# GENOA CHARTER TOWNSHIP BOARD
## Regular Meeting
### August 18, 2025

## MINUTES

## Call to Order

Supervisor Spicher called the regular meeting of the Genoa Charter Township Board to order at 6:30 pm at the Township Hall.

### Invocation

Supervisor Spicher led the invocation for the Board and the members of the public.

### Pledge of Allegiance

The Pledge of Allegiance was recited.

### Roll Call

The following members were present constituting a quorum for the transaction of business: Kevin Spicher, Janene Deaton, Candie Hovarter, Robin Hunt, Bill Reiber, Rick Soucy, and Todd Walker.

Also present was Township Manager Kelly VanMarter and 21 people in the audience.

### Call to the Public

The call to the public was opened at 6:32 pm.

Ms. Debra Beattie of 3109 Pineview Trail thanked the board for their detailed discussions on expenditures over the past few months.

Ms. Rochelle Huntsman of 1662 Edwin Drive requested the board reconsider rescinding the Edwin Drive Private Road Maintenance Special Assessment District. She stepped away from organizing this, but will return to organizing it.

Mr. Mark Parker of 4668 Summer Ridge Drive stated he signed up for text and email notices from the township and he would like to have a link to click to bring residents directly to the board packet.

Mr. Kelly Grooms of 1655 Edwin Drive is concerned with the way the road improvement project was handled. Not all of the residents were aware of the contractors that were chosen. He would like the agreement rescinded.

Mr. Mike Refalo of 1619 Edwin Drive stated that there has been fighting between the neighbors

and lies have been said about him. The residents signed the invoice for the contractor because they were told he was sick and couldn't do it. This is not true. He and his family have taken care of this road from 1964 until 2008. He is willing to handle the maintenance again, however is not in favor of using the vendor because while he was working on Edwin Drive he was yelling and cursing at residents.

Ms. Liz Sinistaj of 1622 Edwin Drive has lived here for four years. When she moved in, the road was impeccable. She signed the invoice that was given to her by Ms. Huntsman because she wants to have the road maintained and is willing to pay. She would like to have it settled.

Mr. Phil Brown of 1681 Edwin Drive stated he and his neighbors decided to have asphalt millings laid on the road. That was not done and instead two days later, the road was graded and had a chloride treatment. All of the residents did not agree to this.
The call to the public was closed at 6:50 pm.

**Approval of Consent Agenda**:

**Moved** by Hunt, supported by Soucy, to approve the Consent Agenda as presented. **The motion carried unanimously**.

1. **Payment of Bills: August 18, 2025**

2. **Request to approve the August 4, 2025 regular meeting minutes.**

**Approval of Regular Agenda**:

**Moved** by Reiber, supported by Hovarter, to approve the Regular Agenda as presented. **The motion carried unanimously.**

3. **Public Hearing on the proposed Timber Green Court Private Road Improvement Special Assessment Project (winter tax 2025).**
   **a) Call to the Property Owners**
   **b) Call to the Public**

The call to the property owners was opened at 6:51 pm.

Mr. Bob Moran of 3985 Timber Green Court requests the board approve their request for the special assessment district. The contractor is present if there are any questions. There are approximately six other residents here tonight.

The call to the property owners was closed at 6:53 pm.

The call to the public was opened at 6:53 pm with no response.

4. **Request for approval of Resolution #3 - Approving the Project Cost Estimates, Special Assessment District and causing the Special Assessment Roll to be prepared**

**for the Timber Green Court Private Road Improvement Special Assessment Project (winter tax 2025). (Roll Call)**

**Moved** by Soucy, supported by Walker, to approve Resolution #3 - Approving the Project Cost Estimates, Special Assessment District and causing the Special Assessment Roll to be prepared for the Timber Green Court Private Road Improvement Special Assessment Project for Winter Tax 2025. **The motion carried unanimously with a roll call vote (Soucy - yes; Hovarter - yes; Walker - yes; Reiber - yes; Hunt - yes; Spicher - yes; Deaton - yes)**

5. **Request for approval of Resolution #4 - Resolution Acknowledging the Filing of the Special Assessment Roll, Scheduling the Second Hearing for September 2, 2025 and Directing the Issuance of Statutory Notices for the Timber Green Court Private Road Improvement Special Assessment Project (winter tax 2025). (Roll Call)**

**Moved** by Hunt, supported by Soucy, to approve Resolution #4 - Acknowledging the Filing of the Special Assessment Roll, Scheduling the Second Hearing for September 2, 2025 and Directing the Issuance of Statutory Notices for the Timber Green Court Private Road Improvement Special Assessment Project for Winter Tax 2025. **The motion carried unanimously with a roll call vote (Hovarter - yes; Walker - yes; Reiber - yes; Hunt - yes; Deaton - yes; Soucy - yes; Spicher - yes)**

6. **Request for approval of Resolution #6 - Resolution Scheduling Public Hearing for Tuesday, September 2, 2025 on Proposed Termination of the Edwin Drive Private Road Maintenance Special Assessment Project (summer tax 2025), Amendment of the Confirmed Special Assessment Roll, Rescission of Prior Resolutions and Dissolution of the Edwin Drive Private Road Maintenance Special Assessment District. (Roll Call)**

Ms. Deaton is concerned that if the project is rescinded, then there will be no maintenance of this road. If the roads are not properly maintained, it will affect property values. She asked Mr. Refalo why they did not want to use the contractor that was selected. Mr. Refalo stated that he had not reviewed who the contractor was because Ms. Huntsman asked him to maintain the road. The two gradings that were approved by the township board have been done. The one that was done in July was not appropriate. It should have waited to be done in September. They would like to have a resolution that states they are allowed to obtain competitive bids for the work.

