

**GENOA CHARTER TOWNSHIP BOARD
Regular Meeting and Public Hearing
March 21, 2022**

MINUTES

Supervisor Rogers called the Regular Meeting of the Genoa Charter Township Board to order at 6:30 p.m. at the Township Hall with the Pledge of Allegiance. The following members were present constituting a quorum for the transaction of business: Bill Rogers, Paulette Skolarus, Jean Ledford, Terry Croft, Jim Mortensen and Diana Lowe. Also present were Township Manager Michael Archinal; Township Attorney Joe Seward and four persons in the audience.

A Call to the Public was made with no response.

Consent Agenda:

Moved by Ledford and supported by Lowe to approve items one and four and to move items two and three to the Regular Agenda for further discussion. The motion carried unanimously.

1. Payment of Bills: March 21, 2022

4. Request from Paulette Skolarus at the suggestion of the Livingston County Clerk's Office to change Precinct 13 to Precinct 12. In 2019, Precinct 12 was combined with Precinct 7 thus leaving Precinct Numbers not consecutive. Only Precinct numbers will change, not polling locations.

Regular Agenda:

Moved by Lowe and supported by Ledford to approve for action all items listed under the regular agenda, with the addition of items two and three from the Consent Agenda, and adding a call to the public under the request for approval of budgets for the fiscal year ending March 31, 2022. The motion carried unanimously.

2. Request to approve Minutes: March 7, 2022

Moved by Ledford and supported by Mortensen to approve the Minutes with the addition of Joe Seward attending the meeting of March 7, 2022. The motion carried unanimously.

3. Request for approval of a high-speed voting tabulator in the amount of \$92,695, service and maintenance agreement for five years beginning in year

2027-2032 at \$40,550.00 and a high-speed automatic envelope opener at \$2,920.00 with FORMAX using federal and state grant funding under ARPA at the recommendation of County Clerk Elizabeth Hundley and Township Clerk Polly Skolarus.

Moved by Lowe and supported by Skolarus to table the request until clarity of the maintenance agreement and the additional cost can be taken into consideration. The motion carried unanimously.

5. Public Hearing for the Homestead Drive Road Improvement Special Assessment Project (Summer 2022).

A. A Call to the Property Owners was made with no response.

B. A Call to the Public was made with no response.

6. Request for approval of Resolution #3 [approving the project cost estimates, special assessment district and causing the special assessment roll to be prepared] for the Homestead Drive Road Improvement Special Assessment Project. (Summer 2022).

Skolarus asked to consider the \$2,000.00 fee when the publications and mailing may cost less. Archinal – There is also my staff time to consider.

Moved by Mortensen and supported by Croft to approve Resolution #3 as requested for Homestead Drive road improvement project. The motion carried by roll call vote as follows: Ayes – Ledford, Croft, Lowe, Mortensen, Skolarus and Rogers. Nays – None. Absent – Hunt.

7. Request for approval of Resolution #4 [acknowledging the filing of the special assessment roll, scheduling the second hearing, and directing the issuance of statutory notices for the Homestead Drive Road Improvement Special Assessment Project (Summer 2022)].

Moved by Skolarus and supported by Lowe to approve Resolution #4 as requested for Homestead Drive road improvement project. The motion carried by roll call vote as follows: Ayes – Ledford, Croft, Lowe, Mortensen, Skolarus and Rogers. Nays – None. Absent – Hunt.

8. Consideration of a recommendation for approval of a special use application, environmental impact assessment and site plan for a proposed climate-controlled indoor commercial storage business located at 2630 E.

Grand River Avenue, south side of Grand River, east of Chilson Road. The request is petitioned by Schafer Construction, Inc.

Skolarus – That is a large parking area for your development. Do you own the parking lot in the picture? Matt Veter – Yes. Skolarus – Will you be asking for additional development on this property? Veter – Maybe.

- **Disposition of Special Use Application**

Moved by Lowe and supported by Croft to approve the Special Use Application approve the Special Land Use permit because it has been found that the requested use meets the requirements of Sections 19.03 and 7.02.02(z) of the Township Ordinance. The motion carried unanimously.

- **Disposition of Environmental Impact Assessment (2-24-22)**

Moved by Ledford and supported by Croft to approve the Environmental Impact Assessment dated February 24, 2022 as submitted. The motion carried unanimously.

- **Disposition of Site Plan (2-24-22)**

Moved by Skolarus and supported by Lowe to approve the sketch plan dated February 24, 2022 with the following conditions:

- All requirements of the Fire Marshall’s letter dated March 9, 2022 including the need for a hydrant, shall be met.
- All requirements in the Township Engineer’s letter dated March 7, 2022 shall be met.
- In lieu of installing the required sidewalk, a performance guarantee in compliance with Section 21.03 shall be provided and a sidewalk easement shall be granted to the Township if necessary for Township installation of a sidewalk.
- As indicated by the applicant at the Planning Commission meeting, the parking lot will be pulverized/repaved with replacement of the parking lot island landscaping and additional potted landscaping will be added near the entrance area. A revised landscape plan shall be provided for Township staff approval prior to issuance of a land use permit.
- The site lighting standards shall be met, which includes reducing the height of the poles to 20 feet or less in the east lot and 30 feet or less in the north lot.

- The existing outside well will be abandoned per Livingston County Health Department standards.
- Copies of the cross-access agreements with the adjacent properties shall be provided to Township Staff and any change to the cross-access agreement with the adjacent properties must be reviewed and approved by the Township.
- The site shall be signed to advise that no overnight parking is permitted.
- A hard copy of the rendering and the proposed paint colors shall be provided to Township Staff prior to issuance of the land use permit.

The motion carried unanimously.

9. Request for approval of a general appropriations act for funds 101, 202, 208, 212, 249, 401, 464, 532, and 860 for FY 2022-2023 starting April 1, 2022 and ending March 31, 2023.

A. A call to the public was made with no response.

Moved by Mortensen and supported by Skolarus to approve Resolution No. 220321 with regard to all general appropriations referencing the Clerk's attachment as previously provided relative the election budget and salaries for the next fiscal year. The motion carried by roll call vote as follows: Ayes – Ledford, Croft, Lowe, Mortensen, Skolarus and Rogers. Nays – None. Absent - Hunt.

10. Request for approval of a contract with the Livingston County Road Commission for limestone resurfacing on King Road from the end of the pavement to Richardson Road at a cost of \$140,000.00.

Moved by Ledford and supported by Croft to approve the Contract with Livingston County Road Commission for King Road in the amount of \$140,000.00 as requested. The motion carried unanimously.

11. Request to approve the proposal from Omni Tech Spaces for the purchase of a new Board Room visual display system for \$62,283.00.

Moved by Skolarus and supported by Croft to approve the proposal with Omni Tech Spaces as requested. The motion carried unanimously.

Correspondence:

A letter from the Livingston County Drain Commissioner related to the Marion Drain No. 3 was received.

Member Discussion:

Skolarus - I know we have budgeted \$220,000.00 for return to the General Fund for the cost of Refuse Recycling, however, do we really want to spend the money we received for a project that has no benefit to the Township with regard to an improvement to infrastructure. I just would like further discussion during next year's budget.

Adjournment:

Moved by Mortensen and supported by Lowe to adjourn the Regular and Public Hearing of the Board at 7:35 p.m.

Paulette A. Skolarus, Clerk
Genoa Charter Township

Bill Rogers, Supervisor
Genoa Charter Township