

GENOA CHARTER ELECTION COMMISSION

Special Meeting
Dec. 1, 2014

MINUTES

Clerk Skolarus called the Special Meeting of the Election Commission to order at 6:25 p.m. at the township hall. The following members were present constituting a quorum for the transaction of business: Paulette Skolarus, Todd Smith and Jean Ledford. Also present were: Gary McCririe, Robin Hunt, Jean Ledford, Linda Rowell and Jim Mortensen. In addition were Township Manager Michael Archinal and six persons in the audience.

Moved by Ledford and supported by Smith to approve the Agenda as presented. The motion carried unanimously.

1. Discussion of a request for changes to existing precincts and the addition of a new precinct in Genoa Township as requested by Clerk Skolarus, with a recommendation to the Township Board for approval.

Skolarus presented an overview of her recommendation which would provide a more convenient polling location to residents of Sylvan Glen, Grand Beach and North Shore Development with the addition of precinct 13.

Moved by Smith and supported by Ledford to recommend approval of the three changes:

- Correcting the GIS mapping relative to Precinct 1
- Moving residents of North-Shore to Three Fires Middle School
- Moving Sylvan Glen and Grand Beach area residents to a new precinct

The motion carried unanimously.

GENOA CHARTER TOWNSHIP BOARD

Regular Meeting
Dec. 1, 2014

MINUTES

Supervisor McCririe called the regular meeting of the board to order at 6:35 p.m. All persons listed above remained for the regular meeting of the board. The Pledge of Allegiance was then said.

A Call to the Public was made with no response.

Approval of Consent Agenda:

Moved by Mortensen and supported by Ledford to approve all items listed under the consent agenda as requested. The motion carried unanimously

1. Payment of Bills.

2. Request to Approve Minutes: Nov. 3, 2014

3. Request for approval of the recommendation from the Election Commission for the expansion of and change to the Township precincts.

Approval of Regular Agenda:

Moved by Ledford and supported by Hunt to approve for action all items listed under the regular agenda as requested. The motion carried unanimously.

4. Request for a commitment to proceed with a project with the North Shore Community to upgrade the entrance at Lakewood Shores Drive at a cost of \$30,728 and Township commitment of 25% with an agreement to be drafted by Township Attorney Frank Mancuso.

The request was discussed with concern for a secure method of repayment. Moved by Skolarus and supported by Mortensen to table until Attorney Frank Mancuso could review the request. (Note: The board voiced no objection to the financial support of the township.) The motion carried unanimously.

5. Request to adopt 2015 Board of Review instructions for Poverty Exemption, guidelines for poverty exemption, Poverty Exemption application, and Poverty Exemption worksheet as submitted by the Assessor.

Moved by Ledford and supported by Smith to adopt the board of review instruction as requested. The motion carried by roll call vote as follows: Ayes – Ledford, Smith, Hunt, Rowell, Mortensen, Skolarus and McCririe. Nays – None. Absent – None.

6. Request for approval of special land use, environmental impact assessment and sketch plan for a proposed 6,000 square foot baseball facility, located within an existing building at 7341 W. Grand River Avenue, Brighton, Michigan 48116, parcel #4711-13-100-006. The request is petitioned by Batter-Up Batting Cages, LLC.

A. Disposition of the Special Use Permit

Moved by Smith and supported by Rowell to grant conditional approval of the Special Land Use permit for the Batter Up facility located at 7341 W. Grand River, Brighton. This use is consistent with the Township Ordinance and Master Plan and is compatible with the existing use of the property and the neighboring properties. The baseball facility will be allowed operation all year long with staff approval. This action is conditioned on the following:

- 1) To improve compliance with the approved landscape plan, two (2) canopy trees shall be planted within the Grand River greenbelt area and the cut trees (3) within the parking lot islands will be replaced.
- 2) The applicant will work with Township staff to create an action plan to address some of the on-site violations associated with the landscaping business as follows:
 - a. Remove material storage along lot lines south of the storage yard. This includes the pallets/trailer/racks east of building.
 - b. Remove illegal fuel storage from property (2 tanks) and return dumpster to dumpster enclosure.
 - c. Clean up and remove material storage/waste items from site. Scrap metal, wheelbarrows, construction debris, pallets, and yard waste should be removed and arrangements should be made to address future handling of these items.
 - d. Address mounded dirt/debris pile in northeast corner of the site. This mound appears to consist of dirt, concrete, stumps, garbage, leaves, yard waste and debris. It does a good job of screening from the adjacent office building but should be cleaned up and properly shaped.
 - e. In addition to the requirements addressed in Kelly VanMarter’s letter of Nov. 24, 2014, the batter facility will be allowed 12 months of operation

The motion carried unanimously.

B. Disposition of the environmental impact assessment dated 10/20/2014

Moved by Skolarus and supported by Hunt to approve the impact assessment subject to the applicant providing a copy of a septic inspection report indicating that the existing system is in good condition and functioning properly. This report shall become part of the assessment and is requested in lieu of connection to the municipal sanitary sewer system. The motion carried unanimously.

C. Disposition of site sketch

Moved by Skolarus and supported by Rowell to approve the sketch plan with the following conditions:

1. An aerial photo will be used as the sketch plan for this project since the sketch that was provided is outdated.
2. The conditions of the Special Land Use permit shall be completed.
3. The conditions of the Brighton Area Fire Authority contained in their letter of 10/29/14 will be complied with.

The motion carried unanimously.

7. Request for approval of a proposal from Tetra Tech for the design survey phase of sidewalk installation from Sunrise Park to Hacker Road at a cost not to exceed \$18,000.

Moved by Mortensen and supported by Ledford to approve the proposal from Tetra Tech for the installation of sidewalk from Wildwood to Hacker as presented. The motion carried unanimously.

8. Consideration of an agreement for payment of tap fees with Cleary University.

Moved by Smith and supported by Ledford to approve the agreement for payment of connection fee charges with Cleary University and to authorize the Township Treasure to levy a special assessment on parcel 4711-05-400-062 for the payment of connection fees in the amount of \$317,100.00 (21REU) as provided in the agreement for five years with an addition interest charge of 5% per annum on the outstanding principal balance. The motion carried unanimously.

Ledford expressed her concern for the signage being used by the Brighton Area School District that is not in compliance with township standards. (Note: The schools do not need to seek any approval from local districts in determining standards.)

Archinal advised the board that SELCRA was seeking a township wide millage for operation of the authority. Since Howell Parks and Recreation covered the majority of township residents it did not appear that such a request would be approved by voters.

The regular meeting of the Genoa Charter Township Board was adjourned at 7:40 p.m.

Paulette A. Skolarus, Clerk
Genoa Charter Township

(Press/Argus 12/07/2014)

Correspondence
Member Discussion
Adjournment