

GENOA CHARTER TOWNSHIP BOARD
Regular Meeting
February 18th, 2008
6:30 p.m.

AGENDA

Call to Order

Pledge of Allegiance

Call to the Public

Approval of Consent Agenda:

1. Payment of bills
2. Approval of Minutes: 2-4-08
3. Request for approval to remove special assessments from the 2007 Winter Tax Bill, parcel # 11-06-200-086, as submitted by Treasurer Robin Hunt.
4. Consider modification to the hourly employee pay scale as recommended by the Administrative Committee.

Approval of Regular Agenda:

5. Presentation by Ken Palka of Pfeffer, Hanniford and Palka, of the 08/09 FY budget.

Correspondence

Member Discussion

Adjournment

CHECK REGISTERS FOR TOWNSHIP BOARD MEETING

DATE: February 18, 2008

TOWNSHIP GENERAL EXPENSES; Thru February 18, 2008	\$151,730.04
February 8, 2008 Bi-Weekly Payroll	\$31,112.42
OPERATING EXPENSES; Thru February 18,2008	\$88,887.36
TOTAL:	<u>\$ 271,729.82</u>

<u>Check Number</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Check Amount</u>
23755	Panera B	Panera Bread	01/30/2008	151.02
23756	Administ	Total Administrative Services	02/08/2008	357.67
23757	Equitabl	Equivest Unit Annuity Lock Box	02/08/2008	620.00
23758	COXKRIS	Kristi Cox	02/04/2008	150.00
23759	ACE HARD	Ace Hardware	02/18/2008	39.41
23760	ARCHINAL	Michael Archinal	02/18/2008	186.29
23761	ATT& IL	AT&T	02/18/2008	47.57
23762	BLUE CRO	Blue Cross & Blue Shield Of Mi	02/18/2008	15,446.62
23763	BUS IMAG	Business Imaging Group	02/18/2008	6.94
23764	CAVALIER	Cavalier Telephone	02/18/2008	25.10
23765	CENTEX	Centex Homes	02/18/2008	14,500.00
23766	CONSUMER	Consumers Energy	02/18/2008	724.24
23767	CONTINEN	Continental Linen Service	02/18/2008	99.11
23768	CRAMPTON	Crampton Electric Co., Inc.	02/18/2008	5,418.77
23769	D & G Eq	D & G Equipment, Inc.	02/18/2008	4,333.86
23770	DTE ENER	DTE Energy	02/18/2008	997.53
23771	Dyk	Dykema Gossett, PLLC	02/18/2008	3,128.40
23772	ETNA SUP	Etna Supply Company	02/18/2008	250.00
23773	FIRST IM	First Impression Print & Marketing	02/18/2008	389.98
23774	GANNETT	Gannett Michigan Newspapers	02/18/2008	442.00
23775	GENOA TW	Genoa Township	02/18/2008	25,000.00
23776	GORDONFO	Gordon's Food Services	02/18/2008	35.50
23777	HEIKKINE	Heikkinen Law Firm	02/18/2008	2,000.00
23778	HI-LINE	Hi-Line	02/18/2008	81.00
23779	JOSLIN	Walter & Karen Joslin	02/18/2008	95.00
23780	LANGWORT	Langworthy Strader Leblanc	02/18/2008	2,425.44
23781	LAVANTU	Robert Lavanture	02/18/2008	185.00
23782	LivCTrea	Livingston County Treasurer	02/18/2008	116.53
23783	MASTER M	Master Media Supply	02/18/2008	253.01
23784	MICHAS	Michigan Assoc. of Planning	02/18/2008	97.35
23785	MPA	Lawrence R. Heslip	02/18/2008	2,048.00
23786	NWENERGY	Northwest Energy	02/18/2008	658.70
23787	Perfect	Perfect Maintenance Cleaning	02/18/2008	738.00
23788	PFEFFER	Pfeffer, Hanniford, Palka	02/18/2008	2,250.00
23789	TheSign	The Sign Works	02/18/2008	48.00
23790	WASTE MA	Waste Management	02/18/2008	68,384.00

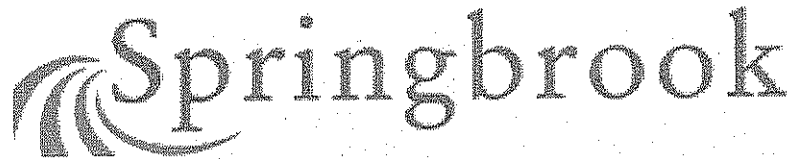
Report Total: 151,730.04

**First National
Direct Deposit
February 8, 2008
Bi-Weekly Payroll**

<u>Employee Name</u>	<u>Debit Amount</u>	<u>Credit Amount</u>
Adam Van Tassell		\$955.59
Amy Ruthig		\$955.08
Angela Williams		\$888.08
Barb Kries		\$917.77
Carol Hanus		\$1,176.68
Dave Estrada		\$949.56
Deborah Rojewski		\$2,170.87
Genoa Township	\$21,561.51	
Greg Tatara		\$2,199.48
H.J. Mortensen		\$0.00
Judith Smith		\$1,033.44
Karen J. Saari		\$859.05
Kelly VanMarter		\$1,899.34
Laura Mroczka		\$1,219.09
Mary Krencicki		\$725.15
Michael Archinal		\$2,386.41
Renee Gray		\$857.05
Robin Hunt		\$1,186.73
Susan Sitner		\$447.57
Tammy Lindberg		\$734.57
Total Deposit		<u><u>\$21,561.51</u></u>

EFT #: _____
INTERNET: _____
CHECK BOOK: _____

Accounts Payable
Computer Check Register



User: angie
Printed: 02/04/2008 - 11:28
Bank Account: 101CH

Check	Vendor No	Vendor Name	Date	Invoice No	Amount
23756	Administ	Total Administrative Services	02/08/2008		357.67
			Check 23756 Total:		357.67
9466	AETNA LI	Aetna Life Insurance & Annuity	02/08/2008		25.00
			Check 9466 Total:		25.00
9467	EFT-FED	EFT- Federal Payroll Tax	02/08/2008		3,442.26 1,840.32 1,840.32 430.40 430.40
			Check 9467 Total:		7,983.70
9468	EFT-PENS	EFT- Payroll Pens Ln Pyts	02/08/2008		564.54
			Check 9468 Total:		564.54
23757	Equitabl	Equivest Unit Annuity Lock Box	02/08/2008		620.00
			Check 23757 Total:		620.00
9469	FIRST NA	First National Bank	02/08/2008		275.00 2,125.00 19,161.51

