing - May, June, July 2010	-276.36
Check	08/18/2010	1514	Carol Hanus	Toll free number, internet service, postage	-134.74
Check	08/27/2010	1515	Verizon Wireless		-262.77
Check	09/01/2010	1516	TESHA HUMPHRISS	Reimbursement of PE License	-80.00
Check	09/01/2010	1517	BUSINESS IMAGING GROUP	Inv 210141	-142.96
Check	09/01/2010	1518	FASTENAL COMPANY	Inv MIBRG56118	-4,316.91
Check	09/01/2010	1519	GRUNDY ACE OF HOWELL	June - July 2010 invoices	-245.60
Check	09/01/2010	1520	Mancuso & Cameron	RE: Great Lakes Water & Sewage Matter	-870.00
Check	09/01/2010	1521	SEVERN TRENT ENVIRONMENTAL SERVICES	Inv STES 2048738 dated 8/18/2010	-17.98
Check	09/01/2010	1522	Victory Lane Quick Oil Change	Inv 2724 dated 8/19/2010	-37.38
TOTAL					-11,925.41

**GENOA CHARTER TOWNSHIP
DEDICATION
6:00 p.m.**

Ceremony to dedicate the Township Wind and Solar Project and flip the breaker to bring the system online.

**GENOA CHARTER TOWNSHIP
REGULAR MEETING
AUGUST 16, 2010
6:30 p.m.**

MINUTES

Supervisor McCririe called the regular meeting of the Genoa Charter Township Board to order at 6:30 p.m. The Pledge of Allegiance was then said. The following persons were present constituting a quorum for the transaction of business: Gary McCririe, Paulette Skolarus, Todd Smith, Jean Ledford, Steve Wildman and Jim Mortensen. Also present were Township Manager Michael Archinal and five persons in the audience.

A Call to the Public was made with the following response: Chad Cooper (representing SELCRA) – A letter was mailed to the township asking for confirmation and continued support of the recreation authority. Residents of Genoa Township will now have to pay the higher tier when registering for any program if Genoa does not support the authority. McCririe - The township board has asked that SELCRA and Howell Parks and Recreation work together as a cost-saving effort to provide recreational programs for all members. SELCRA has failed to take that first step. There is no question that Genoa Township has put considerable effort into providing recreation for all of our residents. We are not opposed to continued financial support of the authority. Smith – We asked that you not hire a director. Instead SELCRA went into a closed session and made that decision 24 hours after our request was made to your authority. Our representative was excluded from that decision making meeting. Cooper – There must have been some miscommunication. We see a benefit to having a director. Smith – There was no miscommunication. That was your choice. Cooper - The Township must give 12 months notice to withdraw your monetary support under our agreement with Genoa. McCririe – I do not believe that we have an agreement with SELCRA. We are a contributing member and that is all.

Approval of Consent Agenda:

Moved by Ledford, supported by Wildman, to approve all items listed under the consent agenda. The motion carried unanimously.

1. Payment of Bills

2. Request to approve minutes: 8-2-10

3. Consider approval for the purchase of a new server and related programming at a cost of \$16,256.

4. Consider approvals related to the construction of a sled hill on the Township Hall property.

A. Approval of a proposal from Fonson Construction for grading and restoration in the amount of \$45,920.

B. Approval of a proposal from Tetra Tech to provide construction survey staking services in the amount of \$3,200.

5. Consider approval of a budget for attendance at the National Association of Towns and Townships as recommended by Supervisor McCririe.

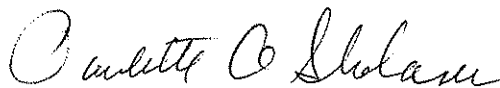
Approval of Regular Agenda:

Moved by Wildman, supported by Smith, to approve for action item no. 6 under the regular agenda. The motion carried unanimously.

6. Discussion regarding corporate sponsors for the Genoa Charter Township Hall Park.

The board discussed the potential sponsors and revenue expected from the advertising. This agenda item will again be discussed at the next regularly scheduled meeting.

The regular meeting of the Genoa Charter Township Board was adjourned at 7:05 p.m.



Paulette A. Skolarus
Genoa Township Clerk

(Press/argus 08/20/2010)

**GENOA CHARTER TOWNSHIP
SPECIAL MEETING
AUGUST 23, 2010
6:30 p.m.**

MINUTES

Clerk Skolarus called the Special Meeting of the Genoa Charter Township Board to order at 6:30 p.m. at the Township Hall. The following persons were present constituting a quorum for the transaction of business: Paulette Skolarus, Robin Hunt, Todd Smith, Jean Ledford, Steve Wildman and Jim Mortensen. Also present were Township Manager Michael Archinal, Frank Mancuso and eight persons in the audience.

Skolarus asked that Todd Smith be appointed Chairman due to the absence of Gary McCririe. Moved by Mortensen, supported by Hunt, to appoint Smith Chairman.

A Call to the Public was made with no response.

Approval of Regular Agenda:

Moved by Ledford, supported by Wildman, to approve the Agenda as requested. The motion carried unanimously.

1. Consideration of a reimbursement voucher policy which would compensate individuals for certain recreation related costs.

It was the consensus of the board to approve the following policy concerning township residents enrolling in recreational programs with SELCRA:

1. Genoa residents will be reimbursed for the difference between in district and out of district fees related to SELCRA recreational programs
2. Receipts must be submitted within 30 days of payment by township residents
3. This reimbursement program will take effect immediately and will remain until 12/31/2010 at which time the board will reconsider continuation of the program
4. An original receipt is required for reimbursement
5. Receipts may either be mailed to Treasurer Robin Hunt or hand delivered to the township hall
6. Checks will be approved at the regular meetings of the board.
7. Funds will be disbursed from the Recreation account in the General Fund
8. A signature line will be added to the reimbursement request.

A call to the public was made with the following response: Jeff Dhaenens – I applaud the action taken by this board. The reimbursement system is the most logical solution for Genoa to work with SELCRA in the short term.

Moved by Skolarus, supported by Wildman, to approve the program with items 1 thru 8 as previously recommended. The motion carried unanimously.

GENOA CHARTER TOWNSHIP BOARD – Special Meeting – 08/23/2010

During the call to the public a response was received from Joe Kuzack – I would like to thank the board for their effort in noise reduction from the Chaldean Camp. This was a big improvement from last year and I appreciate it.


The special meeting of the Genoa Charter Township Board was adjourned at 6:55 p.m.


Paulette A. Skolarus
Genoa Township Clerk

(Press/argus 08/27/2010)

MEMORANDUM

TO: Township Board

FROM: Michael Archinal 

DATE: 9/1/10

RE: Conflict of Interest Policy

Our Auditor is recommending that we adopt of conflict of interest policy. A draft copy is attached for your review. The policy is fairly straight forward and expresses what should be common sense in my opinion. I have asked Frank Mancuso to provide a legal review. Please consider the following action:

Moved by _____, supported by _____, to approve the Conflict of Interest Policy as presented.

Charter Township of Genoa

Conflict of Interest Policy

As approved by the Township Board of Trustees

DRAFT

Policy Statement

A public official or employee of the Township shall not, directly or indirectly, solicit or accept any gift or loan of money, goods, services or other thing of value for the benefit of any person or organization other than the Township that tends to influence the manner in which the public official or employee or any other public official or employee performs his or her official duties.

A public official or employee shall not engage in a business transaction in which he or she may profit from his or her official position or authority or benefit financially from confidential information he or she had obtained by reason of such position or authority.

A public official or employee shall not engage in or accept employment or render services for any private or public interest when that employment or service is incompatible or in conflict with the discharge of his or her official duties or when that employment may tend to impair his or her independence of judgment or action in the performance of his or her official duties.

A public official or employee shall not participate on behalf of the Township in the negotiation or execution of contracts, making of loans, granting of subsidies, fixing of rates, issuance of permits or certificates or other regulation or supervision relating to any business entity in which he or she has directly or indirectly a financial or personal interest.

Pertaining to oneself or another person, all public officials and employees of the Township shall disclose all real and apparent conflicts of interest that they discover or that have been brought to their attention in connection with the activities of the Township.

Disclosure is defined as providing properly, to the appropriate person/Board (immediate supervisor, for employees) (Township Board for Public Officials) a written description of the facts comprising the real or apparent conflict of interest.

A resolution to the conflict of interest shall be determined by the Township Board of Trustees.

At the time of hiring a new employee or on the starting date of a new Public Official and on an annual basis, thereafter, the Township will require each Public Official and employee to sign at the bottom of this policy to show his or her understanding of the policy.

I have read and understand the Conflict of Interest Policy as approved by the Township Board.

Name printed: _____

Signature: _____

Date: _____

DRAFT

MEMO

TO: Honorable Members of the Genoa Charter Township Board
FROM: Greg Tataara, Utility Director
DATE: August 25, 2010
RE: Rate Adjustments for the Lake Edgewood Water and Pine Creek Sewer and Water Customers.

MANAGER REVIEW: 

.....

For consideration at the September 7th, 2010 Board Meeting is the proposed rate adjustments for the Lake Edgewood Water and Pine Creek Water/Sewer Systems serviced by the City of Brighton.

Please find attached a letter dated August 9th, 2010 from the City of Brighton regarding their adopted 2010-2011 fee schedule for sewer and water use and connection fees. Correspondingly, also please find attached a letter from Pfeffer, Hanniford, and Palka, which recommends the adjusted rates charged to customers for sewer and water use as well as adjusted Pine Creek water and sewer connection fees. As staff, we agree with the proposed adjustments and we recommend that the effective date of the changes be September 1st, 2010 This will allow for an immediate reduction in rates and also corresponds to a new billing cycle for Lake Edgewood Water and Pine Creek Sewer and Water Customers.

Based on the above explanation and the attached documents, please consider the following motion:

Moved by _____, supported by _____ that September 1, 2010, the following sewer and water rate adjustments will have become effective:

- Decrease the Lake Edgewood Conference Center Quarterly Water Fee to \$2.68 /1,000 gallons;
- Decrease the Lake Edgewood other Quarterly water fee to \$2.57 /1,000 gallons;
- Decrease the Pine Creek quarterly water fee to \$2.35 / 1,000 gallons and the Quarterly Sewer Fee to \$3.68 / 1,000 gallons; and
- Increase the Pine Creek water connection fee to \$2,482 per REU and sewer connection fee to \$6,218.



CITY OF BRIGHTON

"Providing quality service"

City Hall

200 N. First St.
Brighton, MI 48116-1593
(810) 227-1911
Fax# 227-6420
TDD Phone: (810) 227-8357

City Manager

225-8022
City Clerk
227-0463
Human Resource Director
225-9251

Cemetery/
Voter Registration
227-0463

Community Development

Building
227-9005
**Building Official /
Code Enforcement**
225-9254

Building Inspection Line
227-0419
Planning / Zoning
225-9257

**Community Development /
Planning Director**
225-8025

Finance

Accounts Payable
225-8019
Assessing Assistant
227-9006

City Assessor
225-8024

City Treasurer
225-8023

Finance Director
225-8020

Assistant Finance Director
225-9283

Property Taxes
227-0179

Utility Billing
225-8041

Police Department

440 S. Third St.
(810) 227-2700
Fax# 227-2063

Department of Public Services

420 S. Third St.
(810) 225-8001
Fax# 225-9249

DPS Director
225-9284

Assistant DPS Director
225-9282

Water Plant
227-2968

Wastewater Plant
227-9479

Brighton Community Center
555 Brighton St.
(810) 225-8004
Fax# 225-9249

August 9, 2010

Mike Archinal, Manager
Genoa Township
2911 Dorr Road
Brighton, MI 48116

Mike:

Below you will find the City of Brighton's adopted FY 2010-11 Fee Schedule for Sewer and Water user & connection fees, as they relate to Genoa Township.

	<u>Pine Creek</u>	<u>Dillion</u>	<u>Conf Center Northstar</u>	<u>Lake Edgewood</u>
Water:				
Commodity (1,000 gal.) -	\$2.15	\$2.37	\$2.48	\$2.37
PILOT (month)		\$8.33		
Sewer:				
Commodity (1,000 gal.) -	\$3.48			
Administrative	\$18.12			
Connection Fees (Per REU):				
Water		\$2,382		
Sewer		\$6,118		

If you have any questions please contact me at 225-9283.

Sincerely,

Kelly LaLonde
Acting Finance Director

cc: Dana Foster, City Manager
Matt Schindewolf, Public Services Director
Ken Palka, Pfeffer Hanniford & Palka ✓



PFEFFER • HANNIFORD • PALKA
Certified Public Accountants

John M. Pfeffer, C.P.A.
Patrick M. Hanniford, C.P.A.
Kenneth J. Palka, C.P.A.

Members:
AICPA Private Practice Companies Section
MACPA

225 E. Grand River - Suite 104
Brighton, Michigan 48116-1575
(810) 229-5550
FAX (810) 229-5578

August 20, 2010

Mr. Gregory Tatara
Genoa Township
2911 Dorr Road
Brighton, Michigan 48116

Dear Greg:

As you have requested we have reviewed the City of Brighton's revised fee schedule effective July 1, 2010 for Lake Edgewood Water and Pine Creek Water/Sewer.

Based on our review we recommend the following rate changes be implemented by Genoa Township.

1. Lake Edgewood - Conference Center Quarterly Usage Fee - Water
Decrease the water fee from \$3.89 per 1,000 gallons to \$2.68 per 1,000 gallons.
2. Lake Edgewood - Other Quarterly Usage Fee - Water
Decrease the water fee from \$3.73 per 1,000 gallons to \$2.57 per 1,000 gallons.
3. Pine Creek Quarterly Usage Fee - Water and Sewer
Decrease the water fee from \$3.41 per 1,000 gallons to \$2.35 per 1,000 gallons.
Decrease the sewer fee from \$3.72 per 1,000 gallons to \$3.68 per 1,000 gallons.
4. Pine Creek Connection Fees
Increase the water connection fee from \$2,345 per REU to \$2,482.
Increase the sewer connection fee from \$5,855 per REU to \$6,218.

Please note we did not receive the communication from the City of Brighton until August 10, 2010 therefore the revised rates will need to be implemented as soon as the next quarterly bill is completed. Pine Creek's next billing cycle starts September 1, 2010 and Lake Edgewood's next billing cycle also starts September 1, 2010. If you should have any questions please call.

Sincerely,

PFEFFER, HANNIFORD & PALKA
Certified Public Accountants

Kenneth J. Palka

KJP:em

MEMO

TO: Michael Archinal, Township Manager
FROM: Adam VanTassell
DATE: September 1, 2010
RE: Microsoft Office Township workstation upgrades

MANAGER REVIEW: _____

.....

