#### GENOA CHARTER TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING DECEMBER 1<sup>ST</sup>, 2008 6:30 P.M.

#### **AGENDA**

Call to Order

Pledge of Allegiance

Call to the Public

#### **Approval of Consent Agenda:**

- 1. Payment of Bills
- 2. Request to approve minutes: 11-17-08
- 3. Request for approval of MTA budget.

#### **Approval of Regular Agenda:**

- 4. Request for approval of a Charitable Gaming License for Mt. Brighton Ski Patrol petitioned by Dick Thalacker.
- 5. Request for review of Genoa Charter Township Investment Policy.
  - A. Review of current Township investments.
  - B. Clarification of 11-17-08 minutes directing the Administrative Committee to review investment policy.

Correspondence Member Discussion Adjournment

#### CHECK REGISTERS FOR TOWNSHIP BOARD MEETING

#### DATE: December 1, 2008

| TOWNSHIP GENERAL EXPENSES: Thru December 1, 20 | 98 \$79,704.76    |
|--|-------------------|
| November 28, 2008 Bi-Weekly Payroll            | \$39,407.63       |
| December 1, 2008 Monthly Payroll               | \$14,184.72       |
| OPERATING EXPENSES: Thru December 1, 2008      | \$46,817.18       |
| TOTA   | AL: \$ 180,114.29 |

Board Packet.xls 11/24/2008AW

Printed: 11/24/2008 15:58 Township of Genoa User: angie Accounts Payable Checks by Date - Summary by Check Number Summary

|              |                 | ŕ  | •          |              |
|--------------|-----------------|--|------------|--------------|
| Check Number | Vendor No       | Vendor Name                              | Check Date | Check Amount |
| 24865        | BLUE CRO        | Blue Cross & Blue Shield Of Mi           | 11/13/2008 | 10,401.94    |
| 24866        | LCA             | Liv.Cty.Assessors Assoc.                 | 11/13/2008 | 40.00        |
| 24867        | PETTYCAS        |  | 11/13/2008 | 195.30       |
| 24868        | ADT             | ADT Security Services, Inc.              | 11/17/2008 | 347.22       |
| 24869        | ATT& IL         | AT&T                                     | 11/17/2008 | 714.07       |
| 24870        | G2CONSUL        | G2 Consulting Group, LLC                 | 11/17/2008 | 2,920.00     |
| 24871        | LCRD            | Livingston County Register of Deeds      | 11/17/2008 | 35.00        |
| 24872        | Net serv        | Network Services Group, L.L.C.           | 11/17/2008 | 45.00        |
| 24873        | Unum            | Unum Provident                           | 11/17/2008 | 1,139.93     |
| 24874        |                 | Heikkinen Law Firm                       | 11/17/2008 | 2,000.00     |
| 24875        | LC TR AS        | Livingston County Treasurers Association | 11/17/2008 | 43.00        |
| 24876        | Administ        | Total Administrative Services            | 12/01/2008 | 100.00       |
| 24877        | Equitabl        | Equivest Unit Annuity Lock Box           | 12/01/2008 | 20.00        |
| 24878        | DTE LAKE        | DTE Energy                               | 11/20/2008 | 174.59       |
| 24879        |                 | Federal Express Corp                     | 11/20/2008 | 48.01        |
| 24880        | VERIZONW        | Verizon Wireless                         | 11/20/2008 | 387.14       |
| 24881        | Administ        | Total Administrative Services            | 11/28/2008 | 357.67       |
| 24882        | Equitabl        | Equivest Unit Annuity Lock Box           | 11/28/2008 | 220.00       |
| 24883        | SOM-TRE         | State Of Mich- Dept Of Treasur           | 11/28/2008 | 3,402.50     |
| 24884        | AMER PLA        | American Planning Association            | 12/01/2008 | 440.00       |
| 24885        | ARCHINAL        | Michael Archinal                         | 12/01/2008 | 500.00       |
| 24886        | AT&TLONG        | FAT&T Long Distance                      | 12/01/2008 | 46.79        |
| 24887        | <b>BUS IMAG</b> | Business Imaging Group                   | 12/01/2008 | 1,749.89     |
| 24888        | CNA Sure        | CNA Surety                               | 12/01/2008 | 100.00       |
| 24889        | COMCAST         | COMCAST                                  | 12/01/2008 | 94.03        |
| 24890        | DOUG COU        | DOUG COUP                                | 12/01/2008 | 808.00       |
| 24891        | DYKGOS          | Dykema Gossett                           | 12/01/2008 | 78.00        |
| 24892        | EHIM            | EHIM, INC                                | 12/01/2008 | 3,724.27     |
| 24893        | ETNA SUP        | Etna Supply Company                      | 12/01/2008 | 15,330.78    |
| 24894        | FONSON          | Fonson, Inc.                             | 12/01/2008 | 5,959.83     |
| 24895        | GENOA UT        | Genoa Twp Public Utilities               | 12/01/2008 | 317.04       |
| 24896        | HUMPHT          | Tesha Humphriss                          | 12/01/2008 | 500.00       |
| 24897        | MASTER M        | Master Media Supply                      | 12/01/2008 | 222.23       |
| 24898        | MICHAS          | Michigan Assoc. of Planning              | 12/01/2008 | 26.81        |
| 24899        | MichMuni        | Michigan Municipal Risk Mngmt            | 12/01/2008 | 23,172.00    |
| 24900        | Miller C        | Miller, Canf, Paddock, & Stone, PLC      | 12/01/2008 | 688.95       |
| 24901        | MWEA            | Michigan Water Environment Association   | 12/01/2008 | 120.00       |
| 24902        | PRINTING        | Printing Systems                         | 12/01/2008 | 1,267.78     |
| 24903        | RUFFC           | Connie Ruff                              | 12/01/2008 | 90.00        |
| 24904        | SHELL           | Shell                                    | 12/01/2008 | 461.80       |
| 24905        | SKOLAR P        | Paulette Skolarus                        | 12/01/2008 | 450.98       |
| 24906        |                 | Tri County Cleaning Supply Inc           | 12/01/2008 | 65.48        |
| 24907        |                 | US Postal Service                        | 12/01/2008 | 180.00       |
| 24908        | VERIZONW        | Verizon Wireless                         | 12/01/2008 | 416.96       |
| 24909        | WALMART         | Walmart Community                        | 12/01/2008 | 301.77       |