Check 9469 Total:

21,561.51

Report Total:

31,112.42

#592 OAK POINTE WATER/SEWER FUND
Payment Of Bills
 January 30 through February 12, 2008

2:08 PM
02/12/08

Type	Date	Num	Name	Memo	Amount
Check	02/07/2008	924	BRIGHTON ANALYTICAL LLC	lab costs	-208.00
Check	02/07/2008	925	CLEARWATER SYSTEMS	5315 Glenway	-1,099.00
Check	02/07/2008	926	CONSUMERS ENERGY	12/27/07-01/25/08	-1,179.63
Check	02/07/2008	927	DUBOIS COOPER ASSOCIATES INCORPORATED		-6,464.31
Check	02/07/2008	928	DTE ENERGY	12/26/07-01/29/08	-7,613.16
Check	02/07/2008	929	FONSON, INC.	OP-Sewer	-928.50
Check	02/07/2008	930	NORTHWEST PIPE AND SUPPLY, INC.	supplies	-35.78
Check	02/07/2008	931	USA Bluebook		-784.99
Check	02/07/2008	932	WASTE MANAGEMENT		-91.47
Check	02/11/2008	933	SEVERN TRENT ENVIRONMENTAL SERVICES, INC	Maintenance February 2008	-27,071.59
TOTAL					-45,476.43

2:09 PM
02/12/08

Type	Date	Num	Name	Memo	Amount
Check	02/04/2008	1001	VOID	VOID:	0.00
Check	02/04/2008	1002	VOID	VOID:	0.00
Check	02/04/2008	1003	VOID	VOID:	0.00
Check	02/04/2008	1004	KENNEDY INDUSTRIES INC.	supplies	-2,258.30
Check	02/04/2008	1005	LIVINGSTON COUNTY DRAIN COMMISSION	December 2007 LCDC Charges	-2,174.77
Check	02/04/2008	1006	FONSON, INC.	repairs & supplies	-23,932.39
Check	02/11/2008	1007	DELUXE BUSINESS CHECKS and SOLUTIONS	checks used for the 616 fund	-92.79
Grand Total					88,887.36

#592 OAK POINTE
Capital Improvement
Payment Of Bills
 January 30 through February 12, 2008

TOTAL
-28,458.25

#593 LAKE EDGEWOOD W/S FUND
 Payment of Bills
 January 30 through February 12, 2008

2:10 PM
 02/12/08

Type	Date	Num	Name	Memo	Amount
Check	02/07/2008	1251	Brighton Analytical L.L.C.	lab costs	-201.00
Check	02/07/2008	1252	Consumers Energy	Gas Service-01/05/08-02/01/08	-914.00
Check	02/07/2008	1253	DTE Energy	Electric Service 12/29/07-01/31/08	-872.05
Check	02/07/2008	1254	GENOA TOWNSHIP-ADMIN FEES	10/01/07-12/31/07 Utility billing	-1,012.97
Check	02/07/2008	1255	PVS NOLWOOD CHEMICALS, INC	Aluminum Sulfate	-986.80
Check	02/07/2008	1256	S.W.F. Restorations	St.68 Back-Up	-3,766.85
Check	02/07/2008	1257	NORTHWEST PIPE AND SUPPLY, INC		-2.76
Check	02/11/2008	1258	SEVERN TRENT ENVIRONMENTAL SERVICES, INC	February-2008 maintenance	-7,196.25
			TOTAL		<u>-14,952.68</u>

#595 PINE CREEK W/S FUND
 Payment Of Bills
 January 30 through February 12, 2008

2:11 PM
 02/12/08

Type	Date	Num	Name	Memo	Amount
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No Checks Issued

GENOA CHARTER TOWNSHIP ELECTION COMMISSION

Special Meeting
February 4, 2008
6:25 p.m.

MINUTES

Clerk Skolarus called the special meeting of the Election Commission to order at 6:25 p.m. The following members were present constituting a quorum for the transaction of business: Paulette A. Skolarus, Jean Ledford and Steve Wildman. Also present were township board members: Gary McCririe, Robin Hunt, Jim Mortensen and Todd Smith. In addition were Township Manger Michael Archinal, Township Attorney Rick Heikkinen and four persons in the audience.

Moved by Ledford, supported by Wildman, to approve the agenda as presented. The motion carried unanimously.

1. Discussion and recommendation of a change in polling place for precincts 7 and 8 from Maltby Middle School at 4740 Bauer Road to Hornung Elementary 4680 Bauer Road, Brighton, MI 48116.

Moved by Ledford, supported by Wildman, to recommend to the Genoa Charter Township Board approval of the change in polling place as requested. The motion carried unanimously.

The special meeting of the Election Commission was adjourned at 6:28 p.m.

GENOA CHARTER TOWNSHIP BOARD

Regular Meeting
February 4, 2008
6:30 p.m.

MINUTES

Supervisor McCririe called the regular meeting of the Genoa Charter Township Board to order at 6:30 p.m. The Pledge of Allegiance was then said. All members listed above were in attendance at the regular meeting of the Township Board.

A Call to the Public was made with the following response: Patrick Gerace introduced himself as the new director of SELCRA and asked the board to contact him personally if there were any questions or concerns that needed to be addressed.

Approval of Consent Agenda:

Moved by Smith, supported by Ledford, to approve all items listed under the consent agenda with the exception of the poverty guidelines for tax exemption (to be discussed under the regular agenda). The motion carried unanimously.

1. Payment of Bills

2. Approval of Minutes: 01-22-08

3. Consideration of a recommendation from the Election Commission to change the polling place for precincts 7 and 8 to Hornung Elementary 4680 Bauer Road from Maltby Middle School at 4740 Bauer Road, Brighton, MI 48116.

Approval of Regular Agenda:

Moved by Smith, supported by Ledford, to approve for action all items listed under the Regular Agenda with the addition of poverty guidelines for tax exemption. The motion carried unanimously.

4. Request approval of the 2008 instructions for poverty exemption, guidelines for poverty exemption, poverty exemption application and poverty exemption worksheet.

