

## **GENOA CHARTER TOWNSHIP BOARD**

Regular Meeting  
October 19, 2015

### **MINUTES**

Supervisor McCririe called the regular meeting of the board to order at 6:30 p.m. The Pledge of Allegiance was then said. The following board members were present constituting a quorum for the transaction of business: Gary McCririe, Paulette Skolarus, Robin Hunt, Linda Rowell, Jim Mortensen, Todd Smith and Jean Ledford. Also present were: Township Manager Michael Archinal and approximately 12 persons in the audience.

A Call to the Public was made with no response.

#### **Approval of Consent Agenda:**

Moved by Skolarus and supported by Ledford to approve all items listed under the consent agenda as requested and correcting the Minutes of Oct. 5, 2015 to include a call to the public with a response. The motion carried unanimously.

#### **1. Payment of Bills.**

#### **2. Request to Approve Minutes: Oct. 5, 2015**

#### **Approval of Regular Agenda:**

Moved by Smith and supported by Rowell to approve for action all items listed under the regular agenda as requested with the addition of an item 6 related to the schedule of meetings and holidays. The motion carried unanimously.

#### **3. Presentation by Ken Palka of Pfeffer, Hanniford and Palka with reference to the annual audit for the Fiscal Year ending March 31, 2015.**

Palka thanked the board for their continued support. He complimented the Treasurer and Clerk on the smooth process in completing the audit. An overview of his cover letter dated Aug. 21, 2015 was presented. Concerns were raised with regard to the existing software and that changes needed to be made. The audit suggestion to “establish control over the financial reporting process” was considered. The board will be provided with a flow-chart establishing the process being used by the office for payment of expenditures and receipt of revenue.

#### **4. Request to accept the audit as submitted by the Township Auditors: Pfeffer, Hanniford and Palka.**

Moved by Rowell and supported by Mortensen to accept/ receive the audit as submitted. The motion carried unanimously.

**5. Request for approval of Resolution No. 5 [confirming the special assessment roll] for the Grand Oaks Drive Road Improvement Project Special Assessment District Summer 2016.**

A call to the public was made with the following response: Bob Hutchison – I congratulate the board on their fiscal success. I am not pleased that the Road Commission isn't paying for this road. Mark Bignell – This is disappointing. Grand Oaks Place Arena will be paying \$24,000.00 is excessive.

Moved by Ledford and supported by Skolarus to approve Resolution No. 5 (confirming the special assessment roll) as submitted. The motion carried by roll call vote as follows: Ayes – Ledford, Smith, Hunt, Rowell, Mortensen, Skolarus and McCririe. Nays – None. Absent – None.

**6. Discussion of meeting dates and holidays for the calendar year beginning Jan. 1, 2016.**

Moved by Skolarus and supported by Rowell to approve the meeting dates as requested with the elimination of the second meeting in December related to the Township Board. The motion carried unanimously.

SELCRA – A meeting of all township boards has been scheduled for Nov. 11, 2015.

The regular meeting and public hearing of the board was adjourned at 7:35 p.m.

Paulette A. Skolarus, Clerk  
Genoa Charter Township

Gary McCririe, Supervisor  
Genoa Charter Township