We currently have 22 workstations that are operating with Microsoft 2000 Office Suite (Word, Excel, Powerpoint and Outlook). With the new server system coming in and Microsoft forcing a switch to a new document standard (.docx as opposed to the .doc used by 2000 Office) the Township Staff is recommending we upgrade the current Office Suites on Township Workstations to Microsoft 2010.

With our current agreement with Microsoft allowing Volume Distribution at discounted Government rates, we are able to purchase upgrades at 285.00 per workstation. For 22 workstations, the total would be **\$6, 270.00**, as quoted by our reseller Network Services Group LLC.

Moved by _____, Supported By _____, to approve the purchase of 22 workstation Office Suite upgrades for \$6, 270.00.



Network Services Group, LLC

P.O. Box 7646 • Ann Arbor, MI 48107 • Voice/Fax (877) 815-6974 • Web <http://www.nsgroupllc.com>

Proposal Prepared Exclusively For

Genoa Township

Tuesday, August 31, 2010

Thank you for taking the time to review this proposal. Included below please find renewal pricing for Microsoft Office Open License pricing. The pricing below reflects discounted pricing for Government offices.

We have provided pricing on the standard version of Microsoft Office 2010 both with and without software assurance. Software assurance is an optional Microsoft program that provides a "free" upgrade to any new version of the software that is released during your contract period.

Please Indicate Desired Quantity

Qty	Desc	Unit
	Microsoft Office Standard Edition 2010 - Open License Word, Excel, Outlook, Powerpoint No Software Assurance	\$ 285.00
	Microsoft Office Standard Edition 2010 - Open License Word, Excel, Outlook, Powerpoint 3 Years Software Assurance	\$ 520.00

The pricing above is for software licenses only and does not include installation services or product media. Software programs can be downloaded directly from Microsoft.

Service

If you would like assistance with installing your new software NSG would be pleased to help. Our standard hourly rate for service and support is \$90. After hours service is available on a per appointment basis at an additional rate.

Order Acknowledgement:

Name (Printed) _____ Title _____

Signature _____ Date _____

By signing above I authorize Network Services Group to proceed with the project described within this proposal and to order any required parts and materials that are required to do so. I also agree to provide a non-refundable deposit before work begins with the balance due upon completion. NSG will put forth a good faith effort to honor the pricing contained in this proposal for as long as possible, but cannot be held responsible for availability constraints or pricing increases by the manufacturer or distributor. If there is a discrepancy in the pricing at the time the order is placed you will be notified and may proceed or cancel the order at your option. All pricing and availability information is current as of the date on the proposal. Prices do not include sales tax. Amounts more than 30 days past due will accrue interest at the rate of 7% per annum. Client is responsible for all costs of collection of past due amounts, including interest, fees, and actual attorney fees.


MEMO

TO: Honorable Members of the Genoa Charter Township Board

FROM: Greg Tatara, Utility Director

DATE: August 27, 2010

RE: Deputy Utility Director Position

MANAGER REVIEW: 

History of Utility Systems In-House Staff

Currently several in-house staff work for the following three utility systems; the MHOG water system, the GO sanitary sewer system, and the Genoa Township water and sewer systems (which consist of Oak Pointe and Lake Edgewood). Historically, when there was no in-house staff, the systems suffered from minimal maintenance, poor management, and poor communication which resulted in a deterioration of the utility infrastructure. This resulted in the below listed examples of some of the immediate and observable impacts to the systems:

- 1) Hydrants not flushed and winterized
- 2) Repairs recommended by engineer and operators not absolutely necessary such as meters for water loss
- 3) Exorbitant repair bills
- 4) Exceedances in the effluent at all three wastewater treatment plants
- 5) MDEQ Consent Judgments and fines in the sewer systems
- 6) Mechanical failures and sewer backups due to equipment failures
- 7) Distribution and collection system capacity concerns

In 2006 Genoa Township hired an in-house Utility Director and brought the meter reading and billing services in-house. In 2008, an in-house Engineer was added to the staff. It is evident that if you compare the condition of the utility systems in 2006 to today, there are better maintenance programs, the systems are in better financial condition, we have a better understanding of the quantity and quality of the infrastructure in the distribution and collection systems, and we are operating less in a reactive mode and more in a proactive mode. This mode of operation will lead to a longer sustainability

of the infrastructure, fewer liability issues, and lower replacement costs. Ultimately this will lower the life cycle costs to the residents and businesses served and protect the over **\$1 Billion** in assets these customers have invested in.

Unfortunately, even with the improvements we have observed in the last four years, the existing systems contain a substantial amount of infrastructure for the in-house staff to manage, especially as we move from a reactionary mode to a more refined preventative maintenance and data management role. For your reference, we have summarized below the total amount of infrastructure the current staff is responsible for:

System Component	MHOG / GO / Genoa Quantity
Water Treatment Plants	2
Water Towers	7
Water Valves	1,645
Booster Stations	4
Fire Hydrants	~1,800
Water Distribution (Miles)	160
Wastewater Plants	3
Sanitary Pump Stations	56
Sanitary Collection System (Miles)	135
Force Main Structures	191
Manholes	1956
Grinder Pumps	~ 800

Recommendation to Hire Deputy

We now have an opportunity to add a Deputy Utility Director to the in-house staff for a minimal cost to each of the utility systems. We are able to fund a portion of the cost of an in-house Deputy by the reduction in administrative assistance as the Utility Clerk went from a full to part time position in the DPW Budget. We recommend the various utilities fund the remainder of the cost of an in-house Deputy through the annual operation and maintenance funds. As discussed with each utility, this additional in-house position will provide a substantial benefit to each of the systems for a minimal cost (less than 1% of the total O&M budgets for each system). We have received approval from the MHOG and Genoa-Oceola Boards for their portion of the funding.

Funding Source	Amount	Time Split (Same as Director)	Comments
Existing Funding in DPW	\$40,000		Full time to part time admin
MHOG	\$20,000	40%	< 1% O&M Budget
GO	\$17,500	35%	~1% of O&M Budget
Genoa Utilities	\$12,500	25%	< 1% O&M Budget
Annual Estimated Cost	\$90,000		Salary & Benefits

Recommended Candidate

The recommended candidate for this position is David Miller. A copy his resume and the corresponding job description for the deputy position is attached. Dave is currently an operator at Severn Trent services where he has increased his knowledge and gained valuable experience in the operation of our systems.

As a new employee, Dave does not bring with him any legacy costs and is willing to work within the framework of the existing employee handbook. A copy of his contract is also attached for your reference. Thank you for your consideration in continuing to improve the longevity and service of our the sewer and water systems to the residents of Genoa and the surrounding communities.

David Blake Miller

2585 Kingstowne Drive
Commerce Twp., Michigan 48390

Home Phone (248) 669-5729
Cell Phone (248) 880-5659

✧ **OBJECTIVE**

Obtain a challenging position with an organization that would utilize my education and skills for an opportunity in personal growth and advancement.

✧ **EDUCATION**

- 04/07 – 06/08 *Cleary University*
Howell, Michigan
B.B.A. Business Management
- 09/01 – 08/03 *Oakland Community College*
Waterford, Michigan
Associate of Science Program
Pre-Engineering
- 09/89 – 12/90 *Northwestern Michigan College*
Traverse City, Michigan
Associate of Science Program
Aviation and Earth Sciences
- Charlevoix Senior High School*
Charlevoix Michigan
Academic Diploma 1985

✧ **PROFESSIONAL EXPERIENCE**

- 2/06 – Present *Severn Trent Environmental Services (STES), Genoa Twp., MI*
Lead Operator & Lead Laboratory Technician
Operate and Maintain all WWTP's for the Twp. Authority (Ox Ditch & 3 SBR's)
*Preventative Maintenance, Process Control, Labs, Records, QA/QC
*Manage and train new incoming personnel in Operations, Process and Laboratory
*Prepare monthly MOR reports for MDEQ & Genoa/Oceola Township Authority
- 1/05- 2/06 *Operations Management International (OMI), Genoa Twp., MI*
Mechanic/Operations/Collections/Laboratory
Operate and maintain all WWTP's for the Twp. Authority (Ox Ditch & 2 SBR's)
*Preventative Maintenance, Collections, Process Control, Labs, Records, QA/QC
*Prepare monthly MOR reports for GOSWATH Board

- 4/97 – 7/04 *City of Farmington, Farmington Michigan*
 DPW - MM III
 *Water & Sewer Dept.
 Repair of Water/Sewer Mains, Maintenance of Sewer Pump Stations
- 7/96 – 4/97 *Paddock Pools, West Bloomfield Michigan*
 Plumbing Systems Installer
 *Pumps, Filters, Chemical Feed Systems
- 3/94 – 7/96 *Eaton Steel Corporation, Oak Park Michigan*
 Crane Operator / Computer Operator
 * Shipping and receiving of steel
 * Computer Billing, Inventory and Materials handling.
- 11/92 – 3/94 *Newsco Well Service (US Division), Gaylord, Michigan*
 Oil and Gas Drilling Rig Coordinator
 *Bulk Plant Operations
 *Base Coordinator and Job Planner

◇QUALIFICATIONS

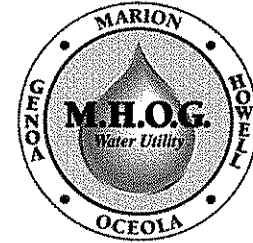
- Bachelor of Business Management
- Supervisory Mgt Course Water & Wastewater Field (MSU)
- Currently Hold B, C, D, SC MDEQ Wastewater License # 17947
- Currently Hold S-3 MDEQ Water Distribution License #9659
- Currently Hold A-1i MDEQ Indust. Storm Water License #I-10339
- Currently Hold D-4 MDEQ Limited Treatment Water License #9659
- CDL Class B with Air Brake and Passenger Endorsement
- Michigan Residential Builder's License # 2101132683
- President and General Manager for Kingstowne Manor Condo Assoc.

◇SKILLS

- Operate WWTP's (Extended Aeration & also SBR batch processes)
- Evaluate, Adjust and Maintain Process Equipment/Controls
- Oversee and Manage Large Projects and Personnel
- Computer Systems (SCADA, PLC interfaces, Office 2007, XP, Vista)
- Repair and Maintain Lift Stations
- Repair Water Mains, Sewer Lines
- Heavy Equipment Operator (Loader, Backhoe, Dozer)
- Architectural Drafting & Blue Print Interpretation
- Storm Drain & Catch Basin Inspection and Repair
- Residential Building Contractor

◇REFERENCES

- Available upon request



JOB DESCRIPTION

JOB TITLE: Deputy Utility Director – Sewer and Water Operations
DEPARTMENT: Utilities
REPORTS TO: Director of Public Works
DATE: August, 2010

JOB SUMMARY: Under the direction of the Utility Director, directs and supervises the activities of the Operations Division of the Utility Department as assigned, including water and wastewater utilities; addressing citizen complaints and service requests, coordinates Department operations with those of other Township, County, or outside agencies; may act as the Utility Director in the absence of or at the direction of the Utility Director; performs related work as required.

CLASS CHARACTERISTICS: This is an advanced, mid-management position that performs administrative oversight of the Department including field supervision over utilities and inspection functions in addition to administering special projects related to the varied public works functions.

ESSENTIAL DUTIES AND RESPONSIBILITIES: The following duties are performed personally, in cooperation with the Director, or in coordination with other Township, Authority, and community staff. Additional duties may be assigned.

1. Assistance in planning, organizing, and directing the varied utility maintenance functions such as wastewater treatment, wastewater collection, water metering program, water production, water distribution, and fleet maintenance.
2. Determine appropriate courses of action, which may involve directing staff to schedule new or varied work programs, making recommendations for efficiency enhancements, assistance with budget preparation, and preparation of reports dealing with Department activities. These tasks include, but are not limited to:
 - Capital Improvement Plans
 - Standardization of System Equipment
 - Evaluation of System Performance
3. Evaluate, develop, and administer various contract maintenance services, including periodic bidding of these services.
4. Develop, implement, and manage maintenance programs for water and wastewater.

5. Make effective oral and/or written presentations to communicate effectively with boards, public, or media.
6. Develop and implement goals, objectives, policies, procedures, schedules, and work standards for various operating groups, including, but not limited to the following:
 - Inspection
 - Maintenance
 - Data Management
7. Research and analyze complex problems, evaluate varied information and data, and exercise sound judgment within established guidelines.
8. Establish and maintain effective working relationships while providing for the evaluation, training, and professional development of staff.
9. Serve as Utility Director, when directed to do so, or in the absence of the Utility Director.

QUALIFICATION REQUIREMENTS: Requirements listed below are representative of the knowledge, skill, and/or ability required.

Education & Experience:

1. Possess a Bachelor's degree from an accredited college in engineering, public or business administration, or a related field.
2. Five years of public works related experience in construction, maintenance, repair, water treatment, and wastewater treatment and at least two years at a supervisory level.

Licenses & Certificates:

1. Possess a valid Michigan Driver's License
2. Minimum of Michigan C Wastewater License
3. Minimum of Michigan S-3 Water Distribution License

Skill In:

1. Planning, organizing, and administering comprehensive public works office and field activities with in-house and contract personnel.
2. Analyzing complex problems, evaluating alternatives, and implementing sound solutions.
3. Preparing and presenting clear, concise, and competent reports, both orally and in writing utilizing large volumes of field data.
4. Providing outstanding customer satisfaction.

5. Preparation and formatting of documents in Microsoft Word.
6. Development of spreadsheets, graphs, and reports in Excel, including implementation of formulas and performing calculations.
7. Utilizing ArcView GIS Software.

Ability To:

1. Exercise sound independent judgement
2. Select, train, and motivate staff
3. Establish and maintain effective working relationships with those contacted in the course of work, including the public
4. Represent the utility districts in a professional manner
5. Prepare clear, concise and competent reports, correspondence, and other written materials

PHYSICAL DEMANDS: Physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

1. While performing the duties of this job, the employee is regularly required to talk and hear. Employee is frequently required to sit, stand, walk, use hands and fingers to handle objects, tools, or controls; reach with hands and arms; climb or balance, stoop, kneel, or crouch.
2. Employee must occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, and depth perception, the ability to adjust focus.

WORK ENVIRONMENT: Work environment characteristics described here are representative of those an employee encounters while performing the essential function of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

1. Employee generally will work 60% indoors and 40% outdoors.
2. Some travel is required.
3. While performing the duties of this job outdoors, the employee occasionally works in varying and extreme weather conditions.
4. Noise level in the work environment is usually moderate but the employee may occasionally be exposed to high noises including blowers and construction equipment.

GENOA TOWNSHIP
DEPUTY UTILITY DIRECTOR

THIS AGREEMENT is made by and between, GENOA TOWNSHIP, with offices at 2911 Dorr Road, Brighton, Michigan 48116, hereinafter referred to as "Employer" and David B. Miller, 2585 Kingstowne Drive, Commerce Twp., Michigan, 48390, hereinafter referred to as "Deputy Utility Director".