Moved by Ledford, supported by Hunt, to approve the guidelines with the following conditions: Reference to Independence Township will be eliminated; a review of the guidelines by the administrative committee to assure that the guidelines are no more burdensome than required by state law. The motion carried by roll call vote as follows: Ayes – Ledford, Smith, Hunt, Wildman, Mortensen, Skolarus and McCririe. Nays – None.

5. Request for approval of special use application, impact assessment, and site plan for a proposed 38,081 sq. ft. office and warehouse building located at 5810 & 5900 Brighton Pines Howell, Sec. 15, petitioned by Brivar Construction.

A. Disposition of Special Use Permit.

Moved by Ledford, supported by Smith, to approve the Special Use Permit with the following conditions:

1. All government permits, licenses, and the PIP plan for handling hazardous materials will remain in force;
2. No odors or on-site breaking, shredding, draining or reducing of batteries will be conducted;
3. The special use is consistent with Section 19.03 of the Township Ordinance.

The motion carried unanimously.

B. Disposition of Impact Assessment.

Moved by Skolarus, supported by Wildman, to approve the Impact assessment (dated 11/26/07) as submitted. The motion carried unanimously.

C. Disposition of Site Plan.

Moved by Hunt, supported by Skolarus, to approve the site plan (dated 01/16/08) with the following conditions:

1. The petitioner will provide an agreement to install a sidewalk on Dorr Road at his/her expense if and when the Township requires the installation of sidewalks along Dorr Road. This agreement will be in a recordable form and is subject to review and approval by the Township Attorney;
2. Two 3” caliper deciduous and two 8’ tall evergreen trees will be added to the landscaping along the expressway and wrapped around the southeast corner of building;
3. Eighty-one parking spaces are approved based on the number of employees working on the site;
4. The 25’ wide water main easement shall be submitted to the Township;
5. The petitioner should be aware that there are tap-in fees associated with connection to the municipal sanitary sewer and water systems;
6. Any outstanding items from the Brighton Area Fire Department in their letter dated January 10, 2008 will be complied with;
7. All rooftop equipment will be screened;
8. The two parcels will be combined into one lot with one tax code number.

The motion carried unanimously.

6. Request for approval of special use application, impact assessment and site plan for a proposed 4,500 sq. ft. addition to Servpro of Brighton/Howell, located at 2094 Pless Drive Brighton, Sec. 13, petitioned by Servpro of Brighton/Howell.

A. Disposition of Special Use Permit.

Moved by Ledford, supported by Wildman, to approve the Special Use Permit with the following conditions:

1. The outdoor storage will comply with the Township Zoning Ordinance Section 8.02.02(a) in all respects including height restrictions;
 2. Hazardous materials will not be stored on the site, in the building, nor in the outside storage area;
 3. For the outside storage area, 21AA limestone gravel may be used;
- The special use is consistent with Section 19.03 of the Township Ordinance.
The motion carried unanimously.

Disposition of Impact Assessment.

Moved by Hunt, supported by Ledford, to approve the impact assessment (dated 01/16/08). The motion carried unanimously.

Disposition of Site Plan.

Moved by Skolarus, supported by Wildman, to approve the site plan (dated 01/16/08) with the following conditions:

1. The accent striping on the front and south elevations of the building will be repainted to the ServPro corporate standard green;
 2. The architecture for the building expansion will match the existing building, including materials and colors;
 3. Forty parking spaces are approved based on the planned staffing and activities of ServPro;
 4. The petitioner should be aware that there are tap in fees associated with the connection to the municipal sanitary sewer and water systems;
 5. Any outstanding items from the Brighton Area Fire Department in their letter dated January 9, 2008 will be complied with.
- The motion carried unanimously.

7. Request for approval to transfer location 2007 Resort G-1, issued under MCL436. 1531 (2) Licensed Business, with Dance-Entertainment Permit, located at 4500 Club, Brighton Michigan, 48116, Genoa Township, Livingston County, to new building, same address requested by John B. Carlin Jr. 2855 Coolidge Hwy, Ste 203, Troy, MI 48084

Moved by Smith, supported by Mortensen, to approve the transfer as requested. The motion carried by roll call vote as follows: Ayes – Ledford, Smith. Hunt, Wildman, Mortensen, Skolarus and McCririe. Nays – None.

The regular meeting of the Genoa Charter Township Board was adjourned at 6:55 p.m.



Paulette A. Skolarus
Genoa Township Clerk

(press/argus 02/15/08)

Genoa Township
2911 Dorr Rd.
Brighton, MI 48116
(810)227-5225

Memo

To: Genoa Township Board
From: Robin L. Hunt
Date: 2/14/2008
Re: Remove Special Assessments – 2007 Winter Tax Roll

Effective 8-15-07 the U.S. Marshal Service took title of the Lee's Collision Building located at 2607 E. Grand River, Parcel ID #4711-06-200-086.

Per the Stipulated Consent Judgment and Final Order of Forfeiture received by the Township, the Genoa Twp. December Board of Review removed taxes levied against the above parcel effective on the 2007 Tax Roll.

I am now requesting Genoa Township Board approval to remove all 2007 Special Assessments levied as follows:

MHOG Delinq Utilities:	\$2,137.42
Genoa Oceola I Sewer:	\$1,024.16
Grand River Water:	\$ 400.80
Administration Fee:	<u>\$ 35.62</u>
Total Adjustment to Tax Roll:	\$3,598.00

Please let me know if you have any questions. Thank you!

MEMORANDUM

TO: Township Board
FROM: Administrative Committee
DATE: 2/5/08
RE: Hourly Payscale Adjustments

Hourly compensation schedules have not been adjusted since 1999. Fortunately we have had very little turnover and have not had to recruit very often over the last nine years. Our compensation levels are however out of date and need to be revisited. (Our current clerical start is \$9.50 per hour)

We are also recommending the creation of a new hourly classification: Bookkeeping Specialist. This new classification is the result of the fact that the contractual Staff Accountant position has been removed. Our proposal is to replace a salaried position with a total annual compensation package of \$60,000 + with a part time hourly position.

