

**GENOA CHARTER TOWNSHIP BOARD
Regular Meeting and Public Hearing
March 16, 2020**

MINUTES

Supervisor Rogers called the Regular Meeting of the Genoa Charter Township Board to order at 6:30 p.m. at the Township Hall with the Pledge of Allegiance. The following members were present constituting a quorum for the transaction of business: Bill Rogers, Paulette Skolarus, Robin Hunt, Jean Ledford, Terry Croft, Jim Mortensen and Diana Lowe. Also present were Township Manager Michael Archinal and twelve persons in the audience.

A Call to the Public was made with no response.

Approval of Consent Agenda:

Moved by Lowe and supported by Mortensen to approve all items listed under the Consent Agenda as requested with typographical changes to the minutes as requested by Skolarus. The motion carried unanimously.

1. Payment of Bills.

2. Request to Approve Minutes: March 2, 2020

Approval of Regular Agenda:

Moved by Lowe and supported by Hunt to approve for action all items listed under the Regular Agenda as requested. The motion carried unanimously.

3. Request for approval of the 2020 Municipal Partner Investment with the Economic Development Council of Livingston County. (Tabled from 3/3/2020)

Moved by Mortensen and supported by Lowe to approve the 2020 agreement with EDC at a cost of \$23,632.33. The motion carried unanimously.

4. Request from Township resident Jim Delcamp to discuss bees.

Mr. Delcamp addressed the board concerning the demise of bees within the country. We need to address the environmental issues with the loss of bees in this county. Honey bees are dying at a rate of 40% each year. There is a decline in their natural habitat. We can do more with the creation of ecological preserves and the planting of wildflowers and bee house. Skolarus asked that Mr. Delcamp provide an overview of his analysis for the township website.

5. Request for approval of a resolution for a Charitable Gaming License for I Will Right Now of Brighton.

Moved by Hunt and supported by Croft to approve the resolution as requested by *I Will Right Now* for a Charitable Gaming License. The motion carried by roll call vote as follows: Ayes – Ledford, Croft, Hunt, Lowe, Mortensen, Skolarus and Rogers. Nays – None. Absent – None.

6. Request for approval of minor amendments to budgets 101, 212, 261, 264, 270, and 271 for the Fiscal Year ending March 31, 2020.

Moved by Lowe and supported by Mortensen to approve minor amendments to the budgets for the fiscal year ending March 31, 2020 as requested. The motion carried unanimously.

7. Public hearing related to budgets 101, 212, 261, 264, 270, and 271 for Fiscal Year beginning April 1, 2020 and commencing March 31, 2021 as requested by Skolarus.

A. Call to the Public was made with no response. Skolarus advised the board that a notice of public hearing was published on March 6, 2020 in the Livingston County Press. One person from the City of Brighton requested a hard copy. The budgets were placed on the Township website for the last six weeks and no comments were received from the public.

B. Disposition of salaries for elected officials with 3 percent increases for the Supervisor, with the Treasurer and Clerk being paid \$1,000 less than the Supervisor as provided in the General Budget 101.

Moved by Mortensen and supported by Lowe to approve \$58,581.00 for the Supervisor and \$57,505.00 for the Clerk and Treasurer providing a 3% increase for the three elected officials. The motion carried unanimously.

C. Disposition of a 3 % salary increase for all staff [with the exception of the Assistant Township Manager/Community Development Director who will receive 5 %], Trustees, Planning Commission, Zoning Board of Appeals and \$1 increase to the Board of Review from \$25 to \$26 per hour with a 3-hour minimum.

Moved by Mortensen and supported by Ledford to approve the increase as requested. The motion carried unanimously.

D. Disposition of budgets 101, 212, 261, 264, 270, and 271 as requested by Hunt.

Moved by Lowe and supported by Mortensen to approve the budgets for all funds as requested by Skolarus. The motion carried unanimously.

8. Request for approval of the following Debt Service Fund Budgets for the Fiscal Year ending March 31, 2021: Fund 852, 858, 859, 870, 872, and 873 as provided by Treasurer Hunt.