WHEREAS, the parties desire to define the terms of employment by detailing the duties of the parties, and;

WHEREAS, David Miller is qualified and is willing to undertake the duties and responsibilities associated with the position of Deputy Utility Director, and;

WHEREAS, the Township desires David Miller to be employed as Genoa Township Deputy Utility Director;

NOW THEREFORE, for valuable consideration, it is agreed as follows:

1. Employer hereby employs Deputy Utility Director and Deputy Utility Director hereby accepts employment subject to the terms of this Agreement as hereinafter set forth.
2. The term of this Agreement is approximately Fifteen (15) months commencing September 27, 2010 and terminating December 31, 2011, unless sooner terminated by either party.
3. The duties of the Deputy Utility Director shall include such work as may be required by Employer together with the described duties as recited in the addendum attached hereto. The Deputy Utility Director shall attend Township Board, Marion, Howell, Oceola & Genoa Water Authority, and Genoa-Oceola Sewer Authority meetings as directed by the Utility Director.
4. Deputy Utility Director shall devote his entire time and attention and his best energies and abilities to the performance of such duties as may be assigned to him by Employer, and shall serve Employer faithfully and diligently and use his utmost endeavors to promote the interests of Employer.
5. Employer agrees to pay Deputy Utility Director and Deputy Utility Director agrees to accept as compensation, the gross base salary of \$60,000 per year. The sums shall be paid to the Deputy Utility Director in equal biweekly payments during the term of the contract.
6. The Township agrees that it will periodically contribute to a qualified Deferred Compensation Retirement Plan ten (10%) of the employee's salary during each year of the contract term in conformance with the Genoa Township Personnel Manual.
7. Employer agrees to provide Deputy Utility Director a vehicle and fuel for reasonable business use to carry out the duties of Deputy Utility Director.
8. Employer agrees to pay Deputy Utility Director for incidental expenses incurred in relation to activities approved by the Township.
9. Deputy Utility Director shall have all other benefits as described in the Genoa Township Personnel and Policy Manual as may be modified from time to time by the Employer except as referenced in article 6 above, and that the Deputy Utility Director shall receive two weeks of paid vacation.
10. The Township, upon the giving of thirty (30) days notice to the Deputy Utility Director, may terminate the contract without cause. Likewise, the Deputy Utility Director may terminate the contract on thirty (30) days notice to the Township.

11. The Township agrees that both the Township and Deputy Utility Director shall have full and free access to all records of the Township as they pertain to the management of water and sewer utilities. It is further understood that all work done by Deputy Utility Director shall be considered as the property of the Township.
12. The Township agrees that it shall provide to the Deputy Utility Director a suitable workspace, located at the Township Hall, for the meeting of the public and for the performance of Deputy Utility Director's duties.
13. The Deputy Utility Director agrees that he shall be responsible and answerable to the Township Board, and the Utility Director regarding the completing of his duties under this agreement. The Deputy Utility Director shall report to the Township at such times as he is requested to do so by any elected official of the Township or by the Utility Director.
14. The Agreement shall be binding upon and inure to the benefit of the Deputy Utility Director and his heirs and assigns and personal representatives and the Township of Genoa.

IN WITNESS WHEREOF, the parties have executed the agreement on the dates indicated.

WITNESSETH:

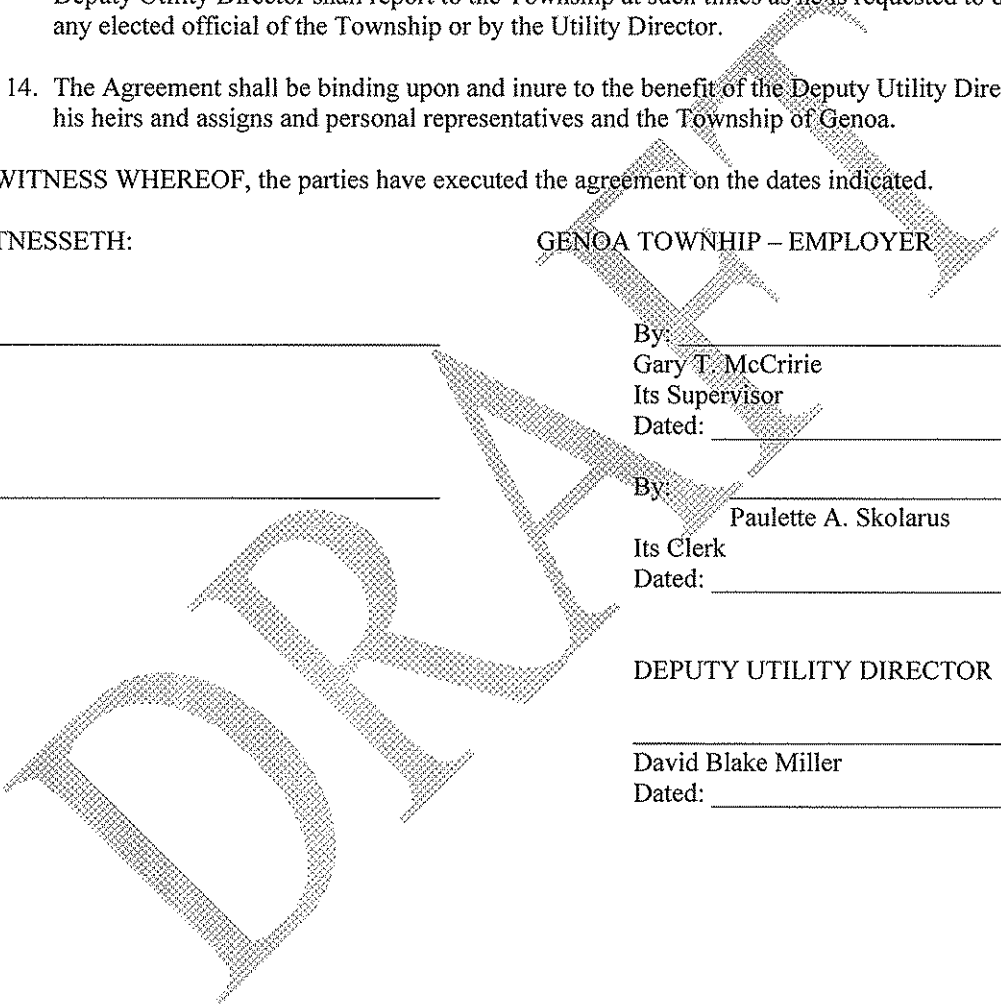
GENOA TOWNSHIP – EMPLOYER

By: _____
 Gary T. McCririe
 Its Supervisor
 Dated: _____

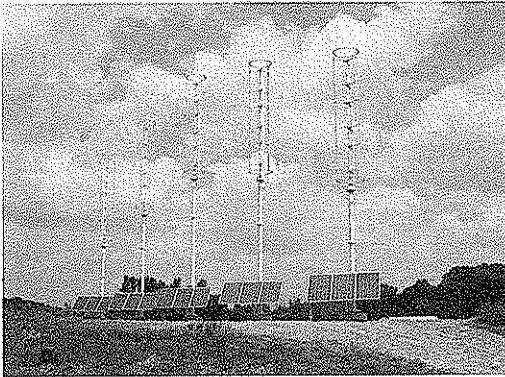
By: _____
 Paulette A. Skolarus
 Its Clerk
 Dated: _____

DEPUTY UTILITY DIRECTOR

 David Blake Miller
 Dated: _____



We're Going Green with Recycled Aircraft Aluminum



Mike
Please Print
SE. 10 waiting on Tesha
& Robert - Polly

Genoa Township was awarded an Energy Efficiency and Conservation Multi-Purpose block Grant for \$94,919.00 from the Michigan Dept. Energy. Township Manager Mike Archinal submitted the grant application on behalf of the township. The five *Windspire* wind/solar hybrid turbines were installed in August and are expected to save the township 20% of our electric bill annually. The rotors are made of recycled aircraft grade extruded aluminum.

When the Township Hall is not in use and it is a very windy or sunny day the wind and solar system may generate more power than the Hall needs. In these instances power will be actually fed back to the electrical grid. A "net" meter has been installed that will spin backwards when this occurs in effect paying the Township for energy produced.

Autumn Leaf Collection

Fall clean up dates have been scheduled for Saturday October 23, 2010 and November 20, 2010. Residents may drop off their yard waste from 9:00 a.m. until noon on those dates.

Gubernatorial Election Scheduled for Nov. 2, 2010

Michigan will choose its next Governor, Secretary of State, Attorney General, Representative in Congress, State Senator, Representative in State Legislature, County Commission. In addition local school board candidates and the state board of education candidates will be on the ballot, along with Justices of the Supreme Court, Judge of the Court of Appeals and the Circuit Court. The Pinckney, Howell and Brighton School Districts have candidates on the ballot as well as the Brighton District Library.

There are also two state proposals. The first is a proposal to convene a constitutional convention for the purpose of drafting a general revision to the state constitution. This proposal, if approved, will convene in 2011 to draft the general revision that will be presented at a later election. The second proposal is to amend the state constitution to prohibit certain felons from holding executive office and other specified types of public employment positions.

Absent voter ballots will be mailed late in September to all those registered voters who previously requested ballots. The last day to register to vote the Nov. 2, 2010 General Election is Oct. 4, 2010. If you are not registered, please do so prior to that date. The township office is open from 9:00 a.m. until 5:00 p.m. Monday thru Friday.

The Hard Fought *Right to Vote*

Today we read how the rights of women are violated daily around the world. It's not so many years since women in the U.S. were treated as less valuable than men and denied the right to vote.

Most everyone has heard or read the stories of the women who picketed the Woodrow Wilson's White House for the right to vote 93 years ago. The *Night of Terror* was Nov. 15, 1917 when suffragettes were imprisoned and tortured for their behavior – merely asking for the same right to vote as men. These women fought for a right that was finally granted in 1920. Please read "Iron Jawed Angels" if you want to know the whole story.

I would encourage everyone to exercise your right to choose between candidates and to choose their representative to public office. Please vote on Nov. 2nd – It is your right and your obligation to keep America free.

Protecting our region's rivers, lakes and streams

Livingston County has grown and so have paved or impervious surfaces such as sidewalks, roads, roofs, patios and parking lots. These impervious surfaces don't allow rain or snow to soak into the ground. Instead the water travels over the hard surfaces and ends up in our storm drains instead of filtering through the soil. Pollutants include fertilizers, pesticides, chemicals, oil and animal waste. There are simple steps that our residents can follow to protect our water resources and keep pollution out of our storm drains and drinking water.

- Fertilize sparingly and don't fertilize within 50 feet of any shoreline
- Water wisely by not watering your sidewalks or driveways
- Mow your grass high (three inches) because taller grass requires less water
- Dispose and store household cleaners and chemicals properly
- Clean up after your pet
- Use water saving techniques in your home
- Practice good car care by washing your car on the grass and limiting the amount of soap you use
- Never dump motor oil or chemicals on the ground
- Choose landscaping that is native to Michigan

Clean water is ours to protect and treasure.

Genoa Approves Reimbursement for SELCRA Recreation

At the August 23, 2010 Special Meeting, the Township Board approved the following:

- Genoa residents will be reimbursed for the difference between in-district and out-of-district fees related to SELCRA recreational programs. Receipts must be submitted within 30 days of enrollment/payment.
- The reimbursement program will take effect immediately and will remain in effect until 12/31/2010 at which time the board will consider continuation of the program.
- An original receipt is required for reimbursement.
- Receipts may be either mailed to Treasurer Robin Hunt or hand delivered to the Township Hall.
- Checks will be approved at the semi-monthly regular meetings of the Board.

Summer Construction Leads to Winter Fun

At Genoa Township, we're hoping to use waste fill material from all that frustrating summer construction to generate some winter fun. You may have noticed the big soil pile adjacent to the Township Hall Driveway and wondered what it will be used for? The soil pile was created from waste fill material from road, sewer, and water construction projects in the area. We plan to begin grading activities this month to shape this soil pile into a sledding hill for use this coming winter!

We estimate that we have received approximately 10,000 cubic yards of fill material to date. We plan to move an additional 10,000 cubic yards of material from the area near the intersection of Dorr and Crooked Lake on the Township Hall property. The bottom of the proposed hill can be utilized in the future for athletic fields or additional parking areas. In total the dirt being moved at this site to create the sled hill would fill up an entire NFL Football Field to the bottom of the goal posts! We expect grading activities to begin in mid September, and assuming grass grows well this fall, the hill will be open for use this winter. The final hill will have a vertical drop of approximately 40-feet and a run length of over 200 feet to generate some winter fun!

Mike

From: Mike
Sent: Wednesday, August 25, 2010 3:48 PM
To: 'Chea Tyrrell'
Subject: RE: Michigan Township News Article
Attachments: wind and solar brochure.doc; Genoa Twp. EECBG 1-21-10.pdf

Chea,

Please find attached a brochure I created to answer some of the questions we have been receiving regarding the wind/solar hybrids. And to answer your questions:

1. We had a resident who was interested in installing wind turbines in a residentially zoned area. At the time our ordinance did not permit such installations. The resident provided us with information about Windspire turbines which are a vertical and do not have some of the problems associated with larger systems, e.g. noise, aesthetics and bird collisions. We revised our ordinance to allow such applications and used this information when EECDBG grants from DELEG became available. *It is important that any press related to this project makes reference to the grant award and michigan.gov/recovery logo noted on the cover of the brochure.* We decided on this particular project because Windspire is a Michigan made product and our Township Hall site has excellent visibility to I-96 with over 100,000 vehicle trips per day. The visibility would allow the Township Hall to serve as a demonstration site for others interested in residential renewable energy.
2. The wind/solar hybrids have a rated capacity of 9.5 Kw: 6Kw wind and 3.5 Kw solar. The project is expected to provide between 15% and 20% of the Township Hall's electrical needs. More importantly the project will serve as a demonstration project for those interested in renewable energy. We have received a number of inquiries about the Windspires. We even have people coming off the Interstate specifically for the purpose of finding information about the system. Another not as tangible but very important benefit, in my opinion, is that the project may inspire a young person to learn more about renewable energy and some day invent new technologies that reduce our dependence on fossil fuels.
3. I have attached a copy of the grant application which, as you can see, is quite extensive. The application and the required quarterly reporting are not easy tasks to accomplish. I was fortunate to have extremely talented, professional staff to assist in the process. The Township Board was solidly behind this effort and has provided me with the resources necessary to succeed. My advice to other Townships who wish to pursue this type of project learn as much as you can about renewables and then prepare at least a concept plan for what you want to do. The plan should be flexible so you can adjust it depending on what resources become available. The next step is to research every avenue you can think of to find grant opportunities. Your local utility, renewable energy contractors and the State of Michigan Department of Energy Labor and Economic Growth are good places to start.

