

**GENOA CHARTER TOWNSHIP BOARD**  
**Regular Meeting**  
**June 16, 2025**  
**MINUTES**

**Call to Order**

Supervisor Spicher called the regular meeting of the Genoa Charter Township Board to order at 6:30 pm at the Township Hall.

**Invocation**

Supervisor Spicher led the invocation for the Board and the members of the public.

**Pledge of Allegiance**

The Pledge of Allegiance was recited.

**Roll Call**

The following members were present constituting a quorum for the transaction of business: Kevin Spicher, Janene Deaton, Candie Hovarter, Robin Hunt, Bill Reiber, Rick Soucy, and Todd Walker.

Also present was Township Manager Kelly VanMarter and 10 people in the audience.

**Call to the Public**

The call to the public was opened at 6:31 pm.

Ms. Lynn Bondy of 2922 Weatherly is in support of Resolutions #3 and #4 for road rehabilitation.

Mr. Garrett Bondy of 2922 Weatherly is in support of the project. This is a beautiful and well-kept neighborhood, and the roads should be maintained. The last time they were redone was 30 years ago.

The call to the public was closed at 6:34 pm.

**Approval of Consent Agenda:**

Ms. Hunt requested to have Agenda Item #1. Payment of Bills: June 16, 2025 moved to the Regular Agenda.

**Moved** by Hunt, supported by Deaton, to approve the Consent Agenda as amended. **The motion carried unanimously.**

**1. ~~Payment of Bills: June 16, 2025~~ (moved to Regular Agenda)**

**2. Request to approve the June 2, 2025 regular meeting minutes.**

**Approval of Regular Agenda:**

Ms. Hunt stated that staff would like to add Agenda Item #14 - Request for payment of bills received since June 10, 2025 to tonight's agenda, and change Agenda Item #14 to Item #15:

**Moved** by Hunt, supported by Deaton, to approve the Regular Agenda as amended. **The motion carried unanimously.**

**1. Payment of Bills: June 16, 2025 (moved from Consent Agenda)**

Ms. Hunt stated that the Clerk would like to remove Check #39614 for \$23,282 to the Howell Chamber because the Township is waiting for a new contract from the Economic Development Authority. Also, there are additional payments that are not on this list. She provided them to the trustees this evening and will discuss it during Agenda Item #14.

**Moved** by Deaton, supported by Soucy to approve the Payment of Bills: June 16, 2025 with the removal of Check #39614 for \$23,282 to the Howell Chamber. **The motion carried unanimously.**

**3. Public Hearing on the proposed Genoa Estates No. 1 (Weatherly and Russell Drive) Road Rehabilitation Special Assessment Project.**  
**a) Call to the Property Owners**  
**b) Call to the Public**

The call to the property owners was opened at 6:39 pm with no response other than the comments made at the earlier call the public.

The call to the public was opened at 6:39 pm with no response.

**4. Request for approval of Resolution #3 - Approving the Project Cost Estimates, Special Assessment District and causing the Special Assessment Roll to be prepared for the Genoa Estates No. 1 (Weatherly and Russell Drive) Road Rehabilitation Special Assessment Project (winter tax 2025). (Roll Call)**

Ms. VanMarter noted that some the dates on the resolution were incorrect. They have been corrected and were uploaded to the board packet on the website and a copy was provided to the trustees this evening.

**Moved** by Soucy, supported by Walker, to approve Resolution #3 Approving the Project Cost Estimates, Special Assessment District and causing the Special Assessment Roll to be prepared for the Genoa Estates No. 1 (Weatherly and Russell Drive) Road Rehabilitation Special Assessment Project (winter tax 2025). **The motion carried unanimously with a roll**

**call vote (Reiber - yes; Hunt - yes; Spicher - yes; Deaton - yes; Soucy - yes; Hovarter - yes; Walker - yes)**

- 5. Request for approval of Resolution #4 - Acknowledging the filing of the Special Assessment Roll, Scheduling the Second Hearing for July 7, 2025, and Directing the Issuance of Statutory Notices for the Genoa Estates No. 1 (Weatherly and Russell Drive) Road Rehabilitation Special Assessment Project (winter tax 2025). (Roll Call)**