We are recommending adoption of the following schedule:

	START	6 MO	12 MO	18 MO	24 MO	3YR	4 YR +
BOOK/SPEC	\$ 14.25	\$ 15.25	\$ 16.25	\$ 17.25	\$ 18.25	\$19.25	+ \$1.00
CLERICAL	\$ 11.50	\$ 12.25	\$ 13.00	\$ 13.75	\$ 14.50	\$15.25	+\$.75
METER/CODE	\$ 13.50	\$ 14.40	\$ 15.30	\$ 16.20	\$ 17.10	\$18.00	+ \$.90

*Up to this amount based on performance evaluation.

Please consider the following motion:

Moved by _____, supported by _____, to approve modifications to the compensation schedule for hourly employees as recommended by the Administrative Committee.

GENOA TOWNSHIP - GENERAL FUND
 BUDGET TO ACTUAL REPORT & BUDGET WORKSHEETS
 FOR THE 9 MONTHS ENDING 12/31/07

ACCT #	ACCOUNT DESCRIPTION	ACTUAL FOR 9 MONTHS 12/31/2007	ORIGINAL BUDGET FOR 1 YEAR ENDING 3/31/2008	BUDGET REMAINING	PROPOSED AMENDED BUDGET FOR 1 YR ENDING 3/31/2008	PROPOSED BUDGET FOR 1 YR ENDING 3/31/2009
REVENUES						
000-403-000	CURRENT REAL PROP TAXES	0	925,000	(925,000)	945,000	960,000
000-407-000	DELINQUENT TAXES - REAL/PER	5,304	5,000	304	6,500	6,500
000-423-000	COLLECT FEES/EXCESS OF ROLL	0	330,000	(330,000)	340,000	350,000
000-423-100	COLLECTION FEES - SCHOOLS	18,516	16,500	2,016	18,516	18,500
000-445-000	PENALTIES & INTEREST ON TAXES	0	2,500	(2,500)	2,700	2,500
000-475-000	ORDINANCE FINES	0	0	0	0	0
000-476-000	LICENSES & PERMITS	14,006	13,000	1,006	16,500	15,000
000-476-100	CABLE FRANCHISE FEES	173,861	190,000	(16,139)	225,000	225,000
000-477-000	METRO ACT FEES	0	13,500	(13,500)	13,500	13,500
000-480-000	TRAILER FEES	2,589	3,000	(411)	3,000	3,000
000-574-000	STATE SHARED REVENUES	716,995	1,100,000	(383,005)	1,000,000	1,000,000
000-608-000	CHARGES FOR SERVICES - APPLICA. FEES	45,711	65,000	(19,289)	65,000	65,000
000-631-000	REFUSE COLLECTION FEES	452,461	610,000	(157,539)	645,000	651,000
000-642-000	CHARGES FOR SERV-PRTG.	355	1,600	(1,245)	500	1,000
000-664-000	INTEREST INCOME	38,608	42,000	(3,392)	50,000	45,000
000-668-000	RENTS & ROYALTIES	38,939	51,000	(12,061)	51,000	51,000
000-676-000	ADMIN FEE/UTILITY OPERATING	0	25,000	(25,000)	0	0
000-676-100	ADMIN FEE/LIQUOR LAW FUND	2,625	5,000	(2,375)	5,000	5,000
000-678-300	TAXES ON LAND TRANSFER	0	155,000	(155,000)	155,000	155,000
000-678-700	WHITE PINES/STREET LIGHTING	0	650	(650)	628	650
000-695-000	OTHER MISC REVENUE	5,033	2,900	2,133	7,500	5,000
000-699-001	SCHOOL ELECTIONS	13,495	10,000	3,495	13,495	15,000
	TOTAL REVENUES	1,528,498	3,566,650	(2,038,152)	3,563,839	3,587,650

2-18-08 Mtg. (Preliminary)

GENOA TOWNSHIP - GENERAL FUND
 BUDGET TO ACTUAL REPORT & BUDGET WORKSHEETS
 FOR THE 9 MONTHS ENDING 12/31/07

ACCT #	ACCOUNT DESCRIPTION	ACTUAL FOR 9 MONTHS 12/31/2007	ORIGINAL BUDGET FOR 1 YEAR ENDING 3/31/2008	BUDGET REMAINING	PROPOSED AMENDED BUDGET FOR 1 YR ENDING 3/31/2008	PROPOSED BUDGET FOR 1 YR ENDING 3/31/2009
101-703-000	EXPENDITURES & TRANSFERS OUT TO OTHER FUNDS					
171-703-000	TRUSTEES - SALARIES	20,535	25,000	4,465	30,000	31,000
172-703-000	SUPERVISOR - SALARY	35,625	47,500	11,875	47,500	49,000
191-703-000	TWP MGR. - SALARY	67,692	90,000	22,308	92,500	93,625
209-703-000	ELECTION - SALARIES	13,781	35,000	21,219	35,000	30,000
210-801-000	CONTRACTUAL - SALARIES	174,311	240,000	65,689	240,000	202,810
215-703-000	PROFESSIONAL - LEGAL	88,071	100,000	11,929	100,000	100,000
223-801-000	CLERK - SALARY	34,875	46,500	11,625	46,500	48,000
241-801-000	PROFESSIONAL - AUDITOR	10,500	16,000	5,500	16,000	16,500
243-801-000	PROFESSIONAL - ENGR./PLANNING	33,800	75,000	41,200	75,000	60,000
247-703-000	TAX ROLL PREPARATION	1,985	15,000	13,015	5,000	5,000
247-964-000	BOARD OF REVIEW - SALARIES	0	2,500	2,500	2,500	2,500
253-703-000	TAX CHARGEBACKS	3,134	25,000	21,866	10,000	10,000
253-703-000	TREASURER - SALARY	34,875	46,500	11,625	46,500	48,000
265-775-000	REPAIRS AND MAINTENANCE	34,678	50,000	15,322	50,000	50,000
265-910-000	INSURANCE	210,085	245,000	34,915	260,000	275,000
265-920-000	UTILITIES - ELECTRIC/GAS	9,530	20,000	10,470	18,000	20,000
284-704-000	SALARIES - OTHER	149,493	200,000	50,507	200,000	204,885
284-715-000	RETIREMENT	57,742	80,000	22,258	80,000	90,000
284-720-000	PAYROLL TAXES - FICAMEDICARE	43,657	60,000	16,343	60,000	70,400
284-727-000	MESC - UNEMPLOYMENT TAXES	161	5,000	4,839	5,000	5,000
284-850-000	PRTG, POSTAGE, OFFICE SUPPLIES	61,868	65,000	3,132	90,000	75,000
284-850-000	TELEPHONE	9,348	12,000	2,652	14,000	14,000
284-861-000	MILEAGE & TRAVEL EXPENSES	771	3,000	2,229	3,000	3,000
284-862-000	CAR ALLOWANCE	4,500	6,000	1,500	6,000	6,000
284-955-000	TRUCK LEASE	2,179	4,500	2,321	4,500	4,500
284-956-001	ESCROW LOSSES	0	2,000	2,000	2,000	2,000
284-957-000	DUES	18,180	18,000	(180)	21,000	21,000
284-958-000	MTG, FEES & MISC EXPENSES	18,635	25,000	6,365	25,000	25,000
284-959-000	APPLICATION FEES EXPENSES	60,616	65,000	4,384	75,000	75,000
284-959-001	SALARIES - PLANNING COMMISSION	7,650	0	(7,650)	11,000	11,500
284-959-002	SALARIES - ZBA	9,195	0	(9,195)	13,000	13,500
301-703-000	ORDINANCE OFFICER - SALARY	28,466	39,000	10,534	39,000	39,150
336-999-001	FIRE SUB STATION EXPENSES	11,994	15,000	3,006	16,000	20,000
441-801-010	ROAD IMPROVEMENT	4,621	100,000	95,379	10,000	500,000
441-803-000	REFUSE COLLECTION	611,761	800,000	188,239	816,000	835,000
441-803-100	LG. BULKY ITEM DISPOSAL	6,504	9,000	2,496	9,000	9,000
441-804-000	DUST CONTROL/CHLORIDE	71,690	100,000	28,310	72,000	100,000
441-805-000	STORMWATER - NPDES MANDATE	3,757	10,000	6,243	5,000	5,000