I hope this helps. Please let me know if you have any questions.

Michael C. Archinal
Township Manager



2911 Dorr Road
Brighton MI 48116
Phone (810)227-5225 Fax (810)227-3420
mike@genoa.org

From: Chea Tyrrell [mailto:chea@michigantownships.org]
Sent: Wednesday, August 25, 2010 10:33 AM
To: Mike
Subject: Michigan Township News Article

Hi Mike,

I am writing an article for the *Michigan Township News* featuring your recently completed wind turbine project. If you don't mind, I would love to include a couple quotes from you. If you could reply by answering the questions below as soon as possible, I would really appreciate it. If you would prefer to conduct a phone interview, please let me know when the best time to reach you is. Also, if you have a high resolution photo of the system that you can send me, that would be fantastic! Thank you, I look forward to hearing from you.

- 1) How did your township go about applying for this grant? How did you decide on building wind turbines?
- 2) How does this project benefit the residents of your township?
- 3) What advice do you have for townships that want to take on similar energy and cost savings projects?

Chea Tyrrell
Communications Coordinator
Michigan Townships Association
P: 517-321-6467 x.254
F: 517-321-8908

Don't forget to register for MTA's [Fall Vendor Showcase](#), coming up in October!

GENOA TOWNSHIP

Novel Estates Lot Owners Association

AUG 25 2010



Judy Graham, Secretary ♦ 3753 Kipling Circle ♦ Howell, MI 48843
Home Phone (517) 545-9435 ♦ E-mail: judy@shepherdsvoice.org

RECEIVED

August 20, 2010

Mr. Mike Archinal
Genoa Township
2911 Dorr Road
Brighton, MI 48116

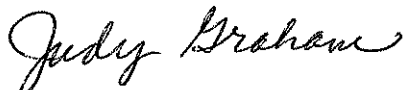
Dear Mr. Archinal,

On behalf of the Novel Estate Lot Owners Association, I would like to thank you for your assistance in making sure the joint and crack sealing maintenance has been done on Kipling Circle this year.

We understand our road is one among many in Genoa Township requiring work, and we appreciate being included on the list of this year's projects. Not only does the maintenance help preserve our property values, but it keeps problems in our road from becoming safety issues.

Again, thank you for your help.

Sincerely,



Judy Graham, Secretary
NELOA Board

Mike

From: Bonnie Bona [bonnie@cec-mi.org]
Sent: Friday, August 27, 2010 5:26 PM
To: Bonnie Bona
Subject: EECBG-TA: Genoa Twp. first to finish!
Attachments: Genoa Twp project brochure.doc; ATT06398.htm; Genoa Twp. Press Release_8-13-10.doc; ATT06399.htm

Congrats to GENOA TOWNSHIP! ... the first to complete their Michigan EECBG project.

If you're on I-96 near Brighton, look for them. I've attached some information and a couple links if you'd like to know more.

Bonnie

Bonnie Bona | Project Manager | Clean Energy Coalition

44 East Cross Street | Ypsilanti, Michigan 48198
T 888.818.0987 x 710 | F 734.418.1681

Dedicated to promoting clean energy technologies as a way to create healthier, energy independent communities.

www.cec-mi.org

http://www.michigan.gov/dleg/0,1607,7-154-10573_11472-242175--,00.html
<http://www.michigannow.org/2010/08/16/township-displays-wind-solar-on-i-96/>

SEMCOG Quick Facts

April 2010

Population and Households in Southeast Michigan, 2000-2009

- *Turbulent economic and housing situations in Southeast Michigan continue to effect demographic trends in the region*
- *Population declined by 1.2 percent between 2000 and 2009*
- *Household size now showing a reversal of trend of previous decades*
- *Housing vacancy rate increased by seven percentage points between 2000 and 2009*

Population Change in Southeast Michigan 2000-2009

Southeast Michigan, in the decade since the last Census, has witnessed major shifts in its demographic trends. The region's roller-coaster ride through the decade includes a modest growth during the first part of the decade, followed by a steady period during the mid-years, and, subsequently, a relatively steep loss in population in the latter part of the decade resulting in "negative growth" toward the end of the decade.

The region added about 65,000 persons during the first part of the decade, reaching the peak of about 4,898,500 persons in 2004. However, during the later part of the decade, with the auto industry restructuring combined with the recent national economic recession, the SEMCOG region experienced significant population loss. As of December 31, 2009, Southeast Michigan's population was estimated at 4,775,700 persons, representing a decrease of 57,600 people or 1.2 percent from the Census 2000 count of 4,833,368 persons.

Total Population

	April 1,	Dec. 31,	Change 2000-2009	
	2000	2009	Number	Percent
Southeast Michigan	4,833,368	4,775,765	-57,603	-1.2
Livingston	156,951	183,008	26,057	16.6
Macomb	788,149	827,984	39,835	5.1
Monroe	145,945	152,823	6,878	4.7
Oakland	1,194,156	1,196,891	2,735	0.2
St. Clair	164,235	166,842	2,607	1.6
Washtenaw	322,770	344,910	22,140	6.9
Wayne	2,061,162	1,903,307	-157,855	-7.7

SEMCOG Quick Facts

Components of Population Change

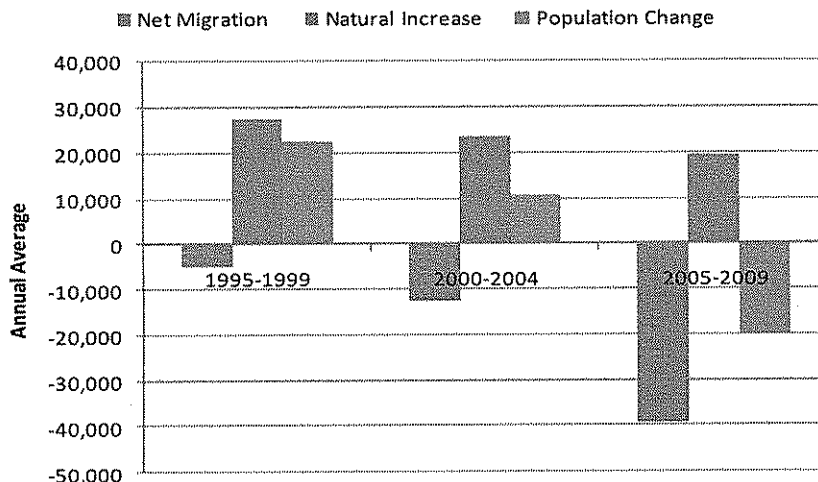
Factors that determine population change are **natural change** – births minus deaths in a given year, and **net migration** – people moving into an area minus people moving out in the same year. When people moving out of the area exceed the people moving in, net out-migration occurs. In Southeast Michigan, while births have outpaced deaths resulting in natural increase, this increase has been decreasing over the years as a result of fewer births. In addition, the region has been witnessing net out-migration in response to the employment and economic situations in the region.

Components of Population Change, SEMCOG Region, April 2000-December 2009

	Population Change	Births	Deaths	Natural Increase	Net Migration
Southeast Michigan	57,728	605,240	396,705	208,535	-266,263
Livingston County	26,057	18,847	10,153	8,694	17,363
Macomb County	39,835	97,005	71,079	25,926	13,909
Monroe County	6,878	16,753	11,863	4,891	1,987
Oakland County	2,735	143,146	87,427	55,719	-52,984
St. Clair County	2,607	19,511	14,349	5,163	-2,556
Washtenaw County	22,015	40,364	18,051	22,313	-298
Wayne County	-157,855	269,614	183,783	85,831	-243,686

Net migration has been the primary driver behind the population trends in the region. While the growth from natural increase has been steady over the years, net out migration is outpacing natural increase.

Components of Population Change, Southeast Michigan, 1995-2009



SEMCOG Quick Facts

Changing Trends in Household Size

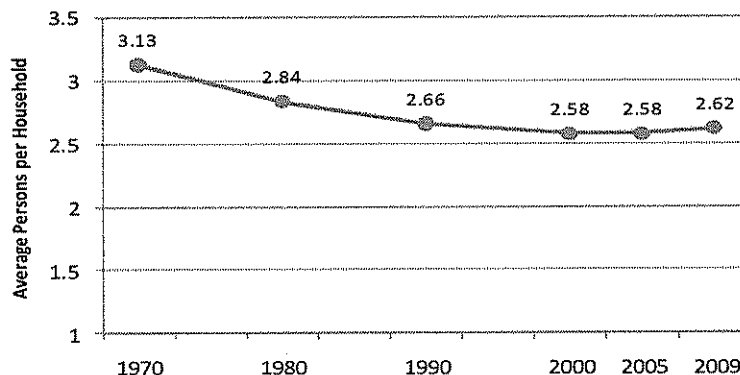
The region lost 53,800 households between 2000 and 2009. While the region's population decreased by 1.2 percent, the loss in households is 2.9 percent, reflecting the general trend of higher proportions of people living in smaller households. However, when looking at the change in average household size over the past years, household size show a remarkably different trend during this decade than that observed in the previous decades.

Households, Southeast Michigan, 2000-2009

	Households (Occupied Housing Units)				Household Size	
	April 1, 2000	Dec. 31, 2009	Change 2000-2009 Number	Percent	2000	2009
Southeast Michigan	1,845,218	1,791,378	-53,840	-2.9	2.58	2.62
Livingston	55,384	66,938	11,554	20.9	2.80	2.72
Macomb	309,203	322,195	12,992	4.2	2.52	2.54
Monroe	53,772	58,923	5,151	9.6	2.69	2.57
Oakland	471,115	474,462	3,347	0.7	2.51	2.49
St. Clair	62,072	63,847	1,775	2.9	2.62	2.58
Washtenaw	125,232	133,334	8,102	6.5	2.41	2.44
Wayne	768,440	671,679	-96,761	-12.6	2.64	2.78

Average household size in Southeast Michigan has been decreasing for several decades. However, in a departure from this downward trend, the average household size remained largely unchanged between 2000 and 2005 and has edged upward since then. One possible explanation could be the decade-long economic decline in the region. It is likely that record unemployment is resulting in fewer young adults living by themselves and high foreclosures are resulting in more young families moving in with parents or relatives. In 2009, the region's average household size was estimated to be 2.62 persons per household. This is a 0.04 point increase from 2.58 persons per household in 2000.

Average Household Size, Southeast Michigan, 1970-2009

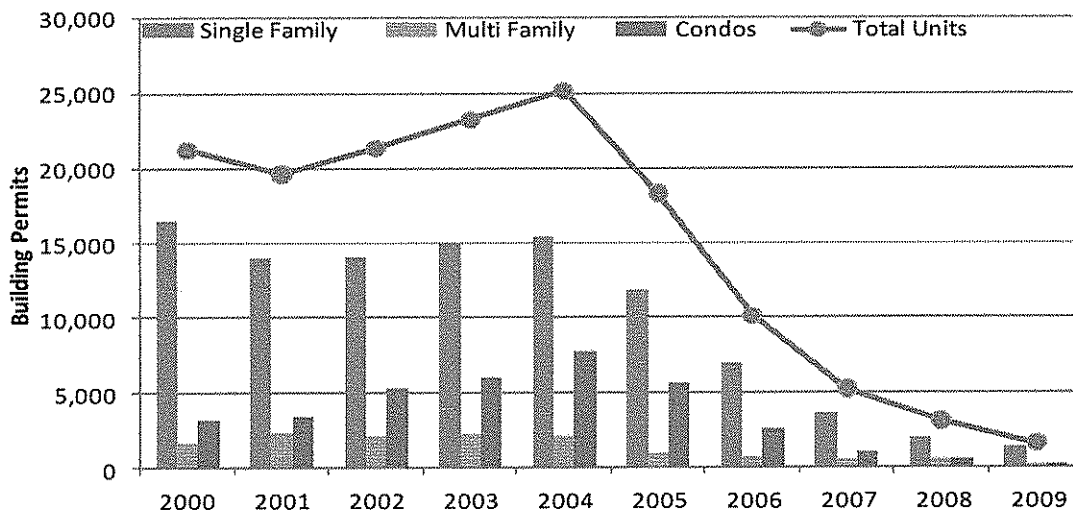


SEMCOG Quick Facts

Housing Boom and Bust

Southeast Michigan's housing stock grew by about 94,500 units between 2000 and 2009, a 4.8 percent increase. After averaging about 22,000 new housing permits a year between 2000 and 2004, the region experienced a significant decline in residential construction activity since 2005, dropping down to 1,590 permits in 2009.

Housing Permits, Southeast Michigan, 2000-2009



The effects of the economic recession, coupled with dropping home values and population decline due to out-migration, have resulted in high foreclosure rates among Southeast Michigan communities and, consequently, in high residential vacancy rates. As of December 2009, the region is estimated to have 255,000 vacant housing units representing a vacancy rate of 12.5 percent, a 130-percent increase from the rate of 5.5 percent in 2000. The region had an inventory of 63,000 foreclosed housing units at the end of 2009. These properties accounted for 25 percent of the vacant housing and three percent of the total housing stock in Southeast Michigan.

Housing Units, Southeast Michigan, 2000-2009

	Housing Units		Change 2000-2009		Vacant Units Dec. 31, 2009	Vacancy Rate	
	Apr 1, 2000	Dec 31, 2009	Number	Percent		2000	2009
SE Michigan	1,951,898	2,046,454	94,556	4.8	255,076	5.5	12.5
Livingston	58,919	72,438	13,519	22.9	5,500	6.0	7.6
Macomb	320,276	350,435	30,159	9.4	28,240	3.5	8.1
Monroe	56,471	63,877	7,406	13.1	4,954	4.8	7.8
Oakland	492,006	525,693	33,687	6.8	51,231	4.2	9.7
St. Clair	67,107	72,745	5,638	8.4	8,898	7.5	12.2
Washtenaw	130,974	146,142	15,168	11.6	12,808	4.4	8.8
Wayne	826,145	815,124	-11,021	-1.3	143,445	7.0	17.6

SEMCOG Quick Facts

Community Summary, 2000-2009

At community level, Macomb Township in Macomb County exceeded all other Southeast Michigan communities in both population and household gain with an increase in 31,500 persons and 9,800 households since Census 2000.

Other communities that experienced a gain of 5,000 or more people between 2000 and 2009 include Canton Township (12,600), Northville Township (7,000), Pittsfield Township (6,800), Commerce Township (5,600), and Sterling Heights (5,100).

Macomb Township also led Southeast Michigan communities in terms of fastest growth in population during this decade. The township grew by 62 percent in population and 52 percent in households between 2000 and 2009.