**Moved** by Soucy, supported by Walker, to approve Resolution #4 - Acknowledging the filing of the Special Assessment Roll, Scheduling the Second Hearing for July 7, 2025, and Directing the Issuance of Statutory Notices for the/ Genoa Estates No. 1 (Weatherly and Russell Drive) Road Rehabilitation Special Assessment Project (winter tax 2025). **The motion carried unanimously with a roll call vote (Hunt - yes; Spicher - yes; Deaton - yes; Soucy - yes; Hovarter - yes; Walker - yes; Reiber - yes)**

- 6. Request for approval of an application for a Public Display of Fireworks permit on West Crooked Lake for Oak Pointe Country Club on June 28, 2025 as submitted by Chris Renema, Ace Pyro, LLC.**

Ms. Deaton stated this has been approved by the Brighton Area Fire Department. Also, the name and address of the company's assistant has been obtained and if it is approved this evening, she will add it to the paperwork.

**Moved** by Reiber, supported by Deaton, to approve an application for a Public Display of Fireworks permit on West Crooked Lake for Oak Pointe Country Club on June 28, 2025 conditioned upon the inclusion of the name and address of the assistant to the paperwork, as submitted by Chris Renema, Ace Pyro, LLC. **The motion carried unanimously.**

- 7. Consideration of a request for approval to re-appoint Eric Rauch and Greg Rassel to the Planning Commission and Craig Fons and Matt Hurley (alternate) to the Zoning Board of Appeals with a term ending June 30, 2028 as requested by the Township Supervisor.**

**Moved** by Reiber, supported by Soucy, to re-appoint Eric Rauch and Greg Rassel to the Planning Commission and Craig Fons and Matt Hurley (alternate) to the Zoning Board of Appeals with a term ending June 30, 2028 as requested by the Township Supervisor. **The motion carried unanimously.**

- 8. Consideration of a request to approve water rate adjustments in response to the City of Brighton's revised fee schedule effective September 1, 2025 as recommended by the accountants and Utility Director as follows:**
  - A. Increase the Lake Edgewood North Star (Conference Center Drive) Quarterly Water Fee to \$8.50 / 1,000 gallons from \$8.33 / 1,000 gallons;**

- B. Increase the Lake Edgewood Other Quarterly water fee to \$8.14 / 1,000 gallons from \$7.98 / 1,000 gallons;**
- C. Hold the applicable Brighton City water connection fee at \$2,802 per REU and the sewer connection at \$7,198 per REU.**

**Moved** by Hunt, supported by Hovarter, to approve the water rate adjustments in response to the City of Brighton's revised fee schedule effective September 1, 2025 as recommended by the accountants and Utility Director as follows:

- A. Increase the Lake Edgewood North Star (Conference Center Drive) Quarterly Water Fee to \$8.50 / 1,000 gallons from \$8.33 / 1,000 gallons;
- B. Increase the Lake Edgewood Other Quarterly water fee to \$8.14 / 1,000 gallons from \$7.98 / 1,000 gallons;
- C. Hold the applicable Brighton City water connection fee at \$2,802 per REU and the sewer connection at \$7,198 per REU.

**The motion carried unanimously.**

**9. Request for approval of the Grant Agreement with the Michigan Department of Environment, Great Lakes, and Energy (EGLE) for the Former Oak Pointe Wastewater Treatment Plant PFAS Risk Reduction Investigation project.**

Ms. VanMarter stated the township has received a grant to assist with the PFAS testing for the former Oak Pointe Wastewater Treatment Plant.

**Moved** by Hunt, supported by Soucy, to authorize the Utility Director to sign the grant agreement with the Michigan Department of Environment, Great Lakes, and Energy. **The motion carried unanimously.**

**10. Consideration of a request to hire PSI Printing Signs and Designs at a cost not to exceed \$5,252.25 to print and mail new voter ID cards to 10,392 voters whose precincts have changed as requested by the Township Clerk.**

Ms. Deaton stated the State of Michigan has approved the township to reduce the number of precincts from nine to six. She showed a sample of the new voter ID card that will be mailed. It is more effective to have a printing company print and mail the cards than to have it done in house.

There was a discussion regarding the mailing. Mr. Walker was concerned that the postcard may not be the most effective way to let voters know about the change. He asked if there would be another notice sent out to the residents closer to the election. He expressed concern that residents may not notice their precinct has changed. He suggested that a letter be included with the card. Ms. Deaton stated that including a letter with the postcard would double the cost of the mailing. Ms. Deaton stated that she will use the website and social media in addition to the mailing of the cards to advise residents of these changes.

