

## **SPECIAL ELECTION COMMISSION MEETING**

March 17, 2014

### **MINUTES**

Clerk Skolarus called the special meeting of the Election Commission to order at 6:25 p.m. at the Genoa Charter Township Hall. The following commission members were present constituting a quorum for the transaction of business: Todd Smith, Jean Ledford and Paulette Skolarus. Also present were the following board members: Gary McCririe, Robin Hunt, Linda Rowell and Jim Mortensen. In addition were Township Manager Michael Archinal, Township Attorney Frank Mancuso and four persons in the audience.

#### **Approval of the Agenda**

Skolarus asked that two additional items be added to the agenda as a result of recent correspondence from the Livingston County Clerk's Office and related to the public accuracy test and the appointment of additional emergency inspectors. Moved by Ledford and supported by Smith to approve the amended agenda as requested. The motion passed.

#### **1. Consideration of a request to recommend to the Genoa Charter Township Board the appointment of Angie Williams, Cathy Dhulster and Susan Sitner to serve as poll workers for the Special Election being held by Pinckney and Hartland School Districts on May 6, 2014.**

Moved by Smith and supported by Ledford to recommend the appointments as requested by the clerk. The motion passed.

#### **2. Consideration of a request to authorize the Clerk to conduct the pre- and public accuracy tests.**

Moved by Smith and supported by Ledford to recommend to the Township Board and authorize the Clerk to conduct the accuracy tests. The motion passed.

#### **3. Consideration of a request to recommend to the board that the Clerk is allowed to appoint an emergency inspector should there be a need prior to the election.**

Moved by Smith and supported by Ledford to recommend to the Township Board that the Clerk be allowed to appoint an emergency inspector should the need arise. This action is contingent upon the names of those inspectors being brought back to the commission for approval after the fact. The motion passed.

The special meeting of the Election Commission was adjourned at 6:30 p.m.

**GENOA CHARTER TOWNSHIP BOARD**  
Regular Meeting and Public Hearing  
March 17, 2014

**MINUTES**

Supervisor McCririe called the regular meeting of the Genoa Charter Township Board to order at 6:30 p.m. The Pledge of Allegiance was then said. All persons listed above remained for the Regular Meeting of the Board.

Call to the Public was made with no response.

Moved by Skolarus and supported by Smith to approve all items listed under the consent agenda as requested with the addition of an agenda item related to the recommendations of the Election Commission. The motion passed.

**1. Payment of Bills.**

**2. Request to approve minutes: March 3, 2013**

**3. Request for approval of the appointment of Angie Williams, Cathy Dhulster, and Susan Sitner to serve as poll workers for the Special Election being held by Pinckney and Hartland School Districts on May 6, 2014. Further, to authorize the Clerk to conduct the pre- and public accuracy tests and to appoint additional inspectors if necessary.**

**Approval of Regular Agenda:**

Moved by Ledford and supported by Smith to approve for action all items listed under the regular agenda with the addition of “contractual staff” to item 4-B and the addition of item 4-F, Request for approval to amend the fiscal year budget (2013/2014) for fund #270 (parks and recreation) by increasing I-96 interchange walk from \$385,000.00 to \$392,000.00 to cover the actual cost of the project. The motion passed.

**4. Request for approval of a single amendment to line item Repairs and Maintenance (101-265-775-000) from \$125,000.00 to \$175,000.00 for the fiscal year ending 03/31/2014 in the General Fund.**

Moved by Mortensen and supported by Ledford to approve the budget amendment as requested. The motion passed.

**5. Review of the General Fund Budget proposed for the fiscal year ending 03/31/2015.**

**A. Call to the Public was with no response.**

**B. Approval of salaries for the Supervisor, Clerk and Treasurer (note: in addition to the longevity bonus as previously approved).**

Moved by Mortensen and supported by Ledford to approve a Salary increase of \$1,020.00 for the supervisor and an increase of \$1,000.00 for the Clerk and Treasurer. The motion passed

**C. Approval of Salaries for Trustees, Planning Commission and Zoning Board of Appeals.**

Moved by Mortensen and supported by Skolarus to approve a per diem of \$192.00 for Trustees, \$168.00 for the Planning Commission and Zoning Board of appeals members with an additional \$10.00 per diem for the chairmen. The motion carried as follows: Ayes- McCririe, Skolarus, Ledford and Mortensen. Nays – Hunt, Smith and Rowell.

**D. Approval of a 3% increase for all clerical, accounting and contractual staff as related to the Township Personnel Manual and with the exception for those with step increases as recommended by the Administrative Committee.**

Moved by Smith and supported by Mortensen to approve the increase as recommended by the Administrative Committee. The motion passed.

**E. Approval of the General Fund Budget for the Fiscal Year ending 03/31/2015.**

Moved by Ledford and supported by Smith to approve the General Fund Budget as requested. The motion passed.

**F. Request for approval to amend the fiscal year budget (2013/2014) for fund #270 (parks and recreation) by increasing I-96 interchange walk from \$385,000.00 to \$392,000.00 to cover the actual cost of the project.**

Moved by Hunt and supported by Skolarus to approve the amendment as requested. The motion passed.

**6. Request for approval of Budgets for Liquor Law #212; Road Improvement Fund #261; Road, Lake, Lighting Reimbursement Fund #264; Future Development Parks; and Recreation Fund #270 and the Building Reserve Fund #271.**

Moved by Mortensen and supported by Smith to approve the budgets for funds 212, 261, 264, 270 and 271 as requested. The motion passed.

**7. Request for approval of the following debt service fund budgets for fiscal year ending March 31, 2015: 854 thru 859, 862, 864, 870, 872, 873, and 875 as provided by Treasurer Hunt.**

Moved by Mortensen and supported by Skolarus to approve the debt service fund budgets as requested by Hunt. The motion passed.

**8. Consider a resolution vacating a portion of Highland Avenue in the Crooked Lake Highlands Subdivision as recommended by the Township Attorney.**

Moved by Ledford and supported by Hunt to approve the vacating of a portion of Crooked Lake Highlands as requested. The motion carried by roll call vote as follows: Ayes – Ledford, Smith, Hunt, Rowell, Mortensen, Skolarus and McCririe. Nays – None.

The regular meeting and public hearing of the board was adjourned at 7:13 p.m.

Paulette A. Skolarus, Clerk  
Genoa Charter Township