Report Total:

79,704.76

#### Accounts Payable Computer Check Register



User: sue

Printed: 11/24/2008 - 10:49 Bank Account: 101CH

| Check | Vendor No | Vendor Name                    | Date        | Invoice No | Amount   |
|-------|-----------|--------------------------------|-------------|------------|--|
| 24881 | Administ  | Total Administrative Services  | 11/28/2008  |            | 357.67   |
|       |           | Check 248                      | 81 Total:   | ·          | 357.67   |
| 9630  | AETNA LI  | Aetna Life Insurance & Annuity | 11/28/2008  |            | 25.00  |
|       |           | Check 963                      | 0 Total:    |            | 25.00  |
| 9631  | EFT-FED   | EFT- Federal Payroll Tax       | 11/28/2008  |            | 4,106.08<br>2,123.67<br>2,123.67<br>496.66<br>496.66 |
|       |           | Check 963                      | 31 Total:   |            | 9,346.74   |
| 9632  | EFT-PENS  | EFT- Payroll Pens Ln Pyts      | 11/28/2008  |            | 678.90   |
|       |           | Check 96                       | 32 Total:   |            | 678.90   |
| 24882 | Equitabl  | Equivest Unit Annuity Lock Box | 11/28/2008  |            | 220.00   |
|       |           | Check 24                       | -882 Total: |            | 220.00   |
| 9633  | FIRST NA  | First National Bank            | 11/28/2008  |            | 300.00<br>2,495.00<br>22,581.82                      |

|       |         | Check 9633                     | 3 Total:                    | 25,376.82 |
|-------|---------|--------------------------------|-----------------------------|-----------|
| 24883 | SOM-TRE | State Of Mich- Dept Of Treasur | 11/28/2008<br>November 2008 | 3,402.50  |
|       |         | Check 248                      | 33 Total:                   | 3,402.50  |
|       |         | Report Tot                     | al:                         | 39,407.63 |

