

GENOA CHARTER TOWNSHIP BOARD
Public Hearing and Regular Meeting
March 19, 2012

MINUTES

Supervisor McCririe called the regular meeting of the Genoa Charter Township Board to order at 6:30 p.m. The Pledge of Allegiance was then said. The following persons were present constituting a quorum for the transaction of business: Gary McCririe, Paulette Skolarus, Robin Hunt, Steve Wildman, Jim Mortensen, Todd Smith and Jean Ledford. Also present were Township Manager Michael Archinal; Township Attorney Frank Mancuso; Township Planner Kelly VanMarter; Township DPW Director Greg Tatara and five persons in the audience.
Call to Order:

A Call to the Public was made with no response.

Approval of Consent Agenda:

Moved by Ledford and supported by Smith to approve all items listed under the Consent Agenda. The motion carried unanimously.

1. Payment of Bills.

2. Request to approve minutes: February 20, 2012

Approval of Regular Agenda:

Moved by Smith and supported by Wildman to approve for action all items listed under the Regular Agenda. The motion carried unanimously.

3. Request for approval of SBS Group L.L.C. proposal for the document scanning of Township Planning records for the amount of \$16,000.00.

Mortensen asked that all documents be cross checked with to determine that nothing is missing from the submittals. VanMarter – We will retain hard copies and at the same time work with the company to make sure that everything is accounted for.

Moved by Hunt and supported by Ledford to approve the proposal for document scanning as requested. The motion carried unanimously.

4. Request for approval of amendment to Dillon Area-City of Brighton-Genoa Township Water Service Contract.

Moved by Smith and supported by Mortensen to approve the amendment that was drafted and approved by Attorney Mancuso. The motion carried unanimously.

5. Consider amendment to the employment agreements for the Utility Director and Township Manager.

Moved by Smith and supported by Mortensen to approve the contract amendment (converting from a township supplied vehicle to a car allowance) to the existing Employment Agreement between the Utility Director and Genoa Charter Township for Tatara and a new employment agreement with Archinal with a 2% salary increase and capping the service compensation at two weeks for every year of service up to 20 years with no further accumulation. The motion carried unanimously.

6. Request for approval of a proposal from Superior Play for the purchase and installation of playground improvements at a cost not to exceed \$51,000.00.

Moved by Smith and supported by Skolarus to approve the proposal for the purchase of playground equipment as requested. The motion carried unanimously.

7. Presentation by Howell Area Parks and Recreation Authority regarding program participation.

Director of Howell and Parks Recreation Authority Deb Mikula addressed the board asking for continued support of their recreation budget. 2500 township residents take part in recreation programs through the authority. Smith complimented Mikula for doing a wonderful job on behalf of the township.

Moved by Mortensen and supported by Wildman to approve the budget request as proposed. The motion carried unanimously.

8. Request for approval of budgets.

A. Request for an amendment for the general fund budget ending March 31, 2012.

Moved by Smith and supported by Mortensen to approve amendment no. 4 for the general fund budget as requested. The motion carried unanimously.

B. Request for approval of the general fund budget ending March 31, 2013

A Call to the public for comment was made with no response.

Moved by Mortensen and supported by Smith to approve the Budget for the General Fund as submitted. The motion carried unanimously.

Moved by Ledford and supported by Wildman to provide no increase in salary for the Supervisor, Clerk, Treasure or Trustees for the fiscal year ending March 31, 2013. The motion carried unanimously.

9. Request for approval of the following budgets: Liquor Law 212, Road Improvement 261, Road Lake Reimbursement 264, Future Development Parks and Rec 270, Building Reserve 271, SELCRA Reimbursement 505.

Moved by Skolarus and supported by Ledford to approve all budgets listed above as presented. The motion carried unanimously.

10. Request for approval of the following debt service fund budgets for fiscal year ending March 31, 2013: 854 thru 859, 862, 864, 867 thru 870, 872, 873, 875 and 876 as provided by Treasurer Hunt.

Moved by Ledford supported by Mortensen to approve the debt service fund budgets as submitted, noting that funds 867 and 868 are complete. The motion carried unanimously.

11. Request for approval of the FY 2013 Operating budgets for the Lake Edgewood Sewer System, the Oak Pointe Sewer System and the Oak Pointe Water System as presented by the Utility Director.

Tatara addressed the board stating that there would be no rate increases on customers within the district. Moved by Ledford and supported by Smith to approve the operating budgets as requested. The motion carried unanimously.

12. Request for approval of the First amendment to the Utility Services Agreement between Genoa Charter Township, the Marion, Howell, Oceola, and Genoa (MHOG) Sewer and Water Authority, and the Genoa-Oceola (G-O) Sewer and Water Authority.

Moved by Mortensen and supported by Skolarus to approve the first amendment as requested with an effective date of April 1, 1012. The motion carried unanimously.

13. Request for approval of a proposal from First ROW to assist in the acquisition of pathway easements for the Nixon Non-Motorized Pathway Project.

Moved by Wildman and supported by Mortensen to approve the proposal to assist in the acquisition of pathway improvements as requested by VanMarter at a cost not to exceed \$10,000.00. The motion carried unanimously.

14. Request for approval of a proposal from LSL Planning for a Master Plan Update in the amount of \$18,300.00.

Brad Strader (President of LSL Planning, Inc.) – Mr. Strader has been the planner for Genoa Township for more than 20 years and he was welcomed by the board. Strader - Every five years the Master Plan for the township needs to be updated. We will work with a subcommittee on demographics and data for future land use.

Moved by Skolarus and supported by Ledford to approve the proposal with LSL Planning to update our Master Plan as required by law. The motion carried unanimously.

15. Request to enter into a Closed Session to discuss the purchase of real property for which there is no purchase agreement.

Moved by Ledford and supported by Wildman to enter into closed session at 7:15 p.m. to discuss the purchase of real property. It was determined to allow VanMarter, Archinal and Mancuso to remain for this discussion. The motion carried by roll call vote as follows: Ayes - Ledford, Smith, Hunt, Wildman, Mortensen, Skolarus and McCririe. Nays – None. Absent – None.

The regular meeting of the board was reopened at 7:35 p.m.

Moved by Ledford and supported by Wildman to direct staff and the township attorney to proceed as discussed. The motion carried unanimously.

A letter was received from Soave/Oro Construction, LLC asking for a deferral of sewer tap fees associated with property located at 5819 Pond Hill in Woodland Springs. It was the consensus of the board that there was no way to accomplish this request within the accounting systems of the township.

A letter was received from Kristian Smith concerning the Salvation Army Store and previous complaints. Kristian – The fence has helped greatly and the neighbors who were affected directly are fairly pleased. The lighting problem has been permanently fixed. We are concerned about crime because it is the 3rd time that there has been a robbery at that facility. DTE wrote that they will be in the process of installing advanced utility meters in a number of communities in Southeast Michigan. Residents who are concerned may “opt out” of the advanced meter program if they should choose. The letter further stated that low power radio frequency waves used to transmit data is very low compared to a cell phone which has up to 1000 times more RF exposure or a microwave oven which has up to 500 times more RF exposure.

The regular meeting and public hearing of the board was adjourned at 7:45 p.m.

Paulette A. Skolarus
Genoa Township Clerk