Of the 28 communities estimated to have experienced a population growth of more than 25 percent, the majority are located in Livingston and Washtenaw counties (seven each).

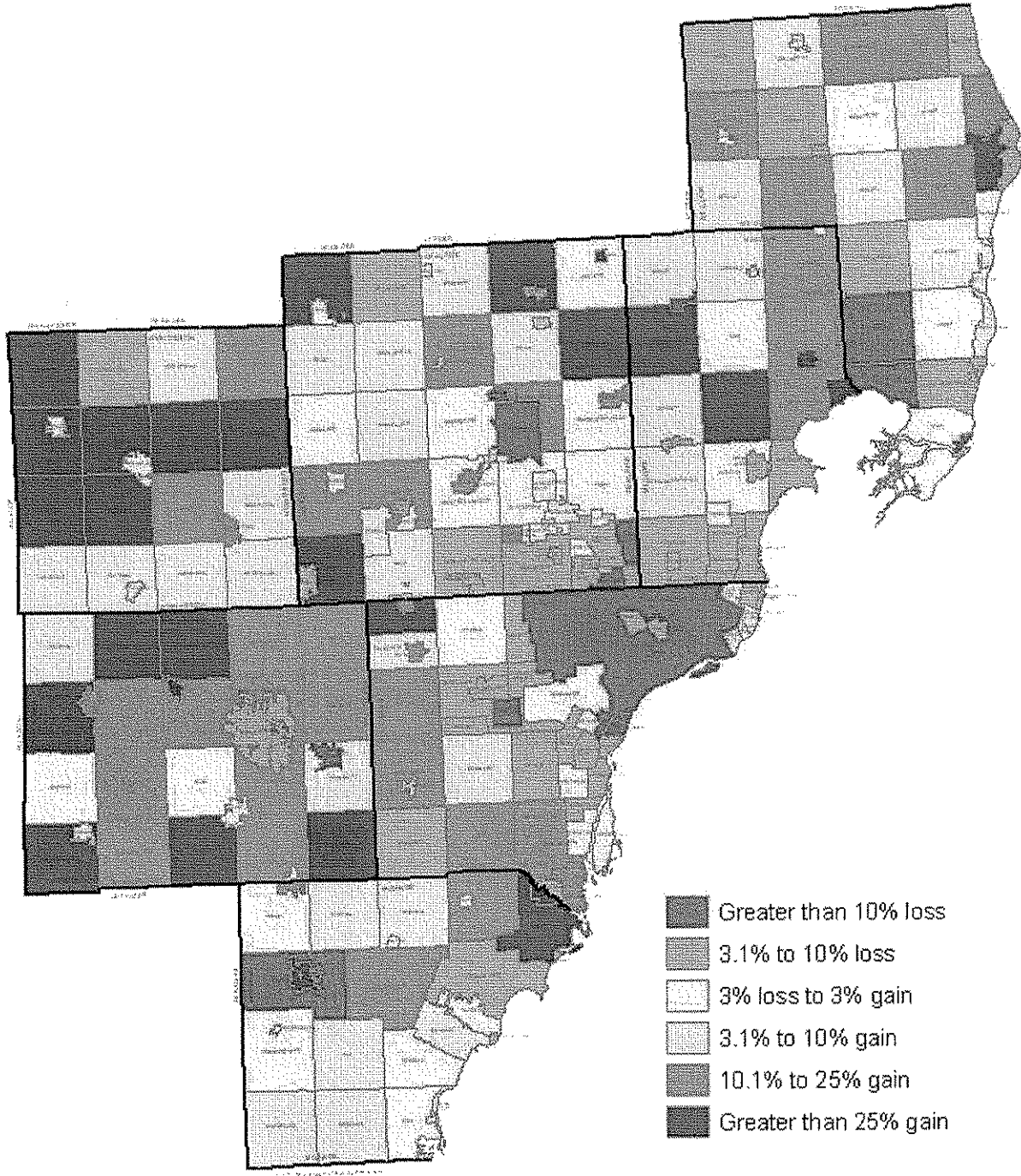
Several communities in Livingston and Washtenaw counties experienced a fast growth in households, with Saline Township in Washtenaw County at the top. The township witnessed an 80 percent increase in households between 2000 and 2009. Other communities with 50 percent or greater increase in households include Marion Township (Livingston County), Macomb Township (Macomb County), and Augusta Township (Washtenaw County).

In terms of residential vacancies, communities in Livingston and Monroe counties seem to have weathered the housing crises relatively well compared to communities in the region's other five counties. The average increase in the vacancy rate among the communities of Livingston County is 1.6 percentage points; the average vacancy rate change among communities in Monroe County is 2.7 percentage points, two of the lowest increases in the region.

SEMCOG's December 2009 estimates, with complete tables including community level data on population, households, and housing units, can be downloaded from our Web site at <http://www.semco.org/Population.aspx>

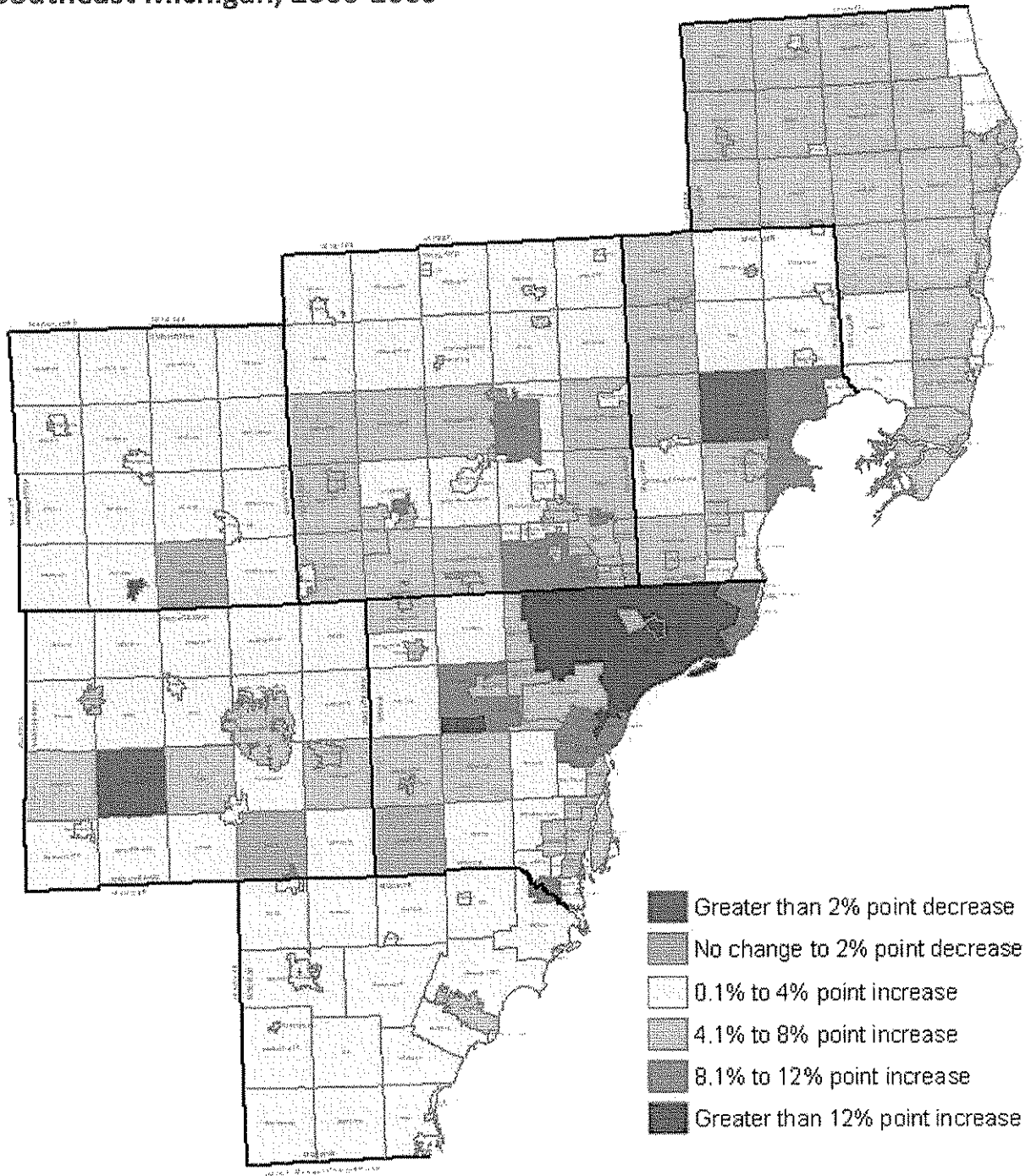
SEMCOG Quick Facts

Estimated Population Change Southeast Michigan, 2000-2009



SEMCOG Quick Facts

Estimated Change in Vacancy Rate Southeast Michigan, 2000-2009



Adam VanTassell

From: The Morgans <bmorgan191317MI@comcast.net>
Sent: Monday, August 23, 2010 11:56 PM
To: info
Subject: SELCRA

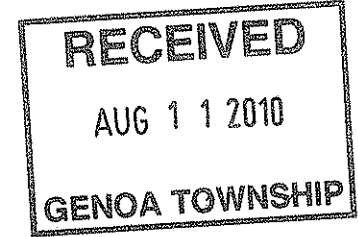
Ms. Skolarus:

Justed to let you know that I, as a Genoa Township resident, support your decision to withhold funds from SELCRA. It would be nice to know where the money is spent. I played on an adult softball league, charged at \$895 for the team, over this past summer. (It was only an additional \$5 for a non-resident). You should know that the fields were in poor repair esp. the pitcher's mound and grass often uncut. No equipment was provided. And at least once, the bases were not placed correctly. One of the umpires did not seem to have much interest in following the games but rather converse with someone who did not appear associated with the game. It was not until the very last game of the season, that the field was in decent condition for safe play. I ask that you continue to ask questions about where the money is spent and continue to push for better cost management. I would much rather see my tax dollars used for the roads. Thank you, Diane Morgan

Brian Jonckheere



2300 E. Grand River, Suite 105
 Howell, Michigan 48843-7581
 Voice (517) 546-0040 FAX (517) 545-9658
www.co.livingston.mi.us



August 13, 2010

Mr. Gary T. McCririe, Supervisor
 Genoa Township
 2911 Dorr Road
 Brighton, MI 48116

Dear Mr. McCririe:

Enclosed is a copy of a Notice of Assessment and Apportionment Hearing with respect to the assessment for inspection, maintenance and repair with respect to public health, welfare and convenience benefits. It is tentatively *estimated* that the assessments for this hearing will be:

Brighton Estates	\$ 625.00
Brighton - Genoa	\$ 727.83
North Shore	\$ 1,250.00
Oak Point Hills	\$ 1,250.00
Rolling Meadows	\$ 625.00
Rolling Ridge (2 year - No Interest)	\$ 2,500.00

In addition to the above drains that are having apportionment hearings this year, we are assessing the following drains in your community without a hearing. These drains have had apportionment hearings in the last three to five years and the assessment roll has not changed. The following are the township's at-large assessments for these drains:

Birkenstock Farms	\$ 450.00
Genoa No. 1, Br. No. 1 (2 nd of 3)	\$ 3,333.25
Genoa No. 10	\$ 312.50
Lake Chemung Outlet (2 nd of 2)	\$16,875.00
Marion and Genoa	\$ 2,969.53
Pine Creek Ridge No. 6 (3 rd of 3)	\$ 306.35
Walnut Hills (3 rd of 3)	\$ 650.00

Therefore, based on the above listed totals the total drain maintenance assessment for the township is \$31,874.46.

Sincerely,

A handwritten signature in cursive script that reads "Brian Jonckheere".

Brian Jonckheere
 Livingston County Drain Commissioner

Brian Jonckheere



2300 E. Grand River, Suite 105
Howell, Michigan 48843-7581
Voice (517) 546-0040 FAX (517) 545-9658
www.co.livingston.mi.us

August 13, 2010

Ms. Paulette A. Skolarus, Clerk
Genoa Township
2911 Dorr Road
Brighton, MI 48116

Dear Ms. Paulette A. Skolarus:

Enclosed is a copy of a Notice of Assessment and Apportionment Hearing with respect to the assessment for inspection, maintenance and repair with respect to public health, welfare and convenience benefits. It is tentatively *estimated* that the assessments for this hearing will be:

Brighton Estates	\$ 625.00
Brighton - Genoa	\$ 727.83
North Shore	\$1,250.00
Oak Point Hills	\$1,250.00
Rolling Green	\$ 625.00
Rolling Meadows	\$ 625.00
Rolling Ridge (1 st of 2)	\$1,250.00

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Marion and Genoa	\$ 2,969.53
Pine Creek Ridge No. 6 (3 rd of 3)	\$ 306.35
Walnut Hills (3 rd of 3)	\$ 650.00

Therefore, based on the above listed totals the total drain maintenance assessment for the township is \$31,249.46.

Sincerely,

A handwritten signature in cursive script that reads "Brian Jonckheere".

Brian Jonckheere
Livingston County Drain Commissioner

**BRIGHTON - GENOA DRAIN APPORTIONMENT
AND SPECIAL ASSESSMENT HEARING
BRIGHTON - GENOA DRAIN DRAINAGE DISTRICT
DRAIN NO. X10006**

Notice is hereby given that on Friday, August 27, 2010, from 9:00 A.M. local time until 5:00 P.M. at the Office of the Livingston County Drain Commissioner, 2300 East Grand River, Suite 105, Howell, Michigan 48843, the reviewing of Special Assessments and Apportionments for costs incurred for inspection, maintenance and repair on the Brighton – Genoa Drain located in the Townships of Brighton and Genoa, Livingston County will be held. Brighton – Genoa Drain serves properties in the Brighton – Genoa Drain Drainage District.