## First National Direct Deposit NOVEMBER 28,2008 Bi-Weekly Payroll

| Employee Name    | Bi-Weekly Payroll<br>Debit Amount | Credit Amount |
|------------------|-----------------------------------|---------------|
| Adam Van Tassell |                                   | \$1,003.67    |
| Amy Ruthig       |                                   | \$940.06      |
| Angela Williams  |                                   | \$836.52      |
| Barb Kries       |                                   | \$976.17      |
| Carol Hanus      |                                   | \$1,176.68    |
| Cinthia Howard   |                                   | \$440.66      |
| Dave Estrada     |                                   | \$1,043.61    |
| Deborah Rojewski |                                   | \$2,170.87    |
|                  | 40F 27C 03                        |               |
| Genoa Township   | \$25,376.82                       |               |
| Greg Tatara      |                                   | \$2,199.48    |
| Judith Smith     |                                   | \$1,121.24    |
| Karen J. Saari   |                                   | \$902.85      |
| Kelly VanMarter  |                                   | \$2,008.83    |
| Laura Mroczka    |                                   | \$1,501.69    |
| Mary Krencicki   |                                   | \$829.00      |
| Michael Archinal |                                   | \$2,386.41    |
| Renee Gray       |                                   | \$900.85      |
| Robin Hunt       |                                   | \$1,223.69    |
| Susan Sitner     |                                   | \$660.45      |
| Tammy Lindberg   |                                   | \$919.57      |
| Tesha Humphriss  |                                   | \$2,134.52    |
| Total Deposit    |                                   | \$25,376.82   |

#### Accounts Payable Computer Check Register



User: sue

Printed: 11/18/2008 - 14:15 Bank Account: 101CH

| Check | Vendor No | Vendor Name                    | Date Invoice No | Amount   |
|-------|-----------|--------------------------------|-----------------|--|
| 24876 | Administ  | Total Administrative Services  | 12/01/2008      | 100.00   |
|       |           | Check 248                      | 76 Total:       | 100.00   |
| 9623  | EFT-FED   | EFT- Federal Payroll Tax       | 12/01/2008      | 2,068.29<br>628.05<br>628.05<br>146.89<br>146.89 |
|       |           | Check 962                      | 3 Total:        | 3,618.17   |
| 9624  | EFT-PENS  | EFT- Payroll Pens Ln Pyts      | 12/01/2008      | 193.33   |
|       |           | Check 962                      | 4 Total:        | 193.33   |
| 24877 | Equitabl  | Equivest Unit Annuity Lock Box | 12/01/2008      | 20.00  |
|       |           | Check 248                      | 77 Total:       | 20.00  |
| 9625  | FIRST NA  | First National Bank            | 12/01/2008      | 6,556.52<br>50.00                                |
|       |           | Check 962                      | 25 Total:       | 6,606.52   |
|       |           | Report To                      | tal:            | 10,538.02  |

10,538.02 + 3646.70 Checks #14,184.72

See attach d'Page

]

Township of Genoa Payroll Printed: 11/18/08 15:08 User: SUE Computer Check Register Batch: 602-12-2008

| Check No             | Check Date       | Employee Info | rmation                      | Amount   |
|----------------------|------------------|---------------|------------------------------|----------|
| 11861                | 12/01/2008       | GravR         | Renee Gray                   | 530.76   |
| 11862                | 12/01/2008       | Kreis         | Barbara Kreis                | 461.75   |
| 11863                | 12/01/2008       | KrencickiM    | Mary Krencicki               | 584.56   |
| 11864                | 12/01/2008       | Lindberg      | Tammy Lindberg               | 461.75   |
| 11865                | 12/01/2008       | Ruthig        | Amy Ruthig                   | 434.23   |
| 11866                | 12/01/2008       | SmithJudit    | Judith Smith                 | 760.00   |
|                      | 12/01/2008       | Van Tassel    | Adam Van Tassell             | 413.65   |
| 11867<br>Total Numbe | er of Employees: |               | Total for Payroll Check Run: | 3,646.70 |