GENOA TOWNSHIP - GENERAL FUND
 BUDGET TO ACTUAL REPORT & BUDGET WORKSHEETS
 FOR THE 9 MONTHS ENDING 12/31/07

ACCT #	ACCOUNT DESCRIPTION	ACTUAL FOR 9 MONTHS 12/31/2007	ORIGINAL BUDGET FOR 1 YEAR ENDING 3/31/2008	BUDGET REMAINING	PROPOSED AMENDED BUDGET FOR 1 YR ENDING 3/31/2008	PROPOSED BUDGET FOR 1 YR ENDING 3/31/2009
441-971-000	WHITE PINES ST. LIGHTING	419	800	381	800	800
751-881-000	RECREATION	24,922	90,000	65,078	90,000	90,000
916-962-000	DRAINS AT LARGE	0	31,000	31,000	35,000	35,000
929-977-000	CAPITAL OUTLAY	3,080	25,000	21,920	5,000	120,000
966-999-010	TRANS - OUT FUTURE RD IMPROVEMENT #261	0	400,000	400,000	0	200,000
966-999-013	TRANS - OUT ROAD PROJECTS FUND #264	0	0	0	0	0
966-999-027	TRANS - OUT PARKS & RECREATION #270	0	200,000	200,000	200,000	200,000
966-999-028	TRANS - OUT BLDG. & GR. - reserves - #271	0	25,000	25,000	25,000	75,000
966-999-051	TRANS - OUT FIRE FUND - firehall - #262	100,000	200,000	100,000	925,000	0
966-999-110	CONTINGENCIES	0	75,000	75,000	0	75,000
	TOTAL EXPENDITURES/TRANSFERS OUT	2,084,686	3,744,300	1,659,614	3,931,800	3,966,170
	REVENUES OVER (UNDER) EXPENDITURES & TRANSFERS OUT	(556,188)	(177,650)	(378,538)	(367,961)	(378,520)
	BEGINNING FUND BALANCE	1,723,351	1,723,351	0	1,723,351	1,335,390
	ENDING FUND BALANCE	1,167,163	1,545,701	(378,538)	1,356,390	956,870
		12/31/07	3/31/08		3/31/08	3/31/09

GENOA TOWNSHIP
 LIQUOR LAW FUND #212
 BUDGET TO ACTUAL REPORT & BUDGET WORKSHEETS
 FOR THE 9 MONTHS ENDING 12/31/07

ACCOUNT#	ACCOUNT DESCRIPTION	(apr 5/07)		BUDGET REMAINING	PROPOSED AMENDED BUDGET FOR THE YR. END 3/31/2008	PROPOSED BUDGET FOR THE YR END 3/31/2009
		ACTUAL FOR 9 MONTHS 12/31/2007	AMENDED BUDGET FOR 1 YR ENDING 3/31/2008			
REVENUES						
000-570-000	STATE SHARED REVENUE	12,814	12,000	814	12,814	12,000
000-664-000	INTEREST INCOME	62	50	12	70	70
000-695-000	OTHER INCOME	0	0	0	0	0
	TOTAL REVENUES	12,876	12,050	826	12,884	12,070
EXPENDITURES						
000-956-000	MISC. EXPENSE	100	100	0	100	100
330-702-000	LIQUOR LAW ENFORCEMENT WAGES	5,250	7,500	2,250	7,500	7,500
330-704-000	RETIREMENT	525	660	135	750	750
330-715-000	PAYROLL TAXES	403	505	102	575	575
330-716-000	LIQ. LAW ADMIN FEES - GENOA	2,625	3,500	875	3,500	3,500
	TOTAL EXPENDITURES	8,903	12,265	3,362	12,425	12,425
	NET REVENUES/EXPENDITURES	3,973	(215)	4,188	459	(355)
	BEGINNING FUND BALANCE	3,995	3,995	0	3,995	4,454
	ENDING FUND BALANCE	7,968	3,780	4,188	4,454	4,099

GENOA TOWNSHIP
 FUTURE ROAD IMPROVEMENT FUND #261
 BUDGET TO ACTUAL REPORT & BUDGET WORKSHEETS
 FOR THE 9 MONTHS ENDING 12/31/07