Ms. Hunt stated that the board followed the law, and it is no fault of theirs that the vendor that was approved is not the vendor that the residents want.

Mr. Reiber stated the residents want the road maintenance to be done and Ms. Huntsman did the work to obtain the competitive bids and brought it to the township. He asked if there was another person who would consider managing the project.

Mr. Walker would like to see more residents in favor of this special assessment district. He recommends not having the township involved until the drama between the residents is resolved. Mr. Soucy and Mr. Reiber agreed.

**Moved** by Soucy, supported by Walker, to approve Resolution #6 to schedule a public hearing on September 2, 2025 on the proposed termination of the Edwin Drive Private Road Maintenance Special Assessment Project, amendment of the confirmed special assessment roll, rescission of the prior resolutions and dissolution of the Edwin Drive Private Road Maintenance Special Assessment District. **The motion carried unanimously with a roll call vote (Reiber - yes; Walker- yes; Hovarter- yes; Soucy- yes; Deaton- yes; Spicher - yes; Hunt - yes)**

7. **Consideration of a request for approval of a proposal from Network Services Group, LLC for the purchase and installation of a new Township Server with a cost not to exceed $64,070 from Fund 249, Building and Grounds, Server Upgrades Line Item No. 249-265-981-016.**

Ms. Deaton stated BS&A software uses a lot of the server space; however, the township will be switching to the online version, so she asked if that will free up enough space where it doesn't have to be replaced. Mr. Adam VanTassell stated as new updates continue to come out from software programs, the current server will not be able to accommodate them. Servers usually last approximately five years before needing to be upgraded. The current server is eight years old and needs to be replaced.

Mr. Reiber noted that the three quotes are for different types of servers. Supervisor Spicher stated that each of the companies proposed different types of servers, and Mr. VanTassell reviewed them and is recommending which one is best for the township. Mr. VanTassell confirmed his confidence in his recommendation of NSG LLC.

**Moved** by Walker, supported by Hunt, to approve the proposal from NSG LLC for the purchase and installation of a new Township Server for $64,070.00 from Fund Line Item 249-265-981-016. **The motion carried unanimously.**

8. **Consideration of a request for approval of a proposal from Network Services Group, LLC for 1 year for the upgrade of the Township Cybersecurity system for a monthly fee of $27.25 per computer and a monthly fee of $127.00 per server and $625.00 installation from Fund 101, Software/Software Maintenance Line Item No. 101-261-751-000.**

Mr. VanTassell stated the proposal is for both the anti-virus and the cyber security services.

Mr. Reiber asked if the township could obtain a floating license which allows an unlimited number of devices to be using the service at the same time. Mr. VanTassell stated that would allow the product to be used on non-township owned devices, which he would not recommend..

**Moved** by Soucy, supported by Walker, to approve the proposal from NSG LLC for one year for the upgrade of the Township Cybersecurity system for a monthly fee of $27.25 per computer and a monthly fee of $127.00 per server and $625.00 installation from Fund Line Item 101-261-751-000. **The motion carried unanimously.**

**Member Updates**

Mr. Walker stated he spoke with the Clerk from Schwartz Creek regarding the MyGenoa app. He provided an update regarding the renovations of the Brighton Area Fire Authority Station #31 on Grand River.

Mr. Reiber spoke to Lieutenant Young from the Sheriff's office regarding providing training classes to Genoa residents, such as CPR, active shooter response, stop the bleeding, etc. They will do the training at no cost. If there are any costs associated with materials, etc. he is suggesting that the township pay for them. He provided a review of the previous Planning Commission meeting.

Ms. Hovarter volunteered at the Melon Festival last weekend.

Mr. Soucy provided a review of the previous ZBA meeting.

**Board Comments**

Ms. Deaton stated she is working hard on cleaning up the voter roll. Also, she is following state law and adding a second ballot box. The box was free from the state, but the township will pay for installation. She found a grant that may reimburse us for that, if it is still available. BAFA has kindly agreed to video monitor the box for the township. It will be installed at the fire department off on Chilson road.

Ms. VanMarter stated the next board meeting is on Tuesday, September 2, due to the Labor Day Holiday on Monday, September 1. She thanked Adam VanTassell for coming to the township hall at 6 am yesterday to assist due to a down fiber line. There are only three signs left on poles in the entire township and Ms. Aulette anticipates them being removed by the end of this week.

Supervisor Spicher stated there are 33 people signed up for the Planning and Zoning for Everyone event on September 10.

**Adjournment**

**Moved** by Soucy, supported by Reiber, to adjourn the meeting at 8:07 pm. **The motion carried unanimously.**

Respectfully Submitted,

Patty Thomas
Recording Secretary

Approved: Janene Deaton, Clerk
Genoa Charter Township

Kevin Spicher, Supervisor
Genoa Charter Township