# First National Direct Deposit DECEMBER 01, 2008 Monthly Payroll

| Employee Name     | <b>Debit Amount</b> | <b>Credit Amount</b> |
|-------------------|---------------------|----------------------|
|                   |                     |                      |
|                   |                     |                      |
| Genoa Township    | \$6,606.52          |                      |
| •                 | . ,                 |                      |
| Adam Van Tassel   |                     | <b>\$508.55</b>      |
| Gary McCririe     |                     | \$2,051.20           |
| H.J. Mortensen    |                     | \$332.46             |
| Jean Ledford      |                     | \$309.49             |
| Paulette Skolarus |                     | \$3,080.19           |
| Steve Wildman     |                     | \$158.40             |
| Todd Smith        |                     | \$166.23             |
| Total Deposit     |                     | \$6,606.52           |

## #593 LAKE EDGEWOOD W/S FUND Payment of Bills

November 11 - 21, 2008

| Type  | Date       | Num  | Name                 | Memo                                | Amount    |
|-------|------------|------|----------------------|-------------------------------------|-----------|
| Check | 11/20/2008 | 1420 | AT&T                 | 11/7 THRU 12/6/08                   | -210.27   |
| Check | 11/20/2008 | 1421 | Consumers Energy     | Electric Service10/04 THRU 11/03/08 | -339.98   |
| Check | 11/20/2008 | 1422 | MICHIGAN CAT         | Customer#C26829                     | -2,125.07 |
| Check | 11/20/2008 | 1423 | POWERVAC OF MICHIGAN | Inv#458507                          | -1,905.00 |
| Check | 11/20/2008 | 1424 | SYNAGRO CENTRAL      | Inv#27984                           | -9,533.76 |
|       |            |      |                      |                                     |           |

**Total** 

-14,114.08

9:34 AM 11/24/08

## #503 DPW UTILITY FUND Payment of Bills

November 11 - 21, 2008

| Туре  | Date       | Num  | Name                | Memo                           | Amount    |
|-------|------------|------|---------------------|--------------------------------|-----------|
|       |            |      |                     |                                | 22.00     |
| Check | 11/14/2008 | 1144 | CAVALIER            | Acct#2119355                   | -23.92    |
| Check | 11/14/2008 | 1145 | D&G Equipment, Inc. | Acct# 40138                    | -104.55   |
| Check | 11/14/2008 | 1146 | LOWE'S              | Acct#9900 641641 8             | -554.02   |
| Check | 11/14/2008 | 1147 | Master Media        | Inv#56852                      | -80.43    |
| Check | 11/14/2008 | 1148 | USABlueBook         | Inv#698947                     | -937.17   |
| Check | 11/20/2008 | 1149 | Carol Hanus         | Postage/Internet Reimbursement | -169.30   |
| Check | 11/20/2008 | 1150 | ZEP SALES & SERVICE | CustomerID#A53764100106334     | -125.77   |
|       |            |      |                     | Total                          | -1,995.16 |

9:32 AM 11/24/08

## #504 DPW RESERVE FUND Payment of Bills

November 11 - 21, 2008

Type Date Num Name Memo Amount

No checks issued

## #592 OAK POINTE WATER/SEWER FUND Payment of Bills

November 11 - 21, 2008

| Туре  | Date       | Num  | Name                                 | Memo                        | Amount     |
|-------|------------|------|--------------------------------------|-----------------------------|------------|
| Check | 11/13/2008 | 1221 | US Postal Service                    | Oak Pointe Utility Billings | -273.30    |
| Check | 11/20/2008 | 1222 | AT&T                                 | 11/7 thru 12/6/08           | -344.41    |
| Check | 11/20/2008 | 1223 | BRIGHTON ANALYTICAL LLC              | Customer ID GENOATWPHOWELL  | -134.00    |
| Check | 11/20/2008 | 1224 | DUBOIS COOPER ASSOCIATES INCORPORATE | Customer ID GENOA           | -2,712.80  |
| Check | 11/20/2008 | 1225 | FONSON, INC.                         | OAKSEW & OAKWAT             | -5,493.59  |
| Check | 11/20/2008 | 1226 | HOWELLTRUE VALUE HARDWARE            | Inv#035648                  | -6.59      |
| Check | 11/20/2008 | 1227 | LIVINGSTON COUNTY DRAIN COMMISSSION  | Inv#1759                    | -2,333.89  |
| Check | 11/20/2008 | 1228 | PVS Nolwood Chemicals, Inc           | ID 43523                    | -964.60    |
| Check | 11/20/2008 | 1229 | SYNAGRO CENTRAL                      | Oak Pointe                  | -13,145.33 |
| Check | 11/20/2008 | 1230 | USA Bluebook                         | Inv#704657                  | -45,73     |
| Check | 11/20/2008 | 1231 | UIS PROGRAMMABLE SERVICES            | •                           | -4,883.70  |
| Check | 11/20/2008 | 1232 | WATER MASTERS LLC                    | INV#1597                    | -370.00    |
|       |            |      |                                      | Total                       | -30,707.94 |

