GENOA CHARTER TOWNSHIP BOARD
Regular Meeting
August 4, 2025

MINUTES

Call to Order

Supervisor Spicher called the regular meeting of the Genoa Charter Township Board to order at 6:30 pm at the Township Hall.

Invocation

Supervisor Spicher led the invocation for the Board and the members of the public.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Roll Call

The following members were present constituting a quorum for the transaction of business: Kevin Spicher, Janene Deaton, Candie Hovarter, Bill Reiber, Rick Soucy, and Todd Walker. Absent was Robin Hunt.

Also present was Township Manager Kelly VanMarter and six people in the audience.

Call to the Public

The call to the public was opened at 6:31 pm with

Mr. Bob Moran, the President of Timber Green HOA, was present on behalf of the association to thank the township for assisting with their road project. They are in support of Resolution #1 and #2.

The call to the public was closed at 6:32 pm.

Approval of Consent Agenda:

Moved by Soucy, supported by Deaton, to approve the Consent Agenda as presented. **The motion carried unanimously**.

1. **Payment of Bills: August 4, 2025**

2. **Request to approve the July 21, 2025 regular meeting minutes.**

Approval of Regular Agenda:

Moved by Reiber, supported by Walker, to approve the Regular Agenda as presented. **The motion carried unanimously.**

3. **Request for approval of Resolution #1 to Proceed with the Project and Direct Preparation of the Plans and Cost Estimates for the Timber Green Court Private Road Improvement Special Assessment Project (winter tax 2025). (Roll Call)**

Ms. VanMarter provided a review and costs for the project. Supervisor Spicher stated there is a step-by-step guide of the process for these types of special assessments in this evening's meeting packet.

Moved by Soucy, supported by Walker, to approve Resolution #1 to proceed with the Timber Green Court Private Road Improvement Special Assessment Project (winter tax 2025) and direct preparation of the plans and cost estimates. **The motion carried unanimously with a roll call vote (Reiber - yes; Walker - yes; Hovarter - yes; Soucy - yes; Deaton - yes; Spicher - yes)**

4. **Request for approval of Resolution #2 to Approve the Project, Schedule the First Hearing for August 18, 2025, and Direct Issuance of Statutory Notices for the Timber Green Court Private Road Improvement Special Assessment Project (winter tax 2025). (Roll Call)**

Moved by Soucy, supported by Hovarter, to approve Resolution #2 to approve the Timber Green Court Private Road Improvement Special Assessment Project (winter tax 2025), to schedule the first public hearing for August 18, 2025 and to direct the issuance of statutory notice. **The motion carried unanimously with a roll call vote (Walker - yes; Hovarter - yes; Soucy - yes; Deaton - yes; Spicher - yes; Reiber - yes)**

Items for Discussion:

5. **Discussion regarding temporary signs and enforcement as requested by Supervisor Spicher.**

Supervisor Spicher stated there are a lot of temporary signs throughout the township. Currently the code enforcement officer collects them once a week. He asked the board if they would like to increase staff time and resources to enforce the temporary sign ordinance.

After a brief discussion, the board agreed to spend more time to enforce the sign ordinance, including having two employees collect the signs as well as imposing fines for repeat offenders.

6. Discussion regarding MTA Professional Development Retreats as requested by Supervisor Spicher.

Supervisor Spicher stated that MTA Professional Development Retreats for elected officials are available this fall if any board members are interested in attending one or both days.

Correspondence

Ms. VanMarter stated tonight's packet includes a letter from the Michigan Association of Planning confirming the Planning and Zoning for Everyone event scheduled for Wednesday, September 10 from 6:30 pm to 8:00 pm.

Member Updates

Ms. Hovarter will be participating in the United Way's Day of Caring on Wednesday, August 6. There are a lot of activities that day that require volunteers.

Board Comments

None

Adjournment

Moved by Walker, supported by Soucy, to adjourn the meeting at 6:56 pm. **The motion carried unanimously.**

Respectfully Submitted,

Patty Thomas
Recording Secretary

Approved: Janene Deaton, Clerk
Genoa Charter Township

Kevin Spicher, Supervisor
Genoa Charter Township