

**GENOA CHARTER TOWNSHIP BOARD  
Regular Meeting  
March 6, 2023**

**MINUTES**

Supervisor Rogers called the regular meeting of the Genoa Charter Township Board to order at 6:30 pm at the Township Hall. The following members were present constituting a quorum for the transaction of business: Bill Rogers, Jean Ledford, Terry Croft, Diana Lowe, Robin Hunt, Paulette Skolarus, and Jim Mortensen. Also present were Township Manager Kelly VanMarter, Township Attorney Joe Seward and 18 persons in the audience.

The Pledge of Allegiance was recited.

The call to the public was opened at 6:31 pm.

Debbie Tyler with The League of Women Voters of Livingston County introduced herself. She is part of the group that will be observing governing bodies throughout the county.

Mr. Ben Tasich of 3492 Lakewood Shore Drive stated he lives in the best township in the County. He provided a handout regarding LETS Transportation. He wants Genoa Township to do more with regard to public transportation. There have been three townships in the County who have partnered with LETS.

The call to the public was closed at 6:34 pm.

**Approval of Consent Agenda:**

**Moved** by Mortensen, supported by Hunt, to approve the Consent Agenda as presented. **The motion carried unanimously.**

1. Payment of Bills: March 6, 2023
2. Request to approve February 20, 2023 regular meeting minutes

**Regular Agenda**

Supervisor Rogers advised that Item #11 will be added to tonight's agenda.

**Moved** by Lowe, supported by Ledford, to approve the Regular Agenda as amended, adding Item #11 Request for Introduction of Ordinance 2023-01 and Approval of Resolution 230306D regarding solar energy as requested by the Township Manager. **The motion carried unanimously.**

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3. Livingston County Sheriff's Department update presented by Sheriff Mike Murphy.

Sheriff Michael Murphy provided a review of the shared partnership between the Sheriff's Department and the Township. He introduced Deputy Ray Marino who is the officer assigned to Genoa Township. In addition to having a presence in the schools, he patrols the neighborhoods and provides other services.

Supervisor Rogers noted that the Township is working with the Chamber of Commerce to allow them to hold their events at Vail this summer. He requested that the Sheriff's Department provide presence during those events. Sheriff Murphy has spoken to the Chamber and will work with them and the Township on the events.

4. Public Hearing on the proposed Special Assessment Roll for the Baetcke Lake Aquatic Weed Control Project (Summer 2023).
  - A. Call to the Property Owners
  - B. Call to the Public

The call to the property owners was opened at 6:43 pm with no response.

The call to the public was opened at 6:43 pm with no response.

5. Request for approval of **Resolution #5** Confirming the Special Assessment Roll for the Baetcke Lake Aquatic Weed Control Project and Special Assessment District (Summer 2023). (Roll Call)

**Moved** by Hunt, supported by Lowe, to approve Resolution #5 Confirming the Special Assessment Roll for the Baetcke Lake Aquatic Weed Control Project and Special Assessment District (Summer 2023). **The motion carried unanimously with a roll call vote (Ledford - yes, Croft - yes, Hunt - yes, Lowe - yes, Mortensen - yes, Skolarus - yes, and Rogers - yes)**

6. Public Hearing on the proposed East and West Crooked Lakes Aquatic Weed Control Special Assessment District (Summer 2023).
  - A. Call to the Property Owners
  - B. Call to the Public

The call to the property owners was opened at 6:45 pm.

Mr. Craig Lesley of 5680 Griffith Drive thanked the effort by the Township to notify all residents of tonight's meeting. The lake association has great support from their residents for the renewal of this program. The contractor has much of the invasive species in their lake under control.

Ms. Marianne McCreary of 3979 Broadmoor Court thanked the Board for continuing this program. As a riparian and a real estate agent this is important to her.

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The call to the property owners was closed at 6:49 pm.

The call to the public was opened at 6:49 pm with no response.