9:38 AM 11/24/08 #592 OAK POINTE -Capital Improvement WATER/SEWER FUND

Payment of Bills November 11 - 21, 2008

Type Date Num Name Memo Amount

No checks issued

9:29 AM 11/24/08 #595 PINE CREEK W/S FUND Payment of Bills

November 11 - 21, 2008

Type Date Num Name Memo Amount

No checks issued

#### GENOA CHARTER TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING NOVEMBER 17, 2008 6:30 P.M.

#### **MINUTES**

Trustee Smith called the regular meeting of the Genoa Charter Township Board to order at 6:30 p.m. The Pledge of Allegiance was then said. The following persons were present constituting a quorum for the transaction of business: Paulette Skolarus, Robin Hunt, Todd Smith, Jean Ledford, Steve Wildman and Jim Mortensen. Also present were Township Attorney Rick Heikkinen and two persons in the audience.

A Call to the Public was made with no response.

#### **Approval of Consent Agenda:**

Moved by Skolarus, supported by Mortensen, to approve the consent agenda moving petitions for snow removal and the security agreement to the regular agenda for discussion. The motion carried unanimously.

- 1. Payment of Bills
- 2. Request to approve minutes: 10-20-08
- 3. Request for approval of re-appointments expiring on 11/20/08.
- 4. Request for approval of Identity Theft Prevention Procedure Policy.

#### Approval of Regular Agenda:

Moved by Ledford, supported by Hunt, to approve for action all items listed under the regular agenda with the addition of the petition for snow removal and the security agreement. The motion carried unanimously.

5. Request for approval of a six-month budget amendment as presented by the Township Auditor Ken Palka.

Moved by Mortensen, supported by Skolarus, to approve the budget amendment as recommended by Palka. The motion carried unanimously.

6. Request for approval of a Charitable Gaming Licenses for Mt. Brighton Ski Patrol petitioned by Dick Thalacker.

Moved by Ledford, supported by Wildman, to table the Charitable Gaming License until the petitioner can be present to answer questions by the board. The motion carried unanimously.

7. Request for approval of a lease agreement between SELCRA, Howell Area Parks and Recreation Authority and Genoa Charter Township for the use of Township athletic fields.

Moved by Mortensen, supported by Skolarus, to approve the draft lease agreement on the athletic fields correcting language concerning the Landlords Expenses as follows: Tenants shall pay cost and expenses incurred by the Landlord for improvements made the subject premises and the common areas. The landlord will pay the cost of operation of the sprinkler system. The co-tenants shall pay for the cleaning and maintenance of the restroom facilities and operation of the scoreboards. In the event of an unforeseen circumstance the township may cancel activities. The amended agreement was voted and carried unanimously.

## 8. Requests for approval of snow removal bids from Evergreen Outdoor, Inc. and Cooper Turf, Inc.

Moved by Mortensen, supported by Ledford, to approve the snow removal bids as recommended. Further, to ask that Greg Tatura review the "risk for salt" contained on one of the bids and perhaps renegotiate the contract to provide for a single contractor. The motion carried unanimously.

### 9. Request approval of the First National Bank Security Agreement as recommended by the Township Treasurer and reviewed by the Township Attorney.

Moved by Mortensen, supported by Ledford, to approve the Security Agreement with First National Bank. Further, to investigate the investment of some of the township funds into government securities. The motion carried unanimously.

## 10. Request for approval to adjourn to close session to discuss the purchase of real property.

Moved by Wildman, supported by Ledford, to adjourn to closed session at 7:20 p.m. The motion carried by roll call vote as follows: Ayes – Ledford, Smith, Hunt, Wildman, Mortensen and Skolarus. Nays – None. Absent – McCririe.