Moved by Skolarus and supported by Lowe to approve the budgets for the debt Service Funds as requested. The motion carried unanimously.

9. Consideration of a recommendation for approval of a special land use, environmental impact assessment and sketch plan for a proposed adult foster care small group home for up to 6 adults located at 3201 E. Coon Lake Road, Howell on the north side of Coon Lake Road between Richardson and Westphal Roads. The request is petitioned by Work Skills, Inc.

A. Disposition of Special Use Application

Moved by Skolarus and supported by Ledford to approve the Special Land Use permit because it has been found that the requested use meets the requirement of Sections 19.03 and 3.02.02 (j) of the Township Ordinance. The following facts contribute to this approval:

- The site sits on seven acres with typical trees, and vegetation found for this area, which provide for both visual and sound barriers for the neighbors;
- The proposed use includes having direct supervision of residents 24 hour per day, 7 days per week;
- The improvements include all new exterior materials for the existing house and eliminating the existing eyesore;
- Further improvements include the removal of the existing pole barn and trailer;
- No adverse impact to the environment is expected by granting this special use request;
- The project supports the master plan by retaining the appearance of a conventional residential property and by promoting “aging in place” for the area’s disabled population;
- The use is compatible with the area as it is limited to 6 residents as would be permitted by right if the home were owner occupied;
- The proposed improvements to the home and property are typical of a single family residential property;
- There is no expected impact to public facilities or services;
- The small parking area will be screened from off-site view and is not expected to adversely impact adjacent or surrounding properties or uses.

The motion carried unanimously.

B. Disposition of Environmental Impact Assessment (2-3-2020)

Moved by Hunt and supported by Croft to approve the Environmental Impact Assessment dated Feb. 3, 2020 as requested. The motion carried unanimously.

C. Disposition of Sketch Plan (03-12-2020)

Moved by Lowe and supported by Skolarus to approve the sketch plan Dated March 12, 2020 as requested with the following conditions:

- Compliance with the Brighton Area Fire Authority;
- Compliance with the March 3, 2020 engineering review letter from Tetra Tech.

The motion carried unanimously.

10. Consideration of a recommendation for approval of a special land use, environmental impact assessment and sketch plan for a proposed holistic veterinary clinic located at 2829 E. Grand River Avenue, Howell on the north side of Grand River Avenue between Char Ann and Meadowview Drive. The request is petitioned by Dr. Matthew Januszewski.

A. Disposition of Special Use Application

Moved by Lowe and supported by Ledford to approve the Special Land Use permit because it has been found that the requested use meets the requirements of 19.03 and 7.02.02 (x) of the Township Ordinance.

B. Disposition of Environmental Impact Assessment (1-30-2020)

Moved by Hunt and supported by Lowe to approve the Environmental Impact Assessment dated Jan. 30, 2020 as submitted. The motion carried unanimously.

C. Disposition of Sketch plan (2-5-2020)

Moved by Hunt and supported by Lowe to approve the Sketch Plan with the following conditions:

- Review and verification by Township Staff that the parking lot lighting meets the Township Ordinance;
- The requirements outlined in the Township Engineer’s letter dated March 3, 2020 shall be met;
- The requirements outlined in the Brighton area Fire Authority’s letter dated Feb. 26, 2020 shall be met.

The motion carried unanimously.

Member Discussion:

The Board discussed the coronavirus 19 and the closing of the County Clerk’s Office, the Livingston County Road Commission and Health Department, Brighton and Howell City

Offices as well as other local townships. It was the consensus of the Board to cancel the next regular meeting of the Board scheduled for April 6, 2020 and to close the office to the public and allow for a skeleton crew to be present in each office to address concerns that may be raised by the public through the phone, e-mail or the township website. No further action was taken by the board.

Moved by Lowe and supported by Croft to adjourn the Regular Meeting and Public Hearing of the Board at 7:40 p.m.

Paulette A. Skolarus, Clerk
Genoa Charter Township Board