**Moved** by Soucy, supported by Hovarter, to allow the Clerk to hire PSI Printing Signs and Designs to print and mail new voter ID cards to voters who's precincts have changed. **The motion carried with Mr. Walker voting "no".**

- 11. Consideration of a request for approval to continue to retain Mike Watza at his new firm, Bloom Sluggett, PC regarding cable/video, metro act and general telecommunications counsel.**

Ms. VanMarter stated that Ms. Watza has been instrumental in helping the township with these types of legal items. He is an excellent attorney, and she recommends retaining him at his new firm.

**Moved** by Hunt, supported by Soucy, to retain Mike Watza at his new firm, Bloom Sluggett, PC regarding cable/video, metro act and general telecommunications counsel. **The motion carried unanimously.**

- 12. Consideration of a request for approval to renew the athletic field lease with Howell Area Parks and Recreation for a five-year term expiring on December 31, 2029.**

Ms. VanMarter stated the township has had an excellent relationship with Howell Area Parks and Recreation Authority. The agreement has been successful; however, with the popularity of the new survivor park, there were changes made to parts of the agreement regarding scheduling for large events, events that occur during township business hours, etc.

**Moved** by Reiber, supported by Hovarter, to approve the Athletic Field Lease with Howell Area Parks and Recreation Authority for five years ending December 31, 2029. **The motion carried unanimously.**

- 13. Consideration of a request for approval of a proposal from 3 and 3 Construction, LLC to paint the employee and pavilion restrooms at a cost not to exceed \$1,050 from the general fund, repairs and maintenance line item #101-265-934-060.**

Ms. Deaton has been working on sprucing up aspects of the township hall building and grounds.

**Moved** by Hunt, supported by Walker, to hire 3 and 3 Construction, LLC to paint the employee and pavilion restrooms at a cost not to exceed \$1,050 from the general fund, repairs and maintenance line item #101-265-934-060. **The motion carried unanimously.**

**14. Request for payment of bills received since June 10, 2025.**

Supervisor Spicher stated there are bills that are due prior to the next board meeting. Ms. Deaton stated these bills were not in tonight's packet as they were received after it was completed.

**Moved** by Soucy, supported by Walker, to approve the payment of bills received since June 10, 2025. **The motion carried unanimously.**

**Items for Discussion**

**15. Discussion regarding Board Rules of Procedure as requested by Trustee Reiber.**

Mr. Reiber attended a Master Citizen Planner Course, and they referenced a by-laws document. He learned that Genoa Township does not have by-laws, but we do have Genoa Township Rules and Procedures. He has reviewed it and made some suggested changes. He is requesting that this document be reviewed by the trustees and changes or additions should be provided to Supervisor Spicher and Ms. VanMarter so they can be brought before the board for review and approval.

Ms. VanMarter stated that she has been reviewing township policies that were enacted many years ago and changes are needed. These changes will also be brought to the board.

**Member Updates**

Ms. Deaton stated the Big Red Barrel collected 17 pounds of pills and sharps during the township's drop off event.

Mr. Walker stated the Brighton Area Fire Authority approved the purchase of a UTV and trailer to assist with accessing locations where a fire truck cannot go.

Mr. Walker attended a SEMCOG event where elections were held for leadership positions.

Supervisor Spicher and Mr. Walker were interviewed by the Michigan Township Association regarding the new MyGenoa App.

**Board Comments**

Ms. Hunt showed the flier advertising the Master Plan update and MyGenoa App that will be included in the next tax bill. Mr. Walker suggested including information on the changes to the voting precincts. All trustees agreed.

Mr. Reiber stated there are proposed survey questions regarding the Master Plan update being reviewed by the Planning Commission and Board of Trustees. He would like to have residents be able to suggest questions to be included in the survey. Ms. VanMarter stated feedback on the questions has been received from the Planning Commission. The revisions are being made

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and will be presented to the Planning Commission and Township Board for another review. She added that if any residents would like a question added, it should be forwarded to staff so that it can be included in the next version for consideration.

**Adjournment**

**Moved** by Soucy, supported by Walker, to adjourn the meeting at 7:44 pm. **The motion carried unanimously.**

Respectfully Submitted,

Patty Thomas  
Recording Secretary

Approved: Janene Deaton, Clerk  
Genoa Charter Township

Kevin Spicher, Supervisor  
Genoa Charter Township