The regular meeting of the board was re-adjourned at 7:35 by roll call vote.

Moved by Skolarus, supported by Hunt, to authorize Heikkinen to forward an offer to purchase real estate located south of I-96 and east of Nixon Road for the appraised value of \$415,000.00. The motion carried unanimously.

A letter was received from David and Carol Cary concerning the easement granted to the Grassi's. It was the consensus of the board to ask the Township Attorney Heikkinen respond to the correspondence at his discretion.

The regular meeting of the Genoa Charter Township Board was adjourned at 7:40 p.m.

Paulette A. Skolarus

Genoa Township Clerk

aulitie O Stelan

(Press/Argus 11/21/08)



## LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES (Required by MCL.432.103(9))

| At a                               | meeting of the                                  |
|------------------------------------|---|
|                                    |   |
| called to order by                 | on  |
| at a.m./p.m. the following         | ng resolution was offered:                      |
| Moved by                           | and supported by                                |
| that the request from MT BRIGHTO   | SN SKI PATROL OF BRIGHTON CITY                  |
|                                    | , asking that they be recognized as a           |
| •                                  | mmunity for the purpose of obtaining charitable |
| gaming licenses, be considered for | APPROVAL/DISAPPROVAL                            |
| APPROVAL                           | DISAPPROVAL                                     |
| Yeas:                              | Yeas:   |
| Nays:                              | Nays:   |
| Absent:                            | Absent:   |
|                                    | e and complete copy of a resolution offered and |
| •                                  |   |
| adopted by the                     | ncil/Board regular or special                   |
| meeting held on                    | ·   |
| SIGNED:                            | WNSHIP, CITY, OR VILLAGE CLERK                  |
|                                    |   |
|                                    | PRINTED NAME AND TITLE                          |
|                                    | ADDRESS   |

COMPLETION: Required. PENALTY: Possible denial of application. BSL-CG-1153(R10/06)





Dick Thalacker Patrol Director 260 East Shore Dr. Whitmore Lake, MI 48189 734-449-0196 (H) 734-449-9313 (B) skiman1@juno.co

October 29, 2008

To Whom It May Concern:

With reference to your donation, public Law 96-489 granted the National Ski Patrol System, Inc. a federal charter under an act of Congress in 1980. The National Ski Patrol System, Inc is a tax-exempt organization registered with the Internal Revenue Service under Section 501(c)(1) of the Internal Revenue Code.

The Central Division of the National Ski Patrol of which Mt. Brighton Ski Patrol is a sub-unit thereunder is registered as a tax-exempt organization under Section 501(c)(3). The tax exempt no. is: 23-7241210.

Thank you,

Dick Thalacker

Internal Revenue Service District Director

Date: '667 23 1995

National Ski Patrol System, Inc. Central % Tom Worley 7231 Overland Park Court West Chester, OH 45069 Department of the Treasury

P. 0. Box 2508 Cincinnati, OH 45201

Person to Contact:
Dottie Downing
Telephone Number:
513-684-3957
Refer Reply to:
EP/EO
Federal Identification Number:
23-7241210
Group Exemption Number:

#### Dear Sir or Madam:

We have received your request for affirmation of your tax, exempt status. Your organization is included in a group ruling issued to National Ski Patrol System, Inc., which is located in Lakewood, Colorado. That group ruling indicates you are exempt under section 501(c)(3) of the Code.

Individual exemption letters are not available to organizations included in group rulings. The group exemption letter applies to all of the subordinate organizations on whose behalf the National Ski Patrol System, Inc. has applied for recognition of exemption. If you want a copy of the group exemption letter, please contact your parent organization.

If you have any questions concerning this matter, you may write or telephone us at the address or telephone number shown in the heading of this letter.