At said review the costs incurred for inspection, maintenance and repair will be open for review by any parties interested. All parcels of land being in the Brighton – Genoa Drain Drainage District benefited from the above improvements are subject to assessment. The special assessment is for inspection, maintenance and repair expenses and is pursuant to Act 64 of the Public Acts of 1989 of the State of Michigan and Act 149 of the Public Acts of 1989 of the State of Michigan and Act 40 of the Public Acts of 1956 as amended of the State of Michigan. All lands and Public Corporations within the boundaries of the Brighton – Genoa Drain Drainage District receiving benefits for the above work may be subject to assessments. The Brighton – Genoa Drain Drainage District boundaries are described as follows:

A part of Sections 18 and 19 of T2N-R6E, Brighton Township and a part of Sections 13 and 24 of T2N-R5E, Genoa Township, Livingston County, Michigan and is more particularly described as Beginning at a point distant N87° 22' 19"E, 755.05 feet and S02° 9' 18"E, 1902.393 feet from the NW Corner of Section 19, Brighton Township, Thence: S26° 25' 28"E, 149.724 feet; thence S82° 21' 34"W, 821.087 feet; thence N0° 16' 43"E, 17.273 feet; thence S87° 3' 13"W, 174.999 feet; thence S87° 3' 14"W, 257.001 feet; thence N1° 24' 23"W, 207.074 feet; thence N3° 57' 15"W, 1806.169 feet; thence S88° 51' 8"W, 60 feet; thence N47° 11' 51"W, 486.741 feet; thence N8° 30' 0"E, 24.89 feet; thence N79° 3' 33"W, 426.569 feet; thence N0° 46' 9"E, 173.203 feet; thence N12° 53' 37"E, 98.968 feet; thence N22° 41' 39"E, 69.293 feet; thence N26° 4' 46"E, 613.395 feet; thence N56° 54' 40"E, 139.072 feet; thence N53° 16' 44"E, 248.3 feet; thence S32° 0' 7"E, 137.132 feet; thence S27° 17' 56"E, 112.87 feet; thence N62° 42' 3"E, 150.001 feet; thence S25° 17' 58"E, 399.999 feet; thence S2° 19' 18"E, 361.813 feet; thence S26° 13' 10"E, 630.196 feet; thence S27° 5' 25"E, 113.124 feet; thence N85° 2' 16"E, 7.145 feet; thence S25° 59' 18"E, 178.012 feet; thence S25° 13' 52"E, 102.165 feet; thence S25° 41' 17"E, 200 feet; thence S25° 46' 29"E, 31.676 feet; thence S25° 46' 13"E, 178.327 feet; thence S25° 45' 48"E, 149.924 feet; thence S24° 58' 54"E, 199.207 feet; thence S25° 45' 54"E, 58.132 feet; thence S25° 38' 4"E, 82.616 feet; thence S24° 17' 28"E, 144.537 feet; thence S25° 47' 16"E, 124.559 feet; thence S25° 30' 8"E, 32.621 feet; thence S25° 30' 13"E, 124.998 feet; thence S25° 49' 53"E, 23.99 feet; thence S25° 49' 52"E, 76.01 feet; thence S25° 49' 53"E, 65 feet; thence S25° 49' 54"E, 115 feet; thence S53° 41' 7"W, 111.344 feet to the POB.

If you are a property owner or have an interest in real property in said drainage district your appearance and protest at the hearing in the apportionment and special assessment proceeding is required in order to appeal the amount of the apportionment and special assessment to the Probate Court of Livingston County.

Please take further notice that a person or Public Corporation representative appearing at the time for hearing, may sign his name and indicate the property or Public Corporation affected by the apportionment and special assessment on the record of parties, which is available. The person or Public Corporation representative shall indicate on such record with an X or check mark in the column of the record marked YES or NO whether he or she is protesting their special assessment. A property owner or a party in interest, or his or her agent, or a Public Corporation may appear in person at the hearing to protest the

apportionment or special assessment or shall be permitted to file his or her appearance or protest by letter and his or her personal appearance shall not be required. A Public Corporation may also file their protest by letter. The owner of any land in the drainage district or any city, township, village, district or county having control of any highway which may feel aggrieved by the apportionment of benefits so made by the commissioner, may, within 10 days after the day of review of such apportionments, appeal therefrom and for such purpose make an application to the probate court of the proper county for the appointment of a board of review, by filing with said probate court a notice of appeal and at the same time filing with said court a bond in such sum as the judge of probate may require, with 1 or more sureties to be approved by the judge of probate, conditioned upon the payment of all costs in case the apportionment made by the commissioner shall be sustained. Such appeal may be taken by the county or district road commissioners in behalf of the county, the mayor of any city in behalf of the city, by the supervisor in behalf of any township, or by the president of any village in behalf of the village when authorized by the village or city council, township board or road commission, respectively. Only 1 board shall be appointed by such probate court.

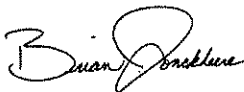
Notice is further given that on the above date and time the special assessment and apportionment for Public Health benefits for Brighton and Genoa Townships, and for the County of Livingston and Livingston County Road Commissioners for road or highway benefits incurred for inspection, maintenance and repair expenses on the above drain will be subject to review. A computation of estimated costs of inspection, maintenance and repair will be available for review by any owner of property subject to assessment or a representative of a public corporation. Now, therefore, all unknown and non-resident persons, owners and persons who are owners of land or have interest in lands in the Brighton – Genoa Drain Drainage District and you, Margaret M. Dunleavy, Clerk for the County of Livingston, the Board of Commissioners for Livingston County, its members, and members of the Livingston County Board of Road Commissioners who are interested parties who are assessed for road benefits, Tom Murphy, Supervisor of Brighton Township and Gary T. McCrie, Supervisor of Genoa Township, which Public Corporation is being assessed for public health benefits are hereby given notice that the special assessments of benefits for the inspection, maintenance and repair expenses on the Brighton – Genoa Drain will be subject to review.

At the Review, the Livingston County Drain Commissioner shall hear the proofs and allegations of all interested parties, and shall carefully reconsider and review the description of land comprised within the Special Assessment District, the several descriptions and special assessment and apportionment of benefits, and define and equalize the land or Public Corporation apportionment and special assessments as is just and equitable.

After the Public Hearing and Review, I will confirm the apportionment and special assessment roll of said drain.

This Notice is given pursuant to Act 162 of the Public Acts of Michigan of 1962 as amended, by Act 64 of the Public Acts of 1989 of the State of Michigan, Act 149 of the Public Acts of 1989 of the State of Michigan, and Act 40 of the Public Acts of 1956 as amended of the State of Michigan.

Dated this 11th day of August, 2010.



Brian Jonckheere
Livingston County Drain Commissioner

Official Publication Notice

**BRIGHTON ESTATES DRAIN APPORTIONMENT
AND SPECIAL ASSESSMENT HEARING
BRIGHTON ESTATES DRAIN DRAINAGE DISTRICT
DRAIN NO. X10037**

Notice is hereby given that on **Friday, August 27, 2010**, from 9:00 A.M. local time until 5:00 P.M. at the Office of the Livingston County Drain Commissioner, 2300 East Grand River, Suite 105, Howell, Michigan 48843, the reviewing of Special Assessments and Apportionments for costs incurred for inspection, maintenance and repair on the Brighton Estates Drain located in the Township of Genoa, Livingston County will be held. Brighton Estates Drain serves properties in the Brighton Estates Drain Drainage District.

At said review the costs incurred for inspection, maintenance and repair will be open for review by any parties interested. All parcels of land being in the Brighton Estates Drain Drainage District benefited from the above improvements are subject to assessment. The special assessment is for inspection, maintenance and repair expenses and is pursuant to Act 64 of the Public Acts of 1989 of the State of Michigan and Act 149 of the Public Acts of 1989 of the State of Michigan and Act 40 of the Public Acts of 1956 as amended of the State of Michigan. All lands and Public Corporations within the boundaries of the Brighton Estates Drain Drainage District receiving benefits for the above work may be subject to assessments. The Brighton Estates Drain Drainage District boundaries are described as follows:

A part of Section 26, T2N-R5E, Genoa Township, Livingston County, Michigan and is more particularly described as being all real property within the plat of "Brighton Estates" Subdivision as recorded in Liber 23, Pages 35-39 of Livingston County Records.

If you are a property owner or have an interest in real property in said drainage district your appearance and protest at the hearing in the apportionment and special assessment proceeding is required in order to appeal the amount of the apportionment and special assessment to the Probate Court of Livingston County.

Please take further notice that a person or Public Corporation representative appearing at the time for hearing, may sign his name and indicate the property or Public Corporation affected by the apportionment and special assessment on the record of parties, which is available. The person or Public Corporation representative shall indicate on such record with an X or check mark in the column of the record marked YES or NO whether he or she is protesting their special assessment. A property owner or a party in interest, or his or her agent, or a Public Corporation may appear in person at the hearing to protest the apportionment or special assessment or shall be permitted to file his or her appearance or protest by letter and his or her personal appearance shall not be required. A Public Corporation may also file their protest by letter. The owner of any land in the drainage district or any city, township, village, district or county having control of any highway which may feel aggrieved by the apportionment of benefits so made by the commissioner, may, within 10 days after the day of review of such apportionments, appeal therefrom and for such purpose make an application to the probate court of the proper county for the appointment of a board of review, by filing with said probate court a notice of appeal and at the same time filing with said court a bond in such sum as the judge of probate may require, with 1 or more sureties to be approved by the judge of probate, conditioned upon the payment of all costs in case the apportionment made by the commissioner shall be sustained. Such appeal may be taken by the county or district road commissioners in behalf of the county, the mayor of any city in behalf of the city, by the supervisor in behalf of any township, or by the president of any village in behalf of the village when authorized by the village or city council, township board or road commission, respectively. Only 1 board shall be appointed by such probate court.

Notice is further given that on the above date and time the special assessment and apportionment for Public Health benefits for Genoa Township, and for the County of Livingston and Livingston County Road Commissioners for road or highway benefits incurred for inspection, maintenance and repair

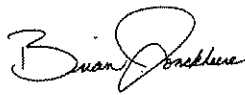
expenses on the above drain will be subject to review. A computation of estimated costs of inspection, maintenance and repair will be available for review by any owner of property subject to assessment or a representative of a public corporation. Now, therefore, all unknown and non-resident persons, owners and persons who are owners of land or have interest in lands in the Brighton Estates Drain Drainage District and you, Margaret M. Dunleavy, Clerk for the County of Livingston, the Board of Commissioners for Livingston County, its members, and members of the Livingston County Board of Road Commissioners who are interested parties who are assessed for road benefits, Gary T. McCririe, Supervisor of Genoa Township, which Public Corporation is being assessed for public health benefits are hereby given notice that the special assessments of benefits for the inspection, maintenance and repair expenses on the Brighton Estates Drain will be subject to review.

At the Review, the Livingston County Drain Commissioner shall hear the proofs and allegations of all interested parties, and shall carefully reconsider and review the description of land comprised within the Special Assessment District, the several descriptions and special assessment and apportionment of benefits, and define and equalize the land or Public Corporation apportionment and special assessments as is just and equitable.

After the Public Hearing and Review, I will confirm the apportionment and special assessment roll of said drain.

This Notice is given pursuant to Act 162 of the Public Acts of Michigan of 1962 as amended, by Act 64 of the Public Acts of 1989 of the State of Michigan, Act 149 of the Public Acts of 1989 of the State of Michigan, and Act 40 of the Public Acts of 1956 as amended of the State of Michigan.

Dated this 11th day of August, 2010.



Brian Jonckheere
Livingston County Drain Commissioner

Official Publication Notice

**OAK POINTE HILLS DRAIN APPORTIONMENT
AND SPECIAL ASSESSMENT HEARING
OAK POINTE HILLS DRAIN DRAINAGE DISTRICT
DRAIN NO. X10045**

Notice is hereby given that on Friday, August 27, 2010, from 9:00 A.M. local time until 5:00 P.M. at the Office of the Livingston County Drain Commissioner, 2300 East Grand River, Suite 105, Howell, Michigan 48843, the reviewing of Special Assessments and Apportionments for costs incurred for inspection, maintenance and repair on the Oak Pointe Hills Drain located in the Township of Genoa Livingston County will be held. Oak Pointe Hills Drain serves properties in the Oak Pointe Hills Drain Drainage District.

At said review the costs incurred for inspection, maintenance and repair will be open for review by any parties interested. All parcels of land being in the Oak Pointe Hills Drain Drainage District benefited from the above improvements are subject to assessment. The special assessment is for inspection, maintenance and repair expenses and is pursuant to Act 64 of the Public Acts of 1989 of the State of Michigan and Act 149 of the Public Acts of 1989 of the State of Michigan and Act 40 of the Public Acts of 1956 as amended of the State of Michigan. All lands and Public Corporations within the boundaries of the Oak Pointe Hills Drain Drainage District receiving benefits for the above work may be subject to assessments. The Oak Pointe Hills Drain Drainage District boundaries are described as follows:

A part of Section 27, T2N-R5E, Genoa Township, Livingston County, Michigan and is more particularly described as being all real property within the plat of "Oak Pointe Hills" Subdivision as recorded in Liber 35, Pages 37-41 of Livingston County Records

If you are a property owner or have an interest in real property in said drainage district your appearance and protest at the hearing in the apportionment and special assessment proceeding is required in order to appeal the amount of the apportionment and special assessment to the Probate Court of Livingston County.

Please take further notice that a person or Public Corporation representative appearing at the time for hearing, may sign his name and indicate the property or Public Corporation affected by the apportionment and special assessment on the record of parties, which is available. The person or Public Corporation representative shall indicate on such record with an X or check mark in the column of the record marked YES or NO whether he or she is protesting their special assessment. A property owner or a party in interest, or his or her agent, or a Public Corporation may appear in person at the hearing to protest the apportionment or special assessment or shall be permitted to file his or her appearance or protest by letter and his or her personal appearance shall not be required. A Public Corporation may also file their protest by letter. The owner of any land in the drainage district or any city, township, village, district or county having control of any highway which may feel aggrieved by the apportionment of benefits so made by the commissioner, may, within 10 days after the day of review of such apportionments, appeal therefrom and for such purpose make an application to the probate court of the proper county for the appointment of a board of review, by filing with said probate court a notice of appeal and at the same time filing with said court a bond in such sum as the judge of probate may require, with 1 or more sureties to be approved by the judge of probate, conditioned upon the payment of all costs in case the apportionment made by the commissioner shall be sustained. Such appeal may be taken by the county or district road commissioners in behalf of the county, the mayor of any city in behalf of the city, by the supervisor in behalf of any township, or by the president of any village in behalf of the village when authorized by the village or city council, township board or road commission, respectively. Only 1 board shall be appointed by such probate court.

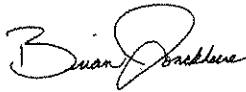
Notice is further given that on the above date and time the special assessment and apportionment for Public Health benefits for Genoa Township, and for the County of Livingston and Livingston County Road Commissioners for road or highway benefits incurred for inspection, maintenance and repair expenses on the above drain will be subject to review. A computation of estimated costs of inspection, maintenance and repair will be available for review by any owner of property subject to assessment or a representative of a public corporation. Now, therefore, all unknown and non-resident persons, owners and persons who are owners of land or have interest in lands in the Oak Pointe Hills Drain Drainage District and you, Margaret M. Dunleavy, Clerk for the County of Livingston, the Board of Commissioners for Livingston County, its members, and members of the Livingston County Board of Road Commissioners who are interested parties who are assessed for road benefits, Gary T. McCririe, Supervisor of Genoa Township, which Public Corporation is being assessed for public health benefits are hereby given notice that the special assessments of benefits for the inspection, maintenance and repair expenses on the Oak Pointe Hills Drain will be subject to review.