ACCOUNT#	ACCOUNT DESCRIPTION	ACTUAL FOR 9 MONTHS 12/31/2007	BUDGET FOR 1 YEAR ENDING 3/31/2008	BUDGET REMAINING	PROPOSED AMENDED BUDGET FOR THE YR. ENDING 3/31/2008	PROPOSED BUDGET FOR THE YR. ENDING 3/31/2009
REVENUES						
000-664-000	INTEREST INCOME	22,950	30,000	(7,050)	30,000	30,000
000-673-000	CONTRIBUTION FROM DEVELOPER	0	0	0	0	0
NEW	OPERATING TRANSFER IN (#264 RD FUND)	0	400,000	(400,000)	0	0
000-699-000	OPERATING TRANSFER IN (G/F)	0	400,000	(400,000)	0	200,000
	TOTAL REVENUES	22,950	830,000	(807,050)	30,000	230,000
EXPENDITURES						
441-968-100	WHITE HORSE DRIVE IMPROVEMENTS	0	0	0	0	0
NEW ACCT	CHALLIS - CONRAD RD SURFACING	0	1,400,000	1,400,000	0	0
906-956-000	MISC	0	300	300	300	0
	TOTAL EXPENDITURES	0	1,400,300	1,400,300	300	0
	NET REVENUES/EXPENDITURES	22,950	(570,300)	593,250	29,700	230,000
	BEGINNING FUND BALANCE	1,149,362	1,149,362	0	1,149,362	1,179,062
	ENDING FUND BALANCE	1,172,312	579,062	593,250	1,179,062	1,409,062

GENOA TOWNSHIP
 FIRE CONSTRUCTION FUND #262
 BUDGET TO ACTUAL REPORT & BUDGET WORKSHEETS
 FOR THE 9 MONTHS ENDING 12/31/07

ACCOUNT#	ACCOUNT DESCRIPTION	ACTUAL FOR 9 MONTHS 12/31/2007	ORIGINAL BUDGET FOR 1 YEAR ENDING 3/31/2008	BUDGET REMAINING	PROPOSED AMENDED BUDGET FOR THE YR. END. 3/31/2008	PROPOSED BUDGET FOR THE YR. END. 3/31/2009
REVENUES						
000-664-000	INTEREST INCOME	1,452	500	952	1,750	1,500
	TRANS IN FROM G/F	100,000	200,000	(100,000)	925,000	0
	PROCEEDS FROM LOAN - FNB FIREHALL	0	400,000	(400,000)	0	0
	TOTAL REVENUES	101,452	600,500	(499,048)	926,750	1,500
EXPENDITURES						
	CAPITAL OUTLAY	156,774	600,000	443,226	1,100,000	0
	LOAN PAYBACK	0	0	0	0	0
	OTHER	0	2,500	2,500	2,500	2,500
	TOTAL EXPENDITURES	156,774	602,500	445,726	1,102,500	2,500
	NET REVENUES/EXPENDITURES	(55,322)	(2,000)	(53,322)	(175,750)	(1,000)
	BEGINNING FUND BALANCE	198,467	198,467	0	198,467	22,717
	ENDING FUND BALANCE	143,145	196,467	(53,322)	22,717	21,717

GENOA TOWNSHIP
ROAD/LAKE IMPROVEMENT ADVANCES FUND #264
BUDGET TO ACTUAL REPORT & BUDGET WORKSHEETS
FOR THE 9 MONTHS ENDING 12/31/07

ACCOUNT#	ACCOUNT DESCRIPTION	ACTUAL FOR	BUDGET FOR	BUDGET	PROPOSED	FINAL YEAR	PROPOSED
		9 MONTHS 12/31/2007	1 YEAR ENDING 3/31/2008	REMAINING	AMENDED BUDGET FOR THE YEAR ENDING 3/31/2008	ASSESSED	BUDGET FOR THE YR. ENDING 3/31/2009
REVENUES							
000-664-000	INTEREST INCOME	5,544	2,000	3,544	7,500	DEC. 2007 / JULY 2012	10,000
453-672-000	ASSESSMENTS - CHEMUNG WEED	595	42,408	(41,813)	42,408	DEC. 2009	33,854
458-672-000	ASSESSMENTS - CHEMUNG, NORFOLK	1,409	21,609	(20,200)	21,609	DEC. 2010	21,609
460-672-100	ASSESSMENTS - PARDEE LAKE 2	0	20,000	(20,000)	20,000	DEC. 2010	20,000
454-672-000	ASSESSMENTS - PRAIRIE VIEW	0	97,821	(97,821)	97,821	DEC. 2008	97,821
455-672-000	ASSESSMENTS - WHITE PINES	1,771	35,415	(33,644)	35,415	DEC. 2008	35,415
456-672-000	ASSESSMENTS - ROLLING MEADOWS	0	17,820	(17,820)	17,820	DEC. 2009	17,820
457-672-000	ASSESSMENTS - LONG POINTE	584	3,503	(2,919)	3,503	DEC. 2009	3,503
459-672-000	ASSESSMENTS - STATE STREET	0	3,000	(3,000)	3,000	DEC. 2010	3,000
NEW	ASSESSMENTS - HOMESTEAD RD IMPR.	0	22,000	(22,000)	22,000	DEC. 2007 1 YR	0
000-699-000	OPERATING TRANS IN FROM GF	0	0	0	0		0
	ASSESSMENTS - OTHER	0	0	0	0		0
	OTHER INCOME	0	0	0	0		0
	TOTAL REVENUES	9,903	265,576	(255,673)	271,076		243,022
EXPENDITURES							
453-801-000	LAKE CHEMUNG WEEDS	30,648	15,000	(15,648)	31,000		31,000
447-801-000	HOMESTEAD ROAD IMPROVEMENT	20,962	20,000	(962)	21,000		0
451-695-000	MISCAUDITING	0	350	350	350		375
460-801-000	PARDEE LAKE WEEDS	22,249	22,000	(249)	23,000		23,000
NEW	TRANS OUT - #261 RD. IMPR. - (CHALLIS CONRAD)	0	400,000	400,000	0		0
	OTHER ROADS	0	15,000	15,000	15,000		15,000
	OTHER LAKES	0	15,000	15,000	15,000		15,000
	TOTAL EXPENDITURES	73,859	487,350	413,491	105,350		84,375
	NET REVENUES/EXPENDITURES	(63,956)	(221,774)	157,818	165,726		158,647
	BEGINNING FUND BALANCE	500,487	500,487	0	500,487		666,213
	ENDING FUND BALANCE	436,531	278,713	157,818	666,213		824,860