Sincerely,

C. Ashley Bullard District Director

elles Bulland



# OPEN 7 DAYS 5PM - 2AM

Must be 18 to play
Bel-Mark Lanes
3530 Jackson Rd. Ann Arbor, MI 48103

## Texas Hold'em

#### SMOKE-FREE ENVIRONMENT

Cash games before, during and after tournament
Plenty of parking
Food and drink available for purchase
Tournaments hosted by friendly and professional casino staff.
No pre-registration required.
Please call 734-476-0348 for more details

Tournaments & Cash Games

\$100 Tournament the first Sunday of each month with no rebuys \$20.00 minimum buy-in for \$1/\$2 Cash games



Monday thru Sunday
Re-buy tournament
\$25.00 buy-in gets \$2500 in chips
\$10.00 gets \$1000 more in chips
Add-ons and re-buys until first break
Starts at 7:00 PM



Monday through Sunday 5:00PM-2:00Am Cash Games \$1/\$2 \$1000 Limit



#### **MEMORANDUM**

TO:

Township Board

FROM:

Michael Archinal, Manager

DATE:

11/25/08

RE:

**Investment Policy** 

Item 5 A & B

At the 11/17/08 meeting there was a request for a review of Township investments. Under Item A; the Treasurer will provide a report showing the current allocation of assets among various financial institutions. Under Item B; staff is asking for clarification of what the Board would like in terms of reviewing our investment strategy. As the agenda item is written the interpretation is that the Administrative Committee would review, research and offer recommendations to the Township Board at a future meeting. No formal Board action is necessary. I am simply looking for an affirmation of this interpretation or additional direction.



4

November 7, 2008

Genoa Township 2911 Dorr Road Brighton, MI 48116 Attn: Paulette Skolarus

Dear Ms. Skolarus:

Thank you for your recent renewal with the Michigan Municipal Risk Management Authority. On behalf of the MMRMA Board of Directors, I am most pleased to provide Genoa Township with the enclosed check for \$3,079. This represents your share of the distribution of excess net assets to Members, which was declared by the Board in April 2008.

This distribution is based on the most recent analysis of net asset sufficiency and is not a guarantee of future distributions. Each year, the Board will determine whether to declare additional distributions. This year, the total distribution to eligible Members is \$15.7 million. MMRMA's ability to declare this distribution is a direct reflection of consistently strong performance results. Factors contributing to these results include better than expected loss trends in recent years; Member responsiveness to risk control recommendations; good management practices by Members, resulting in fewer losses; and outstanding investment income.

However, the essential factor allowing MMRMA to distribute excess net assets is the long-term commitment of its Members. A majority of MMRMA Members enjoy over 15 years of continuous membership, and several have over 20 continuous years with the organization. The method used to calculate the distribution of excess net assets recognizes and rewards those municipalities with sustained longevity. The ultimate recognition goes to you – the MMRMA Members. Without your ongoing participation, such distributions would not be possible. The Board and I sincerely thank you for your loyal support of this fine organization.

Warmest regards,

MICHIGAN MUNICIPAL RISK MANAGEMENT AUTHORITY

Michael L. Rhyner Executive Director

Enclosure

#### BOARD OF DIRECTORS



November 19, 2008

Ms. Paulette Skolarus Genoa Township 2911 Dorr Road Brighton, MI 48116

Dear Ms. Skolarus:

Enclosed you will find your check which represents your share of the MMRMA distribution of excess net assets for 2008.

Please contact us if we can be of service to you.

Sincerely,

Craig Manser Regional Risk Manager



RISK Management
AUTHORITY
14001 MERRIMAN • LIVONIA, MI 48154

ContençA<sub>Bank</sub>

9-9 720

084911

DATE 11/07/08 CHECK NO 00084911

CHECK AMOUNT \*\*\*\*\*\*\*\*079.00

PAY

\*\*\*\*\*\* THREE-THOUSAND-SEVENTY-NINE-AND-00/100

TO THE ORDER OF GENOA TOWNSHIP PAULETTE SKOLARAS 2911 DORR ROAD BRIGHTON MI 48116 USA

VOID AFTER 90 DAYS

AUTHORIZED SIGNATURE

**#OB4911 ₩**072000096#1840051724#

RISK Mich

Michigan Municipal
MANAGEMENT
AUTHORITY

084911

VENDOR NO. 20235

VENDOR NAME GENOA TOWNSHIP

DESCRIPTION

DISTRIBUTION OF EXCESS NET ASSETS AS OF 6/30/2007

\$ 3,079.00

CHECK DATE

CHECK NO

TOTAL GROSS

TOTAL DEDUCTION

CHECK AMOUNT

11/07/08

0000084911

3079.00

0.00

3079.00