At the Review, the Livingston County Drain Commissioner shall hear the proofs and allegations of all interested parties, and shall carefully reconsider and review the description of land comprised within the Special Assessment District, the several descriptions and special assessment and apportionment of benefits, and define and equalize the land or Public Corporation apportionment and special assessments as is just and equitable.

After the Public Hearing and Review, I will confirm the apportionment and special assessment roll of said drain.

This Notice is given pursuant to Act 162 of the Public Acts of Michigan of 1962 as amended, by Act 64 of the Public Acts of 1989 of the State of Michigan, Act 149 of the Public Acts of 1989 of the State of Michigan, and Act 40 of the Public Acts of 1956 as amended of the State of Michigan.

Dated this 11th day of August 2010.



Brian Jonckheere
Livingston County Drain Commissioner

Official Publication Notice

**ROLLING RIDGE DRAIN APPORTIONMENT
AND SPECIAL ASSESSMENT HEARING
ROLLING RIDGE DRAIN DRAINAGE DISTRICT
DRAIN NO. XM1004**

Notice is hereby given that on Friday, August 27, 2010, from 9:00 A.M. local time until 5:00 P.M. at the Office of the Livingston County Drain Commissioner, 2300 East Grand River, Suite 105, Howell, Michigan 48843, the reviewing of Special Assessments and Apportionments for costs incurred for inspection, maintenance and repair on the Rolling Ridge Drain located in the Township of Genoa Livingston County will be held. Rolling Ridge Drain serves properties in the Rolling Ridge Drain Drainage District.

At said review the costs incurred for inspection, maintenance and repair will be open for review by any parties interested. All parcels of land being in the Rolling Ridge Drain Drainage District benefited from the above improvements are subject to assessment. The special assessment is for inspection, maintenance and repair expenses and is pursuant to Act 64 of the Public Acts of 1989 of the State of Michigan and Act 149 of the Public Acts of 1989 of the State of Michigan and Act 40 of the Public Acts of 1956 as amended of the State of Michigan. All lands and Public Corporations within the boundaries of the Rolling Ridge Drain Drainage District receiving benefits for the above work may be subject to assessments. The Rolling Ridge Drain Drainage District boundaries are described as follows:

A part of the Northeast $\frac{1}{4}$ of Section 5, T2N-R5E, Genoa Township, Livingston County, Michigan and is more particularly described as being all real property within the Condominium Subdivision plan of "Rolling Ridge" as recorded in Liber 2285, Pages 437-510 of Livingston County Records.

If you are a property owner or have an interest in real property in said drainage district your appearance and protest at the hearing in the apportionment and special assessment proceeding is required in order to appeal the amount of the apportionment and special assessment to the Probate Court of Livingston County.

Please take further notice that a person or Public Corporation representative appearing at the time for hearing, may sign his name and indicate the property or Public Corporation affected by the apportionment and special assessment on the record of parties, which is available. The person or Public Corporation representative shall indicate on such record with an X or check mark in the column of the record marked YES or NO whether he or she is protesting their special assessment. A property owner or a party in interest, or his or her agent, or a Public Corporation may appear in person at the hearing to protest the apportionment or special assessment or shall be permitted to file his or her appearance or protest by letter and his or her personal appearance shall not be required. A Public Corporation may also file their protest by letter. The owner of any land in the drainage district or any city, township, village, district or county having control of any highway which may feel aggrieved by the apportionment of benefits so made by the commissioner, may, within 10 days after the day of review of such apportionments, appeal therefrom and for such purpose make an application to the probate court of the proper county for the appointment of a board of review, by filing with said probate court a notice of appeal and at the same time filing with said court a bond in such sum as the judge of probate may require, with 1 or more sureties to be approved by the judge of probate, conditioned upon the payment of all costs in case the apportionment made by the commissioner shall be sustained. Such appeal may

be taken by the county or district road commissioners in behalf of the county, the mayor of any city in behalf of the city, by the supervisor in behalf of any township, or by the president of any village in behalf of the village when authorized by the village or city council, township board or road commission, respectively. Only 1 board shall be appointed by such probate court.

Notice is further given that on the above date and time the special assessment and apportionment for Public Health benefits for Genoa Township, and for the County of Livingston and Livingston County Road Commissioners for road or highway benefits incurred for inspection, maintenance and repair expenses on the above drain will be subject to review. A computation of estimated costs of inspection, maintenance and repair will be available for review by any owner of property subject to assessment or a representative of a public corporation. Now, therefore, all unknown and non-resident persons, owners and persons who are owners of land or have interest in lands in the Rolling Ridge Drain Drainage District and you, Margaret M. Dunleavy, Clerk for the County of Livingston, the Board of Commissioners for Livingston County, its members, and members of the Livingston County Board of Road Commissioners who are interested parties who are assessed for road benefits, Gary T. McCririe, Supervisor of Genoa Township, which Public Corporation is being assessed for public health benefits are hereby given notice that the special assessments of benefits for the inspection, maintenance and repair expenses on the Rolling Ridge Drain will be subject to review.

At the Review, the Livingston County Drain Commissioner shall hear the proofs and allegations of all interested parties, and shall carefully reconsider and review the description of land comprised within the Special Assessment District, the several descriptions and special assessment and apportionment of benefits, and define and equalize the land or Public Corporation apportionment and special assessments as is just and equitable.

After the Public Hearing and Review, I will confirm the apportionment and special assessment roll of said drain.

This Notice is given pursuant to Act 162 of the Public Acts of Michigan of 1962 as amended, by Act 64 of the Public Acts of 1989 of the State of Michigan, Act 149 of the Public Acts of 1989 of the State of Michigan, and Act 40 of the Public Acts of 1956 as amended of the State of Michigan.

Dated this 11th day of August, 2010



Brian Jonckheere
Livingston County Drain Commissioner

Official Publication Notice

**ROLLING MEADOWS DRAIN APPORTIONMENT
AND SPECIAL ASSESSMENT HEARING
ROLLING MEADOWS DRAIN DRAINAGE DISTRICT
DRAIN NO. X10052**

Notice is hereby given that on Friday, August 27, 2010, from 9:00 A.M. local time until 5:00 P.M. at the Office of the Livingston County Drain Commissioner, 2300 East Grand River, Suite 105, Howell, Michigan 48843, the reviewing of Special Assessments and Apportionments for costs incurred for inspection, maintenance and repair on the Rolling Meadows Drain located in the Township of Genoa, Livingston County will be held. Rolling Meadows Drain serves properties in the Rolling Meadows Drain Drainage District.

At said review the costs incurred for inspection, maintenance and repair will be open for review by any parties interested. All parcels of land being in the Rolling Meadows Drain Drainage District benefited from the above improvements are subject to assessment. The special assessment is for inspection, maintenance and repair expenses and is pursuant to Act 64 of the Public Acts of 1989 of the State of Michigan and Act 149 of the Public Acts of 1989 of the State of Michigan and Act 40 of the Public Acts of 1956 as amended of the State of Michigan. All lands and Public Corporations within the boundaries of the Rolling Meadows Drain Drainage District receiving benefits for the above work may be subject to assessments. The Rolling Meadows Drain Drainage District boundaries are described as follows:

A part of the SE ¼ of Section 26, T2N-R5E, Genoa Township, Livingston County, Michigan and is more particularly described as being all real property within the plat of "Rolling Meadows" Subdivision as recorded in Liber 23, Pages 49-50 of Livingston County Records.

If you are a property owner or have an interest in real property in said drainage district your appearance and protest at the hearing in the apportionment and special assessment proceeding is required in order to appeal the amount of the apportionment and special assessment to the Probate Court of Livingston County.

Please take further notice that a person or Public Corporation representative appearing at the time for hearing, may sign his name and indicate the property or Public Corporation affected by the apportionment and special assessment on the record of parties, which is available. The person or Public Corporation representative shall indicate on such record with an X or check mark in the column of the record marked YES or NO whether he or she is protesting their special assessment. A property owner or a party in interest, or his or her agent, or a Public Corporation may appear in person at the hearing to protest the apportionment or special assessment or shall be permitted to file his or her appearance or protest by letter and his or her personal appearance shall not be required. A Public Corporation may also file their protest by letter. The owner of any land in the drainage district or any city, township, village, district or county having control of any highway which may feel aggrieved by the apportionment of benefits so made by the commissioner, may, within 10 days after the day of review of such apportionments, appeal therefrom and for such purpose make an application to the probate court of the proper county for the appointment of a board of review, by filing with said probate court a notice of appeal and at the same time filing with said court a bond in such sum as the judge of probate may require, with 1 or more sureties to be approved by the judge of probate, conditioned upon the payment of all costs in case the apportionment made by the commissioner shall be sustained. Such appeal may be taken by the county or district road commissioners in behalf of the county, the mayor of any

city in behalf of the city, by the supervisor in behalf of any township, or by the president of any village in behalf of the village when authorized by the village or city council, township board or road commission, respectively. Only 1 board shall be appointed by such probate court.

Notice is further given that on the above date and time the special assessment and apportionment for Public Health benefits for Genoa Township, and for the County of Livingston and Livingston County Road Commissioners for road or highway benefits incurred for inspection, maintenance and repair expenses on the above drain will be subject to review. A computation of estimated costs of inspection, maintenance and repair will be available for review by any owner of property subject to assessment or a representative of a public corporation. Now, therefore, all unknown and non-resident persons, owners and persons who are owners of land or have interest in lands in the Rolling Meadows Drain Drainage District and you, Margaret M. Dunleavy, Clerk for the County of Livingston, the Board of Commissioners for Livingston County, its members, and members of the Livingston County Board of Road Commissioners who are interested parties who are assessed for road benefits, Gary T. McCririe, Supervisor of Genoa Township, which Public Corporation is being assessed for public health benefits are hereby given notice that the special assessments of benefits for the inspection, maintenance and repair expenses on the Rolling Meadows Drain will be subject to review.

At the Review, the Livingston County Drain Commissioner shall hear the proofs and allegations of all interested parties, and shall carefully reconsider and review the description of land comprised within the Special Assessment District, the several descriptions and special assessment and apportionment of benefits, and define and equalize the land or Public Corporation apportionment and special assessments as is just and equitable.

After the Public Hearing and Review, I will confirm the apportionment and special assessment roll of said drain.

This Notice is given pursuant to Act 162 of the Public Acts of Michigan of 1962 as amended, by Act 64 of the Public Acts of 1989 of the State of Michigan, Act 149 of the Public Acts of 1989 of the State of Michigan, and Act 40 of the Public Acts of 1956 as amended of the State of Michigan.

Dated this 11th day of August, 2010.



Brian Jonckheere
Livingston County Drain Commissioner

Official Publication Notice

**ROLLING GREEN DRAIN APPORTIONMENT
AND SPECIAL ASSESSMENT HEARING
ROLLING GREEN DRAIN DRAINAGE DISTRICT
DRAIN NO. X10051**

Notice is hereby given that on Friday, August 27, 2010, from 9:00 A.M. local time until 5:00 P.M. at the Office of the Livingston County Drain Commissioner, 2300 East Grand River, Suite 105, Howell, Michigan 48843, the reviewing of Special Assessments and Apportionments for costs incurred for inspection, maintenance and repair on the Rolling Green Drain located in the Township of Green Oak Livingston County will be held. Rolling Green Drain serves properties in the Rolling Green Drain Drainage District.

At said review the costs incurred for inspection, maintenance and repair will be open for review by any parties interested. All parcels of land being in the Rolling Green Drain Drainage District benefited from the above improvements are subject to assessment. The special assessment is for inspection, maintenance and repair expenses and is pursuant to Act 64 of the Public Acts of 1989 of the State of Michigan and Act 149 of the Public Acts of 1989 of the State of Michigan and Act 40 of the Public Acts of 1956 as amended of the State of Michigan. All lands and Public Corporations within the boundaries of the Rolling Green Drain Drainage District receiving benefits for the above work may be subject to assessments. The Rolling Green Drain Drainage District boundaries are described as follows:

A part of the Southeast $\frac{1}{4}$ of Section 8, T1N-R6E, Green Oak Township, Livingston County, Michigan and is more particularly described as being all real property within the Condominium Subdivision plan of "Rolling Green" as recorded in Liber 1455, Pages 874-912 of Livingston County Records.

If you are a property owner or have an interest in real property in said drainage district your appearance and protest at the hearing in the apportionment and special assessment proceeding is required in order to appeal the amount of the apportionment and special assessment to the Probate Court of Livingston County.

Please take further notice that a person or Public Corporation representative appearing at the time for hearing, may sign his name and indicate the property or Public Corporation affected by the apportionment and special assessment on the record of parties, which is available. The person or Public Corporation representative shall indicate on such record with an X or check mark in the column of the record marked YES or NO whether he or she is protesting their special assessment. A property owner or a party in interest, or his or her agent, or a Public Corporation may appear in person at the hearing to protest the apportionment or special assessment or shall be permitted to file his or her appearance or protest by letter and his or her personal appearance shall not be required. A Public Corporation may also file their protest by letter. The owner of any land in the drainage district or any city, township, village, district or county having control of any highway which may feel aggrieved by the apportionment of benefits so made by the commissioner, may, within 10 days after the day of review of such apportionments, appeal therefrom and for such purpose make an application to the probate court of the proper county for the appointment of a board of review, by filing with said probate court a notice of appeal and at the same time filing with said court a bond in such sum as the judge of probate may require, with 1 or more sureties to be approved by the judge of probate, conditioned upon the payment of all costs in case the apportionment made by the commissioner shall be sustained. Such appeal may be taken by the county or district road commissioners in behalf of the county, the mayor of any city in behalf of the city, by the supervisor in behalf of any township, or by the president of any village in behalf of the village when authorized by the village or city council, township board or road commission, respectively. Only 1 board shall be appointed by such probate court.

Notice is further given that on the above date and time the special assessment and apportionment for Public Health benefits for Green Oak Township, and for the County of Livingston and Livingston County Road Commissioners for road or highway benefits incurred for inspection, maintenance and repair expenses on the above drain will be subject to review. A computation of estimated costs of inspection, maintenance and repair will be available for review by any owner of property subject to assessment or a representative of a public corporation. Now, therefore, all unknown and non-resident persons, owners and persons who are owners of land

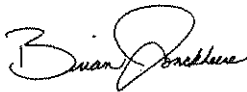
or have interest in lands in the Rolling Green Drain Drainage District and you, Margaret M. Dunleavy, Clerk for the County of Livingston, the Board of Commissioners for Livingston County, its members, and members of the Livingston County Board of Road Commissioners who are interested parties who are assessed for road benefits, Mark St. Charles, Supervisor of Green Oak Township, which Public Corporation is being assessed for public health benefits are hereby given notice that the special assessments of benefits for the inspection, maintenance and repair expenses on the Rolling Green Drain will be subject to review.