GENOA TOWNSHIP
 FUTURE DEVELOPMENT - PARKS/RECREATION FUND #270
 BUDGET TO ACTUAL REPORT & BUDGET WORKSHEETS
 FOR THE 9 MONTHS ENDING 12/31/07

ACCOUNT#	ACCOUNT DESCRIPTION	ACTUAL FOR 9 MONTHS ENDING 12/31/2007	BUDGET FOR 1 YEAR ENDING 3/31/2008	BUDGET REMAINING	PROPOSED AMENDED BUDGET FOR THE YR. ENDING 3/31/2008	PROPOSED BUDGET FOR THE YR. ENDING 3/31/2009
REVENUES						
000-664-000	INTEREST INCOME	19,708	18,000	1,708	22,000	25,000
000-699-000	OPERATING TRANS IN FROM GF	0	200,000	(200,000)	200,000	200,000
NEW	PROCEEDS FROM LOAN/FINANCING OF LAND	0	755,000	(755,000)	0	0
000-699-001	MISC REVENUE	0	100	(100)	100	100
	TOTAL REVENUES	19,708	973,100	(953,392)	222,100	225,100
EXPENDITURES						
NEW	SIDEWALKS (GRAND RIVER)	22,680	200,000	177,320	30,000	200,000
NEW	ATHLETIC FIELD (GENOA TWP HALL)	315,808	0	(315,808)	335,000	150,000
536-972-000	LAND FOR RECREATION	0	1,455,000	1,455,000	0	50,000
NEW	DEBT SERVICE PMTS	0	156,200	156,200	0	0
330-695-000	MISC/AUDITING	0	250	250	250	300
	TOTAL EXPENDITURES	338,488	1,811,450	1,472,962	365,250	400,300
	NET REVENUES/EXPENDITURES	(318,780)	(838,350)	519,570	(143,150)	(175,200)
	BEGINNING FUND BALANCE	943,744	943,744	0	943,744	800,594
	ENDING FUND BALANCE	624,964	105,394	519,570	800,594	625,394

GENOA TOWNSHIP
 BUILDINGS & GROUNDS RESERVE FUND #271
 BUDGET TO ACTUAL REPORT & BUDGET WORKSHEETS
 FOR THE 9 MONTHS ENDING 12/31/07

ACCOUNT#	ACCOUNT DESCRIPTION	ACTUAL FOR THE 9 MONTHS ENDING 12/31/2007	BUDGET FOR THE 1 YEAR ENDING 3/31/2008	BUDGET REMAINING	PROPOSED AMENDED BUDGET FOR THE YR. ENDING 3/31/2008	PROPOSED BUDGET FOR THE YR. ENDING 3/31/2009
REVENUES						
000-664-000	INTEREST INCOME	1,999	2,050	(61)	2,100	3,500
000-699-000	OPERATING TRANS IN FROM GF - RESERVES	0	25,000	(25,000)	25,000	75,000
	MISC INCOME	0	0	0	0	0
	TOTAL REVENUE	1,999	27,050	(25,051)	27,100	78,500
EXPENDITURES						
	CAPITAL OUTLAY/REPLACEMENTS	0	0	0	0	0
	OTHER	0	0	0	0	0
	TOTAL EXPENDITURES	0	0	0	0	0
	NET REVENUES/EXPENDITURES	1,999	27,050	(25,051)	27,100	78,500
	BEGINNING FUND BALANCE	51,316	51,316	0	51,316	78,416
	ENDING FUND BALANCE	53,315	78,366	(25,051)	78,416	156,916

GENOA TOWNSHIP
 DPW UTILITY FUND #503
 BUDGET TO ACTUAL REPORT & BUDGET WORKSHEETS
 FOR THE 9 MONTHS ENDING 12/31/07

ACCOUNT#	ACCOUNT DESCRIPTION	ACTUAL FOR THE 9 MONTHS ENDING 12/31/2007	BUDGET FOR THE 1 YEAR ENDING 3/31/2008	BUDGET REMAINING	PROPOSED AMENDED BUDGET FOR THE YR. ENDING 3/31/2008	PROPOSED BUDGET FOR THE YR. ENDING 3/31/2009
REVENUES						
000-664-000	INTEREST INCOME	2,541	250	2,291	3,300	3,300
000-695-000	OTHER INCOME	0	0	0	0	0
000-698-000	LOAN FROM OTHER TWP FUND	0	0	0	0	15,000
	FEE FROM WATER/SEWER DISTRICTS	0	0	0	0	0
000-610-000	MARION TWP SEWER	10,285	17,500	(7,215)	15,000	15,900
000-610-011	G/O SEWER	83,628	127,500	(43,872)	120,000	127,200
000-610-592	OP WATER/SEWER	46,063	62,000	(15,937)	62,000	65,825
000-610-593	LE WATER/SEWER	19,832	33,000	(13,168)	27,000	28,575
000-610-595	PC WATER/SEWER	10,789	19,000	(8,211)	14,000	14,900
000-610-650	MHOOG WATER	97,748	132,000	(34,252)	132,000	140,100
	TOTAL REVENUES	270,886	391,250	(120,364)	373,300	410,800