7. Request for approval of **Resolution #3** Approving the Project Cost Estimates, Special Assessment District and causing the Special Assessment Roll to be prepared for the East and West Crooked Lakes Aquatic Weed Control Special Assessment Project (Summer 2023). (Roll Call)

**Moved** by Mortensen, supported by Skolarus, to approve Resolution #3 Approving the Project Cost Estimates, Special Assessment District and causing the Special Assessment Roll to be prepared for the East and West Crooked Lakes Aquatic Weed Control Special Assessment Project (Summer 2023). **The motion carried unanimously with a roll call vote (Ledford - yes, Croft - yes, Hunt - yes, Lowe - yes, Mortensen - yes, Skolarus - yes, and Rogers - yes)**

8. Request for approval of **Resolution #4** Acknowledging the filing of the Special Assessment roll, Scheduling the Second Hearing, and Directing the Issuance of Statutory Notices for the East and West Crooked Lakes Aquatic Weed Control Special Assessment Project (Summer 2023). (Roll Call)

**Moved** by Ledford, supported by Croft, to approve Resolution #4 acknowledging the filing of the special Assessment roll, scheduling the second hearing, and directing the Issuance of Statutory Notices for the East and West Crooked Lakes Aquatic Weed Control Special Assessment Project (Summer 2023). **The motion carried unanimously with a roll call vote (Ledford - yes, Croft - yes, Hunt - yes, Lowe - yes, Mortensen - yes, Skolarus - yes, and Rogers - yes)**

9. Consideration of a recommendation for approval of a special land use application, environmental impact assessment and site plan for the construction of an 11,990 sq. ft. boat showroom and sales office building replacing the existing building for Wonderland Marine West located at 5796 Grand River Avenue. The request is petitioned by Mitts, LLC.
  - A. Disposition of Special Use Application.
  - B. Disposition of Environmental Impact Assessment (dated 11-1-22)
  - C. Disposition of Site Plan (dated 2-9-23)

Mr. Wayne Perry of Desine, Inc. showed colored renderings and provided a review of the proposed new building.

Ms. Hunt asked if the applicant had addressed Brian Borden's comments in his review letter. Ms. VanMarter stated the suggested motion by the Planning Director includes items that are still outstanding.

**Moved** by Skolarus, supported by Croft, to approve the Special Land Use permit for Wonderland Marine West located at 5796 Grand River Avenue as the conditions in Section 19.03 are generally met and that there are favorable findings relating to the compatible impacts of 7.02.02 (c) and 19.07 and it is found to be consistent to waive the buffer zone requirement of that section. This approval is conditioned upon the following:

- One boat display is allowed on the concrete display area only.

**The motion carried unanimously.**

**Moved** by Lowe, supported by Mortensen, to approve the Environmental Impact Assessment dated November 1, 2022 for Wonderland Marine located at 5796 Grand River Avenue. **The motion carried unanimously.**

**Moved** by Ledford, supported by Hunt, to approve the site plan dated February 9, 2023 for Wonderland Marine West located at 5796 Grand River Avenue with the following conditions:

- Petitioner will review with MDOT the east entry to seek to improve the drive radius.
- Parking lot sign and wall sign must comply with the township sign ordinance.
- The petitioner will seek variance approval for a ground monument sign. The pole sign will only be allowed to remain if a variance is not approved.
- The remaining site shall be in conformance with all previous site plan approvals.
- All landscaping shall comply with Section 12.02.11 of the township zoning ordinance.

**The motion carried unanimously.**

10. Review and approval of general appropriation of funds for the fiscal year beginning April 1, 2023 and ending March 31, 2024 for budget fund numbers: 101, 202, 208, 212, 249, 401, 464 and 532.

- A. Disposition of **Resolution 230306A** - Salaries for Elected Officials (Roll Call)
- B. Disposition of **Resolution 230306B** - Wages and Salaries for Appointed Officials (Roll Call)
- C. Disposition of the 2023 Compensation Strategy for employees as recommended by the Human Resources Manager.
- D. Disposition of a \$3.00 increase in refuse collection and disposal to be levied on the December 2023 tax bill.
- E. Disposition of **Resolution 230306C** - 2023-2024 General Appropriations Act Budget for the Fiscal Year beginning April 1, 2023 and ending March 31, 2024 (Roll Call)

Mr. Mortensen requested to have the motion state the Supervisor's salary will be 1.9 percent more than the Treasurers. Ms. VanMarter stated that when percentage increases are given each year, the difference will change from 1.9 percent. The salary is noted in dollars and not a percentage difference.

He also requested to have separate line items for salaries and salary-related items, such as longevity, phone allowance, car reimbursement, payment in lieu of insurance, or other reimbursements of this nature that are included in a W-2. The upcoming budget does not need

to have these changes, but he would like it in future budgets. Ms. VanMarter and Ms. Hunt will make those changes.