At the Review, the Livingston County Drain Commissioner shall hear the proofs and allegations of all interested parties, and shall carefully reconsider and review the description of land comprised within the Special Assessment District, the several descriptions and special assessment and apportionment of benefits, and define and equalize the land or Public Corporation apportionment and special assessments as is just and equitable.

After the Public Hearing and Review, I will confirm the apportionment and special assessment roll of said drain.

This Notice is given pursuant to Act 162 of the Public Acts of Michigan of 1962 as amended, by Act 64 of the Public Acts of 1989 of the State of Michigan, Act 149 of the Public Acts of 1989 of the State of Michigan, and Act 40 of the Public Acts of 1956 as amended of the State of Michigan.

Dated this 11th day of August, 2010.

A handwritten signature in black ink, appearing to read "Brian Jonckheere". The signature is stylized with a large initial "B" and a long, sweeping underline.

Brian Jonckheere
Livingston County Drain Commissioner

Official Publication Notice

**NORTH SHORE DRAIN APPORTIONMENT
AND SPECIAL ASSESSMENT HEARING
NORTH SHORE DRAIN DRAINAGE DISTRICT
DRAIN NO. X10043**

Notice is hereby given that on Friday, August 27, 2010, from 9:00 A.M. local time until 5:00 P.M. at the Office of the Livingston County Drain Commissioner, 2300 East Grand River, Suite 105, Howell, Michigan 48843, the reviewing of Special Assessments and Apportionments for costs incurred for inspection, maintenance and repair on the North Shore Drain located in the Township of Genoa Livingston County will be held. North Shore Drain serves properties in the North Shore Drain Drainage District.

At said review the costs incurred for inspection, maintenance and repair will be open for review by any parties interested. All parcels of land being in the North Shore Drain Drainage District benefited from the above improvements are subject to assessment. The special assessment is for inspection, maintenance and repair expenses and is pursuant to Act 64 of the Public Acts of 1989 of the State of Michigan and Act 149 of the Public Acts of 1989 of the State of Michigan and Act 40 of the Public Acts of 1956 as amended of the State of Michigan. All lands and Public Corporations within the boundaries of the North Shore Drain Drainage District receiving benefits for the above work may be subject to assessments. The North Shore Drain Drainage District boundaries are described as follows:

A part of Sections 21 and 22 of T2N-R5E, Genoa Township, Livingston County, Michigan and is more particularly described as follows: Beginning at the Northwest Corner of said Section 22 of Genoa Township, Thence N87° 44' 42" E, 2636.19 ft.; Thence S2° 30' 56" E, 1279.15 ft.; Thence S87° 39' 27" W, 1305.72 ft.; Thence S62° 12' 42" W, 331.73 ft.; Thence S45° 2' 22" W, 81.94 ft.; Thence S48° 19' 54" W, 44.43 ft.; Thence S36° 27' 48" W, 23.44 ft.; Thence S28° 15' 46" W, 55.25 ft.; Thence S31° 49' 6" W, 19.15 ft.; Thence S16° 26' 40" W, 16.54 ft.; Thence S8° 54' 31" W, 19.81 ft.; Thence S8° 16' 9" W, 28.20 ft.; Thence S16° 25' 17" W, 21.14 ft.; Thence S22° 6' 46" W, 35.29 ft.; Thence S23° 22' 25" W, 50.82 ft.; Thence S18° 15' 32" W, 34.36 ft.; Thence S13° 20' 57" W, 9.91 ft.; Thence S20° 6' 37" W, 10.49 ft.; Thence S36° 52' 47" W, 40.82 ft.; Thence S42° 36' 55" W, 80.88 ft.; Thence S51° 4' 59" W, 46.60 ft.; Thence S46° 44' 13" W, 24.06 ft.; Thence S41° 6' 0" W, 88.31 ft.; Thence S42° 5' 16" W, 44.83 ft.; Thence S40° 15' 7" W, 53.89 ft.; Thence S41° 23' 4" W, 46.13 ft.; Thence S39° 20' 8" W, 24.52 ft.; Thence S36° 31' 34" W, 25.89 ft.; Thence S34° 25' 1" W, 49.65 ft.; Thence S32° 42' 11" W, 56.16 ft.; Thence S34° 48' 29" W, 43.85 ft.; Thence S36° 51' 45" W, 60 ft.; Thence S43° 43' 18" W, 40.17 ft.; Thence S47° 3' 47" W, 47.28 ft.; Thence S41° 23' 29" W, 28.01 ft.; Thence S36° 10' 35" W, 25.02 ft.; Thence S32° 24' 36" W, 35.71 ft.; Thence S28° 21' 53" W, 14.73 ft.; Thence S24° 22' 30" W, 27.34 ft.; Thence S18° 35' 11" W, 22.66 ft.; Thence S67° 34' 50" E, 92.83 ft.; Thence S21° 42' 10" W, 182.37 ft.; Thence S86° 57' 38" W, 221.77 ft.; Thence S86° 20' 38" W, 1323.64 ft.; Thence S2° 27' 39" E, 1369.19 ft.; Thence S85° 16' 48" W, 668.32 ft.; Thence S85° 16' 48" W, 639.08 ft.; Thence N2° 50' 16" W, 2732.30 ft.; Thence N85° 59' 51" E, 331.83 ft.; Thence S3° 4' 8" E, 1338.76 ft.; Thence N86° 22' 4" E, 384.27 ft.; Thence N4° 5' 45" W, 2026.56 ft.; Thence N85° 54' 16" E, 754.54 ft.; Thence N2° 10' 2" W, 659.91 ft.; Thence N85° 53' 54" E, 1231.71 ft.; Thence to the point of the beginning.

If you are a property owner or have an interest in real property in said drainage district your appearance and protest at the hearing in the apportionment and special assessment proceeding is required in order to appeal the amount of the apportionment and special assessment to the Probate Court of Livingston County.

Please take further notice that a person or Public Corporation representative appearing at the time for hearing, may sign his name and indicate the property or Public Corporation affected by the apportionment and special assessment on the record of parties, which is available. The person or Public Corporation representative shall indicate on such record with an X or check mark in the column of the record marked YES or NO whether he or she is protesting their special assessment. A property owner or a party in interest, or his or her agent, or a Public Corporation may appear in person at the hearing to protest the apportionment or special assessment or shall be permitted to file his or her appearance or protest by letter and his or her personal appearance shall not be required. A Public Corporation may also file their protest by letter. The owner of any land in the drainage district or any city, township, village, district or county having control of any highway which may feel aggrieved by the apportionment of benefits so made by the commissioner, may, within 10 days after the day of review of such apportionments, appeal therefrom and for such purpose make an application to the probate court of the proper county for the appointment of a board of review, by filing with said probate court a notice of appeal and at the same time filing with said court a bond in such sum as the judge of probate may require, with 1 or more sureties to be approved by the judge of probate, conditioned upon the payment of all costs in case the apportionment made by the commissioner shall be sustained. Such appeal may be taken by the county or district road commissioners in behalf of the county, the mayor of any city in behalf of the city, by the supervisor in behalf of any township, or by the president of any village in behalf of the village when authorized by the village or city council, township board or road commission, respectively. Only 1 board shall be appointed by such probate court.

Notice is further given that on the above date and time the special assessment and apportionment for Public Health benefits for Genoa Township, and for the County of Livingston and Livingston County Road Commissioners for road or highway benefits incurred for inspection, maintenance and repair expenses on the above drain will be subject to review. A computation of estimated costs of inspection, maintenance and repair will be available for review by any owner of property subject to assessment or a representative of a public corporation. Now, therefore, all unknown and non-resident persons, owners and persons who are owners of land or have interest in lands in the North Shore Drain Drainage District and you, Margaret M. Dunleavy, Clerk for the County of Livingston, the Board of Commissioners for Livingston County, its members, and members of the Livingston County Board of Road Commissioners who are interested parties who are assessed for road benefits, Gary T. McCririe, Supervisor of Genoa Township, which Public Corporation is being assessed for public health benefits are hereby given notice that the special assessments of benefits for the inspection, maintenance and repair expenses on the North Shore Drain will be subject to review.

At the Review, the Livingston County Drain Commissioner shall hear the proofs and allegations of all interested parties, and shall carefully reconsider and review the description of land comprised within the Special Assessment District, the several descriptions and special assessment and apportionment of benefits, and define and equalize the land or Public Corporation apportionment and special assessments as is just and equitable.

After the Public Hearing and Review, I will confirm the apportionment and special assessment roll of said drain.

This Notice is given pursuant to Act 162 of the Public Acts of Michigan of 1962 as amended, by Act 64 of the Public Acts of 1989 of the State of Michigan, Act 149 of the Public Acts of 1989 of the State of Michigan, and Act 40 of the Public Acts of 1956 as amended of the State of Michigan.

Dated this 11th day of August, 2010.

A handwritten signature in cursive script that reads "Brian Jonckheere".

Brian Jonckheere
Livingston County Drain Commissioner

Official Publication Notice

To Board 9/7/10

STATE OF MICHIGAN
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION

NOTICE OF HEARING
FOR THE NATURAL GAS CUSTOMERS OF
CONSUMERS ENERGY COMPANY
CASE NO. U-16418

- Consumers Energy Company may increase its retail natural gas rates to provide additional revenue of not less than \$55.352 million annually above currently established levels, if the Michigan Public Service Commission approves its request.
- **A TYPICAL RESIDENTIAL CUSTOMER WHO USES 100 Mcf (THOUSAND CUBIC FEET) OF NATURAL GAS PER YEAR MAY SEE A NATURAL GAS INCREASE OF APPROXIMATELY \$36 PER YEAR.**
- The information below describes how a person may participate in this case.
- You may call or write Consumers Energy Company, One Energy Plaza, Jackson, Michigan 49201, (800) 477-5050 for a free copy of its application. Any person may review the application at the offices of Consumers Energy Company, or at the Commission's Lansing offices, 6545 Mercantile Way, Suite 7, Lansing, Michigan.
- The first public hearing in this matter will be held:

DATE/TIME: September 9, 2010, at 9:00 a.m.
This hearing will be a prehearing conference to set future hearing dates and decide other procedural matters.

BEFORE: Administrative Law Judge Sharon L. Feldman

LOCATION: Michigan Public Service Commission
6545 Mercantile Way, Suite 7
Lansing, Michigan

PARTICIPATION: Any interested person may attend and participate. The hearing site is accessible, including handicapped parking. Persons needing any accommodation to participate should contact the Commission's Executive Secretary at (517) 241-6160 in advance to request mobility, visual, hearing or other assistance.

The Michigan Public Service Commission (Commission) will hold a public hearing to consider the August 13, 2010 application of Consumers Energy Company (Consumers Energy), seeking authority to adjust its current retail natural gas rates to provide additional revenue of not less than \$55.352 million annually above levels established in Case No. U-15986, and for other relief.

[Details of the proposals are contained in the application and filing materials.]

[CONSUMERS ENERGY COMPANY HAS REQUESTED THE INCREASES AND OTHER PROPOSALS DESCRIBED IN THIS NOTICE. THE MICHIGAN PUBLIC SERVICE COMMISSION MAY GRANT OR DENY THE REQUESTED INCREASES AND OTHER PROPOSALS, IN WHOLE OR IN PART, AND MAY GRANT LESSER OR GREATER INCREASES THAN THOSE REQUESTED, AND MAY AUTHORIZE A LESSER OR GREATER RATE FOR ANY CLASS OF SERVICE THAN THAT REQUESTED.]

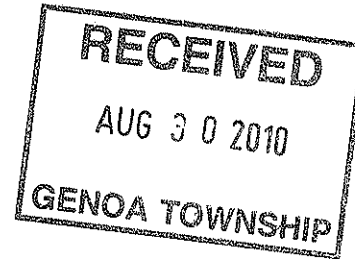
August 19, 2010



3990 Crooked Lake Rd.
Howell, MI 48843
517.546.4770 Fax: 517.546.0343

August 25, 2010

Mr. & Mrs. Mark Wisby
2779 Beck Road
Howell, MI. 48843



Re: Howell Storage Field 20-inch
Anomaly Inspection And Repair
Livingston County, Michigan

Dear Mr. Wisby;

Southwest owns and operates a 20-inch high pressure natural gas transmission pipeline across a portion of your property. Recently Southwest conducted an internal inspection on its 20-inch pipeline. The inspection identified certain points on the pipeline that need to be excavated, inspected and repaired.

One of the segments of pipeline identified by the internal inspection is on your property. Please be advised that sometime within the next two weeks Southwest will be entering your property to excavate and repair the pipeline if necessary.

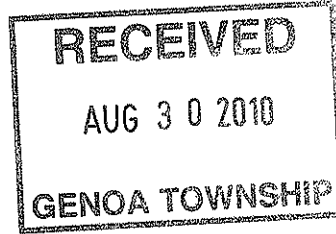
It's been reported to me that earlier this week you spoke with Southwest employee, Tom Smith and stated that you would not permit Southwest to enter your property until there was a signed agreement detailing property restoration procedures. I've reviewed the recorded documents that pertain to your property and can find no language that would require Southwest to execute your requested agreement. The recorded agreements clearly state that Southwest has full rights of ingress and egress across your property. Therefore Southwest will not participate in any such agreement.

Should you have any questions or need additional information please call me at 517-546-4770, Ext. 6154. We look forward to your cooperation.

Sincerely,

Tim Walter

Tim Walter
Sr. Right-of-Way Representative



3990 Crooked Lake Rd.
Howell, MI 48843
517.546.4770 Fax: 517.546.0343

August 30, 2010

Mr. & Mrs. Mark Wisby
2779 Beck Road
Howell, MI. 48843

Re: Howell Storage Field 20-inch
Anomaly Inspection And Repair
Livingston County, Michigan

Dear Mr. Wisby;

I received your August 28, 2010 phone message concerning my August 25, 2010 letter and Southwest's upcoming pipeline maintenance work and property restoration.

To clear up any misunderstanding, Southwest intends to fully restore any area disturbed by its excavation and use of equipment. In these disturbed areas Southwest will apply topsoil, grass seed and straw mulch.

The reason for my continued communication via written correspondence is to avoid any misinterpretation of Southwest's intentions. If you have any concerns about Southwest's work and or property restoration, it would be appreciated if you would send them to my attention in letter form so that I can present them to our project manager for consideration.

Should you have any questions or need additional information please call me at 517-546-4770, Ext. 6154.

Sincerely,

Tim Walter

Tim Walter
Sr. Right-of-Way Representative

WD 2010 WISBY2