EXPENDITURES		ACTUAL FOR THE 9 MONTHS ENDING 12/31/2007	BUDGET FOR THE 1 YEAR ENDING 3/31/2008	BUDGET REMAINING	PROPOSED AMENDED BUDGET FOR THE YR. ENDING 3/31/2008	PROPOSED BUDGET FOR THE YR. ENDING 3/31/2009
172-703-000	DIRECTOR SALARY	52,315	73,000	20,685	73,000	75,875
209-703-000	OTHER SALARIES	71,758	109,000	37,242	100,000	118,000
223-801-000	AUDITORS/ACCOUNTING SERVICES	3,650	5,000	1,350	5,000	5,000
265-775-000	REPAIRS & MAINTENANCE	15	2,000	1,985	2,000	2,000
265-910-000	INSURANCE /BCBS/STANDARD INS	42,821	63,000	20,179	60,000	66,000
284-704-000	TRAILER - ELECTRICITY	0	2,400	2,400	2,400	2,400
284-715-000	EMPLOYERS SHARE FICA	13,684	18,000	4,316	18,500	20,000
284-726-000	POSTAGE & PRINTING	10,021	14,400	4,379	13,500	15,500
284-727-000	OFFICE SUPPLIES	4,846	6,000	1,154	6,000	6,000
284-728-000	COMPUTER & SOFTWARE EXPENSES	492	5,000	4,508	5,000	4,000
284-729-000	SUPPLIES & TOOLS	653	7,000	6,347	7,000	3,000
284-730-000	CONFERENCES/DUES	6,383	15,000	8,617	10,000	10,000
284-850-000	TELEPHONE - CUSTOMER LINE	898	1,000	102	1,500	1,500
284-850-001	TELEPHONE - G/O PLANT	685	1,000	315	1,000	1,000
284-850-002	TELEPHONE - MOBILE PHONES	0	9,000	9,000	4,000	4,000
284-862-000	TRUCK EXPENSES/AUTO REIMB.	1,268	2,500	1,232	2,000	2,000
284-862-001	TRAILER RENTAL EXPENSES	6,030	8,000	1,970	8,000	6,000
284-862-002	METER SERVICES - CONTRACTOR	3,375	4,500	1,125	4,500	4,500
284-956-000	UNIFORMS & CLOTHING	9,602	2,000	(7,602)	12,000	4,000
284-956-002	ADMINISTRATION EXPENSES	581	2,500	1,919	2,500	1,500
966-997-000	TRUCK PURCHASE/VEHICLE BASED READING EQUIPMENT	0	0	0	0	0
966-999-000	TRANSFER TO TRUCK/EQUIP SINKING FUND	0	10,000	10,000	22,423	43,000
966-999-100	CONTINGENCIES	0	5,000	5,000	10,000	10,000
	TOTAL EXPENDITURES	229,077	390,300	161,223	370,323	410,275
	NET REVENUES OVER (UNDER) EXPENDITURES	41,809	950	40,859	2,977	525
	BEGINNING FUND BALANCE	1,117	1,117	0	1,117	4,094
	ENDING FUND BALANCE	42,926	2,067	40,859	4,094	4,619

Board Correspondence

The Heikkinen Law Firm, P.C.

110 North Michigan Avenue
Howell, Michigan 48843

Richard A. Heikkinen
Peter M. Neu, of Counsel

(517) 546-1434

February 12, 2008

Sent Via Facsimile (517) 546-7651

Mike Kehoe
Miller, Kehoe & Associates
2790 W. Grand River, Suite 100
Howell, MI 48843

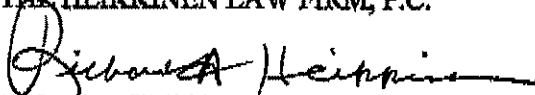
Re: Outdoor Resorts of Lake Chemung, Inc.

Dear Mr. Kehoe,

It is my understanding based on our recent conversation that you intent to meet with James Piggush, Assistant Attorney General, regarding the application for a marina permit and that you intent to do so within the next 3 weeks. After you have discussed this matter with him please communicate with me so that we can decide upon a course of action that would validate the use of the property and deal with the watercraft issues.

Very truly yours,

THE HEIKKINEN LAW FIRM, P.C.


Richard A. Heikkinen

cc. Mike Archinal

JOHNSON ROSATI

LABARGE, ASELTINE & FIELD, P.C.

303 S. Waverly Road ~ Lansing, Michigan 48917
Phone: 517.886.3800 / Fax: 517.886.9154
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GENOA TOWNSHIP

FEB 11 REC'D

RECEIVED

James L. Dyer
jdyer@jrlaf.com

February 6, 2008

PERSONAL AND CONFIDENTIAL
ATTORNEY/ CLIENT PRIVILEGE

Louise Duchesneau
Michigan Municipal Risk
Management Authority
14001 Merriman Road
Livonia, MI 48154

Status Report

RE: Landtec Realty & Brooks, Inc. vs. Township of Genoa
MMRMA Occurrence No. 2005-38305-001 GPDZ
MMRMA Claim No. 121454
Date of Loss: 9/14/2004

Dear Ms. Duchesneau:

When I last reported to you regarding this matter on August 10, 2007, the Plaintiff had failed to sign and file the Consent Judgment and the order permitting its late filing had expired with no further contact from Plaintiff's counsel. I recommended that this matter remained open until the end of 2007, to determine if any further action would be taken by the Plaintiff to either set aside the dismissal or allow the late filing of the Consent Judgment.

Since that last report, it is my understanding that Genoa Township no longer wishes to permit the entry of the Consent Judgment, because certain of the actions which the Plaintiff had promised to take have not occurred and deadlines for their occurrence have passed. It is also very likely that the Plaintiff cannot complete the project as described in the Consent Judgment since he has been unable to purchase the additional land required.

However, in early December, 2007, representatives of the Plaintiff, and representatives from Plaintiff's attorney contacted co-counsel Joseph Galvin to seek reinstatement of the Consent Judgment. These individuals asserted that the Consent Judgment had not been entered due to health problems experienced by Plaintiff's attorney Tom Kalas. Based upon documentation in our file, in particular e-mail correspondence both to and from Mr. Kalas, it is very clear that Mr. Kalas' medical problems, though certainly unfortunate, had nothing to do with the failure to enter the Consent Judgment, but were related to an inability to abide by its terms. Additionally, the Plaintiff's failure to act occurred well before Mr. Kalas' medical problem.

February 6, 2008


Page 2

In any event, given the Plaintiff's inquiries concerning the Consent Judgment, it appears likely that further action will occur. At this point the Plaintiff's options are to file a new lawsuit based upon the same allegations contained in this case, or file a motion to compel the settlement agreement reflected in the Consent Judgment. Given that the court has dismissed, without prejudice, the current litigation, and the date for filing the Consent Judgment has long past, I believe it is extremely unlikely that the Livingston County Circuit Court would consider a motion to compel the settlement agreement and enter the Consent Judgment. Likewise, the possibility of success of a new lawsuit would be difficult to determine, until the complaint was actually received.

For these reasons, I recommend that this file remain open for an additional 90 days, to determine if Plaintiff will take any further action. Accordingly, I next expect to report to you regarding this matter by March 31, 2008, or sooner if circumstances warrant. In the meantime, should you have any questions or concerns, please do not hesitate to contact me.

Very truly yours,

JOHNSON, ROSATI, LABARGE,
ASELTINE & FIELD, P.C.



James L. Dyer

JLD:srs

cc: Paulette A. Skolarus
Michael Archinal