**Moved** by Mortensen, supported by Lowe, to approve Resolution 230306A - Salaries for Elected Officials. **The motion carried with a roll call vote (Ledford - yes, Croft - no, Hunt - yes, Lowe - yes, Mortensen - yes, Skolarus - yes, and Rogers - yes)**

**Moved** by Hunt, supported by Lowe, to approve Resolution 230306B - Wages and Salaries for Appointed Officials. **The motion carried unanimously with a roll call vote (Ledford - yes, Croft - yes, Hunt - yes, Lowe - yes, Mortensen - yes, Skolarus - yes, and Rogers - yes)**

**Moved** by Ledford, supported by Lowe, to approve the 2023 Compensation Strategy for employees as recommended by the Human Resources Manager. **The motion carried unanimously.**

**Moved** by Hunt, supported by Lowe, to approve a \$3.00 increase in refuse collection and disposal to be levied on the December 2023 tax bill, which is an increase from \$160 per year to \$163 per year. **The motion carried unanimously.**

**Moved** by Lowe, supported by Hunt, to approve Resolution 230306C - 2023-2024 General Appropriations Act Budget for the Fiscal Year beginning April 1, 2023 and ending March 31, 2024. **The motion carried unanimously with a roll call vote (Ledford - yes, Croft - yes, Hunt - yes, Lowe - yes, Mortensen - yes, Skolarus - yes, and Rogers - yes)**

Ms. Hunt noted that the other budget funds were not included in the above motion. Ms. VanMarter stated only the general fund requires a resolution. It was suggested to add approval of those funds this evening.

Mr. Mortensen is in favor of approving the budget this evening; however, he suggested that Staff and the Board review it in the case changes are needed so they can be addressed at the March 20, 2023 Board Meeting.

**Moved** by Hunt, supported by Lowe, to approve Funds 202, 208, 212, 248, 401, 464, and 532 for the Fiscal Year beginning April 1, 2023 and ending March 31, 2024. **The motion carried unanimously.**

11. Request for introduction of Ordinance 2023-01 and approval of **Resolution 230306D** to Impose a Moratorium and Adopt an Ordinance of Moratorium on the Submission, Review and Issuance of Applications, Permits, Licenses or Approvals for any Construction or Installation of Ground-mounted Solar Energy Collectors and/or Commercial Solar Energy Systems and to Petition the Planning Commission to Initiate Zoning Ordinance Amendments.

A. Disposition of **Resolution 230306D**

B. Introduction of Ordinance 2023-01

Ms. VanMarter stated there are currently provisions in the ordinance regulating building-mounted and non-commercial solar energy collectors; however, due to the requests for large-scale, ground-mounted solar energy collectors in neighboring townships, she is requesting the Board approve a moratorium on applications, permits or licenses for ground-mounted solar energy collectors for 30 days to allow her and the Planning Commission sufficient time to research and recommend potential ordinance changes regarding these types of solar-collection systems to ensure compatibility with the Township's Master Plan and to protect the health, safety and welfare of the Township residents.

Supervisor Rogers introduced Ordinance 2023-01.

**Moved** by Hunt, supported by Ledford, to approve Resolution 230306D to Impose a Moratorium and Adopt an Ordinance of Moratorium on the Submission, Review and Issuance of Applications, Permits, Licenses or Approvals for any Construction or Installation of Ground-mounted Solar Energy Collectors and/or Commercial Solar Energy Systems and to Petition the Planning Commission to Initiate Zoning Ordinance Amendments. **The motion carried unanimously with a roll call vote (Ledford - yes, Croft - yes, Hunt - yes, Lowe - yes, Mortensen - yes, Skolarus - yes, and Rogers - yes)**

**Correspondence**

Ms. Skolarus stated the Township received an ownership transfer of an existing liquor license for Middletown Market.

**Member Discussion**

Mr. Croft asked for an explanation on Page 5 "Bonus". Ms. VanMarter will provide that information.

**Adjournment**

**Moved** by Ledford, supported by Croft, to adjourn the meeting at 7:32 pm. **The motion carried unanimously.**

Respectfully Submitted,

Patty Thomas  
Recording Secretary

Approved:

Paulette Skolarus, Clerk  
Genoa Charter Township

Bill Rogers, Supervisor  
Genoa Charter Township